

July 18, 2011
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, and Anderson. McGlaughlin was absent. Also present: Boldt, Fletcher, Nash, Packwood, Sanborn, Spangler, Penrod, Holub, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Anderson, second by Siech to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

Consent Agenda:

Motion by Fry, second by Siech to approve the consent agenda which include the minutes from 07/06/11 council meeting, Clerk's/Investment reports and June's Library Board minutes. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

Resolutions for Approval:

Resolution 071811A– Resolution taking Preliminary Action to begin Special Assessment Process for Downtown Sidewalk/Streetscape Project, Phase 3

Motion by Anderson, second by Siech to approve Resolution 071811A, taking preliminary action to begin the special assessment process for Downtown Sidewalk/Streetscape Project, Phase 3. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech
Nay: None

Resolution 071811B, Resolution Setting Date for a Public Hearing on Designation of the Tipton Housing Urban Renewal Area and on Urban Renewal Plan and Project

Motion by Fry, second by Siech to approve Resolution 071811B, setting the date for a public hearing on the designation of the Tipton Housing Urban Renewal Area and on the Urban Renewal Plan and Project for August 1, 2010, at 5:30 p.m. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry
Nay: None

Resolution 071811C, Resolution Authorizing the Issuance of \$2,615,000 General Obligation Corporate Purpose and Refunding Bonds Series 2011A, and Providing for a Levy of Taxes to Pay the Same

Motion by Siech, second by Anderson to approve Resolution 071811C, Authorizing the Issuance of \$2,615,000 General Obligation Corporate Purpose and Refunding Bonds Series 2011A, and providing for a Levy of Taxes to Pay the Same. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

Motions for Approval:

1. Claims list -

ALEXIS FIRE EQUIPMENT	BRASS SEAL RINGS	79.47
ALLIANCE WATER RESOURCES I	JULY CONTRACT SERVICES	23,665.83
AMSAN	HAND TOWELS	183.15
ARAMARK UNIFORM SERVICES	BLDG MAINT SUPPLIES	67.66
ARROW QUICK SOLUTIONS	WEB/EMAIL HOSTING	33.95
CEDAR COUNTY CO-OP	FUEL DISCOUNT	3,240.98
CEDAR COUNTY RECORDER/REGI	RECORD 2 EASEMENTS	28.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,783.00
CLARENCE LOWDEN SUN-NEWS &	FAC/REC/SWIM LESSONS ADS	227.85
CUSTOM BUILDERS INC	UPS CHARGES	91.01
DR PEPPER SNAPPLE GROUP	DRINK ORDER	618.32
EASTERN IOWA LIGHT & PWR	CEMETERY UTILITIES	1,381.35
FAMILY FOODS	MISC & CONCESSIONS SUPPLIES	129.17
FARNER-BOCKEN COMPANY	FOOD ORDER	2,371.67
FLETCHER-REINHARDT CO.	SMALL TOOLS	71.36
FRIENDS OF THE ANIMALS	1 CAT	50.00
G&K SERVICES	OPERATING SUPPLIES	71.82
GARDEN & ASSOCIATES INC	PHASE 3 STSCAPE 2011	19,046.00
GAZETTE COMMUNICATIONS	LOAN AGREEMENT	20.41
GENERAL PEST CONTROL INC	PEST CONTROL	286.03
GIERKE ROBINSON CO.	WARNING TILE	991.02
GRAINGER	CLEANING TOWELS	29.96
GREAT WESTERN SUPPLY CO	SOAP FOR SHOWERS & SINKS	100.00
HASTY AWARDS	178 BASEBALL MEDALS	396.58
HAWKEYE CORPORATION	THERMOSTAT #21	42.90
HERMSEN AUTOMOTIVE LLC	WORK ON AC ON 2010 RIG	225.70
HYGIENIC LABORATORY	POOL TESTING FEES	44.00
IOWA ASSOCIATION OF	BACKHOE TRAINING	825.67
IOWA BUSINESS SUPPLY LLC	FLAG POSTITS	19.95
JOHNSON COUNTY AMBULANCE	ALS SERVICE CHARGE	200.00
KOCH ELECTRIC	CHANGED OUT BAD GFCI'S	90.60
L L PELLING CO INC	8.63 TON PREMIX	863.00
MANATTS INC	WA MAIN INSTALL 7TH & WALNUT	529.04
MISC. VENDOR	CRIST ELECTRICAL:RPR TOILETS	767.50
MITCHELL 1	ON DEMAND WEB SHOP	204.00

