

August 17, 2009  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa Met in regular Session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Johnson, McGlaughlin, Anderson, Fry, Klemme.  
Also present: Boldt, Fletcher, Nash, Packwood, Hakeman, Todd, Penrod, Hembry, Rohlf, Woode, other visitors and the press.

**Agenda:**

Motion by Johnson, second by McGlaughlin to approve the agenda. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Johnson, Klemme, Fry  
Nay: None

**Communications & Reports:**

**Consent Agenda:**

Motion by Anderson, second by Fry to approve the consent agenda which include the minutes from 8/03/09, Rhino's outdoor service permit, Tipton Country Club liquor license renewal, clerk/investment report, July airport committee minutes, CCEDCO board minutes. Motion carried by the following roll call vote;

Aye: McGlaughlin, Johnson, Fry, Klemme, Anderson  
Nay: None

**Motion for Approval:**

**1. Claims list**

ABC FIRE PROTECTION INC	FIRE EXT SERVICE	77.40
ADEL WHOLESALERS INC	PUSH BUTTON ASSEMBLY FAC	320.57
ALBAUGH PHC	FLUSHOMETER REPAIR KIT FAC	69.29
ALLIANCE WATER RESOURCES I	MONTHLY CONTRAC SERVICES	23,941.84
AMEREN ENERGY MARKETING	energy scheduling services charges	5,518.00
ARAMARK	BLDG MAINT SUPP GENERAL	52.63
ARROW QUICK	CNSLT SRVCS ADMIN/EL/GEN	1,795.95
CARDMEMBER SERVICES	MISC SUPPLIES FIRE	594.01
CARTEGRAPH SYSTEMS INC	MAINT RENEWAL ADMIN SRVCS	1,500.00
CBE GROUP INC, THE	COLLECTION SRVCS AMBULANCE	5.83
CDW GOVERNMENT INC	DIGITAL RECORDER POLICE	210.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT CNTRL GARAGE	2,086.54
CEDAR COUNTY ENGINEER	340.2 GL DSL CENTRAL GARAGE	2,764.04
CEDAR COUNTY SOLID WASTE	TRANSFER FEES GARBAGE	2,250.00
CITY CARTON CO INC	SORT FEES RECYCLING	515.75
CITY PETTY CASH	Reimburse petty cash	59.95
CLARENCE LOWDEN SUN-NEWS & COMMSPEED	ADS FAC/RECREATION	93.00
CUSTOM BUILDERS INC	WIRELESS SERVICE AIRPORT	34.95
DR PEPPER SNAPPLE GROUP	PHONE GAS	69.95
EASTERN IOWA LIGHT & PWR	DRINK ORDER FAC	87.69
ED M. FELD EQUIPMENT CO	UTILITIES LAGOON	875.85
EDDY WALKER	EQUIPMENT REPAIR FIRE	135.75
ELLIOTT EQUIPMENT CO	SWEEPER RELAY CNTRL GARAGE	1,062.53
FAMILY FOODS	GARBAGE TRK RPRS CNTRL GARAGE	145.80
FARM PLAN CORPORATION	OPER & CONCESSIONS SUPP FAC	67.99
FARNER-BOCKEN COMPANY	MOWER BLADE	53.97
FLETCHER-REINHARDT CO.	CONCESSIONS FAC	625.08
G&K SERVICES	OVERHEAD SUPPLIES ELECTRIC	55.58
	OPERATING SUPPLIES CNTRL GRG	193.91

GARDEN & ASSOCIATES INC	WATER MAIN RPLCMT 7TH -11TH	40,675.10
GENERAL PEST CONTROL INC	PEST CONTROL ELECTRIC	161.03
GRAYBAR	COIL ELECTRIC	211.02
GREAT WESTERN SUPPLY CO	FOAM GUN FAC	90.93
HARVEY'S PUMP SERVICE	REPAIR SEW DUE TO WA MAIN CNST	485.60
HYGIENIC LABORATORY	HLTH SRVCS/TESTING FEES-FAC/WW	883.00
IOWA ASSOCIATION OF	O & M PLAN GAS	130.50
IOWA DEPARTMENT OF NATURAL	ANNUAL FEES WASTE WATER	1,485.00
IOWA ONE CALL	LOCATES EL/WA/GAS	71.10
IOWA TELECOM	Border station phone charges	1,813.60
KEN'S REFRIGERATION & AIR	FILLED AC W/FREON FIRE	48.00
KMAQ	ADS FOR CEDAR CO FAIR FAC	88.00
KUNDE OUTDOOR EQUIPMENT	REPAIR PUSH MOWER FOR PARK	2,474.43
LINWELD	OXYGEN ELECTRIC	12.32
LONGLEY TIME PRODUCTS	TIME CARDS ADMIN SERVICES	58.00
MANATTS INC	MIX FOR REPAIR AT 9TH & CEDAR	930.05
MATT PARROTT & SONS CO.	LASER BILLS UTILITIES	988.68
MISC. VENDOR	TERRY & SONS INC:PAINT POOL	7,625.00
NORTHWEST MECHANICAL INC	WORK ON DEHUMIDIFIER FAC	2,565.20
ORTIVUS NORTH AMERICA	AMBULANCE SERVICE BILLING	935.00
PITNEY BOWES INC	RENTAL CHARGES ADMIN SRVCS	210.00
POND VIEW ACRES HOME OWNER	ANNUAL SPECIAL ROAD ASSESSMENT	500.00
RK DIXON CO	COPIER FEES AMBULANCE	16.51
SKARSHAUG TESTING LAB	SAFETY GLOVES CLEAN & TEST EL	77.02
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES UTILITIES	93.42
STUELAND CHEVROLET-OLDS	REPLACED FUEL PUMP CNTRL GRG	607.95
T & R ELECTRIC	TESTING FEES ELECTRIC	150.00
TAYLOR TECHNOLOGIES	OPERATING SUPPLIES FAC	134.82
TERRY DURIN COMPANY	STREET LIGHTS ELECTRIC	718.75
TIPTON CONSERVATIVE	THANK YOU AD AIRPORT	689.51
TIPTON DAIRY QUEEN	MISC SUPPLIES AMBULANCE	43.53
TIPTON PHARMACY	THERMOMETERS AMBULANCE	22.27
TRANSWORLD SYSTEMS COLLECT	COLLECTION EXPENSE AMBULANCE	15.00
TRUCK COUNTRY OF CEDAR RAP	BATTERY BOX COVER CNTRL GRG	168.12
WENDLING QUARRIES	86 TON MISC MATERIAL WATER	744.28
WEST BRANCH TIMES	4TH OF JULY AD-FINANCE & ADMIN	70.00
WM OF CEDAR RAPIDS-IOWA CI	MONTHLY GARBAGE SERVICE	9,882.85
	TOTAL PAID	121,139.44

FUND TOTALS

001	GENERAL GOVERNMENT	20,013.42
002	COMMUNICATIONS - LOCAL AC	9.95
168	AQUATIC CENTER CAMPAIGN F	500.00
305	GO ST IMPROVEMENT 08	37,334.00
307	STREETSCAPE PROJECT	3,481.20
600	WATER OPERATING	13,964.09
610	WASTEWATER/AKA SEWER REVE	13,558.43
630	ELECTRIC OPERATING	7,443.06
640	GAS OPERATING	10,582.43
660	AIRPORT OPERATING	247.35
670	GARBAGE COLLECTION	2,982.16
750	CEMETERY ENTERPRISE	29.43
810	CENTRAL GARAGE	8,496.56
835	ADMINISTRATIVE SERVICES	2,497.36

GRAND TOTAL 121,139.44

Motion by McGlaughlin, second by Fry to approve claims list as presented. Motion carried by the following roll call vote;

Aye: Johnson, Klemme, Fry, Anderson, McGlaughlin  
Nay: None

**2. Request from the Chamber of Commerce for Street Closure of Meridian Street from 4<sup>th</sup> to 5<sup>th</sup> Street on September 12, 2009 for the Iowa Rock 'n Roll Music Association Street Dance.**

Motion by Anderson, second by Fry to approve the street closure of Meridian Street from 4<sup>th</sup> to 5<sup>th</sup> Street on September 12, 2009, for the Iowa Rock 'n Roll Music Association street dance.  
Motion carried by the following roll call vote;

Aye: Klemme, Fry, Anderson, McGlaughlin, Johnson  
Nay: None

**3. Consideration of Entering into an Engineering service agreement with Snyder & Associates for the Design of a new airport hangar.**

Boldt explained to the council if a project is over \$40,000 an engineering agreement is required because of the aviation grant. The engineering agreement fee totals \$15,300. Boldt stated these costs would be a worst case scenario.

Motion by Fry, second by Klemme to enter into an engineering agreement with Snyder & Associates for the design of a new airport hangar. Motion carried by the following roll call vote;

Aye: McGlaughlin, Johnson, Klemme, Fry, Anderson  
Nay: None

**4. Consideration of adding a public measure(s) to November City Election Ballot.**

**Public Library Support Levy** - Boldt told the council he had attended the library board meeting last week to explain about the library public support levy. The levy, if passed by a simple 50% majority, would generate approximately \$23,000. The board did not have a quorum and will discuss the issue at their next board meeting September 8, 2009.

**Hotel/Motel Tax** – This issue would also need a 50% simple majority to pass and would need specific language on the ballot on how the funds would be spent. This tax would generate approximately \$5000 to \$7000. Boldt had received a call from Ron Hansen, president of Liberty Trust & Savings Bank, who owns the motel, with concerns on instituting the tax. Councilperson Fry had also received a call from Hansen with concerns on how this would affect their occupancy rate. When asked what the funds could be used for Boldt suggested streets, park and recreation, and balance on the water tower project. Boldt added that for future development that could include a hotel the tax would be in place to capture the revenue. Councilperson Anderson added the funds could be used for the downtown sidewalk project. Mayor Kepford shared at the meeting earlier in the year with the Francis from Iowa Great Place he recommended the City put this tax in place.

**New Fire Station** – Chief Woode stated the department would recommend putting the new station referendum on the November ballot. Design #2 cost for the building would be \$2,068,000. Woode explained the phased project could be done with continued use of the old station until the new building is completed. Woode was asked if it was possible to bring the cost below the \$2,000,000 cost. Woode said there would need to be construction changes to accommodate that change. It was the consensus of the council to put the new station building on the ballot and not build by phase.

Boldt will have language for all three measures for the council to review at the next council meeting.

**5. Discussion & Consideration of proposed change to Garbage and Rubbish Collection ordinance.**

Boldt presented the council with a draft of an updated Garbage and Rubbish Collection ordinance. The amendment would include a flat amount increase for each container size. Included in these amounts would be the one-time extra pickup for each residence and business that was discussed at the quarterly work session. This document would also include an increase in the commercial dumpster rates to cover the increases from Waste Management.

Boldt also addressed the garbage exemption section of the ordinance. After some discussion it was suggested rather than exempting a residence or business, a flat fee could be charged such as \$5.00. Boldt will make the changes to the amendment draft for the next council meeting. Motion by Klemme, second by Fry to set a public hearing for September 9, 2009, at 5:30 p.m. for the proposed amendment to the garbage and rubbish collection ordinance. Motion carried by the following roll call vote;

Aye: Anderson, Fry, Johnson, Klemme, McGlaughlin

Nay: None

## **Reports to be received and filed:**

### **1. Monthly Water Report**

Councilperson McGlaughlin commented on the "Concerns of the Month" comment regarding changes made to electrical boxes at the aquatic center not being documented in the cabinets. Hembry explained that the circuit were not identified, safety being the concern.

Motion by Klemme, second by Anderson to accept the monthly water report. Motion carried by the following roll call vote;

Aye: Anderson, Fry, Johnson, Klemme, McGlaughlin

Nay: None

### **2. Monthly Community Development Report**

Motion by Anderson, second by Klemme to accept the monthly Community Development Report. Motion carried by the following roll call vote;

Aye: Fry, Johnson, Klemme, McGlaughlin, Anderson

Nay: None

### **3. Equipment Committee Update**

The committee met last week and identified two goals for the addition of local generation, sufficient generation to carry the City under all condition with no curtailment, and to provide generating facilities to peak shave. The committee recommends getting bids for three 1.5 MW units. They would also like more information on the bi-fuel systems. The committee will meet tentatively August 24, 2009.

## **Reports of Mayor/Council/Manager**

**Council reports** – Councilman McGlaughlin inquired on the status of the building inspector. Boldt stated the code books are in and they will be incorporated into the city code with the recodification along with a rate fee schedule at which time the council may decide if this would be a contract service or how to proceed.

McGlaughlin asked of the status of the AED's for the police vehicles. Mayor Kepford and Boldt said they were making good progress.

**Mayors Report** – Mayors Bike Ride, Saturday, August 21, 2009. Meet at the gazebo at 10:00 a.m. and will last about an hour.

**Manager's Report** – Boldt would like to change the first meeting in September to Wednesday, September 9, 2009. This will allow the library board to review the levy information at their board meeting, Tuesday, September 8, 2009, and make their recommendation to the council.

Boldt will start working on the Annual Family outing at the James Kennedy Family Aquatic Center.

MSI will be in the area next week to address the seal coating the council approved. The Public Works Department has cored out the area by the Law Enforcement center for drainage and has put a solid base down.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Klemme, second by McGlaughlin. Motion carried. The meeting adjourned at 6:50 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
Interim City Clerk

**REVENUE RECEIVED - July  
2009**

Property Taxes	9,969.86
Local Option Sales Service Tax	15,294.54
Licenses & Permits	110.00
Use of Money and Property	194,595.31
Intergovernmental	56,255.73
Charge for Services	446,367.20
Special Assessment	308.00
Miscellaneous	37,447.84
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$760,348.48</b>