City of Tipton, Iowa

Meeting:	**Tipton City Council Meeting**
Place:	**Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**5:30 p.m., Monday, October 3, 2016**
Web Page:	**www.tiptoniowa.org**
Posted:	**Friday, September 30, 2016 (Front door of City Hall & City Website)**

Mayor:	Bryan Carney	**Interim City Manager:**	Tim D. Long
Council At Large:	Leanne Boots	**City Attorney:**	Lynch Dallas, P.C.
Council At Large:	Pam Spear	**Finance Director:**	Lorna Fletcher
Council Ward #1:	Ross Leeper	**City Clerk:**	Amy Lenz
Council Ward #2:	Dean Anderson	**Dir. of Public Works:**	Steve Nash
Council Ward #3:	Tim McNeill	**Interim Police Chief:**	Sgt. Lisa Kepford

A. **Call to Order**
B. **Roll Call**
C. **Pledge of Allegiance**
D. **Agenda Additions/Agenda Approval**
E. **Communications:**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. **Consent Agenda**
Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes, September 19, 2016
2. Approval of Airport Minutes, September 14, 2016
3. Approval of Tipton Masonic Cemetery Minutes, September 12, 2016
4. Approval of Tipton Library Minutes, August 29, 2016
5. Approval of Liquor License, Tipton Country Club, 1195 220th St.
6. Approval of Liquor License renewal, Can City, 315 Cedar St.
7. Approval of Liquor License renewal, Dollar General Store, 1510 Cedar St.

G. **Public Hearing**

H. **Ordinance Approval/Amendment**

I. **Resolutions for Approval**

1. Resolution 090716A: Amendment to the Personnel Manual, Residency Requirement from Ten to Twenty Miles for Emergency Personnel (***Tabled at 9/7/2016 meeting)***
2. Resolution 100316: City Street Financial Report Approval

J. **Mayoral Proclamation**

K. **Old Business**

L. Motions for Approval

1. Consideration of Claims List
2. Discussion and Consideration, Senior Dining Donation Request (***Tabled at 9/19/2016 meeting)***
3. Consideration of One-time Water and Sewer Bill Waiver, Betty Anderson, 612 E. 5th Street
4. Consideration of a Change Order in the Amount of $3,200.00 for Caterpillar Gen Set #7 for Emergency Temperature Sensors
5. Consideration of Setting a Public Hearing for October 17, 2016, for Budget Amendments Acknowledging Unanticipated Expenditures for FY 2016/17
6. Consideration of Approval of DRIP Reimbursement, Penny's Hair and Nail Studio, 111 East 4th Street, $1,199.98
7. Consideration of Approval of DRIP Reimbursement, Total Look Salon, 120 West 5th Street, $7,329.00
8. Consideration of Approval of 3rd Annual Trunk or Treat Halloween Event, October 30, 2016, at City Park
9. Consideration of Approval of Soliciting for and Placing a Community Christmas Tree, and Lighting Ceremony November 26, 2016
10. Consideration of Approval of Character Counts New Socks Collection Drop Box at City Hall during October
11. Consideration of One-time Water and Sewer Bill Waiver, Lacy Jones, 609 Mulberry Street
12. Consideration of Approval, Acterra Engine Progressive Billing

M. Reports to be Received/Filed

1. Chief of Police STEP (Traffic Enforcement) Report
2. Water and Sewer Operator's Monthly Report (oral report)
3. Library Director's Report, August 2016
4. Electric Department Mock OSHA Inspection Report
5. Electric Department Iowa Utility Board System Review Report
6. Recycling Center Cost Increase and Review of Options
7. Tipton Development Director Report, October 2016

N. Discussion Items (No Action)

1. Preliminary Review of Architect for Rehabilitating former Legion Building for Community Development Office Space and Storage

O. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. City Department Heads

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

September 19, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson and McNeill. Absent: Spear. Also present: Long, Lenz, Fletcher, Kepford, Nash, Taber, Beck, Daufeldt, Walsh, Penrod, Coppess, Downs, Ratliff, other visitors and the press.

Agenda:
Motion by Anderson, second by Boots to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:
1. Jim Reeve, President of TEDCO, gave the annual update. Reeve went over the financial statement. There are 75 to 80 members that are paying dues. They did not have any lot sales. They placed a new sign south of town that identifies the Industrial Park and it advertises for the businesses located out there.
2. Director of Public Works Nash spoke about the storm water run-off issues at 210 and 214 South Cedar Street. The box culvert may need drained which is on the State right of way, so Nash is going to get in contact and review that with the Iowa DOT. Several tile lines were repaired about four years ago and they may need attention again as well. Nash stated that there are a couple of other options that he will look in to also.

Consent Agenda:
Motion by Boots, second by McNeill to approve the consent agenda which includes the September 7, 2016, Council Meeting Minutes, the August Treasurer's and Investment Reports, and the Liquor License for the Cedar County VFW for a special event. Following the roll call vote the motion passed unanimously.

Public Hearing:
1. Public Hearing
Motion by Leeper, second by Anderson to open the public hearing for Airport Ground Lease for Construction of a Private Hangar, at 5:49 p.m. Following the roll call vote the motion passed unanimously.
With no written or oral objections, a motion was made by Anderson, second by Leeper to close the public hearing at 5:53 p.m. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:
1. Resolution 090716A: Amendment to the Personnel Manual, Residency Requirement from 10 to 50 miles for Emergency Personnel (tabled at 09/07/16 council meeting)
No action taken.

Motions for Approval:
1. Claims List

ACTERRA GROUP	CAT 7 PROGRESSIVE BILLING	6173.34
ACTION SEWER & SEPTIC SERV	JETTING & TELEVISING ON WALNUT	1044.25
AMERICAN PUBLIC POWER ASSO	ANNUAL DUES	1520.38

AUCA CHICAGO LOCKBOX	MATS	245.13
CEDAR COUNTY CO-OP	FUEL DISCOUNT	5589.75
CEDAR COUNTY ENGINEER	294.1 GL DSL	1674.12
CEDAR COUNTY ENVIRONMENTAL	POOL INSPECTION	979.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3095.00
CEDAR COUNTY TREASURER	TAXES	42938.00
CINTAS CORPORATION	FIRST AID SUPPLIES	50.27
CINTAS CORPORATION #342	SUPPLIES & UNIFORMS	701.50
CUSTOM BUILDERS INC	UPS CHARGES	113.18
D & R PEST CONTROL INC	PEST CONTROL	190.99
DIAMOND VOGEL PAINTS	TRAFFIC PAINT	1442.15
DURANT AMBULANCE SERVICE I	MUTUAL AID	125.00
EICCD	10 CPR CARDS	45.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	250.92
FAMILY FOODS	CONCESSION & OPERATING SUPP	98.11
FARNER-BOCKEN COMPANY	CONCESSIONS	142.85
FLETCHER-REINHARDT CO.	STREET LIGHT SUPPLIES	2664.30
FRIENDS OF THE ANIMALS	3 DOGS, 1 CAT	275.00
G & K SERVICES	UNIFORMS	207.20
GRASSHOPPER LAWN CARE DBA	SPRAY-CITY HALL, PD, PWR PLNTS	60.00
HAWKINS INC	CHEMICALS	443.49
HERITAGE PRINITNG COMPANY	RATLIFF BUSINESS CARDS	57.25
IMAGE TREND INC	CLEARING HOUSE SERVICES	64.00
INTEGRATED TECHNOLOGY PART	SEPTEMBER DATTO SERVICES	427.70
IOWA ASSOCIATION OF	EIASSO DUES SEPT-NOV	684.46
JOHNSON COUNTY AMBULANCE	MUTUAL AID	200.00
KIRKWOOD COMMUNITY COLLEGE	CEU'S	120.00
LANDS' END BUSINESS OUTFIT	2 OFFICE SHIRTS	47.95
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	1750.00
MIDWEST SAFETY COUNSELORS	CALIBRATION	60.00
MISC. VENDOR	CHARACTER COUNTS:BMPR STCKRS	379.00
MOMAR INC	BLDG MAINT SUPPLIES	3075.82
MUNICIPAL SUPPLY INC	WIRE FOR WATER METERS	257.10
NGES	CALIBRATE ODORATOR	116.11
PITNEY BOWES INC	RENTAL CHARGES	698.28
PRAXAIR DISTRIBUTION INC	OXYGEN	39.90
SHERMCO INDUSTRIES INC	ARC FLASH STUDY	2083.75
SHIELD TECHNOLOGY CORPORAT	RMS/ECCO INTERFACE	1000.00
SPINUTECH INC	GOOGLE SEARCH ANNUAL FEE	150.00
STATE HYGIENIC LABORATORY	POOL TESTING FEES	25.00
T & M CLOTHING CO.	177 FLAG FB & 139 VB SHIRTS	1975.00
TERRY DURIN COMPANY	23 LED LIGHT BULBS	1542.25
THOMAS HEATING & AIR	RPR SPLIT & INTERNAL DRAIN	130.00

TIPTON ELECTRIC MOTORS	PRESSURE WASHER RENTAL	30.00
TIPTON PHARMACY	DRUG BOX MAINTENANCE FEE	398.01
TIPTON STRUCTURAL FABRICAT	MANHOLE LID	138.31
TRANS-IOWA EQUIPMENT INC	RESTOCKING SUPPLIES #30	581.75
USA BLUE BOOK	OPERATING SUPPLIES	371.20
WENDLING QUARRIES INC	41.10 TN ROAD STONE	388.39
WEST LIBERTY AMBULANCE	MUTUAL AID	300.00
XEROX CORPORATION	BASE & COPY CHARGES	1224.70
** TOTAL **		88384.86
FUND TOTALS		
001 GENERAL GOVERNMENT		10590.00
600 WATER OPERATING		706.89
610 WASTEWATER/AKA SEWER REVE		96.34
630 ELECTRIC OPERATING		61090.34
640 GAS OPERATING		4337.64
670 GARBAGE COLLECTION		3110.82
740 STORM WATER		1750.00
810 CENTRAL GARAGE		4154.20
835 ADMINISTRATIVE SERVICES		2548.63
GRAND TOTAL		88384.86

Motion by Anderson, second by Leeper to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Senior Dining Donation Request
Motion by Boots, second by Anderson to table the Senior Dining donation request until the October 3, 2016, council meeting. Following the roll call vote the motion passed unanimously.

3. Garbage Exemption Request – 521 Cedar St.
Motion by McNeill, second by Leeper to approve the garbage exemption at 521 Cedar Street. Following the roll call vote the motion passed unanimously.

4. Relief Valve and Regulator Purchase
Motion by Leeper, second by Boots, to approve the purchase of a relief valve and a regulator for the gas department, from R.S. Stover, in the amount of $8,293.00. Following the roll call vote the motion passed unanimously.

5. K9 5K Fun Run and One Mile Fun Walk/Run
Motion by Boots, second by McNeill to approve the K9 5K Fun Run and One Mile Fun Walk/Run on Saturday, October 8, 2016, at 8:00 a.m. and 10:00 a.m. Following the roll call vote the motion passed unanimously.

6. Community Christmas Tree at City Hall
Motion by Boots, second by Leeper to approve placing a Community Christmas Tree at City Hall in the lobby, starting the end of November and going through Christmas, for the community to donate hats,

gloves, mittens and scarves to the children of our community. Following the roll call vote the motion passed unanimously.

7. Setting Specifications and Bid Date for Ground Lease for Construction of Private Hangar at Tipton Mathews Memorial Airport
Motion by Boots, second by Anderson to approve posting and advertising and to set a bid date for ground lease for construction of a private hangar at Tipton Mathews Memorial Airport, on October 13, 2016. Following the roll call vote the motion passed unanimously.

Reports to be Received/Filed:
1. Alliance Water Resources refund on the repair limit, $1,561.35
Motion by Boots, second by Spear to accept the Alliance Water Resources refund on the repair limit in the amount of $1,561.35. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:
Mayor
Mayor Carney was a part of the emergency response event that took place out at the airport on Sunday. Carney said Tipton's emergency response departments did a great job and were very professional.

Council
Councilperson Boots helped with Young Eagles Day at the airport on Saturday. Boots said 42 kids got to fly. It was a very good program.

Interim Manager
Interim Manager Long was a part of the emergency response event that took place out at the airport on Sunday.
The former legion building has been cleared out and organized, and is ready for the sale of remaining items on Friday morning.
Long has been in touch with an architectural firm that will be here next week to find out a cost to renovate the former legion building.
Long stated that the former legion building is a sound building, is straight, is dry and has potential for usable office space.

Public Works Director
Director of Public Works Nash stated last week we received a notice from Republic Services, the company in Cedar Rapids, that handles our recycling. They have continually raised our monthly fee since the beginning of the year. In January we were being charged $25.00 per ton and it has gradually increased to $37.00 a ton as of 6-30-16. However, the current proposed contract calls for the increase to go to $65.00 a ton with some commodity payback. The net cost to the city would be $42.61 per ton. The cost of this service to our residents continues to go up. This could easily be $10,000 to $12,000 a year in expense to the Garbage/Recycling Budget. When we were receiving payment for the tonnage delivered, the cost of operation was usually offset. However, with the market value of recycling material at a very low point, it would be prudent to review our position with regards to charging for this service. Please note also that this proposed contract is specific to "Residential Single Stream" that originates exclusively from households. This could change our operation somewhat.

Nash recognized and congratulated Downs for passing all three exams which include water, wastewater and distribution, to become a certified Grade 1 Water/Wastewater Operator.

Ambulance Director
Ambulance Director Ratliff stated that the emergency personnel conducted a simulated exercise where they had two vehicles collide, with multiple injuries and fatalities. It took place out at the airport on Sunday. All the volunteers are top notch and did a fantastic job working together as a team. An after-action review will be done of the analysis in an upcoming council meeting. Ratliff wants to continue with more exercises like this in the future.

Electric Superintendent
Electric Superintendent Taber and Interim Manager Long had a meeting last Thursday in Geneseo. They met with Erik Paulson with Customized Energy Services Limited. They looked into buying wholesale power on the open market ourselves instead of through Resale Power Group of Iowa. If this would have been something the City did last year, we would have saved $70,000.00 to $100,000.00.
The engine is at a crawl right now. Acterra was not able to make it last Friday, because the employee that was in charge of the project is now gone. The new person taking it over will be stopping by this week.
The electric department will be generating on Monday, September 26, at about 5:00 a.m., to lift the stack and put it in place.
After speaking with the Iowa DNR, Taber stated that the permits for the MTU's will stay as they are at 1000 hours per engine.

Adjourn:
With no further business to come before the council a motion to adjourn was made by Anderson, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:36 p.m.

Mayor

Attest:
City Clerk

Tipton Airport Committee Meeting

September 14, 2016, 7:00 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Sandy Gleaves, Mike Moes, Scott Pearson, and Leanne Boots. Guests were Kameron Hein, Tim Wynkoop, and Larry Lynch. The agenda was approved with a motion by Leanne and a second by Sandy.

Max reported that Larry Lynch's hangar proposal was presented to the city council on September 7, 2016. There will need to be a public hearing, the date of which will be determined by the council on September 19, a notice will be put in the paper, and more specifics about the proposal will then be discussed. Larry will fill out FAA form 7064-1 and will get the airport layout plan updated, either through McClure or an engineer of his own.

Scott reported that everything is set for the Young Eagles rides to be given at the airport Saturday, September 17, 9:00-12:00. An article was in the paper this past week giving information concerning the event.

Max gave an update on the QTPod changes. The current card reader chip will need to be replaced to accommodate new credit cards with embedded chips. A one-time update can be purchased for $945, or a Gold Level plan is available for $995 annually. The advantage to this plan is that future software updates would be free, and tech support is available 24/7 with 40% off parts. It was moved by Scott, seconded by Mike, all agreed, that Max investigate further and make a decision based on his findings.

