

August 3, 2009  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa Met in regular Session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present; Anderson, McGlaughlin, Klemme, Fry, Johnson

Also present: Boldt, Fletcher, Nash, Packwood, Hakeman, Smith, Todd, Woode, other visitors and the press.

**Agenda:**

Motion by Johnson, second by Klemme to approve the consent agenda. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Johnson, Klemme, Fry

Nay: None

**Consent Agenda:**

Motion by Anderson, second by Klemme to approve the consent agenda which include the council minutes from 7/22/09, and library board minutes. Motion carried by the following roll call vote

Aye: McGlaughlin, Johnson, Klemme, Fry, Anderson

Nay: None

**Motions for Approval:**

**1. Claims list**

A M E SERVICES	PICKUP APPLIANCES ELECTRIC	130.00
ALBAUGH PHC	MOVED WATER LINE ST PROJECT	198.77
ALL STAR TURF	FERTILIZER & WEED CONTROL FAC	1150.00
ALLIANT ENERGY	NONMETER EXCESS ELECTRIC	196.52
ALTERATIONS	UNIFORM TAILORING POLICE	40.00
ARAMARK	BLDG MAINT SUPP FAC	151.55
ARROW QUICK	CARD, ROUTER, SWITCH FAC	367.40
CITY ELECTRIC SUPPLY	OPER SUPP ELECTRIC & GAS	315.37
CUSTOM BUILDERS INC	UPS FREIGHT POLICE	7.28
DR PEPPER SNAPPLE GROUP	DRINK ORDER FAC	428.28
ELLIOTT EQUIPMENT CO	SWITCH & ARM CENTRAL GARAGE	576.98
FARM PLAN CORPORATION	BATTERIES WATER	878.93
FLETCHER-REINHARDT CO.	METERS & SUPP ELECTRIC	1251.36
GAZETTE COMMUNICATIONS	LOAN AGREEMENT AD STREET PROJ	15.04
GRAINGER	FUSES FAC	469.01
GRAYBAR	LIGHTING CONTACTOR FAC	1249.96
GREAT WESTERN SUPPLY CO	OPERATING SUPPLIES FAC	209.76

GROEBNER & ASSOCIATES	SUPP FOR MAINS STREET PROJECT	506.96
HAPPY JOE'S	SUPP FOR STAFF POOL PARTY FAC	124.15
IOWA ASSOCIATION OF	CHLORINE/LAB SAFETY CEU WA	10.00
IOWA DEPT. OF NATURAL RESO	ANNUAL WATER SUPPLY FEE FY10	381.14
IOWA UTILITIES BOARD	ASSESSMENT ELECTRIC	2330.00
J & R SUPPLY INC	SUPPLIES FOR MAINS WATER	220.00
KLUESNER CONSRUCTION INC	CRACK SEALING STREET	2251.26
KOCH ELECTRIC	METER SOCKET EQUIP ELECTRIC	1692.36
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES TREES	50.54
MATT PARROTT & SONS CO.	MIN/ORD BINDERS ADMIN SRVC	317.19
MISC. VENDOR	KLEPPES LLC:AIRPORT WORK	20692.30
MUNICIPAL SUPPLY INC	METERS AND SUPPLIES WATER	7659.00
NORTHWEST MECHANICAL INC	BLDG MAINT & REPAIR FAC	412.00
POOL TECH MIDWEST INC	OPERATING SUPPLIES FAC	85.00
PRAXAIR DISTRIBUTION INC 7	OXYGEN AMBULANCE	135.43
RESCO	UNDERGROUND SUPPLIES ELECTRIC	1664.20
SCHIMBERG CO	GAS SUPPLIES STREET PROJECT	796.48
SEATASEA WATERSPORTS CENTE	MISC SUPPLIES FAC	137.75
SPAHN & ROSE LUMBER CO	SANDPAPER FIRE	110.19
SWICK CABLE	BORE IN 6 SERVICES ST PROJ	4020.00
TERRY DURIN COMPANY	UNDERGROUND SUPPLIES ELECT	211.86
TIPTON ELECTRIC MOTORS	EQUIP MAINT SUPP FAC	69.14
TIPTON TIRE & AUTO SERVICE	TUBE & MOUNT CENTRAL GARAGE	74.00
TRANSWORLD SYSTEMS COLLECT	COLLECTION EXPENSE EL/GARB	25.00
TRUCK COUNTRY OF CEDAR RAP	ASSY COVER CENTRAL GARAGE	126.48
UTILITY EQUIPMENT COMPANY	SADDLE WATER	2647.03
WALMART COMMUNITY	SUPP FOR CONCESSIONS FAC	660.69
WENDLING QUARRIES	9.49 TN RD STONE STORM SEWER	861.24
WM OF CEDAR RAPIDS-IOWA CI	GARBAGE SERVICES	9883.06

PAID ITEMS 65790.66

FUND TOTALS

001 GENERAL GOVERNMENT	8,819.80
305 GO ST IMPROVEMENT 08	7,480.65
600 WATER OPERATING	9,235.57
610 WASTEWATER/AKA SEWER REVE	38.88
630 ELECTRIC OPERATING	7,057.83
640 GAS OPERATING	1,294.89
660 AIRPORT OPERATING	20,716.25
670 GARBAGE COLLECTION	9,897.81
750 CEMETERY ENTERPRISE	9.49
810 CENTRAL GARAGE	922.3
835 ADMINISTRATIVE SERVICES	317.19

GRAND TOTAL 65790.66

Motion by Anderson, second by Fry to approve claims list as presented. Motion carried by the following roll call vote;

Aye: Johnson, Klemme, Fry, Anderson, McGlaughlin  
Nay: None

## **2. Application for payment #3 – All American Concrete**

Motion by Klemme, second by Johnson to approve pay application No. 1 for All American Concrete in the amount of \$100,794.27. Motion carried by the following roll call vote;

Aye: Klemme, Fry, Anderson, McGlaughlin, Johnson  
Nay: None

## **3. Request for Street closure on East 6<sup>th</sup> Street from Cedar Street to Meridian Street, August 29, 2009, for annual Firemen's Dance**

Motion by Johnson, second by McGlaughlin to approve the request for street closure on East 6<sup>th</sup> Street, from Cedar Street to Meridian Street, August 29, 2009, for the annual Firemen's Dance. Motion carried by the following roll call vote;

Aye: McGlaughlin, Johnson, Klemme, Fry, Anderson  
Nay: None

## **4. Discussion & Consideration of adding a public measures to November City Election Ballot**

Boldt listed the measures discussed during the budget work sessions that could be added to the November city election ballot. The measures discussed were the institution of a Hotel/Motel tax, Public Library Support Levy, and another vote on a new fire station. Boldt explained he would like to start a discussion on these noting that the County Auditor would need to be notified by September 18, 2009 for anything to be included on the November ballot to avoid a special election.

Fire Chief Woode told the council he believes the department will approve adding the New Fire Station to the November ballot, but will know more after the departments meeting, August 4, 2009. Wood stated the department had heard after the second referendum the public thought they had voted on the original station plans, and not on the revised plans. The department plans to more actively educate the public with more information in the newspaper, utility bill inserts will be utilized and going door to door a week prior to the election. Woode said they would be happy to speak with any groups as well.

Library Director Smith told the council the Library Board has not had the opportunity to discuss the levy. Smith explained Boldt will attend the board meeting Tuesday, August 11, 2009, to answer questions the board may have regarding the levy.

Boldt discussed the Hotel/Motel tax, explaining that specific ballot language has to be used designating what the funds will be used for. Boldt said the state allows municipalities to collect a maximum of seven percent, adding that is what most cities use. Initially this measure would not generate significant amount of revenue, but would be in place for future development.

Boldt asked if the council had any questions or would like any more information on any of these measures. Councilperson Johnson asked if Woode had an updated cost for the planned station. Woode said he had sent an e-mail to the architect on Friday to get a figure, but had not received a response as of today.

## **5. Proposed Change to Compensation of City Officials and Employees Ordinance**

Councilperson McGlaughlin stated he felt this issue needed to be addressed, stating he felt the council should vote on wages/compensation for all employees. While Councilperson Johnson agreed change is needed he feels the council should set guidelines for the City Manager and department heads to use to determine wages. Johnson would like this discussed in committee along with developing a plan to use for determining yearly raises. Johnson suggested setting a wage range to use as employees have different skills and abilities, which would be adjustable as needed. Councilperson Anderson and Fry thought the ordinance as stated would be micro-managing and thought Johnson's idea was a good plan. After further discussion it was the consensus of the council to send this to the committee.

## **6. Reimbursement Payment for Dr. Barbara Smith – Exterior Façade grant**

Motion by Anderson, second by Klemme to approve the payment to Dr. Smith in the amount of \$3,462.46 for the exterior façade grant. Motion carried by the following roll call vote:

Aye: Fry, Johnson, Klemme, McGlaughlin, Anderson

Nay: None

## **7. Reimbursement payment for Bob Bird for commercial interior grant**

Motion by Fry, second by Johnson to approve the payment to Bob Bird in the amount of \$1,416.97 for interior commercial grant. Motion carried by the following roll call vote:

Aye: Johnson, Klemme, McGlaughlin, Anderson, Fry

Nay: None

## **8. Consideration of Development Commission's Recommendation for the downtown revitalization Incentive program grant awards**

Community Development Director John Todd stated the Commission recommends approving the application for the Façade Improvement Grant from Cedar Plaza to replace second story windows in the amount of \$2,615. The commission denied the second façade improvement for Cedar Plaza to place special on the windows to improve energy efficiency. The commission felt this does not fall within the guidelines to improve the look of the façade.

Motion by Anderson, second by Klemme to accept the Development Commission's Recommendation for the downtown revitalization Incentive program grant award to Cedar Plaza. Motion carried by the following roll call vote;

Aye: Klemme, McGlaughlin, Anderson, Fry, Johnson

Nay: None

Todd stated the commission recommends approving the Façade Grant Improvement for Among Friends to paint the exposed brick wall on the south side of the building in the amount of \$1,850.

Motion by Klemme, second by Anderson to accept the Development Commission's recommendation for the downtown revitalization Incentive program grant award to Among Friends. Motion carried by the following roll call vote;

Aye: McGlaughlin, Anderson, Fry, Johnson, Klemme.

Nay: None

## **9. Consideration of additional street repairs**

Boldt discussed two quotes from L.L. Pelling and Municipal Street Improvements (MSI). Boldt and Director of Public Works Nash recommend repairs to Inland Road, Old Muscatine Road, North end of Plum Street and South Street, and put another single seal coat over the top of the streets to prevent further rapid deterioration. The parking area east of the James Kennedy Family Aquatic Center also has some areas that need repair. The east ditch by the Cedar County Law Center was discussed because of the drainage issue. Councilperson Fry asked if the drainage issue could be addressed before repairs are done to elevate the problem. Nash will look into it, but is unsure of what is in that area. Boldt told the council this work could be done within the next two weeks, with some work done by city crews. Boldt feels the work can be done in the range of \$12,000 to \$15,000, utilizing reserve Road Use Tax Funds.

Motion by Klemme, second by Anderson to approve the additional street repairs with a cap of \$15,000. Motion carried by the following roll call vote;

Aye: McGlaughlin, Anderson, Fry, Johnson, Klemme

Nay: None

## **Reports to be received and filed:**

**Library Annual Report** - Director Denise Smith reviewed the highlights for the year in review, increased attendance in the Summer Reading Program, circulation up, added more programs, school visits, homebound program, card catalog online, first inventory completed and the library sponsored its first adopt a class which was very successful. Smith also discussed the library renovation. The council thanked Smith for the 2008-2009 report.

**Community Development Report** – Director John Todd told the council there had been a flurry of good news in the last two weeks and said he would like to share an addendum to the monthly report. The Tipton Business Park was selected as one of the three pilot sites for the Iowa City Area Development Group's Shovel-Ready Site Certification Program. Todd also received notification that the application for the USDA Revolving Loan Fund has been approved for \$94,000. Todd recognized the city council, TEDCO, The Chamber of Commerce and all the community leaders that have worked together to create a positive business atmosphere in Tipton.

Todd also commented on the success of the Taste of Tipton.

## **Reports of Mayor/Council/Manager**

**Council reports –**

Klemme asked on the progress of the skate park. Boldt said he has been in touch with the engineers and Boldt should have the plans and specifications this week. They will be ready to go out for bid Friday or Monday.

**Mayor's Report –**

Taste of Tipton was a fun, relaxing, enjoyable evening, and the music was great.

Mayor's Bike Ride this Saturday, meeting at the Gazebo.

**Manager's Report -**

All American Concrete began paving the first section of the Hwy 38 project.

Garden & Associates and Maguire Iron will be conducting the inspection of the interior of the water tower, per the contract. They will begin draining the tower Monday afternoon. This may cause some minor discoloration of the water next week.

Boldt and Nash are working on an update/ordinance change to the Garbage and Rubbish Collection ordinance to adjust the rates for the current fiscal year. It will incorporate some kind of a one-time extra pickup as was discussed at the first quarterly meeting to replace the citywide clean up.

Boldt has been asked to be a presenter on a panel at the annual Iowa League of Cities conference in September. The topic of discussion will be Economic Development in small cities. Boldt explained how honored he feels to be asked to present and what a testament this is to the City to be recognized for the work the community is doing, and doing well. Councilperson Fry said this is nice tribute to the City of Tipton to be asked to present to a group such as this and it is a feather in all our caps. Boldt thanked Fry.

Taste of Tipton – great event and a great start to built on to make an annual event.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Fry, second by Anderson. Meeting adjourned at 6:35 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Interim City Clerk