SCHIMBERG CO	FREIGHT BILL	7.32
SEATASEA WATERSPORTS CENTE	GOGGLES	292.04
SNYDER & ASSOCIATES INC	CONSTRUCT HANGAR & APRON	4,006.59
STAPLES BUSINESS ADVANTAGE	PAPER FOR 4TH FLYERS	91.90
T & R ELECTRIC	150KVA TRANSFORMER	5,588.00
TERRY DURIN COMPANY	10 FUZE LINKS	203.30
TIPTON CONSERVATIVE	FAC SCHEDULES	1,141.56
TIPTON ELECTRIC MOTORS	RENT PRESSURE WASHER	259.70
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	12.50
TRITECH EMERGENCY MEDICAL	BILLING SERVICES	27.50
UTILITY EQUIPMENT COMPANY	STORM SEWER PIPE	701.22
VERMEER SALES & SERVICE	OPERATING SUPPLIES	46.90
WENDLING QUARRIES	10.16 TON PEA GRAVEL FOR STEPS	193.04
WESCO RECEIVABLES CORP	3 CIRCUIT SWITCHERS	30,719.70
XEROX CORPORATION	METER CHARGES	1,336.50
ZEP SALES & SERVICE	INSECT WIPES, PEAT SORB	346.44
	GRAND TOTAL	104,751.16

	FUND TOTALS	
001 GENERAL GOVERNMENT		9,864.02
002 COMMUNICATIONS - LOCAL AC		9.95
305 GO ST IMPROVEMENT 08		11,278.25
307 STREETScape PROJECT		5,842.25
600 WATER OPERATING		14,718.44
610 WASTEWATER/AKA SEWER REVE		12,734.01
630 ELECTRIC OPERATING		37,553.94
640 GAS OPERATING		75.18
660 AIRPORT OPERATING		4,006.59
670 GARBAGE COLLECTION		3,020.90
750 CEMETERY ENTERPRISE		28.56
810 CENTRAL GARAGE		3,837.79
835 ADMINISTRATIVE SERVICES		1,781.28
	GRAND TOTAL	104,751.16

Credit Card Statement

Ambulance - One Card

Operating Supplies - EMP	2,066.57	
Office Supplies - Wal-Mart	8.88	
Misc Supplies - Wal-Mart	23.49	
Computer Supplies - Wal-Mart	29.88	
Operating Supplies - Praxair	228.30	
	Total Charges	2,357.12

Fire - One Card

Vehicle Repairs Supp - Cummins Central Power	59.00	
Computer Supplies - Office Max	85.59	
Operating Supplies - Lab-safe	80.31	
	Total Charges	224.90

Community Development - One Card

Software - Security Defender	79.95	
Training - Western IL University	500.00	
Advertising (for Celebrate Tipton) - Muscatine Journal, KCRG TV, City Revealed	4,045.80	
	Total Charges	4,625.75

Library - One Card

Postage/Shipping - USPS	167.31	
Office Supplies - Companion Corp, Wal-Mart	318.37	

Materials - Amazon, Wal-Mart	253.52	
Children's Programs Supplies – Wal-Mart	69.37	
Bldg Maint Supplies – Theisen's, Wal-Mart	19.37	
Total Charges		827.94
Family Aquatic Center/Recreation - One Card		
Uniforms (swim suit) - Kiefer	71.74	
Bldg Maint Supplies - Menards	85.88	
Operating Supplies - Recreonics	232.44	
Movie for Celebrate Tipton - Swank Motion Pictures	368.75	
Total Charges		758.81
Public Works - One Card		
Training - Eastern Iowa CC	-414.00	
Total Charges		-414.00
Electric - One Card		
Operating Supplies – Wal-Mart	49.63	
Training - Kirkwood	-145.00	
Total Charges		-95.37
Gas - One Card		
Equipment Maint/Rpr (for FAC) - Desert Aire, Radwell, United Refrigeration	1,081.65	
Operating Supplies (2 lock sets for FAC) - Paypal	140.00	
Total Charges		1,221.65
Finance & Admin - One Card		
Garbage Service - Waste Management	10,106.50	
Travel Training - Filling Station, Super 8, Sweet Peas	198.28	
Computer Services - Backup Solutions	150.00	
Computer Expense (laptop-Amy) - Dell	834.00	
Total Charges		11,288.78
Deputy Clerk - One Card		
Training - Iowa League of Cities	390.00	
Travel Training - Culvers, Los Ranchitos, Pilot, Super 8	332.46	
Office Supplies – Wal-Mart	19.20	
Total Charges		741.66
	TOTAL	21,537.24

Motion by Anderson, second by Fry to approve the list of claims as presented. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech
Nay: None

2. Appointment to fill Vacancy to First Ward Council Position

Motion by Fry, second by Siech to keep the 1st Ward Council Seat vacant until the November election and allow the voters the opportunity to elect the council person. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry
Nay: None

3. Change Order No. 1, All American Concrete, Addition of 100 Block of East Second Street to Street Improvements Project 2011

Motion by Anderson, second by Fry to approve Change Order No. 1 for All American Concrete adding the 100 Block of East Second Street to the Street Improvements Project 2011. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

4. Pay Application No. 5 Arensdorf Excavating

Motion by Siech, second by Fry to approve pay application No. 5 to Arensdorf Excavating in the amount of \$6,356.45. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech
Nay: None

5. Request for Street Closure, Lynn Street from West 4th Street to West 5th Street on September 3, 2011, for Annual Fireman's Dance

Motion by Anderson, second by Fry to approve the request for the street closure of Lynn Street from West 4th Street to West 5th Street on September 3, 2011, for Annual Fireman's Dance. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry
Nay: None

6. Creation of Fleet Supervisor's Position, Promote Klay Johnson to Such Position

Motion by Anderson, second by Siech to approve the creation of a Fleet Supervisor's position and promote Klay Johnson to the Fleet Supervisor's position at an hourly rate of \$21.00. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

7. Update to Tipton Precinct, Ward Map, Set Date for Public Hearing

Motion by Fry, second by Anderson to set a date of August 15, 2011, for the public hearing to update the City of Tipton's precinct map. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech
Nay: None

8. Development Commission's Recommendations for Downtown Revitalization Incentive Program Grant Awards

Motion by Anderson, second by Fry to approve the Development Commission's recommendation and reimburse City Hall Smokehouse in the amount totaling \$ 9,416.00, \$1,916.00 for the exterior façade grant and \$7,500.00 for the Commercial Interior Grant. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry
Nay: None

Motion by Siech, second by Anderson to approve the Development Commission's recommendation and reimburse Tiptoncornerstore.com in the amount \$3,875.00 for the Commercial Interior Grant. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

9. Expansion of Residential Sidewalk Incentive Program

Motion by Fry, second by Anderson to expand the sidewalk program to include all code compliant properties within the city limits, retroactive to July 1, 2011, program now to be called the Tipton Sidewalk Incentive Program. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech
Nay: None

10. Proceed with Equipment Committees Recommendations for Police, Public Works and Electric Department Vehicle Replacements

Motion by Fry, second by Siech to proceed with the Equipment Committees recommendations to replace vehicles in the Police, Public Works and Electric Departments. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry
Nay: None

11. Backhoe Upgrade

Councilperson Siech said she doesn't feel 2000 hours is enough hours to trade-in the City's backhoe. Siech said she would like the opportunity to discuss the figures provided with Director of Public Works Nash and table the issue until the next meeting. Council persons Fry and Anderson were comfortable tabling the issue until the August 1, 2011 meeting.

12. Purchase of Shared Utility Vehicle for Police, Fire and Ambulance Departments

Police Chief Holub and Fire Chief Woode discussed the bids provided for a shared utility vehicle for the Police, Fire and Ambulance. Woode explained that Holub had acquired a grant from the Cedar County Foundation in the amount \$5,000 to use toward the vehicle purchase. Woode said the Ambulance Department has verbally committed up to \$3,000 also. The balance of the purchase would be split between the Police and Fire Departments. Councilperson Siech said her experiences with the recommended vehicle causes concern that the Mule would not be the best vehicle for timbers or with carrying water to fires. When asked by Siech, Holub and Woode said they comfortable with this vehicle and the bid.

Motion by Siech, second by Fry to approve the purchase of the shared utility vehicle for the Police, Fire and Ambulance Departments from Cedar County Equipment in the amount of \$12,315. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech
Nay: None

13. Draft of Rental Code Ordinance

Motion by Siech, second by Fry to approve the draft of the rental code ordinance and set a date for a public hearing of August 1, 2011, at 5:30 p.m. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry
Nay: None

14. Set Bid Date of July 28, 2011, and Public Hearing date of August 1, 2011, for Street Lights Structures Project 2011

Motion by Anderson, second by Siech to set a bid date of July 28, 2011, and the public hearing date of August 1, 2011, for the Street Lights and Structures Project 2011. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

Reports to be received and filed:

1. Monthly Water Report

Motion by Siech, second by Anderson to approve the monthly Water Report. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech
Nay: None

2. Monthly Community Development Report

Community Development Director Sanborn said the City's Industrial Park was mentioned in the Business 380 section in the Cedar Rapids Gazette's Sunday edition. Sanborn also stated that Iowa Corridor Area Development (ICAD) has a site consultant looking for property to locate a 40,000 square foot warehouse/distribution center. Motion by Fry, second by Anderson to approve the monthly Community Development Report. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry
Nay: None

3. Annual Fire Department Report of Activities, Approve Annual Reimbursement

Chief Woode reviewed the Annual Fire Department Report of Activities. Motion by Siech, second by Anderson to approve the Annual Fire Department Report of Activities and approve

the reimbursement to the Fire Department in the amount of \$5,500. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: None

Reports of Mayor/Council/Manager

Mayor's Report Next bike ride Saturday, July 23, 2010, meeting at the gazebo at 10:00 a.m. KCRG's Our Town Tipton will air the week of August 1st. Received many positive comments regarding Tipton's magazine exposure.

Manager's Report Crees Construction may burn the pile of rubble created by the clearing of the cemetery fence line as early as tomorrow. Riding RAGBRAI on July 27th through July 29th. Council packets will probably be delivered on Saturday, July 30th.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Siech, second by Anderson. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech
Nay: None

Meeting adjourned at 6:49 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED - December 2010

Property Taxes	20,587.77
Local Option Sales Service Tax	18886.67
Licenses & Permits	550.00
Use of Money and Property	26,099.13
Intergovernmental	49,225.14
Charge for Services	540,670.78
Special Assessment	0.00
Miscellaneous	43,945.79
Sale of Fixed Assets	0.00
TOTAL	\$699,965.28

REVENUE RECEIVED - March 2011

Property Taxes	24,631.84
Local Option Sales Service Tax	17,350.31
Licenses & Permits	807.50
Use of Money and Property	31,163.85
Intergovernmental	29,468.59
Charge for Services	683,320.84
Special Assessment	0.00
Miscellaneous	33,921.50
Sale of Fixed Assets	
TOTAL	\$820,664.43

REVENUE RECEIVED - January 2011

Property Taxes	9,576.95
Local Option Sales Service Tax	18,886.67
Licenses & Permits	450.00
Use of Money and Property	25,565.16
Intergovernmental	25,217.24
Charge for Services	680,008.40
Special Assessment	1,616.00
Miscellaneous	76,040.78
Sale of Fixed Assets	
TOTAL	\$837,361.20

REVENUE RECEIVED - February 2011

Property Taxes	4,939.57
Local Option Sales Service Tax	18,886.68
Licenses & Permits	275.00
Use of Money and Property	23,833.15
Intergovernmental	37,797.50
Charge for Services	693,064.78
Special Assessment	269.00
Miscellaneous	30,084.19
Sale of Fixed Assets	
TOTAL	\$809,149.87

REVENUE RECEIVED - April 2011

Property Taxes	392,663.79
Local Option Sales Service Tax	17,350.31
Licenses & Permits	825.00
Use of Money and Property	23,138.35
Intergovernmental	30,027.31
Charge for Services	625,959.88
Special Assessment	265.00
Miscellaneous	31,708.44
Sale of Fixed Assets	0.00
TOTAL	\$1,121,938.08

REVENUE RECEIVED - May 2011

Property Taxes	0.00
Local Option Sales Service Tax	17,350.31
Licenses & Permits	425.00
Use of Money and Property	16,673.59
Intergovernmental	29,549.68
Charge for Services	658,781.22
Special Assessment	3,316.50
Miscellaneous	126,578.09
Sale of Fixed Assets	0.00
TOTAL	\$852,674.39