

May 17, 2010  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, McGlaughlin and Klemme. Also present: Boldt, Fletcher, Nash, Packwood, Todd, Dietrich, Spangler, Penrod, Hembry, Johnson, Kime, other visitors and the press.

**Agenda:**

Motion by Klemme, second by McGlaughlin to approve the agenda as presented. Motion approved with the following roll call vote;

Aye: McGlaughlin, Klemme, Siech, Fry, Anderson  
Nay: None

**Communications & Reports:**

Melissa Helmold – Candidate for Cedar County Recorder

Helmold gave a brief description of her background, experience and leadership qualifications as a candidate for the Cedar County Recorder.

**Consent Agenda:**

Motion by Siech, second by Fry to approve the consent agenda, which include the minutes from 05/03/2010, and the Clerk's/Investment reports. Motion carried with the following roll call vote;

Aye: Klemme, Siech, Fry, Anderson, McGlaughlin  
Nay: None

**Public Hearing:**

Budget Amendment for FY 2009-2010

Mayor Kepford opened the public hearing for the FY 2009-2010 Budget Amendment at 5:38 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:38 p.m.

Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Tipton Municipal Standby Generation Project, Mechanical and Fuel

Mayor Kepford opened the public hearing for the proposed plans, specifications, form of contract and estimate of cost for the Tipton Municipal standby generation, mechanical and fuel at 5:54 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:54 p.m.

Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the New Hangar Project at Mathews Memorial Airport

Mayor Kepford opened the public hearing for the proposed plans, specifications, form of contract and estimate of cost for the new hangar project at the Mathews Memorial Airport at 5:56 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:56 p.m.

**Resolutions for Approval**

Resolution 051710A - Budget Amendment for Fiscal Year 2009-2010

Councilperson McGlaughlin questioned the amount of the budget amendment and the expenditures stating he feels there needs be a hold put on spending. City Manager Boldt explained the budget amendment is done to be sure that all of the expenses of the budget functions are not over what was budgeted and to be sure the City is in compliance with state law. Motion by Siech, second by Anderson to approve Resolution 051710A, the Budget Amendment for Fiscal Year 2009-2010.

Aye: Anderson, Klemme, Siech, Fry  
Nay: McGlaughlin

**Mayoral Proclamation:**

National Bike Month, Bike to Work Week and Bike to Work Day

Mayor Kepford read a proclamation proclaiming May 2010, as Bike to Work Month, and May 17<sup>th</sup> through May 21<sup>st</sup> as Bike to Work Week, and May 21<sup>st</sup> as Bike to Work Day in the City of Tipton.

**Motion for Approval:**

1. Claims list

|                            |                     |          |
|----------------------------|---------------------|----------|
| ALL STAR TURF              | SPRAY AROUND FAC    | 659.20   |
| ALLIANCE WATER RESOURCES I | CONTRACT OPERATIONS | 23941.84 |
| AMSAN LLC                  | HAND TOWELS         | 446.62   |
| ARAMARK                    | BLDG MAINT SUPPLIES | 61.50    |
| ARROW QUICK SOLUTIONS      | WEB/EMAIL HOSTING   | 31.95    |
| CBE GROUP INC, THE         | COLLECTION EXPENSE  | 5.83     |
| CEDAR COUNTY CO-OP         | FUEL DISCOUNT       | 2030.60  |
| CEDAR COUNTY ENGINEER      | 255.1 GL DSL        | 1874.79  |
| CEDAR COUNTY SOLID WASTE   | TRANSFER FEES       | 2595.00  |

|                            |                                |          |
|----------------------------|--------------------------------|----------|
| CITY CARTON CO INC         | SORTING FEES                   | 545.75   |
| CLARENCE LOWDEN SUN-NEWS & | MISC ADS FOR SWIM & REC        | 186.00   |
| CLAREY'S SAFETY EQUIPMENT  | VEHICLE REPAIRS                | 401.44   |
| COMMSPEED IOWA             | WIRELESS SERVICE               | 29.95    |
| COONROD WRECKER & CRANE SE | UNLOAD GENERATOR               | 3030.00  |
| CUSTOM BUILDERS INC        | UPS CHARGES                    | 399.45   |
| DAVIS FARM EQUIPMENT CO    | 6-5GL CANS OIL                 | 419.32   |
| DR PEPPER SNAPPLE GROUP    | DRINK ORDER                    | 194.16   |
| EASTERN IOWA LIGHT & PWR   | UTILITIES-CEMETERY             | 1191.71  |
| ED M. FELD EQUIPMENT CO    | EQUIPMENT MAINT/REPAIR         | 1164.80  |
| FLETCHER-REINHARDT CO.     | UNDERGROUND SUPPLIES           | 2650.19  |
| FOSTER COACH SALES INC.    | SIREN SPEAKER RPR/FOGLIGHTBULB | 418.89   |
| FRIENDS OF THE ANIMALS     | ANIMAL CONTROL                 | 250.00   |
| G&K SERVICES               | OPERATING SUPPLIES             | 59.89    |
| G.NEIL                     | POSTER UPDATE CMLPNCE PRTCTION | 121.28   |
| GARDEN & ASSOCIATES INC    | KRUSE ADDITION REVIEW          | 7476.50  |
| GENERAL PEST CONTROL INC   | PEST CONTROL                   | 161.03   |
| HOLIDAY INN AIRPORT DES M  | LODGING FOR IMFOA CONFERENCE   | 349.44   |
| HYGIENIC LABORATORY        | LAB TESTING FEES               | 55.00    |
| IBS COMMERCIAL SALES LLC   | NOTARY STAMP-PACKWOOD          | 19.00    |
| INTEGRATED TECHNOLOGY      | NETWORK LABOR-DOUG'S COMPUTER  | 969.98   |
| IOWA DEPT OF AGRICULTURE   | METER LICENSE APP RENEWAL      | 4.50     |
| IOWA ONE CALL              | LOCATES                        | 73.80    |
| JERRY'S ELECTRIC INC       | 75 KVA THREE PHASE PADMOUNT    | 3625.00  |
| KUNDE OUTDOOR EQUIPMENT    | REPAIR PARTS-SNOW BLOWER       | 33.86    |
| LONGLEY SYSTEMS INC        | TIME CARDS                     | 57.70    |
| MISC. VENDOR               | ELVIK-WILEY, SHAVONN:US REFUND | 1175.58  |
| MITCHELL 1                 | ON DEMAND WEB SHOP             | 200.00   |
| O'ROURKE MOTORS            | OIL                            | 597.78   |
| OFFICE DEPOT CREDIT PLAN   | INK CARTRIDGE                  | 77.99    |
| PERFORMANCE SYSTEMS JANITO | GERMICIDAL CLEANER             | 84.49    |
| PITNEY BOWES INC           | RENTAL CHARGE                  | 210.00   |
| RESCO                      | UNDERGROUND SUPPLIES           | 2883.20  |
| RK DIXON CO                | BASE RATE & METER CHARGES      | 24.71    |
| SNYDER & ASSOCIATES INC    | CONSTRUCT HANGAR & APRON       | 2142.00  |
| SOLOMON CORPORATION        | 500 KVA 3 PHASE PADMOUNT       | 19398.00 |
| STAPLES BUSINESS ADVANTAGE | DESK-ELECTRIC DEPT             | 369.99   |
| STUELAND CHEVROLET-OLDS    | REPAIR PARTS #43               | 223.94   |
| T & M CLOTHING CO.         | REMOVE & APPLY EMBROIDERY      | 12.50    |
| TIPTON BAKERY              | SUPPLIES FOR SAFETY MTG        | 20.00    |
| TIPTON CONSERVATIVE        | MINUTES                        | 1320.02  |
| TIPTON DAIRY QUEEN         | SUPPLIES                       | 87.06    |
| TIPTON ELECTRIC MOTORS     | WORK ON QUINCY AIR COMPRESSOR  | 315.24   |
| TRANSWORLD SYSTEMS COLLECT | COLLECTION EXPENSE             | 445.00   |
| TREASURER, STATE OF IOWA   | TANK REGISTRATION              | 10.00    |
| TRITECH EMERGENCY MEDICAL  | AMBULANCE BILLING SERVICES     | 1127.50  |
| TRUCK COUNTRY OF CEDAR RAP | LAMP #33                       | 31.44    |
| UNIFORM DEN INC            | NAME TAG-KROB                  | 13.50    |
| UTILITY EQUIPMENT COMPANY  | RPR CLAMP & MARKING PAINT      | 349.78   |
| WENDLING QUARRIES          | 11.10 TON ROAD STONE           | 96.02    |
| WESCO RECEIVABLES CORP     | WHITE MARKING PAINT            | 173.25   |
| WM OF CEDAR RAPIDS-IOWA CI | APRIL SERVICE                  | 9845.05  |

