

March 15, 2010  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Anderson, McGlaughlin, Klemme, Siech and Fry. Also present: Boldt, Fletcher, Lenz, Nash, Packwood, Todd, Dietrich, Spangler, Penrod, Hembry, Johnson and the press.

**Agenda:**

Motion by Anderson, second by Klemme to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Siech, Fry, Anderson  
Nay: None

**Communications & Reports:**

Betty Ellerhoff, who is a candidate for the Cedar County Board of Supervisors, introduced herself to the council and gave a brief description on her background and her qualifications.

Brad Gaul, who is a candidate for the Cedar County Board of Supervisors, introduced himself to the council and gave a brief background description and what he feels he can offer if elected to the Board of Supervisors.

**Consent Agenda:**

Motion by Klemme, second by McGlaughlin to approve the consent agenda, which include the minutes from 03/01/2010, Clerk's/Investment reports, February Airport Committee minutes and March Library Board meeting minutes. Motion carried by the following roll call vote;

Aye: Klemme, Siech, Fry, Anderson, McGlaughlin  
Nay: None

**Public Hearing:**

**Proposed plans, specifications, form of contract and estimate of cost for the Tipton Municipal standby generation project, building, mechanical and electrical.**

Mayor Kepford opened the public hearing for the proposed plans, specifications, form of contract and estimate of cost for the Tipton Municipal standby generation project, building, mechanical and electrical at 5:45 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:46 p.m.

**Ordinance Amending the City of Tipton Municipal Code by eliminating and replacing Title VI, Chapter 14, Trees**

Mayor Kepford opened the public hearing for the proposed Ordinance Amending the City of Tipton Municipal Code by eliminating and replacing Title VI, Chapter 14, Trees at 5:48 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:49 p.m.

**Ordinance Approval/Amendment:**

**Ordinance No. 511, Ordinance Amending the City of Tipton Municipal Code by eliminating and replacing Title VI, Chapter 14, Trees.**

There was some discussion on what trees were covered under the ordinance. Director of Public Works Nash explained the ordinance for the most part pertains to the trees in the city right of way. Councilperson Fry asked Nash to elaborate on the term urban forester. Nash stated per the ordinance proposed the City of Tipton would need to employ a city forester, urban forester or an arborist. Nash told the council he would fit into the arborist category. Boldt explained that this portion of the ordinance was required to become a designated Tree City USA. Nash added this was also important for the tree board. Councilperson Anderson asked if the State still provides training for this kind of thing and if the city could train someone within Public Works Department. After a brief discussion a motion was made by Klemme, second by Anderson to approve the proposed Ordinance Amending the City of Tipton Municipal Code by eliminating and replacing Title VI, Chapter 14, Trees, and to waive the second and third readings and approve Ordinance No. 511. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Klemme, Siech  
Nay: None

**Mayoral Proclamation:**

Proclamation to Designate Mayors for Meals

Mayor Kepford read the proclamation to designate March 24, 2010, as Mayors for Meals Day. Kepford said on March 24, 2010, she will be working at the Senior Dining helping to serve and deliver meals.

**Motion for Approval:**

1. Claims list

ADEL WHOLESALERS INC	AIR VALVE REPAIR KIT	158.97
AIR FILTER SALES & SERVICE	AIR FILTERS	284.75
ALLIANCE WATER RESOURCES I	CONTRACT SERVICES	23941.84
APACHE HOSE & BELTING CO I	REPAIR HOSE	26.81
ARAMARK	BLDG MAINT SUPP	178.89
ARROW QUICK	WEB/EMAIL HOSTING	31.95

BARRON EQUIPMENT CO INC G	SERVICE OVERHEAD DOOR	140.00
BUSINESS RADIO SALES AND S	3 PAGING RADIOS	1100.40
CBE GROUP INC, THE	COLLECTION EXPENSE	5.83
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1979.11
CEDAR COUNTY ENGINEER	176.1 GL DSL	2054.12
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	1944.00
CERTIFIED LABORATORIES	POWER GLOSS #33	414.75
CHARLES D LINN CO	OXYGEN	44.00
CHEMSEARCH	WIL-DEW (BLDG MAINT SUPP)	203.83
CITY CARTON CO INC	SORTING FEES	401.50
CITY ELECTRIC SUPPLY	FLOURESCENT LAMPS	373.79
DORSEY & WHITNEY	LEGAL FEE FOR LOAN ON TANKER	1465.99
DR PEPPER SNAPPLE GROUP	DRINK ORDER	95.58
EASTERN IOWA LIGHT & PWR	LAGOON UTILITIES	859.20
GARDEN & ASSOCIATES INC	REVIEW OF SEPTIC EFFLUENT	4216.25
GENERAL PEST CONTROL INC	PEST CONTROL	161.03
IOWA ASSOCIATION OF	EIASSO BILLING FOR MARCH-MAY	6716.36
IOWA DEPARTMENT OF TRANSP	SALIMETER HYDROMETER	50.24
KUNDE OUTDOOR EQUIPMENT	FUEL CAP FOR CHAIN SAW ON #6	6.39
LAWSON PRODUCTS INC	OPERATING SUPPLIES	153.98
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION	60.00
MISC. VENDOR	C H MCGUINESS CO INC:POOL HTR	4740.00
MITCHELL 1	MONTHLY ON DEMAND WEB SHOP	200.00
MUTUAL WHEEL CO	REPAIR PARTS	69.88
NORTHWEST MECHANICAL INC	WORKED ON SUPPLY FAN ON ROOF	342.00
O'ROURKE MOTORS	VEHICLE OPERATIONS	191.77
ORTIVUS NORTH AMERICA	BILLING SERVICE	335.50
PRAXAIR DISTRIBUTION INC 7	OXYGEN	167.64
RK DIXON CO	COPIER CONTRACT CHARGE	16.51
SKARSHAUG TESTING LAB	SLEEVES/GLOVES CLEAN & TEST	77.84
SNYDER & ASSOCIATES INC	AIRCRAFT HANGAR & APRON	1071.00
TERRY DURIN COMPANY	METER SEALS	160.50
TIPTON CONSERVATIVE	MINUTES, BUDGET ESTIMATE	709.76
TIPTON ELECTRIC MOTORS	CHOP SAW BLADE	8.60
WM OF CEDAR RAPIDS-IOWA CI	PICKUP SERVICE	9741.29
XEROX CORPORATION	BASE CHARGE & METER CHARGES	1448.09
** TOTALS **		66349.94

#### FUND TOTALS

001 GENERAL GOVERNMENT	11614.76
002 COMMUNICATIONS - LOCAL AC	9.95
307 STREETScape PROJECT	3753.75
600 WATER OPERATING	12459.36
610 WASTEWATER/AKA SEWER REVE	11348.31
630 ELECTRIC OPERATING	4558.66
640 GAS OPERATING	2421.23
660 AIRPORT OPERATING	1071.00
670 GARBAGE COLLECTION	12501.54
750 CEMETERY ENTERPRISE	28.96
810 CENTRAL GARAGE	4647.86

835 ADMINISTRATIVE SERVICES	1934.56
GRAND TOTAL	66349.94

<b>City Credit Card Charges</b>	<b>Statement Date 02/25/10</b>	<b>Card Total</b>
<b>City - One card (employee check-out travel card)</b>		
<b>Police:</b>		
Fuel - Colonial 10, Thorntons	42.22	
Travel Training - Wing Zone, McDonalds, J Gumbos, Penn Station, Cardinal Hall of Fame, Franks Meat & Produce, Marriott, Takeout Taxi	705.72	
<b>Electric:</b>		
Travel Training - Holiday Inn	192.64	
	<b>Total Charges</b>	<b>940.58</b>
<b>Ambulance - One Card</b>		
Operating Supplies - S & W Healthcare, EMP	1656.10	
Bldg Maint Supplies - Wal-Mart	26.50	
Misc Supplies - Wal-Mart	22.74	
Training - Kirkwood	1624.00	
	<b>Total Charges</b>	<b>3329.34</b>
<b>Public Works - One Card</b>		
Travel Training - Panera Bread	7.41	
Office Supplies - Wal-Mart	11.75	
	<b>Total Charges</b>	<b>19.16</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	128.16	
Bldg Maint/Repair - Wal-Mart	40.73	
Office Supplies - Wal-Mart, Companion Corp	153.12	
Materials - Wal-Mart, Book Closeouts, The Penworthy Co	417.30	
Childrens Programs Supplies - Highsmith	50.35	
Training - McCalester College	100.00	
Periodicals - Des Moines Register	187.84	
	<b>Total Charges</b>	<b>1077.50</b>
<b>Family Aquatic Center/Recreation - One Card</b>		
Operating Supplies - Pool Cleaner Services, Grainger	76.45	
	<b>Total Charges</b>	<b>76.45</b>
<b>Community Development - One Card</b>		
Computer Supplies - McAfee	59.99	
	<b>Total Charges</b>	<b>59.99</b>
<b>Electric - One Card</b>		
Operating Supplies - The Acterra Group	21.32	
Small Tools - Sears	36.54	
	<b>Total Charges</b>	<b>57.86</b>
<b>Gas - One Card</b>		
Supplies for mains - King Pumps Inc	262.06	
	<b>Total Charges</b>	<b>262.06</b>

**City Manager - One Card**

Misc Supplies - Pizza Hut (for budget meeting)	41.71	
Training - Iowa Bicycle Coalition	30.00	
Dues - Airnav LLC	30.00	
<b>Total Charges</b>		<b>101.71</b>
	<b>TOTAL</b>	
	<b>Card &amp; Statement Total</b>	<b>5924.65</b>

Motion by Siech, second by Fry to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: McGlaughlin, Klemme, Siech, Fry, Anderson  
Nay: None

2. Approve proposed plans, specifications, form of contract and estimate of cost for the Tipton Municipal standby generation project, building, mechanical and electrical.

Boldt told the council that although the bids received were less than the engineers estimate, ESCO believes the mechanical bids should be rejected and re-bid with redefined specifications. ESCO, Electric Superintendent John Packwood and Boldt believe that with redefined specifications the mechanical bids will come in much lower. Motion by Fry, second by Anderson to approve the proposed plans, specifications, form of contract and estimate of cost for the Tipton Municipal standby generation project, building, mechanical and electrical. Motion carried by the following roll call vote;

Aye: Klemme, Fry, Siech, Anderson, McGlaughlin  
Nay: None

3. Award the bid for the Tipton Municipal standby generation project, building, mechanical and electrical.

Boldt recommended the council accept the bids for the building and the electrical and reject the mechanical at this time. Motion by Siech, second by Klemme to accept the bid for the building from Custom Builders in the amount of \$276,700, and electrical bid from Tri-City Electric in the amount of \$127,496, and reject the mechanical bid. Motion carried by the following roll call vote;

Aye: Fry, Siech, Anderson, McGlaughlin, Klemme  
Nay: None

4. Purchase of a used dump truck from the City of Clive.

Director of Public Works Nash told the council the City of Tipton has first chance to purchase the 2001 International dump truck from the City of Clive at the cost of \$50,000. Klay Johnson and Don Drager have both inspected the truck and believe it will be a great addition to the city fleet. Motion by Siech, second by McGlaughlin to approve the purchase of the used dump

truck from the City of Clive in the amount of \$50,000. Motion carried by the following roll call vote;

Aye: Siech, Anderson, McGlaughlin, Klemme, Fry  
Nay: None

### **Reports to be received and filed:**

#### 1. Monthly Water Report

Motion by Anderson, second by Siech to accept the Monthly Water Report. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Klemme, Fry, Siech  
Nay: None

#### 2. Community Development Report

Community Development Director John Todd told the council the business park is moving forward with all the paperwork and due diligence almost complete.

Todd will be attending a training session on March 25th for the Iowa Great Places program.

Todd has set up an account on Facebook for people to become a fan of Tipton.

Motion by Fry, second by Klemme to accept the monthly Community Development Report. Motion carried by the following roll call vote;

Aye: McGlaughlin, Fry, Siech, Anderson, Klemme  
Nay: None

### **Reports of Mayor/Council/Manager**

#### **Council reports**

Councilperson McGlaughlin wanted to know when the former electric utility committees request for an electric comparison study would be completed. City Manager Boldt reminded McGlaughlin this had been discussed previously when Boldt explained he had not had time to complete the comparison, but would have it finished in 30 days. McGlaughlin also wanted to know if the health insurance would be rebid. Boldt reminded McGlaughlin that this was discussed during the budget preparation and it was too late to do anything for the 2010-2011 fiscal year, but the city would request bids for the 2011-2012 fiscal year.

## Manager's Report

Boldt told the council he had received the invitation for the annual Chamber Dinner and would email the invitation.

Boldt received a letter from the Iowa Department of Transportation stating there will be patchwork done on Highway 130 from Tipton to Davenport.

Boldt showed a PowerPoint presentation on the FY 2010-2011 Budget.

## Adjourn:

With no further business to come before the council a motion to adjourn was made by Klemme, second by Siech. Motion carried. Meeting adjourned at 6:37 p.m.

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Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer

## REVENUE RECEIVED - February 2010

Property Taxes	2,427.43
Local Option Sales Service Tax	16,359.34
Licenses & Permits	25.50
Use of Money and Property	30,003.88
Intergovernmental	26,236.70
Charge for Services	742,928.90
Special Assessment	0.00
Miscellaneous	34,202.61
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$852,184.36</b>