

# City of Tipton, Iowa

<b>Meeting:</b>	<b>Tipton Regular City Council Meeting</b>
<b>Place:</b>	<b>Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772</b>
<b>Date/Time:</b>	<b>September 19, 2011 – 5:30 PM</b>
<b>Web Page:</b>	<b>www.tiptoniowa.org</b>
<b>Posted:</b>	<b>September 16, 2011 (website &amp; front door of City Hall)</b>

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<b>Mayor:</b>	Shirley Kepford	<b>City Manager:</b>	Doug Boldt
<b>Council At Large:</b>	David Fry	<b>City Attorney:</b>	Lowell Dendinger
<b>Council At Large:</b>	Donald McGlaughlin	<b>City Clerk/Finance Officer:</b>	Lorna Fletcher
<b>Council Ward #1:</b>	Vacant	<b>Deputy City Clerk:</b>	Amy Lenz
<b>Council Ward #2:</b>	Dean Anderson	<b>D. of Public Works:</b>	Steve Nash
<b>Council Ward #3:</b>	Dawn Siech	<b>Chief of Police:</b>	Heath Holub

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**A. Call to Order – 5:30 PM**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Agenda Additions/Agenda Approval**

**E. Communications and Reports:**

1. Unscheduled
2. Bob Ross – Alliance Water Resources – Refund from Repair Budget  
If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

**F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Liquor License Renewal – Happy Joe's
3. Accept Clerk's/Investment Reports
4. Accept August Airport Committee Minutes
5. Accept Library Director's Report

**G. Public Hearing**

1. Public on Ordinance #517 – Ordinance Establishing a Rental Code
  - a. Close Public Hearing and Proceed to H-1

**H. Ordinance Approval/Amendment**

1. Ordinance #517 – Ordinance Establishing a Rental Code
  - a. Motion to waive third reading and approve ordinance or proceed to third reading

**I. Resolutions for Approval**

- 1.

**J. Mayoral Proclamation**

1. Proclamation of Constitution Week

**K. Old Business**

- 1.

**L. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Consideration of Pay Application #1 – K E Flatwork – Motion to Approve
3. Discussion and Consideration of NewCom Technologies GIS Proposal and Council Action as Needed
4. Discussion and Consideration to Award Bids for Police, Public Works and Electric Department Vehicles and Council Action as Needed
5. Update and Motion to Set Bid of November 17, 2011, and Public Hearing Date of November 21, 2011, for New Fire Station

**M. Reports to be Received/Filed**

1. Monthly Water Report

**N. Reports of Mayor/Council/Manager**

1. Council Reports – CCEDCO Update – Councilperson McGlaughlin
2. Mayor's Report
3. City Manager's Report

**O. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

# **F: Consent Agenda**

September 7, 2011  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson and McGlaughlin. Also present: Boldt, Fletcher, Nash, Packwood, Penrod, Holub, Johnson, Sanborn, Wild, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Fry, second by Anderson to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Fry  
Nay: None

**Consent Agenda:**

Motion by McGlaughlin, second by Siech to approve the consent agenda which include the minutes from 08/15/11 council meeting, liquor license renewals for Tipton Country Club, Tipton Fire Department and Mi Tierra Mexican Grill. Motion carried by the following roll call vote;

Aye: McGlaughlin, Siech, Fry Anderson  
Nay: None

**Public Hearing:**

Ordinance No. 517, Ordinance Establishing a Rental Code

Mayor Kepford opened the public hearing at 5:32 p.m. for Ordinance No. 517, an Ordinance Establishing a Rental Code. With no written or oral objections Mayor Kepford closed the public hearing at 5:34 p.m.

**Ordinance Approval/Amendment**

Ordinance No. 517, Ordinance Establishing a Rental Code

Motion by Anderson, second by McGlaughlin to proceed to a second reading of Ordinance No. 517 establishing a rental code. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin  
Nay: None

**Mayoral Proclamation:**

Mayor Kepford read the proclamation recognizing Cheyanne Boddicker for her accomplishment of swimming the English Channel and raising funds for cancer research at the Holden Center. Boddicker spoke briefly of her journey and how the swim, training and people she met have affected her life.

**Motion for Approval:**

1. Claims list

ACTERRA GROUP	PRINTER PAPER	43.43
ADEL WHOLESALERS INC	AIR VALVE RPR KITS,ASSEMBLY	480.05
ALBAUGH PHC	WORK ON FAUCETS IN SHOWER ROOM	96.00
APPARATUS TESTING SERVICES	ENGINE REPAIRS #185	246.01
ARAMARK UNIFORM SERVICES	MATS FOR FAC	205.71
ARROW QUICK SOLUTIONS	.33 HRS SERVICES - EMAIL	59.95
BROWN SUPPLY CO	SUPPLIES FOR MAINS	7387.40
CEDAR COUNTY ENVIRONMENTAL	POOL INSPECTION	964.00
CITY OF MECHANICSVILLE	SERVICE CALL MUTUAL AID	100.00
CUSTOM BUILDERS INC	PHONE DEB LATARE	59.98
DR PEPPER SNAPPLE GROUP	DRINK ORDER	72.28
DUECO INC	ANNUAL INSPECTION #6	1754.00
ECIA	REDISTRICTING & REPRECINCTING	116.00
FLETCHER-REINHARDT CO.	1000 WHITE FLAGS	1038.48
G&K SERVICES	OPERATING SUPPLIES	54.54
GALLS, AN ARAMARK COMPANY	3 BADGES	274.46
GRASSHOPPER LAWN CARE DBA	SPRAY SOCCER FIELDS & HILLS	949.60
GRAYBILL COMMUNICATIONS	STRAP KIT FOR 09 IMPALA	207.25
GREAT WESTERN SUPPLY CO	YARD WASTE BAGS	3993.42
GROEBNER & ASSOCIATES	SUPPLIES FOR MAINS	2625.28
HEIMAN INC	OPERATING SUPPLIES	327.90
INTEGRATED TECHNOLOGY PART	NEW SERVER INSTALL	9936.69
IOWA ASSOCIATION OF	3 CEU'S CNFND SPACE/DRUG&ALCHL	30.00
IOWA LAW ENFORCEMENT ACADE	MMPI FOR RESERVE BLOEM	135.00
IOWA ONE CALL	LOCATES	46.80
IOWA PRISON INDUSTRIES	6 SIGNS	322.30
JIM YAUKOVITZ WELDING	WELDING ON 2 FIRE TRUCKS	130.00
JOHNSON COUNTY AMBULANCE	ALS SERVICE CHARGE	400.00
KEN'S REFRIGERATION & A/C	FREON & RELAY	62.00
LEE ENTERPRISES	AD FOR POLICE OFFICER	560.00
M & K ELECTRIC	RPR RUNWAY LIGHTS CONTROLLER	43.25
MANATTS INC	CONCRETE 7TH & LOCUST	125.20
MIDWEST WHEEL COMPANINES	REPAIR PARTS	274.78
MISC. VENDOR	PORT O JONNY:2 UNITS	2957.60
MONTICELLO SPORTS	10 VOLLEY LITE BALLS	227.63
POOL TECH MIDWEST INC	CHEMICALS	55.66
RESCO	CABLE FOR UNDERGROUND SUPPLIES	3685.22
SANDRY FIRE SUPPLY LLC	CALIBRATION OF GAS METER	30.00
SCHIMBERG CO	4 COUPLINGS FOR MAINS	1401.11
SPAHN & ROSE LUMBER CO	OPERATING SUPPLIES	208.71
SPEEDCONNECT	WIRELESS SERVICE	41.45
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	773.60
TERRY DURIN COMPANY	UNDERGROUND SUPPLIES	6159.93
TIPTON ELECTRIC MOTORS	UTILITY OFFICE AC REPAIRS	298.57
TRI-CITY ELECTRIC COMPANY	SRVC TO ASSIST W/CIRCUI SWITCH	750.00
UNIFORM DEN INC	3 BODY ARMOR VESTS	1196.61
UNITED LABORATORIES	4 OIL EATERS	631.80

VERMEER SALES & SERVICE IN	OPERATING SUPPLIES	13.36
WALMART COMMUNITY	OFFICE SUPPLIES	462.90
WENDLING QUARRIES	27.17 TN RD & CLEAN STONE	660.63
WESCO RECEIVABLES CORP	PUSH POLE BRACE BRACKET	956.28
WESTERN PETROLEUM CO	MONTHLY DIAL FEE	30.00
WINGFOOT COMMERCIAL TIRE	TIRE REPAIR	582.98
ZEP SALES & SERVICE	OPERATING SUPPLIES	273.95
	TOTAL	54519.75
FUND TOTALS		
001 GENERAL GOVERNMENT		10,159.09
002 COMMUNICATIONS - LOCAL AC		9.95
600 WATER OPERATING		8,350.38
630 ELECTRIC OPERATING		12,719.36
640 GAS OPERATING		2,850.76
660 AIRPORT OPERATING		294.7
670 GARBAGE COLLECTION		3,993.42
810 CENTRAL GARAGE		3,173.94
835 ADMINISTRATIVE SERVICES		12,968.15
	GRAND TOTAL	54,519.75

Motion by Siech, second by Anderson to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech  
Nay: None

#### 2. Pay Application No. 2, All American Concrete

Motion by Fry, second by McGlaughlin to approve pay application No. 2 to All American Concrete in the amount of \$30,112.15. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Fry  
Nay: None

#### 3. Appointment, Cemetery Board

Motion by McGlaughlin, second by Siech to approve the Mayor's recommendation to appoint Pam Spear to the Cemetery Board. Motion carried by the following roll call vote;

Aye: McGlaughlin, Siech, Fry, Anderson  
Nay: None

#### 4. One-Time Water and Sewer Adjustment, 1507 Mulberry Street

Motion by Anderson, second by Fry to approve the one-time water and sewer adjustment at 1507 Mulberry Street, reducing the water bill portion from \$182.18 to \$18.59 and the sewer portion from \$145.87 to \$14.89. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, McGlaughlin  
Nay: None

5. Solum Lang Architects, Professional Design Services for FEMA 361 Safe Room

Motion by Fry, second by Anderson to select Solum Lang Architects to provide the Professional Design Services for FEMA 361 Safe Room. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech

Nay: None

6. Seal Coating Program 2011

The proposed streets for the seal coating Program 2011 are 1<sup>st</sup> Street from Mulberry to Plum Street, East Street from Inland Road to 2<sup>nd</sup> Street, Sycamore from 9<sup>th</sup> to Lynn Street, including Tipton Avenue and 11<sup>th</sup> Street to the intersection of Lynn Street and on North from Mulberry to Plum Street. Motion by McGlaughlin, second by Siech to approve the seal coating program 2011 for the proposed streets with an amount not to exceed \$20,000. Motion carried by the following roll call vote;

Aye: Anderson, McGlaughlin, Siech, Fry

Nay: None

**Reports to be Received/Filed:**

1. Monthly Community Development Report

Community Development Director, Scott Sanborn, said 75 members from the Eastern Iowa Tourism Association attended a meeting in Tipton at the Cedar County Fairgrounds. The group toured the City and had an enjoyable day. Motion by Anderson, second by Fry to accept the Monthly Community Development Report. Motion carried by the following roll call vote;

Aye: McGlaughlin, Siech, Fry, Anderson

Nay: None

2. Annual Library Report, Presentation of Accreditation

Library Director Denise Smith reviewed the library annual report. Smith announced that the Tipton Public Library received the State of Iowa's Library Accreditation Certificate. Smith read the accreditation letter from the State Librarian and the news release they provided.

**Reports of Mayor/Council/Manager**

**Mayor's Report**

Bike ride Saturday, September 10<sup>th</sup> at 10:00 a.m.  
Good attendance at the Eastern Iowa Tourism Association meeting today  
Received a letter from the Iowa Municipal Professional Association regarding training attended by Lorna Fletcher

**Manager's Report**

Flags downtown will remain up through September 11, 2011  
Quarterly meeting Monday, September 12<sup>th</sup> at 5:00 p.m.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Fry, second by Siech. Motion carried by the following roll call vote;

Aye: Fry, Anderson, McGlaughlin, Siech  
Nay: None

Meeting adjourned at 6:10 p.m.

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Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer

# Tipton Airport Committee Meeting

August 9th, 2011- 7:00 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Jim Rohlf called the meeting to order with a roll call. Present were; Jim Rohlf, Dave Kruse, Max Coppess, Sandy Gleaves, Mike Moes, Ed Melecker, and Klay Johnson. Guests present were John Albaugh, Scott Pearson, and Darrin Jeardon. The agenda was approved and minutes from the previous minutes accepted with a motion by Ed and a second by Max. Motion passed.

Jim opened the meeting with a quick review of the spray season at the airport. No major problems were noted.

Max wondered if a person from Arizona would be allowed to camp at the airport and store his gyrocopter in a hangar. Current policy does not allow any camping on airport grounds. Also no extra hanger space is available. Ed suggested Max's friend contact Bill Kohl to see if he could camp at that airport.

Jim presented two bids for the replacement of the 5500 gallon fuel tank. Pipco was \$24961.51 with electronic sensor, Cpec was \$20322.50 with mechanical sensor. The grant was for \$25,000.00. There was some discussion about reducing the size to 3000 gallons tank to avoid condensation problems plus it would resort in an estimated \$3000 savings. Jim was asked to have the companies rebid with the 3000 gallon tank option, moved by Dave with a second by Sandy, motion passed.

Chairmen of the committee election- Max nominated Jim. Dave moved nominations ceased and a unanimous ballot be cast for Jim Rohlf, Sandy seconded, motion passed.

Jim mention that a letter from the state that all city boards must attempt to have a balanced board.

New hangar. The scaling on the ramp is unacceptable and the contractor indicated he will replace it. Grading, tile work, and seeding has been completed around the building.

Repair on the taxiway will soon be completed with a blacktop overlay. Jim said he was searching for someone to mow the ditch before the open house. Ed said he would contact the county to see if they could complete the work.

Event committee report. Max reported they have received \$700 in donations plus \$2000 in the open house fund. Sandy asked Max how much money will be needed. Max did not know but indicated meals would be \$5 each, some fuel cost, tent rental, and pizza would be some of the expenses. Michelle Ellerhof will be helping with the cheerleaders and aviation camp. The Lion will move in at 1:00 on Saturday to set up. Tables will be moved on Friday around 3:00. John will be the ground boss and will contact the ambulance about attending. Max will contact the fire department. Holes in the grass will need to be filled before the event.

With no other business to be discussed, Max moved the meeting be adjourned, seconded by Sandy, motion passed.

Respectfully submitted,  
Dave Kruse

Please note that all minutes are posted on the notice board at the airport terminal. I would be happy to e-mail the minutes to anyone who would like a copy. Also these meetings are always open to the public and normally held the second Tuesday of the month at 7:00pm.

# Director's Report August 2011

## Programming

### Kid's Programs

Total 0 Programs 0 kids

### Teen Programs

Total 0 programs 0 teens

### Adult Programs

Total 0 programs 0 adults

### Family Program

Total 0 program 0 people



## Outreach

(out of library visits/library promotion)

Homebound program: 85 books to 8 individuals

New Parent program 7 books given

## Meeting Room Users

Non-profits-4 users

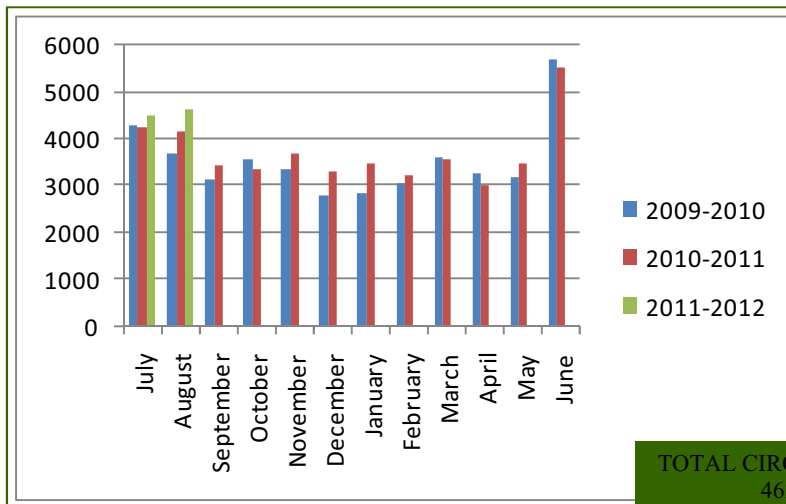
Private individuals-0 users

Total: 4 times

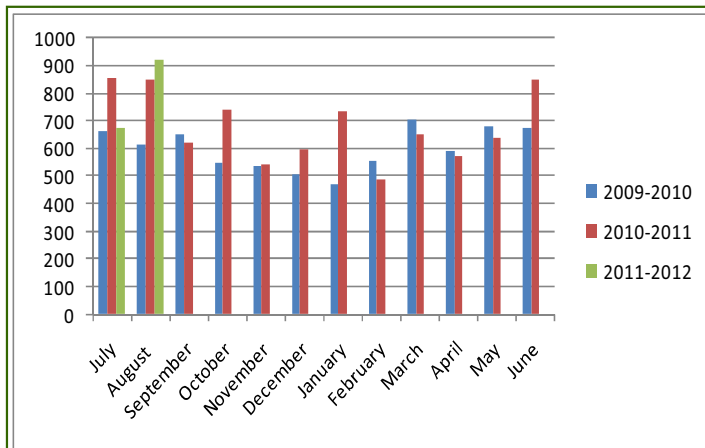
## Materials Added to Collection

Adult Fiction	23
Adult Non-fiction	13
Christian Fiction	1
Biographies	1
Teen Fiction	21
Kids Fiction	24
Kids Nonfiction	0
Kid's Picture Books	13
Large Print	11
Magazines	59
Mystery	5
<b>Total books and Mag</b>	<b>171</b>
Adult CDs	3
Kids CDs	22
<b>Total Audios</b>	<b>25</b>
Adult DVD's	25
Blue Ray Disc	0
Kids DVD's	7
<b>Total DVD's</b>	<b>32</b>
Other	9
<b>Total Other</b>	<b>14</b>
<b>Total</b>	<b>242</b>

## Circulation Numbers

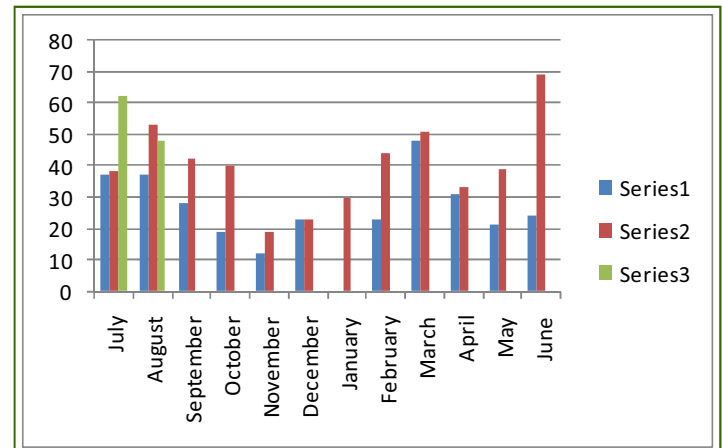


## Public Computer Usage



## Computer Usage

## WiFi Usage



# **G: Public Hearing**

# **H: Ordinance Approval / Amendment**

# RENTAL HOUSING REGULATIONS

## 9-6-1: PURPOSE:

The City hereby adopts by reference the housing quality standards promulgated by the United States Department of Housing and Urban Development, as set forth in the Federal Register, December 29, 1978, part VII, section 882.109, and as provided for by section one of House File 2536, enacted by the 69<sup>th</sup> General Assembly of the State of Iowa. The purpose of this Chapter is to establish minimum health and safety standards for rental housing in the City. These standards relate to the condition, maintenance, and occupancy of rental dwellings, and are intended to ensure that rental housing is safe, sanitary, and suitable. (1998 Code)

## 9-6-2: SCOPE:

This Chapter applies to all rental dwelling units within the City. And owner-occupied, single-family dwelling unit is specifically excluded unless there are one or more roomers. Also excluded are hotels, motels, and State licensed health and custodial facilities. (1998 Code)

## 9-6-3: DEFINITIONS:

For purposes of this Chapter, the following terms and phrases are defined. Words used in the present tense shall include the future; singular shall include the plural and vice versa; and "shall" is always mandatory. The words "dwelling", "dwelling unit", "lodging house", "rooming unit", and "premises" shall be construed as though there were followed by the words "or any part thereof".

**ABATE:** To end a nuisance, emergency, or nonconformance.

**APARTMENT:** A room or group of rooms intended to be occupied for living, sleeping, cooking, and eating.

**DWELLING:** Any house, building, mobile home, or portion thereof intended to be occupied as the place of habitation of human beings, either permanently or transiently.

**DWELLING UNIT:** One or more rooms intended to be occupied by one family for living purposes. If a common area and facilities for cooking and eating are provided in a dwelling for the use of the occupants of a rooming unit(s) therein, such common areas and facilities shall constitute a part of each dwelling unit for the purpose of inspection and compliance with the Chapter.

**EMERGENCY:** A condition arising from actual or imminent failure and resulting in a substantial health or safety hazard to occupants or in substantial hazard to a dwelling. Failures that can create an emergency include, but are not limited to, the following: structural collapse or failure; flood; fire; inflows of ground, drainage, or surface waters; failure of a supplied utility-electricity, gas, water, sewage, heat (not cooling).

**EXIT LADDER:** A ladder may be defined as an exit ladder when it does not pass in front of any building opening below the floor being served; it is so installed that it will not cause a person using it to be within six feet (6') of exposed electrical wiring; the availability of activating the device for the ladder is accessible only from the opening served; all load bearing surfaces and supporting hardware shall be of noncombustible materials. Exit ladder devices shall have a minimum width of twelve inches (12") when in the position intended for use. The design load shall not be less than four hundred (400) pounds for sixteen feet (16') in length and six hundred (600) pounds for twenty five feet (25') in length; and exit ladder devices shall be capable of withstanding an applied load of four (4) times the design load when installed in the manner intended for use. Test loads shall be applied for a period of one hour.

**FAMILY:** An individual, or two (2) or more persons related to each other by blood, marriage, or legal adoption, including foster children, and not more than two (2) roomers; or in the alternative, not more than three (3) unrelated persons.

**HABITABLE SPACE:** Space in a dwelling for living, sleeping, eating, or cooking. Bathrooms, toilet compartments, closets, halls, storage or utility space and similar areas are not habitable space.

**HOUSING INSPECTOR:** The inspector designated by the City Manager to be responsible for the enforcement of this Chapter and such other City employees, regardless of department, as have been trained in conducting inspections or parts of inspections.

**LETTER OF COMPLIANCE:** A document issued by the City to show that the premises have been inspected by the owner and certified to be in substantial compliance with this Chapter on the date of inspection.

**MULTIPLE DWELLING:** Any dwelling containing more than two (2) dwelling units, except townhouses and condominiums, including, but not limited to:

- A. **Boarding House:** A lodging or rooming house where meals are regularly served for compensation to more than three (3) persons not members of the family or families there residing.
- B. **Lodging House:** Also called rooming house; is a building or portion thereof, other than a hotel or motel, and which provides rooms for sleeping, and is capable of accommodating more than three (3) persons, for which rents or fees are charged.

**OCCUPANT:** Any person living, sleeping, cooking or eating in, or having actual possession of a dwelling unit.

**OPERATOR:** One natural person, who may be the owner, living close enough to the City so as to conveniently have charge, care, or control of a building including one or more rental units.

**OWNER:** Any person who alone, jointly, or as tenant in common with others, has legal or equitable title to any dwelling unit with or without accompanying actual possession thereof. For the purposes of this Chapter, "owner" includes an agent of the owner empowered by the owner to act on the conditions or circumstances in question.

**OWNER-OCCUPIED SINGLE-FAMILY DWELLING:** Any townhouse, condominium, or detached dwelling that is occupied as a dwelling by the owner or owner's relative within the first degree of consanguinity, and may include a nanny, live-in nurse, or live-in exchange student. It is one dwelling unit even if allowed roomers occupy part of the building.

**PERSON:** Any individual, association, partnership, corporation or officer thereof, and any and all executors, administrators or assigns thereof.

**PERSONS WITH A DEMONSTRABLE INTEREST:** Owner, occupant, or other occupant in the same dwelling; owner or occupant of other premises within two hundred feet (200') of the premises in question.

**PLUMBING:** Includes the following supplied facilities and equipment: gas, water and waste pipes, sumps, drains, vents, and all supplied facilities or equipment connected to them.

**PREMISES:** A lot and its buildings and other improvements.

**RENT:** Payment of money, goods, labor, service, or otherwise for the use of a dwelling.

**ROOMING UNIT:** A room or group of rooms intended to be occupied for living and sleeping but not for cooking.

**STORY:** That portion of a building included between the upper surface of any floor and the upper surface of the floor above, except that the topmost story shall be that portion of a building included between the upper surface of the topmost floor and the ceiling of the room above. If the finished floor level directly above a basement or unused underfloor space is more than six feet (6') above grade, as the term "grade" is defined in the Uniform Building Code, 1979 Edition, for more than fifty percent (50%) of the total perimeter or is more than twelve feet (12') above grade as above defined at any point, such unused underfloor space or basement shall be considered a story.

**SUPPLIED:** Paid for, furnished, provided by, or under the control of the owner or operator.

**TENANT:** An occupant of a rental dwelling unit who has signed a lease or made a verbal rental contract. (1998 Code)

#### 9-6-4: VIOLATIONS AND PENALTIES:

- A. No owner or operator shall rent or offer for rent any dwelling unit for use in whole or in part for human habitation unless a valid letter of compliance has been issued, or an application for the same is on file, for such dwelling unit. When a letter of compliance has been denied or revoked, it shall be unlawful for an owner or operator to rent or offer for rent any dwelling unit for use in whole or in part for human habitation unless a valid letter of compliance has been issued.
- B. No person shall occupy, nor shall the owner or operator allow any person to occupy, any dwelling unit more than thirty (30) days after the effective date of the denial or revocation of a letter of compliance for that dwelling unit or after the housing inspector finds that the vacation of the dwelling unit is necessary before abatement of a nonconformance can reasonably proceed. An owner or operator has not unlawfully allowed occupancy of a dwelling unit where the owner or operator has made a good faith effort to terminate the rental agreement and take possession of the dwelling unit as provided by Iowa law, or where the owner or operator has no right to disallow the occupancy under Iowa law.
- C. No person shall occupy, nor shall the owner or operator allow any persons to occupy, any dwelling unit in excess of the maximum occupancy permitted in subsection 9-6-14O of this Chapter.
- D. No person shall permit a state of nonconformance to exist after the time set by the housing inspector for abating the nonconformance.
- E. No person shall fail to fulfill the specific obligations placed upon them by the provisions of this Chapter relating to minimum property standards, whether they be the owner, operator, or occupant.
- F. It shall be a Municipal infraction for any person, corporation, or legal entity to violate or resist enforcement of the requirements of this Chapter. (1998 Code)

#### 9-6-5: APPLICATION FOR A LETTER OF COMPLIANCE:

Application for a letter of compliance shall be submitted in writing, on forms provided, to the housing inspector by the owner or operator who shall be required to provide all requested information, including, but not limited to:

- A. The address or addresses of the dwellings(s);
- B. The number and type of dwelling units in the building;
- C. The zoning district in which the dwelling is located;
- D. The name, address, and telephone number of the owner and/or operator.

