

February 16, 2009  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in Regular Session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll call the following named council members were present: Anderson, McGlaughlin, Johnson, Klemme, Fry. Also present: Boldt, Foley, Nash, Hakeman, Packwood, Hembry, Fletcher, Smith, Spangler. Several visitors and the press were also in attendance.

**AGENDA:** Motion by Johnson, seconded by Klemme to approve the agenda as presented. Upon roll call the vote was:

Aye: Anderson, McGaughlin, Johnson, Klemme, Fry  
Nay: None

**COMMUNICATIONS:**

Unscheduled – None

Scheduled – Tim Malott, Tammy Urmie, Dave Annen

Tim Malott, the new Cedar County EMA Coordinator introduced himself to the council. He said he is very excited about his new position and is looking forward to working with all the communities within Cedar County. Malott encouraged the council to come to him with any concerns or suggestions. Council wished him much success in his new position.

Tammy Urmie introduced herself to the council as one of the former Board members of the Friends of the Animals. Urmie informed the council about the new animal control organization that is being formed in Cedar County under the name of ‘Animal Care League of Cedar County. She said they have applied for a 501C to the State of Iowa which will give them a license to operate their facility in Cedar County. Urmie said they are working on a new contract for all the communities within Cedar County and will present it at a future date. Lastly, Urmie said they have two sites they are currently looking at in the City of Tipton. Council thanked Urmie and wished her organization much success.

Dave Annen addressed the council on two issues. The first issue was about a frozen water line that occurred at one of his rental homes at 603 West 5<sup>th</sup> Street. Annen believes the problem was caused when the street was re-constructed in 2001. He said the street is about six inches lower when the project was completed and this could be the cause of the frozen water line running under the street. Annen said two local plumbers who worked on the water line also said this could have lead to the problem. After a short discussion, City Manger Boldt said he would meet with Garden & Associates and Public Works Director Nash and Rodney Laucamp to discuss the situation and get back with Annen.

The second situation Annen discussed with the council was in regards to the City’s policy for utility deposits and their amounts. Annen said Tipton is not rental friendly by determining that a utility deposit shall not exceed the highest monthly billing for service during the previous twelve month period. This is the requirement of an applicant for service who does not meet the credit criteria. Annen said most communities only charge a flat fee for utility deposits. After a brief discussion, council advised Annen that the city will look into their current policy on how utility deposits are being handled according to City Code.

**CONSENT AGENDA:** Motion by Fry, seconded by Anderson to approve the consent agenda which included city council minutes from the previous meeting and clerk’s/investment reports. Upon roll call the vote was:

Aye: McGlaughlin, Johnson, Klemme, Fry, Anderson  
Nay: None

**LIST OF CLAIMS:** Motion by Anderson, seconded by McGlaughlin to approve the following list of claims:

ABC FIRE PROTECTION	679.42
ALLIANCE WATER RESOURCES	21596.25
AMEREN ENERGY MARKETING	4910.00
ARAMARK	188.50
ARROW QUICK	594.70
BARRON EQUIPMENT	550.00
BUSINESS RADIO SALES	226.26
CBE GROUP	16.18
CEDAR COUNTY CO-OP	11983.60
CEDAR COUNTY ENGINEER	1962.42
CEDAR COUNTY SOLID WASTE	2172.00
CENTRAL IOWA DISTRIBUTION	61.12
CITY CARTON	612.85
CITY ELECTRIC SUPPLY	26.44
CLARENCE LOWDEN SUN-NEWS	244.75
COMMSPEED	29.95
DURANT AMBULANCE SERVICE	50.00
EAST END STORAGE SERVICE	1770.60
EASTERN IA. LIGHT & PWR.	832.05
FAMILY FOODS	31.26
FARNER-BOCKEN COMPANY	2273.25
FIELDS MENS WEAR	15.00
FLETCHER – REINHARDT	2084.36
GARDEN & ASSOCIATES	1409.75
GENERAL PEST CONTROL	161.03
GRAINGER	23.14
HYGIENIC LABORATORY	11.00
IOWA BOOK & SUPPLY	198.00
IOWA DEPARTMENT OF REVENUE	28.23
KUNDE OUTDOOR EQUIPMENT	51.12
LINWELD	11.51
LYNCH’S EXCAVATING	18897.40
MC MASTER-CARR	107.18
NEWTON HOME OIL	30.00
NORTHWEST MECHANICAL	444.95
ORTIVUS NORTH AMERICA	2090.00
P&E ENGINEERING	25387.68
POND VIEW ACRES HOME OWNER	200.00
PRAXAIR DISTRIBUTION	77.41
QUALITY ENGRAVED SIGNS	11.70
REXCO EQUIPMENT	44.91
RK DIXON	16.51
STAPLES BUSINESS ADVANTAGE	138.89
STUELAND CHEVERLOT	858.96
TIPTON BAKERY	19.25
TIPTON CONSERVATIVE	557.62
TIPTON ELECTRIC MOTORS	308.77
TIPTON PHARMACY	9.36
TIPTON TIRE & AUTO	85.00
UTILITY EQUIPMENT	35.40
VERMEER SALES & SERVICE	1375.61
WASTE MANAGEMENT	10273.57
XEROX CORPORATION	1104.62
CITY ONE CARD PURCHASES	4376.37