The manager's report included the following:
* The annual airport inspection to update the Airport Master Record (5010) and determine compliance with State Minimum Safety Standards {Iowa Code 761-720.10(328)} was completed on July 20, 2016. The email from Mike Marr indicated only a couple issues: The joint sealant in sections of the runway has failed and needs attention. At a minimum, the weeds growing in these cracks should be sprayed and removed. The airport should also plan on re-sealing these areas to prevent further pavement deterioration.
* Max shared a bid he'd obtained from Kluesner Construction, addressing repairs of the joint issue mentioned in Mike Marr's report. The company felt they could do the work yet this fall, the airport would need to be closed for two weeks while they did the repairs. Max will talk with Tim Long concerning what might be done and if other bids need to be obtained.
* August fuel sales totaled 487.31 gallons with total income of $2181.48. The pump price was changed mid-month from $4.59 to $4.39 to remain competitive with area prices. The net profit for the month was $290.40.
* Hangar 8 is five months behind in rent and all attempts to reach the renter by phone have been futile. Max met with Tim about the issue; Tim will contact a lawyer to see

how best to proceed in recouping the lost income, Max inventoried the contents and put on a new lock.
* Word from Brad Ratliff is that there will be an emergency practice drill in the airport parking lot Sunday, September 18, at 2:00.
* Bill Bails is willing to do an airport fundraiser (5K course on airport grounds) if we are interested. Event insurance would be around $300. It was decided that we'll investigate further.

With no other business to discuss, a motion to adjourn was presented by Scott, with a second by Leanne. Meeting closed at 7:47.

Respectfully submitted by Sandy Gleaves

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

TIPTON MASONIC CEMTERY MINUTES
September 12, 2016

The Tipton Masonic Cemetery meeting was held at the Tipton Library on September 12, 2016 at 5:30 PM. Those present were committee members Steve Yerington, Chair, David Fry and Pam Spear. Also present were Public Works Steve Nash, Konnie Daufeldt, Irene Wood and Delores Rahlf.

The main reason for the meeting was to get together to start work on designing the kiosk to be put in the cemetery where the old building had been. Steve will send a picture of a three sided example. The city has a copier that will copy up to a three foot map. We need to move forward with sending in the completed mapping.

Steve Nash will be ordering some trees in the near future. It was thought that we may want to hold off until we know how the kiosk will fit in the location designated, and then obtain an ornamental tree for that. But it was also decided that if funds would stretch we would put four trees along the Cedar Valley Road.

The committee needs to check on any funding to do more streets. Also, they will work with city to add funding for the black dirt and sand bunkers. Steve Yerington was going to work on getting bids for this.

There had been a few complaints on how the gravesites were being completed and left. Some had huge mounds, some had the sod replaced, and others were sinking. Steve Nash said the city would begin tamping the sites, and seed when needed or use the sod. It was not recommended to sod in the middle of the summer.

Delores will do some research on the History of the Masonic Cemetery.

Next meeting scheduled for October 19, 2016.

Respectfully Submitted,

PAMELLA SPEAR

August 29th, 2016

Call to order: Jamie Meyer 6:00pm

Approval of Agenda: Buffy J.accepted, Jen J second approved

Approval of last meeting's Minutes: Dale approved, Jen S. seconded approved

Open forum:

Dan Esbeck outdoor sign, turn the sign, engrave the lettering, solar lights might not be possible, lit up at night with a light on the ground, match bldg., mention Carnegie, both sides stating TPL, looking into solar lighting or other options, he can give us an estimate within a week, talk with city regarding electrical, table until next meeting

Director's report

Board meeting possibility Clarence: email from Tammy Finley, new board members, requested to send assist in training, opened up to other libraries, Beck Heil, Monday, 4:00, November 7th, 2016 bonus round reading program- 88 finishers, different prizes appointed

Scott Donahue bringing the space issue with the firefighter's, a possibility of using their space, 24 hr notice, he will get back to Denise

ILA Oct, Diane 1 day,

Program reading for K, preK, no story time Tuesday night, 1/mo instead, still story time, adult book chat, Sept., 3rd Tuesday of the month,

TMI-good temp, problem with ventilation, boiler, cracked, looking at it, special part needs to be ordered

$500 donation, used for awards Dec/Jan

Education:

Working with Library director: partnership with board and director, can be difficult, read chart for each responsibility

Financial reports: Shirley accepted, Dale seconded approved

Finance Committee: N/A

Personnel committee: N/A

Maintenance: N/A; working on the sign

Friends of the Tipton Public Library: Shirley will be going to the meetings, meet 3x/yr here at the library

Old Bus:

Safe child: first one, last meeting, ages,

Second: Diane/Denise age 8/12, table discussion, ask city's attorney, truancy part,

Dale motioned to make changes, except truancy, Jen J. seconded approved

Post now, effective Oct. 1st =Post in paper

Lights on the side still in progress, possibility of light on monument

New Bus:

Misc: Next meeting Sept. 26th, 6:00

Adjourned: Jim M approved, Heather seconded

Amy Lenz

From:	Licensing@IowaABD.com
Sent:	Saturday, September 24, 2016 2:33 AM
To:	Amy Lenz
Cc:	Licensing@IowaABD.com
Subject:	Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
	Submitted to Local Authority	Tipton Country Club (1195 220th st Tipton Iowa, 52772)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com

Amy Lenz

From: Licensing@IowaABD.com
Sent: Wednesday, September 28, 2016 2:33 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
BC0028429	Submitted to Local Authority	Can City (315 Cedar St Tipton Iowa, 52772)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com

Amy Lenz

From: Licensing@IowaABD.com
Sent: Friday, September 23, 2016 2:33 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
BC0030095	Submitted to Local Authority	Dollar General Store # 7306 (1510 CEDAR ST Tipton Iowa, 52772)
BC0030095	Submitted to Local Authority	Dollar General Store # 7306 (1510 CEDAR ST Tipton Iowa, 52772)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com

RESOLUTION NO. **09072016 A**

A RESOLUTION AMENDING THE PERSONNEL RULES
FOR EMPLOYEES OF THE CITY OF TIPTON BY AMENDING
THE MAXIMUM ALLOWABLE DISTANCE FOR RESIDENCY FOR
EMPLOYEES REQUIRED TO BE ON STANDBY STATUS
FROM TEN TO TWENTY MILES

WHEREAS, The Personnel Rules for the City of Tipton establish standards for the workplace for City employees and expectations so as to make for a safe and productive place of employment to the benefit of the citizens; and,

WHEREAS, Chapter 400.17 of the Iowa Code allows that while employees of a city in which they are employed shall not be required to be a resident, cities may set a reasonable maximum distance outside the corporate limits of the city that police officers, fire fighters and other critical municipal employees may live from their place of employment; and,

WHEREAS, By means of discussion, collective bargaining and legal determination, other Iowa cities have determined that the maximum distance for residency for critical municipal employees varies, from residency within the city's corporate limits, to distances of up to fifty miles, or within the County situated, or by some determined travel time; and,

WHEREAS, The City Council had earlier reviewed the Personnel Rules with regard to the residency requirement for emergency personnel and determined that a distance of twenty miles was sufficiently proximate to the workplace to provide for reasonable responsiveness, while obtaining the opportunity to hire and retain the best qualified personnel for its critical positions; and,

WHEREAS, the City's bargaining unit agreement with its employees reasonably calls for those employees required to be on standby to be able to report for duty within one-half (½) hour of being called to work; and,

WHEREAS, That although the expanded distance was discussed, it was not formally adopted; and,

WHEREAS, The City Council wishes to hire and retain qualified persons for all of its employment positions as its primary goal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. Section 2.7 of the Personnel Rules, "Residency Requirements" shall be amended as follows (deletions in ~~strikethrough~~, additions in ***bold italic***)

2.7 Residency Requirements:
In order to insure a reasonable response time for ~~emergency standby personnel~~ ***an employee required to be on "standby"*** of the City of Tipton, such personnel are required,

within six (6) months of the date of hire, to establish residency within ~~ten~~ ***twenty (20)*** miles of the City of Tipton. ~~Emergency standby personnel~~ ***Municipal employees required to be on standby*** are those employees in the ~~Police~~, ***Emergency Medical Service,*** Gas, Water, Sanitary Sewer, Electric and Public Works departments who are normally assigned weeknight and weekend standby status for emergency response to situations requiring immediate attention. For purposes of this policy, residence shall mean the actual domicile of the employee where that employee normally eats, sleeps and maintains the normal personal and household effects for daily living. "Residence" shall not include a place secured solely for the purpose of meeting the requirements of this policy which is maintained in addition to the employee's actual place of residence outside the City's maximum limit.

SECTION 2. The City Council accepts this amendment to the Personnel Rules, and directs staff to prepare an updated document for distribution and enforcement.

PASSED and ADOPTED this ___ day of _____, 2016.

_____
Bryan Carney, Mayor

ATTEST:

_____
Amy Lenz, City Clerk

IOWA DOT
Form 517007 {5-2016}
Office of Local Systems
Ames, IA 50010

City Name
TIPTON

City Street Financial Report

9/29/2016 6:20 PM
Fiscal Year
2016
1 of 8

Cover Sheet

Now therefore let it be resolved that the city council TIPTON (City Name), Iowa

On 10/03/2016 (month/day/year) did hereby approve and adopt the annual

City Street Financial Report from July 1, 2015 (Year) to June 30, 2016 (Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Amy Lenz	alenz@tiptoniowa.org	407 Lynn	Tipton	52772-1699

Hours	Phone	Extension	Phone(Altenative)
7:30 - 4:30	563-886-6187		563-886-4231

Preparer Information

Name	E-mail Address	Phone	Extension
Amy Lenz	alenz@tiptoniowa.org	563-886-6187	

Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Bryan Carney	mayor@tiptoniowa.org	407 Lynn	Tipton	52772-1699

Phone	Extension
563-886-4542	

Resolution Number 100316A

Bryan Carney
Signature Mayor

Amy Lenz
Signature City Clerk

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0040	ACTION SERVICES INC								
	I 74129	PORT A POTTIE SERVICES	AP		R	9/27/2016	240.00	240.00CR	
		G/L ACCOUNT					240.00		
		001 5-446-2-65070 OPERATING SUPPLIES				240.00	PORT A POTTIE SERVICES		
				REG. CHECK			240.00	240.00CR	0.00
							240.00	0.00	
01-0115	APGA								
	I 2017APGA	MEMBERSHIP DUES	AP		R	10/27/2016	1,179.20	1,179.20CR	
		G/L ACCOUNT					1,179.20		
		640 5-825-1-62100 DUES/FEES				1,179.20	MEMBERSHIP DUES		
				REG. CHECK			1,179.20	1,179.20CR	0.00
							1,179.20	0.00	
01-0143	AUCA CHICAGO LOCKBOX								
	I 1876680552	MATS	AP		R	10/27/2016	80.12	80.12CR	
		G/L ACCOUNT					80.12		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR				80.12	MATS		
	I 1876680555	BLDG MAINT SUPPLLIES	AP		R	10/27/2016	165.01	165.01CR	
		G/L ACCOUNT					165.01		
		001 5-160-2-63100 BUILDING MAINTENANCE & REPAIR				165.01	BLDG MAINT SUPPLLIES		
				REG. CHECK			245.13	245.13CR	0.00
							245.13	0.00	
01-0201	BAPRON MOTOR SUPPLY								
	I 15277	DEFROST FLUID #15	AP		R	9/27/2016	12.42	12.42CR	
		G/L ACCOUNT					12.42		
		810 5-899-2-63321 REPAIR PARTS				12.42	DEFROST FLUID #15		
	I 15432	REPAIR PARTS #18 & STOCK	AP		R	9/27/2016	69.60	69.60CR	
		G/L ACCOUNT					69.60		
		810 5-899-2-63321 REPAIR PARTS				69.60	REPAIR PARTS #18 & STOCK		
				REG. CHECK			82.02	82.02CR	0.00
							82.02	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0530	CENTRAL IOWA DISTRIBUTING I								
	I 141388	WHITE ROLL TOWELS	AP		R	9/27/2016	72.50	72.50CR	
		G/L ACCOUNT					72.50		
		810 5-899-2-65070 OPERATING SUPPLIES				72.50	WHITE ROLL TOWELS		
				REG. CHECK			72.50	72.50CR	0.00
							72.50	0.00	
01-0570	CHAPMAN METERING								
	I 101413090	UTILITY METERING SUPPORT SR	AP		R	9/27/2016	1,498.00	1,498.00CR	
		G/L ACCOUNT					1,498.00		
		630 5-821-2-63500 OPERATIONAL EQUIPT MAINT & REP				1,498.00	UTILITY METERING SUPPORT SRVCS		
				REG. CHECK			1,498.00	1,498.00CR	0.00
							1,498.00	0.00	
01-0580	CINTAS CORPORATION #342								
	I 342604326	UNIFORMS & SUPPLIES	AP		R	9/27/2016	163.06	163.06CR	
		G/L ACCOUNT					163.06		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT				102.31	UNIFORMS & SUPPLIES		
		630 5-820-2-65070 OPERATING SUPPLIES				22.69	UNIFORMS & SUPPLIES		
		640 5-825-2-64350 UNIFORMS/EQUIPMENT				38.06	UNIFORMS & SUPPLIES		
				REG. CHECK			163.06	163.06CR	0.00
							163.06	0.00	
01-0587	CLARENCE LONDEN SUN-NEWS &								
	I 0816CLSNA	AQUATIC CENTER & REC ADS	AP		R	10/27/2016	359.60	359.60CR	
		G/L ACCOUNT					359.60		
		001 5-465-2-64020 ADVERTISING				336.20	AQUATIC CENTER & REC ADS		
		001 5-445-2-64020 ADVERTISING				23.40	AQUATIC CENTER & REC ADS		
				REG. CHECK			359.60	359.60CR	0.00
							359.60	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0697	CUSTOM BUILDERS INC								
	I 77732	UPS CHARGES	AP		R	10/27/2016	46.85	46.85CR	
		G/L ACCOUNT					46.85		
		610 5-815-2-65080 POSTAGE/SHIPPING					37.06 UPS CHARGES		
		001 5-465-2-65080 POSTAGE/SHIPPING					9.79 UPS CHARGES		
			REG. CHECK				46.85	46.85CR	0.00
							46.85	0.00	
01-0802	DONTAR								
	I 1262440	10 CASES COPY PAPER	AP		R	9/27/2016	457.25	457.25CR	
		G/L ACCOUNT					457.25		
		835 5-899-2-65070 OPERATING SUPPLIES					457.25 10 CASES COPY PAPER		
			REG. CHECK				457.25	457.25CR	0.00
							457.25	0.00	
01-0860	EASTERN IOWA LIGHT & PWR								
	I 0816CEMFLAG	FLAG LIGHT	AP		R	10/27/2016	10.64	10.64CR	
		G/L ACCOUNT					10.64		
		750 5-280-2-63710 UTILITIES					10.64 FLAG LIGHT		
	I 0816CEMSL	SECURITY LIGHT	AP		R	10/27/2016	21.28	21.28CR	
		G/L ACCOUNT					21.28		
		750 5-280-2-63710 UTILITIES					21.28 SECURITY LIGHT		
	I 0816EL	SEWAGE PLANT	AP		R	10/27/2016	852.21	852.21CR	
		G/L ACCOUNT					852.21		
		610 5-816-2-63710 UTILITIES					852.21 SEWAGE PLANT		
			REG. CHECK				884.13	884.13CR	0.00
							884.13	0.00	
01-1	ELECTRICAL EXAMINING BOARD								
	I 0916EEB	LIC	AP		R	9/27/2016	75.00	75.00CR	
		G/L ACCOUNT					75.00		
		640 5-825-1-62100 DUES/FEES					75.00 ELECTRICAL EXAMINING BOARD:LIC		
			REG. CHECK				75.00	75.00CR	0.00
							75.00	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0930	EMERGENCY MEDICAL PRODUCTS								
	I 1853823	MEDICAL SUPPLIES	AP		R	10/27/2016	129.85	129.85CR	
		G/L ACCOUNT					129.85		
		001 5-160-2-65070	OPERATING SUPPLIES			129.85	MEDICAL SUPPLIES		
				REG. CHECK			129.85	129.85CR	0.00
							129.85	0.00	
01-1023	FLYING PHOENIX INERSTATE DI								
	I 0192FPF	2016 FIREWORKS	AP		R	9/27/2016	5,476.45	5,476.45CR	
		G/L ACCOUNT					5,476.45		
		001 5-620-2-65315	JULY 4TH CELEBRATION			5,476.45	2016 FIREWORKS		
				REG. CHECK			5,476.45	5,476.45CR	0.00
							5,476.45	0.00	
01-1051	FRIENDS OF THE ANIMALS								
	I 091216	1 DOG	AP		R	10/27/2016	75.00	75.00CR	
		G/L ACCOUNT					75.00		
		001 5-190-2-64910	CONTRACT SERVICES			75.00	1 DOG		
				REG. CHECK			75.00	75.00CR	0.00
							75.00	0.00	
01-1055	G & K SERVICES								
	I 95570	UNIFORMS	AP		R	10/27/2016	57.27	57.27CR	
		G/L ACCOUNT					57.27		
		001 5-210-2-64350	UNIFORMS/EQUIPMENT			27.24	UNIFORMS		
		670 5-840-2-64350	UNIFORMS/EQUIPMENT			7.91	UNIFORMS		
		600 5-810-2-64350	UNIFORMS/EQUIPMENT			3.15	UNIFORMS		
		610 5-815-2-64350	UNIFORMS/EQUIPMENT			3.15	UNIFORMS		
		810 5-899-2-64350	UNIFORMS/EQUIPMENT			7.68	UNIFORMS		
		001 5-299-2-64350	UNIFORMS/EQUIPMENT			8.14	UNIFORMS		
				REG. CHECK			57.27	57.27CR	0.00
							57.27	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1094 GRAINGER									
	I 9222871999	CALIBRATION GAS	AP		R	10/27/2016	156.93	156.93CR	
		G/L ACCOUNT					156.93		
		640 5-825-2-65010 CHEMICALS				156.93	CALIBRATION GAS		
				REG. CHECK			156.93	156.93CR	0.00
							156.93	0.00	
01-1087 GRAYBILL COMMUNICATIONS									
	I 23299	SIREN MAINT/REPAIR	AP		R	10/27/2016	180.00	180.00CR	
		G/L ACCOUNT					180.00		
		835 5-899-2-63500 OPERATIONAL EQUIPT MAINT & REP				180.00	SIREN MAINT/REPAIR		
				REG. CHECK			180.00	180.00CR	0.00
							180.00	0.00	
01-1114 H.D. CLINE COMPANY									
	I T123388	6 CASES HY-TRAN #18	AP		R	9/27/2016	453.30	453.30CR	
		G/L ACCOUNT					453.30		
		810 5-899-2-63321 REPAIR PARTS				453.30	6 CASES HY-TRAN #18		
				REG. CHECK			453.30	453.30CR	0.00
							453.30	0.00	
01-1172 HAWKINS INC									
	I 3945668	MURIATIC ACID	AP		R	9/27/2016	139.63	139.63CR	
		G/L ACCOUNT					139.63		
		001 5-465-2-65010 CHEMICALS				139.63	MURIATIC ACID		
	I 3954543	CHLORINE	AP		R	9/27/2016	342.00	342.00CR	
		G/L ACCOUNT					342.00		
		001 5-465-2-65010 CHEMICALS				342.00	CHLORINE		
	I 3954558	BULK CHEMICALS	AP		R	9/27/2016	443.49	443.49CR	
		G/L ACCOUNT					443.49		
		600 5-810-2-65010 CHEMICALS				443.49	BULK CHEMICALS		
				REG. CHECK			925.12	925.12CR	0.00
							925.12	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1289	INTEGRATED TECHNOLOGY PARTN								
	I 104463	EMAIL ISSUES	AP		R	9/27/2016	135.00	135.00CR	
		G/L ACCOUNT					135.00		
		001 5-150-2-64190 TECHNOLOGY				135.00	EMAIL ISSUES		
				REG. CHECK			135.00	135.00CR	0.00
							135.00	0.00	
01-1314	IOWA LAW ENFORCEMENT ACADEM								
	I 305664	TRAINING	AP		R	10/27/2016	349.00	349.00CR	
		G/L ACCOUNT					349.00		
		001 5-110-1-62300 TRAINING				349.00	TRAINING		
				REG. CHECK			349.00	349.00CR	0.00
							349.00	0.00	
01-1332	IOWA ONE CALL								
	I 184323	LOCATES	AP		R	10/27/2016	28.80	28.80CR	
		G/L ACCOUNT					28.80		
		600 5-810-2-65307 SERVICE LINES				9.60	LOCATES		
		630 5-820-2-65304 UNDERGROUND SUPPLIES				9.60	LOCATES		
		640 5-835-2-65307 SERVICE LINES				9.60	LOCATES		
				REG. CHECK			28.80	28.80CR	0.00
							28.80	0.00	
01-1426	JOHNSON COUNTY AMBULANCE								
	I 080616JCA	MUTUAL AID	AP		R	10/27/2016	200.00	200.00CR	
		G/L ACCOUNT					200.00		
		001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND				200.00	MUTUAL AID		
				REG. CHECK			200.00	200.00CR	0.00
							200.00	0.00	
01-1	JONES JANITOR SUPPLIES								
	I 735319	BRUSH	AP		R	9/27/2016	24.00	24.00CR	
		G/L ACCOUNT					24.00		
		810 5-899-2-65070 OPERATING SUPPLIES				24.00	JONES JANITOR SUPPLIES:BRUSH		

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
			REG. CHECK				24.00	24.00CR	0.00
							24.00	0.00	

01-1468 KINUM INC

I 0816AMB	COLLECTION EXPENSE	AP		R	9/27/2016	302.16	302.16CR	
	G/L ACCOUNT					302.16		
	001 5-160-2-64040	COLLECTION EXPENSE				302.16	COLLECTION EXPENSE	
I 201609275364	COLLECTION EXPENSE	AP		R	9/27/2016	117.00	117.00CR	
	G/L ACCOUNT					117.00		
	160 5-599-2-65980	MISCELLANEOUS				117.00	COLLECTION EXPENSE	
			REG. CHECK			419.16	419.16CR	0.00
						419.16	0.00	

01-1528 LAWSON PRODUCTS INC

I 9304377447	TUBEO RINGS	AP		R	10/27/2016	25.20	25.20CR	
	G/L ACCOUNT					25.20		
	810 5-899-2-65070	OPERATING SUPPLIES				25.20	TUBEO RINGS	
			REG. CHECK			25.20	25.20CR	0.00
						25.20	0.00	

01-1536 LIBERTY COMMUNICATIONS

I 531200-1016	SMART DOOR MONTHLY FEE	AP		R	9/27/2016	25.85	25.85CR	
	G/L ACCOUNT					25.85		
	001 5-160-2-64190	TECHNOLOGY				25.85	SMART DOOR MONTHLY FEE	
			REG. CHECK			25.85	25.85CR	0.00
						25.85	0.00	

01-1593 LYNCH DALLAS PC

I 137028	GNERAL MATTERS	AP		R	9/27/2016	810.00	810.00CR	
	G/L ACCOUNT					810.00		
	835 5-899-2-64110	LEGAL EXPENSE				810.00	GNERAL MATTERS	
I 137029	UTILITY EASEMENTS	AP		R	9/27/2016	256.50	256.50CR	
	G/L ACCOUNT					256.50		
	630 5-820-2-64110	LEGAL EXPENSE				256.50	UTILITY EASEMENTS	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 137030-80916		ADMINISTRATION	AP		R	9/27/2016	351.00	351.00CR	
		G/L ACCOUNT					351.00		
		835 5-899-2-64110 LEGAL EXPENSE				351.00	ADMINISTRATION		
I 137031		NUISANCE ENFORCEMENT	AP		R	9/27/2016	40.50	40.50CR	
		G/L ACCOUNT					40.50		
		835 5-899-2-64110 LEGAL EXPENSE				40.50	NUISANCE ENFORCEMENT		
			REG. CHECK				1,458.00	1,458.00CR	0.00
							1,458.00	0.00	

01-1914 OFFICE EXPRESS

I 0566415-001		OFFICE SUPPLIES	AP		R	9/27/2016	132.35	132.35CR	
		G/L ACCOUNT					132.35		
		835 5-899-2-65060 OFFICE SUPPLIES				24.39	OFFICE SUPPLIES		
		001 5-525-2-65060 OFFICE SUPPLIES				97.98	OFFICE SUPPLIES		
		001 5-430-2-65980 MISCELLANEOUS				9.98	OFFICE SUPPLIES		
			REG. CHECK				132.35	132.35CR	0.00
							132.35	0.00	

01-2017 PCM

I S98380750001		LED COMPUTER MONITOR	AP		R	9/27/2016	156.00	156.00CR	
		G/L ACCOUNT					156.00		
		001 5-160-2-65065 COMPUTER SUPPLIES				156.00	LED COMPUTER MONITOR		
			REG. CHECK				156.00	156.00CR	0.00
							156.00	0.00	

01-2041 PIONEER MANUFACTURING CO

I 614782		WHITE PAINT FOR REC	AP		R	10/27/2016	237.12	237.12CR	
		G/L ACCOUNT					237.12		
		001 5-446-2-65070 OPERATING SUPPLIES				237.12	WHITE PAINT FOR REC		
			REG. CHECK				237.12	237.12CR	0.00
							237.12	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2044	PITNEY BOWES INC								
	I 1001788365	EQUIPMENT MAINTENANCE CONTR	AP		R	10/27/2016	882.00	882.00CR	
		G/L ACCOUNT					882.00		
		835 5-899-2-64910 CONTRACT SERVICES				882.00	EQUIPMENT MAINTENANCE CONTRACT		
				REG. CHECK			882.00	882.00CR	0.00
							882.00	0.00	
01-2084	QC ANALYTICAL SERVICES LLC								
	I 1609098	TESTING FEES	AP		R	9/27/2016	1,700.00	1,700.00CR	
		G/L ACCOUNT					1,700.00		
		610 5-815-2-64920 TESTING FEES				1,700.00	TESTING FEES		
				REG. CHECK			1,700.00	1,700.00CR	0.00
							1,700.00	0.00	
01-2086	QT POD								
	I 61363	TERMINAL SELF SERVICE SUPPO	AP		R	9/27/2016	995.00	995.00CR	
		G/L ACCOUNT					995.00		
		660 5-835-2-64910 CONTRACT SERVICES				995.00	TERMINAL SELF SERVICE SUPPORT		
				REG. CHECK			995.00	995.00CR	0.00
							995.00	0.00	
01-2115	REPUBLIC SERVICES OF IOWA								
	I 4613-3012	RECYCLING SORT FEES	AP		R	9/27/2016	761.16	761.16CR	
		G/L ACCOUNT					761.16		
		670 5-841-2-65070 OPERATING SUPPLIES				761.16	RECYCLING SORT FEES		
				REG. CHECK			761.16	761.16CR	0.00
							761.16	0.00	
01-2074	RK DIXON								
	I 1582384	CONTRACT BASE CHARGE	AP		R	10/27/2016	29.22	29.22CR	
		G/L ACCOUNT					29.22		
		001 5-160-2-64910 CONTRACT SERVICES				29.22	CONTRACT BASE CHARGE		
				REG. CHECK			29.22	29.22CR	0.00
							29.22	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2147	RVM LANDSCAPING LLC								
	I 090716	REPAIR LAWN AREAS IN THE PA	AP		R	10/27/2016	1,879.00	1,879.00CR	
		G/L ACCOUNT					1,879.00		
		630 5-820-2-63200 GROUNDS MAINTENANCE & REPAIR				1,879.00	REPAIR LAWN AREAS IN THE PARK		
				REG. CHECK			1,879.00	1,879.00CR	0.00
							1,879.00	0.00	
01-2199	SHERMCO INDUSTRIES INC								
	I 16-09609	GENERATOR PROJECT	AP		R	9/27/2016	1,000.00	1,000.00CR	
		G/L ACCOUNT					1,000.00		
		630 5-821-2-64070 ENGINEERING				1,000.00	GENERATOR PROJECT		
				REG. CHECK			1,000.00	1,000.00CR	0.00
							1,000.00	0.00	
01-2205	SKARSHAUG TESTING LAB								
	I 211775	SLEEVE/GLOVES CLEAN & TEST	AP		R	10/27/2016	123.51	123.51CR	
		G/L ACCOUNT					123.51		
		630 5-820-2-64920 TESTING FEES				123.51	SLEEVE/GLOVES CLEAN & TEST		
				REG. CHECK			123.51	123.51CR	0.00
							123.51	0.00	
01-2232	SPANN & ROSE LUMBER CO								
	I 4810127	PAINT MIXER	AP		R	10/27/2016	12.28	12.28CR	
		G/L ACCOUNT					12.28		
		001 5-210-2-65070 OPERATING SUPPLIES				12.28	PAINT MIXER		
	I 48101357	OPERATING SUPPLIES	AP		R	10/27/2016	7.55	7.55CR	
		G/L ACCOUNT					7.55		
		630 5-820-2-65070 OPERATING SUPPLIES				7.55	OPERATING SUPPLIES		
	I 48101479	XYLOL SOLVENT	AP		R	10/27/2016	87.99	87.99CR	
		G/L ACCOUNT					87.99		
		001 5-240-2-65070 OPERATING SUPPLIES				87.99	XYLOL SOLVENT		
	I 48101600	KEY BLANKS	AP		R	10/27/2016	7.35	7.35CR	
		G/L ACCOUNT					7.35		
		630 5-820-2-65070 OPERATING SUPPLIES				7.35	KEY BLANKS		

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 48102252		FENCE/GATE SUPPLIES	AP		R	10/27/2016	43.18	43.18CR	
		G/L ACCOUNT					43.18		
		810 5-899-2-65070 OPERATING SUPPLIES				21.59	FENCE/GATE SUPPLIES		
		630 5-820-2-65070 OPERATING SUPPLIES				21.59	FENCE/GATE SUPPLIES		
I 48102428		POUR TUBE	AP		R	10/27/2016	76.88	76.88CR	
		G/L ACCOUNT					76.88		
		630 5-820-2-65303 STREET LIGHTS				76.88	POUR TUBE		
			REG. CHECK				235.23	235.23CR	0.00
							235.23	0.00	

01-2236 STANARD & ASSOCIATES INC

I 31698		POLICE OFFICER TESTING	AP		R	10/27/2016	26.00	26.00CR	
		G/L ACCOUNT					26.00		
		001 5-110-1-62300 TRAINING				26.00	POLICE OFFICER TESTING		
			REG. CHECK				26.00	26.00CR	0.00
							26.00	0.00	

01-2246 STANDBY SYSTEMS INC

I 117396999		VAPORIZER BURNERS	AP		R	10/27/2016	661.80	661.80CR	
		G/L ACCOUNT					661.80		
		640 5-827-2-63500 OPERATIONAL EQUIPT MAINT & REP				661.80	VAPORIZER BURNERS		
			REG. CHECK				661.80	661.80CR	0.00
							661.80	0.00	

01-1239 STATE HYGIENIC LABORATORY

I 89563		POOL TESTING FEES	AP		R	10/27/2016	12.50	12.50CR	
		G/L ACCOUNT					12.50		
		001 5-465-2-64121 HEALTH SERVICES				12.50	POOL TESTING FEES		
			REG. CHECK				12.50	12.50CR	0.00
							12.50	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2319 SUPPLYWORKS									
I 377408877		SUPPLIES FOR PARK RESTROOMS	AP		R	9/27/2016	505.71	505.71CR	
		G/L ACCOUNT					505.71		
		001 5-430-2-65070 OPERATING SUPPLIES				505.71	SUPPLIES FOR PARK RESTROOMS		
				REG. CHECK			505.71	505.71CR	0.00
							505.71	0.00	
01-2317 T & M CLOTHING CO.									
I 1552		YOUTH REC SUPPLIES	AP		R	10/27/2016	1,927.00	1,927.00CR	
		G/L ACCOUNT					1,927.00		
		001 5-446-2-65070 OPERATING SUPPLIES				1,927.00	YOUTH REC SUPPLIES		
				REG. CHECK			1,927.00	1,927.00CR	0.00
							1,927.00	0.00	
01-2340 TERRY DURIN COMPANY									
I 335180		TERMINATION KIT	AP		R	10/27/2016	224.00	224.00CR	
		G/L ACCOUNT					224.00		
		630 5-821-2-63500 OPERATIONAL EQUIPT MAINT & REP				224.00	TERMINATION KIT		
I 335241		ENGINE 7 SUPPLIES	AP		R	10/27/2016	2,268.00	2,268.00CR	
		G/L ACCOUNT					2,268.00		
		630 5-821-2-63500 OPERATIONAL EQUIPT MAINT & REP				2,268.00	ENGINE 7 SUPPLIES		
				REG. CHECK			2,492.00	2,492.00CR	0.00
							2,492.00	0.00	
01-2400 TIPTON CONSERVATIVE									
I 201609275365		AQUATIC CENTER	AP		R	10/27/2016	472.50	472.50CR	
		G/L ACCOUNT					472.50		
		001 5-465-2-64020 ADVERTISING				472.50	AQUATIC CENTER		
I 201609275366		YOUTH REC	AP		R	10/27/2016	120.00	120.00CR	
		G/L ACCOUNT					120.00		
		001 5-446-2-64020 ADVERTISING				120.00	YOUTH REC		
I 201609275367		BOARD OF ADJUSTMENT MEETING	AP		R	10/27/2016	37.48	37.48CR	
		G/L ACCOUNT					37.48		
		001 5-620-2-64840 ZONING EXPENSE				37.48	BOARD OF ADJUSTMENT MEETING		

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 201609275368		MINUTES, WAGES	AP		R	10/27/2016	673.30	673.30CR	
		G/L ACCOUNT					673.30		
		001 5-110-2-64020	ADVERTISING			673.30	MINUTES, WAGES		
I 201609275369		POLICE CHIEF AD	AP		R	10/27/2016	88.00	88.00CR	
		G/L ACCOUNT					88.00		
		001 5-110-2-64020	ADVERTISING			88.00	POLICE CHIEF AD		
I 201609275370		UTILITY CLERK AD	AP		R	10/27/2016	61.60	61.60CR	
		G/L ACCOUNT					61.60		
		630 5-822-2-64020	ADVERTISING			12.32	UTILITY CLERK AD		
		640 5-826-2-64020	ADVERTISING			12.32	UTILITY CLERK AD		
		600 5-811-2-64020	ADVERTISING			12.32	UTILITY CLERK AD		
		610 5-815-2-64020	ADVERTISING			12.32	UTILITY CLERK AD		
		670 5-840-2-64020	ADVERTISING			12.32	UTILITY CLERK AD		
			REG. CHECK				1,452.88	1,452.88CR	0.00
							1,452.88	0.00	

01-2473 TITAN MACHINERY INC

C 8325864		REPAIR PARTS #18	AP		R	9/27/2016	177.45CR	177.45	
		G/L ACCOUNT					177.45CR		
		810 5-899-2-63321	REPAIR PARTS			177.45CR	REPAIR PARTS #18		
I 8323931		REPAIR PARTS #18	AP		R	9/27/2016	468.98	468.98CR	
		G/L ACCOUNT					468.98		
		810 5-899-2-63321	REPAIR PARTS			468.98	REPAIR PARTS #18		
			REG. CHECK				291.53	291.53CR	0.00
							291.53	0.00	

01-2501 TRANS IOWA EQUIPMENT

I P00459		REPAIR PARTS #30	AP		R	9/27/2016	581.75	581.75CR	
		G/L ACCOUNT					581.75		
		810 5-899-2-63321	REPAIR PARTS			581.75	REPAIR PARTS #30		
I P00483		REPAIR PARTS #30	AP		R	9/27/2016	616.64	616.64CR	
		G/L ACCOUNT					616.64		
		810 5-899-2-63321	REPAIR PARTS			616.64	REPAIR PARTS #30		
			REG. CHECK				1,198.39	1,198.39CR	0.00
							1,198.39	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2489	TRANSWORLD SYSTEMS INC								
	I 1438716	COLLECTION EXPENSE	AP		R	9/27/2016	10.00	10.00CR	
		G/L ACCOUNT					10.00		
		640 5-826-2-64040 COLLECTION EXPENSE					10.00 COLLECTION EXPENSE		
				REG. CHECK			10.00	10.00CR	0.00
							10.00	0.00	
01-2556	USA BLUE BOOK								
	I 060313	PUMP TUBING	AP		R	10/27/2016	296.62	296.62CR	
		G/L ACCOUNT					296.62		
		610 5-815-2-65041 LAB EQUIPMENT/SUPPLIES					296.62 PUMP TUBING		
				REG. CHECK			296.62	296.62CR	0.00
							296.62	0.00	
01-2551	UTILITY SAFETY AND DESIGN I								
	I 0120160064	ODORANT 3-WAY SOLENOID VALV	AP		R	9/27/2016	1,089.93	1,089.93CR	
		G/L ACCOUNT					1,089.93		
		640 5-825-2-65308 MAINS					1,089.93 ODORANT 3-WAY SOLENOID VALVE		
				REG. CHECK			1,089.93	1,089.93CR	0.00
							1,089.93	0.00	
01-2562	VEENEER SALES & SERVICE INC								
	I 00515646	OPERATING SUPPLIES	AP		R	10/27/2016	14.56	14.56CR	
		G/L ACCOUNT					14.56		
		810 5-899-2-65070 OPERATING SUPPLIES					14.56 OPERATING SUPPLIES		
				REG. CHECK			14.56	14.56CR	0.00
							14.56	0.00	
01-2574	WALMART COMMUNITY								
	I 3172	MISC SUPPLIES	AP		R	10/27/2016	43.85	43.85CR	
		G/L ACCOUNT					43.85		
		600 5-810-2-65980 MISCELLANEOUS					21.93 MISC SUPPLIES		
		610 5-815-2-65980 MISCELLANEOUS					21.92 MISC SUPPLIES		
	I 5735	CLEANING SUPPLIES	AP		R	10/27/2016	11.69	11.69CR	
		G/L ACCOUNT					11.69		
		001 5-525-2-65980 MISCELLANEOUS					11.69 CLEANING SUPPLIES		

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 6576		MISC SUPPLIES	AP		R	10/27/2016	45.94	45.94CR	
		G/L ACCOUNT					45.94		
		835 5-899-2-65980 MISCELLANEOUS				45.94	MISC SUPPLIES		
I 7260		LED HDTV FOR LOCAL ACCESS	AP		R	10/27/2016	118.00	118.00CR	
		G/L ACCOUNT					118.00		
		002 5-699-2-65070 OPERATING SUPPLIES				118.00	LED HDTV FOR LOCAL ACCESS		
			REG. CHECK				219.48	219.48CR	0.00
							219.48	0.00	

01-2640 WENDLING QUARRIES INC

I 655098		8.81 TN EROSION STONE	AP		R	10/27/2016	116.73	116.73CR	
		G/L ACCOUNT					116.73		
		001 5-210-2-65070 OPERATING SUPPLIES				116.73	8.81 TN EROSION STONE		
			REG. CHECK				116.73	116.73CR	0.00
							116.73	0.00	

01-2737 ZEP SALES & SERVICE

I 9002433091		OPERATING SUPPLIES	AP		R	10/27/2016	99.24	99.24CR	
		G/L ACCOUNT					99.24		
		810 5-899-2-65070 OPERATING SUPPLIES				99.24	OPERATING SUPPLIES		
I 9002447329		OPERATING SUPPLIES	AP		R	10/27/2016	295.80	295.80CR	
		G/L ACCOUNT					295.80		
		810 5-899-2-65070 OPERATING SUPPLIES				295.80	OPERATING SUPPLIES		
			REG. CHECK				395.04	395.04CR	0.00
							395.04	0.00	

PACKET: 02350 Council Mtg 100316 AL

VENDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	12,686.32CR
002	COMMUNICATIONS - LOCAL AC	118.00CR
160	ECONOMIC/INDUSTRIAL DEVEL	117.00CR
600	WATER OPERATING	490.49CR
610	WASTEWATER/AKA SEWER REVE	2,923.28CR
630	ELECTRIC OPERATING	7,509.30CR
640	GAS OPERATING	3,232.84CR
660	AIRPORT OPERATING	995.00CR
670	GARBAGE COLLECTION	781.39CR
750	CEMETERY ENTERPRISE	31.92CR
810	CENTRAL GARAGE	2,585.81CR
835	ADMINISTRATIVE SERVICES	2,791.08CR
	** TOTALS **	34,262.43CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		34,262.43	34,262.43CR	0.00
		34,262.43	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		34,262.43	34,262.43CR	0.00
		34,262.43	0.00	

TOTAL CHECKS TO PRINT: 57

ERRORS: 0 WARNINGS: 0

L.2

Tim,

Enclosed is our budget for last fiscal year- the proposed one and the actual one. The proposed budget showed the receipts and expenses coming out the same. The actual budget shows that we had a shortfall of over $22,000 in what we needed to run the center. Most of this was due to the decreased number of meals served- losing over $19,000 in revenue.

We recently had a donation that was specified to add new parking spaces- the donation didn't include the cost of new railings and painting which is costing the center around $3,700. We also had to redo some sidewalks that were dangerous for our seniors and that cost us another $2,500. Our steam table is needing to be replaced and that is another $2,000.

Our board of directors is discussing ways to get more seniors to try out the center- without seniors eating we can't receive what Heritage Area Agency on Aging has contracted with us. We have a lot of local support from the supervisors, United Fund, and some of the cities in Cedar County. We also hold three fundraisers each year to help with the cost of keeping our facility open and operating so that we can continue to serve the seniors of Cedar County.

If you have any other questions please feel free to call me- if you would like me to attend the meeting on Wednesday just let me know- I would be more than willing to answer any questions you might have.

Karen Lafrenz

Director- 886-3293

Senior Center Budget

FY2015-2016

July 1, 2015- June 30, 2016

MEMBERSHIP	$4,000
BUILDING RENT	$5,000
SPECIAL EVENTS/FUNDRAISERS	$9,000
SITE COUNCIL	$1,000
ELDERLY WAIVER (4,714 AT $7.01)	$33,045
UNITED FUND	$6,600
DONATIONS	$18,135
MEMORIALS	$5,000
COUNTY REVENUE	$14,000
INTEREST	$200
HERITAGE NUTRITION REVENUE (29,697 AT $4.17)	$123,836
TOTAL REVENUES	$219,816

EXPENSES

PERSONAL	
Director (7.5hrs x 52 wks x $14.50)	$5,655
Fringe @13%	$735
Retirement $75.00/ x 12	$900
Janitorial 7.5 HR X 52 X $9.00 Fringe	$3,966
Total Personnel	$11,256
Raw Food	
Non-consumables (Elderly Waiver)$.25	$1,178
Raw Food (Waiver x 4,714) $2.16	$10,182
TOTAL RAW FOOD	$11,360

PREMISE COST	
Water Softner	$360
Building Maintenance (inside)	$2,000
Building Maintenance (outside)	$4,000
Insurance	$7,886
Utilities	$8,500
Copy Machine	$250
Dishwasher Rental	$835
TOTAL PREMISE	**$23,831**
SUPPLIES	
Office Supplies	$1,000
Non-Consumable	$1,000
TOTAL SUPPLIES	$2,000
CONTRACTUAL	$3,000
OTHER COSTS	
Advertising	$200
Special Events	$250
Postage	$490
Site Council	$100
Elderly waiver frozen meals	$640
Equipment (trays)	$682
TOTAL OTHER COSTS	$2,362
Heritage Nutrition Expenses (see Nutrition Sub-Budget)	**$166,007**
TOTAL EXPENSES	**$219,816**

CEDAR COUNTY NUTRITION SUB-BUDGET

FY 2015-2016

JULY 1, 2015- JUNE 30, 2016

EXPENDITURES (85%OAA)	
PERSONNEL	
Director- 30 hr x 52 wks x $14.50	22,620
FICA	2,941
Retirement $125/mo x 12	1,500
Head Cook 37.5 hrs x 52 x $10.00	19,500
FICA	2,535
Retirement $200 x 12 mths	2,400
Side Cook 22.5 hrs x 52 x $9.00	10,530
FICA	1,369
Transporter Clarence/ Lowden	
12.5 hrs x 52 x $9.00	5,850
FICA	761
Site Manager McVille -	
10 hrs x 52 x $9.00	4,680
FICA	608
TOTAL PERSONNEL	$75,294
PREMISE	
Telephone $226 x 12	2,712
Pest Control - $28.00/ mth x 12	336
TOTAL PREMISE	**$3,048**

TRAVEL EXPENSE	
BENNETT 22 MILES/DAY X 252 X $.52 (drivers not pd)	
CLARENCE 28 MILES/DAY X 252 X $.52	3,669
DURANT 48 MILES/DAY X 50 X $.52	1,248
LOWDEN 20 MILES/DAY X 252 X $.52	2,620
MECHANICSVILLE 40 MILES/DAY X 252 X $.52	5,242
TIPTON 10 MILES/DAY X 50 X $.52	260
WEST BRANCH 42 MILES/DAY X 252 X $.52	5,504
TOTAL TRAVEL	$18,543
SUPPLIES	
Non-Consumables- Sr. Dining 13,076 x .05	654
Home-Delivered- 16,621 x $.25	4,155
TOTAL SUPPLIES	$4,809
RAW FOOD	
Frozen meals (48 x $3.50)	168
Raw Food (29,697 X $2.16)	64,145
TOTAL RAW FOOD	$64,313
TOTAL EXPENDITURES	$166,007

Senior Center Budget

FY2015-2016 (Actual)
July 1, 2015- June 30, 2016

MEMBERSHIP	$3,440
BUILDING RENT	$1,158
SPECIAL EVENTS/FUNDRAISERS	$9,167
SITE COUNCIL	$712
ELDERLY WAIVER (4,714 AT $7.01)	$22,213
UNITED FUND	$6,450
DONATIONS	$12,609
MEMORIALS	$6,054
COUNTY REVENUE	$14,000
INTEREST	$63.04
HERITAGE NUTRITION REVENUE (27,522 AT $4.17)	$114,766
TOTAL REVENUES	$190,632

EXPENSES

PERSONAL	
Director (7.5hrs x 52 wks x $14.50)	$5,655
Fringe @13%	$735
Retirement $75.00/ x 12	$900
Janitorial 7.5 HR X 52 X $9.00 Fringe	$3,966
Total Personnel	$11,256
Raw Food	
Non-consumables (Elderly Waiver)$.25	$926
Raw Food (Waiver x 3,703) $2.16	$7,999
TOTAL RAW FOOD	$8,925

PREMISE COST	
Water Softner	$312
Building Maintenance (inside)	$6,343
Building Maintenance (outside)	$2,192
Insurance	$7,886
Utilities	$8,200
Copy Machine	$250
Dishwasher Rental	$835
TOTAL PREMISE	**$26,018**
SUPPLIES	
Office Supplies	$845
Non-Consumable	$666
TOTAL SUPPLIES	**$1,511**
CONTRACTUAL	$3,050
OTHER COSTS	
Advertising	$200
Special Events	$715
Postage	$402
Site Council	$77
Elderly waiver frozen meals	$138
Equipment (trays)	$693
TOTAL OTHER COSTS	$2,225
Heritage Nutrition Expenses (see Nutrition Sub-Budget)	160,470
TOTAL EXPENSES	213,455

CEDAR COUNTY NUTRITION SUB-BUDGET

FY 2015-2016 (Actual)

JULY 1, 2015- JUNE 30, 2016

EXPENDITURES (85%OAA)	
PERSONNEL	
Director- 30 hr x 52 wks x $14.50	22,620
FICA	2,941
Retirement $125/mo x 12	1,500
Head Cook 37.5 hrs x 52 x $10.00	19,500
FICA	2,535
Retirement $200 x 12 mths	2,400
Side Cook 22.5 hrs x 52 x $9.00	10,530
FICA	1,369
Transporter Clarence/ Lowden	
12.5 hrs x 52 x $9.00	5,850
FICA	761
Site Manager McVille -	
10 hrs x 52 x $9.00	4,680
FICA	608
TOTAL PERSONNEL	$75,294
PREMISE	
Telephone $226 x 12	2,805
Pest Control - $28.00/ mth x 12	308
TOTAL PREMISE	**$3,113**

TRAVEL EXPENSE	
BENNETT 22 MILES/DAY X 252 X $.52 (drivers not pd)	
CLARENCE 28 MILES/DAY X 252 X $.52	3,669
DURANT 48 MILES/DAY X 50 X $.52	1,248
LOWDEN 20 MILES/DAY X 252 X $.52	2,620
MECHANICSVILLE 40 MILES/DAY X 252 X $.52	5,242
TIPTON 10 MILES/DAY X 50 X $.52	260
WEST BRANCH 42 MILES/DAY X 252 X $.52	5,146
TOTAL TRAVEL	$18,185
SUPPLIES	
Non-Consumables- Sr. Dining 13,089 x .05	654
Home-Delivered- 14,433 x $.25	3,608
TOTAL SUPPLIES	$4,262
RAW FOOD	
Frozen meals (48 x $3.50)	168
Raw Food (27,522 X $2.16)	59,448
TOTAL RAW FOOD	$59,616
TOTAL EXPENDITURES	$160,470

AGENDA ITEM # L.3

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	September 29, 2016
AGENDA ITEM:	One Time Water & Sewer Bill Exemption – 612 East 5th St.
ACTION:	Motion

SYNOPSIS: Attached is a current utility bill and letter from Barb Haynes/Betty Anderson, requesting a one-time water and sewer adjustment for Betty's residence located at 612 East 5th Street. If the council would approve the request, this would reduce the water portion of the bill from $355.51 to $105.51, and the sewer portion of the bill from $355.51, to $105.51. Total credit of $500.00

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Utilities

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Exemption Request

PREPARED BY: Amy Lenz **DATE PREPARED:** 09/29/2016

9/25/2016

RECEIVED SEP 27 2016

Dear Tipton City Council Members,

I am writing this letter on behalf of my aunt, Betty Anderson, 612 E 5th St. Unknown to her and myself, her toilet kept "running" – from late May to late July, early August! Needless to say, she has incurred 2 very substantial water and sewer bills. It is now resolved, thanks to the phone call from Clerk, Cindy.

Betty is 88 years old, lives by herself and is very hard of hearing. She has people stopping in from time to time, but no one noticed that the toilet was "running".

Enclosed is a copy of last month's bill, which we paid, for $613.61, this month's bill, for $845.12! and a typical bill, $114.23.

I am requesting that the City of Tipton forgive as much of the water and sewer, from the latest bill, as possible. Betty lives on a fixed income and this 2nd bill will be even more of a hardship for her.

Thank you, very much.

Barbara J Haynes

Barbara J Haynes

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
06-0580-00	$845.12
Due Date	**After Due Date Pay**
10/12/2016	$857.80
Service Address	
612 EAST 5TH ST	

There will be a $20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

BARB SMITH
BETTY ANDERSON
423 CEDAR ST.
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name	Service Address	Account Number
BETTY ANDERSON	612 EAST 5TH ST	06-0580-00

Status	Service Dates From	Service Dates To	Number of Days	Bill Date	Penalty Date	Due Date
ACTIVE	07/22/2016	08/24/2016	33	09/21/2016	10/13/2016	10/12/2016

CURRENT DATE	CURRENT READING	PREVIOUS DATE	PREVIOUS READING	USAGE	
08/24/2016	35885	07/22/2016	35627	258	RESIDENTIAL ELECTR
					ENERGY ADJ 0.0155
08/24/2016	6365	07/22/2016	5444	9210	RESIDENTIAL WATER
08/24/2016	3092	07/22/2016	3076	16	RESIDENTIAL GAS
					GAS COST 0.7200
				9210	RESIDENTIAL SEWER
					R - GARBAGE 35 GAL
					R-EL BASIC CHARGE
					R-WTR BASIC CHARGE
					R-SWR BASIC CHARGE
					R-GAS BASIC CHARGE
					RENEWABLE ENERGY PR
					STORM WATER FEE -
					SALES TAX

PREVIOUS BALANCE	613.91
PAYMENTS	613.91-
CURRENT BALANCE	**$0.00**
RESIDENTIAL ELECTR	26.41
ENERGY ADJ 0.0155	4.02
RESIDENTIAL WATER	355.51
RESIDENTIAL GAS	3.04
GAS COST 0.7200	11.52
RESIDENTIAL SEWER	355.51
R - GARBAGE 35 GAL	18.25
R-EL BASIC CHARGE	6.00
R-WTR BASIC CHARGE	13.00
R-SWR BASIC CHARGE	13.00
R-GAS BASIC CHARGE	5.00
RENEWABLE ENERGY PR	2.50
STORM WATER FEE -	5.00
SALES TAX	26.36
CURRENT BILL	**$845.12**
AMOUNT DUE	**$845.12**
AMOUNT DUE AFTER 10/12/2016	$857.80

ELEC USAGE - PREV YEAR :	173
WATER USAGE - PREV YEAR :	220
GAS USAGE - PREV YEAR :	17

Account Number - 06-0580-00 ANDERSON, BETTY Service Address: 612 EAST 5TH ST

Service: 300 WA RESIDENTIAL WATER Meter: 52619859

	Read			Total	Demand		Reading		
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
Year : 2016 Total 7									
Jul	06/22/2016	4733	4801	680			Regular	Hand Held	00
Jun	05/22/2016	4721	4733	120			Regular	Hand Held	00
May	04/23/2016	4710	4721	110			Regular	Hand Held	00
Apr	03/23/2016	4689	4710	210			Regular	Hand Held	00
Mar	02/20/2016	4669	4689	200			Regular	Hand Held	00
Feb	01/21/2016	4653	4669	160			Regular	Hand Held	00
Jan	12/22/2015	4633	4653	200			Regular	Hand Held	00
Year : 2015 Total 12									
Dec	11/21/2015	4619	4633	140			Regular	Hand Held	00
Nov	10/23/2015	4603	4619	160			Regular	Hand Held	00
Oct	09/23/2015	4583	4603	200			Regular	Hand Held	00
Sep	08/21/2015	4561	4583	220			Regular	Hand Held	00
Aug	07/22/2015	4537	4561	240			Regular	Hand Held	00
Jul	06/22/2015	4517	4537	200			Regular	Hand Held	00
Jun	05/23/2015	4498	4517	190			Regular	Hand Held	00
May	04/23/2015	4475	4498	230			Regular	Hand Held	00
Apr	03/23/2015	4452	4475	230			Regular	Hand Held	00
Mar	02/20/2015	4430	4452	220			Regular	Hand Held	00
Feb	01/21/2015	4406	4430	240			Regular	Hand Held	00
Jan	12/22/2014	4385	4406	210			Regular	Hand Held	00
Year : 2014 Total 12									
Dec	11/21/2014	4362	4385	230			Regular	Hand Held	00
Nov	10/24/2014	4336	4362	260			Regular	Hand Held	00
Oct	09/23/2014	4314	4336	220			Regular	Hand Held	00
Sep	08/25/2014	4294	4314	200			Regular	Hand Held	00
Aug	07/23/2014	4272	4294	220			Regular	Hand Held	00
Jul	06/22/2014	4248	4272	240			Regular	Hand Held	00
Jun	05/24/2014	4226	4248	220			Regular	Hand Held	00
May	04/23/2014	4204	4226	220			Regular	Hand Held	00
Apr	03/23/2014	4185	4204	190			Regular	Hand Held	00
Mar	02/21/2014	4153	4185	320			Regular	Hand Held	00
Feb	01/22/2014	4137	4153	160			Regular	Hand Held	00
Jan	12/22/2013	4118	4137	190			Regular	Hand Held	00
Year : 2013 Total 12									
Dec	11/23/2013	4094	4118	240			Regular	Hand Held	00
Nov	10/23/2013	4070	4094	240			Regular	Hand Held	00
Oct	09/23/2013	4042	4070	280			Regular	Hand Held	00
Sep	08/24/2013	4018	4042	240			Regular	Hand Held	00
Aug	07/24/2013	3990	4018	280			Regular	Hand Held	00
Jul	06/24/2013	3960	3990	300			Regular	Hand Held	00
Jun	05/24/2013	3934	3960	260			Regular	Hand Held	00
May	04/24/2013	3911	3934	230			Regular	Hand Held	00
Apr	03/23/2013	3887	3911	240			Regular	Hand Held	00
Mar	02/21/2013	3867	3887	200			Regular	Hand Held	00
Feb	01/25/2013	3842	3867	250			Regular	Hand Held	00
Jan	12/26/2012	3819	3842	230			Regular	Hand Held	00
Year : 2012 Total 12									
Dec	11/26/2012	3795	3819	240			Regular	Hand Held	00
Nov	10/25/2012	3771	3795	240			Regular	Hand Held	00
Oct	09/24/2012	3746	3771	250			Regular	Hand Held	00
Sep	08/24/2012	3712	3746	340			Regular	Hand Held	00
Aug	07/25/2012	3684	3712	280			Regular	Hand Held	00
Jul	06/25/2012	3657	3684	270			Regular	Hand Held	00
Jun	05/25/2012	3628	3657	290			Regular	Hand Held	00

180 Average

9-29-2016 3:20 PM ** B I L L C A L C U L A T I O N ** PAGE: 1
ZONE: BOOK: SINGLE BILL CALCULATION CALCULATION: N/A

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
06-0580-00	100-RE1 EL	26.41	35627	35885	258	400-SR SE	6.95	
ANDERSON, BETTY	100-FUEL-ADJ	4.02	(*HIST FUEL FACTOR:		0.0155960)	500-RGA GT	18.25	STEP: 01
612 EAST 5TH ST	100-RE1 TAX	0.30				600-BER BC	6.00	STEP: 01
BILL: 9/21/2016	300-WA WA	6.95	5444	5462	180 G	600-BER TAX	0.06	
	300-WA TAX	0.49				600-BWR BC	13.00	STEP: 01
	200-RG1 G	3.04	3076	3092	16	600-BWR TAX	0.91	
	200-FUEL-ADJ	11.52	(*HIST FUEL FACTOR:		0.7200000)	600-BGR BC	13.00	STEP: 01
	200-RG1 TAX	0.15				600-BGR BC	5.00	STEP: 01
						600-BGR TAX	0.05	
						750-RP MC	2.50	STEP: 01
						550-SWP SW	5.00	STEP: 01
							CURRENT BILL	123.60
							TOTAL	123.60

*** END OF REPORT ***

This adjustment would exceed $250.00 per Water And $250.00 per Sewer. Therefore the adjustement would be the maximum for each water and sewer.

$355.51
- 250.00
$105.51 - water

$355.51
- 250.00
$105.51 - Sewer

AGENDA ITEM L.4

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	October 3rd 2016
AGENDA ITEM:	Change Order in the Amount of $3,200.00 for Caterpillar Gen Set #7 for Emergency Temperature Sensors.
ACTION:	Consideration and roll call vote to approve, table or deny.

SYNOPSIS: This change order from Altorfer Power Systems in the amount of $3.200.00 is to install an emergency alarm and shut down for the Caterpillar Engine #7. This is to ensure that we do not ruin any bearings on the generator or have a fire due to excessive winding temperatures in the Generator itself.

BUDGET ITEM: Part of New Engine Project

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: Motion for approval

ATTACHMENTS: Proposal from Altorfer

PREPARED BY: Floyd Taber **DATE PREPARED:** September 28, 2016

ALTORFER
Power Systems

BARTONVILLE · CEDAR RAPIDS · DAVENPORT · E. PEORIA · HANNIBAL · MOBERLY · ROCK FALLS · SPRINGFIELD · URBANA

Quote#: 16DH-30127533-0929

PROPOSAL

Customer: City of Tipton Iowa
Date: 9-29-16
Attention: Floyd
Project Name: Generator Set Package Caterpillar 3516 Project

==========

Altorfer Power Systems appreciates your interest in Caterpillar power generation equipment and the opportunity to work with you on this project. We propose the following equipment to meet your request:

CHANGE ORDER PROPOSAL

Adds RTD module to the control panel at the generator set to provide local viewing of three windings and 2 bearing temperatures at the EMCP 4.2 control panel, alarm and shutdown points to be an integral part of the EMCP 4.2 control panel – will also provide RS-485 SCADA access to these points for remote viewing.

TOTAL PRICE: **$3,200.00**
(plus applicable taxes)

NOTES

1. Freight included to jobsite, curbside. No offloading included
2. Terms are NET 10 days on approved account. Price valid for 30 days
3. Unless otherwise noted herein the above bill of material does not include demolition, removal, terminations, installation, labor, fuel, fuel piping, air ducting, exhaust silencer installation, exhaust piping or electrical wiring between loose items such as engine, control gear, transfer switches, day tanks, battery charger, etc.
4. The prices quoted are current and subject to change to those in effect at the time of shipment.
5. This equipment carries the manufacturer's warranty, which supersedes all other verbal or written statements of any sort whatsoever.
6. The purchaser agrees to pay any and all taxes, assessments, licenses, and governmental charges of any kind whatsoever upon said equipment which, may be imposed or assessed or resulting to the seller on account of the possession or use of said equipment by purchaser.
7. All agreements are contingent upon government restrictions, strikes, accidents, delay of carrier, and other delays unavoidable.
8. Coordination studies & relay settings & relay testing services are not included. Permitting not included

Thank you for the opportunity to quote this project. Please feel free to contact us if you would like any additional information or assistance.

ALTORFER POWER SYSTEMS AN EQUAL OPPORTUNITY EMPLOYER PURCHASES SUBJECT TO EXECUTIVE ORDER 11246, SEPT. 24 1965

Sincerely,

Dave A Harris
Phone: 319-365-6500 x2208
Mobile: 319-361-9321
E-Mail: dharris@altorfer.com

Accepted By:

Print Name:

Date: _____

AGENDA ITEM N.5

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	October 3rd 2016
AGENDA ITEM:	Set Public Hearing for October 17 for Budget Amendments Acknowledging Unanticipated Electric Utility Capital Expenditures.
ACTION:	Consideration of the October 17 City Council meeting for a Public Hearing, Motion and roll call vote to approve, table or deny.

SYNOPSIS: To remain in compliance with the Iowa Code for municipal expenditures, budgets must be amended to provide lawful authority to expend funds for expenses not anticipated during the spring when budgets are established. Although no action is required at this meeting other than approving the public hearing, we will be requesting Council authorization to amend the budget to cover $750,000 for the installation of the Caterpillar gen-set at the electrical department.

BUDGET ITEM: Capital Project, Electric Utility

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: Consideration, motion and roll call vote to authorize a public hearing at the regular October 17, 2016 meeting of the City Council.

ATTACHMENTS: None.

PREPARED BY: Tim Long **DATE PREPARED:** September 30, 2016

AGENDA ITEM L.6

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	9/22/2016
AGENDA ITEM:	DRIP Program Reimbursement
ACTION:	Motion to approve, deny or table

SYNOPSIS: Downtown Revitalization Incentive Program (DRIP) Reimbursement request:
Applicate: Penny Pratt for the following building: 111 East 4th Street
Amount $1,199.98

CITY OF TIPTON
ECONOMIC DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

9/22/2016

Dear City Council,
The Tipton Development Commission met on September 22, 2016 to consider final payment regarding Downtown Revitalization Incentive Program (DRIP) reimbursement to Penny Pratt – Penny's Hair & Nail Studio 111 East 4th Street in the amount of $1,199.98.

Project Included:	Replacement of 2nd floor front windows	$1,199.98
	Total Amount:	**$1,199.98**

Respectfully Submitted,

Linda Beck
Tipton Development Director

BUDGET ITEM: 125-5-590-2-5800

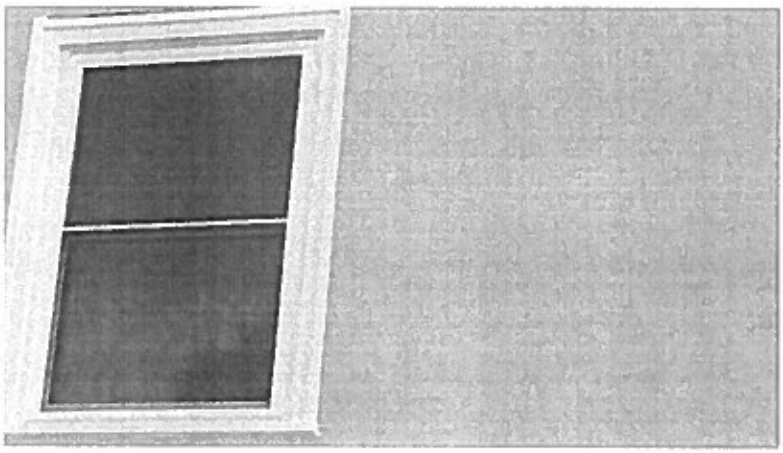
RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Approve, Table or Deny

ATTACHMENTS: Pictures

PREPARED BY: Linda Beck **DATE PREPARED: 9/22/2016**

Penny Pratt – Penny's Hair & Nail Studio – 111 East 4th Street DRIP 2016



AGENDA ITEM L.7

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	9/22/2016
AGENDA ITEM:	DRIP Program Reimbursement
ACTION:	Motion to Approve, Table or Deny Approval

SYNOPSIS: Downtown Revitalization Incentive Program (DRIP) Reimbursement request: Applicate: Michelle Ford for the following building: Total Look Salon, 120 West 5th Street. Amount: $7,329.00

CITY OF TIPTON
ECONOMIC DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

9/22/2016

Dear City Council,
The Tipton Development Commission met on September 22, 2016 to consider final payment regarding Downtown Revitalization Incentive Program (DRIP) reimbursement to Michelle Ford – Total Look 120 West 5th Street in the amount of $7,329.00. The amount of $7,329.00 was approved by the Commission for final payment.

Project included:	Replacement of front windows & door	$3,404.00
	Flooring	$3,925.00
	Total amount	**$7,329.00**

Respectfully Submitted,

Linda Beck
Tipton Development Director

BUDGET ITEM: 125-5-590-2-5800

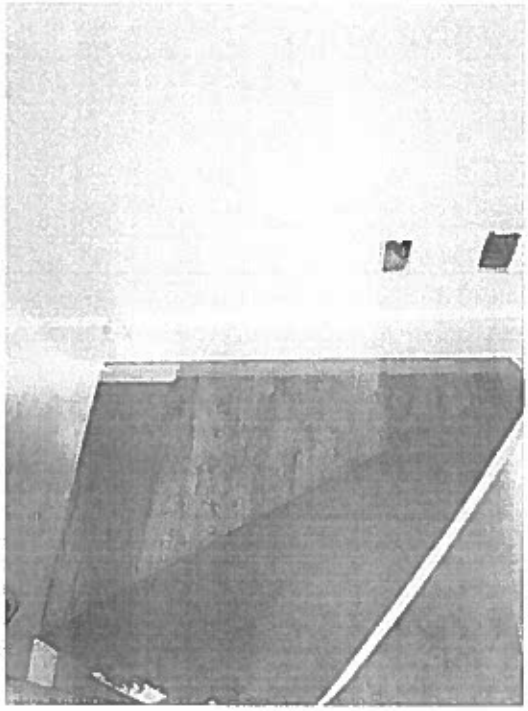
RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

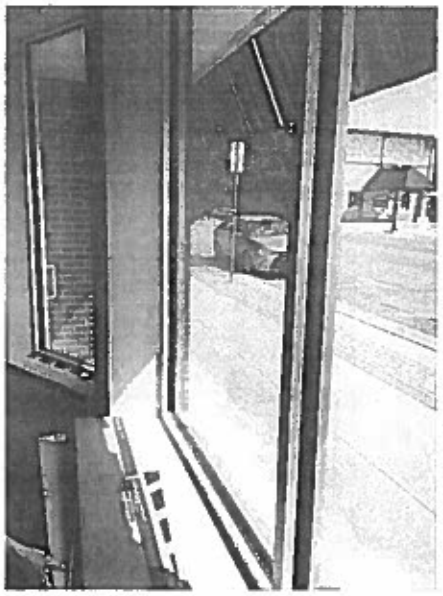
MAYOR/COUNCIL ACTION: Motion to Approve, Table or Deny

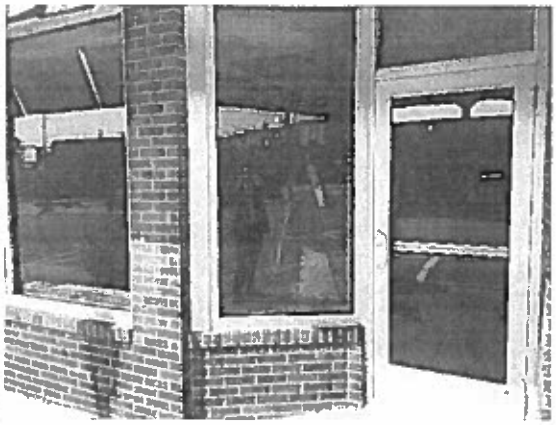
ATTACHMENTS: Pictures of the floor and window/door

PREPARED BY: Linda Beck **DATE PREPARED: 9/22/2016**

Michelle Ford – Total Look 120 West 5th Street DRIP Program







AGENDA ITEM L.8

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	9/28/2016
AGENDA ITEM:	Trunk or Treat Event
ACTION:	Motion to approve, deny or table

SYNOPSIS: Tipton's 3rd Annual Trunk or Treat. Scheduled for Sunday, October 30th at the City Park from 3-5 p.m. This event is sponsored by The City of Tipton, Tipton Police Department and Tipton Fire Auxiliary

CITY of TIPTON'S 3RD ANNUAL
TRUNK OR TREAT
SUNDAY, OCTOBER 30TH
3:00 P.M. - 5:00 P.M.
TIPTON CITY PARK
*FACE PAINTING *GUNNY THE CLOWN *BOUNCY HOUSE *CUPCAKE/COOKIE WALK (WHILE TREATS LAST)
*IOWA PHOTO COMPANY WILL HAVE A PHOTO BOOTH FOR THE KIDDOS *TIPTON FFA HAY BALE MAZE
BRING A DECORATED PUMPKIN FOR THE "GREAT PUMPKIN" CONTEST!
AGES: UNDER 5, 5-10 YEARS, 10-13 YEARS & 14 YEARS AND ABOVE
PRIZES AWARDED TO ALL 1ST PLACE WINNERS IN EACH AGE CATEGORY
ALL PUMPKINS MUST BE TAKEN BACK BY THE PARTICIPANTS AFTER THE CONTEST JUDGING
SPONSORED BY: City of Tipton, Tipton Police Department & Tipton Fire Auxiliary

Requesting the following:
1. Location be moved to City Park needing more space d/t the growing size of this event
2. Barricade street in front of James Kennedy Aquatic Center for safety
3. Participation from city departments in decorating a city vehicle(s) and assistance from employees wishing to help with this activity – we have many fun activities planned for the kids
4. Requesting council designate October 31st as the traditional 'Treat or Treat' night

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve, deny or table request.

ATTACHMENTS: None
PREPARED BY: Linda Beck **DATE PREPARED: 9/28/2016**

AGENDA ITEM L.9

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	9/27/2016
AGENDA ITEM:	Community Christmas Tree
ACTION:	Motion to approve, deny or table

SYNOPSIS: Find a tree the City can use for the Community Christmas Tree. This tree will be placed on the green square (next door to the South of Among Friends).

1. If possible, have the Public Works Department cut down the tree. I request to place an ad in The Tipton Conservative to find a tree
2. Date for Community Christmas Tree lightening by the Mayor or designee on Saturday, November 26th @ 5:00 p.m.
3. Barricade 4th Street from Cedar to Linn for safety for the lighting

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Approve, deny or Table

ATTACHMENTS: None

PREPARED BY: Linda Beck **DATE PREPARED: 9/27/16**

AGENDA ITEM L.10

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	9/23/2016
AGENDA ITEM:	Tipton Community Schools
ACTION:	Approve to Approve, Table or Deny

SYNOPSIS: Jill Hesse, School Counselor with Tipton Schools requested the following:

Our Character Counts! committee here in the elementary school will be leading a kickoff to Socktober! We are raising awareness of homelessness throughout the month of October. We are partnering with Kid President to donate new socks to those that could use them.

Any school day during the month of OCTOBER students can bring new/clean socks (for kids or adults) into school as a donation to a homeless shelter in the Iowa City area. For each pair of socks, students will be able to put their name in for a chance to win a prize.

We are wondering if this could be a community-wide event and if you would like to participate with us?? Please let me know if this is something you would be interested in participating in and spreading the word throughout the community.

Thanks for your continued support!

1. **Community Director would like to request the City put a drop box in the lobby of the City office and collect socks for the school throughout the month of October. CD would be responsible to take the collected socks to Jill Hesse.**

2. **Community Director would also like to ask the Council and Mayor to donate a pair of socks in support of this project to City Hall. Community Director would like to take a picture of Council and Mayor donating socks to promote this project throughout our community.**

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION:

ATTACHMENTS: None

PREPARED BY: Linda Beck **DATE PREPARED: 9/23/16**

AGENDA ITEM # L.11

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	September 29, 2016
AGENDA ITEM:	One Time Water & Sewer Bill Exemption – 609 Mulberry St.
ACTION:	Motion

SYNOPSIS: Attached is a current utility bill and letter from Lacy Jones, requesting a one-time water and sewer adjustment for her residence located at 609 Mulberry Street. If the council would approve the request, this would reduce the water portion of the bill from $129.70 to $25.86, and the sewer portion of the bill from $129.70, to $25.86. Total credit of $207.68.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Utilities

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Exemption Request

PREPARED BY: Amy Lenz **DATE PREPARED:** 09/29/2016

Dear Council

RECEIVED SEP 2 9 2016

I got a call about my electric & water had went skyrocket which I was very appreciated that they did this that same day I had Maher Plumbing come and check it out we descovered a leak in the toilet and my Dehumidifier in the Basement had malfunctioned. The leak had been fixed a Dehumidifier Discarded.

Thank you
Lacy Hernusta
609 Murphy St.

I am asking for an exemption on the water sewer bill.
Pam Jones

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
05-1310-00	$794.57
Due Date	**After Due Date Pay**
10/05/2016	PAID BY DRAFT
Service Address	
609 MULBERRY ST	

There will be a $20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CRRT PJONE

PAM JONES
506 MULBERRY ST
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
PAM JONES			609 MULBERRY ST			05-1310-00
Status	Service Dates From	Service Dates To	Number of Days	Bill Date	Penalty Date	Due Date
ACTIVE	07/19/2016	08/19/2016	31	09/14/2016	10/06/2016	10/05/2016

------CURRENT------		-----PREVIOUS------		
DATE	READING	DATE	READING	USAGE
08/19/2016	6016	07/19/2016	2267	3749
08/19/2016	205480	07/19/2016	202120	3360
08/19/2016	4913	07/19/2016	4902	11

PREVIOUS BALANCE	470.58
PAYMENTS	470.58-
CURRENT BALANCE	$0.00
RESIDENTIAL ELECTR	383.71
ENERGY ADJ 0.0155	58.47
RESIDENTIAL WATER	25.86 ~~129.70~~
RESIDENTIAL GAS	2.09
GAS COST 0.7300	8.03
RESIDENTIAL SEWER	25.86 ~~129.70~~
R - GARBAGE 96 GAL	26.25
R-EL BASIC CHARGE	6.00
R-WTR BASIC CHARGE	13.00
R-SWR BASIC CHARGE	13.00
R-GAS BASIC CHARGE	5.00
STORM WATER FEE -	5.00
SALES TAX	14.62
CURRENT BILL	$794.57
AMOUNT DUE	$794.57

* DO NOT PAY - PAID BY DRAFT*

ELEC USAGE - PREV YEAR :	1976
WATER USAGE - PREV YEAR :	640
GAS USAGE - PREV YEAR :	11

Account Number - 05-1310-00 JONES, PAM Service Address: 609 MULBERRY ST

Service: 300 WA RESIDENTIAL WATER Meter: 10134784

	Read			Total	Demand		Reading		
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
Year : 2016 Total 9									
Sep	08/19/2016	202120	205480	3360			Regular	Manual Read	00
Aug	07/19/2016	200370	202120	1750			Regular	Manual Read	00
Jul	06/17/2016	199360	200370	1010			Regular	Manual Read	00
Jun	05/18/2016	198640	199360	720			Regular	Manual Read	00
May	04/18/2016	197960	198640	680			Regular	Manual Read	00
Apr	03/18/2016	197270	197960	690			Regular	Manual Read	00
Mar	02/17/2016	196640	197270	630			Regular	Manual Read	00
Feb	01/16/2016	195920	196640	720			Regular	Manual Read	00
Jan	12/17/2015	195380	195920	540			Regular	Manual Read	00
Year : 2015 Total 12									
Dec	11/15/2015	194680	195380	700			Regular	Manual Read	00
Nov	10/17/2015	194150	194680	530			Regular	Manual Read	00
Oct	09/17/2015	193560	194150	590			Regular	Manual Read	00
Sep	08/18/2015	192920	193560	640			Regular	Manual Read	00
Aug	07/17/2015	192310	192920	610			Regular	Manual Read	00
Jul	06/17/2015	191610	192310	700			Regular	Manual Read	00
Jun	05/18/2015	190890	191610	720			Regular	Manual Read	00
May	04/17/2015	190160	190890	730			Regular	Manual Read	00
Apr	03/19/2015	189410	190160	750			Regular	Manual Read	00
Mar	02/17/2015	188530	189410	880			Regular	Manual Read	00
Feb	01/16/2015	187760	188530	770			Regular	Manual Read	00
Jan	12/17/2014	187010	187760	750			Regular	Manual Read	00
Year : 2014 Total 4									
Dec	11/17/2014	186230	187010	780			Regular	Manual Read	00
Nov	10/17/2014	185520	186230	710			Regular	Manual Read	00
Oct	09/17/2014	184780	185520	740			Regular	Manual Read	00
Sep	08/18/2014	184070	184780	710			Regular	Manual Read	00
				Avg 856					

Average 670

** B I L L C A L C U L A T I O N **

SINGLE BILL CALCULATION

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO	
05-1310-00	100-RE1 EL	383.71	2267	6016	3749	400-SR SE	25.86		
JONES, PAM	100-FUEL-ADJ	58.47	(*HIST FUEL FACTOR:		0.0155960)	500-RGB GT	26.25	STEP: 01	
609 MULBERRY ST	100-RE1 TAX	4.42				600-BER BC	6.00	STEP: 01	
BILL. 9/14/2016	300-WA WA	25.86	202120	202790	670	600-BER TAX	0.06		
	300-WA TAX	1.81				600-BWR BC	13.00	STEP: 01	
	200-RG1 G	2.09	4902	4913	11	600-BWR TAX	0.91		
	200-FUEL-ADJ	8.03	(*HIST FUEL FACTOR:		0.7300000)	600-BSR BC	13.00	STEP: 01	
	200-RG1 TAX	0.10				600-BGR BC	5.00	STEP: 01	
						600-BGR TAX	0.05		
						550-SWP SW	5.00	STEP: 01	
							CURRENT BILL		579.62
								TOTAL	579.62
									PAID BY DRAFT

*** END OF REPORT ***

AGENDA ITEM M.1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE: October 3, 2016

AGENDA ITEM: Tipton Police Dept.-STEP statistics

ACTION: Report by Chief Kepford, Council Inquiry.

SYNOPSIS: Staff will give a brief update on the STEP statistics for the 2015-16 STEP Waves.

STEP stands for Special Traffic Enforcement Program which is part of the Governor's Traffic Safety Bureau. Tipton Police Department has participated in this program for several years and has found it to be a valuable tool in keeping our streets safe.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Public Safety

MAYOR/COUNCIL ACTION: Review, Consideration of Report

ATTACHMENTS: STEP Data reports

PREPARED BY: Chief Lisa Kepford **DATE PREPARED:** 9/29/16

STEP – Special Traffic Enforcement Program 2015-2016

Statistics for the 5 STEP Waves dated:	11/22/15 thru 11/29/15	8 days
	3/16/16 thru 3/19/16	4 days
	5/23/16 thru 6/5/16	14 days
	7/1/16 thru 7/5/16	5 days
	8/23/16 thru 9/5/16	14 days

OWI -	2
Seatbelts -	14
Child Seats -	1
Speeding -	76
Improper Passing -	5
Registration -	14
Stop Sign -	14
Other -	20
Tinted Windows -	3
Equipment -	33
Drive w/o License -	5
No Insurance -	29
Open Container -	1
Motorist Assist -	22
Accidents -	6
Arrest Warrants -	1
Felony Arrests -	3

Arrests, Citations and Warnings

January 1, 2016 → now

Call Type		Total
TPD		
	1046	10
	1050ANIM	1
	1050PD	34
	1050PI	5
	1050UNK	1
	ABANDON	3
	ALARM	28
	ANIMAL	60
	ASSAULT	15
	ASSIST	74
	ATL	44
	BURGLARY	5
	BUS	100
	CIVIL	5
	CIVILFAM	6
	COURTORD	1
	CP	3
	CRIMIS	2
	DEBRIS	9
	DISORDER	7
	DOGS	23
	DOMESTIC	29
	DRUGS	2
	FDBRUSH	1
	FDGAS	6
	FDOTHER	6
	FDSTRUCT	1
	FDVEHICL	2
	FIGHT*	13
	FIREWORK	4
	FOLUP	30
	FRAUD	9
	HARASS	27
	INTELL	104
	INTOXICA	9
	JUVENILE	3
	LIFT	1
	MEDCHEST	2
	MEDFALL	24
	MEDICAL	203
	MEDOVERD	4
	MEDSICK	2
	MENTAL	5
	MISSING	6
	NOISE	15
	NUISANCE	5
	OWI	8
	PARK	29
	PROPERTF	9
	PROPERTL	1
	PROPEX	3
	SEX	2
	SOLICIT	2
	SUSP	46
	SWO	164
	TEST	1
	THEFT	34
	TRAFCONT	20
	TRAFFIC	16
	TRAFFICB	1
	TRESPASS	4
	TS	406
	UNLOCK	95
	VANDALIS	6
	WARRANT	28
	WARRANTS	4
	WEAPON	1
TPD		1,829

9/28/2016

M.3

Library Director's Report August 2016

Programming

Kid's Programs

Total 0 Programs 0 kids

Teen Programs

Total 0 programs 0 teens

Adult Programs

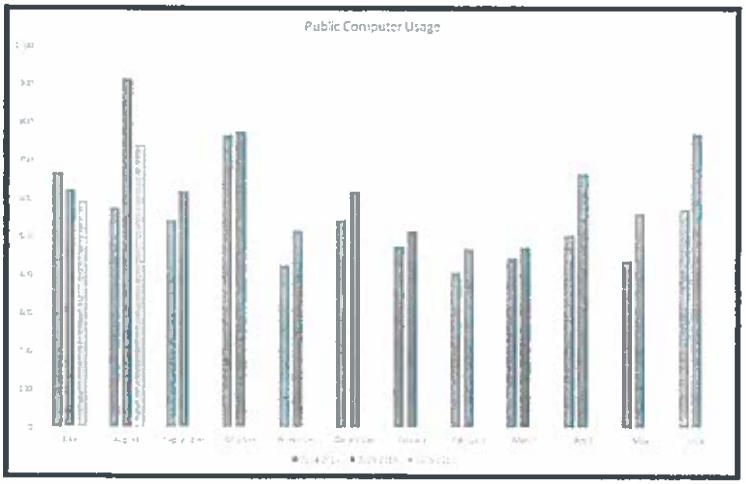
Meeting Room Users

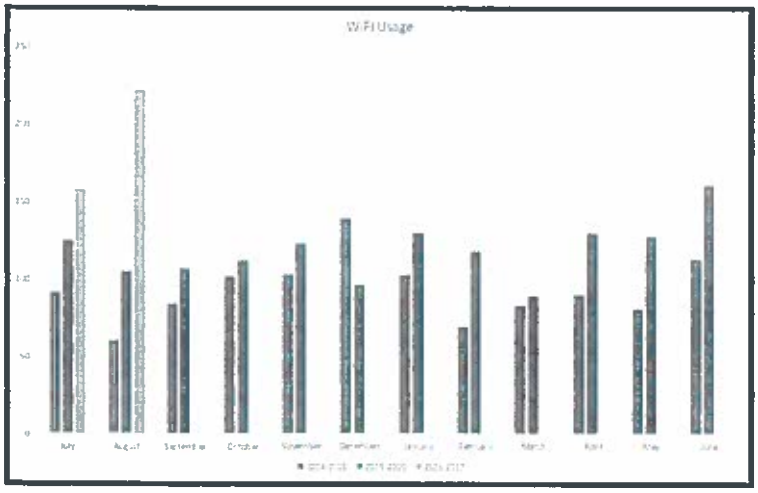
Non-profits-3 users
Private Individuals-0 users
Total: 3 time

Monetary amount spent on:
Books: $1217.57
CDs: $367.50
DVDs: $382.80

Transactions written down from 8/1 thru 8/28
Copies-205
Faxes-13
Interlibrary Loans-31
Drinks-49

Ebook checkouts: 76
Audio checkouts: 53





Materials

Materials added	Aug
Adult CDs	11
Total Audios	11
Adult DVD's	25
Blue Ray Disc	0
Kids DVD's	1
Total DVD's	26
Adult Fiction	40
Adult Non-fiction	2
Beginner Readers	9
Christian Fiction	1
Kid's B. Chapter	1
Kids Fiction	42
Kids Nonfiction	1
Kid's Picture Books	9
Mystery	13
Teen Fiction	51
Total books	169
Magazines	36
Total Magazines	36
Other	28
Total Other	28
Total	270
Discarded	
Books	112
Magazines	29
Audios	1
Videos	1
Other	40
Total	183

AGENDA ITEM M.4

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	October 3rd 2016
AGENDA ITEM:	Mock OSHA Inspection Report
ACTION:	Information

SYNOPSIS: This is a mock OSHA inspection of the Electric Department Facility, there are some serious discrepancies, we have started work on some of the smaller items as is allowed by budgeting.

Some items include very hefty fines

BUDGET ITEM:

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: Information, Department staff are working towards corrective actions

ATTACHMENTS: Walk through Inspection Report

PREPARED BY: Floyd Taber **DATE PREPARED:** September 28, 2016, 2016

IOWA
ASSOCIATION OF MUNICIPAL
UTILITIES

September 13, 2016

Floyd Taber
Electric Services Director
407 Lynn Street
Tipton, IA 42772

Dear Mr. Taber,

Thank you for meeting with me on August 25, 2016 for the safety inspection of the electric generating plants in Tipton. This was a seriously fabulous way to spend my birthday! The lunch was good, too. This informal inspection is provided as a service to you by IAMU and helps to ensure safe working conditions in your facilities by identifying items that may be potential safety and health issues. You will find the associated hazards in the electronic document accompanying this letter.

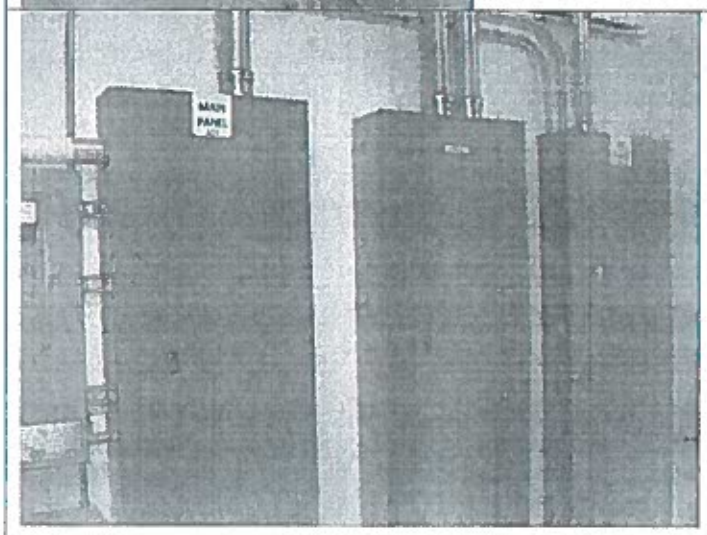
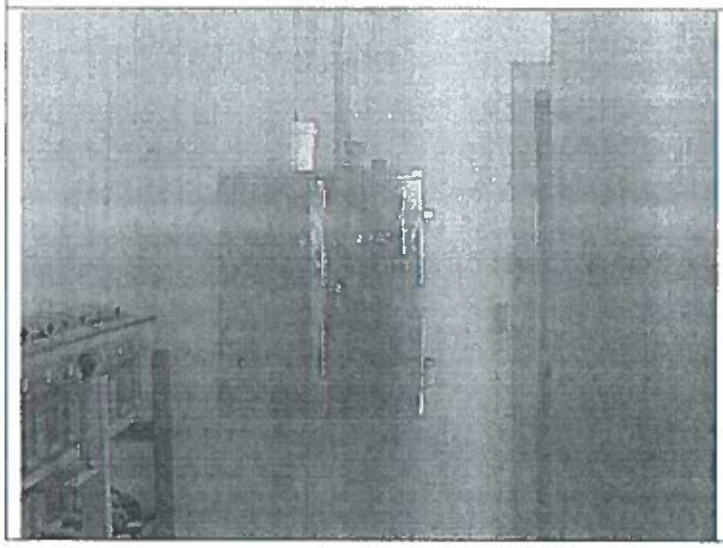
Tipton's new generating plant is maintained well; clean and organized even with the new engine being installed. I also included the bucket truck in my inspection and was delighted to find an AED and fully stocked first aid kit. The sleeves and gloves were inspected and stored properly, the insulated tool and hot sticks were clean and protected. You cannot imagine my delight when I saw the Miller Step Relief buckled on the harnesses! That simple device is a lifesaver. I do recommend a protective sleeve or case for the fire extinguisher; the regulator is susceptible to weather and impact. When doing your visual monthly inspection for the fire extinguisher, turn it upside down and allow the chemical powder to break up so that it doesn't remain in one clump. The vibration from the road travel tends to settle the chemical.

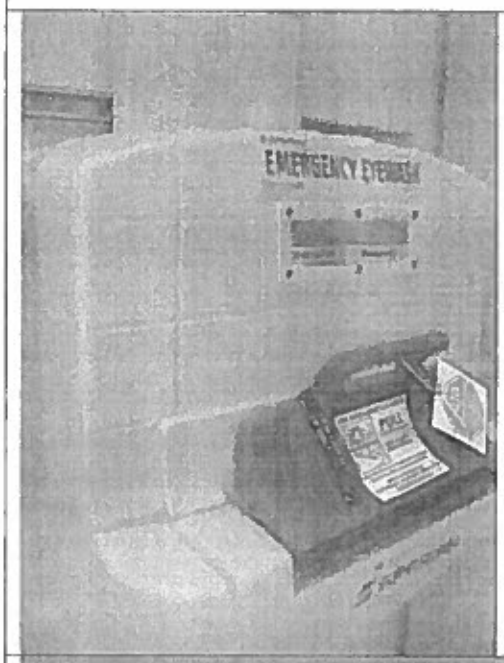
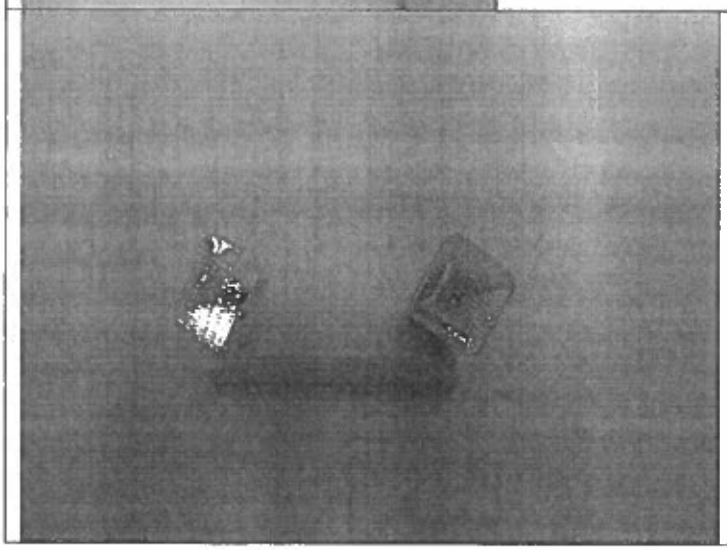
This review is completely confidential and wholly separate from all regulatory activities. The inspection documentation and pictures accompanies this electronic file. The documentation is yours to do with as you please, however, in the case of an Iowa OSHA inspection, if you choose to share your inspection documentation with the Compliance Officer, it may be used to prove previous knowledge of an uncorrected violation of the OSHA standards. Failure to correct those violations may result in a willful citation.