Failure of the applicant to provide any of the information required herein may prevent the application from becoming effective for the purposes of this Chapter, notwithstanding the payment of any fees. (1998 Code)

#### 9-6-7: FEES:

There shall be established, at the discretion of the Council, a reasonable schedule of fees for the purposes of defraying the costs of inspection, enforcement and administration of the provisions of this Chapter. Said fee schedule shall be established by resolution of the Council. Amounts due and payable to the City under said schedule of fees shall constitute a debt owed to the City and may be enforced and collected as such. Failure or refusal to pay fees required shall also constitute a violation of this Chapter. Fees for inspections shall be set by the council subject to the provisions of Section 9-6-9 of this Chapter. (1998 Code)

Fees- \$25-\$50

#### 9-6-8: LETTER OF COMPLIANCE; EFFECTIVENESS:

A letter of compliance issued for a dwelling unit shall be effective until thirty (30) days after a change in ownership or operation, unless sooner revoked pursuant to Section 9-6-11 of this Chapter. (1998 Code)

#### 9-6-9: INSPECTIONS:

- A. Application for a letter of compliance shall constitute certification on the part of the owner and/or operator that the dwelling unit for which application is made is compliant with all parts of this Chapter and any further applicable building standards as set for the by the State of Iowa and Uniform Building Code.
- B. Upon receipt of a complaint or notification of a violation of this Section, the City housing inspector shall arrange for an inspection within a reasonable time. The housing inspector shall conduct and inspection at the request of the owner, or upon receipt of a

complaint from a person with demonstrable interest and evidence that the subject matter of the complaint has been reported to the operator in writing. In addition, the housing inspector may, at the housing inspector's own discretion, inspect any dwelling as frequently as necessary. The owner and/or operator shall allow the inspection to be conducted within two (2) week of the date of the inspector's request to inspect. Failure of the owner and/or operator to do so may result in denial or revocation of the letter of compliance.

- C. The operator or agent shall be present at the dwelling unit at the time set for any inspection and shall accompany the inspector during such inspection.
- D. The occupant shall have the opportunity to be present during any inspection. In all cases, if the occupant or owner of a dwelling unit refuses entry to conduct such inspection, the housing inspector shall not conduct such inspection without a search warrant.
- E. The fact that a complaint of noncompliance with this Chapter has been made by the occupant shall not be used as a ground, cause, or basis for termination of residency or reduction in services by the owner.
- F. The inspection of an owner-occupied single-family dwelling with roomers shall be limited to the utilities and the areas occupied and used by the roomers and to the egress from those areas.
- G. During the course of an inspection, if the observations of the housing inspector suggest that an elevator is not in safe and operating condition, the housing inspector shall report such observations to the Iowa Labor Commissioner so an inspection may be conducted pursuant to chapter 104, Iowa Code.
- H. Nothing contained in this Section shall be interpreted or deemed to be a repeal, amendment, modification or dispensation of any housing standard or inspection requirement established by the laws of the State.
- I. Fees for inspections shall be on a per inspection basis and shall be paid by the owner, operator or agent thereof subject to the following provision: if, in the judgment of the housing inspector and City Manager, it is found that an occupant requested inspection as a punitive measure against said owner, operator, or agent thereof, that occupant shall be responsible for the costs of said inspection.
- J. Inspection shall be required for all units after construction or after remodeling requiring a building permit. (1998 Code)

#### 9-6-11: DENIAL OR REVOCATION OF LETTER OF COMPLIANCE:

- A. Notice of Nonconformance: If, upon inspection due to complaint or notification of noncompliance, a dwelling unit is found to not conform with the requirements of this Chapter, the housing inspector will notify the operator of the reasons for nonconformance and shall record the notice with the City, along with a copy of the notification of same to the operator.

- B. Abatement: Nonconformance shall be promptly abated.
- C. Abatement Program: The operator may, within one week of the notification of nonconformance, enter into an agreement with the City detailing a program to abate nonconformance's requiring fourteen (14) or more days, during which time Section 9-6-4 of this Chapter shall be stayed.
- D. Noncompliance: If the operator does not enter into an agreement under subsection C of this Section, and if the dwelling unit is presently occupied, the housing inspector shall within two (2) weeks of the notification of nonconformance notify the occupants of each affected dwelling unit by mail addressed to "occupant" of the reasons for nonconformance and that eviction may be imminent. However, failure of such occupants to receive notice shall not bar proceedings to enforce any denial or revocation of the letter of compliance against the owner/operator.
- E. Reinspection: The owner/operator shall be entitled to one free reinspection by the housing inspector to determine whether the nonconformance has been abated.
- F. Repair And Deduct: The tenant may, within two (2) weeks of being notified of the revocation or denial a letter of compliance, enter into an agreement with the City to abate the nonconformance by repair and deduct. The agreement shall be entered into if:
  - 1. The nonconformance was not caused by an occupant or other person on the premises with the consent of the occupant.
  - 2. The reasonable costs of abatement are less than two hundred dollars (\$200.00) or one month's rent, whichever is greater. The agreement shall include two (2) written estimates from appropriate firms of the cost to abate, and the City Manager shall decide which estimate shall be accepted.
  - 3. The operator has been notified in writing of the tenant's intention to appeal for repair and deduct. The tenant shall submit an itemized paid statement, with lien waivers from suppliers of materials and labor for the abatement, to the owner and deduct the total from the next rental payment, or bill the owner for the actual costs of the repair work or the amount specified in subsection F2 of this Section, whichever is less, and the filing fee for the appeal for permission to abate by repair and deduct.
- G. Denial; Revocation: The letter of compliance shall be denied or revoked if:
  - 1. The owner/operator does not enter into an agreement with the City to abate the nonconformance, and, the nonconformance has not been promptly abated; or
  - 2. The dwelling unit is not in conformance at the end of the period specified by the City in the written agreement. However, the City may extend the time specified in the agreement if, through no fault of the owner and despite good faith efforts to comply, the work has been delayed.
  - 3. The housing inspector knows that the dwelling unit is in violation of the zoning provisions of this Code. This provision shall not be construed to require the housing inspector to be knowledgeable of City zoning ordinances.
- H. Notification of Denial; Revocation: Upon denial or revocation of the letter of compliance, the City shall notify the operator and the occupants in writing. (1998 Code)

9-6-12: ADATEMENT OF OCCUPANT NONCOMPLIANCE:

- A. If after inspection the occupant is found in noncompliance with the requirements of this Chapter, the housing inspector shall promptly notify the occupant and the operator of the reasons for nonconformance.
- B. If said occupant does not abate the noncompliance within a time set by the City, the inspector may proceed against the occupant and, if the noncompliance is substantial, shall require abatement by the operator within a reasonable time not to exceed thirty (30) days. The operator may assess the reasonable cost thereof to the occupant plus the costs of additional inspection.
- C. The dwelling unit shall be provided one free inspection by the housing inspector to determine whether the noncompliance has been abated. (1998 Code)

9-6-13: EMERGENCY ABATEMENT:

- A. If an emergency seems to exist and the occupant cannot obtain prompt relief from the operator, the occupant or other person may ask the housing inspector to find that an emergency does exist that constitutes a substantial hazard to the occupant's health and safety.
- B. If the housing inspector finds that such an emergency exists, and that the owner or operator will not or cannot within a reasonable time abate the emergency, and that the emergency can be readily abated, the housing inspector shall cause such abatement and shall notify the owner by certified mail of the actions taken and the costs to be assessed.
- C. If the housing inspector finds that an emergency exists that cannot be readily and reasonably abated, the letter of compliance shall be immediately revoked or the application immediately denied.
- D. If no emergency is found to exist, the housing inspector shall proceed under Section 9-6-11 of this Chapter. (1998 Code)

9-6-14: MINIMUM CONSTRUCTION STANDARDS:

- A. Construction:
  - 1. Each dwelling unit shall be reasonably weathertight. All areas of the building shall be structurally sound.
  - 2. A dwelling unit which is a mobile home shall be secured to the mobile home stand with tiedowns and ground anchors that conform to any of the authorized standards or methods promulgated by authorized officials of the State in the Iowa Administrative Code for mobile home anchoring. The frame, wheels, crawlspace, storage area, and utility connections of all mobile homes shall be concealed from view by skirting which shall be of a durable all-weather construction which is consistent with the exterior of the mobile home.

3. All building-related items that are repaired or replaced shall meet the current Municipal building code standards.
- B. Doors And Windows: Each entrance door to a dwelling shall be supplied with a lock and have a reasonable fit. Glass doors and windows shall be unbroken. Storm doors and windows shall be supplied and installed for exterior doors and windows from fall until spring, except with respect to thermal-pane and insulated exterior doors. Screens shall be kept in good repair.
  - C. Wall And Floor Penetrations: Wall and floor penetrations, such as for utility lines, shall be enclosed or sealed with a fire-retardant material to reduce spread and passage of vermin.
  - D. Roof Drainage: Roof drainage shall be provided to avoid discharge on steps, walkways, or entrances where possible.
  - E. Handrails And Guardrails:
    1. Handrails or guardrails in new rental properties shall meet the standards of the Municipal building code. New rental properties are new construction or those existing structures which are being converted to rental properties.
    2. Existing properties shall have one safe handrail per stairway, provided that the handrail meets the standards of the building code in effect at the time the structure was built.
  - F. Upkeep: Dwelling units and premises shall be free of garbage and rubbish. Rodent and pest harborages shall be eliminated.
  - G. Plumbing And Heating:
    1. Water supply and sanitary sewer systems shall be approved public or private systems, and shall not leak and must provide adequate flow. Sewage systems shall be maintained so as to minimize backup. Walls, ceilings, and floors shall be essentially free from evidence of surface, ground, roof, or drainage water.
    2. Exhaust gases from fuel-burning water and space-heating units shall be adequately vented to not less than two feet (2') above the roof of the building; such units shall be provided with adequate air supply.
    3. Gas fired appliances shall not be in or open directly into a bedroom or bathroom, unless the appliance complies with an exception found in the current mechanical section of the current edition of the international Residential or Building Code.
    4. Every heating unit shall be protected against malfunction with adequate safety devices.
    5. Every gas pipe shall be sound, free of leaks or obstructions, and sized to provide an adequate flow of gas.
    6. Appliances shall be connected to gas piping with rigid metal or acceptable flexible piping. Where a flexible connector is used, a shut-off valve shall be installed in the rigid pipe near the connection.
    7. Gang water meters in multiple dwelling units shall be clearly labeled.
    8. All clothes dryers shall be vented directly to the outside.
    9. Plumbing and mechanical items repaired or replaced shall follow current plumbing and mechanical codes.

#### H. Electrical:

1. The electrical system of every dwelling shall be installed and maintained so as to be reasonably safe to the occupants and the structure.
2. Temporary wiring (extension cords) shall not lie beneath floor coverings, extend through walls, doorways, transoms, or similar apertures; or do other than connect a convenience outlet to portable electrical appliances. Extension cords shall not be overloaded.
3. No operator or tenant shall install or use electrical space cooling or heating equipment unless the owner has installed the equipment or given permission to use it.
4. Fuses, or equivalents, shall not exceed the size recommended by the current National Electric Code.
5. Each habitable space room shall have at least two (2) duplex electrical outlets where an electrical cord may be easily and directly plugged in with a minimum of inconvenience. Additional outlets may be required in those conditions where overuse creates a hazard.
6. Each bathroom shall have at least one duplex electrical outlet where an electrical cord may be easily and directly plugged in with a minimum of inconvenience. Any outlet installed or replaced in a bathroom shall have ground fault circuit interrupter (GFCI or GFI) protection.
7. Gang electrical meters in multiple dwelling units shall be clearly labeled.
8. Emergency lighting shall be provided in all common hallways and stairways in multiple dwelling units with more than two (2) units, having an intensity of not less than one foot-candle at floor level.
9. All electrical items shall comply with the current code when repaired or replaced.

#### I. Window Space:

1. Each habitable room shall be provided with natural light by means of one or more exterior glazed openings. Such window openings shall have a total minimum area of at least ten (10) square feet apartment.
2. All habitable rooms and bathrooms shall have natural ventilation provided by an easily operable exterior opening. Such openings shall be equal to at least fifty percent (50%) of the minimum window area as required in subsection 11 of this Section.
3. In lieu of openable windows for natural ventilation in bathrooms and kitchens, adequate ventilation may be a system of mechanical ventilation. The system shall exhaust and discharge directly to the outside air.
4. For the purpose of determining light and ventilation requirements:
  - a. Any room may be considered a portion of an adjoining room when the common wall has an unobstructed opening of at least twenty five (25) square feet.
  - b. Openings of less than 1.5 square feet shall not be included in computation.

#### I. Light:

1. The owner shall provide, near the entrance to each room, a switched convenience outlet or a light fixture capable of providing sufficient light for each square foot in

- each habitable room, bathroom, water closet compartment, and hallway within the dwelling unit.
2. The owner shall provide light and supply light bulbs for all public halls and stairways at all times.
- J. Paint:
1. No paint containing lead shall be applied in or on any rental dwelling.
  2. In dwelling units peeling, blistered, or flaking paint shall be removed or effectively covered in a workmanlike manner so as to provide a smooth, easily cleaned finish.
- K. Smoke Detectors, UL Approved Type:
1. The owner shall provide each level of each dwelling unit, including basements, with at least one functioning UL-approved smoke detector, and
  2. The owner shall provide each of the common halls of each multiple dwelling with at least one functioning UL-approved smoke detector.
- L. Fire Extinguishers, Approved Type: All dwelling units shall have one charged and operable 2.5 pound type ABC fire extinguisher; or, there shall be one charged and operable five (5) pound ABC fire extinguisher supplied and kept on every floor of a dwelling within seventy five feet (75') of every unit entrance; or there shall be charged and operable fire extinguishers which meet the requirements of applicable fire safety regulations promulgated by authorized officials of the State in the Iowa Administrative Code.
- M. Minimum Requirements, Fire Safety: The following are the requirements of this Chapter for fire safety in rental dwelling units:
1. Every dwelling unit shall have at least one exit directly to the outside, or two (2) direct routes of exit to the outside reached by travel in different directions. Routes of exit shall be corridors in common areas kept continually open and accessible, leading directly to exits, one of which may be a window, located remote to one another, that open directly to the outside.
    - a. Dead-end corridors shall not exceed the first twenty feet (20') of route to any exit traveled from any dwelling unit door.
    - b. A window may be deemed a second means of exit if:
      - (1) It is easily opened and opens directly to the outside of the dwelling; and
      - (2) The window space serving as such exit shall have an unobstructed height of at least twenty four inches (24"), width of at least twenty inches (20"), finished sill height of forty four inches (44") or less; and have openable area of at least 5.7 square feet; and
      - (3) If the second window exit is above the second floor, it shall also have an approved exit ladder which allows access to within eight feet (8') of grade.
      - (4) Egress windows below grade shall have a window well as wide as the window and with at least thirty six inches (36") from the glass to the face of the opposite side of the well. If it is deeper than forty four inches (44"), it shall have a permanent affixed ladder or steps.

2. Area used for sleeping purposes in basements or above the second floor shall have constant and unobstructed access to two (2) exits from that floor, one of which may be a window meeting the requirements of subsection N1b of this Section.
3. Interior walls and ceiling finishes or decoration shall not consist of hazardous material, including, but not limited to, Styrofoam, burlap, nylon, or parachutes.
4. Buildings shall display a clearly visible, marked street address and dwelling units shall be individually identified by a clearly visible number or letter.
5. Combustible liquid fuels or equipment powered by combustible liquid fuels shall not be stored in dwellings.
6. Exits, routes of exits and corridors shall be kept clear of trash, debris, and personal property. A three foot (3') area clear of all trash, debris, and personal property shall be maintained around meters, electrical panels, hot water heaters and electrical appliances.
7. Areas which contain furnaces and water heaters shall be clearly labeled with permanent signs stating that no items shall be stored closer than three feet (3') from appliances.
8. All basements, storage areas, and other nonhabitable areas shall be posted with permanently affixed signs stating "No sleeping unless all applicable codes, including egress, ceiling height, and distance to furnace room, are met".

N. Maximum Occupancy:

1. In all cases, each dwelling unit shall provide habitable floor space totaling at least eighty (80) square feet for the first occupant and sixty (60) square feet for each additional occupant.
2. Notwithstanding the excess of floor space over that required by subsection O1 of the Section, the maximum occupancy of a rooming unit shall be one family.
3. Notwithstanding the excess of floor space over that required by subsection O1 of this Section, the maximum occupancy of a dwelling unit other than a rooming unit shall be one family, except:
  - a. One family plus one additional roomer in Zoning District R-1
  - b. One family plus two (2) additional roomers in Zoning Districts R-2, C-1, and C-2 and commercial or industrial districts.

O. Plumbing Facilities:

1. Each apartment shall have:
  - a. Two (2) permanent and functioning sinks with plumbing for hot and cold water, one sink located to afford privacy and another sink located in the kitchen area.
  - b. A room which affords privacy and which is equipped with a flush water closet.
  - c. A bathtub or shower with plumbing for hot and cold water, and located to afford privacy.
  - d. Functioning water heating facilities capable of heating two (2) gallons of water per hour through one hundred degrees Fahrenheit (100°F) for each occupant, and supplying water at not less than one hundred twenty degrees Fahrenheit (120°F) at every kitchen sink, lavatory, bathtub, and shower.
  - e. Safe heating facilities capable of heating all habitable rooms, bathrooms, and water closet compartments to at least sixty eight degrees Fahrenheit (68°F)

(20°C) at a distance of three feet (3') above the floor and five feet (5') away from any exterior wall at all times.

2. In lodging or boarding houses, the maximum number of person per the same bathroom facility shall be eight (8). Such facilities shall be located to afford privacy and to be accessible from a common hall or passageway to all persons sharing the facilities.

P. Owner's And Occupant's Responsibilities:

1. Owners or operators shall be responsible for:
  - a. Displaying the letter of compliance to each new tenant, unless there is an application for the letter of compliance on file, and maintaining the letter of compliance where accessible for inspection by the occupants or the housing inspector and shall provide a copy to the tenant on request.
  - b. Informing the occupants of who to notify in case of an emergency. This information shall be available in each dwelling unit.
  - c. Informing tenants of requirements relating to parking spaces.
  - d. Maintaining public areas of the premises in a clean and sanitary condition; keeping floors, floor coverings, walls, and ceilings, clean and free of rubbish and garbage; and ensuring that stagnant water is not allowed to accumulate or stand anywhere on the premises.
  - e. Exterminating rodents, insects, and other pests when more than one unit or common area is affected.
  - f. Providing required fire extinguishers and smoke detectors in good working condition at the beginning of each tenancy.
  - g. Supplying properly sized fuses or equivalent, at the beginning of each tenant's occupancy.
  - h. Supplying each outside door and window intended for ventilation of a habitable room with a screen adequate to prevent entry of insects and installing such screens each spring and removing them each fall.
  - i. Supplying and installing storm doors and storm windows, for all exterior doors and windows, except with respect to thermal-pane windows and insulated exterior doors, at the beginning of the cold weather season and removing them in the spring.
  - j. Supplying heat to dwelling units from September 15 to June 1 of each year, when the owner is responsible for paying for heat in the rental agreement.
  - k. Removing snow and ice from walks and drives.
  - l. Moving lawns, trimming shrubs and trees, and controlling weeds to maintain the premises in a neat condition, comparable to other premises in the neighborhood.
  - m. Providing for garbage and rubbish removal and supplying such facilities or containers as are necessary to the sanitary disposal of all garbage and rubbish.
  - n. Providing each dwelling or apartment with a refrigerator and stove, unless the occupant has agreed in writing to provide a refrigerator or stove or both.



#### 9-6-15: RETROACTIVE CONVERSION PERMITS:

- A. A letter of compliance under this Chapter shall be denied or revoked with respect to any dwelling unit found to have been constructed, established, remodeled or converted without a City permit required at the time of such occurrence. However, a letter of compliance shall be issued for such dwelling unit if its operator applies for and is granted a “retroactive conversion permit” as hereinafter provided.
- B. A “retroactive conversion permit” shall be issued for those dwellings or dwelling units which meet the housing quality standards of Section 9-6-1 of this Chapter, the minimum property standards of Section 9-6-14 of this Chapter, and all codes in effect at the time of the establishment except for requirements pertaining to:
  1. Ceiling height in habitable rooms if the minimum ceiling height is seven feet (7'). Obstructions in ceiling space by items such as water and gas pipes, duct work, etc., shall be permitted when such obstruction does not occupy more than twenty percent (20%) of the square footage of the ceiling area of the room and that obstruction shall not be located at a height of less than six feet eight inches (6’8”) from the floor when it is located over any door opening. This standard shall be applicable to all properties for which a retroactive conversion permit has been filed.
  2. Minimum room size, if at least seventy five percent (75%) of required; (Residential Code)
  3. Lot area;
  4. Building setbacks;
  5. Lot frontage;
  6. Building height.

# **J. Mayoral Proclamation**

# PROCLAMATION

## Constitution Week 2011

*Whereas*, September 17, 2011 marks the two hundred and twenty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

*Whereas*, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

*Whereas*, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

*Whereas*, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, I, \_\_\_\_\_ Mayor of the City of Tipton ,

Do hereby proclaim September 17 through 23, 2011 to be

### CONSTITUTION WEEK

in Tipton, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the city of Tipton on this \_\_\_\_\_ day of September in the year of our Lord two thousand eleven.

Signed \_\_\_\_\_ SEAL Attest \_\_\_\_\_

## **L. Motions for Approval**

PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0010 A M E SERVICES

I 595		5 APPLIANCE PICKUPS	AP		R	9/14/2011		50.00	50.00CR	
		G/L ACCOUNT						50.00		
		630 5-820-2-64970	REBATES					50.00	5 APPLIANCE PICKUPS	
		VENDOR TOTALS		REG. CHECK				50.00	50.00CR	0.00
								50.00	0.00	

01-0060 ALBAUGH PHC

I 15587		BLDG MAINT SUPPLIES	AP		R	10/14/2011		270.51	270.51CR	
		G/L ACCOUNT						270.51		
		001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR				18.43	BLDG MAINT SUPPLIES		
		810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR				252.08	BLDG MAINT SUPPLIES		
		VENDOR TOTALS		REG. CHECK				270.51	270.51CR	0.00
								270.51	0.00	

01-0071 ALLIANCE WATER RESOURCES IN

I 5010		SEPT CONTRACT SERVICES	AP		R	10/14/2011		23,665.83	23,665.83CR	
		G/L ACCOUNT						23,665.83		
		001 5-465-2-64910	CONTRACT SERVICES				473.32	SEPT CONTRACT SERVICES		
		600 5-810-2-64910	CONTRACT SERVICES				11,832.92	SEPT CONTRACT SERVICES		
		610 5-815-2-64910	CONTRACT SERVICES				11,359.59	SEPT CONTRACT SERVICES		
		VENDOR TOTALS		REG. CHECK				23,665.83	23,665.83CR	0.00
								23,665.83	0.00	

01-0078 ALTERATIONS

I 8811-45		8 PATCHES & 1 MEND	AP		R	10/14/2011		21.00	21.00CR	
		G/L ACCOUNT						21.00		
		001 5-110-2-64350	UNIFORMS/EQUIPMENT				21.00	8 PATCHES & 1 MEND		
		VENDOR TOTALS		REG. CHECK				21.00	21.00CR	0.00
								21.00	0.00	

PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0143 ARAMARK UNIFORM SERVICES

I 5659237		BLDG MAINT SUPPLIES	AP		R	10/14/2011		74.47	74.47CR	
		G/L ACCOUNT						74.47		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					74.47	BLDG MAINT SUPPLIES		
		VENDOR TOTALS		REG. CHECK				74.47	74.47CR	0.00
								74.47	0.00	

01-0256 BROWN SUPPLY CO

C 23895CR		SUPPLIES FOR MAINS	AP		R	9/15/2011		29.19CR	29.19	
		G/L ACCOUNT						29.19CR		
	301 5-810-2-65308	WATER MAINS					29.19CR	SUPPLIES FOR MAINS		
I 30860		STORM SEWER SUPP AND PIPE	AP		R	9/14/2011		3,010.70	3,010.70CR	
		G/L ACCOUNT						3,010.70		
	001 5-291-2-65070	OPERATING SUPPLIES					3,010.70	STORM SEWER SUPP AND PIPE		
		VENDOR TOTALS		REG. CHECK				2,981.51	2,981.51CR	0.00
								2,981.51	0.00	

01-0395 CEDAR COUNTY AUTO PARTS

I 201109143389		OPERATING SUPPLIES	AP		R	10/14/2011		124.72	124.72CR	
		G/L ACCOUNT						124.72		
	810 5-899-2-65070	OPERATING SUPPLIES					124.72	OPERATING SUPPLIES		
I 201109143390		REPAIR PARTS	AP		R	10/14/2011		568.61	568.61CR	
		G/L ACCOUNT						568.61		
	810 5-899-2-63321	REPAIR PARTS					568.61	REPAIR PARTS		
I 722270		COUPLER & OILER	AP		R	10/14/2011		11.38	11.38CR	
		G/L ACCOUNT						11.38		
	810 5-899-2-65053	SMALL TOOLS					11.38	COUPLER & OILER		
I 723014		REPAIR PARTS & OPER SUPPLIE	AP		R	10/14/2011		59.18	59.18CR	
		G/L ACCOUNT						59.18		
	810 5-899-2-65070	OPERATING SUPPLIES					26.41	REPAIR PARTS & OPER SUPPLIES		
	810 5-899-2-63321	REPAIR PARTS					32.77	REPAIR PARTS & OPER SUPPLIES		
		VENDOR TOTALS		REG. CHECK				763.89	763.89CR	0.00
								763.89	0.00	

PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0410	CEDAR COUNTY CO-OP									
C 9333		FUEL DISCOUNT	AP		R	9/14/2011		17.50CR	17.50	
		G/L ACCOUNT						17.50CR		
	810 5-899-2-65075	FUEL						17.50CR	FUEL DISCOUNT	
I 0176430		5.47 GL UL	AP		R	10/14/2011		19.14	19.14CR	
		G/L ACCOUNT						19.14		
	001 5-430-2-65075	FUEL					19.14	5.47 GL UL		
I 0334640		2.5 GL GLYSTAR	AP		R	10/14/2011		40.93	40.93CR	
		G/L ACCOUNT						40.93		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					40.93	2.5 GL GLYSTAR		
I 0335813		OIL	AP		R	10/14/2011		48.82	48.82CR	
		G/L ACCOUNT						48.82		
	810 5-899-2-65076	OIL					48.82	OIL		
I 0811CCC		707.342 GL UL	AP		R	10/14/2011		2,613.67	2,613.67CR	
		G/L ACCOUNT						2,613.67		
	810 5-899-2-65075	FUEL					2,613.67	707.342 GL UL		
I 335010		OIL FOR POWER PLANT	AP		R	10/14/2011		2,614.15	2,614.15CR	
		G/L ACCOUNT						2,614.15		
	630 5-821-2-65076	OIL					2,614.15	OIL FOR POWER PLANT		
		VENDOR TOTALS		REG. CHECK				5,319.21	5,319.21CR	0.00
								5,319.21	0.00	
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01-0430	CEDAR COUNTY ENGINEER									
I 0811AMB		260.7 GL DSL	AP		R	10/14/2011		831.63	831.63CR	
		G/L ACCOUNT						831.63		
	810 5-899-2-65075	FUEL					831.63	260.7 GL DSL		
I 0811FIRE		77 GL DSL	AP		R	10/14/2011		245.63	245.63CR	
		G/L ACCOUNT						245.63		
	810 5-899-2-65075	FUEL					245.63	77 GL DSL		
I 0811PW		692.5 GL DSL	AP		R	10/14/2011		2,209.08	2,209.08CR	
		G/L ACCOUNT						2,209.08		
	810 5-899-2-65075	FUEL					2,209.08	692.5 GL DSL		
		VENDOR TOTALS		REG. CHECK				3,286.34	3,286.34CR	0.00
								3,286.34	0.00	
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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0461	CEDAR COUNTY SOLID WASTE									
I 0811CCSW		TRANSFER FEES	AP		R	10/14/2011		3,051.50	3,051.50CR	
		G/L ACCOUNT						3,051.50		
	670 5-840-2-64850	TRANSFER FEES					3,051.50	TRANSFER FEES		
		VENDOR TOTALS	REG. CHECK					3,051.50	3,051.50CR	0.00
								3,051.50	0.00	
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01-0500	CEDAR COUNTY TREASURER									
I 00958		TAXES S OF FRASEUR ADDITION	AP		R	10/15/2011		120.00	120.00CR	
		G/L ACCOUNT						120.00		
	610 5-816-2-64180	TAXES					120.00	TAXES S OF FRASEUR ADDITION		
I 00959		TAXES BY FRASEUR ADDITION	AP		R	10/15/2011		104.00	104.00CR	
		G/L ACCOUNT						104.00		
	610 5-816-2-64180	TAXES					104.00	TAXES BY FRASEUR ADDITION		
I 00960		TAXES RIGHT NEXT TO LAGOON	AP		R	10/15/2011		208.00	208.00CR	
		G/L ACCOUNT						208.00		
	610 5-816-2-64180	TAXES					208.00	TAXES RIGHT NEXT TO LAGOON		
I 09110312CC		TAXES	AP		R	10/15/2011		43,197.00	43,197.00CR	
		G/L ACCOUNT						43,197.00		
	630 5-820-2-64180	TAXES					43,197.00	TAXES		
I 13100		TAXES POND VIEW ACRES	AP		R	10/15/2011		398.00	398.00CR	
		G/L ACCOUNT						398.00		
	001 5-465-2-64180	TAXES					398.00	TAXES POND VIEW ACRES		
I 622129		TAXES	AP		R	10/15/2011		332.00	332.00CR	
		G/L ACCOUNT						332.00		
	630 5-820-2-64180	TAXES					332.00	TAXES		
		VENDOR TOTALS	REG. CHECK					44,359.00	44,359.00CR	0.00
								44,359.00	0.00	
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01-0600	CITY ELECTRIC SUPPLY									
I 75466100		UNDERGROUND SUPPLIES	AP		R	10/14/2011		47.40	47.40CR	
		G/L ACCOUNT						47.40		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					47.40	UNDERGROUND SUPPLIES		
I 75496200		METER SUPPLIES	AP		R	10/14/2011		63.78	63.78CR	
		G/L ACCOUNT						63.78		
	630 5-820-2-65300	METERS					63.78	METER SUPPLIES		

