

December 7, 2009
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Anderson, McGlaughlin, Fry and Klemme. Also present: Boldt, Fletcher, Nash, Packwood, Todd, Hakeman, Spangler, Penrod, other visitors and the press.

Agenda:

Motion by Fry, second by Anderson to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Fry, Anderson
Nay: None

Communications & Reports:

State Representative Jeff Kaufman – Annual Legislative Update

Representative Kaufman gave the annual legislative update. Kaufman explained the state is one billion dollars out of balance. Kaufman also told the council the legislative session will be dominated by the budget and spending. There is a bill sufficient to force consolidation of empowerment areas, which Kaufman will fight against. Kaufman told the council he would continue to keep in touch through e-mail.

Consent Agenda:

Motion by Klemme, second by McGlaughlin to approve the consent agenda which include the minutes from 11/16/09. Motion carried by the following roll call vote;

Aye: Klemme, Fry, Anderson, McGlaughlin
Nay: None

Public Hearing:

Ordinance NO. 507 – Ordinance Amending Title 61, Zoning, of the Municipal Code of the City of Tipton by adding Chapter 16 to adopt Building Codes to be utilized by the City.

Mayor Kepford opened the public hearing at 5:30 p.m. Mayor Kepford closed the public hearing at 5:46 p.m.

Ordinance Approval/Amendment:

Ordinance NO. 507 – Ordinance Amending Title 61, Zoning, of the Municipal Code of the City of Tipton by adding Chapter 16 to adopt Building Codes to be utilized by the City.

Motion by Anderson, second by McGlaughlin to proceed with the second reading of Ordinance No. 507, Amending Title 61, Zoning, of the Municipal Code of the City of Tipton by adding Chapter 16 to adopt Building Codes to be utilized by the City. Motion carried by the following roll call vote;

Aye: Klemme, Fry, Anderson, McGlaughlin
Nay: None

City Manager Boldt explained that this ordinance should be NO. 508 and will be corrected for the next meeting.

Resolutions for Approval:

Resolution 120709A – Resolution Approving the FY 2011 Five-Year Capital Improvement Program and Airport Improvement Program Date Sheets.

Motion Fry, second by Klemme to approve Resolution 120209A approving the FY 2011 Five – Year Capital Improvement Program and Airport Improvement Program Date Sheets. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Klemme
Nay: None

Resolution 120709B – Resolution setting date for Public Hearing on Urban Renewal Plan Amendment.

Motion by Anderson, second by Klemme to adopt Resolution 120709B setting date on the Urban Renewal Plan Amendment. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Klemme, Fry
Nay: None

Resolution 120709C – Resolution setting the date for a Public Hearing for a Loan Agreement on a Principal Amount not to exceed \$320,000.

Motion by Klemme, second by Fry to adopt Resolution 120709C setting date for a Public Hearing on a loan agreement on a principal amount not to exceed \$320,000. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Fry, Anderson
Nay: None

Motion for Approval:

1. Claims list

4 IMPRINT	DOOR HANGERS/MAGNETS FIRE	943.17
A M E SERVICES	APPLIANCE PICKUP ELECTRIC	20.00
ACS GOVERNMENT SYSTEMS INC	SOFTWARE FIRE	958.33
ALBAUGH PHC	FLUSHOMETER REPAIR KIT FAC	100.47
ALLIANT ENERGY	NONMETER EXCESS FACILITIES EL	197.58
ALTEC INDUSTRIES INC	SMALL TOOLS ELECTRIC	525.76
ALTORFER INC	EQUIPMENT RENTAL FAC	439.20
ARAMARK	BLDG MAINT SUPP GENERAL	105.26
ARROW QUICK	TECH SERVICES ADMIN SERVICES	13.50
BEST, JOY	WEBSITE PREP&DOMAIN NAME FIRE	419.40
BLUE COLLAR WORKWEAR	WORK SHIRTS ELECTRIC	70.50
CEDAR COUNTY AUDITOR	CITY ELECTION FIRE	2643.36
CEDAR COUNTY AUTO PARTS	OPER SUPP CENTRAL GARAGE	609.73
CEDAR COUNTY RECORDER/REGI	KRUSE EASEMENT ELECTRIC	14.00
CENTURY MANUFACTURING & RE	SNDBLST/PNT FRGHTLNR-CNTRL GRG	7495.66
CLIFTON GUNDERSON LLP	AUDITING SERVICES ADMIN SRVC	11125.00
COMMSPEED	WIRELESS SERVICE AIRPORT	29.95
CUSTOM BUILDERS INC	FLIP CLIP ADMIN SERVICES	14.95
ELLIOTT EQUIPMENT CO	LAMP FOR GARBAGE TK CNTRL GRG	57.88
ESCO ENERGY SERVICES COMPA	PEAK SHAVE GENERATOR PROJECT	3000.00
FARM PLAN CORPORATION	GLOVES GARBAGE	774.30
FLETCHER-REINHARDT CO.	SPADE ELECTRIC	125.19
FRIENDS OF THE ANIMALS	ANIMAL CONTROL SERVICES	100.00
G&K SERVICES	OPER SUPP ELECTRIC	268.11
GAZETTE COMMUNICATIONS	PUBLISH FINANCIAL RPRT ADMIN	194.52
GENERAL PEST CONTROL INC	PEST CONTROL ELECTRIC	161.03
GREAT WESTERN SUPPLY CO	ACID DISINFECTANT CLEANER FAC	215.78
HARRY'S CUSTOM TROPHIES	3 PLAQUES UTILITIES	107.20
HEATH CONSULTANTS INCORPOR	REPAIR DP4 UNIT GAS	333.22
IOWA ASSOCIATION OF	EIASSO DEC-FEB GEN/EL/GAS	786.36
IOWA ONE CALL	LOCATES EL/WA/GAS	45.90
IOWA RURAL WATER ASSOC	MEMBERSHIP DUES WATER	250.00
J & R SUPPLY INC	ABRASIVE BLADES WATER/STREET	236.00
K.A.L. INC	BATTERY(STATION EQUIP) GAS	102.54
KUNDE OUTDOOR EQUIPMENT	REPAIR PARTS CENTRAL GARAGE	91.95
MATT PARROTT & SONS CO.	1099 FORMS & ENVELOPES ADMIN	33.24
MEISNER TREE SERVICE	RENT BUCKET TRK TREES/EL/GEN	3340.00
MISC. VENDOR	LOVE MARKETING:ADHAPPYJOESMATS	712.50
O'ROURKE MOTORS	SWITCH ASY CENTRAL GARAGE	101.98
OLD DOMINION BRUSH	BEARINGS FOR LEAF VAC-CNTRLGRG	702.18
ORTIVUS NORTH AMERICA	AMBULANCE BILLING SERVICE	803.00
POOL CLEANER SERVICES LLC	EQUIPMENT MAINT SUPP FAC	248.95
PRAXAIR DISTRIBUTION INC 7	OXYGEN AMBULANCE	58.02
REXCO EQUIPMENT INC	OIL FILTER CENTRAL GARAGE	9.20
RK DIXON CO	COPY CHARGES AMBULANCE	16.51

SLEUTH SOFTWARE	SOFTWARE HOSTING POLICE	990.00
SPAHN & ROSE LUMBER CO	ADHESIVE FAC	21.98
STAPLES BUSINESS ADVANTAGE	OFFICE CART ADMIN SRVC	383.68
STUELAND CHEVROLET-OLDS	REPAIR PARTS CENTRAL GARAGE	791.22
SWICK CABLE	BORE WEST OF CEDAR IN ALLEY-EL	1002.50
T & M CLOTHING CO.	EMBROIDERY ELECTRIC/GAS	530.00
TIPTON BAKERY	MISC MTG SUPP ELECTRIC	28.00
TIPTON CONSERVATIVE	MIN/OPEN COUNCIL SEAT/CLOSING	1147.11
TIPTON ELECTRIC MOTORS	EQUIPMENT MAINT REPAIR FAC	223.22
TIPTON TIRE & AUTO SERVICE	TIRES CENTRAL GARAGE	1608.92
TRUCK COUNTRY OF CEDAR RAP	HORN CONTACT CENTRAL GARAGE	9.69
UTILITY EQUIPMENT COMPANY	MARKING PAINT & SUPP WATER	1723.18
VERMEER SALES & SERVICE IN	CHIPPER KNIFE SET-CNTRL GARAGE	349.91
VISION CENTER P.C.	SAFETY LENS ELECTRIC	375.00
WALMART COMMUNITY	OPER SUPP FAC	167.94
WESCO RECEIVABLES CORP	OVERHEAD SUPPLIES ELECTRIC	131.97
** TOTALS **		48085.70

FUND TOTALS

001 GENERAL GOVERNMENT	13842.63
305 GO ST IMPROVEMENT 08	1397.00
600 WATER OPERATING	711.16
610 WASTEWATER/AKA SEWER REVE	7.15
630 ELECTRIC OPERATING	6871.73
640 GAS OPERATING	979.93
660 AIRPORT OPERATING	29.95
670 GARBAGE COLLECTION	336.54
750 CEMETERY ENTERPRISE	5.49
810 CENTRAL GARAGE	11726.10
835 ADMINISTRATIVE SERVICES	12178.02
GRAND TOTAL	48085.70

