

January 19, 2011
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in special session for the goal setting session at 5:00 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Klemme, Anderson, Siech, McGlaughlin, and Fry absent. Also present: Boldt, Fletcher, Lenz, Packwood, Spangler, Penrod, Smith, Drager, Johnson, Plate, Honts, Von Muenster, Daufeldt and the press.

Introductions and Opening Comments – Doug Herman, City Administrator, Monticello, Iowa

City Manager Boldt introduced Doug Herman, City Administrator of Monticello. Herman gave a brief background description of his career. Herman reviewed the ground rules for the meeting and how the meeting would be conducted.

Update and Progress Report – 2009 Priorities

Boldt gave an update and progress report of the 2009 priorities.

1. Cleaning and removal of declining city properties. The houses have been removed, and work continues on the lots. Boldt has contacted two property owners with dilapidated houses.
2. Public dump site for yard waste. The challenge has been supervision of the dump site for general public use. If the site is unattended trash and garbage is dumped.
3. Sidewalk repairs in residential areas. Residential sidewalk program is in place and has been successful.
4. City Council packets on overhead screen during meeting. This process began in October 2009.

Update and Progress Report – 2010 Priorities

1. Use of old fire station. Discussion has not taken place because of the delays in the plans for the new station related to the FEMA safe room grant.
2. Build a shop/storage facility for the Public Works Department. Director of Public Works Nash is working on plans and specifications.
3. Continue with the Downtown Sidewalk/Streetscape Project. Phase 2 completed in 2010. Council has talked of completing Phase 3.
4. Continue with Street Improvements Program. Council approved the 2011 Street Project.
5. Develop a Residential Sidewalk Program, with incentive. Program has worked very well and half of the budgeted funds have been spent.
6. City Hall Renovation/Expansion to the North. This could make for an ADA Compliant Entrance to City Hall, ground level Council Chambers and Administrative Office Space. Formal discussion has not taken place yet as this is somewhat tied to the building of the new fire station and the intended use of the old fire station.

Review of City's Major Accomplishments 2009-2010

Some of the accomplishments listed by Mayor, Council and staff;

1. Downtown Sidewalk/Streetscape Project Phase 2
2. 5%-10% cost savings initiative in City Departments
3. Completion of the shovel ready program
4. Plum Street water main project
5. New Salt Shed construction
6. Standby generation project near completion
7. Adopted the building code and contracted a building inspector
8. Vermeer locating in the industrial park
9. Employing a head mechanic in the Public Works Department
10. Implementing the residential sidewalk incentive program
11. Better cooperation between Council, Mayor, City departments, and within City departments
12. Continued maintenance of City equipment/water
13. Airport expansion, second hangar
14. Reconstruction of Highways 38 and 130
15. Tree planting program
16. General Orders Manual for police department
17. Increased Police cooperation with snow removal
18. Better enforcement of downtown parking restrictions
19. Underground primary project between Lynn and Meridian Streets on 4th Street
20. Recycling pickup condensed to one day
21. One-time voucher for the transfer station
22. Purchase of new/used dump truck
23. Continued downtown revitalization incentive program
24. Establishing a GFA with MISO, MEC, and RPGI which will lower electric rates by 20%

Review and Discussion of Issues and Concerns

Herman reviewed the list of issues and concerns on the lists of Mayor and Council, and department heads.

Significant Initiatives or Programs

After voting these significant initiatives or programs were the priorities chosen by the Mayor and Council.

1. Community Center/Building
2. Continue with Downtown Sidewalk/Streetscape Program, Phase 3
3. Continue Residential Sidewalk Incentive Program
4. Add a Video tour of the City to website to help sell the community along with photos of events

There were also long term significant initiatives or programs chosen by votes.

1. Pursue 28E agreement with County for consolidation of an animal shelter facility
2. Pursue ordinance to remove commercial trucks/trailers off of streets in residential areas
3. Planning addition to City Hall
4. Large storage shed for park and recreation

Review of Teamwork Responses

Herman briefly reviewed the teamwork responses of the Mayor, Council and department heads.

Final Report to the Mayor and City Council – 2011 Strategic Planning Process

Herman told the group he would put together the final report and send it to Boldt. Boldt thanked Herman for facilitating the goal setting session. Mayor Kepford said the meeting went very well and thanked everyone for coming.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Siech, second by Anderson. Motion carried. Meeting adjourned at 6:43 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer