

City of Tipton, Iowa

Meeting:	Tipton Regular City Council Meeting
Place:	Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772
Date/Time:	June 6, 2011 – 5:30 PM
Web Page:	www.tiptoniowa.org
Posted:	June 3, 2011 (website & front door of City Hall)

Mayor:	Shirley Kepford	City Manager:	Doug Boldt
Council At Large:	David Fry	City Attorney:	Lowell Dendinger
Council At Large:	Donald McGlaughlin	City Clerk/Finance Officer:	Lorna Fletcher
Council Ward #1:	Robert Klemme	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Siech	Chief of Police:	Heath Holub

A. Call to Order – 5:30 PM

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications and Reports:

1. Unscheduled
2. Irene Wood – Condition of the Masonic Cemetery
3. Bob Ross, Alliance Water Resources – Update of Local Manager

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Quarterly Meeting Minutes
3. Approval of Liquor License Renewal – Rhinos Grill
4. Approval of Liquor License Renewal - VFW
5. Accept April Airport Committee Minutes

G. Public Hearing

1. Public Hearing for Loan Agreement not to exceed \$3,700,000 – Essential Corporate Purpose
 - a. Close Public Hearing and Proceed to I-1

H. Ordinance Approval/Amendment

- 1.

I. Resolutions for Approval

1. Resolution 060611A – Resolution Taking Additional Action to Enter into a Loan Agreement
2. Resolution 060611B – Resolution to Fix a Date for a Public Hearing on a Loan Agreement in a Principal Amount not to Exceed \$400,000
3. Resolution 060611C – Resolution Extending the Maturity Date of the City's \$2,500,000 Electric Revenue Loan Agreement Anticipation Project Note

J. Mayoral Proclamation

- 1.

K. Old Business

- 1.

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Consideration of Pay Application #4 – Arensdorf Excavating – Motion to Approve
3. Consideration of Appointment to the Development Commission to fill Vacancy and Council Action as Needed
4. Discussion and Consideration to Enter into a Concept Plan and Feasibility Study for Wind Energy Development Services and Council Action as Needed
5. Discussion and Consideration of Mowing/Maintenance Contract for the Tipton Masonic Cemetery and Council Action as Needed
6. Discussion and Consideration of Residential Sidewalk Incentive Program Clarification and Council Action as Needed

M. Reports to be Received/Filed

- 1.

N. Reports of Mayor/Council/Manager

1. Council Reports
2. Mayor's Report
3. City Manager's Report

O. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F: Consent Agenda

May 16, 2011
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, McGlaughlin and Klemme. Also present: Boldt, Lenz, Nash, Penrod, Drager, Johnson, Sanborn, Hembry, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Fry, second by Klemme to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: Siech, Klemme, McGlaughlin, Anderson, Fry
Nay: None

Communications & Reports:

Sam Fleshin, with Boy Scout Troop 21, introduced himself and stated that he is working on his Merit Guard Citizenship for the community and is required to attend a council meeting. He was there to observe, take notes and write a paper about the meeting.

Bill Schulte gave a CCEDCO update. He wanted to propose that CCEDCO and TEDCO should merge functions in the same facility. He thinks it would be more feasible and would cut back on staff. He has even offered to eliminate his position. CCEDCO will ultimately make a decision in June on which direction to go.

Consent Agenda:

Motion by Anderson, second by Siech to approve the consent agenda which include the minutes from 05/02/11 council meeting, April Clerk's/Investment Report and April Library Board minutes. Motion carried by the following roll call vote;

Aye: Klemme, McGlaughlin, Anderson, Fry, Siech
Nay: None

Public Hearing:

1. Public Hearing for Budget Amendment for Fiscal Year 2010-2011 opened at 5:40 p.m.
Public Hearing closed at 5:41 p.m.

2. Public Hearing for Proposed Plans and Specifications for the Tipton Publics Works Department Building Addition Project 2011 opened at 5:45 p.m. Public Hearing closed at 5:45 p.m.

Resolutions for Approval:

1. Resolution 051611A - Budget Amendment for Fiscal Year 2010-2011

Motion by Siech, second by Fry to approve Resolution 051611A – Budget Amendment for Fiscal Year 2010-2011. Motion carried by the following roll call vote;

Aye: McGlaughlin, Anderson, Fry, Siech, Klemme

Nay: None

2. Resolution 051611B – Resolution to Fix a Date for Public Hearings on Loan Agreements

Motion by Siech, second by Klemme to approve Resolution 051611B – Resolution to Fix a Date for Public Hearings on Loan Agreements. Motion carried by the following roll call vote;

Aye: Anderson, Fry, Siech, Klemme, McGlaughlin

Nay: None

Motions for Approval:

1. Claims list -

ABC FIRE PROTECTION INC	SERVICE FIRE EXTINGUISHER	274.00
ABSOLUTE SERVICES CORPORAT	SOFTWARE LOADING & PROGRAMMING	50.00
ALBAUGH PHC	REPAIR TOILET	48.00
ALLIANCE WATER RESOURCES I	MAY CONTRACT SERVICES	23173.75
ALTERATIONS	PATCHES ON POLICE SHIRTS	36.00
APACHE HOSE & BELTING CO I	GASKETS	10.26
ARAMARK UNIFORM SERVICES	BLDG MAINT SUPP/SERVICE	67.66
ARROW QUICK SOLUTIONS	WEB/EMAIL HOSTING	33.95
BROWNELL'S INC	MAGAZINE CAP	16.57
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2468.86
CEDAR COUNTY ENGINEER	175.7 GL DSL	2514.53
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3043.00
CENTURY CUSTOM PAINTING &	SANDBLAST & PAINT WA TWR STAR	130.00
CITY ELECTRIC SUPPLY	20 CIRCUIT BREAKERS	1068.93
CJ COOPER & ASSOC INC	DRUG SCREEN-HUDSON	32.00
CLARENCE LOWDEN SUN-NEWS &	SWIM LESSONS, TBALL	74.40
CLIFTON GUNDERSON LLP	FINAL AUDIT PROGRESS BILLING	1200.00
CUSTOM BUILDERS INC	PHONE CASE	65.05
EASTERN IOWA LIGHT & PWR	LAGOON UTILITIES	820.14
ELLIOTT EQUIPMENT CO	ARM LIMIT SWITCH #33	43.26
FAMILY FOODS	MISC SUPPLIES	36.03
FELD FIRE	BULB	703.85
FLETCHER-REINHARDT CO.	8 METERS	541.42

FRIENDS OF THE ANIMALS	1 DOG	50.00
G&K SERVICES	OPERATING SUPPLIES	194.74
GARDEN & ASSOCIATES INC	WA MAIN RPLCMT 9TH&10TH EAST	4542.75
GAZETTE COMMUNICATIONS	7TH ST & PLUM ST PH & BID AD	101.16
GENERAL PEST CONTROL INC	PEST CONTROL	161.03
GRAINGER	COMPRESSOR	212.75
GREAT WESTERN SUPPLY CO	2 CASES SOAP FOR LOCKER ROOMS	100.00
HARRY'S CUSTOM TROPHIES	75 TRACK RIBBONS	37.50
HASTY AWARDS	383 SOCCER MEDALS	760.77
HYGIENIC LABORATORY	POOL TESTING FEES	11.00
IOWA BUSINESS SUPPLY LLC	OPERATING & OFFICE SUPPLIES	330.62
IOWA DEPT OF AGRICULTURE	METER LICENSE APP RENEWAL	4.50
IOWA ONE CALL	LOCATES	53.10
KUNDE OUTDOOR EQUIPMENT	ULTRA OIL MIX	46.83
MANATTS INC	1 LOAD CEMENT STORM SEW COVERS	250.00
MISC. VENDOR	MUSCATINE:WELDING CLASS	414.00
MITCHELL 1	ON DEMAND WEB SHOP	204.00
MONROE SYSTEMS FOR BUSINES	1 CALCULATOR	62.68
O'ROURKE MOTORS INC	2010 AMB SERVICED	89.50
PHYSIO-CONTROL INC	EQUIPMENT MAINTENANCE	1128.80
PITNEY BOWES INC	RENTAL CHARGE	210.00
SCHIMBERG CO	EQUIPMENT MAINT/REPAIR SUPP	207.74
SHERMCO INDUSTRIES INC	DEVELOP SYSTEM CONTROL	10322.63
SHIRTS'N STUFF	118 BASEBALL SHIRTS	985.75
STUELAND AUTO CENTER INC	REPAIR PART #56	7.50
T & M CLOTHING CO.	10 SHIRTS, 6 CAPS, EMBROIDERY	464.16
TIPTON BAKERY	MTG SUPPLIES	3.75
TIPTON CONSERVATIVE	FAC ADS, SPORTS SPONSOR	818.52
TIPTON ELECTRIC MOTORS	REPAIR BLOWER MOTOR	246.93
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	12.50
TRITECH EMERGENCY MEDICAL	AMB BILLING SERVICE	275.00
UTILITY EQUIPMENT COMPANY	REPAIR CLAMP	110.00
XEROX CORPORATION	METER CHARGES	1112.81
	** TOTALS **	59,984.68

FUND TOTALS

001 GENERAL GOVERNMENT	7,453.76	
002 COMMUNICATIONS - LOCAL AC	9.95	
305 GO ST IMPROVEMENT 08	3,755.91	
306 69 KV SUBSTATION PROJECT	10,322.63	
307 STREETScape PROJECT	81.88	
600 WATER OPERATING	13,138.38	
610 WASTEWATER/AKA SEWER REVE	10,536.81	
630 ELECTRIC OPERATING	2,296.83	
640 GAS OPERATING	659.46	
660 AIRPORT OPERATING	4.5	
670 GARBAGE COLLECTION	3,071.39	
750 CEMETERY ENTERPRISE	27.09	
810 CENTRAL GARAGE	5,343.28	
835 ADMINISTRATIVE SERVICES	3,282.81	
	GRAND TOTAL	59,984.68

City Credit Card Statement

Card Total

Police

Tavel Training - Legends, China Moon, Burger King, Starbucks, Chilis, Texas

Roadhouse, Wig & Pen, El Charro, Smokey D's, Stoney Creek, Old Chicago	233.18
Fuel - Casey's, Cedar County Coop	109.76
Office Supplies - Walmart, Tipton Pharmacy, Carbonless On Demand	216.41
Operating Supplies - Walmart	76.44
Ambulance - One Card (Bernie's)	
Operating Supplies - Praxair, S & W Healthcare	568.02
Ambulance - One Card (Don's)	
Operating Supplies - EMP	708.80
Fire - One Card	
Travel Training - Taco Bell, Old Spaghetti Factory, Hampton Inn, Drury Inn	514.10
Training - FDIC/Fire Engineer	180.00
Comm Dev - One Card	
Operating Supplies - FedEx Office	28.41
Postage/Shipping - USPS	59.77
Office Supplies (printer) - HP Product	242.91
Misc Supplies (staples) - Theisen's	3.73
Travel Training - Marriott	510.75
Library - One Card	
Postage/Shipping - USPS	108.80
Office Supplies - Walmart, Demco	223.50
Materials - Walmart, Book Closeouts, Amazon	489.79
Childrens Programs Supplies - Walmart	8.76
Bldg Maint Supplies (furniture polish) - Walmart	3.97
Misc Supplies - Tipton Pharmacy	5.11
Family Aquatic Center/Recreation - One Card	
Bldg Maint Supplies - Menards	76.88
Equipment Maint/Repair Supplies - Fastenal Company	33.37
Operating Supplies - Medco Supply	101.59
Public Works - One Card	
Repair of Rental Unit - Plastic Composites	147.66
Operating Supplies - Family Foods	3.14
Fuel - B & R Oil, BP Gas, Toll Rd	163.77
Training - ACRT Inc	576.00
Travel Training - Longhorn Steakhouse, Panera Bread, Indiana Toll Roads, Country Inn & Suites	542.49
Electric - One Card	
Dues/Fees - International Association of Electrical Inspectors	102.00
Safety Gear (hard hat w/shield) - Boss Safety Products	30.57
Operating Supplies - Code Electrical, Grainger	82.10
Bldg Maint Supplies - ESP Lighting	86.50
Misc Supplies (flag) - National Flag	189.49
Gas - One Card	
Office Equipment Maint/Rpr (replacement relay) - Arrowhead Electric (EI Dept)	33.50
Supplies for Mains - M.C. Miller Company	59.25
Fuel - Casey's	18.50

Travel Training - Wendy's, AmericInn	72.04	
City Manager - One Card		
Dues/Fees - Iowa Soybean Association	300.00	
Finance & Admin - One Card - (Lorna's)		
Garbage Service - Waste Management	10009.10	
Travel Training - Red Robin, Hy-Vee	15.67	
Fuel - Hy-Vee Gas	28.95	
Technology - BackUp Solutions	150.00	
Deputy Clerk - One Card - (Amy's)		
Safety Lenses & Safety Frame (Drager) - Vision Center	180.00	
	TOTAL	\$17,294.78

Motion by Klemme, second by McGlaughlin to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: Fry, Siech, Klemme, McGlaughlin, Anderson
Nay: None

2. Approve Plans and Specifications for the Tipton Public Works Department Building Addition Project 2011.

Motion by Anderson, second by Siech to approve plans and specifications for the Tipton Public Works Department Building Addition Project 2011. Motion carried by the following roll call vote;

Aye: Siech, Anderson, Fry
Nay: Klemme, McGlaughlin

3. Award Bid for Tipton Public Works Department Building Addition Project 2011

Motion by Siech, second by Fry to approve and award bid to Custom Builders in the amount of \$229,895 (base bid) with alternates #1 and #4. Motion carried by the following roll call vote;

Aye: Anderson, Fry, Siech
Nay: Klemme, McGlaughlin

4. Application from Hermsen Automotive for Revolving Loan Fund Program

Motion by Fry, second by Siech to approve the application from Hermsen Automotive for the Revolving Loan Fund Program. Motion carried by the following roll call vote;

Aye: McGlaughlin, Anderson, Fry, Siech, Klemme
Nay: None

5. Collective Bargaining Agreement

Motion by Anderson, second by Klemme to approve the Collective Bargaining Agreement.
Motion carried by the following roll call vote;

Aye: Anderson, Fry, Siech, Klemme, McGlaughlin
Nay: None

Reports to be Received and Filed:

1. Monthly Water Report

Motion by Siech, second by McGlaughlin to accept the monthly Water Report. Motion carried by the following roll call vote;

Aye: Fry, Siech, Klemme, McGlaughlin, Anderson
Nay: None

2. Monthly Community Development Report

Community Development Director Sanborn stated that Tipton has been selected by TV Channel 9 as the 'Our Town' community August 1st-5th. There will be a kickoff breakfast on June 2nd at 8:30 a.m. to learn more about the 'Our Town' program. Also, Scott thanked Mike Pelzer for all his hard work with the Development Commission and the Chamber.

Motion by McGlaughlin, second by Fry to accept the monthly Community Development Report.
Motion carried by the following roll call vote;

Aye: Siech, Klemme, McGlaughlin, Anderson, Fry
Nay: None

Reports of Council/Mayor/Manager

Council Report -Klemme likes that the police department did a building check at the Courthouse

Mayor's Report -The Hamiel ceremony was held on Saturday for the \$15,000 the family gave for renovations to the tennis courts. It was a nice ceremony.
-Reminder that Friday is Ride Your Bike to Work day

Manager's Report -Kerri Fitch starts in a week in the office
-Doug received an e-mail from Jack Pope about the sidewalk/streetscape project and they plan to start survey work on Wednesday

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by Siech. Motion carried. Meeting adjourned at 6:24 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

May 11, 2011
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in Special Meeting/Work Session at 5:00 p.m. Mayor Kepford called the meeting to order. Upon roll call the following named council members were present: Fry, McGlaughlin, Klemme, Anderson and Siech. Also present: Boldt, Fletcher, City Department Heads, City Staff and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Mayor Kepford asked for an addition to the agenda. She stated that Steve Nash would like to give a cemetery update. Motion by Klemme, second by Anderson to approve the agenda with the addition. Motion carried by the following roll call the vote;

Aye: McGlaughlin, Siech, Klemme, Fry, Anderson
Nay: None

Rental Housing Code:

City Manager Boldt stated he will be meeting with Terry Goerdts next week to move forward with the rental housing regulations. They will be using West Liberty's code as a template.

Change in Recycling Process:

Boldt stated that the new process is going very well with positive changes.

Parking Issues, Traffic Flow and Signage:

Director of Public Works Nash and Chief of Police Holub have been out assessing the issues. Some signs have already been put in place.

Discussion of Downtown Sidewalk/Streetscape Project – Phase III:

It is the consensus of the council to complete the sidewalks on the south side of West 4th Street from Cedar Street to the alley, East and West 6th Street from Cedar Street to the alley west of Cedar Street and to Stueland Auto Center east of Cedar Street. The new sidewalks will not have the decorative brick. The cost to complete these sections will be about \$75,000.

Discussion of Extension of Downtown Revitalization Incentive Program:

Anderson suggested the program be extended another year at \$25,000. Klemme and Siech agreed to that. Fry agreed to start at \$25,000 but not to put a timeline on it and also leave the door open to increase the amount if needed. It is the consensus of the council to get the program back out there and advertise.

Discussion of Video Tour of City for Website:

Community Development Director Sanborn stated we need to touch on all aspects of the City. Civic groups could be added by linking their information. There will be a core video plus more in depth links with information relating to specific areas and City Departments that will be useful, for example, to a business looking to come to Tipton or for a family looking to relocate in Tipton.

Discussion of Potential Wind Energy:

Boldt reviewed the Powerpoint information from Howard R. Green regarding wind energy for the City. It is the consensus of the council to check into a small wind turbine that could be used to help the energy cost at the James Kennedy Family Aquatic Center.

Discussion of Future Use of Current Fire Station:

Boldt stated that there are many options for the building and will be several more meetings on this topic. One suggestion was to move the Police Department to the current fire station. They would have more room and privacy. Then the Community Development office could be moved to City Hall and not pay rent anymore. Another suggestion was that the bay area could be used for police, electric and gas departments to park vehicles. The council chambers could possibly be moved over there as well as to make it handicap accessible and then the old Council Chambers would be freed up for something else. However, City Hall could possibly be expanded to the north for new council chambers as well. As stated earlier, more discussion on this is yet to come.

Discussion of Community Center:

Boldt stated that space and parking will need to be addressed first. A committee will be formed to do research on the community needs and visit other facilities. Siech and Klemme will be on the committee.

Cemetery Update:

Nash stated that they are trying to utilize city staff and equipment. City equipment will not work for cemetery use because stones are so close together and cornering is an issue. Notification/scheduling has been a challenge as well. Some options are to purchase Keith Wood’s truck, do a pickup insert and/or talk to Larry Martens about continuing to do the dig out and add the fill in process.

Adjourn:

With no further business to come before the council, motion to adjourn was made by Siech, second by Klemme. Meeting adjourned at 7:10 p.m.

Mayor

ATTEST: _____
City Clerk/Finance Officer

Tipton Airport Committee Meeting

April 12th, 2011- 7:00 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Jim Rohlf call the meeting to order with a roll call. Present were; Jim Rohlf, Dave Kruse, Ed Melecker, Klay Johnson, Max Coppess, and Timm Wynkoop. Scott Pearson was present as a guest. Both the minutes and the agenda were approved with a motion by Klay and a second by Ed.

Max reported insurance quotes for blanket coverage on the open house and aviation camp would be;

1 million for 2 days \$753

2 million \$907

4 million \$1031

All personal and volunteers would be covered. This would not cover airplane rides or any special events. The Lions would need there own coverage and may need to list Tipton as an additional insured. Part of the youth camp rides would be covered by EAA Young Eagles event insurance. There is currently some money in the open house account that would cover insurance costs. Ed thought we should get some additional funding before proceeding with the event planning. Max would like to move forward with planning the open house and aviation day by search for funding and donations. Moved by Max with a second by Klay to proceed with the open house on August 20th and the 21st. Motion passed.

Doug, Max, and Klay are planning to go to the Aviation meeting in Des Moines. Jim will attend weather permitting.

Jim reported the door has been installed on the new hangar but is not functional. Carl has looked at the cement and is not happy with the finish. Doug has contacted Jim and said the farm lease is up and will be advertised in the paper with bids due Friday. More fuel has been delivered and the new price is \$5.31 per gallon. Wright has seeded the dirt along the runway. Doug will try to work in parking lot repairs with other street work this summer..
Dave reported the electrician will be in to work on the runway lights this week.

With no other business to be discussed, Max moved the meeting be adjourned, seconded by Ed.

Respectfully submitted,
Dave Kruse

Please note that all minutes are posted on the notice board it the airport terminal. I would be happy to e-mail the minutes to anyone who would like a copy. Also these meetings are always open to the public and normally held the second Tuesday of the month at 7:00pm.

G: Public Hearing

I. Resolutions for Approval

RESOLUTION NO. _____

Resolution taking additional action to enter into a Loan Agreement

WHEREAS, the City of Tipton (the “City”), in Cedar County, State of Iowa, pursuant to a resolution of the City Council adopted on May 5, 2003 (the “2003 Note Resolution”), previously issued its \$1,500,000 General Obligation Street Improvement Notes, Series 2003, dated May 1, 2003 (the “2003 Notes”), a portion of which remain outstanding; and

WHEREAS, pursuant to the 2003 Note Resolution, the City reserved the right to call the 2003 Notes (the “Callable 2003 Notes”) maturing in the years 2010 to 2013 (the “Callable 2003 Notes”), inclusive on any date on or after June 1, 2009; and

WHEREAS, pursuant to the provisions of Section 384.24A of the Code of Iowa, the City has heretofore proposed to enter into a loan agreement (the “Essential Corporate Purpose Loan Agreement”) in a principal amount not to exceed \$3,700,000 for the essential corporate purposes of paying the costs, to that extent, of constructing street, sidewalk and water system improvements; acquiring and replacing vehicles and equipment for the public works department; acquiring vehicles for the police department; and refunding the outstanding balance of the Callable 2003 Notes, and has published notice of the proposed action and has held a hearing thereon on June 6, 2011;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Tipton, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Essential Corporate Purpose Loan Agreement in the future and orders that general obligation bonds or notes be issued in evidence thereof at such time as it is determined to be necessary. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved June 6, 2011.

Mayor

Attest:

City Clerk

June 3, 2011

Doug Boldt
City Manager/City Hall
Tipton, Iowa
Via Email

Re: \$3,700,000 Essential Corporate Purpose Loan Agreement
Our File No. 419554-20

Dear Doug:

We have prepared and attach proceedings related to the hearing on the Essential Corporate Purpose Loan Agreement to be held at the June 6th City Council meeting.

The proceedings attached include the following items:

1. Minutes of the meeting covering the hearing, followed by the resolution taking additional action in connection with the Loan Agreement. This resolution simply sets forth the City Council's determination to enter into the Loan Agreement in the future, and its adoption constitutes the "additional action" required by the Iowa Code. After the details of the financing have been confirmed, we will prepare and forward additional proceedings to enable the City Council to approve the Loan Agreement.

2. Certificate attesting transcript.

On June 6th the City Council should meet as scheduled, hold a hearing on its intention to enter into the Loan Agreement and adopt the enclosed resolution. The minutes as drafted assume that no objections will be filed or made.

As these proceedings are completed, please return one fully executed copy to our office.

If you have any questions, please contact me.

Best regards,

John P. Danos

Attachments

cc: Lorna Fletcher
Maggie Burger

RESOLUTION NO. _____

Resolution to fix a date for a public hearing on a loan agreement in a principal amount not to exceed \$400,000

WHEREAS, pursuant to the provisions of Section 384.24A of the Code of Iowa, the City of Tipton (the "City"), in Cedar County, State of Iowa, proposes to enter into a loan agreement (the "General Corporate Purpose Loan Agreement") in a principal amount not to exceed \$400,000 for the general corporate purposes of paying the cost, to that extent, of constructing improvements to a public works building and a salt shed, and in lieu of calling an election thereon, the City desires to institute proceedings to enter into the General Corporate Purpose Loan Agreement by causing a notice of such proposal to be published, including notice of the right to petition for an election, under the provisions of Section 384.26 of the Code of Iowa;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Tipton, Iowa, as follows:

Section 1. The City Council shall meet on June 20, 2011, at the _____, Tipton, Iowa, at _____ o'clock ____m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the General Corporate Purpose Loan Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the General Corporate Purpose Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than 10 nor more than 20 days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO
A LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$400,000

(GENERAL OBLIGATION)

The City Council of the City of Tipton, Iowa, will meet on June 20, 2011, at the _____, Tipton, Iowa, at _____ o'clock ____m., for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Loan Agreement") in a principal amount not to exceed \$400,000 for the purpose of paying the cost, to that extent, of constructing improvements to a public works building and a salt shed.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

The maximum rate of interest which may be payable under the Loan Agreement is 8% per annum.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa.

By order of the City Council of the City of Tipton, Iowa.

Lorna Fletcher
City Clerk

June 3, 2011

Doug Boldt
City Manager/City Hall
Tipton, Iowa
Via Email

Re: \$400,000 General Corporate Purpose Loan Agreement
Our File No. 419554-20

Dear Doug:

We have prepared and attach proceedings to be used at the June 6th City Council meeting to set June 20th as the date for a hearing on the General Corporate Purpose (Public Works Building/Salt Shed) Loan Agreement.

The documents attached include the following items:

1. Resolution fixing the date, time and place of the meeting at which it is proposed to hold the hearing and take action to enter into the Loan Agreement.

The form of notice of hearing is set out in Section 2 of the resolution. Please print an extra copy for delivery to the publisher. Please insert the time and place of the hearing in both the resolution and the notice.

2. Certificate attesting the transcript.

3. Certificate with respect to publication of the notice, to which must be attached the publisher's affidavit of publication, with a clipping of the notice as published.

The notice of hearing on the General Corporate Purpose Loan Agreement must be published at least once not less than 10 nor more than 20 days before the meeting date set for the hearing, in a legal newspaper which has a general circulation in Tipton.

As soon as the notice appears in the newspaper, please have a copy faxed to our office at (515) 283-1060.

If a petition is filed asking that the question of entering into the General Corporate Purpose Loan Agreement be submitted to the voters of the City, please contact us immediately.

As soon as possible after the City Council meeting, please return one fully executed copy of these proceedings.

If you have any questions, please contact me.

Best regards,

John P. Danos

Attachments

cc: Lorna Fletcher
Maggie Burger

RESOLUTION NO. _____

Extending the Maturity Date of the City's \$2,500,000 Electric Revenue Loan Agreement Anticipation Project Note

WHEREAS, the City Council of the City of Tipton, Iowa (the "City"), has previously authorized the issuance of its Electric Revenue Loan Agreement Anticipation Project Note in a principal amount not to exceed \$2,500,000 (hereinafter referred to as the "Project Note") to Community State Bank, Tipton, Iowa (the "Bank") for the purpose of constructing improvements and extensions (the "Project") to the Municipal Electric Utility System; and

WHEREAS, the City intends to refund the Project Note through the issuance of bonds or notes, but the refunding proceeds were not available to the City by the scheduled maturity date of the Project Note on June 1, 2011; and

WHEREAS, the Bank has agreed to extend the maturity date of the Project Note to December 1, 2011 on the terms hereinafter set out;

WHEREAS, the Project Note currently bears interest at the rate of 3.95% per annum, and the Bank is willing to reduce the interest rate on the Project Note to __%, such reduction to be calculated from June 7, 2011; and

NOW, THEREFORE, Be It Resolved by the City Council of the City of Tipton, Iowa, as follows:

Section 1. The maturity date of the Project Note is hereby extended to December 1, 2011 (the "Maturity Date").

Section 2. The reduction of the interest rate on the Project Note from 3.95% to ___% is hereby approved, and from and after June 7, 2011, the Project Note shall bear interest at the reduced rate. Accrued interest on the Project Note shall be paid on July 1, 2011, and on the Maturity Date, except as provisions hereinafter set forth with respect to redemption prior to maturity may be or become applicable hereto. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Section 3. The City Council hereby reserves the right to prepay principal of the Project Note in whole or in part at any time prior to the maturity thereof with accrued interest to the date of such payment.

Section 4. The Mayor and City Clerk are hereby authorized and directed to enter into such legal documents as may be required by the Bank to effectuate the provisions of this resolution.

Section 5. It is the intention of the City that interest on the Project Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue

Code”). In furtherance thereof, the City covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Project Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the City are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The City hereby designates the Project Note as a “Qualified Tax Exempt Obligation” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 6. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, to the extent of such conflict.

Passed and approved June 6, 2011.

Mayor

Attest:

City Clerk

••••

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

June 3, 2011

Doug Boldt
City Manager/City Hall
Tipton, Iowa
Via Email

Re: Tipton, Iowa
Project Note Maturity Date Extension Proceedings
Our File No. 419414-59

Dear Doug:

We have prepared and attach the necessary proceedings to enable the City Council to formally extend the maturity date of the City's outstanding Electric Revenue Loan Agreement Anticipation Project Note held by Community State Bank from June 1, 2011, to December 1, 2011.

The proceedings attached include the following items:

1. Minutes of the meeting at which the City Council adopts the resolution extending the maturity date of the Project Note. The resolution itself follows.
2. Certificate attesting the transcript.

Please return one fully executed transcript to our office for our records.

We will forward an 8038-G IRS filing form for your execution by regular mail in the next few days.

If you have any questions, please contact me.

Best regards,

John P. Danos

Attachments

cc: Lorna Fletcher

L. Motions for Approval

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-0010 A M E SERVICES

I 579		7 APPLIANCE PICK UPS	AP		R	6/01/2011	70.00	70.00CR	
		G/L ACCOUNT					70.00		
		630 5-820-2-64970	REBATES				70.00		7 APPLIANCE PICK UPS
		VENDOR TOTALS	REG. CHECK				70.00	70.00CR	0.00
							70.00	0.00	

01-0005 ABC FIRE PROTECTION INC

I 34041		SERVICE FIRE EXTINGUISHER	AP		R	7/01/2011	50.00	50.00CR	
		G/L ACCOUNT					50.00		
		001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP				50.00		SERVICE FIRE EXTINGUISHER
		VENDOR TOTALS	REG. CHECK				50.00	50.00CR	0.00
							50.00	0.00	

01-0021 ACS FIREHOUSE SOFTWARE

I 662730		MODULAR SUPPORT CONTRCT	AP		R	7/01/2011	330.00	330.00CR	
		G/L ACCOUNT					330.00		
		001 5-150-2-64190	TECHNOLOGY				330.00		MODULAR SUPPORT CONTRCT
		VENDOR TOTALS	REG. CHECK				330.00	330.00CR	0.00
							330.00	0.00	

01-0032 ACTERRA GROUP

I 022452		REPLACE FUEL TANK MANHOLES	AP		R	6/01/2011	2,463.28	2,463.28CR	
		G/L ACCOUNT					2,463.28		
		630 5-821-2-65076	OIL				2,463.28		REPLACE FUEL TANK MANHOLES
		VENDOR TOTALS	REG. CHECK				2,463.28	2,463.28CR	0.00
							2,463.28	0.00	

01-0040 ACTION SERVICES INC

I 55226		PORT A POTTY SERVICE	AP		R	6/01/2011	237.50	237.50CR	
		G/L ACCOUNT					237.50		
		001 5-440-2-65070	OPERATING SUPPLIES				237.50		PORT A POTTY SERVICE
		VENDOR TOTALS	REG. CHECK				237.50	237.50CR	0.00
							237.50	0.00	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
								BALANCE	DISCOUNT	

01-0042 AES CORPORATION

I 101547		36 HRS PROGRAMNG SCADA SYST AP			R	6/01/2011		3,960.00	3,960.00CR	
		G/L ACCOUNT						3,960.00		
	311 5-821-3-67800	ENGINE PURCHASES					1,980.00	36 HRS PROGRAMNG SCADA SYSTEM		
	306 5-820-3-67890	SUBSTATION					1,980.00	36 HRS PROGRAMNG SCADA SYSTEM		
		VENDOR TOTALS		REG. CHECK				3,960.00	3,960.00CR	0.00
								3,960.00	0.00	

01-0060 ALBAUGH PHC

I 14766		2 CONNECTORS	AP		R	7/01/2011		6.21	6.21CR	
		G/L ACCOUNT						6.21		
	001 5-430-2-65070	OPERATING SUPPLIES					6.21	2 CONNECTORS		
		VENDOR TOTALS		REG. CHECK				6.21	6.21CR	0.00
								6.21	0.00	

01-0122 AMERICAN RED CROSS

I 18462		AUTHORIZED PROVIDER FEES	AP		R	7/01/2011		90.00	90.00CR	
		G/L ACCOUNT						90.00		
	001 5-465-1-62300	TRAINING					90.00	AUTHORIZED PROVIDER FEES		
		VENDOR TOTALS		REG. CHECK				90.00	90.00CR	0.00
								90.00	0.00	

01-0143 ARAMARK UNIFORM SERVICES

I 5597290		BLDG MAINT SUPPLIES/SERVICE AP			R	7/01/2011		67.66	67.66CR	
		G/L ACCOUNT						67.66		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					67.66	BLDG MAINT SUPPLIES/SERVICE		
I 5601122		BLDG MAINT SUPPLIES/SERVICE AP			R	7/01/2011		129.93	129.93CR	
		G/L ACCOUNT						129.93		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					129.93	BLDG MAINT SUPPLIES/SERVICE		
I 5604934		BLDG MAINT SERVICE	AP		R	7/01/2011		67.66	67.66CR	
		G/L ACCOUNT						67.66		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					67.66	BLDG MAINT SERVICE		
		VENDOR TOTALS		REG. CHECK				265.25	265.25CR	0.00
								265.25	0.00	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-0152 ARROW QUICK SOLUTIONS

I 35292		WEB & EMAIL HOSTING	AP		R	7/01/2011	33.95	33.95CR	
		G/L ACCOUNT					33.95		
	002	5-699-2-64190	TECHNOLOGY				9.95	Website/e-mail fees	
	001	5-110-2-64190	TECHNOLOGY				6.00	Website/e-mail fees	
	001	5-299-2-65070	OPERATING SUPPLIES				1.00	Website/e-mail fees	
	001	5-525-2-65070	OPERATING SUPPLIES				1.00	Website/e-mail fees	
	600	5-810-2-64190	TECHNOLOGY				1.00	Website/e-mail fees	
	640	5-825-2-64190	TECHNOLOGY				2.00	Website/e-mail fees	
	835	5-899-2-64190	TECHNOLOGY				6.00	Website/e-mail fees	
	630	5-820-2-64190	TECHNOLOGY				4.00	Website/e-mail fees	
	001	5-465-2-64190	TECHNOLOGY				2.00	Website/e-mail fees	
	001	5-160-2-64190	TECHNOLOGY				1.00	Website/e-mail fees	
		VENDOR TOTALS	REG. CHECK				33.95	33.95CR	0.00
							33.95	0.00	

01-0201 BARRON MOTOR SUPPLY

I 079525		WHEEL BEARING #1	AP		R	6/01/2011	154.95	154.95CR	
		G/L ACCOUNT					154.95		
	810	5-899-2-63321	REPAIR PARTS				154.95	WHEEL BEARING #1	
		VENDOR TOTALS	REG. CHECK				154.95	154.95CR	0.00
							154.95	0.00	

01-1 BELL SPORTS

I 93647748		60 BIKE HELMETS	AP		R	6/01/2011	539.40	539.40CR	
		G/L ACCOUNT					539.40		
	001	5-110-2-65070	OPERATING SUPPLIES				100.00	BELL SPORTS:60 BIKE HELMETS	
	001	5-160-2-65980	MISCELLANEOUS				439.40	BELL SPORTS:60 BIKE HELMETS	
		VENDOR TOTALS	REG. CHECK				539.40	539.40CR	0.00
							539.40	0.00	

01-0432 CEDAR COUNTY ENVIRONMENTAL

I 201106023243		FOOD SERVICE LICENSE	AP		R	7/01/2011	67.50	67.50CR	
		G/L ACCOUNT					67.50		
	001	5-465-2-65031	CONCESSIONS				67.50	FOOD SERVICE LICENSE	
		VENDOR TOTALS	REG. CHECK				67.50	67.50CR	0.00
							67.50	0.00	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
								BALANCE	DISCOUNT	

01-0528 CENTRAL PETROLEUM EQUIPMENT

I 23453		VACUUM WATER FROM TANK	AP		R	6/01/2011		213.00	213.00	CR
		G/L ACCOUNT						213.00		
	660 5-835-2-63500	OPERATIONAL EQUIPT MAINT & REP					213.00	VACUUM WATER FROM TANK		
		VENDOR TOTALS		REG. CHECK				213.00	213.00	CR 0.00
								213.00	0.00	

01-00057 CENTRAL STATES GROUP

I 8021668		OPERATING SUPPLIES	AP		R	6/01/2011		108.95	108.95	CR
		G/L ACCOUNT						108.95		
	001 5-465-2-65070	OPERATING SUPPLIES					108.95	OPERATING SUPPLIES		
		VENDOR TOTALS		REG. CHECK				108.95	108.95	CR 0.00
								108.95	0.00	

01-0542 CERTIFIED LABORATORIES

I 358006		10 GL POWER GLOSS	AP		R	7/01/2011		456.15	456.15	CR
		G/L ACCOUNT						456.15		
	670 5-840-2-63500	OPERATIONAL EQUIPT MAINT & REP					456.15	10 GL POWER GLOSS		
		VENDOR TOTALS		REG. CHECK				456.15	456.15	CR 0.00
								456.15	0.00	

01-0600 CITY ELECTRIC SUPPLY

I 74790000		ADAPTERS & BATTERIES	AP		R	7/01/2011		82.96	82.96	CR
		G/L ACCOUNT						82.96		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					36.99	ADAPTERS & BATTERIES		
	630 5-820-2-65070	OPERATING SUPPLIES					45.97	ADAPTERS & BATTERIES		
I 74808300		OVERHEAD SUPPLIES	AP		R	7/01/2011		47.27	47.27	CR
		G/L ACCOUNT						47.27		
	630 5-820-2-65302	OVERHEAD SUPPLIES					47.27	OVERHEAD SUPPLIES		
I 74832600		CONDUIT	AP		R	7/01/2011		145.94	145.94	CR
		G/L ACCOUNT						145.94		
	630 5-820-2-65302	OVERHEAD SUPPLIES					145.94	CONDUIT		
I 74871700		3 COUPLINGS	AP		R	7/01/2011		83.32	83.32	CR
		G/L ACCOUNT						83.32		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					83.32	3 COUPLINGS		

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT		BALANCE	DISCOUNT	

		VENDOR TOTALS		REG. CHECK				359.49	359.49CR	0.00
								359.49	0.00	

01-0808 DON'S TRUCK SALES INC

I 429105		STRAP ASSEMBLY	AP		R	6/01/2011		121.71	121.71CR	
		G/L ACCOUNT						121.71		
	810 5-899-2-63321	REPAIR PARTS					121.71	STRAP ASSEMBLY		
		VENDOR TOTALS		REG. CHECK				121.71	121.71CR	0.00
								121.71	0.00	

01-0801 DR PEPPER SNAPPLE GROUP

C 2345607219		CONTAINER PICKUP/RETURN	AP		R	6/01/2011		166.32CR	166.32	
		G/L ACCOUNT						166.32CR		
	001 5-465-2-65031	CONCESSIONS					166.32CR	CONTAINER PICKUP/RETURN		
I 2345607218		DRINK ORDER	AP		R	7/01/2011		374.24	374.24CR	
		G/L ACCOUNT						374.24		
	001 5-465-2-65031	CONCESSIONS					374.24	DRINK ORDER		
		VENDOR TOTALS		REG. CHECK				207.92	207.92CR	0.00
								207.92	0.00	

01-1 DUANE TJADEN

I 549069		RPLC COMPRESSOR	AP		R	6/01/2011		205.00	205.00CR	
		G/L ACCOUNT						205.00		
	630 5-821-2-63321	REPAIR PARTS					205.00	DUANE TJADEN:RPLC COMPRESSOR		
		VENDOR TOTALS		REG. CHECK				205.00	205.00CR	0.00
								205.00	0.00	

01-0945 ENERGY ECONOMICS INC

I 32111		REPAIR 4 METERS	AP		R	7/01/2011		1,450.25	1,450.25CR	
		G/L ACCOUNT						1,450.25		
	640 5-825-2-65300	METERS					1,450.25	REPAIR 4 METERS		
		VENDOR TOTALS		REG. CHECK				1,450.25	1,450.25CR	0.00
								1,450.25	0.00	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0968	FARM PLAN CORPORATION									
I	201106023244	VEHICLE REPAIR SUPPLIES	AP		R	7/01/2011		59.97	59.97CR	
		G/L ACCOUNT						59.97		
	001 5-150-2-63320	VEHICLE REPAIRS						59.97	VEHICLE REPAIR SUPPLIES	
I	201106023245	OPERATING SUPPLIES	AP		R	7/01/2011		23.82	23.82CR	
		G/L ACCOUNT						23.82		
	630 5-821-2-65070	OPERATING SUPPLIES						23.82	OPERATING SUPPLIES	
I	201106023246	BLDG MAINT REPAIR SUPPLIES	AP		R	7/01/2011		21.04	21.04CR	
		G/L ACCOUNT						21.04		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR						21.04	BLDG MAINT REPAIR SUPPLIES	
I	201106023247	OPERATING SUPPLIES	AP		R	7/01/2011		53.89	53.89CR	
		G/L ACCOUNT						53.89		
	001 5-430-2-65070	OPERATING SUPPLIES						53.89	OPERATING SUPPLIES	
I	201106023248	OPERATING SUPPLIES	AP		R	7/01/2011		94.89	94.89CR	
		G/L ACCOUNT						94.89		
	001 5-441-2-65070	OPERATING SUPPLIES						94.89	OPERATING SUPPLIES	
I	201106023249	WIRE BRUSHES, BATTERIES	AP		R	7/01/2011		12.09	12.09CR	
		G/L ACCOUNT						12.09		
	810 5-899-2-65070	OPERATING SUPPLIES						12.09	WIRE BRUSHES, BATTERIES	
I	201106023250	SMALL TOOLS	AP		R	7/01/2011		31.47	31.47CR	
		G/L ACCOUNT						31.47		
	001 5-210-2-65053	SMALL TOOLS - STREET DEPT						31.47	SMALL TOOLS	
I	201106023251	OPERATING SUPPLIES	AP		R	7/01/2011		69.19	69.19CR	
		G/L ACCOUNT						69.19		
	001 5-465-2-65070	OPERATING SUPPLIES						69.19	OPERATING SUPPLIES	
I	201106023252	GROUND MAINT SUPPLIES	AP		R	7/01/2011		85.56	85.56CR	
		G/L ACCOUNT						85.56		
	640 5-827-2-63200	GROUNDS MAINTENANCE & REPAIR						85.56	GROUND MAINT SUPPLIES	
I	201106023253	MISC EQUIP MAINT/RPR SUPPLI	AP		R	7/01/2011		259.67	259.67CR	
		G/L ACCOUNT						259.67		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP						259.67	MISC EQUIP MAINT/RPR SUPPLIES	
I	201106023254	REPAIR PARTS	AP		R	7/01/2011		201.24	201.24CR	
		G/L ACCOUNT						201.24		
	810 5-899-2-63321	REPAIR PARTS						201.24	REPAIR PARTS	
I	2107791	SCREWS	AP		R	7/01/2011		9.48	9.48CR	
		G/L ACCOUNT						9.48		
	001 5-291-2-65070	OPERATING SUPPLIES						9.48	SCREWS	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 2107809		CLAMP	AP		R	7/01/2011		1.49	1.49CR	
		G/L ACCOUNT						1.49		
	640 5-825-2-63500	OPERATIONAL EQUIPT MAINT & REP					1.49	CLAMP		
I 2107915		BATTERY	AP		R	7/01/2011		7.99	7.99CR	
		G/L ACCOUNT						7.99		
	600 5-810-2-65070	OPERATING SUPPLIES					7.99	BATTERY		
I 2108340		GLOVES	AP		R	7/01/2011		19.25	19.25CR	
		G/L ACCOUNT						19.25		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					19.25	GLOVES		
I 2111113		GLOVES, DEGREASER	AP		R	7/01/2011		21.98	21.98CR	
		G/L ACCOUNT						21.98		
	670 5-840-2-65070	OPERATING SUPPLIES					21.98	GLOVES, DEGREASER		
I 2113330		ROUNDUP	AP		R	7/01/2011		21.99	21.99CR	
		G/L ACCOUNT						21.99		
	630 5-821-2-63200	GROUNDS MAINTENANCE & REPAIR					21.99	ROUNDUP		
I 2113497		THERMOSTAT	AP		R	7/01/2011		19.99	19.99CR	
		G/L ACCOUNT						19.99		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					19.99	THERMOSTAT		
I 2113950		SCREWS	AP		R	7/01/2011		10.99	10.99CR	
		G/L ACCOUNT						10.99		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					10.99	SCREWS		
I 2117668		SHOVEL	AP		R	7/01/2011		19.99	19.99CR	
		G/L ACCOUNT						19.99		
	750 5-280-2-65070	OPERATING SUPPLIES					19.99	SHOVEL		
I 2117942		BLDG MAINT SUPPLIES	AP		R	7/01/2011		69.10	69.10CR	
		G/L ACCOUNT						69.10		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					69.10	BLDG MAINT SUPPLIES		
I 2118627		BOLTS, ANCHORS	AP		R	7/01/2011		11.07	11.07CR	
		G/L ACCOUNT						11.07		
	640 5-827-2-63500	OPERATIONAL EQUIPT MAINT & REP					11.07	BOLTS, ANCHORS		
I 2119213		GLOVES	AP		R	7/01/2011		10.99	10.99CR	
		G/L ACCOUNT						10.99		
	001 5-299-2-65070	OPERATING SUPPLIES					10.99	GLOVES		
		VENDOR TOTALS		REG. CHECK				1,137.14	1,137.14CR	0.00
								1,137.14	0.00	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT		BALANCE	DISCOUNT	

01-0970 FARNER-BOCKEN COMPANY

I 8211417		OPERATING & CONCESSION SUPP	AP		R	7/01/2011		2,461.91	2,461.91CR	
		G/L ACCOUNT						2,461.91		
	001 5-465-2-65031	CONCESSIONS					2,243.65	OPERATING & CONCESSION SUPP		
	001 5-465-2-65070	OPERATING SUPPLIES					218.26	OPERATING & CONCESSION SUPP		
		VENDOR TOTALS	REG. CHECK					2,461.91	2,461.91CR	0.00
								2,461.91	0.00	

01-1020 FLETCHER-REINHARDT CO.

I S1040629.001		26 LUG CONNECTORS	AP		R	7/01/2011		187.79	187.79CR	
		G/L ACCOUNT						187.79		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					187.79	26 LUG CONNECTORS		
I S1043040.001		2 METERS	AP		R	7/01/2011		316.72	316.72CR	
		G/L ACCOUNT						316.72		
	630 5-820-2-65300	METERS					316.72	2 METERS		
I S1043610.002		5 FLOODSEAL CONNECTORS	AP		R	7/01/2011		146.59	146.59CR	
		G/L ACCOUNT						146.59		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					146.59	5 FLOODSEAL CONNECTORS		
		VENDOR TOTALS	REG. CHECK					651.10	651.10CR	0.00
								651.10	0.00	

01-1051 FRIENDS OF THE ANIMALS

I 052311FOTA		1 CAT	AP		R	7/01/2011		50.00	50.00CR	
		G/L ACCOUNT						50.00		
	001 5-190-2-64910	CONTRACT SERVICES					50.00	1 CAT		
		VENDOR TOTALS	REG. CHECK					50.00	50.00CR	0.00
								50.00	0.00	

01-1058 GALLS, AN ARAMARK COMPANY

I 511366398		UNIFORM/EQUIPMENT	AP		R	7/01/2011		205.95	205.95CR	
		G/L ACCOUNT						205.95		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					205.95	UNIFORM/EQUIPMENT		
		VENDOR TOTALS	REG. CHECK					205.95	205.95CR	0.00
								205.95	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1077		GENERAL TRAFFIC CONTROLS IN								
I	00014413	6 VISORS	AP		R	6/01/2011		189.41	189.41CR	
		G/L ACCOUNT						189.41		
	630 5-820-3-67880	TRAFFIC LIGHTS					189.41	6 VISORS		
		VENDOR TOTALS		REG. CHECK				189.41	189.41CR	0.00
								189.41	0.00	

01-1094 GRAINGER										
I	9536166334	REFRIGERANT	AP		R	7/01/2011		539.50	539.50CR	
		G/L ACCOUNT						539.50		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP					539.50	REFRIGERANT		
I	9536796700	6 FUSES	AP		R	7/01/2011		162.00	162.00CR	
		G/L ACCOUNT						162.00		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP					162.00	6 FUSES		
I	9541991387	RATCHETING WRENCH	AP		R	7/01/2011		16.36	16.36CR	
		G/L ACCOUNT						16.36		
	640 5-827-2-63500	OPERATIONAL EQUIPT MAINT & REP					16.36	RATCHETING WRENCH		
I	9542460515	CABLE & CABLE CLAMPS	AP		R	7/01/2011		99.65	99.65CR	
		G/L ACCOUNT						99.65		
	640 5-827-2-63500	OPERATIONAL EQUIPT MAINT & REP					99.65	CABLE & CABLE CLAMPS		
		VENDOR TOTALS		REG. CHECK				817.51	817.51CR	0.00
								817.51	0.00	

01-1098 GRASSHOPPER LAWN CARE DBA A										
I	9556	SPRAY SOCCER FIELDS&SIDE HI	AP		R	7/01/2011		1,200.00	1,200.00CR	
		G/L ACCOUNT						1,200.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					1,200.00	SPRAY SOCCER FIELDS&SIDE HILLS		
I	9557	SPRAY AROUND AQUATIC CENTER	AP		R	7/01/2011		299.20	299.20CR	
		G/L ACCOUNT						299.20		
	001 5-465-2-63200	GROUNDS MAINTENANCE & REPAIR					299.20	SPRAY AROUND AQUATIC CENTER		
I	9816	SPRAY 3 BALL DIAMONDS	AP		R	7/01/2011		360.00	360.00CR	
		G/L ACCOUNT						360.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					360.00	SPRAY 3 BALL DIAMONDS		
		VENDOR TOTALS		REG. CHECK				1,859.20	1,859.20CR	0.00
								1,859.20	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT		BALANCE	DISCOUNT	

01-1102	GREAT WESTERN SUPPLY CO									
I	032561	ACID CLEANER	AP		R	7/01/2011		98.88	98.88CR	
		G/L ACCOUNT						98.88		
	001 5-465-2-65070	OPERATING SUPPLIES						98.88	ACID CLEANER	
		VENDOR TOTALS		REG. CHECK				98.88	98.88CR	0.00
								98.88	0.00	

01-1115	H & H AUTO									
I	20647	ONE TIRE PATCH #43	AP		R	7/01/2011		12.00	12.00CR	
		G/L ACCOUNT						12.00		
	810 5-899-2-63323	TIRE REPAIR						12.00	ONE TIRE PATCH #43	
		VENDOR TOTALS		REG. CHECK				12.00	12.00CR	0.00
								12.00	0.00	

01-1159	HAWKEYE FIRE AND SAFETY COM									
I	S1010263	OPERATING SUPPLIES	AP		R	6/01/2011		412.20	412.20CR	
		G/L ACCOUNT						412.20		
	001 5-150-2-65070	OPERATING SUPPLIES						412.20	OPERATING SUPPLIES	
		VENDOR TOTALS		REG. CHECK				412.20	412.20CR	0.00
								412.20	0.00	

01-1289	INTEGRATED TECHNOLOGY PARTN									
I	88278	DEPOSIT ON QUOTE FOR SERVER	AP		R	6/01/2011		9,936.00	9,936.00CR	
		G/L ACCOUNT						9,936.00		
	630 5-820-3-67271	COMPUTER EXPENSE						9,936.00	DEPOSIT ON QUOTE FOR SERVER	
		VENDOR TOTALS		REG. CHECK				9,936.00	9,936.00CR	0.00
								9,936.00	0.00	

01-1270	IOWA ASSOCIATION OF									
I	4374	INFARED WORKSHOP	AP		R	7/01/2011		75.00	75.00CR	
		G/L ACCOUNT						75.00		
	630 5-820-1-62300	TRAINING						75.00	INFARED WORKSHOP	
I	4455	TRENCHING/SHORING CEU	AP		R	7/01/2011		10.00	10.00CR	
		G/L ACCOUNT						10.00		
	600 5-810-1-62300	TRAINING						10.00	TRENCHING/SHORING CEU	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
								BALANCE	DISCOUNT	

I 4564		TRENCHING/SHORING-GAS	AP		R	7/01/2011		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	640 5-825-1-62300	TRAINING						20.00	TRENCHING/SHORING-GAS	
		VENDOR TOTALS		REG. CHECK				105.00	105.00CR	0.00
								105.00	0.00	

01-1265 IOWA BUSINESS SUPPLY LLC

C 0062861-001		INK CARTRIDGE	AP		R	6/01/2011		27.54CR	27.54	
		G/L ACCOUNT						27.54CR		
	001 5-160-2-65060	OFFICE SUPPLIES						27.54CR	INK CARTRIDGE	
I 0062780-001		OFFICE SUPPLIES	AP		R	7/01/2011		224.89	224.89CR	
		G/L ACCOUNT						224.89		
	001 5-160-2-65060	OFFICE SUPPLIES						24.58	OFFICE SUPPLIES	
	750 5-280-2-65070	OPERATING SUPPLIES						163.37	OFFICE SUPPLIES	
	835 5-899-2-65060	OFFICE SUPPLIES						36.94	OFFICE SUPPLIES	
		VENDOR TOTALS		REG. CHECK				197.35	197.35CR	0.00
								197.35	0.00	

01-1301 IOWA UTILITIES BOARD

I 33229		FY 2011 ASSESSMENT	AP		R	7/01/2011		1,476.00	1,476.00CR	
		G/L ACCOUNT						1,476.00		
	630 5-820-2-64904	REGULATORY CMMSSN/FRANSHISE FE						1,476.00	FY 2011 ASSESSMENT	
I 33230		FY 2011 ASSESSMENT	AP		R	7/01/2011		617.00	617.00CR	
		G/L ACCOUNT						617.00		
	640 5-825-2-64904	REGULATORY CMMSSN/FRANSHISE FE						617.00	FY 2011 ASSESSMENT	
		VENDOR TOTALS		REG. CHECK				2,093.00	2,093.00CR	0.00
								2,093.00	0.00	

01-1445 KIEFER & ASSOCIATES

I 11718274		SUITS, TUBES, WHISTLES	AP		R	7/01/2011		1,621.48	1,621.48CR	
		G/L ACCOUNT						1,621.48		
	001 5-465-2-64350	UNIFORMS/EQUIPMENT						1,621.48	SUITS, TUBES, WHISTLES	
		VENDOR TOTALS		REG. CHECK				1,621.48	1,621.48CR	0.00
								1,621.48	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-1500 KUNDE OUTDOOR EQUIPMENT

I 1962		SPARK PLUG, CLEANER RAGS	AP		R	7/01/2011	22.29	22.29CR	
		G/L ACCOUNT					22.29		
	001 5-430-2-65070	OPERATING SUPPLIES					22.29	SPARK PLUG, CLEANER RAGS	
I 3071		SHROUD	AP		R	7/01/2011	28.03	28.03CR	
		G/L ACCOUNT					28.03		
	810 5-899-2-63321	REPAIR PARTS					28.03	SHROUD	
		VENDOR TOTALS		REG. CHECK			50.32	50.32CR	0.00
							50.32	0.00	

01-1 LITTLE BIT

I 789610		LAWN RESTORATION	AP		R	6/01/2011	150.00	150.00CR	
		G/L ACCOUNT					150.00		
	630 5-820-2-64910	CONTRACT SERVICES					150.00	LITTLE BIT:LAWN RESTORATION	
		VENDOR TOTALS		REG. CHECK			150.00	150.00CR	0.00
							150.00	0.00	

01-1623 M & K ELECTRIC

I 18532		WORK/RPR RUNWAY LIGHTS	AP		R	7/01/2011	559.24	559.24CR	
		G/L ACCOUNT					559.24		
	660 5-835-2-63500	OPERATIONAL EQUIPT MAINT & REP					559.24	WORK/RPR RUNWAY LIGHTS	
		VENDOR TOTALS		REG. CHECK			559.24	559.24CR	0.00
							559.24	0.00	

01-1660 MANATTS INC

I 616550		LOAD OF MIX CITY HALL PRK L AP			R	7/01/2011	125.00	125.00CR	
		G/L ACCOUNT					125.00		
	630 5-821-2-63200	GROUNDS MAINTENANCE & REPAIR					125.00	LOAD OF MIX CITY HALL PRK LOT	
		VENDOR TOTALS		REG. CHECK			125.00	125.00CR	0.00
							125.00	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1734 MIDWEST SAFETY COUNSELORS I

I 0022826		INSTRUMENT CALIBRATION	AP		R	6/01/2011		70.00	70.00CR	
		G/L ACCOUNT						70.00		
	001 5-290-2-65070	OPERATING SUPPLIES						70.00	INSTRUMENT CALIBRATION	
		VENDOR TOTALS		REG. CHECK				70.00	70.00CR	0.00
								70.00	0.00	

01-1748 MITCHELL 1

I IB13514309		ON DEMAND WEB SHOP	AP		R	6/01/2011		204.00	204.00CR	
		G/L ACCOUNT						204.00		
	810 5-899-2-65065	COMPUTER SUPPLIES						204.00	ON DEMAND WEB SHOP	
		VENDOR TOTALS		REG. CHECK				204.00	204.00CR	0.00
								204.00	0.00	

01-1886 NILES CHIROPRACTIC

I 052411NC		PRE-EMPLOYMENT TESTING-KERR AP			R	7/01/2011		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	600 5-811-2-65980	MISCELLANEOUS						5.00	PRE-EMPLOYMENT TESTING-KERRI	
	610 5-815-2-65980	MISCELLANEOUS						5.00	PRE-EMPLOYMENT TESTING-KERRI	
	630 5-822-2-65980	MISCELLANEOUS						5.00	PRE-EMPLOYMENT TESTING-KERRI	
	640 5-826-2-65980	MISCELLANEOUS						5.00	PRE-EMPLOYMENT TESTING-KERRI	
	670 5-840-2-65980	MISCELLANEOUS						5.00	PRE-EMPLOYMENT TESTING-KERRI	
		VENDOR TOTALS		REG. CHECK				25.00	25.00CR	0.00
								25.00	0.00	

01-2048 POOL TECH MIDWEST INC

I 0174422-IN		50 LBS CHLORINE	AP		R	7/01/2011		112.00	112.00CR	
		G/L ACCOUNT						112.00		
	001 5-465-2-65010	CHEMICALS						112.00	50 LBS CHLORINE	
		VENDOR TOTALS		REG. CHECK				112.00	112.00CR	0.00
								112.00	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2061 PREMIER CONSTRUCTION LLC

I 052111PC		RPR WORK ON SHELTER HOUSE	AP		R	7/01/2011		170.64	170.64CR	
		G/L ACCOUNT						170.64		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					170.64	RPR WORK ON SHELTER HOUSE		
		VENDOR TOTALS		REG. CHECK				170.64	170.64CR	0.00
								170.64	0.00	

01-2067 QUALITY ENGRAVED SIGN

I 110722		UNIFORM SUPPLIES	AP		R	7/01/2011		14.76	14.76CR	
		G/L ACCOUNT						14.76		
	001 5-150-2-64350	UNIFORMS/EQUIPMENT					14.76	UNIFORM SUPPLIES		
		VENDOR TOTALS		REG. CHECK				14.76	14.76CR	0.00
								14.76	0.00	

01-2167 SCHIMBERG CO

I 1356027		EQUIPMENT MAINT/RPR SUPPLIE	AP		R	7/01/2011		26.12	26.12CR	
		G/L ACCOUNT						26.12		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP					26.12	EQUIPMENT MAINT/RPR SUPPLIES		
		VENDOR TOTALS		REG. CHECK				26.12	26.12CR	0.00
								26.12	0.00	

01-2187 SEATASEA WATERSPORTS CENTER

I 290200005686		GOGGLES, SUNSCREEN, NOSE CL	AP		R	7/01/2011		284.82	284.82CR	
		G/L ACCOUNT						284.82		
	001 5-465-2-65980	MISCELLANEOUS					284.82	GOGGLES, SUNSCREEN, NOSE CLIPS		
		VENDOR TOTALS		REG. CHECK				284.82	284.82CR	0.00
								284.82	0.00	

01-2199 SHERMCO INDUSTRIES INC

I 12-00180		DEVELOP SYSTEM CONTROL	AP		R	6/01/2011		5,300.00	5,300.00CR	
		G/L ACCOUNT						5,300.00		
	306 5-820-3-67890	SUBSTATION					5,300.00	DEVELOP SYSTEM CONTROL		
		VENDOR TOTALS		REG. CHECK				5,300.00	5,300.00CR	0.00
								5,300.00	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT		BALANCE	DISCOUNT	

01-2180 SHIRTS'N STUFF

I 052611SNS		207 SHIRTS FOR T-BALL	AP		R	7/01/2011		1,277.40	1,277.40CR	
		G/L ACCOUNT						1,277.40		
	001 5-441-2-64350	UNIFORMS/EQUIPMENT					1,277.40	207 SHIRTS FOR T-BALL		
		VENDOR TOTALS	REG. CHECK					1,277.40	1,277.40CR	0.00
								1,277.40	0.00	

01-2232 SPAHN & ROSE LUMBER CO

I 48000743		REROD	AP		R	7/01/2011		8.10	8.10CR	
		G/L ACCOUNT						8.10		
	001 5-291-2-65070	OPERATING SUPPLIES					8.10	REROD		
I 48000744		REROD	AP		R	7/01/2011		16.20	16.20CR	
		G/L ACCOUNT						16.20		
	001 5-291-2-65070	OPERATING SUPPLIES					16.20	REROD		
I 48000749		PLYWOOD	AP		R	7/01/2011		25.97	25.97CR	
		G/L ACCOUNT						25.97		
	001 5-291-2-65070	OPERATING SUPPLIES					25.97	PLYWOOD		
I 48000902		REEL CHALKLINE, REROD	AP		R	7/01/2011		19.59	19.59CR	
		G/L ACCOUNT						19.59		
	001 5-291-2-65070	OPERATING SUPPLIES					19.59	REEL CHALKLINE, REROD		
I 48001087		QUICKRETE	AP		R	7/01/2011		46.96	46.96CR	
		G/L ACCOUNT						46.96		
	001 5-291-2-65070	OPERATING SUPPLIES					46.96	QUICKRETE		
I 48001435		BLDG MAINT SUPPLIES	AP		R	7/01/2011		119.10	119.10CR	
		G/L ACCOUNT						119.10		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					119.10	BLDG MAINT SUPPLIES		
I 48001439		DRYWALL, DRYWALL SCREWS	AP		R	7/01/2011		119.00	119.00CR	
		G/L ACCOUNT						119.00		
	001 5-150-1-62300	TRAINING - FIRE DEPT					119.00	DRYWALL, DRYWALL SCREWS		
I 48001480		DRYWALL SCREWS	AP		R	7/01/2011		3.30	3.30CR	
		G/L ACCOUNT						3.30		
	001 5-150-1-62300	TRAINING - FIRE DEPT					3.30	DRYWALL SCREWS		
I 48001532		REROD	AP		R	7/01/2011		4.05	4.05CR	
		G/L ACCOUNT						4.05		
	001 5-291-2-65070	OPERATING SUPPLIES					4.05	REROD		

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		VENDOR TOTALS		REG. CHECK				362.27	362.27CR	0.00
								362.27	0.00	

01-2240 SPEEDCONNECT

I 0611SC		WIRELESS SERVICE	AP		R	6/01/2011		41.45	41.45CR	
		G/L ACCOUNT						41.45		
	660 5-835-2-65070	OPERATING SUPPLIES					41.45	WIRELESS SERVICE		
		VENDOR TOTALS		REG. CHECK				41.45	41.45CR	0.00
								41.45	0.00	

01-2243 STERICYCLE INC

I 4002571191		BIOHAZARD PICKUP	AP		R	7/01/2011		957.60	957.60CR	
		G/L ACCOUNT						957.60		
	001 5-160-2-65980	MISCELLANEOUS					957.60	BIOHAZARD PICKUP		
		VENDOR TOTALS		REG. CHECK				957.60	957.60CR	0.00
								957.60	0.00	

01-2317 T & M CLOTHING CO.

I 5804		SHIRTS & EMBROIDERY	AP		R	7/01/2011		72.00	72.00CR	
		G/L ACCOUNT						72.00		
	001 5-440-2-64350	UNIFORMS/EQUIPMENT					36.00	SHIRTS & EMBROIDERY		
	001 5-465-2-64350	UNIFORMS/EQUIPMENT					36.00	SHIRTS & EMBROIDERY		
I 5805		REC/BALL EQUIPMENT & SUPPLI	AP		R	7/01/2011		1,121.93	1,121.93CR	
		G/L ACCOUNT						1,121.93		
	001 5-441-2-65070	OPERATING SUPPLIES					637.60	REC/BALL EQUIPMENT & SUPPLIES		
	001 5-441-2-65050	EQUIPMENT					388.37	REC/BALL EQUIPMENT & SUPPLIES		
	001 5-444-2-65070	OPERATING SUPPLIES					95.96	REC/BALL EQUIPMENT & SUPPLIES		
		VENDOR TOTALS		REG. CHECK				1,193.93	1,193.93CR	0.00
								1,193.93	0.00	

01-2470 TIPTON YEARBOOK

I 052711THS		YEARBOOK PAGE SPONSORSHIP	AP		R	6/01/2011		60.00	60.00CR	
		G/L ACCOUNT						60.00		
	001 5-465-2-64020	ADVERTISING					60.00	YEARBOOK PAGE SPONSORSHIP		
		VENDOR TOTALS		REG. CHECK				60.00	60.00CR	0.00
								60.00	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT		BALANCE	DISCOUNT	

01-2475 TRUCK COUNTRY OF IOWA

I	X103134673:01	FRAME ASSEMBLY & SWITCH	AP		R	7/01/2011		339.71	339.71CR	
		G/L ACCOUNT						339.71		
	810 5-899-2-63321	REPAIR PARTS					339.71	FRAME ASSEMBLY & SWITCH		
		VENDOR TOTALS		REG. CHECK				339.71	339.71CR	0.00
								339.71	0.00	

01-2574 WALMART COMMUNITY

I	2315	MISC SUPP, COMPUTER SUPP	AP		R	7/01/2011		75.70	75.70CR	
		G/L ACCOUNT						75.70		
	001 5-465-2-65980	MISCELLANEOUS					10.94	MISC SUPP, COMPUTER SUPP		
	835 5-899-2-65065	COMPUTER SUPPLIES					64.76	MISC SUPP, COMPUTER SUPP		
I	3103	CONCESSION SUPPLIES	AP		R	7/01/2011		292.73	292.73CR	
		G/L ACCOUNT						292.73		
	001 5-465-2-65031	CONCESSIONS					292.73	CONCESSION SUPPLIES		
I	9712	OPERATING SUPPLIES	AP		R	7/01/2011		13.68	13.68CR	
		G/L ACCOUNT						13.68		
	001 5-446-2-65070	OPERATING SUPPLIES					13.68	OPERATING SUPPLIES		
		VENDOR TOTALS		REG. CHECK				382.11	382.11CR	0.00
								382.11	0.00	

01-2640 WENDLING QUARRIES

I	436928	10.81TN RD STN,26.49TN AGLI	AP		R	7/01/2011		193.93	193.93CR	
		G/L ACCOUNT						193.93		
	001 5-291-2-65070	OPERATING SUPPLIES					193.93	10.81TN RD STN,26.49TN AGLIME		
I	438460	142.02 TN STONE	AP		R	7/01/2011		1,270.93	1,270.93CR	
		G/L ACCOUNT						1,270.93		
	001 5-291-2-65070	OPERATING SUPPLIES					1,270.93	142.02 TN STONE		
		VENDOR TOTALS		REG. CHECK				1,464.86	1,464.86CR	0.00
								1,464.86	0.00	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2649	WESTERN PETROLEUM CO									
I 0340917		MONTHLY DIAL FEE	AP		R	6/01/2011		30.00	30.00	CR
		G/L ACCOUNT						30.00		
		660 5-835-2-65070	OPERATING SUPPLIES					30.00	MONTHLY DIAL FEE	
		VENDOR TOTALS	REG. CHECK					30.00	30.00	CR 0.00
								30.00	0.00	

01-2700	XEROX CORPORATION									
I 054943603		MAY BASE CHARGE	AP		R	7/01/2011		976.69	976.69	CR
		G/L ACCOUNT						976.69		
		835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					976.69	MAY BASE CHARGE	
I 054978754		METER CHARGES 4/19-5/16	AP		R	7/01/2011		354.36	354.36	CR
		G/L ACCOUNT						354.36		
		835 5-899-2-65060	OFFICE SUPPLIES					354.36	METER CHARGES 4/19-5/16	
I 055171996		BASE & METER CHARGES JUNE	AP		R	7/01/2011		1,041.57	1,041.57	CR
		G/L ACCOUNT						1,041.57		
		835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					976.69	BASE & METER CHARGES JUNE	
		835 5-899-2-65060	OFFICE SUPPLIES					64.88	BASE & METER CHARGES JUNE	
		VENDOR TOTALS	REG. CHECK					2,372.62	2,372.62	CR 0.00
								2,372.62	0.00	

PACKET: 01051 Council Mtg. 06/06/11 AL

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

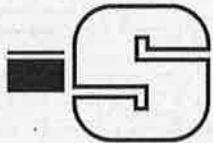
FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	16,355.61CR
002	COMMUNICATIONS - LOCAL AC	9.95CR
306	69 KV SUBSTATION PROJECT	7,280.00CR
311	ADDTNL GENERATION PRJCT	1,980.00CR
600	WATER OPERATING	23.99CR
610	WASTEWATER/AKA SEWER REVE	5.00CR
630	ELECTRIC OPERATING	15,766.08CR
640	GAS OPERATING	2,327.63CR
660	AIRPORT OPERATING	843.69CR
670	GARBAGE COLLECTION	483.13CR
750	CEMETERY ENTERPRISE	183.36CR
810	CENTRAL GARAGE	1,073.73CR
835	ADMINISTRATIVE SERVICES	2,480.32CR
** TOTALS **		48,812.49CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		48,812.49	48,812.49CR	0.00
		48,812.49	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		48,812.49	48,812.49CR	0.00
		48,812.49	0.00	

TOTAL CHECKS TO PRINT: 61

ERRORS: 0 WARNINGS: 0



June 3, 2011

Mr. Kevin Arensdorf
Arensdorf Excavating & Trucking, Inc.
9802 County Road X40
Anamosa, IA 52205

RE: Mathews Memorial Airport
Construct Conventional Hangar
IDOT Project # 9I1008C4300

Dear Kevin:

Enclosed are four copies of Pay Request No. 4 for the above referenced project. This reflects the level of completion recently observed during a site visit.

Please have all copies signed and dated, and forward all copies to Doug Boldt, the City Manager for the City of Tipton. When he has them approved and signed, he'll return two to me; one for our project records, and one to return to you. Enclosed with each pay request original is a summary I keep up-to-date confirming the amount requested.

If you have any questions, please give me a call.

Sincerely,

SNYDER & ASSOCIATES, INC.

Carl L. Byers, P.E.
Senior Project Manager

Enclosure: Pay Request No. 4 (4 copies)

CC: Doug Boldt, City Manager, City of Tipton
Jerry Searle, Project Director, Snyder & Associates, Inc.

APPLICATION FOR PARTIAL PAYMENT NO.

Four (4)

PROJECT: Mathews Memorial Airport
Construct Conventional Hangar
OWNER: City of Tipton, Iowa
CONTRACTOR: Arensdorf Excavating & Trucking, Inc.
ADDRESS: 9802 County Road X40
Anamosa, IA 52205
DATE: 18-May-11

S&A PROJECT NO.: 109.0790.01
IDOT Project No.: 911008C4300

January 28, 2011 through May 12, 2011

1. CONTRACT SUMMARY:

Original Contract Amount: \$114,055.26
Net Change by Change Orders (N/A): \$0.00
Contract Amount to Date: \$114,055.26

CONTRACT PERIOD: DEADLINES BY TYPE OF WORK
Original Contract Date: June 22, 2010
Original Contract Time:

2. WORK SUMMARY:

Total Work Performed to Date: \$103,672.61
Retainage: 5% \$5,183.63
Total Earned Less Retainage: \$98,488.98
Less Previous Applications for Payment: \$85,514.78
AMOUNT DUE THIS APPLICATION: \$12,974.20

Added by Change Order: 0 (CO # ___)
Contract Time to Date: N/A
Time Used to Date: N/A
Contract Time Remaining: N/A
Expected Date of Completion: 15-Jun-11

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment are free and clear of all liens, claims, security interests, and encumbrances.

Arensdorf Excavating and Trucking, Inc.
CONTRACTOR

By: _____

DATE: _____

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc
ENGINEER

By: Carl 2 Byers

DATE: 6/3/11

5. OWNER'S APPROVAL:

City of Tipton, Iowa
OWNER


By: _____

DATE: _____

Summary of Pay Request No. 4 - 5/18/11
Mathews Memorial Airport, Tipton, Iowa
Construct Conventional Hangar - IDOT Project # 911008C4300
2010/2011

Item No.	Description	Bid Quantity	Unit	Unit Price	Bid or Change Order Cost	Previous Period(s)		Current Period		Total (To-Date)	
						Quantity	Cost	Quantity	Cost	Quantity	Cost
BASE BID											
1	Mobilization/Miscellaneous	1	LS	\$ 5,250.00	\$ 5,250.00	0.96	\$ 4,987.50	0.00	\$ -	0.96	\$ 4,987.50
2	60' x 60' Conventional Hangar, Complete	1	LS	\$ 72,160.00	\$ 72,160.00	0.78	\$ 56,284.80	0.12	\$ 8,659.20	0.90	\$ 64,944.00
3	Electrical Service	1	LS	\$ 13,750.00	\$ 13,750.00	0.50	\$ 6,875.00	0.50	\$ 6,875.00	1.00	\$ 13,750.00
4	ACC Pavement Removal	77	Sq. Yd.	\$ 2.75	\$ 211.75	77.00	\$ 211.75	0.00	\$ -	77.00	\$ 211.75
5	Grading and Subgrade Preparation	1	LS	\$ 1,650.00	\$ 1,650.00	0.80	\$ 1,320.00	0.00	\$ -	0.80	\$ 1,320.00
6	Granular Base, 4" Thick	316	Sq. Yd.	\$ 14.30	\$ 4,518.80	316.00	\$ 4,518.80	0.00	\$ -	316.00	\$ 4,518.80
7	PCC (Apron) Pavement, 6" Thick	287	Sq. Yd.	\$ 38.50	\$ 11,049.50	290.00	\$ 11,165.00	0.00	\$ -	290.00	\$ 11,165.00
8	PCC Sidewalk, 4" Thick, Reinforced	9	Sq. Yd.	\$ 49.50	\$ 445.50	9.00	\$ 445.50	0.00	\$ -	9.00	\$ 445.50
9	ACC Pavement (Transition)	5	Ton	\$ 110.00	\$ 550.00	0.00	\$ -	0.00	\$ -	0.00	\$ -
10	8" PVC Storm Sewer	75	Lin. Ft.	\$ 5.78	\$ 433.50	75.00	\$ 433.50	0.00	\$ -	75.00	\$ 433.50
11	Storm Sewer Flared-End Section	1	Each	\$ 393.75	\$ 393.75	1.00	\$ 393.75	(1.00)	\$ (393.75)	0.00	\$ -
12	4" Longitudinal Subdrain	107	Lin. Ft.	\$ 5.78	\$ 618.46	107.00	\$ 618.46	(55.00)	\$ (317.90)	52.00	\$ 300.56
13	Subdrain Cleanouts	3	Each	\$ 535.50	\$ 1,606.50	3.00	\$ 1,606.50	(1.00)	\$ (535.50)	2.00	\$ 1,071.00
14	Seeding, Fertilizing, and Mulching	0.5	Acre	\$ 2,835.00	\$ 1,417.50	0.00	\$ -	0.00	\$ -	0.00	\$ -
	TOTAL - BASE BID				\$ 114,055.26		\$ 88,890.56		\$ 14,287.05		\$ 103,147.61
STORED MATERIALS											
S1	Material, Not Yet Installed (Down Payment for Item # 2)	0	LS	\$ 5,250.00	\$ -	0.22	\$ 1,155.00	(0.22)	\$ (630.00)	0.10	\$ 525.00
S2	N/A This Pay Request	0	LS	\$ -	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ -
	Current Cost Total for Base Bid and Approved Change Orders				\$ 114,055.26		\$ 90,015.56		\$ 13,657.05		\$ 103,672.61

 This item is for Stored Materials, and is reduced as the Pay Item it applies to is completed and paid in quantities constructed. For Item # 2, the sum of Current Quantity for "2" and "S1" shall be 1.00.

 Completed Items - Final Quantities have not yet been confirmed, but work is complete.

Previous Pay Requests Approved		Summary
No. 1	\$ 4,987.50	Value of Completed Work and Stored Materials
No. 2	\$ 55,510.41	Less Retainage 5.00%
No. 3	\$ 25,016.87	Net Amount Due Through This Request
No. 4	\$ -	Less Amounts Previously Approved
No. 5	\$ -	Amount Due This Request
Total Approved To-Date	\$ 85,514.78	

AGENDA ITEM # L-3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: June 2, 2011

AGENDA ITEM: Consideration of Appointment to the Development Commission to fill
Vacancy and Council Action as Needed

ACTION: Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Administration/Development Commission Appointment 2011

SYNOPSIS: With the resignation of Mike Pelzer, the Development Commission it now has a Chamber of Commerce representative vacancy. I would propose to fill the vacancy with Shelby Wiskus. The Chamber has discussed the appointment and believes Shelby would be a great addition to the Commission.

STATUTORY REFERENCES/AUTHORITY:

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS:

PREPARED BY: Shirley Kepford

DATE PREPARED: June 2, 2011

AGENDA ITEM # L-4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: June 2, 2011

AGENDA ITEM: Discussion and Consideration to Enter into a Concept Plan and Feasibility Study for Wind Energy Development Services and Council Action as Needed

ACTION: Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Administration/Wind Energy Feasibility Agreement 2011

SYNOPSIS: Attached is proposal for a Concept Plan and Feasibility Study for Wind Energy Development Services with HR Green, Inc. This proposal is in reference to the possibility of installing a small wind turbine that would help the energy costs at the James Kennedy Family Aquatic Center that we briefly discussed at the Quarterly Meeting. The cost for this phase would be not to exceed \$8400.

STATUTORY REFERENCES/AUTHORITY:

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS:

PREPARED BY: Doug Boldt

DATE PREPARED: June 2, 2011

Services provided by COMPANY under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. COMPANY's services under this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against COMPANY because of this Agreement or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this project to carry out the intent of this provision.

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

If litigation arises for purposes of collecting fees or expenses due under this Agreement, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY.

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorney's fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from of its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's expressed written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the modification or reuse of these materials.

The CLIENT agrees that the General Contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's Agreement with the General Contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY's consultants shall be indemnified and shall be made additional insureds on the General Contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises.

The CLIENT agrees, to the fullest extent permitted by law, to limit the liability of COMPANY and COMPANY's officers, directors, partners, employees, shareholders, owners and subconsultants to the CLIENT for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of COMPANY and its officers, directors, partners, employees, shareholders, owners and subconsultants to all those named shall not exceed \$ 10,000. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Exhibit A:

**Scope of Services
Wind Energy Development Services
Pertaining to the Proposed Wind Energy System at the Family Aquatic Center
Tipton, Iowa**

I. PURPOSE OF THE PROJECT: The City of Tipton (Client) is considering installation of one wind turbine at their Family Aquatic Center. The intent of the project would be to manage and stabilize long-term energy costs of the facilities. HR Green has offered to assist the Client in the development process and has assembled the following Scope of Services items for the Client's consideration. The Scope includes the first phase of a multi-phase development process. Phase I includes tasks associated with goal setting and feasibility analysis. This Exhibit summarizes the scope of services that will be provided by HR Green, terms associated with compensation, and associated responsibilities of the Client.

II. PROJECT TASKS

HR Green will perform the following tasks:

A. Phase I: Goal Setting and Feasibility Analysis

Ia: Establish and Document Goals and Objectives

HR Green will work with Client representatives to establish and document the goals and objectives of the project. The objectives may dictate the number or size of proposed turbine installations, alternative makes of turbines, procurement of components, and/or consideration of annual budget allotments for the project. HR Green will coordinate with the Client to further expand on the sustainable energy goals documented on March 24, 2011. This task will be completed as soon as possible following notice to proceed.

Ib: Conduct Preliminary Wind, Interconnection, and Permitting assessments

HR Green will conduct a preliminary wind resource assessment that will include wind data (wind map, monthly wind speed, hourly wind speed distribution, wind rose, daily variation of wind speed) and preliminary power assessment. The power assessment will include a monthly power assessment of the wind energy facility, an hourly power distribution that predicts hourly capacity values throughout the year, power directions (i.e., relative amount of power generated by wind from a given direction), and anticipated average hourly capacity for each hour of the day based on hourly capacity values throughout the year.

This task will identify transmission mapping in the vicinity of the Family Aquatic Center. It will briefly address anticipated interconnectivity issues. To the extent available, this task will make use of existing GIS data layers provided by either the utility provider or the Client.

A listing of anticipated permits and approvals will also be prepared under this task item. Items identified under this task will be initiated at the onset of notice to proceed and will be complete within 25 working days from notice to proceed.

Ic: Perform Energy Production and Financial Models for Various Turbines

From the information obtained from Task 1a and 1b above HR Green will work with the client to develop up to three plausible alternative wind turbine installation scenarios. The goal of the alternative turbine selection analysis will allow Tipton to understand and select an alternative that best suits their needs relative to established goals and objectives balanced with financial considerations. This task will be completed following completion of the wind assessment and alternative turbine analysis.

Id: Complete Preliminary Wind Facility Concept Report

HR Green will develop a preliminary wind facility concept plan that provides sufficient project detail and information on alternative wind turbine installation scenarios necessary for subsequent environmental assessment and financial planning. The report will also outline sources of capital to finance the project.

Ie: Other Considerations

The fee does not include any design or related technical service concerning the proposed wind turbine. In addition, the fee does not reflect any National Environmental Policy Act (NEPA) related studies or reports that are generally associated with federal funds.

III. PROJECT FEE

- A. Tasks as described in Part II of this Scope of Services are being offered on a cost-plus not-to-exceed basis based on the following breakout of estimated costs:

Phase I: Goal Setting and Feasibility Analysis

Ia: Document and Describe Goals and Objectives: \$200.00

Ib: Conduct Preliminary Wind, Interconnection, and Permitting Assessments: \$3,500.00

Ic: Perform Energy Production and Financial Models for Various Turbines: \$2,500.00

Id: Complete Preliminary Wind Facility Concept Report: \$2,200.00

- B. Total not-to-exceed costs for the tasks listed in III.A. above amount to \$8,400.00. Associated fees will be billed in accordance with HR Green's Standard Hourly Rates for 2011 (fee schedule attached).

IV. CLIENT RESPONSIBILITIES

- A. Provide timely feedback on draft materials and when information is requested by HR Green.

Attachment 1

HR Green
Billing Rate Schedule
Effective January 1, 2011

Professional Services	Billing Rate Range
Principal	\$185 to \$225
Senior Professional	\$135 to \$185
Professional	\$110 to \$160
Junior Professional	\$80 to \$110
Senior Technician	\$75 to \$100
Technician	\$50 to \$80
Senior Field Personnel	\$100 to \$150
Field Personnel	\$70 to \$100
Junior Field Personnel	\$50 to \$80
1 – Person w/GPS or Robotic Equipment	\$105
2 – Person Crew w/GPS or Robotic Equipment	\$155
Administrative	\$40 to \$75

Reimbursable Expenses

1. All materials and supplies used in the performance of work on this project will be billed at cost plus 10%.
2. Auto mileage will be reimbursed per the standard mileage reimbursement rate established by the Internal Revenue Service. Survey vehicle mileage will be reimbursed on the basis of \$0.85 per mile.
3. Charges for sub-consultants will be billed at their invoice cost plus 15%.
4. A rate of \$6.00 will be charged per Howard R. Green labor hour for a technology and communication fee.
5. All other direct expenses will be invoiced at cost plus 10%.

AGENDA ITEM # L-6

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: June 3, 2011

AGENDA ITEM: Discussion and Consideration of Residential Sidewalk Incentive Program Clarification and Council Action as Needed

ACTION: Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Administration/Sidewalk Program Clarification

SYNOPSIS: Brenda Petersen at 200 Sycamore Street came into City Hall to take out a permit to replace their sidewalk. Brenda lives on a corner lot and asked whether or not she could receive more than the capped amount of \$500 towards the sidewalk replacement since she technically has more than just a frontage sidewalk between 50 to 75 feet. This is an issue that we have not had to deal with yet with this program and I wanted to get a clarification before she proceeded.

STATUTORY REFERENCES/AUTHORITY:

BUDGET ITEM:

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS:

PREPARED BY: Doug Boldt

DATE PREPARED: June 3, 2011

N. Reports of Mayor / Council / Manager

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
June 2, 2011**

- Irene Wood would like to address the City Council in reference to the condition of the grounds at the Masonic Cemetery.
- Bob Ross will be at the meeting on Monday night to address the council in reference to the future direction of Alliance's local manager's position. Ron Hembry has resigned his position and has taken another Wastewater position with a municipality in south-central Iowa. Ron has done a tremendous job in his tenure in Tipton and will undoubtedly be missed. His knowledge and expertise of our collection systems and the working of the aquatic center have been nothing short of masterful. However, we wish him and his family all the best in their future endeavors.
- Just a reminder that Maggie Burger from Speer Financial will be at the meeting to walk us through the Loan Agreement (bonding) process. We will also need to reset the public hearing for the General Corporate Purpose Loan Agreement funding note as we did not meet the required timeline for the published notice.
- Attached is a memo from John Packwood in reference to hiring Brian Hudson fulltime and what his role(s) would be in the Electric Department. As you will read, Brian has worked out very well and John and I both believe he would be a great asset to our team.
- Attached is an 'Our Town' packet of information that Scott Sanborn would like to review with the council. He would like to discuss the possibility of the City purchasing the advertising package(s) listed to really bring awareness and recognition to Tipton during our spotlight week.
- Mike Pelzer will also be at the meeting to review and discuss for the council's consideration some basic recommendations and possible changes for the 4th of July parade suggested by the City's insurance carrier. Attached is the information he will be reviewing with specific attention being made to the items that are circled.
- Scheduled for Wednesday, June 8, 2011, are both the pre-construction meetings for the Street Improvements Project 2011, along with a meeting with a wetland mitigation officer about the City's options to mitigate or displace the wetland area associated with the West Side Drainage Project.



Interoffice Memo

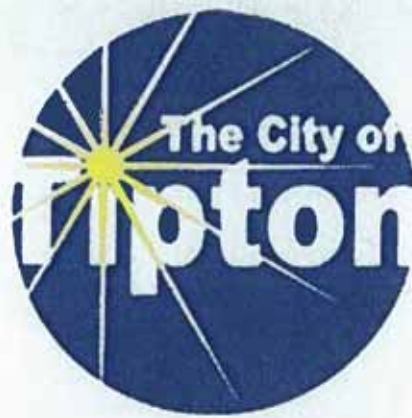
Date: May 24, 2011
To: Doug Boldt, City Manager
From: John Packwood
Re: Supervisory Training Position

As you know, the City has been employing Brian Hudson, a Licensed Master Electrician, part time working with Jon Walsh. When Brian agreed to help us out part time at the Electric Technician's rate of pay, he made it clear it would be a temporary arrangement for no more than three months. He said he could juggle his contracting business while giving us about three days a week for that long. Brian also explained that ultimately his goal would be to work for the City full time so he would not have to split his time between the City and contract work.

As it turns out, Brian is not only an expert in licensed electrical work, but proficient in all types of industrial maintenance. Brian pointed out that his forte' is actually supervision of maintenance work having been the Maintenance Supervisor for Proctor and Gamble until the company began outsourcing maintenance functions.

It is my proposal to employ Brian full time in a supervisor training program. In this capacity we would first train Brian in utility electrical work by having him work on the crew for the period of time required to learn the low voltage and de-energized functions of line work. This would likely include a degree of accelerated apprentice training excluding climbing and primary voltage functions and some of the electrical basics Brian already has full knowledge of. With approval, I will prepare a Job Description and Salary Schedule for this position. The schedule would start at the technician rate where Brian is currently paid part time with regular increases to a position rate to be determined after review of the responsibilities contained in the job description.

This proposal will provide help with several short, medium and long term issues; additional help in the field with the crew down to one until replacements can be hired, field supervision until a field supervisor (foreman) can be named, general supervision to assist the Superintendent with distribution and production responsibilities and provide continuity when the Superintendent retires.



Tipton

August 1 – 7, 2011



“OUR TOWN” is a unique opportunity for **KCRG-TV9** to showcase in a positive way, four Eastern Iowa communities. We are extremely happy to begin the 20th year of **“OUR TOWN”** coverage this summer with the following towns:

- Cedar Rapids - the week of June 27th
- Cascade - the week of July 11th
- Coralville - the week of July 25th
- Tipton - the week of August 1st

During your week, **KCRG-TV9** will:

- ** Feature special stories from our News, Weather and Sports departments on KCRG-TV9 Morning News and 6pm News, KCRG.com and Local 9.2 KCRG.
- ** Showcase your town during a one hour special on KCRG-TV9 and Local 9.2 KCRG.
- ** Offer special advertising opportunities to businesses in your community

Our News Team, Promotion, Community Affairs and Sales Departments will all concentrate on your community for an entire week.

IF YOU HAVE STORY IDEAS, please email Cassie Huisman at cassie.huisman@kcrq.com or call 319-368-8627

KCRG-TV9 IS:

- The only **locally owned** station in Eastern Iowa.
- Gives you more **local news** than any other station.
- KCRG-TV9 is your **24 Hour News Source**.
- KCRG-TV9 has demonstrated a strong commitment to the community in which we live through programs like **Athlete of the Week** and **Show You Care**.
- KCRG's **Weather Spotter Program** is made up of people just like you and your neighbors.

There will be thousands of viewers focused on **OUR TOWN** for an entire week. This is a perfect opportunity for your business to:

- Thank your current customers for their business.
- Bring a new customer base in from surrounding communities.
- Increase business with a special price and sale item.
- Give recognition to an outstanding employee(s) or young person in the community.

Our Town is a perfect opportunity to generate awareness for your business at a time when your town is in the **SPOTLIGHT** for all of Eastern Iowa to see.

OUR TOWN CORPORATE SPONSORSHIP

(Limited to four sponsors)

M-F	5-9am	TV9 Early Morning News TV9 Morning News Good Morning America	2x
Sa-Su	6-9am	TV9 Weekend Morning News Good Morning America TV Weekend Morning News	2x
M-F	11am-Noon	TV9 Midday News	2x
M-F	5-5:30pm	TV9 News at Five	2x
M-F	6-6:30pm	TV9 News at Six	1x
Sun.	5:30-6pm	TV9 Sunday News	1x
Sat.	6-7pm	One Hour Our Town Special	1x
M-Su	6am-11pm	KCRG 9.2	15x

Total Commercials: 26

Total Investment: \$2,150.00

(Includes production of :30 commercial)



OUR TOWN BUSINESS OPPORTUNITY 2011

M-Su	5-9am	TV9 News/Good Morning America	4X
M-F	11am-4pm	Ellen/View/News/Soaps/Rachel Ray	7X
M-Sa	5-7pm	5pm News/6pm News/Prime/According to Jim	1X
M-Sa	10-11:30pm	Last Laugh on KCRG 9.2 Frazier/Raymond/2 ½ Men	10x

Total Commercials: 22
Total Investment: \$925.00
(Includes Production of :15 commercial)



What's Next?

- | | |
|--------------------------|-----------------|
| ✓ Shoot Dates | July 14 - 15 ** |
| ✓ Edit Date | July 21 - 22 |
| ✓ Client Views/Revisions | July 25 |
| ✓ Air Dates | August 1 - 7 |

** Our production staff will happily accommodate special date requests, we only ask that you let us know in a timely manner.

For more sales information:

PJ Cahill

319-551-7023

PJ.Cahill@KCRG.com

Mike Pelzer

From: Jim Lane [jlane@jesterinsurance.com]

Sent: Thursday, May 12, 2011 3:26 PM

To: Mike Pelzer

Subject: Parade information

Thanks for allowing us the opportunity to respond to your question. I do have some suggestions for parade safety.

1. Do a complete inspection of the parade route prior to it's beginning. Look for hazards such as large pot holes, dangerous intersections or blocked sidewalks.
2. Establish the staffing needs for the parade, staging area, traffic control and ending area.. Recruit and train responsible staff members.
3. Establish a plan for traffic control.
4. Set up a parade staging area. Animals should be kept separated from other noisy participants such as bands, sirens and motorcycles. If the end of the parade is different from the beginning, an area should be established for safely loading animals or picking up parade participants.
5. If larger animals are allowed in the parade, someone familiar with this type of animal should be used to evaluate their demeanor. If that person judges the animal to be unsafe or not under the complete control of the owner it must be immediately removed from the parade.
6. All of the vehicles in the parade should provide proof of insurance and should be operated by a licensed driver.
7. As you have indicated nothing should be thrown from any type of vehicle.
8. No alcoholic beverages allowed.
9. All children must be supervised by an adult.
10. Any float or vehicle with restricted vision must be proceeded by a walking guide who is in constant communication with the operator.
11. People riding on vehicles or floats must have a secure handhold or footing. No one should be allowed to enter or exit a vehicle or float along the parade route or while the vehicle is moving.
12. No open flames or explosives.
13. Restrictions should be placed on the width and height of the floats and vehicles in the parade to ensure that they can make safe corners and do not interfere with overhead lines.

I hope these suggestions help in your efforts to provide a safe parade. If you have any questions please let me know.

Thanks

Mike Duffield
Risk Improvement Manager
(515) 345-2719

Jim Lane, CPCU



303 Watson Powell Jr. Way
Des Moines, IA 50309
(515) 243-2707 phone

5/16/2011