Motion by Anderson, second by McGlaughlin to approve the claims list as presented.
Motion carried by the following roll call vote;

Aye: Klemme, Fry, Anderson, McGlaughlin
Nay: None

2. Consideration of Appointment for Vacant 3rd Ward Council Seat

Councilperson Klemme told the council that he had been approached by Dawn Siech expressing interest in serving as Councilperson 3rd Ward. Motion by Klemme, second by Fry to appoint Dawn Siech to the vacant 3rd ward council seat. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Klemme
Nay: None

Mayor Kepford asked Siech to come forward to recite the oath of office. After administering the oath, Kepford welcomed Siech to the city council.

3. Change Order NO.1 – All American Concrete, Skate Park

Motion by McGlaughlin, second by Klemme to approve change order NO. 1, All American Concrete, Skate Park Project, a net decrease of \$5600. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Klemme, Fry
Nay: None

4. Payment Application NO. 2 (final) – All American Concrete, Skate Park

Motion by Klemme, second by Anderson to approve payment application NO. 2, final payment, to All American Concrete in the amount of \$4685. Motion carried by the following roll call vote;

Aye: McGlaughlin, Siech, Klemme, Fry, Anderson
Nay: None

5. Acceptance of Engineer’s Statement of Project Completion, Skate Park

Motion by McGlaughlin, second by Fry to accept the Engineer’s Statement of Project Completion of the Skate Park. Motion carried by the following roll call vote;

Aye: Siech, Klemme, Fry, Anderson, McGlaughlin
Nay: None

6. Payment Application NO. 7 – All American Concrete, Hwy 38 & Hwy 130 Reconstruction Project

Motion by Anderson, second by Fry to approve pay application NO. 7, All American Concrete for Hwy 38 & Hwy 130 reconstruction project, in the amount of \$244,731.03. Motion carried by the following roll call vote;

Aye: Klemme, Fry, Anderson, McGlaughlin, Siech
Nay: None

7. Discussion and Review of Downtown Sidewalk/Streetscape Project Phase II

City Manager Boldt asked if the council would like to implement a similar assessment process as was done for Phase I, \$50 per linear foot, and second would the council like to include the city owned area along the north side of West 4th Street from the corner to the alley with the project. Councilperson Anderson told the council there are no major breaks in the sidewalk and

suggests concreting the city's portion until we see how the lot develops. Councilperson Klemme would like to see it finished, what the costs would be and add this section as an addendum. Nash told the council that Garden's inspectors had looked at this section and are drawing it to coincide with the other finished sidewalks in the project for the council to review with cost estimates. Nash added that some of the business owners would like three parking spaces added to the west end of the property, using approximately 25 feet. Motion by Fry, second by Klemme to assess \$50 per linear foot for the Sidewalk Streetscape Project, Phase II. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech, Klemme
Nay: None

Motion by Fry, second by Klemme to table the City owned section of West 4th Street until further information is received by the council. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Klemme, Fry
Nay: None

8. Review New Building Permit Fees

City Manager Boldt asked the council for feedback on the new proposed building permit fees. Boldt suggested devising a fee schedule that would tie all permits necessary to the building permit for new construction or an addition. Boldt said the feedback he has received so far has been positive and this would be very convenient for the contractors. McGlaughlin said he likes the concept of including all the fees in one permit and feels it is important to meet with the local contractors to get input.

9. Final Approval of the Revolving Loan Fund Application

Community Development Director John Todd told the council that the Revolving Loan Fund Application packet is complete and is requesting council approval. The application has been approved by the Development Commission in conjunction with local bankers and also includes requirements set forth by the USDA. McGlaughlin asked if this program is just for the downtown business area. Todd stated the program covers the entire community, not only the downtown business area. Boldt requested that if McGlaughlin is questioned about who qualifies for the program to emphasize the program is for all businesses or have them contact City Hall. Motion by Anderson, second by Siech for approval to proceed with the Revolving Loan Fund Process. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Klemme, Fry
Nay: McGlaughlin

Reports of Mayor/Council/Manager:

Manager's Report – Walk through last Thursday for Hwy 38 & Hwy 130 project, went very well. There is a spot, 10 foot section, at 7th and Mulberry Streets that will be redone. There will also be some clean up, seeding, and final grading in the spring.

Goal setting session set for January 11, 2010, with Brian Wagner, City Manager from Maquoketa as the facilitator. Questionnaires will be sent out soon.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Klemme, second by Siech. Motion carried. Meeting adjourned at 6:42 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer