

City of Tipton, Iowa

Meeting:	Tipton Regular City Council Meeting
Place:	Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772
Date/Time:	March 7, 2011 – 5:30 PM
Web Page:	www.tiptoniowa.org
Posted:	March 4, 2011 (website & front door of City Hall)

Mayor:	Shirley Kepford	City Manager:	Doug Boldt
Council At Large:	David Fry	City Attorney:	Lowell Dendinger
Council At Large:	Donald McGlaughlin	City Clerk/Finance Officer:	Lorna Fletcher
Council Ward #1:	Robert Klemme	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Siech	Chief of Police:	Heath Holub

A. Call to Order – 5:30 PM

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications and Reports:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Accept Liquor License Renewal – Walmart
3. Accept February Library Board Minutes

G. Public Hearing

1. City of Tipton Fiscal Year 2011-2012 Proposed Budget

H. Ordinance Approval/Amendment

- 1.

I. Resolutions for Approval

1. Resolution 030711A – Resolution Approving Strategic Planning and Goal Setting 2011 Final Report
2. Resolution 030711B – Resolution Approving City of Tipton Fiscal Year 2011-2012 Budget

J. Mayoral Proclamation

1. Proclamation to Designate Mayors for Meals

K. Old Business

- 1.

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Consideration of Pay Application #10 (Final) Acterra Group – Motion to Approve
3. Consideration of Pay Application #6 (Final) Tri-City Electric – Motion to Approve
4. Discussion and Consideration of Request from TEDCO for Draw on Loan and Council Action as Needed
5. Discussion and Consideration of Award of Mowing/Maintenance Bid for Tipton Masonic Cemetery and Council Action as Needed
6. Discussion and Consideration of Electrical Provisions for Cedar Poly LLC, Upgrade and Council Action as Needed
7. Motion to Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 20.17(3) for Public Employment Relations Procedures

M. Reports to be Received/Filed

- 1.

N. Reports of Mayor/Council/Manager

1. Council Reports
2. Mayor's Report
3. City Manager's Report

O. Presentation of City of Tipton FY 2011-2012 Budget

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F: Consent Agenda

February 21, 2011
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, and McGlaughlin. Klemme was absent. Also present: Boldt, Fletcher, Nash, Packwood, Holub, Sanborn, Johnson, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Anderson, second by McGlaughlin to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: McGlaughlin, Siech, Fry, Anderson
Nay: None
Absent: Klemme

Consent Agenda:

Motion by Fry, second by Anderson to approve the consent agenda which include the minutes from 02/07/11, council meeting, Clerk/Investment reports and CCEDCO minutes. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin
Nay: None
Absent: Klemme

Resolutions:

Resolution 022111A, Authorizing a Levy of Taxes to Pay General Obligation Fire Station Bonds

Motion by Siech, second by Fry to approve Resolution 022111A, authorizing a levy of taxes to pay general obligation fire station bonds to be included in the 2011-2012 fiscal year budget. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin
Nay: None
Absent: Klemme

Motions for Approval:

1. Claims list -

A M E SERVICES	5 APPLIANCES PICKED UP	50.00
ABC FIRE PROTECTION INC	FIRE EXT YEARLY SERVICE	1173.90
ABSOLUTE SERVICES CORPORAT	TUNE UP AIRPORT COMPUTER	80.00
ALLIANCE WATER RESOURCES I	FEB CONTRACT SERVICES	23173.75
	12PATCHES,8EPAULETS	
ALTERATIONS	W/BUTTONS	30.00
ARAMARK UNIFORM SERVICE	BLDG MAINT SUPPLIES	67.66
AREA AMBULANCE SERVICE	PARAMEDIC ASSIST	70.00
ARROW QUICK SOLUTIONS	WEB/EMAIL HOSTING	31.95
BOLL TRUCKING	7 1/2 HOURS SNOW REMOVAL	637.50
BOW TIE AUTOMOTIVE	REPAIR & PAINT LOCKERS	284.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2147.58
CEDAR COUNTY ENGINEER	121.3 GL DSL	2624.02
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2566.00
CHALLIS RESTORATION SERVIC	9 HRS REMOVAL OF SNOW	765.00
CITY CARTON CO INC	RECYCLING SORT FEES	455.25
CITY OF MECHANICSVILLE	SERVICE CALL MUTUAL AID	100.00
	SWIM CLUB & SWIM LESSONS	
	ADS	37.20
CLARENCE LOWDEN SUN-NEWS &	REMOTE RESET TO FIREEYE UNIT	1002.50
CONTROL INSTALLATIONS OF I	CEMETERY UTILITIES	1195.59
EASTERN IOWA LIGHT & PWR	MISC SUPPLIES FOR MTG	118.17
FAMILY FOODS	20 BRASS LOCKS	140.41
FLETCHER-REINHARDT CO.	1 CAT	50.00
FRIENDS OF THE ANIMALS	OPERATING SUPPLIES	194.74
G&K SERVICES	1 WOMENS SHIRT	82.96
GALLS, AN ARAMARK COMPANY	2011 ST IMPROVEMENT PROJECT	4356.75
GARDEN & ASSOCIATES INC	3 - 5" WHEELS	64.76
GRAINGER	ALIGNMENT TRK #9	61.50
H & H AUTO	8 HOURS SNOW REMOVAL	840.00
HARVEY'S PUMP SERVICE	POOL TESTING FEES	11.00
HYGIENIC LABORATORY	CREDIT TRIP CHARGE	55.00
INTEGRATED TECHNOLOGY PART	TRK OUT OF DITCH	250.00
KINION AUTO	2 CASES HAND TOWELS	90.37
IOWA BUSINESS SUPPLY LLC	WINDSHIELD REPLACEMENT TRK	
	#1	165.50
KRYGER GLASS COMPANY 41	DRILL & OPER SUPPLIES	247.94
LAWSON PRODUCTS INC	PARAMEDIC INTERCEPT	75.00
LISBON-MT VERNON AMBULANCE	8 HRS SNOW REMOVAL 2 TRUCKS	1360.00
LYNCH'S EXCAVATING INC	REPAIR PARTS	292.37
MIDWEST WHEEL COMPANINES	TIRE REPAIR FOR PUMPER 185	39.00
MOELLER TIPTON TIRE AND AU	SEAL KIT FOR SNOW PLOW #29	181.57
MONROE TRUCK EQUIPMENT INC	DUES & FEES	475.00
NATIONAL AIR	GUN (BRAD PECK REIMBURSING)	924.33
OMB'S EXPRESS POLICE SUPPL	SNOW HAULING AND PUSHING	1050.00
PEDERSEN LAND IMPROVEMENT	BATTERIES FOR POWER PRO	
	COTS	451.90
STRYKER SALES CORPORATION	STABILIZER BAR AND PARTS	189.76
STUELAND AUTO CENTER INC	8 UNIFORM SHIRTS &	
	EMBROIDERY	370.60
T & M CLOTHING CO.		

TERRY DURIN COMPANY	50 PHOTOCELLS	382.64
TIPTON CONSERVATIVE	SWIM CLUB AD	456.79
TIPTON PHARMACY	ALBUTEROL	183.68
TIPTON STRUCTURAL FABRICAT	STEEL	65.65
TITAN MACHINERY	BACKHOE TENSIONER	257.69
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	660.89
TRITECH EMERGENCY MEDICAL	AMBULANCE BILLING SERVICE	660.00
UNIFORM DEN INC	UNIFORMS,VEST	
UTILITY EQUIPMENT COMPANY	CARRIER,PATCHES	889.40
WESCO RECEIVABLES CORP	1 HYDRANT REPAIR KIT	72.22
XEROX CORPORATION	10 FIBERGLASS STANDOFF ARMS	607.14
	BASE CHARGE & METER CHARGES	2136.46

TOTALS

55,003.09

FUND TOTALS

001 GENERAL GOVERNMENT		12,507.50
002 COMMUNICATIONS - LOCAL AC		9.95
305 GO ST IMPROVEMENT 08		4,356.75
306 69 KV SUBSTATION PROJECT		32.82
311 ADDTNL GENERATION PRJCT		32.83
600 WATER OPERATING		12,265.96
610 WASTEWATER/AKA SEWER REVE		11,113.37
630 ELECTRIC OPERATING		1,396.54
640 GAS OPERATING		17.03
660 AIRPORT OPERATING		986.98
670 GARBAGE COLLECTION		3,052.08
750 CEMETERY ENTERPRISE		297.24
810 CENTRAL GARAGE		6,234.77
835 ADMINISTRATIVE SERVICES		2,699.27
	GRAND TOTAL	55,003.09

Electric - One Card

Bldg Maint Supplies - Amazon	21.45
Office Supplies - Wal-Mart, Office Max	41.46
Equipment Maint Supplies - Sample Brothers	142.49

Total Charges

205.40

Police - One Card

Uniforms/Equipment Supplies - Galls, Wal-Mart	299.88
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Total Charges

299.88

Ambulance - One Card

Operating Supplies - EMP	1721.41
Uniforms/Equipment(16 safety vests) - Stroud Safety Apparel	400.00

Total Charges

2121.41

Fire - One Card

Office Supplies - Office Max	210.24
Uniforms/Equipment - Hero 24/7, Galls	526.79

Total Charges

737.03

Public Works - One Card

Software(license fee for Tatems program) - Tatems PCH	264.00
Training - ISU, Fred Pryor Career Track	294.00

Card Statement

Bldg Maint Supplies - Menards	169.00	
Repair Parts #16 - MAD Creek Investments	59.81	
Small Tools - Farm and Fleet	59.99	
Total Charges		846.80
Library - One Card		
Postage/Shipping - USPS	166.19	
Office Supplies - Demco, Wal-Mart, Menards	245.77	
Materials - Wal-Mart, Amazon	476.13	
Bldg Maint Supplies - Quill	-77.98	
Children's Programs Supplies - Amazon, Wal-Mart, Upstart	122.74	
Office Equipment(expression machine) - Wal-Mart	198.00	
Total Charges		1130.85
Family Aquatic Center/Recreation - One Card		
Operating Supplies - Medtronic Emergency Response Systems	225.00	
Small Tool - Fastenal Company	21.63	
Total Charges		246.63
Gas - One Card		
Equipment Maint/Repair Supplies (for FAC) - Paypal McCombs		
United Refrigeration, Paypal Easi, Paypal Bigdeals	1005.13	
Operating Supplies (for FAC) - Grainger	17.46	
Equip Maint/Repair Supplies (for El Dept) Reznor Parts, Grainger Misc. (sale of trailers) - Paypal EBAY	109.79	
Total Charges		1132.38
City Manager - One Card		
Misc Supplies(supplies for Goal Setting Session)	90.44	
Happy Joes, Pizza Hut		90.44
Total Charges		
Finance & Admin - One Card - (Lorna's)		
Misc Supplies(City Clerk/Finance Officer's Handbook)	20.00	
League of Cities, Garbage Service - Waste Management	10098.75	
Total Charges		10118.75
	TOTAL	
	Credit Card & Statement Total	16929.57

Motion by McGlaughlin, second by Fry to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech
Nay: None
Absent: Klemme

2. Pay Application No. 9, Acterra

Motion by Anderson, second by Fry to approve pay application No. 9 to Acterra in the amount of \$10,215.38 for work completed to date. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Fry
Nay: None
Absent: Klemme

3. Reimbursement Grant Payment to O'Rourke Motors, Commercial Interior Grant

Tipton Development Commission President Mike Pelzer told the council the Commission recommends reimbursing O'Rourke Motors for the commercial interior grant request. Motion by Fry, second by Anderson to approve the commercial interior grant reimbursement payment to O'Rourke Motors in the amount of \$3,549. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson
Nay: McGlaughlin
Absent: Klemme

4. Reimbursement Grant Payment to Hugh Stumbo, Exterior Façade Grant, 112 West 5th Street

Tipton Development Commission President Mike Pelzer told the council the Commission recommends reimbursing Hugh Stumbo for the commercial exterior façade grant request for work completed at 112 West 5th Street. Motion by Anderson, second by Fry to approve the exterior façade grant reimbursement to Hugh Stumbo in the amount of \$1,863.28. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin
Nay: None
Absent: Klemme

5. Reimbursement Grant Payment to Hugh Stumbo, Exterior Façade Grant, 114 West 5th Street

Tipton Development Commission President Mike Pelzer told the council the Commission recommends reimbursing Hugh Stumbo for the commercial exterior façade grant request for work completed at 114 West 5th Street. Motion by Anderson, second by Fry to approve the exterior façade grant reimbursement to Hugh Stumbo in the amount of \$1,863.28. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin
Nay: None
Absent: Klemme

6. One-time Water and Sewer Adjustment, 605 Lynn Street

Motion by Anderson, second by McGlaughlin to approve a one-time water and sewer adjustment at 605 Lynn Street, reducing the water from \$94.95 to \$22.31 and the sewer from \$76.03 to \$17.86. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Fry
Nay: None
Absent: Klemme

7. One-time Water and Sewer Adjustment, 604 Sycamore Street

Motion by Siech, second by Fry to approve a one-time water and sewer adjustment at 604 Sycamore Street, reducing the water from \$226.23 to \$60.06, and the sewer from \$181.14 to \$48.09. Motion carried by the following roll call vote;

Aye: McGlaughlin, Siech, Fry, Anderson
Nay: None
Absent: Klemme

8. Addition to Public Works Facility, Set Bid Date, Public Hearing Date

Director of Public Works Nash reviewed the plans for the proposed addition to the Public Works facility. Nash estimates the cost of the all metal building to be \$230,000. Councilperson Anderson said this is a need that won't go away and will be more costly if delayed. Motion by Fry, second by Anderson to set a bid date of March 31, 2011. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin
Nay: None
Absent: Klemme

Motion by Siech, second by McGlaughlin to set a public hearing date of April 4, 2011, at 5:30 p.m. for the addition to the Public Works facility. Motion carried by the following roll call vote;

Aye: McGlaughlin, Anderson, Fry, Siech
Nay: None
Absent: Klemme

9. Purchase of Pro Starter/Exchange Kit for Central Garage

Motion by Anderson, second by McGlaughlin to purchase the pro starter/exchange kit for Central Garage in the amount of \$2800. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech
Nay: None
Absent: Klemme

10. Adjourn from Regular Session into Closed Session in Accordance with Iowa Code Chapter 20.17(3) for Public Employment Relations Procedures

Motion by Anderson, second by Siech to adjourn from regular session into closed session in accordance with Iowa Code Chapter 20.17(3) for Public Employment Relations Procedures at 6:24 p.m. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Fry
Nay: None
Absent: Klemme

The council returned to regular session from closed session at 7:22 p.m. Roll call was taken with the following council members present;

Aye: McGlaughlin, Siech, Fry, Anderson
Nay: None
Absent: Klemme

Motion by Siech, second by Fry to allow the negotiations team to present the proposed agreement to the collective bargaining unit. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Fry
Nay: None
Absent: Klemme

Reports to be received and filed:

1. Monthly Water Report

Motion by McGlaughlin, second by Anderson to accept the monthly Water Report. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech
Nay: None
Absent: Klemme

2. Monthly Community Development Report

Motion by McGlaughlin, second by Anderson to accept the monthly Community Development Report. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech
Nay: None
Absent: Klemme

Reports of Mayor/Council/Manager

Manager's Report - Gas Superintendent Virgil Penrod locked in 25% gas at a cost of \$4.76

Goal Setting Session draft included for review

Meeting with ITC regarding the substation upgrade, should receive a letter from ITC with expectation's and timeframe. Engineering will need to be updated, Packwood will get a bid.

Review City of Tipton FY 2011-2012 Budget

City Manager Boldt told the council he received word that the Road Use Tax per capita had dropped from the estimated \$94.00 to \$91.25. Boldt stated the total tax levy including the debt service for the fire station project is \$12.88372.

Adjourn:

With no further business to come before the council a motion to adjourn was made by McGlaughlin, second by Fry. Motion carried. Meeting adjourned at 7:24 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

**Library Board of Trustees
February 8, 2011 Meeting**

Members in attendance: Jamie Meyer, Penny Webb, Jane Moen, Andy Owen, Jess Goodenow, Katie Ryan and Denise Smith.

Jamie called the meeting to order at 7:08 pm.

Jane moved to approve the agenda. Andy seconded. Motion carried.

Dale moved to approve the minutes from last meeting. Penny seconded. Motion carried.

Librarian's Report

- ✓ Strengthening Families has begun
- ✓ Books for Babies is well under way. Denise wants to put a picture in the paper of the Books for Babies participants.
- ✓ Denise is submitting the application for accreditation for the library.
- ✓ Tropical Tuesday was fun for the library staff. It fell on the biggest blizzard that has hit Tipton for several years.

Finance

- ✓ There were concerns over the temporary line in the budgets. It is over 100%. Denise said that was due to summer help and taking Karla's wages out of temporary. Municipal was also high. Denise will look into why it was higher.
- ✓ There was discussion over possible areas that the library could cut if the budget needed to be lower. Grounds and miscellaneous are areas that could be less.

Dale moved to approve the budget reports. Andy seconded. Motion carried

Public Relations—none

Friends of the Library—none

Maintenance—none

Old Business

- ✓ Penny moved to approve the mission statement. Dale seconded. Motion carried.
- ✓ Jess moved to approve the confidentiality of library records. Katie seconded. Motion carried
- ✓ Alan Stout signed an "In Kind Gift" form for the history books donated.

New Business

- ✓ The eligibility for a library card form was discussed. Jess moved to omit A-D and change it to an A and B stating that all residents of Cedar County and the surrounding counties could have a library card. Andy seconded. Motion carried.

Miscellaneous

- ✓ Kevin Kofron is working on the lock mechanism on the east door.
- ✓ Denise has posted firearms signs around the library grounds. Being a public building, firearms are not allowed on the premises.

Penny moved to adjourn at 7:40 pm. Andy seconded. Motion carried.

Next meeting will be held at 5pm on March 8th, 2011.

G: Public Hearing

RESOLUTION NO. 030711

**RESOLUTION APPROVING THE CITY OF TIPTON FISCAL YEAR 2011-2012
ANNUAL BUDGET**

WHEREAS, the City of Tipton, Iowa is responsible to approve and certify an annual operating budget, and

WHEREAS, the City Council of the City of Tipton, Iowa is required to hold a public hearing on such budget, and

WHEREAS, the City Council of the City of Tipton, Iowa hereby acknowledges the attached Budget Certification Sheet (attachment 1) to be accurate and final,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA, that effective upon receipt of this resolution by the State of Iowa Department of Management and the Cedar County Auditor, that the fiscal year 2011-2012 annual budget for the City of Tipton be approved.

RESOLVED this 7th day of March, 2011.

Mayor

ATTEST:

City Clerk/Finance Officer

16-141

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2011 - ENDING JUNE 30, 2012

The City of: TIPTON County Name: CEDAR Date Budget Adopted: _____
(Date) xx/xx/xx

At a meeting of the City Council, held after the public hearing as required by law, as specified above, the proposed budget was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this City. There is attached a Long Term Debt Schedule Form 703 for the debt service needs, if any.

563.886.6187
Telephone Number

Signature

County Auditor Date Stamp

January 1, 2010 Property Valuations

Last Official Census

	With Gas & Electric	Without Gas & Electric	
Regular	2a 90,795,477	2b 89,481,676	3,155
DEBT SERVICE	3a 96,922,452	3b 95,608,651	
Ag Land	4a 255,357		

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 735,443	724,802	43 8.10000
(384) Non-Voted Other Permissible Levies					
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	Amt Nec	Joint city-county building lease	12	0	50 0
12(16)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(18)	Amt Nec	Liability, property & self insurance costs	14 65,196	64,252	52 0.71805
12(22)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462 8,053	7,936	465 0.08869
(384) Voted Other Permissible Levies					
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(17)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(19)	1.00000	City Emergency Medical District	463	0	466 0
12(21)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25 808,692	796,990	
384.1	3.00375	Ag Land	26 767	767	63 3.00375
Total General Fund Tax Levies (25 + 26)			27 809,459	797,757	Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28	0	64 0
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 134,863	132,912	1,48535
Rules	Amt Nec	Other Employee Benefits	31 92,979	91,634	1,02405
Total Employee Benefit Levies (29,30,31)			32 227,842	224,545	65 2.50940
Sub Total Special Revenue Levies (28+32)			33 227,842	224,545	
Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)		34 0	66 0
	SSMID 2 (A)	(B)		35 0	67 0
	SSMID 3 (A)	(B)		36 0	68 0
	SSMID 4 (A)	(B)		35a 0	69 0
	SSMID 5 (A)	(B)		36a 0	565 0
	SSMID 6&7 (A)	(B)		37 0	566 0
Total SSMID (34 thru 37)			38 0	0	Do Not Add
Total Special Revenue Levies (33+38)			39 227,842	224,545	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 142,241	140,313	70 1.46758
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
Total Property Taxes (27+39+40+41)			42 1,179,542	1,162,615	72 12.88372

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.

I. Resolutions for Approval

RESOLUTION NO. 030711A

**RESOLUTION APPROVING STRATEGIC PLANNING AND GOAL SETTING
2011 FINAL REPORT**

WHEREAS, the City of Tipton, Iowa participated in a strategic planning and goal setting session on January 19, 2011, and

WHEREAS, the City Council of the City of Tipton, Iowa would like to acknowledge this meeting and its accomplishments, and

WHEREAS, a Final Report has been generated from this session to act as road map and tool for the future direction of the City of Tipton, Iowa,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA, that effective upon receipt of this resolution that the Strategic Planning and Goal Setting Final Report be accepted and approved.

RESOLVED this 7th day of March, 2011.

Mayor

ATTEST:

City Clerk/Finance Officer

J. Mayoral Proclamation



**Proclamation
by the
Mayor of the City of Tipton**

WHEREAS, the State of Iowa Department on Aging is seeking assistance to promote their 'Nutrition Program for Older Iowans'; and,

WHEREAS, the Mayors of the State of Iowa have been asked to participate in the National 'March for Meals' campaign; and,

WHEREAS, the 'March for Meals' includes the annual 'Mayors For Meals' initiative of delivering meals within their city and community; and,

WHEREAS, it is appropriate and fitting for the City of Tipton to show recognition of this significant program;

NOW, THEREFORE, I, Shirley Kepford, Mayor of the City of Tipton, by virtue of the power and authority vested in me by the laws of the State of Iowa and the City of Tipton, do hereby proclaim March 23, 2011, as **MAYORS FOR MEALS DAY**.

IN TESTIMONY WHEREOF, I have hereunto signed my name and have officially caused the Seal of the City to be affixed this 7th day of March, 2011.

Shirley Kepford
Mayor of Tipton, Iowa

ATTEST: _____
Lorna Fletcher
City Clerk/Finance Officer of Tipton

L. Motions for Approval

PACKET: 00992 Council Mtg 03/07/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0031 ABSOLUTE SERVICES CORPORATI

I 2509		SETUP TOUGHBOOKS FOR AMB	AP		R	3/03/2011		150.00	150.00CR	
		G/L ACCOUNT						150.00		
	001 5-160-2-64190	TECHNOLOGY					150.00	SETUP TOUGHBOOKS FOR AMB		
		VENDOR TOTALS		REG. CHECK				150.00	150.00CR	0.00
								150.00	0.00	

01-0074 ALLIANT ENERGY

I 201103033084		NON METER EXCESS FACILITIES AP			R	4/02/2011		192.41	192.41CR	
		G/L ACCOUNT						192.41		
	630 5-820-3-67890	SUBSTATION					192.41	NON METER EXCESS FACILITIES		
		VENDOR TOTALS		REG. CHECK				192.41	192.41CR	0.00
								192.41	0.00	

01-0088 ALTORFER INC

I 5104148		DRIVE CHAIN RPLC-ROAD GRADE AP			R	4/02/2011		845.35	845.35CR	
		G/L ACCOUNT						845.35		
	810 5-899-2-63321	REPAIR PARTS					845.35	DRIVE CHAIN RPLC-ROAD GRADER		
		VENDOR TOTALS		REG. CHECK				845.35	845.35CR	0.00
								845.35	0.00	

01-0143 ARAMARK UNIFORM SERVICES

I 5548559		BLDG MAINT SUPPLIES	AP		R	4/02/2011		67.66	67.66CR	
		G/L ACCOUNT						67.66		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					67.66	BLDG MAINT SUPPLIES		
I 5552459		BLDG MAINT SUPPLIES	AP		R	4/02/2011		129.93	129.93CR	
		G/L ACCOUNT						129.93		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					129.93	BLDG MAINT SUPPLIES		
		VENDOR TOTALS		REG. CHECK				197.59	197.59CR	0.00
								197.59	0.00	

PACKET: 00992 Council Mtg 03/07/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0201 BARRON MOTOR SUPPLY

I 078225		FLOOR DRY	AP		R	3/03/2011		45.24	45.24CR	
		G/L ACCOUNT						45.24		
	810 5-899-2-65070	OPERATING SUPPLIES					45.24	FLOOR DRY		
		VENDOR TOTALS		REG. CHECK				45.24	45.24CR	0.00
								45.24	0.00	

01-0332 CABERRA SYSTEMS INC

I 1257		RETROFIT LUMINAIRE WITH LED AP			R	3/03/2011		656.00	656.00CR	
		G/L ACCOUNT						656.00		
	630 5-820-3-67870	ST LT REPLACE					656.00	RETROFIT LUMINAIRE WITH LED		
		VENDOR TOTALS		REG. CHECK				656.00	656.00CR	0.00
								656.00	0.00	

01-0600 CITY ELECTRIC SUPPLY

I 74166100		SUPPLIES FOR SALT SHED	AP		R	4/02/2011		70.53	70.53CR	
		G/L ACCOUNT						70.53		
	001 5-210-3-67500	BUILDINGS					70.53	SUPPLIES FOR SALT SHED		
I 74250200		BLDG MAINT SUPP	AP		R	4/02/2011		155.04	155.04CR	
		G/L ACCOUNT						155.04		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					51.68	BLDG MAINT SUPP		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					51.68	BLDG MAINT SUPP		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					51.68	BLDG MAINT SUPP		
I 74293400		MAINT, OPER & OVERHEAD SUPP AP			R	4/02/2011		174.75	174.75CR	
		G/L ACCOUNT						174.75		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					51.68	MAINT, OPER & OVERHEAD SUPP		
	630 5-820-2-65070	OPERATING SUPPLIES					12.78	MAINT, OPER & OVERHEAD SUPP		
	630 5-820-2-65302	OVERHEAD SUPPLIES					30.10	MAINT, OPER & OVERHEAD SUPP		
	600 5-810-2-63500	OPERATIONAL EQUIPT MAINT & REP					80.19	MAINT, OPER & OVERHEAD SUPP		
I 74298300		2 SIDE CUT PLIERS	AP		R	4/02/2011		99.96	99.96CR	
		G/L ACCOUNT						99.96		
	630 5-820-2-65053	SMALL TOOLS					99.96	2 SIDE CUT PLIERS		
I 74298500		SIDE CUT PLIERS	AP		R	4/02/2011		46.71	46.71CR	
		G/L ACCOUNT						46.71		
	630 5-820-2-65053	SMALL TOOLS					46.71	SIDE CUT PLIERS		
I 74345400		SUPPLIES FOR STREET LIGHTS	AP		R	4/02/2011		18.30	18.30CR	
		G/L ACCOUNT						18.30		
	630 5-820-2-65303	STREET LIGHTS					18.30	SUPPLIES FOR STREET LIGHTS		

PACKET: 00992 Council Mtg 03/07/11 AL

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		VENDOR TOTALS		REG. CHECK				565.29	565.29CR	0.00
								565.29	0.00	

01-0337 CJ COOPER & ASSOC INC

I 27674		DRUG/ALCOHOL SCREENING	AP		R	4/02/2011		92.00	92.00CR	
		G/L ACCOUNT						92.00		
	810 5-899-2-65100	SAFETY					92.00	DRUG/ALCOHOL SCREENING		
		VENDOR TOTALS		REG. CHECK				92.00	92.00CR	0.00
								92.00	0.00	

01-0620 CLIFTON GUNDERSON LLP

I 384599		FINANCIAL STMTS & FORMAT IN AP			R	4/02/2011		3,600.00	3,600.00CR	
		G/L ACCOUNT						3,600.00		
	835 5-899-2-64010	ACCOUNTING & AUDITING EXPENSE					3,600.00	FINANCIAL STMTS & FORMAT INFO		
		VENDOR TOTALS		REG. CHECK				3,600.00	3,600.00CR	0.00
								3,600.00	0.00	

01-0840 ECIA

I 8289		CLERKS MEETING LUNCH 11/10/ AP			R	4/02/2011		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	835 5-899-1-62980	TRAVEL TRAINING					20.00	CLERKS MEETING LUNCH 11/10/10		
		VENDOR TOTALS		REG. CHECK				20.00	20.00CR	0.00
								20.00	0.00	

01-1058 GALLS, AN ARAMARK COMPANY

I 511178855		3 SHIRTS	AP		R	4/02/2011		129.95	129.95CR	
		G/L ACCOUNT						129.95		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					129.95	3 SHIRTS		
I 511182897		1 LONG SLEEVE TWILL SHIRT	AP		R	4/02/2011		54.48	54.48CR	
		G/L ACCOUNT						54.48		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					54.48	1 LONG SLEEVE TWILL SHIRT		
		VENDOR TOTALS		REG. CHECK				184.43	184.43CR	0.00
								184.43	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1076 GENERAL PEST CONTROL INC

I 48745		PEST CONTROL	AP		R	4/02/2011		31.03	31.03CR	
		G/L ACCOUNT						31.03		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					31.03	PEST CONTROL		
I 48746		PEST CONTROL	AP		R	4/02/2011		35.00	35.00CR	
		G/L ACCOUNT						35.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					35.00	PEST CONTROL		
I 48747		PEST CONTROL	AP		R	4/02/2011		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		
I 48748		PEST CONTROL	AP		R	4/02/2011		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		
I 49104		PEST CONTROL	AP		R	4/02/2011		45.00	45.00CR	
		G/L ACCOUNT						45.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					45.00	PEST CONTROL		
		VENDOR TOTALS		REG. CHECK				161.03	161.03CR	0.00
								161.03	0.00	

01-1270 IOWA ASSOCIATION OF

I 3105		EIASSO BILLING MAR-MAY	AP		R	4/02/2011		801.22	801.22CR	
		G/L ACCOUNT						801.22		
	001 5-299-2-65100	SAFETY					376.57	EIASSO BILLING MAR-MAY		
	630 5-820-2-65100	SAFETY					320.49	EIASSO BILLING MAR-MAY		
	640 5-825-2-65100	SAFETY					104.16	EIASSO BILLING MAR-MAY		
		VENDOR TOTALS		REG. CHECK				801.22	801.22CR	0.00
								801.22	0.00	

01-1314 IOWA LAW ENFORCEMENT ACADEM

I 291683		MMPI-2 COREY HAGERMAN	AP		R	4/02/2011		175.00	175.00CR	
		G/L ACCOUNT						175.00		
	001 5-110-1-62300	TRAINING					175.00	MMPI-2 COREY HAGERMAN		
		VENDOR TOTALS		REG. CHECK				175.00	175.00CR	0.00
								175.00	0.00	

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01-1271 IPAA

I 2011	IPAA	MEMBERSHIP FEE	AP		R	4/02/2011		150.00	150.00	CR
		G/L ACCOUNT						150.00		
		660 5-835-1-62100	DUES/FEES				150.00	MEMBERSHIP FEE		
		VENDOR TOTALS	REG. CHECK					150.00	150.00	CR
								150.00	0.00	0.00

01-1426 JOHNSON COUNTY AMBULANCE

I 021311	1300	ALS SERVICE CHARGE	AP		R	4/02/2011		200.00	200.00	CR
		G/L ACCOUNT						200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS SERVICE CHARGE		
		VENDOR TOTALS	REG. CHECK					200.00	200.00	CR
								200.00	0.00	0.00

01-1 LITTLE HOME

I 20110303	3083	ADVERTISE FOR FAC	AP		R	3/03/2011		50.00	50.00	CR
		G/L ACCOUNT						50.00		
		001 5-465-2-64020	ADVERTISING				50.00	LITTLE HOME:ADVERTISE FOR FAC		
		VENDOR TOTALS	REG. CHECK					50.00	50.00	CR
								50.00	0.00	0.00

01-1724 MED-MEDIA INC

I 07-1897	-A	5 EMSYSTEMS EMSTAT SOFTWARE	AP		R	3/03/2011		4,730.00	4,730.00	CR
		G/L ACCOUNT						4,730.00		
		001 5-160-3-67272	SOFTWARE				4,730.00	5 EMSYSTEMS EMSTAT SOFTWARE		
		VENDOR TOTALS	REG. CHECK					4,730.00	4,730.00	CR
								4,730.00	0.00	0.00

01-1735 MID-STATES ORGANIZED CRIME

I 022411	MOCIC	MEMBERSHIP FEE	AP		R	4/02/2011		100.00	100.00	CR
		G/L ACCOUNT						100.00		
		001 5-110-1-62100	DUES/FEES				100.00	MEMBERSHIP FEE		
		VENDOR TOTALS	REG. CHECK					100.00	100.00	CR
								100.00	0.00	0.00

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						DISC DT		BALANCE	DISCOUNT	

01-1734 MIDWEST SAFETY COUNSELORS I

I 0021596		CALIBRATION & SENSOR SUPPLI AP			R	3/03/2011		203.00	203.00CR	
		G/L ACCOUNT						203.00		
	001 5-290-2-63500	OPERATIONAL EQUIPT MAINT & REP					60.00	CALIBRATION & SENSOR SUPPLIES		
	001 5-290-2-65070	OPERATING SUPPLIES					143.00	CALIBRATION & SENSOR SUPPLIES		
		VENDOR TOTALS		REG. CHECK				203.00	203.00CR	0.00
								203.00	0.00	

01-1748 MITCHELL 1

I IB13256544		ON DEMAND WEB SHOP	AP		R	3/03/2011		204.00	204.00CR	
		G/L ACCOUNT						204.00		
	810 5-899-2-65065	COMPUTER SUPPLIES					204.00	ON DEMAND WEB SHOP		
		VENDOR TOTALS		REG. CHECK				204.00	204.00CR	0.00
								204.00	0.00	

01-2468 MOELLER TIPTON TIRE AND AUT

I 1119		TIRE PRESSURE EQUALIZER SYS AP			R	4/02/2011		36.50	36.50CR	
		G/L ACCOUNT						36.50		
	001 5-150-2-63310	VEHICLE OPERATIONS					36.50	TIRE PRESSURE EQUALIZER SYSTEM		
I 1120		TIRE PRESSURE EQUALIZER SYS AP			R	4/02/2011		69.50	69.50CR	
		G/L ACCOUNT						69.50		
	001 5-150-2-63310	VEHICLE OPERATIONS					69.50	TIRE PRESSURE EQUALIZER SYSTEM		
I 1121		TIRE PRESSURE EQUALIZER SYS AP			R	4/02/2011		34.00	34.00CR	
		G/L ACCOUNT						34.00		
	001 5-150-2-63310	VEHICLE OPERATIONS					34.00	TIRE PRESSURE EQUALIZER SYSTEM		
		VENDOR TOTALS		REG. CHECK				140.00	140.00CR	0.00
								140.00	0.00	

01-1766 MONROE TRUCK EQUIPMENT INC

I 5187036		PACKING SET FOR SNOW PLOW # AP			R	4/02/2011		55.21	55.21CR	
		G/L ACCOUNT						55.21		
	810 5-899-2-63321	REPAIR PARTS					55.21	PACKING SET FOR SNOW PLOW #29		
		VENDOR TOTALS		REG. CHECK				55.21	55.21CR	0.00
								55.21	0.00	

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01-2021 PERFORMANCE SYSTEMS JANITOR

I 43920		GERMICIDAL CLEANER	AP		R	4/02/2011		105.30	105.30CR	
		G/L ACCOUNT						105.30		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					105.30	GERMICIDAL CLEANER		
		VENDOR TOTALS		REG. CHECK				105.30	105.30CR	0.00
								105.30	0.00	

01-2027 PETERSON INDUSTRIAL ENGINE

I 021411PIES		DELIVER BACKUP PISTON ASSEM AP			R	4/02/2011		501.50	501.50CR	
		G/L ACCOUNT						501.50		
	630 5-821-2-63321	REPAIR PARTS					501.50	DELIVER BACKUP PISTON ASSEMBLY		
		VENDOR TOTALS		REG. CHECK				501.50	501.50CR	0.00
								501.50	0.00	

01-2048 POOL TECH MIDWEST INC

I 0172390-IN		OPERATING SUPPLIES	AP		R	4/02/2011		31.44	31.44CR	
		G/L ACCOUNT						31.44		
	001 5-465-2-65070	OPERATING SUPPLIES					31.44	OPERATING SUPPLIES		
		VENDOR TOTALS		REG. CHECK				31.44	31.44CR	0.00
								31.44	0.00	

01-2118 REXCO EQUIPMENT INC

I 48514		IDLER DRIVE & PARTS	AP		R	4/02/2011		258.24	258.24CR	
		G/L ACCOUNT						258.24		
	810 5-899-2-63321	REPAIR PARTS					258.24	IDLER DRIVE & PARTS		
		VENDOR TOTALS		REG. CHECK				258.24	258.24CR	0.00
								258.24	0.00	

01-2185 SENSUS METERING SYSTEMS

I 2A11013797		REPAIR HANDHELD READER	AP		R	3/03/2011		210.00	210.00CR	
		G/L ACCOUNT						210.00		
	600 5-810-2-63500	OPERATIONAL EQUIPT MAINT & REP					70.00	REPAIR HANDHELD READER		
	630 5-822-2-63500	OPERATIONAL EQUIPT MAINT & REP					70.00	REPAIR HANDHELD READER		
	640 5-825-2-63500	OPERATIONAL EQUIPT MAINT & REP					70.00	REPAIR HANDHELD READER		

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		VENDOR TOTALS		REG. CHECK				210.00	210.00CR	0.00
								210.00	0.00	

01-2201 SLEUTH SOFTWARE

I	I2571805B	HOSTING SUPPORT	AP		R	3/03/2011		990.00	990.00CR	
		G/L ACCOUNT						990.00		
	001 5-110-2-64190	TECHNOLOGY					990.00	HOSTING SUPPORT		
		VENDOR TOTALS		REG. CHECK				990.00	990.00CR	0.00
								990.00	0.00	

01-2232 SPAHN & ROSE LUMBER CO

I	4810486	2 DRILL BITS	AP		R	4/02/2011		9.61	9.61CR	
		G/L ACCOUNT						9.61		
	630 5-821-2-65053	SMALL TOOLS					9.61	2 DRILL BITS		
I	4910091	TAPCONS	AP		R	4/02/2011		2.14	2.14CR	
		G/L ACCOUNT						2.14		
	630 5-821-2-65070	OPERATING SUPPLIES					2.14	TAPCONS		
I	4910363	LUMBER	AP		R	4/02/2011		22.46	22.46CR	
		G/L ACCOUNT						22.46		
	001 5-210-3-67500	BUILDINGS					22.46	LUMBER		
I	4910370	SUPPLIES FOR SHED	AP		R	4/02/2011		120.46	120.46CR	
		G/L ACCOUNT						120.46		
	001 5-210-3-67500	BUILDINGS					120.46	SUPPLIES FOR SHED		
I	4910426	LUMBER & LAGS	AP		R	4/02/2011		39.30	39.30CR	
		G/L ACCOUNT						39.30		
	001 5-210-3-67500	BUILDINGS					39.30	LUMBER & LAGS		
I	4910490	PLYWOOD & SHIMS	AP		R	4/02/2011		155.13	155.13CR	
		G/L ACCOUNT						155.13		
	001 5-210-3-67500	BUILDINGS					155.13	PLYWOOD & SHIMS		
I	4910502	PLYWOOD & OTHER MISC LUMBER	AP		R	4/02/2011		514.83	514.83CR	
		G/L ACCOUNT						514.83		
	001 5-210-3-67500	BUILDINGS					514.83	PLYWOOD & OTHER MISC LUMBER		
I	4910525	BIT	AP		R	4/02/2011		6.29	6.29CR	
		G/L ACCOUNT						6.29		
	810 5-899-2-65053	SMALL TOOLS					6.29	BIT		

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I 4910563		LUMBER	AP		R	4/02/2011		187.13	187.13CR	
		G/L ACCOUNT						187.13		
	001 5-210-3-67500	BUILDINGS					187.13	LUMBER		
I 4910624		LUMBER	AP		R	4/02/2011		25.14	25.14CR	
		G/L ACCOUNT						25.14		
	001 5-210-3-67500	BUILDINGS					25.14	LUMBER		
I 4910632		LUMBER	AP		R	4/02/2011		25.14	25.14CR	
		G/L ACCOUNT						25.14		
	001 5-210-3-67500	BUILDINGS					25.14	LUMBER		
I 49106333		LUMBER	AP		R	4/02/2011		31.20	31.20CR	
		G/L ACCOUNT						31.20		
	001 5-210-3-67500	BUILDINGS					31.20	LUMBER		
I 4911036		BAG OF SUREGRIP SCREWS	AP		R	4/02/2011		38.16	38.16CR	
		G/L ACCOUNT						38.16		
	810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR					38.16	BAG OF SUREGRIP SCREWS		
		VENDOR TOTALS		REG. CHECK				1,176.99	1,176.99CR	0.00
								1,176.99	0.00	

01-2240 SPEEDCONNECT

I 201103033085		WIRELESS SERVICE	AP		R	3/03/2011		41.45	41.45CR	
		G/L ACCOUNT						41.45		
	660 5-835-2-65070	OPERATING SUPPLIES					41.45	WIRELESS SERVICE		
		VENDOR TOTALS		REG. CHECK				41.45	41.45CR	0.00
								41.45	0.00	

01-2247 STAPLES BUSINESS ADVANTAGE

I 3149914462		REGISTER ROLLS & NAME LABEL AP			R	4/02/2011		58.60	58.60CR	
		G/L ACCOUNT						58.60		
	835 5-899-2-65060	OFFICE SUPPLIES					53.82	REGISTER ROLLS & NAME LABELS		
	835 5-899-2-65980	MISCELLANEOUS					4.78	REGISTER ROLLS & NAME LABELS		
		VENDOR TOTALS		REG. CHECK				58.60	58.60CR	0.00
								58.60	0.00	

PACKET: 00992 Council Mtg 03/07/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2317 T & M CLOTHING CO.

I 5771		EMBROIDER 20 CAPS	AP		R	4/02/2011		137.00	137.00CR	
		G/L ACCOUNT						137.00		
	001 5-150-2-64350	UNIFORMS/EQUIPMENT					137.00	EMBROIDER 20 CAPS		
		VENDOR TOTALS		REG. CHECK				137.00	137.00CR	0.00
								137.00	0.00	

01-2340 TERRY DURIN COMPANY

I 258418		STREET LIGHT BULBS	AP		R	4/02/2011		121.56	121.56CR	
		G/L ACCOUNT						121.56		
	630 5-820-2-65303	STREET LIGHTS					121.56	STREET LIGHT BULBS		
		VENDOR TOTALS		REG. CHECK				121.56	121.56CR	0.00
								121.56	0.00	

01-2471 TITAN MACHINERY

C KC07426		REPAIR PARTS FOR BACKHOE	AP		R	3/03/2011		397.26CR	397.26	
		G/L ACCOUNT						397.26CR		
	810 5-899-2-63321	REPAIR PARTS					397.26CR	REPAIR PARTS FOR BACKHOE		
I KC07284		REPAIR PARTS FOR BACKHOE	AP		R	3/03/2011		397.26	397.26CR	
		G/L ACCOUNT						397.26		
	810 5-899-2-63321	REPAIR PARTS					397.26	REPAIR PARTS FOR BACKHOE		
I KC07427		REPAIR PARTS FOR BACKHOE	AP		R	3/03/2011		371.27	371.27CR	
		G/L ACCOUNT						371.27		
	810 5-899-2-63321	REPAIR PARTS					371.27	REPAIR PARTS FOR BACKHOE		
		VENDOR TOTALS		REG. CHECK				371.27	371.27CR	0.00
								371.27	0.00	

01-2574 WALMART COMMUNITY

I 000480		OPERATING SUPPLIES	AP		R	4/02/2011		25.71	25.71CR	
		G/L ACCOUNT						25.71		
	001 5-465-2-65070	OPERATING SUPPLIES					25.71	OPERATING SUPPLIES		
I 000918		2 INK CARTRIDGES	AP		R	4/02/2011		47.94	47.94CR	
		G/L ACCOUNT						47.94		
	001 5-465-2-65065	COMPUTER SUPPLIES					47.94	2 INK CARTRIDGES		

PACKET: 00992 Council Mtg 03/07/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 002755		CORDED MOUSE	AP		R	4/02/2011		10.96	10.96CR	
		G/L ACCOUNT						10.96		
	001 5-465-2-65065	COMPUTER SUPPLIES						10.96		
I 008268		MISC & OFFICE SUPPLIES	AP		R	4/02/2011		45.12	45.12CR	
		G/L ACCOUNT						45.12		
	835 5-899-2-65980	MISCELLANEOUS						17.18		
	001 5-430-2-65980	MISCELLANEOUS						6.97		
	835 5-899-2-65060	OFFICE SUPPLIES						20.97		
I 009111		SUPPLIES FOR CONCESSIONS	AP		R	4/02/2011		48.10	48.10CR	
		G/L ACCOUNT						48.10		
	001 5-465-2-65031	CONCESSIONS						48.10		
		VENDOR TOTALS		REG. CHECK				177.83	177.83CR	0.00
								177.83	0.00	

01-2650 WESCO RECEIVABLES CORP

I 901098		OVERHEAD SUPPLIES	AP		R	4/02/2011		35.91	35.91CR	
		G/L ACCOUNT						35.91		
	630 5-820-2-65302	OVERHEAD SUPPLIES						35.91		
I 901100		OVERHEAD SUPPLIES	AP		R	4/02/2011		128.40	128.40CR	
		G/L ACCOUNT						128.40		
	630 5-820-2-65302	OVERHEAD SUPPLIES						128.40		
		VENDOR TOTALS		REG. CHECK				164.31	164.31CR	0.00
								164.31	0.00	

01-2649 WESTERN PETROLEUM CO

I 0309532		MONTHLY DIAL FEE	AP		R	3/03/2011		30.00	30.00CR	
		G/L ACCOUNT						30.00		
	660 5-835-2-65070	OPERATING SUPPLIES						30.00		
		VENDOR TOTALS		REG. CHECK				30.00	30.00CR	0.00
								30.00	0.00	

PACKET: 00992 Council Mtg 03/07/11 AL

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	9,386.37CR
600	WATER OPERATING	150.19CR
630	ELECTRIC OPERATING	2,328.58CR
640	GAS OPERATING	174.16CR
660	AIRPORT OPERATING	221.45CR
810	CENTRAL GARAGE	1,915.76CR
835	ADMINISTRATIVE SERVICES	3,716.75CR
** TOTALS **		17,893.26CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		17,893.26	17,893.26CR	0.00
		17,893.26	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		17,893.26	17,893.26CR	0.00
		17,893.26	0.00	

TOTAL CHECKS TO PRINT: 38

ERRORS: 0 WARNINGS: 0



February 28th, 2011

Tipton Municipal Utilities
Re: Acterra Invoice #10 and Retainage
Att: John Packwood, Electric Supt.

ESCO Energy Services Company has reviewed the tenth invoice sent from Acterra and is recommending full payment of the retainage being held on this project. Acterra and ESCO have reviewed the installation and verified the alarms, and automatic controls are operating as expected. Acterra has invoiced the full original contract amount of \$102,599.92. Taking into account the credit Tipton is due for returned materials the adjusted contract price is \$101,974.92. Paying a portion of the final invoice (\$2,156.79) and the retainage due (\$3,288.49), leaves \$5445.28 left for Tipton to pay Acterra on this contract.

It is recommended that Tipton pay the remaining \$5,445.28 to Acterra and close out this contract.

Sincerely,

Owen Wyatt
ESCO Energy Services Company

Date: 2/28/2011

Contract # 30505

City of Tipton
407 Lynn St
Tipton, IA, 52772

P. O.

Tipton Project # 7009-0047

Billing # 10

Vendor Project # 7009-0047

Vendor Invoice # JC4765

PROJECT: City of Tipton Generator Building

Professional Services for Time Period of 7/28/2010 through 2/28/2011

Base Bid: \$ 102,599.92
Change Order 1 (credit) \$ (625.00)
Change Order 2 \$ -

Total Contract Amount: \$ 101,974.92

				Retainage
Materials Billing Request 1	\$ 15,673.31	15.37 % Requested	\$ 15,673.31	100%
Materials Billing Request 2	\$ 8,656.85	8.49 % Requested	\$ 8,656.85	100%
Materials Billing Request 3	\$ 12,502.65	12.26 % Requested	\$ 11,877.52	95%
Materials Billing Request 4	\$ 21,955.53	21.53 % Requested	\$ 20,857.75	95%
Materials Billing Request 5	\$ 10,220.74	10.02 % Requested	\$ 9,709.70	95%
Materials Billing Request 6	\$ 10,567.50	10.36 % Requested	\$ 10,039.13	95%
Materials Billing Request 7	\$ 5,500.00	5.39 % Requested	\$ 5,225.00	95%
Materials Billing Request 8	\$ 4,500.00	4.41 % Requested	\$ 4,275.00	95%
Materials Billing Request 9	\$ 10,753.03	10.54 % Requested	\$ 10,215.38	95%
Materials Billing Request 10	\$ 2,270.31	2.23 % Requested	\$ 2,156.79	95%

Total Invoiced to date \$ 102,599.92 \$ 98,686.43
Percentage Invoiced 100.61 %
Remaining to be Invoiced \$ (625.00)

Total Paid to date \$ 98,686.43
Total Percentage Paid 96.78 %
Remaining to be Paid (Retainage) \$ 3,288.49

Total Due this invoice \$ 5,445.28

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February 28th, 2011

Tipton Municipal Utilities
Re: Tri-City Final Retainage
Attn: John Packwood, Electric Supt.

ESCO Energy Services Company has reviewed the work performed by Tri-City and is recommending final payment of retainage held from Tri-City's contract following successful startup of the switchgear and generators. Tri-City has also now provided all required proof of testing reports to ESCO Energy Services. The retainage to be released to Tri-City amounts to **\$4589.86**.

Sincerely,

Owen Wyatt
ESCO Energy Services Company

Date: 2/28/2011

Contract # ATF47820

City of Tipton
407 Lynn St
Tipton, IA, 52772

P. O.
Tipton Project # 7009-0047
Billing # 6
Vendor Project # 7009-0047
Vendor Invoice # XXXX

PROJECT: City of Tipton Generator Building

Professional Services for Time Period of 7/28/2010 through 2/28/2011

Base Bid: \$ 127,496.00
Change Order 1
Transformer Air Term. Chamber Installation \$ 2,978.00
Cabinet Installation, PT Installation \$ 8,747.00
Total Contract Amount: \$ 139,221.00

				Retainage
Materials Billing Request 1	\$ 25,499.20	18.32 % Requested	\$ 25,499.20	100%
Materials Billing Request 2	\$ 10,199.68	7.33 % Requested	\$ 10,199.68	100%
Materials Billing Request 3	\$ 19,124.40	13.74 % Requested	\$ 18,168.18	95%
Materials Billing Request 4	\$ 38,248.80	27.47 % Requested	\$ 36,336.36	95%
Materials Billing Request 5	\$ 34,423.92	24.73 % Requested	\$ 32,702.72	95%
Tipton Paid Change Order	\$ 11,725.00	8.42 % Requested	\$ 11,725.00	100%

Total Invoiced to date \$ 139,221.00
Percentage Invoiced 100.00 %
Remaining to be Invoiced \$ -

Total Paid to date \$ 134,631.14
Total Percentage Paid 96.70 %
Remaining to be Paid \$ 4,589.86

Total Due this invoice \$4,589.86

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: March 2, 2011

AGENDA ITEM: Discussion and Consideration of Request from TEDCO for Draw on Loan and Council Action as Needed

ACTION: Possible Motion

FILE: mydocuments/city/reportstocouncil/econdev/TEDCO Draw 2011

SYNOPSIS: Please see the attached letter from Jeff Meyer, TEDCO President, requesting a draw on their loan with the City to complete the Shovel-Ready Certification process and operating expenses.

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS: Letter

PREPARED BY: Doug Boldt

DATE PREPARED: March 2, 2011

TEDCO



To: Tipton City Council

From: Tipton Economic Development Corp.

RE: Loan Advance

Date: March 1, 2011

The purpose of this memo is to notify the Council of TEDCO's request for an advance on line of credit made available to TEDCO. The TEDCO Board has recently completed a review of cash needs for the coming year. The current request for funds is based upon TEDCO's intention to pursue plans for park extension and preparation of additional lots.

As has been reported to the Council throughout 2010, TEDCO was selected to participate in ICAD's (Iowa City Area Development) Shovel Ready Certification pilot project. It is anticipated that in the near future Tipton's Business Park will receive the first Shovel Ready Certification in the state of Iowa.

As a pilot participant the majority of costs associated with the project were underwritten by ICAD, however, some of the site specific expenses were the responsibility of TEDCO. Attached to this memo is a listing of TEDCO expenses. In May 2010, the City advanced \$10,000 to TEDCO to cover part of these expenses with TEDCO utilizing its funds to temporarily cover the balance. TEDCO is now requesting an advance to reimburse our working cash account.

In addition to the reimbursement of Shovel Ready expense, TEDCO has recently negotiated a 3 year extension of an option with the Lamp family on the 125 acres lying directly south of the property being purchased on contract. The cost of the option for an additional 3 year period was \$3,000.

The specifics of this advance are as follows:

Shovel Ready Expense:	\$21,225.85
Less Previous Advance	<u>(\$10,000.00)</u>
Net request Shovel Ready	\$11,225.85
Advance for Option	<u>\$ 3,000.00</u>
Total Request	\$14,225.85

Tipton Economic Development Corporation
P. O. Box 224 Tipton, Iowa 52772

August 17, 2010

G & A Invoice 4-8-10	Invoiced
Less Business Park Layouts	\$13,937.00
Terracon Invoice 5-24-10	(\$1,737.00)
Wapsi Valley Invoice 5-11-10	\$2,950.00
G & A Invoice 8-3-10	\$4,575.85
Shovel Ready Totals	\$1,500.00

May 2010 less \$10,000.00 loan advance = \$11,825.85

Garden and Associates, Terracon Cost Breakdown			
	Estimate	Over/(Under)	
1.5 Flood Plain	\$500.00	\$500.00	\$0.00
1.6 Slope and Terrain	\$2,000.00	\$2,000.00	\$0.00
1.7 Geological Stability	\$2,950.00	\$3,000	(\$50.00)
1.8 Easements, Liens and Leases (ALTA Survey)	\$7,500.00	\$6,000.00	\$1,500.00
3.1 Environmental Assessment	\$1,500.00	\$1,500.00	\$0.00
3.2 Species Endangered/Threatened	\$500.00	\$500.00	\$0.00
3.3 Air Attainment	\$200.00	\$200.00	\$0.00
3.4 Wetland and Waterways	\$1,500.00	\$1,500.00	\$0.00
	<u>\$16,650.00</u>	<u>\$15,200.00</u>	<u>\$1,450.00</u>

Filed Separately by Terracon (Subcontracted through G&A)

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: March 4, 2011

AGENDA ITEM: Discussion and Consideration of Award of Mowing/Maintenance Bid for Tipton Masonic Cemetery and Council Action as Needed

ACTION: Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Tipton Masonic Cemetery Bid 2011

SYNOPSIS: On Friday, March 4, 2011, at 9:00 a.m. bids were opened for the mowing/maintenance contract at the Tipton Masonic Cemetery. Two bids were received. The results were as follows:

- Dane Esbeck \$42,600
- John Thumma \$49,000

We have budgeted \$35,635, in next year's budget for the Cemetery. Based on those budgeted numbers, instead of making a recommendation to award the bid I believe we should simply discuss this at the meeting Monday night.

STATUTORY REFERENCES/AUTHORITY:

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Possible Motion to Award Bid

ATTACHMENTS:

PREPARED BY: Doug Boldt

DATE PREPARED: March 4, 2011

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: March 4, 2011

AGENDA ITEM: Discussion and Consideration of Electrical Provisions for Cedar Poly LLC,
Upgrade and Council Action as Needed

ACTION: Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Electric Cedar Poly Upgrade

SYNOPSIS: Please see the attached memo from John Packwood.

STATUTORY REFERENCES/AUTHORITY:

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS:

PREPARED BY: Doug Boldt

DATE PREPARED: March 4, 2011



Interoffice Memo

Date: March 4, 2011
To: Doug Boldt, City Manager
From: John Packwood
Re: Expense to Serve a 2000 Amp Electrical Service for Cedar Poly Expansion

Cedar Poly has purchased a new plastic extrusion and pelletizing machine scheduled to arrive by the end of April. This is extremely short notice to provide electrical facilities to serve a load of this magnitude. To put this into perspective, at today's town load, the Cedar poly expansion would increase the total town load by 22%!

We will need to spend between \$40,000 and \$50,000 now to meet their immediate needs and likely a similar amount down the road on system improvements. With the Council's blessing, I have no problem spending these dollars on the project as the net revenue from their current expansion is anticipated to be around \$25,000 annually if they run it 24/7 as they have told us and will provide 15 new jobs.

I told Cedar Poly I believe we can provide this electrical capacity to them by May 3rd.

N. Reports of Mayor / Council / Manager

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
March 3, 2011**

- Included in the packet is a final copy of the FY 2011-2012 Budget. I will give the budget PowerPoint presentation after my Manager's Report but prior to the Closed Session.
- Jennifer Jones, State Mitigation Project Officer, was scheduled to have the Safe Room Grant application completed by the end of the day on Friday. As of our conversation on Thursday afternoon everything was still on schedule. Jennifer will pass our application on the next review process and we should find out the status of the award in about 8-12 weeks. I'm sure that I will talk to Jennifer again on either Friday or Monday and will share any additional information she may have at the meeting.
- The old star from the old water tower has been donated back to the City for use on the new water tower. The star is actually in very good condition and installing it on the new water tower should not create much of an issue. We do need to make a change to the FAA aviation light and find a safe way to get the star to the top of the tower but once we accomplish those items, we should be ok. The group who suggested the idea continues to fundraise for the project and should be able to more than cover the City's cost to resurrect the star.
- Just a friendly reminder that I will be out of the office March 9 – 11, 14 and 15 in Mesa, Arizona. I will also be in-and-out of the office March 16 – 17 at the Iowa Municipal Management Institute Annual Conference in Iowa City. This conference is presented by Jeff Schott and the Institute of Public Affairs and is designed for City Administrators and City Managers all across the state.