|                               |                             |                 |
|-------------------------------|-----------------------------|-----------------|
| XEROX CORPORATION             | BASE CHARGE & METER CHARGES | 1492.88         |
| ZEP SALES & SERVICE           | BRAKE WASH & AEROSOL        | 319.00          |
|                               | <b>** TOTALS **</b>         | <b>98581.89</b> |
| <b>FUND TOTALS</b>            |                             |                 |
| 001 GENERAL GOVERNMENT        |                             | 10699.66        |
| 002 COMMUNICATIONS - LOCAL AC |                             | 9.95            |
| 305 GO ST IMPROVEMENT 08      |                             | 834.75          |
| 307 STREETScape PROJECT       |                             | 3559.25         |
| 600 WATER OPERATING           |                             | 14903.46        |
| 610 WASTEWATER/AKA SEWER REVE |                             | 11254.41        |
| 630 ELECTRIC OPERATING        |                             | 33169.07        |
| 640 GAS OPERATING             |                             | 421.25          |
| 660 AIRPORT OPERATING         |                             | 2186.45         |
| 670 GARBAGE COLLECTION        |                             | 13020.74        |
| 750 CEMETERY ENTERPRISE       |                             | 425.66          |
| 810 CENTRAL GARAGE            |                             | 4722.82         |
| 835 ADMINISTRATIVE SERVICES   |                             | 3374.42         |
| GRAND TOTAL                   |                             | 98581.89        |

**City Credit Card Statements**

|  | <b>Card Total</b> |
|--|-------------------|
| <b>Police:</b>   |                   |
| Travel Training - Machine Shed, Joes Crab, McDonalds, Comfort Suites,<br>Cheesecake, Pancheros | 456.16            |
| Fuel - Kum & Go  | 60.95             |
| Travel Training - KFC, Holiday Inn, McDonalds, Hard Rock                                       | 327.42            |
| Fuel - Thorntons   | 54.00             |
| <b>Total Charges</b>   | <b>442.37</b>     |
| <b>Ambulance - One Card</b>  |                   |
| Vehicle Supplies - Wal-Mart  | 28.53             |
| Misc Supplies - Wal-Mart   | 13.18             |
| Operating Supplies - EMP, S & W Healthcare   | 476.96            |
| <b>Total Charges</b>   | <b>518.67</b>     |
| <b>Public Works - One Card</b>   |                   |
| Operating Supplies - Environmental Horticulture  | 28.85             |
| <b>Total Charges</b>   | <b>28.85</b>      |
| <b>Library - One Card</b>  |                   |
| Postage/Shipping - USPS  | 36.64             |
| Bldg Maint/Repair - Wal-Mart   | 13.45             |
| Office Supplies - Wal-Mart, Demco  | 340.93            |
| Materials - Wal-Mart, Upstart, Landmark House, Amazon  | 537.41            |
| Childrens Programs Supplies - Wal-Mart, Upstart  | 43.98             |
| Periodicals - Horn Book  | 129.00            |
| Misc Supplies - Bed Bath & Beyond  | 39.03             |
| <b>Total Charges</b>   | <b>1140.44</b>    |
| <b>Family Aquatic Center/Recreation - One Card</b>   |                   |
| Operating Supplies - Pool Cleaner Services, American Power Conversion(FAC)                     | 147.99            |
| Operating Supplies - Kiefer (for Red Cross Swim)   | 315.84            |
| Operating Supplies - Great Western   | 681.15            |

|   |                |
|---|----------------|
| Equipment Maint/Rpr Supp - All Iowa Pool & Supply, Indelco Plastics | 276.12         |
| <b>Total Charges</b>  | <b>1421.10</b> |
| <b>Community Development - One Card</b>                             |                |
| Postage - USPS  | 5.16           |
| <b>Total Charges</b>  | <b>5.16</b>    |
| <b>Electric - One Card</b>  |                |
| Travel Training - DQ, IHOP, Days Inn, McDonalds, Marriott           | 298.34         |
| Computer Supplies - Wal-Mart  | 89.62          |
| Training - Int'l Code Council, IAMU                                 | 292.70         |
| Notary Renewal - Iowa Secretary of State                            | 30.00          |
| Operating Supplies - Environmental Horticulture                     | 34.42          |
| Repair Parts - Nat'l Pump & Compressor                              | 86.17          |
| <b>Total Charges</b>  | <b>831.25</b>  |
| <b>Gas - One Card</b>   |                |
| Safety Supplies - Airgas  | 47.08          |
| Regulators - Groebner & Associates                                  | 47.23          |
| Supplies for Mains - Groebner & Associates                          | 483.04         |
| Meters - Energy Economics   | 536.43         |
| Bldg Maint/Rpr Supplies - McMaster-Carr                             | 50.99          |
| <b>Total Charges</b>  | <b>1164.77</b> |
| <b>City Manager - One Card</b>                                      |                |
| Travel Training - UI Parking, Subway                                | 45.23          |
| Fuel - Kum & Go   | 15.00          |
| Dues/Fees - Iowa Aviation Conference (Iowa Soybean Association)     | 450.00         |
| <b>Total Charges</b>  | <b>510.23</b>  |
| <b>Finance &amp; Admin - One Card -</b>                             |                |
| Travel Training - Arbys, Taco Johns, Chick-Fil-A                    | 27.76          |
| Fuel - Hy-Vee   | 17.95          |
| Training - NWTTC Web Registration (Taser Course-police)             | 395.00         |
| Training - Ammunition Store (3000 rounds ammunition-police)         | 915.94         |
| Misc - Concrete Saw on Paypal EBAY                                  | 0.45           |
| Misc - Fire Truck on Paypal EBAY                                    | 7.75           |
| <b>Total Charges</b>  | <b>1364.85</b> |
| <b>Credit Card &amp; Statement Total</b>                            | <b>7883.85</b> |

Motion by Siech, second by Fry to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Siech, Fry, Anderson  
Nay: None

2. Change Order No. 5, All American Concrete

Motion by Anderson, second by Siech to approve change order No. 5 to All American Concrete in the amount of \$17,258.26. Motion carried by the following roll call vote;

Aye: Klemme, Siech, Fry, Anderson, McGlaughlin  
Nay: None

3. Application No. 9, All American Concrete

Motion by Klemme, second by Siech to approve application for payment No. 9 to All American Concrete in the amount of \$4,965.31. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin, Klemme  
Nay: None

4. Approve proposed plans, specifications, form of contract and estimate of cost for the Tipton Municipal Standby Generation Project, Mechanical and Fuel

Motion by Anderson, second by Siech to approve the proposed plans, specifications, form of contract and estimate of cost for the Tipton Municipal Standby Generation Project, Mechanical and Fuel. Motion carried by the following roll call vote;

Aye: Fry, Siech, Anderson, McGlaughlin, Klemme  
Nay: None

5. Award bid for the Tipton Municipal Standby Generation Project, Mechanical and Fuel

Motion by Siech, second by Fry to award the bid for the Tipton Municipal Standby Generation Project, Mechanical and Fuel, to Acterra Group, Inc. in the amount of \$102,599.92. Motion carried by the following roll call vote;

Aye: Siech, Anderson, McGlaughlin, Klemme, Fry  
Nay: None

6. Approve Plans, Specifications, Form of Contract and Estimate of Cost for the New Hangar Project at Mathews Memorial Airport

Motion by Anderson, second by Siech to approve the Plans, Specifications, Form of Contract and Estimate of Cost for the New Hangar Project at Mathews Memorial Airport. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Klemme, Fry, Siech  
Nay: None

7. Award bid for the new hangar project at Mathews Memorial Airport

Motion by Fry, second by Anderson to approve the recommendation of the Airport Committee, and award the bid for the new hangar project at Mathews Memorial Airport to Arensdorf Excavating in the amount of \$114,055.26. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Fry, Siech, Anderson  
Nay: None

8. Purchase of a new pool vacuum for the James Kennedy Family Aquatic Center

Motion by McGlaughlin, second by Siech to approve the purchase of a pool vacuum from Pool Cleaner Services at a cost of \$4099.00. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Fry, Siech, Anderson  
Nay: None

9. Sale of Old Fire Truck Pumper

Motion by Fry, second by McGlaughlin to approve the sale of the old fire truck pumper to Barnhart's Custom Services, in the amount of \$4189.00. Motion carried by the following roll call vote;

Aye: Klemme, Fry, Siech, Anderson, McGlaughlin  
Nay: None

10. Set bid date and a public hearing date for the Streetlights and Structure Project 2010

Motion by Anderson, second by Fry to set a bid date of June 16, 2010, for the Streetlights and Structure Project 2010. Motion carried by the following roll call vote;

Aye: Fry, Siech, Anderson, McGlaughlin, Klemme  
Nay: None

Motion by Fry, second by Siech to set a public hearing date of June 21, 2010, for the Streetlights and Structure Project 2010. Motion carried by the following roll call vote;

Aye: Siech, Anderson, McGlaughlin, Klemme, Fry,  
Nay: None

**Reports to be received and filed:**

1. Monthly Water Report

Motion by Klemme, second by Anderson to accept the Monthly Water Report. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Klemme, Fry, Siech  
Nay: None

## 2. Community Development Report

Motion by Anderson, second by Klemme to accept the monthly Community Development report.  
Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Fry, Siech, Anderson  
Nay: None

### **Reports of Mayor/Council/Manager**

**Mayor's Report -** Mayor's Bike Ride schedule (no rain dates)  
Meet at the gazebo, ride from 10 to 11 on Saturday mornings.

June 12<sup>th</sup> and 26<sup>th</sup>  
July 10<sup>th</sup> and 24<sup>th</sup>  
August 7<sup>th</sup> and 28<sup>th</sup>  
September 11<sup>th</sup> and 25<sup>th</sup>

Business after hours hosted by Community State Bank, Wednesday,  
May 19, 2010

**Manager's Report -** Gas Survey sent out with utility bills, prize drawing added as incentive  
for surveys returned  
Mailing of stuffers for the one time transfer station voucher has begun  
Intern search for summer administrative projects is underway

### **Adjourn:**

With no further business to come before the council a motion to adjourn was made by Siech,  
second by Anderson. Motion carried. Meeting adjourned at 6:24 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer

## REVENUE RECEIVED - April 2010

|                                |                       |
|--------------------------------|-----------------------|
| Property Taxes                 | 344,848.98            |
| Local Option Sales Service Tax | 12,904.96             |
| Licenses & Permits             | 1,747.50              |
| Use of Money and Property      | 6,187.34              |
| Intergovernmental              | 31,630.06             |
| Charge for Services            | 707,803.36            |
| Special Assessment             | 566.00                |
| Miscellaneous                  | 27,829.75             |
| Sale of Fixed Assets           | 0.00                  |
| <b>TOTAL</b>                   | <b>\$1,133,517.95</b> |