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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I 75567500		250' STEEL CABLE	AP		R	10/14/2011		128.13	128.13CR	
		G/L ACCOUNT						128.13		
	630 5-820-2-65070	OPERATING SUPPLIES					128.13	250' STEEL CABLE		
I 75617800		30 OCT/LAMPS	AP		R	10/14/2011		48.30	48.30CR	
		G/L ACCOUNT						48.30		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					48.30	30 OCT/LAMPS		
		VENDOR TOTALS		REG. CHECK				287.61	287.61CR	0.00
								287.61	0.00	

01-0337 CJ COOPER & ASSOC INC

I 29216		DRUG SCREEN-A FITCH	AP		R	10/14/2011		32.00	32.00CR	
		G/L ACCOUNT						32.00		
	600 5-810-2-65980	MISCELLANEOUS					32.00	DRUG SCREEN-A FITCH		
		VENDOR TOTALS		REG. CHECK				32.00	32.00CR	0.00
								32.00	0.00	

01-0587 CLARENCE LOWDEN SUN-NEWS &

I 0901CLSNA		YOUTH REC & RED CROSS ADS	AP		R	10/14/2011		38.80	38.80CR	
		G/L ACCOUNT						38.80		
	001 5-445-2-64020	ADVERTISING					19.40	YOUTH REC & RED CROSS ADS		
	001 5-446-2-64020	ADVERTISING					19.40	YOUTH REC & RED CROSS ADS		
		VENDOR TOTALS		REG. CHECK				38.80	38.80CR	0.00
								38.80	0.00	

01-0697 CUSTOM BUILDERS INC

I 61458		UPS CHARGES	AP		R	10/14/2011		74.80	74.80CR	
		G/L ACCOUNT						74.80		
	001 5-465-2-65080	POSTAGE/SHIPPING					36.41	UPS CHARGES		
	630 5-820-2-65080	POSTAGE/SHIPPING					26.44	UPS CHARGES		
	001 5-110-2-65080	POSTAGE/SHIPPING					11.95	UPS CHARGES		
I 61478		TRACKBALL FOR HEATH'S PHONE	AP		R	10/14/2011		9.95	9.95CR	
		G/L ACCOUNT						9.95		
	001 5-110-2-63730	TELECOMMUNICATIONS EXPENSE					9.95	TRACKBALL FOR HEATH'S PHONE		
I 61602		3 PHONES ELECT DEPT	AP		R	10/16/2011		119.97	119.97CR	
		G/L ACCOUNT						119.97		
	630 5-820-2-63730	TELECOMMUNICATIONS EXPENSE					119.97	3 PHONES ELECT DEPT		

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I 61609		PHONE TAWNYA	AP		R	10/16/2011		39.99	39.99CR	
		G/L ACCOUNT						39.99		
	630 5-820-2-63730	TELECOMMUNICATIONS EXPENSE					39.99	PHONE TAWNYA		
		VENDOR TOTALS		REG. CHECK				244.71	244.71CR	0.00
								244.71	0.00	

01-0801 DR PEPPER SNAPPLE GROUP

I 8252-2		BAL ON PREV DRINK ORDER INV AP			R	10/14/2011		20.40	20.40CR	
		G/L ACCOUNT						20.40		
	001 5-465-2-65031	CONCESSIONS					20.40	BAL ON PREV DRINK ORDER INVCE		
		VENDOR TOTALS		REG. CHECK				20.40	20.40CR	0.00
								20.40	0.00	

01-0860 EASTERN IOWA LIGHT & PWR

I 07280830		CEMETERY UTILITIES	AP		R	10/14/2011		22.74	22.74CR	
		G/L ACCOUNT						22.74		
	750 5-280-2-63710	UTILITIES					22.74	CEMETERY UTILITIES		
I 07290830		LAGOON UTILITIES	AP		R	10/14/2011		308.38	308.38CR	
		G/L ACCOUNT						308.38		
	610 5-816-2-63710	UTILITIES					308.38	LAGOON UTILITIES		
		VENDOR TOTALS		REG. CHECK				331.12	331.12CR	0.00
								331.12	0.00	

01-0920 ELLIOTT EQUIPMENT CO

I 112904		REPLACE JOYSTICK	AP		R	10/14/2011		1,913.25	1,913.25CR	
		G/L ACCOUNT						1,913.25		
	810 5-899-2-63321	REPAIR PARTS					1,913.25	REPLACE JOYSTICK		
		VENDOR TOTALS		REG. CHECK				1,913.25	1,913.25CR	0.00
								1,913.25	0.00	

01-0945 ENERGY ECONOMICS INC

I 32603		METER SUPPLIES	AP		R	10/14/2011		1,061.01	1,061.01CR	
		G/L ACCOUNT						1,061.01		
	640 5-825-2-65300	METERS					1,061.01	METER SUPPLIES		

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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I 32604		30 METERS	AP		R	10/14/2011		2,651.46	2,651.46CR	
		G/L ACCOUNT						2,651.46		
		640 5-825-2-65300 METERS					2,651.46	30 METERS		
I 32645		20 METERS	AP		R	10/14/2011		414.51	414.51CR	
		G/L ACCOUNT						414.51		
		640 5-825-2-65300 METERS					414.51	20 METERS		
		VENDOR TOTALS		REG. CHECK				4,126.98	4,126.98CR	0.00
								4,126.98	0.00	

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01-1020 FLETCHER-REINHARDT CO.

I S1049619.001		METER SUPPLIES	AP		R	10/14/2011		427.14	427.14CR	
		G/L ACCOUNT						427.14		
		630 5-820-2-65300 METERS					427.14	METER SUPPLIES		
		VENDOR TOTALS		REG. CHECK				427.14	427.14CR	0.00
								427.14	0.00	

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01-1055 G&K SERVICES

I 69340		OPERATING SUPPLIES	AP		R	10/14/2011		122.92	122.92CR	
		G/L ACCOUNT						122.92		
		810 5-899-2-65070 OPERATING SUPPLIES					122.92	OPERATING SUPPLIES		
		VENDOR TOTALS		REG. CHECK				122.92	122.92CR	0.00
								122.92	0.00	

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01-1066 GARDEN & ASSOCIATES INC

I 28916		WA MAIN MAPPING	AP		R	10/14/2011		930.75	930.75CR	
		G/L ACCOUNT						930.75		
		600 5-810-2-64070 ENGINEERING					930.75	WA MAIN MAPPING		
I 28917		WA MAIN REPLCMNT 9TH & 10TH AP			R	10/14/2011		1,321.50	1,321.50CR	
		G/L ACCOUNT						1,321.50		
		600 5-810-2-64070 ENGINEERING					1,321.50	WA MAIN REPLCMNT 9TH & 10TH		
I 28918		2011 ST IMPROVEMENT PROJECT AP			R	10/14/2011		20,463.39	20,463.39CR	
		G/L ACCOUNT						20,463.39		
		305 5-754-2-64070 ENGINEERING					20,463.39	2011 ST IMPROVEMENT PROJECT		
I 28919		PHASE 3 STREETScape 2011 AP			R	10/14/2011		7,224.46	7,224.46CR	
		G/L ACCOUNT						7,224.46		
		307 5-761-2-64070 ENGINEERING					7,224.46	PHASE 3 STREETScape 2011		

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		VENDOR TOTALS	REG. CHECK					29,940.10	29,940.10CR	0.00
								29,940.10	0.00	

01-1076 GENERAL PEST CONTROL INC

I 52293		PEST CONTROL	AP		R	10/14/2011		31.03	31.03CR	
		G/L ACCOUNT						31.03		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					31.03	PEST CONTROL		

I 52294		PEST CONTROL	AP		R	10/14/2011		35.00	35.00CR	
		G/L ACCOUNT						35.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					35.00	PEST CONTROL		

I 52295		PEST CONTROL	AP		R	10/14/2011		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		

I 52296		PEST CONTROL	AP		R	10/14/2011		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		

I 52302		PEST CONTROL	AP		R	10/14/2011		45.00	45.00CR	
		G/L ACCOUNT						45.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					45.00	PEST CONTROL		

		VENDOR TOTALS	REG. CHECK					161.03	161.03CR	0.00
								161.03	0.00	

01-1081 GLOBAL SECURITY SERVICES

I IA18586		4 CAMERAS FOR FAC	AP		R	9/14/2011		3,058.39	3,058.39CR	
		G/L ACCOUNT						3,058.39		
	001 5-465-2-65070	OPERATING SUPPLIES					3,058.39	4 CAMERAS FOR FAC		

		VENDOR TOTALS	REG. CHECK					3,058.39	3,058.39CR	0.00
								3,058.39	0.00	

01-1094 GRAINGER

I 9624884863		CLEANING TOWELS	AP		R	10/14/2011		29.96	29.96CR	
		G/L ACCOUNT						29.96		
	001 5-465-2-65070	OPERATING SUPPLIES					29.96	CLEANING TOWELS		

		VENDOR TOTALS	REG. CHECK					29.96	29.96CR	0.00
								29.96	0.00	

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01-1102 GREAT WESTERN SUPPLY CO

I 035738		SPRAYER ASSEMBLY	AP		R	10/14/2011		96.64	96.64CR	
		G/L ACCOUNT						96.64		
	001 5-465-2-65070	OPERATING SUPPLIES					96.64	SPRAYER ASSEMBLY		
I 036445		ACID CLEANER	AP		R	10/14/2011		98.88	98.88CR	
		G/L ACCOUNT						98.88		
	001 5-465-2-65070	OPERATING SUPPLIES					98.88	ACID CLEANER		
		VENDOR TOTALS		REG. CHECK				195.52	195.52CR	0.00
								195.52	0.00	

01-1106 GROEBNER & ASSOCIATES

I 234220		SUPPLIES FOR MAINS	AP		R	10/14/2011		23.66	23.66CR	
		G/L ACCOUNT						23.66		
	640 5-825-2-65308	MAINS					23.66	SUPPLIES FOR MAINS		
I 234695		SUPPLIES FOR SERVICE LINES	AP		R	10/14/2011		636.95	636.95CR	
		G/L ACCOUNT						636.95		
	640 5-825-2-65307	SERVICE LINES					636.95	SUPPLIES FOR SERVICE LINES		
I 234923		SUPPLIES FOR SERVICE LINES	AP		R	10/14/2011		121.05	121.05CR	
		G/L ACCOUNT						121.05		
	640 5-825-2-65307	SERVICE LINES					121.05	SUPPLIES FOR SERVICE LINES		
		VENDOR TOTALS		REG. CHECK				781.66	781.66CR	0.00
								781.66	0.00	

01-1239 HYGIENIC LABORATORY

I 535347		LAB & POOL TESTING FEES	AP		R	10/14/2011		883.00	883.00CR	
		G/L ACCOUNT						883.00		
	001 5-465-2-64121	HEALTH SERVICES					33.00	LAB & POOL TESTING FEES		
	610 5-815-2-64920	TESTING FEES					850.00	LAB & POOL TESTING FEES		
		VENDOR TOTALS		REG. CHECK				883.00	883.00CR	0.00
								883.00	0.00	

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01-1270 IOWA ASSOCIATION OF

I 5373		SEPT-NOV EIASO DUES	AP		R	10/14/2011		715.57	715.57CR	
		G/L ACCOUNT						715.57		
	001	5-299-2-65100 SAFETY					336.32	SEPT-NOV EIASO DUES		
	630	5-820-2-65100 SAFETY					286.23	SEPT-NOV EIASO DUES		
	640	5-825-2-65100 SAFETY					93.02	SEPT-NOV EIASO DUES		
I 5534		CONFINED SPACE TRAINING	AP		R	10/14/2011		10.00	10.00CR	
		G/L ACCOUNT						10.00		
	640	5-825-1-62300 TRAINING					10.00	CONFINED SPACE TRAINING		
		VENDOR TOTALS		REG. CHECK				725.57	725.57CR	0.00
								725.57	0.00	

01-1265 IOWA BUSINESS SUPPLY LLC

I 0064519-001		3 DRAWER FILE CABINET	AP		R	10/14/2011		543.60	543.60CR	
		G/L ACCOUNT						543.60		
	835	5-899-2-65060 OFFICE SUPPLIES					543.60	3 DRAWER FILE CABINET		
I 0064668-001		4 OFFICE CHAIRS	AP		R	10/14/2011		739.20	739.20CR	
		G/L ACCOUNT						739.20		
	835	5-899-2-65060 OFFICE SUPPLIES					369.60	4 OFFICE CHAIRS		
	630	5-822-2-65060 OFFICE SUPPLIES					73.92	4 OFFICE CHAIRS		
	600	5-811-2-65060 OFFICE SUPPLIES					73.92	4 OFFICE CHAIRS		
	610	5-815-2-65060 OFFICE SUPPLIES					73.92	4 OFFICE CHAIRS		
	640	5-826-2-65060 OFFICE SUPPLIES					73.92	4 OFFICE CHAIRS		
	670	5-840-2-65060 OFFICE SUPPLIES					73.92	4 OFFICE CHAIRS		
I 0064906-001		OFFICE SUPPLIES	AP		R	10/14/2011		127.39	127.39CR	
		G/L ACCOUNT						127.39		
	630	5-820-2-65980 MISCELLANEOUS					8.37	OFFICE SUPPLIES		
	835	5-899-2-65060 OFFICE SUPPLIES					56.37	OFFICE SUPPLIES		
	001	5-465-2-65060 OFFICE SUPPLIES					25.19	OFFICE SUPPLIES		
	001	5-440-2-65060 OFFICE SUPPLIES					25.20	OFFICE SUPPLIES		
	630	5-822-2-65060 OFFICE SUPPLIES					2.46	OFFICE SUPPLIES		
	600	5-811-2-65060 OFFICE SUPPLIES					2.45	OFFICE SUPPLIES		
	610	5-815-2-65060 OFFICE SUPPLIES					2.45	OFFICE SUPPLIES		
	640	5-826-2-65060 OFFICE SUPPLIES					2.45	OFFICE SUPPLIES		
	670	5-840-2-65060 OFFICE SUPPLIES					2.45	OFFICE SUPPLIES		
		VENDOR TOTALS		REG. CHECK				1,410.19	1,410.19CR	0.00
								1,410.19	0.00	

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01-1308 IOWA DEPARTMENT OF TRANSPOR

I 89226		BLADES FOR SNOW PLOWS	AP		R	10/15/2011		975.31	975.31CR	
		G/L ACCOUNT						975.31		
	810 5-899-2-63321	REPAIR PARTS					975.31	BLADES FOR SNOW PLOWS		
		VENDOR TOTALS		REG. CHECK				975.31	975.31CR	0.00
								975.31	0.00	

01-1332 IOWA ONE CALL

I 134846		LOCATES	AP		R	10/14/2011		73.80	73.80CR	
		G/L ACCOUNT						73.80		
	600 5-810-2-65307	SERVICE LINES					24.60	LOCATES		
	630 5-820-2-65301	POLES					24.60	LOCATES		
	640 5-825-2-65307	SERVICE LINES					24.60	LOCATES		
		VENDOR TOTALS		REG. CHECK				73.80	73.80CR	0.00
								73.80	0.00	

01-1301 IOWA UTILITIES BOARD

I 34242		ASSESSMENT BALANCE	AP		R	10/14/2011		303.91	303.91CR	
		G/L ACCOUNT						303.91		
	630 5-820-2-64904	REGULATORY CMMSSN/FRANSHISE FE					303.91	ASSESSMENT BALANCE		
I 34379		ASSESSMENT BALANCE	AP		R	10/14/2011		74.56	74.56CR	
		G/L ACCOUNT						74.56		
	640 5-825-2-64904	REGULATORY CMMSSN/FRANSHISE FE					74.56	ASSESSMENT BALANCE		
		VENDOR TOTALS		REG. CHECK				378.47	378.47CR	0.00
								378.47	0.00	

01-1500 KUNDE OUTDOOR EQUIPMENT

I 2915		BAR & CHAIN LUBRICANT	AP		R	10/15/2011		14.02	14.02CR	
		G/L ACCOUNT						14.02		
	630 5-821-2-65070	OPERATING SUPPLIES					14.02	BAR & CHAIN LUBRICANT		
I 3076		SPARK PLUG	AP		R	10/15/2011		4.29	4.29CR	
		G/L ACCOUNT						4.29		
	630 5-821-2-65070	OPERATING SUPPLIES					4.29	SPARK PLUG		
I 3268		WOOD AUGER	AP		R	10/15/2011		37.45	37.45CR	
		G/L ACCOUNT						37.45		
	001 5-221-2-65070	OPERATING SUPPLIES					37.45	WOOD AUGER		

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I 3270		CHAIN & BAR OIL	AP		R	10/15/2011		47.84	47.84CR	
		G/L ACCOUNT						47.84		
	001 5-221-2-65070	OPERATING SUPPLIES					47.84	CHAIN & BAR OIL		
I 3340		STIHL CHAIN	AP		R	10/15/2011		37.88	37.88CR	
		G/L ACCOUNT						37.88		
	001 5-221-2-65070	OPERATING SUPPLIES					37.88	STIHL CHAIN		
I 3674		HELMET SYSTEM, BAR&CHAIN LUB	AP		R	10/15/2011		158.65	158.65CR	
		G/L ACCOUNT						158.65		
	001 5-221-2-65070	OPERATING SUPPLIES					158.65	HELMET SYSTEM, BAR&CHAIN LUBE		
I 3705		POLE PRUNER & PRUNING SAW	AP		R	10/15/2011		224.94	224.94CR	
		G/L ACCOUNT						224.94		
	001 5-221-2-65070	OPERATING SUPPLIES					224.94	POLE PRUNER & PRUNING SAW		
I 3731		SLEEVE	AP		R	10/15/2011		2.60	2.60CR	
		G/L ACCOUNT						2.60		
	640 5-825-2-63321	REPAIR PARTS					2.60	SLEEVE		
I 3757		16" DIAMOND WHEEL	AP		R	10/15/2011		329.95	329.95CR	
		G/L ACCOUNT						329.95		
	600 5-810-2-65053	SMALL TOOLS					329.95	16" DIAMOND WHEEL		
		VENDOR TOTALS		REG. CHECK				857.62	857.62CR	0.00
								857.62	0.00	

01-1590 LOUISA COUNTY TREASURER

I 378896		TAXES	AP		R	10/15/2011		515.00	515.00CR	
		G/L ACCOUNT						515.00		
	630 5-823-2-64180	TAXES					515.00	TAXES		
I 378914		TAXES	AP		R	10/15/2011		574.00	574.00CR	
		G/L ACCOUNT						574.00		
	630 5-823-2-64180	TAXES					574.00	TAXES		
I 378946		TAXES	AP		R	10/15/2011		158.00	158.00CR	
		G/L ACCOUNT						158.00		
	630 5-823-2-64180	TAXES					158.00	TAXES		
I 378969		TAXES	AP		R	10/15/2011		550.00	550.00CR	
		G/L ACCOUNT						550.00		
	630 5-823-2-64180	TAXES					550.00	TAXES		
I 378970		TAXES	AP		R	10/15/2011		3,791.00	3,791.00CR	
		G/L ACCOUNT						3,791.00		
	630 5-823-2-64180	TAXES					3,791.00	TAXES		

PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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I 378971		TAXES	AP		R	10/15/2011		5,663.00	5,663.00CR	
		G/L ACCOUNT						5,663.00		
	630 5-823-2-64180	TAXES					5,663.00	TAXES		
I 378984		TAXES	AP		R	10/15/2011		718.00	718.00CR	
		G/L ACCOUNT						718.00		
	630 5-823-2-64180	TAXES					718.00	TAXES		
		VENDOR TOTALS		REG. CHECK				11,969.00	11,969.00CR	0.00
								11,969.00	0.00	

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01-1690 MATT PARROTT & SONS CO.

I 0084390		ENVELOPES	AP		R	10/15/2011		483.48	483.48CR	
		G/L ACCOUNT						483.48		
	835 5-899-2-65060	OFFICE SUPPLIES					483.48	ENVELOPES		
I 0084630		DOOR HANGERS	AP		R	10/15/2011		129.22	129.22CR	
		G/L ACCOUNT						129.22		
	630 5-822-2-65060	OFFICE SUPPLIES					25.85	DOOR HANGERS		
	630 5-822-2-65060	OFFICE SUPPLIES					25.84	DOOR HANGERS		
	640 5-825-2-65060	OFFICE SUPPLIES					25.85	DOOR HANGERS		
	670 5-840-2-65060	OFFICE SUPPLIES					25.84	DOOR HANGERS		
	610 5-815-2-65060	OFFICE SUPPLIES					25.84	DOOR HANGERS		
		VENDOR TOTALS		REG. CHECK				612.70	612.70CR	0.00
								612.70	0.00	

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01-1734 MIDWEST SAFETY COUNSELORS I

I 24126		INSTRUMENT CALIBRATION	AP		R	9/15/2011		60.00	60.00CR	
		G/L ACCOUNT						60.00		
	001 5-290-2-65070	OPERATING SUPPLIES					60.00	INSTRUMENT CALIBRATION		
		VENDOR TOTALS		REG. CHECK				60.00	60.00CR	0.00
								60.00	0.00	

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01-1748 MITCHELL 1

I IB13773081		ON DEMAND WEB SHOP	AP		R	9/15/2011		204.00	204.00CR	
		G/L ACCOUNT						204.00		
	810 5-899-2-65065	COMPUTER SUPPLIES					204.00	ON DEMAND WEB SHOP		
		VENDOR TOTALS		REG. CHECK				204.00	204.00CR	0.00
								204.00	0.00	

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PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1767	MONTICELLO SPORTS									
I 8301148		FOOTBALLS, VB NET & PADS	AP		R	9/15/2011		805.00	805.00CR	
		G/L ACCOUNT						805.00		
	001 5-446-2-65070	OPERATING SUPPLIES					805.00	FOOTBALLS, VB NET & PADS		
I 9071132		20 FOOTBALLS	AP		R	9/15/2011		560.00	560.00CR	
		G/L ACCOUNT						560.00		
	001 5-446-2-65070	OPERATING SUPPLIES					560.00	20 FOOTBALLS		
		VENDOR TOTALS		REG. CHECK				1,365.00	1,365.00CR	0.00
								1,365.00	0.00	
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01-1840 MUSCATINE CO. TREASURER

I 27253		TAXES	AP		R	10/15/2011		115.00	115.00CR	
		G/L ACCOUNT						115.00		
	630 5-823-2-64180	TAXES					115.00	TAXES		
I 27254		TAXES	AP		R	10/15/2011		24.00	24.00CR	
		G/L ACCOUNT						24.00		
	630 5-823-2-64180	TAXES					24.00	TAXES		
I 27269		TAXES	AP		R	10/15/2011		367.00	367.00CR	
		G/L ACCOUNT						367.00		
	630 5-823-2-64180	TAXES					367.00	TAXES		
I 27270		TAXES	AP		R	10/15/2011		21.00	21.00CR	
		G/L ACCOUNT						21.00		
	630 5-823-2-64180	TAXES					21.00	TAXES		
I 27305		TAXES	AP		R	10/15/2011		370.00	370.00CR	
		G/L ACCOUNT						370.00		
	630 5-823-2-64180	TAXES					370.00	TAXES		
I 27315		TAXES	AP		R	10/15/2011		270.00	270.00CR	
		G/L ACCOUNT						270.00		
	630 5-823-2-64180	TAXES					270.00	TAXES		
I 27361		TAXES	AP		R	10/15/2011		418.00	418.00CR	
		G/L ACCOUNT						418.00		
	630 5-823-2-64180	TAXES					418.00	TAXES		
I 27370		TAXES	AP		R	10/15/2011		604.00	604.00CR	
		G/L ACCOUNT						604.00		
	630 5-823-2-64180	TAXES					604.00	TAXES		

PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 27376		TAXES	AP		R	10/15/2011		339.00	339.00CR	
		G/L ACCOUNT						339.00		
	630 5-823-2-64180	TAXES					339.00	TAXES		
		VENDOR TOTALS		REG. CHECK				2,528.00	2,528.00CR	0.00
								2,528.00	0.00	

01-2015 PENGUIN COMMUNICATIONS LLC

I 11728		6 MO VOICE NOTIFICATION	AP		R	9/15/2011		720.00	720.00CR	
		G/L ACCOUNT						720.00		
	001 5-150-2-64190	TECHNOLOGY					720.00	6 MO VOICE NOTIFICATION		
		VENDOR TOTALS		REG. CHECK				720.00	720.00CR	0.00
								720.00	0.00	

01-2041 PIONEER

I 418925		LINE PAINT FOR YOUTH REC	AP		R	10/15/2011		266.00	266.00CR	
		G/L ACCOUNT						266.00		
	001 5-446-2-65070	OPERATING SUPPLIES					266.00	LINE PAINT FOR YOUTH REC		
		VENDOR TOTALS		REG. CHECK				266.00	266.00CR	0.00
								266.00	0.00	

01-2045 POOL CLEANER SERVICES LLC

I 35202		OPERATING SUPPLIES	AP		R	10/15/2011		604.66	604.66CR	
		G/L ACCOUNT						604.66		
	001 5-465-2-65070	OPERATING SUPPLIES					604.66	OPERATING SUPPLIES		
		VENDOR TOTALS		REG. CHECK				604.66	604.66CR	0.00
								604.66	0.00	

01-2112 RESCO

I 481738-00		4 LEVELING SLIP FITTERS	AP		R	10/15/2011		736.00	734.16CR	
		G/L ACCOUNT				10/15/2011		736.00	1.84CR	
	630 5-820-3-67870	ST LT REPLACE					736.00	4 LEVELING SLIP FITTERS		
I 481738-01		4 HOLOPHANE LIGHT FIXTURES	AP		R	10/15/2011		7,696.00	7,676.76CR	
		G/L ACCOUNT				10/15/2011		7,696.00	19.24CR	
	630 5-820-3-67870	ST LT REPLACE					7,696.00	4 HOLOPHANE LIGHT FIXTURES		

PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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		VENDOR TOTALS		REG. CHECK				8,432.00	8,410.92CR	0.00
								8,432.00	21.08CR	
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01-2074	RK DIXON CO									
I 556135		MO BASE CHARGE FOR COPIER	AP		R	10/15/2011		16.51	16.51CR	
		G/L ACCOUNT						16.51		
	001 5-160-2-64910	CONTRACT SERVICES					16.51	MO BASE CHARGE FOR COPIER		
		VENDOR TOTALS		REG. CHECK				16.51	16.51CR	0.00
								16.51	0.00	
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01-2205	SKARSHAUG TESTING LAB									
I 160928		GLOVES & SLEEVES CLEAN & TE	AP		R	10/15/2011		94.13	94.13CR	
		G/L ACCOUNT						94.13		
	630 5-820-2-65100	SAFETY					94.13	GLOVES & SLEEVES CLEAN & TEST		
		VENDOR TOTALS		REG. CHECK				94.13	94.13CR	0.00
								94.13	0.00	
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01-2201	SLEUTH SOFTWARE									
I 12572410		HOSTING SERVICE/SUPPORT	AP		R	9/15/2011		990.00	990.00CR	
		G/L ACCOUNT						990.00		
	001 5-110-2-64190	TECHNOLOGY					990.00	HOSTING SERVICE/SUPPORT		
		VENDOR TOTALS		REG. CHECK				990.00	990.00CR	0.00
								990.00	0.00	
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01-2209	SNYDER & ASSOCIATES INC									
I 110.0146.01-10		AIRPORT EA	AP		R	10/15/2011		3,394.58	3,394.58CR	
		G/L ACCOUNT						3,394.58		
	660 5-835-2-64070	ENGINEERING					3,394.58	AIRPORT EA		
		VENDOR TOTALS		REG. CHECK				3,394.58	3,394.58CR	0.00
								3,394.58	0.00	
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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2236 STANARD & ASSOCIATES INC

I SA000018203		TESTING & CERTIFICATES	AP		R	10/15/2011		186.50	186.50CR	
		G/L ACCOUNT						186.50		
	001 5-110-2-64032	ADMINISTRATIVE SERVICES					186.50	TESTING & CERTIFICATES		
		VENDOR TOTALS		REG. CHECK				186.50	186.50CR	0.00
								186.50	0.00	

01-2259 STROUD SAFETY APPAREL LLC

I SSA12600		10 HIGH VIS-VESTS	AP		R	9/15/2011		140.00	140.00CR	
		G/L ACCOUNT						140.00		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					140.00	10 HIGH VIS-VESTS		
		VENDOR TOTALS		REG. CHECK				140.00	140.00CR	0.00
								140.00	0.00	

01-2310 SWICK CABLE

I 8616		BORE CONDUIT	AP		R	10/15/2011		4,080.00	4,080.00CR	
		G/L ACCOUNT						4,080.00		
	630 5-820-2-64910	CONTRACT SERVICES					4,080.00	BORE CONDUIT		
		VENDOR TOTALS		REG. CHECK				4,080.00	4,080.00CR	0.00
								4,080.00	0.00	

01-2317 T & M CLOTHING CO.

I 5876		10 SHIRTS	AP		R	10/15/2011		238.43	238.43CR	
		G/L ACCOUNT						238.43		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					238.43	10 SHIRTS		
		VENDOR TOTALS		REG. CHECK				238.43	238.43CR	0.00
								238.43	0.00	

01-2340 TERRY DURIN COMPANY

I 264930		UNDERGROUND SUPPLIES	AP		R	10/15/2011		2,910.40	2,910.40CR	
		G/L ACCOUNT						2,910.40		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					2,910.40	UNDERGROUND SUPPLIES		
I 265151		UNDERGROUND SUPPLIES	AP		R	10/15/2011		88.00	88.00CR	
		G/L ACCOUNT						88.00		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					88.00	UNDERGROUND SUPPLIES		

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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		VENDOR TOTALS		REG. CHECK				2,998.40	2,998.40CR	0.00
								2,998.40	0.00	
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01-2400	TIPTON CONSERVATIVE									
I	201109153391	FLY IN-OPEN HOUSE	AP			R	10/15/2011	67.20	67.20CR	
		G/L ACCOUNT						67.20		
	660	5-835-2-65950	OPEN HOUSE					67.20	FLY IN-OPEN HOUSE	
I	201109153392	SWIM COORDINATOR WANTED	AP			R	10/15/2011	25.60	25.60CR	
		G/L ACCOUNT						25.60		
	001	5-445-2-64020	ADVERTISING					25.60	SWIM COORDINATOR WANTED	
I	201109153393	VB, FLAG FB REGISTRATION	AP			R	10/15/2011	51.20	51.20CR	
		G/L ACCOUNT						51.20		
	001	5-446-2-64020	ADVERTISING					51.20	VB, FLAG FB REGISTRATION	
I	201109153394	EL TESTING, EL OUTAGE PLANN	AP			R	10/15/2011	56.40	56.40CR	
		G/L ACCOUNT						56.40		
	630	5-820-2-64020	ADVERTISING					56.40	EL TESTING, EL OUTAGE PLANNED	
I	201109153395	NOTICE, PH, LETTING, TAXES LEV	AP			R	10/15/2011	296.05	296.05CR	
		G/L ACCOUNT						296.05		
	307	5-761-2-64070	ENGINEERING					296.05	NOTICE, PH, LETTING, TAXES LEVIED	
I	201109153396	VOTING PRECINCTS, MINUTES	AP			R	10/15/2011	535.84	535.84CR	
		G/L ACCOUNT						535.84		
	835	5-899-2-64140	PRINTING & PUBLISHING					535.84	VOTING PRECINCTS, MINUTES	
I	201109153397	GARBAGE/RECYCLING SCHEDULE	AP			R	10/15/2011	249.60	249.60CR	
		G/L ACCOUNT						249.60		
	670	5-840-2-64020	ADVERTISING					249.60	GARBAGE/RECYCLING SCHEDULE	
I	201109153398	FAC CLOSING, FALL SPORTS PR	AP			R	10/15/2011	41.60	41.60CR	
		G/L ACCOUNT						41.60		
	001	5-465-2-64020	ADVERTISING					41.60	FAC CLOSING, FALL SPORTS PRVW	
I	201109163401	PH RENTAL CODE	AP			R	10/15/2011	19.04	19.04CR	
		G/L ACCOUNT						19.04		
	001	5-620-2-64140	PRINTING & PUBLISHING					19.04	PH RENTAL CODE	
		VENDOR TOTALS		REG. CHECK				1,342.53	1,342.53CR	0.00
								1,342.53	0.00	
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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2410	TIPTON ELECTRIC MOTORS									
I 247551		SUPPLIES TO REPAIR TOILET	AP		R	10/15/2011		27.81	27.81CR	
		G/L ACCOUNT						27.81		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					27.81	SUPPLIES TO REPAIR TOILET		
I 247639		WAND CLIP #50	AP		R	10/15/2011		2.10	2.10CR	
		G/L ACCOUNT						2.10		
	810 5-899-2-63321	REPAIR PARTS					2.10	WAND CLIP #50		
I 247764		GRINDER KIT	AP		R	10/15/2011		353.63	353.63CR	
		G/L ACCOUNT						353.63		
	600 5-810-2-65053	SMALL TOOLS					353.63	GRINDER KIT		
		VENDOR TOTALS		REG. CHECK				383.54	383.54CR	0.00
								383.54	0.00	
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01-2489 TRANSWORLD SYSTEMS INC

I 0811TS		COLLECTION EXPENSE	AP		R	9/15/2011		23.68	23.68CR	
		G/L ACCOUNT						23.68		
	630 5-822-2-64040	COLLECTION EXPENSE					1.80	COLLECTION EXPENSE		
	600 5-811-2-64040	COLLECTION EXPENSE					0.27	COLLECTION EXPENSE		
	610 5-815-2-64040	COLLECTION EXPENSE					0.31	COLLECTION EXPENSE		
	640 5-826-2-64040	COLLECTION EXPENSE					0.14	COLLECTION EXPENSE		
	670 5-840-2-64040	COLLECTION EXPENSE					7.49	COLLECTION EXPENSE		
	001 5-160-2-64040	COLLECTION EXPENSE					13.67	COLLECTION EXPENSE		
		VENDOR TOTALS		REG. CHECK				23.68	23.68CR	0.00
								23.68	0.00	
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01-2485 TRIPLE B CONSTRUCTION

I 309		STORM SEWER MAINT SUPPLIES	AP		R	9/15/2011		996.80	996.80CR	
		G/L ACCOUNT						996.80		
	001 5-291-2-63991	MAINTENANCE					996.80	STORM SEWER MAINT SUPPLIES		
		VENDOR TOTALS		REG. CHECK				996.80	996.80CR	0.00
								996.80	0.00	
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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2483	TRITECH EMERGENCY MEDICAL S									
I 034734		BILLING SERVICES	AP		R	9/15/2011		907.50	907.50CR	
		G/L ACCOUNT						907.50		
	001 5-160-2-64910	CONTRACT SERVICES					907.50	BILLING SERVICES		
		VENDOR TOTALS		REG. CHECK				907.50	907.50CR	0.00
								907.50	0.00	
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01-2475	TRUCK COUNTRY OF IOWA									
I 103034976		REPAIR PARTS #33	AP		R	10/15/2011		1,584.26	1,584.26CR	
		G/L ACCOUNT						1,584.26		
	810 5-899-2-63321	REPAIR PARTS					1,584.26	REPAIR PARTS #33		
		VENDOR TOTALS		REG. CHECK				1,584.26	1,584.26CR	0.00
								1,584.26	0.00	
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01-2526	UNIFORM DEN INC									
I 72691		JACKET & UNIFORM EQUIPMENT	AP		R	10/15/2011		241.94	241.94CR	
		G/L ACCOUNT						241.94		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					241.94	JACKET & UNIFORM EQUIPMENT		
		VENDOR TOTALS		REG. CHECK				241.94	241.94CR	0.00
								241.94	0.00	
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01-2562	VERMEER SALES & SERVICE INC									
I 00503341		8 HRS RENTAL STUMP CUTTER	AP		R	10/15/2011		425.00	425.00CR	
		G/L ACCOUNT						425.00		
	001 5-221-2-64151	COMMERCIAL EQPT RENTAL & LEASE					425.00	8 HRS RENTAL STUMP CUTTER		
		VENDOR TOTALS		REG. CHECK				425.00	425.00CR	0.00
								425.00	0.00	
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01-2590	WASHINGTON COUNTY TREAS									
I 250097		TAXES	AP		R	10/15/2011		652.00	652.00CR	
		G/L ACCOUNT						652.00		
	630 5-820-2-64180	TAXES					652.00	TAXES		
		VENDOR TOTALS		REG. CHECK				652.00	652.00CR	0.00
								652.00	0.00	
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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2640 WENDLING QUARRIES

I 448196		56.70 TN RD & CLEAN STONE	AP		R	10/15/2011		522.35	522.35CR	
		G/L ACCOUNT						522.35		
		600 5-810-2-65308 MAINS					522.35	56.70 TN RD & CLEAN STONE		
I 448939		67.35 TN ROAD STONE	AP		R	10/15/2011		589.31	589.31CR	
		G/L ACCOUNT						589.31		
		600 5-810-2-65308 MAINS					333.63	67.35 TN ROAD STONE		
		630 5-820-2-65302 OVERHEAD SUPPLIES					255.68	67.35 TN ROAD STONE		
		VENDOR TOTALS		REG. CHECK				1,111.66	1,111.66CR	0.00
								1,111.66	0.00	

01-1 WILKINSON PRECAST

I 4260		SUPP FOR ADD	AP		R	9/15/2011		2,393.00	2,393.00CR	
		G/L ACCOUNT						2,393.00		
		312 5-780-3-67500 BUILDINGS					2,393.00	WILKINSON PRECAST: SUPP FOR ADD		
		VENDOR TOTALS		REG. CHECK				2,393.00	2,393.00CR	0.00
								2,393.00	0.00	

01-2700 XEROX CORPORATION

I 056920110		BASE & METER CHARGES	AP		R	10/15/2011		1,400.92	1,400.92CR	
		G/L ACCOUNT						1,400.92		
		835 5-899-2-64151 COMMERCIAL EQPT RENTAL & LEASE					976.69	BASE & METER CHARGES		
		835 5-899-2-65060 OFFICE SUPPLIES					424.23	BASE & METER CHARGES		
		VENDOR TOTALS		REG. CHECK				1,400.92	1,400.92CR	0.00
								1,400.92	0.00	

PACKET: 01107 Council Mtg 09/19/11 AL

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	15,759.40CR
301	WATER TOWER PROJECT	29.19
305	GO ST IMPROVEMENT 08	20,463.39CR
307	STREETSCAPE PROJECT	7,520.51CR
312	PUBLIC WORKS BLDGS	2,393.00CR
600	WATER OPERATING	15,757.97CR
610	WASTEWATER/AKA SEWER REVE	13,052.49CR
630	ELECTRIC OPERATING	79,053.93CR
640	GAS OPERATING	5,215.78CR
660	AIRPORT OPERATING	3,461.78CR
670	GARBAGE COLLECTION	3,410.80CR
750	CEMETERY ENTERPRISE	22.74CR
810	CENTRAL GARAGE	11,749.14CR
835	ADMINISTRATIVE SERVICES	3,389.81CR
** TOTALS **		181,221.55CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		181,221.55	181,200.47CR	0.00
		181,221.55	21.08CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		181,221.55	181,200.47CR	0.00
		181,221.55	21.08CR	

TOTAL CHECKS TO PRINT: 65

=====

ERRORS: 0                      WARNINGS: 0

		Card Total
<b>City - One card (employee check-out travel card)</b>		<b>-16,864.69</b>
<b>Police</b>		
Fuel - Kum & Go(from dispute last month-credited back)	-78.00	
<b>Total Charges</b>		<b>-78.00</b>
<b>Police - One Card</b>		
Misc Supplies - Caseys	47.25	
<b>Total Charges</b>		<b>47.25</b>
<b>Ambulance - One Card</b>		
Operating Supplies - EMP, Praxair	850.73	
Misc Supplies - Walmart	88.72	
<b>Total Charges</b>		<b>939.45</b>
<b>Fire - One Card</b>		
Vehicle Operations Supplies - LED Outfitters	207.08	
Vehicle Repairs Supplies - Iowa 80 Truckstop	316.68	
<b>Total Charges</b>		<b>523.76</b>
<b>Comm Dev - One Card</b>		
Misc Supplies - FedEx	49.22	
Travel Training - Stoney Creek Inn	307.80	
<b>Total Charges</b>		<b>357.02</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	90.40	
Office Supplies - Walmart, Upstart	157.22	
Materials - Amazon, Walmart, Scholastic, USBorne, Barnes & Noble	977.24	
Childrens Progams Supplies - Walmart, Amazon, S & S Worldwide	222.88	
Bldg Maint Supplies - Family Foods, Walmart	25.75	
Periodicals - Library Journal	101.99	
Hanging Bag Island - Vernon Library Supplies	289.71	
<b>Total Charges</b>		<b>1,865.19</b>
<b>JKFAC/Recreation - One Card</b>		
Advertising - Home Pages	485.00	
Operating Supplies - Walmart, APC	125.56	
Misc Supplies - Qsoft Consulting, Yahoo Mailplus (not ours--reported as fraud)	39.97	
<b>Total Charges</b>		<b>650.53</b>
<b>Public Works - One Card</b>		
Operating Supplies - Sherrill Tree	159.95	
<b>Total Charges</b>		<b>159.95</b>





# GARDEN & ASSOCIATES, LTD.

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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

September 1, 2011

Doug Boldt  
City of Tipton  
407 Lynn Street  
Tipton, IA 52772

Re: Street Improvement Project  
Tipton, Iowa  
Division I: 7th Street  
G&A 5010221

Dear Doug:

Enclosed herewith are three (3) copies of Pay Application No. 1 submitted by K E Flatwork in the amount of \$54,214.60. The application appears to be in order and is for the work completed to date.

If in agreement with the application, return one copy with payment to K E Flatwork, keep one copy for your records and return one copy to Garden & Associates. Please contact me at 641-672-2526, if you have any questions.

Sincerely,  
**GARDEN & ASSOCIATES, LTD.**

Jack Pope, P.E.

Enclosures: Pay App No. 1 (3 copies)

JP/kd

APPLICATION FOR PAYMENT NO. 1

To: City of Tipton (OWNER)  
 From: KE Flatwork (CONTRACTOR)  
 Contract: Division I - 7th St  
 Project: Street Improvement Project - 2011  
 OWNER's Contract No. \_\_\_\_\_ ENGINEER's Project No. 5010221  
 For Work accomplished through the date of: \_\_\_\_\_

1.	Original Contract Price:	\$	<u>350,529.50</u>
2.	Net change by Change Orders and Written Amendments (+ or -):	\$	<u>4,000.00</u>
3.	Current Contract Price (1 plus 2):	\$	<u>354,529.50</u>
4.	Total completed and stored to date:	\$	<u>57,068.00</u>
5.	Retainage (per Agreement):		
	<u>5</u> % of completed Work:	\$	<u>2853.40</u>
	<u>0</u> % of stored material:	\$	<u>N/A</u>
	Total Retainage:	\$	<u>2853.40</u>
6.	Total completed and stored to date less retainage (4 minus 5):	\$	<u>54,214.60</u>
7.	Less previous Application for Payments:	\$	<u>N/A</u>
8.	<b>DUE THIS APPLICATION (6 MINUS 7):</b>	\$	<u>54,214.60</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through \_\_\_\_\_ inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 8/30/11 KE Flatwork Inc. CONTRACTOR

By: [Signature]  
Lucas Kluver

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 9.1.2011 GARDEN 1 ASSOCIATES, LTD ENGINEER

By: [Signature]

ITEM	UNIT PRICE	ESTIMATED QUANTITY	SCHEDULE OF VALUES AMOUNT	QUANTITY COMPLETED	AMOUNT	%	MATERIAL STORED	AMOUNT COMPLETED AND STORED
1. Pavement Removal	\$2.00	5270	\$10,540	5270	\$ —	—	\$ —	\$10,540
2.								
3.								
4. Excavation	8.00	1800	14,400.00	1800	—	—	—	14,400.00
5.								
6.								
7.								
8.								
9.								
10.								
11. SW-501 Intake	2100	4	8400	4				8,400.00
12. SW-503 Intake	3600	4	14,400	4				14,400.00
13. 15" RCP	53	176	9,328	176				9,328.00
14.								
15.								
16.								
17.								
18.								
19.								
20.								
21.								
22.								
23.								
24.								
25.								
26.								
27.								
28.								
29.								
30.								
<b>TOTAL</b>			<b>\$57,068</b>		<b>\$</b>		<b>\$</b>	<b>\$57,068</b>

Note: Total Schedule of Values Amount should equal the current Contract Price.

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** September 15, 2011

**AGENDA ITEM:** Discussion and Consideration of NewCom Technologies GIS Proposal and Council Action as Needed

**ACTION:** Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Administration/GIS Proposal

**SYNOPSIS:** As a follow-up to the Quarterly Meeting last Monday. Attached is the GIS proposal from NewCom Technologies. Also, we were able to calculate the yearly maintenance or license fees. These fees would start after the first year and would total about \$2850 if we put the information on five total computers which would include an additional computer possibly setup in the Library for people to view the cemetery information. The other four computers with this information, but not for data input, would be in the Public Works, Gas and Electric Departments. There would be one main computer for all of the data entry and information.

**STATUTORY REFERENCES/AUTHORITY:**

**BUDGET ITEM:**

**MAYOR/COUNCIL ACTION:** Possible Motion

**ATTACHMENTS:** Proposal

**PREPARED BY:** Doug Boldt

**DATE PREPARED:** September 15, 2011

**Tipton GIS SeeCity estimate**

August 15,2011

<u>Description</u>	<u>Estimate</u>
Cemetery	
Map	\$6,175
Database	
Management System	
Software Licenses	\$11,000
City Hall & Cemetery	
Public Works	
Electric	
Gas	
Common Geodatabase	\$10,500
Gas	\$2,200
Electric	\$4,200
Streets	\$1,600
Storm water	\$600
Underground Tanks	\$400
Wastewater	\$1,700
Water	\$2,000
<b>TOTAL</b>	<b>\$40,375</b>

**Tipton GIS SeeCity estimate**

August 15,2011

Included in Estimate

- Document Manager
- Automatic Notification Letters
- Pipe isolation valve search
- Digitized Building footprints
- Zoning
- Gas valves and GPS
- Electric mains and transformers
- Street blocks and intersections
- Storm Water visible structures
- Wastewater mains and manholes
- Water mains and valves

Not included in Estimate but can be added in the future

- Street Signs
- Trees
- Parks and Trails
- Future GPS readings
- Water curb shut off valves
- Services lines and meters
- and more

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** September 15, 2011

**AGENDA ITEM:** Discussion and Consideration to Award Bids for Police, Public Works and Electric Department Vehicles and Council Action as Needed

**ACTION:** Possible Motion

FILE:: mgr/c/mydocuments/city/reports to Council/Administration/Vehicle Bids Police, Public Works and Electric

**SYNOPSIS:** Bids were opened on Thursday, September 15, 2011, at 2:00 p.m. for two (2) pickups and one (1) police vehicle. Three bids were received and listed below are the results.

	<u><b>Pickups (2)</b></u>	<u><b>Police Vehicle (1)</b></u>
• Stuelands Auto Center	\$46,584	\$31,236
• O'Rourke Motors	\$50,350	\$29,875
• Karl Chevrolet	\$49,682	\$31,506

The Equipment Committee will be meeting on Monday night prior to the Council meeting to discuss the bids and make a recommendation.

**STATUTORY REFERENCES/AUTHORITY:**

**BUDGET ITEM:**

**MAYOR/COUNCIL ACTION:** Possible Motion

**ATTACHMENTS:**

**PREPARED BY:** Doug Boldt

**DATE PREPARED:** September 15, 2011

**M. Reports to be Received / Filed**

## OPERATIONS REPORT – Tipton

August, 2011

### Administrative

Mark Wild Started as the new Local Manager on August 1, 2011

### Treatment

Operations at the Water Plant, East & West Lagoons and Aquatic Center performed 7 days per week.

Both the east and west lagoons had a cBOD removal rate of 97%. A removal rate of 85 % is required.

### Collection/Distribution

Three broken water meter remote wires were repaired at 602 W.2<sup>nd</sup>, 334 North St. and 501 E. 4<sup>th</sup> St.

A new water meter remote and wire were installed at 413 Cedar St.

### Customer Service

There was a water leak investigated at 608 W. 7<sup>th</sup> St. The water valve was leaking.

Low water consumption was investigated at Wal- Mart. The low consumption was due to a multiplier error on the readings.

### Project Updates

None

### Safety

Confined Space Safety

### Regulatory

Operation reports for July were submitted to IDNR.

The lead and copper study samples were taken from 10 houses at various locations throughout the distribution system per approved site sampling plan DMR-QA 31 study is complete.

### Training

None

### Concerns for the Month

West lagoon influent pump #2 is being repaired by Electric Pump

### Positives for the Month

All plants and wells are running well and in compliance.

#### **OPERATING DIVISIONS**

##### *MISSOURI*

Bonne Terre

Bowling Green

Buchanan County #1

Cameron

Cape Girardeau

East Central Missouri  
Water & Sewer  
Authority

Elsberry

Franklin County #1

Franklin County #3

Henry County  
Water Company

Henry County #3

Jackson

Lake Ozark/  
Osage Beach

Lincoln County #1

Nevada

Parkville

Phelps County #2

Platte County #C-1

Ralls County #1

St. Charles County #2

Ste. Genevieve

Sedalia

Troy

##### *IOWA*

Maquoketa

Tipton

## OPERATIONS REPORT – Tipton

### WATER SUPPLY SYSTEM

	Well # 5	Well # 6	Plant / System
Total Gals. Pumped(MG)	6.232MG	6.162 MG	11.472MG
Ave run time/day	4.90 hrs.	4.72 hrs.	7.03 hrs.
Chlorine Used gal.			252
Fluoride Used lbs.			334
Polyphosphate Used lbs.			243
Min. Free Cl <sub>2</sub> Residual mg/l			0.93
Coliform Absent/Present			Absent

### Testing

Total water test performed this month - 175

Three Total Coliform required per month.

### Aquatic Center Information

Water used gal.	Filter wash water gal.	Chlorine Used gal.	pH adjust - Acid Used gal.
373,000	30,000	715	180

### Wastewater Treatment

#### West Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.287 MG
Organic Loading	111.9 BOD/Day

#### NPDES Permit Compliance 1689001-001

Parameter	Monthly Average	Permit Limit
Ph	8.1	6.0 - 9.0
CBOD <sub>5</sub>	3.8 mg/l - 9.49 lbs.	25 mg/l - 125 lbs.
TSS	9.25 mg/l - 26.0 lbs.	80 mg/l - 400 lbs.
NH <sub>3</sub> -N	.3678 mg/l - 1.25 lbs.	20 mg/l - 191 lbs.

#### East Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	.089 MG
Organic Loading	86 BOD/Day

#### East Wastewater Treatment NPDES Permit Compliance 1689002-001

Parameter	Monthly Average	Permit Limit
pH	7.66	6.0 - 9.0
CBOD <sub>5</sub>	2.6 mg/l - 1.906 lbs.	25 mg/l - 125 lbs.
TSS	15.9 mg/l - 9 lbs.	80 mg/l - 400 lbs.
NH <sub>3</sub> -N	2.0 mg/l - 2.2 lbs.	20.0 mg/l - 285 lbs.
Chloride	202	n/a

### Testing

Total Wastewater tests performed this month - 275

# **N. Reports of Mayor / Council / Manager**

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**CITY OF TIPTON  
CITY MANAGER  
REPORT TO THE CITY COUNCIL  
September 15, 2011**

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- Bob Ross from Alliance Water Resources will be here Monday night to give the City its refund from the Repair Budget.
- All American Concrete paved both East Second and Plum Street on Friday and Saturday of last week and both streets are open. Manholes need to be put back in on Plum Street and the core samples filled but that should be it. Both streets drive very nicely. K&E Flatwork should begin pouring concrete on Wednesday.
- I have internally posted the Administrative Assistant's Position that was discussed at the Quarterly Meeting last Monday night. The posting will last for 10 days.
- New in your council packet, but will become a permanent addition, is Denise Smith's Library Director's Report for your review.
- Dale Solum will be at the meeting to give an update on the Fire Station with a current set of drawings.
- Progress continues on the addition to the Public Works Facility as the trench drain and wash-bay pit were installed this week with the plan to pour the floor late next week. Building erection for early October is still on schedule.
- Attached is an invitation from Fire Chief Woode for the annual Trustees Meeting to be held on Tuesday, September 27, 2011, at the Fire Station.
- Just a friendly reminder that Lorna Fletcher and I will be at the Iowa League of Cities Annual Conference in Des Moines on Wednesday evening, Thursday and Friday morning of next week.
- F-3 – will be on your desks Monday night and also e-mailed to you over the weekend.



## Tipton Fire Department

*Serving Since 1883*



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407 Lynn St., Tipton, IA 52772  
Phone 563-886-6187

Honorable: Mayor, City Council, City Manager, Department Heads

You are cordially invited to our annual trustee night at the fire station.

**TUESDAY EVENING, SEPTEMBER 27TH  
6:30 PM  
AT THE TIPTON FIRE STATION**

We will be going over contracts for fiscal year 2011-2012 and answering any questions you might have. Supper will be provided. Please pass this on to your other members. This is a great opportunity for the City to interact with the township trustees. Hope to see you then.

Sincerely,

Curt E. Woode  
Chief