

June 21, 2010  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Anderson, McGlaughlin, Klemme, Siech and Fry. Also present: Boldt, Fletcher, Nash, Packwood, Todd, Penrod, Hembry, Johnson, Dietrich, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Klemme, second by Fry to approve the agenda with the addition of L-9, Gas Survey Winners. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Siech, Fry, Anderson  
Nay: None

**Communications & Reports:**

Rod Daebelliehn addressed the council regarding fund raising efforts for the Honor Flights of the Quad Cities. Daebelliehn shared information on costs associated with one round trip flight to the memorial at approximately \$90,000. The Guardians that accompany the veterans do so at their own expense of \$550.00 each. Daebelliehn asked the City Council to participate monetarily.

Phyllis Lenschow told the council she tripped and fell May 29, 2010, on the sidewalk in front of Movies America hitting her head on the corner of a street light base. Lenschow suggested the city round the corners of the bases or make the bases more visible. Lenschow told the council she would like to see some action taken before a lawsuit happens. City Manager Boldt told Lenschow that the City was grateful her injuries were not more serious and would look into Lenschow's suggestions.

**Consent Agenda:**

Motion by Klemme, second by McGlaughlin to approve the consent agenda which include the minutes from 06/07/2010, the Clerk's/Investment reports, Cigarette Permit renewals, Chamber's Taste of Tipton Liquor license, June Library Board Minutes and June Airport Committee Minutes. Motion carried by the following roll call vote;

Aye: Klemme, Siech, Fry, Anderson, McGlaughlin  
Nay: None

## Public Hearing:

Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Streetlights and Structures Project 2010

Mayor Kepford opened public hearing for the Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Streetlights and Structures Project 2010 at 5:45 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:46 p.m.

## Motion for Approval:

### 1. Claims list

ALL AMERICAN CONCRETE	Pay App #10-Final-Hwy 38/130	75969.17
ALLIANCE WATER RESOURCES I	CONTRACT SERVICES	23941.84
ALTERATIONS	MENDING ON RAIN COAT	5.00
ARAMARK	BLDG MAINT SUPPLIES	61.50
ARROW QUICK SOLUTIONS	WEB/EMAIL HOSTING	31.95
ASSURANT EMPLOYEE BENEFITS	LIFE INSURANCE PAYROLL	28.00
BUSINESS RADIO SALES AND S	4 PAGERS	1592.00
CBE GROUP INC, THE	COLLECTION EXPENSE	5.83
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2355.01
CEDAR COUNTY ENGINEER	243.1 GL DSL	2007.61
CEDAR COUNTY SOLID WASTE	MAY TRANSFER FEES	2294.00
CENTRAL PETROLEUM EQUIPMEN	CLEAN AND REPAIR FUEL TANK	1998.83
CITY CARTON CO INC	SORT FEES	458.00
CLARENCE LOWDEN SUN-NEWS &	SWIM, BALL, CAMP, FAC ADS	248.78
CLAREY'S SAFETY EQUIPMENT	3 JACKETS, 3 PANTS, 3 TRIMS	792.00
DES MOINES REGISTER	CHIEF OF POLICE JOB OPENING	1477.00
DR PEPPER SNAPPLE GROUP	DRINK ORDER	624.21
EASTERN IOWA LIGHT & PWR	LAGOON UTILITIES	1221.49
ENERGY ECONOMICS	5 METER SWIVEL SETS	61.22
FAMILY FOODS	SUPP FOR CNCSSNS(PD TWICE)	103.35
FESLER'S INC	HOLSTER, SEARCH GLOVES	246.93
FLETCHER-REINHARDT CO.	OPERATING SUPPLIES	335.48
FRIENDS OF THE ANIMALS	ANIMAL CONTROL	200.00
G&K SERVICES	OPERATING SUPPLIES	152.46
GARDEN & ASSOCIATES INC	STREETSCAPE CEDAR 3RD TO 4TH	18182.88
GREAT WESTERN SUPPLY CO	SPRAYER ASSEMBLY	197.91
GREEN VALLEY AG & TURF LLC	REPAIR PART #71	136.25
HEATH CONSULTANTS INCORPOR	CALIBRATE ODORATOR	283.78
HYGIENIC LABORATORY	LAB TESTING FEES	33.00
I.R.S.	FEDERAL WITHHOLDING	1472.10
INTEGRATED TECHNOLOGY	WIRELESS FIREWALL/ROUTER	324.13
IOWA CITY/COUNTY MANAGEMEN	IACMA MEMBERSHIP	150.00
IOWA ONE CALL	LOCATES	112.50
IOWA UTILITIES BOARD	FY 2011 ASSESSMENTS	4866.00
IPERS	IPERS WITHHOLDING EMT	602.87
JIM YAU KOVITZ	FAB BRACKETS ONTO PUMP HOUSING	65.00
KIEFER & ASSOCIATES	OPERATING SUPPLIES	137.58
KOCH ELECTRIC	SOCKET & GROUNDING 1204 PLUM	262.22
LAWSON PRODUCTS INC	SAW BLADES & SHOP SUPPLIES	235.86
MANATTS INC	SUPP RPR STRM SEW ON EAST ST	486.70
MECHANIAL & BUILDING REPAI	SERVICE CALL FOR FREEZER	90.00
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION	60.00

MISC. VENDOR	JEFF CAYLER:POL CHF PRCSS EXP	5576.48
MITCHELL 1	ON DEMAND WEB SHOP	200.00
MOELLER TIPTON TIRE AND AU	TIRE REPAIR #118	19.00
MUTUAL WHEEL CO	STROBE BULB #18	46.79
POOL TECH MIDWEST INC	SPECK PUMP STRAINER BODY	169.37
PRAXAIR DISTRIBUTION INC 7	OXYGEN	196.69
PUBLIC SAFETY CENTER INC	RESCUE GLOVES, FACE PIECE BAGS	382.42
SEATASEA WATERSPORTS CENTE	MISC SUPPLIES	104.57
SENECA COMPANIES	SMR ACTIVITIES	1770.00
SNYDER & ASSOCIATES INC	CONSTRUCT HANGAR & APRON	3060.00
STAATS	1300 RIBBONS FOR SWIM CLUB	440.09
STUELAND CHEVROLET-OLDS	REPAIR PART	74.15
T & M CLOTHING CO.	15 CAPS, 15 PRINTED UNIFORMS	384.70
TAYLOR TECHNOLOGIES	OPERATING SUPPLIES	103.09
TERRY DURIN COMPANY	UNDERGROUND SUPPLIES	1909.94
TIPTON CONSERVATIVE	BIDS EXHAUST & FUEL SYSTEM	1238.52
TIPTON GREENHOUSE	2 PLANTERS	96.11
TRANSWORLD SYSTEMS COLLECT	COLLECTION EXPENSE	503.62
TREASURER, STATE OF IOWA	STATE WITHOLDING	153.00
TRITECH EMERGENCY MEDICAL	AMBULANCE BILLING SERVICES	907.50
VERMEER SALES & SERVICE IN	HYD FILTER #135	85.99
WENDLING QUARRIES	9.78 TN STONE STORM SEW MAINT	84.60
WESCO RECEIVABLES CORP	OVERHEAD SUPPLIES	340.26
WORLD OF BIKES	BIKE WITH LIGHTS, BAG & HELMET	1670.50
WRIGHT LAWNMOWING	MOW & WEEDEAT AT AIRPORT	600.00
XEROX CORPORATION	10 CASES PAPER	384.00
ZEP SALES & SERVICE	OPERATING SUPPLIES	195.36

\*\* TOTALS \*\* 164,607.19

FUND TOTALS

001 GENERAL GOVERNMENT	19,476.55
002 COMMUNICATIONS - LOCAL AC	9.95
305 GO ST IMPROVEMENT 08	75,969.17
307 STREETScape PROJECT	18,182.88
308 SKATE PARK PROJECT	361.7
600 WATER OPERATING	12,488.26
610 WASTEWATER/AKA SEWER REVE	11,250.45
630 ELECTRIC OPERATING	6,272.62
640 GAS OPERATING	2,336.85
660 AIRPORT OPERATING	7,495.00
670 GARBAGE COLLECTION	2,971.60
750 CEMETERY ENTERPRISE	61.61
810 CENTRAL GARAGE	5,426.84
835 ADMINISTRATIVE SERVICES	1,028.70
860 PAYROLL ACCOUNT	1,275.01

GRAND TOTAL 164,607.19

**City Credit Card**

**Card Total**

**City - One card (employee check-out travel card)**

**Police:**

Travel Training - Jimmie John's, Daytona's All Sports Café, Prairie Meadows, 528.79  
 Drake Diner, Holiday Inn

**Total Charges**

**528.79**

**Ambulance - One Card**

Vehicle Supplies - Wal-Mart	17.94	
Misc Supplies - Wal-Mart	19.40	
Operating Supplies - EMP, Wal-Mart	1391.23	
<b>Total Charges</b>		<b>1428.57</b>
<b>Public Works - One Card</b>		
Operating Supplies - Hobby Lobby(clip board)	11.65	
<b>Total Charges</b>		<b>11.65</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	40.56	
Office Supplies - Wal-Mart, Demco	174.04	
Materials - Wal-Mart, Amazon, Fulfillment Services	528.97	
Children's Programs Supplies - Wal-Mart	32.58	
<b>Total Charges</b>		<b>776.15</b>
<b>Family Aquatic Center/Recreation - One Card</b>		
Operating Supplies - Pool Cleaner Services, Grainger	699.69	
Operating Supplies(softballs for men's league and 4th of July tourney) - Homerun Monkey	571.81	
Operating Supplies - Adolf Kiefer(for Red Cross swim)	433.85	
Uniforms/Equipment(swimwear for lifeguards) - Swim Outlet, Elsmore Aquatic	1551.64	
Operating Supplies - Hit Run Score(caps for T-ball kids--Kirkwood will pay back)	1519.47	
SCP?? (protesting)	144.21	
<b>Total Charges</b>		<b>4920.67</b>
<b>Community Development - One Card</b>		
Training - The Smart Conference	50.00	
<b>Total Charges</b>		<b>50.00</b>
<b>Electric - One Card</b>		
Travel Training - Casey's, Culvers, McDonalds	16.47	
Underground Supplies - McMaster-Carr	191.73	
Computer Supplies - Wal-Mart	19.82	
Operating Supplies - Newark	34.11	
Small Tool - Gemplers(shovel)	44.77	
Training - Computer Prep(inspector cert exam practice course)	69.00	
<b>Total Charges</b>		<b>375.90</b>
<b>Gas - One Card</b>		
Supplies for Service Lines - Groebner & Associates, Border States	580.96	
Meters - Energy Economics	3141.14	
Equipment Maint/Rpr Supplies - Products Inc.(for FAC)	829.91	
<b>Total Charges</b>		<b>4552.01</b>
<b>City Manager - One Card</b>		
Travel Training - City of Des Moines Municipal Parking Garage	8.00	
Training - The Smart Conference	50.00	
<b>Total Charges</b>		<b>58.00</b>
<b>Finance &amp; Admin - One Card -</b>		
Misc Supplies - Tipton Bakery(NIMs Training)	31.00	
<b>Total Charges</b>		<b>31.00</b>
<b>Card &amp; Statement Total</b>		<b>12732.74</b>

Motion by Siech, second by Klemme to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Klemme  
Nay: McGlaughlin

2. Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Streetlights and Structures Project 2010

Motion by Anderson, second by Fry to approve the Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Streetlights and the Structures Project 2010. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Klemme, Siech  
Nay: None

3. Award Bid for the Streetlights and the Structures Project 2010

Motion by Anderson, second by Klemme to approve Superintendent Packwood's recommendation to award the bid to Terry Durin for the decorative street light poles and fixtures for the Downtown Streetscape Project, Phase 2, in the amount of \$85,392. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Klemme, Siech, Fry  
Nay: None

4. Accept Engineer's Statement of Substantial Completion

City Manager Boldt told the council after the approval of this statement the maintenance bond would go into effect. Motion by Fry, second by Anderson to approve the Engineer's Statement of Substantial Completion for the Hwy 38 and 130 Reconstruction Project. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Fry, Siech, Anderson  
Nay: None

5. Pay Application #10, final for All American Concrete

Motion by Klemme, second by Siech to approve the final pay application No. 10, to All American Concrete in the amount of \$75,969.17. Motion carried by the following roll call vote;

Aye: Klemme, Fry, Siech, Anderson, McGlaughlin  
Nay: None

## 6. Purchase of Materials for Service Well No. 5

Water Operator Ron Hembry told the council Well No. 5 was last serviced in 1995. Hembry and City Manager Boldt recommend the city sign a service agreement with Cahoy Well and Pump, and televise the casing to document the condition. By signing the agreement now the materials could be purchased prior to a price increase that will take effect yet this summer. The estimated cost of materials is \$15,000. Motion by Anderson, second by Klemme to authorize signing an agreement to service Well No. 5 and to televise the casing. Motion carried by the following roll call vote;

Aye: Fry, Siech, Anderson, McGlaughlin, Klemme  
Nay: None

## 7. Salt Shed Purchase for the Public Works Department

Director of Public Works Nash discussed the options for a new salt shed for the Public Works Department. Nash shared information on a metal building and on a hoop building. After further discussion it was the consensus of the council for Nash to research a wooden structure such as Cedar County has to see if it would be a cost effective to build that type of structure.

## 8. Nuisance Abatement

Interim Police Chief Scott Dietrich updated the council on the nuisance abatement properties.

408 Meridian Street	Will contact Grasshopper Lawn Care to mow as weather permits
1014 Sycamore Street	House is scheduled to be torn down, extended deadline to 7/31/10.
1107 Lynn Street	Vacant trailer at Lot 12 removed as well as the safety concerns
1011 Cedar Street	Extended 24 hours because of weather, has since been mowed
59 Plum Street	Made contact with new owner, has been mowed
New notices mailed	218 W. 7 <sup>th</sup> Street 114 W. 8 <sup>th</sup> Street, served with notice, must abate within the next week

## 9. Gas Survey Winners

Gas Superintendent Virgil Penrod told the council the gas department had 581 surveys returned. The names drawn for the \$200.00 cash prizes were Stan Woode, St. Mary's Church and Bonnie and Keith Kjosa.

## **Reports to be received and filed:**

### 1. Monthly Water Report

Motion by Siech, second by McGlaughlin to accept the monthly Water Report. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Klemme, Fry, Siech  
Nay: None

## 2. Community Development Report

Motion by Anderson, second by Siech to accept the monthly Community Development Report. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Fry, Siech, Anderson  
Nay: None

## Reports of Mayor/Council/Manager

**Mayors Report** – Liked the play, Death and Taxes, in which Councilperson Klemme performed

Police Chief Search – good assessment and evaluations, two candidates couldn't make the first round, want to make the best possible choice, committee wants to extend process. July 7<sup>th</sup> will be the Meet and Greet, July 9<sup>th</sup> the assessments

**Manager's Report** – Council NIMS training required for City to received FEMA funds – EMS Coordinator will notify when next training is scheduled  
23 Clean up vouchers used at transfer station for garbage in May  
City offices closed Monday, July 5, 2010, for the 4<sup>th</sup> of July holiday  
Moving the first council meeting in July to Tuesday, July 6<sup>th</sup>

## Adjourn:

With no further business to come before the council a motion to adjourn was made by Siech, second by Klemme. Motion carried. Meeting adjourned at 6:40 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer

**REVENUE RECEIVED - May 2010**

Property Taxes	163,295.96
Local Option Sales Service Tax	12,904.98
Licenses & Permits	1,475.00
Use of Money and Property	23,211.97
Intergovernmental	28,558.02
Charge for Services	570,806.70
Special Assessment	0.00
Miscellaneous	35,876.00
Sale of Fixed Assets	0.00

**TOTAL** **\$836,128.63**