Upon roll call the vote was:

Aye: Johnson, Klemme, Fry, Anderson, McGlaughlin  
Nay: None

**CREDIT CARD PAYMENT SYSTEM:** City Manager Boldt reported that the Policy & Administration Committee met with representatives from U.S Bank to discuss their credit card payment system as the committee felt that U.S. Bank had the best program for a municipal government application. Boldt pointed out that U.S bank has a utility Program which allows for greater discounts when a VISA or Mastercard is used when paying a utility bill. He said discount rates when using a VISA card equals .3425% plus \$0.85 per transaction and .345% plus \$0.75 (credit) and \$0.55 debit).

Boldt said the necessary set-up equipment would consist of a capital outlay of \$975.00 for a Synergy 'All in One' Card and check processing Device and \$125.00 for an External Pin Pad that would be used at City Hall. Boldt said he is recommending the city purchase a second machine for the Family Aquatic Center (FAC). This unit would be a Hypercom T4220 Terminal at \$895.00. He also said there may be a need for a second machine at the FAC, but he is only recommending one machine at the present time. One benefit of having a terminal at the FAC is the ability to issue gift cards, which would be a way to generate additional revenues. Lastly, Boldt said other fees associated with the system are a one time Application/Setup fee at \$95.00 and a \$5.00 monthly statement and support fee. After a brief discussion, motion was made by Anderson and seconded by Klemme to approve the Credit Card Payment System offered by U.S Bank. Upon roll call the vote was:

Aye: Klemme, Fry, Anderson, McGlaughlin, Johnson  
Nay: None

**DATE FOR PUBLIC HEARING:** Motion by Johnson, seconded by Klemme to set Public Hearing Date for Adoption of FY 2009-2010 City of Tipton Budget. The date is set for March 9, 2009 at 5:30 p.m. at Tipton City Hall and will be conducted at a Special City Council Meeting. Upon roll call the vote was:

Aye: Fry, Anderson, McGlaughlin, Johnson, Klemme  
Nay: None

**MONTHLY WATER REPORT:** Motion by McGlaughlin, seconded by Johnson to approve monthly water report for January. Upon roll call the vote was:

Aye: Anderson, McGlaughlin, Johnson, Klemme, Fry  
Nay: None

**MAYOR REPORT:** Mayor Kepford wanted to thank City Manager Boldt and Finance Officer Fletcher and all city staff for all the hard work they put in for achieving a balanced budget for FY 2009-2010.

**CITY MANAGER REPORT:** City Manager Boldt was happy to say that the FY 2009-2010 City Budget is finally balanced. Total budget is about 17.4 million, down 1.4 million from the FY 2008-2009 budget. Boldt said expenses were eliminated in the general fund and increased revenues in Finance & Administration. He said the Airport budget is balanced including the new hanger, and balanced the Cemetery by using interest generated in the gas reserve and the remainder coming from electric.

**ADJOURN:** With no further business to come before the council, motion to adjourn was made by Anderson and seconded by Fry. Motion carried by the following vote:

Aye: Fry, Anderson, McGlaughlin, Johnson, Klemme  
Nay: None

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk

REVENUE RECEIVED – JANUARY 209

PROPERTY TAXES	6693.66
LOCAL OPTION SALES TAX	16482.23
LICENSES & PERMITS	12.00
USE OF MONEY & PROPERTY	26741.48
INTERGOVERNMENTAL	28886.09
CHARGE FOR SERVICE	859994.82
MISCELLANEOUS	26653.01