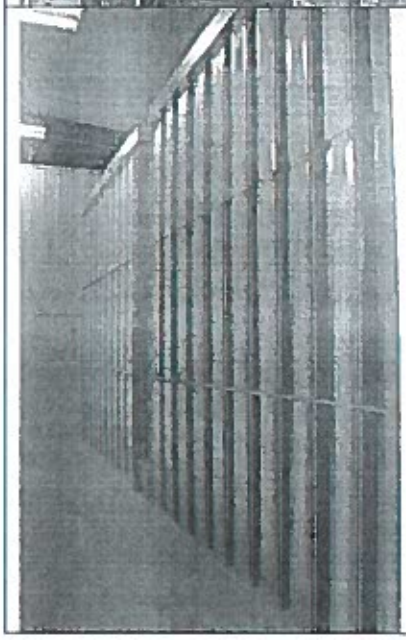
1735 NE 70th Avenue
Ankeny, Iowa 50021-9353
Phone: 515/289-1999 Fax: 515-289-2499 Web: www.iamu.org

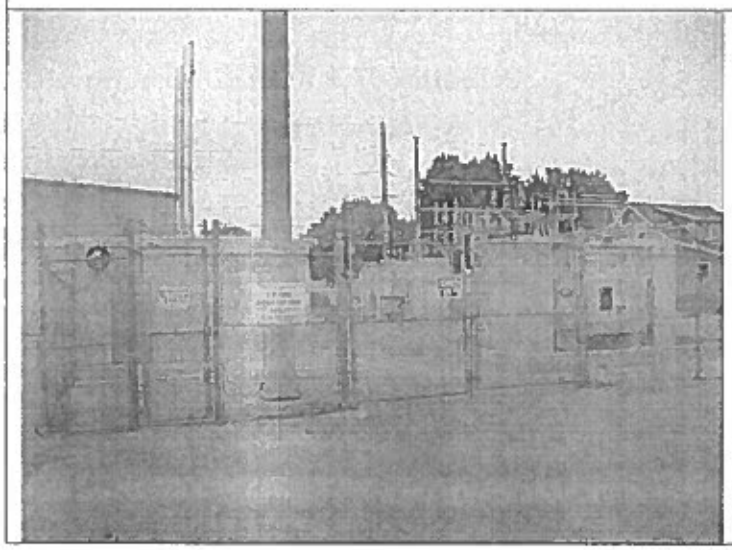
Your interest in the safety and health of your employees is to be commended and we are glad to have your city as a member of EIASSO. It has been a pleasure for us to be of service to you and your employees. Thank you for taking the time to talk with me and if you have any questions regarding these suggestions, please feel free to contact me at any time. We at the Iowa Association of Municipal Utilities are here to serve your needs.

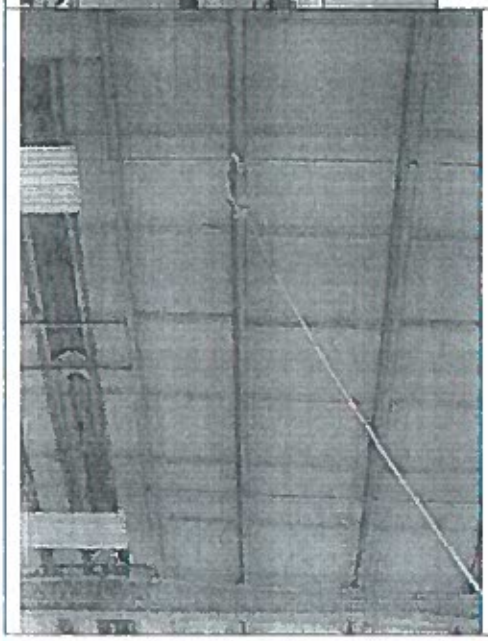
Sincerely,
Margret Meade, Safety Specialist
Iowa Association of Municipal Utilities
mmeade@iamu.org
515.210.6617 (cell)

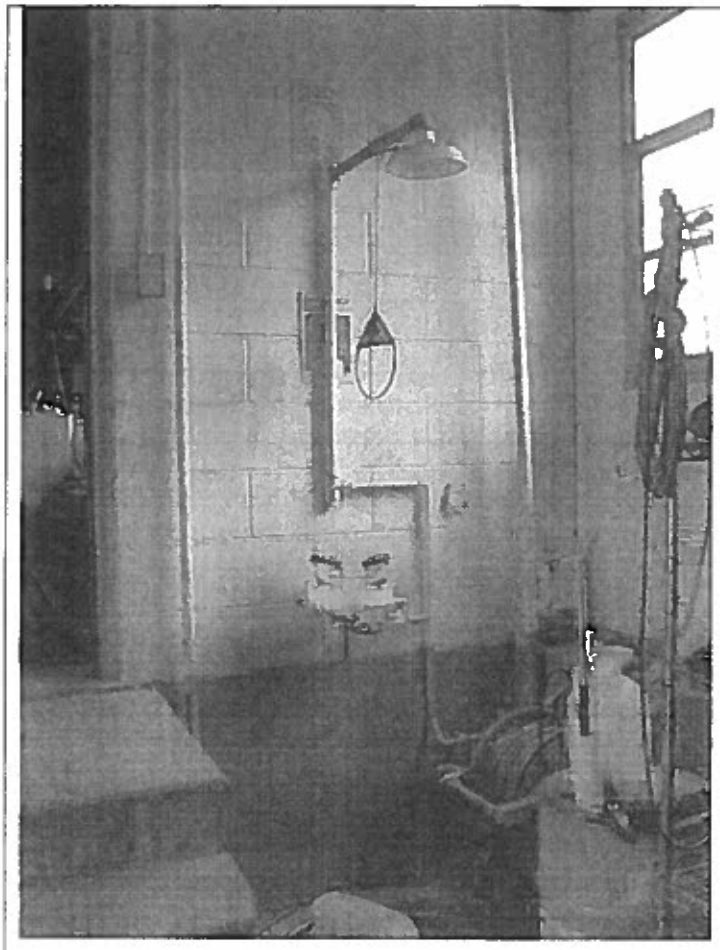
	MCC Room for new (built in 2011) generating plant and substation. Equipped with remote racking device and arc flash (40 cal.) suit. Excellent housekeeping in this entire facility.
	1910.303(e)(1) Electric equipment may not be used unless the following markings have been placed on equipment: (ii) other markings giving voltage, current, wattage or other ratings as necessary. New generation plant. Mark the voltage on the panels OR ensure that the engineering firm conducting the arc flash analysis places the labels on the panels. Potential $7,000 OSHA penalty
	New generation plant. Make sure that no material is placed on any electrical enclosure; transformers, knife switches, panel boxes, even outlet boxes. NEMA approval standards that address the proper installation, operation and maintenance of electrical enclosures specifically prohibit storage on this type of equipment.

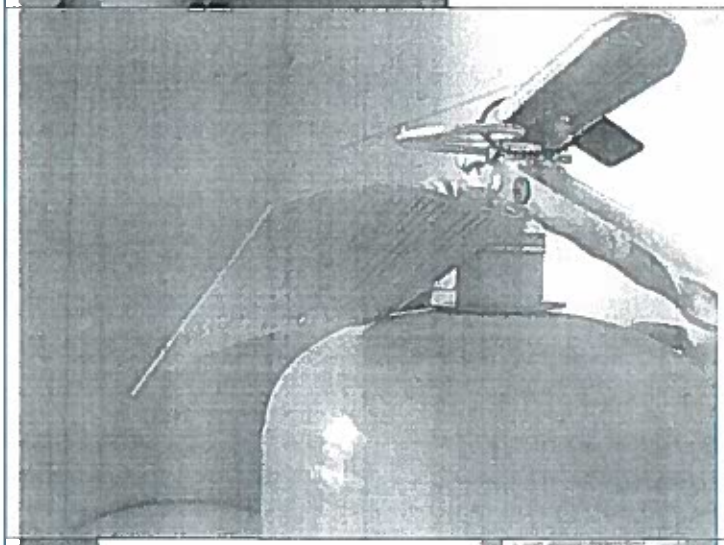
	New generation plant. There is no spill cleanup kit in the case of a battery break or acid spill. To clean up a battery acid spill, put on protective gloves, a 2-strap dust mask and goggles, and use a neutralizer such as baking soda to cover the acid spill completely. Once the acid stops bubbling, sweep the acid into a double bag, and dispose of the bag at a battery-recycling plant. Make sure that you have plenty of ventilation in the area as spilled acid may generate explosive gases.
	New generation plant. There was no documented date of the last eyewash solution change. Change the solution and affix a tag with the change date and make sure that the solution is changed at least annually or according to manufacturer's instructions. Ensure that employees are properly trained in the use and maintenance of this and all other types of eyewash/drench facilities that are available to them.
	<u>1910.37(b)(1)</u> Each exit route must be adequately lighted so that an employee with normal vision can see along the exit route. New generation plant. None of the emergency lights were functional. Potential $7,000 OSHA penalty

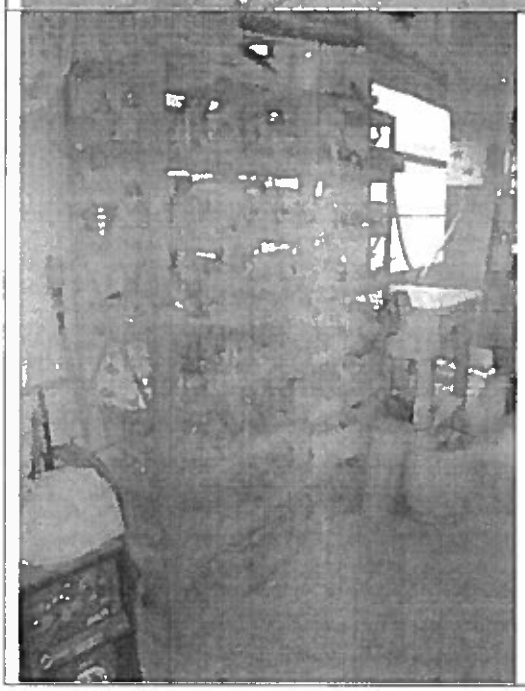
	New generation plant. Good spill containment methods for the generators & piping.
	New generation plant. Contractors are in process of installing another engine in the plant.
	New generation plant. Noise baffles to prevent the traveling of sound.

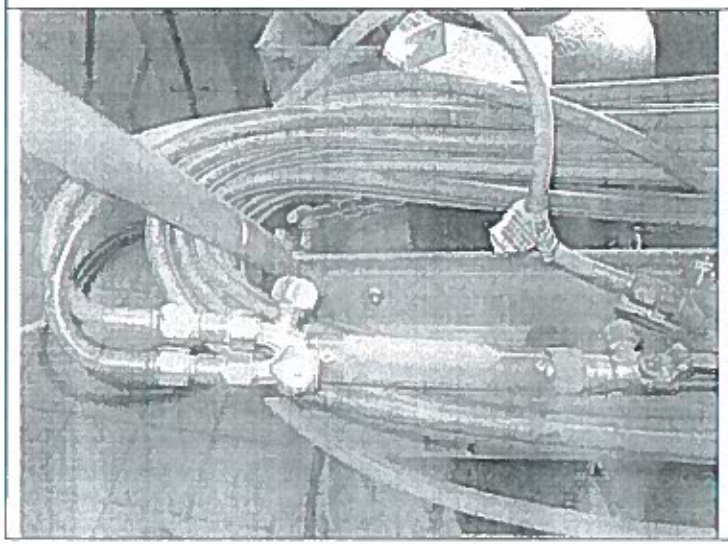
	Code of Iowa 88.4 (Iowa's General Duty Clause) referencing UL325. All commercial door operators must continuously monitor safety devices such as photo sensors and/or sensing edges. This is a mandatory requirement for operation other than constant contact to close. Inability to comply will result in the operator being limited to constant contact to close operation Either monitored photo eyes or monitored sensing edge devices are mandatory for momentary contact operation. The monitored device must provide continuous status to the operator, which is designed to receive and monitor the status. Potential $7,000 OSHA penalty
	New substation inspected monthly & grounding mat annually.

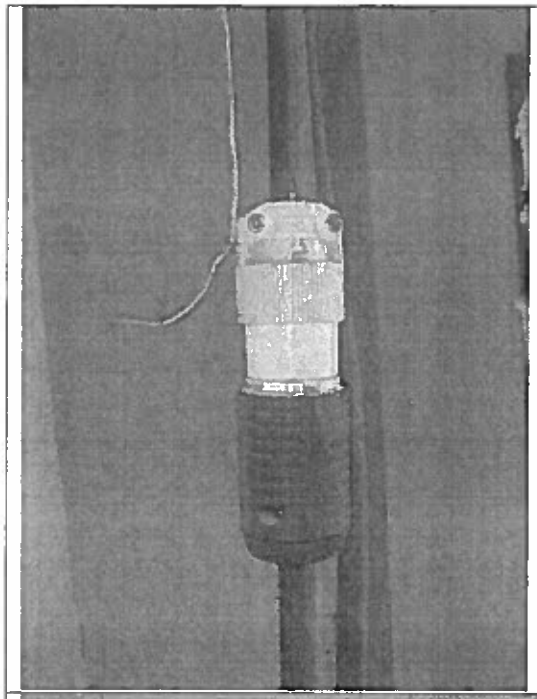
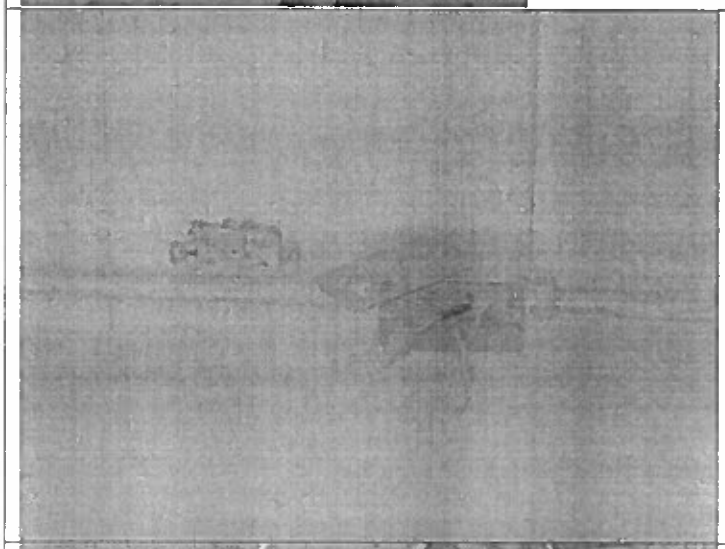
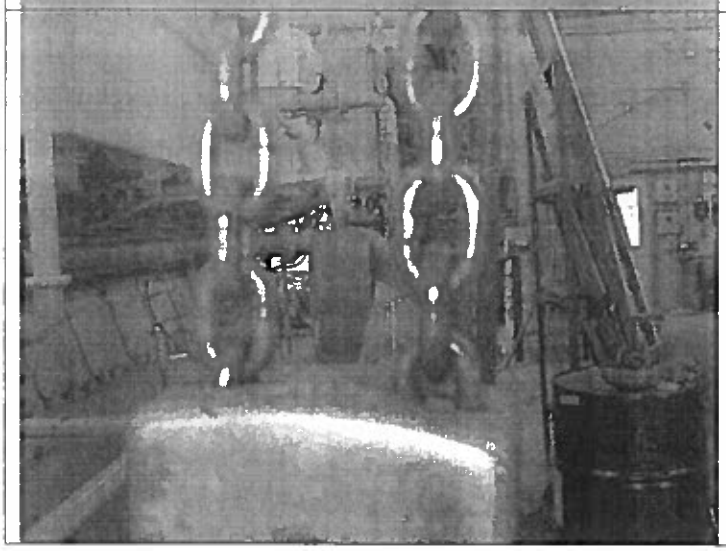
		Old generation plant. Deficient and out-of-date fall protection removed.
		1910.305(g)(1)(iv) Unless specifically permitted otherwise in paragraph (g)(1)(ii) of this section, flexible cords and cables may not be used:(A) As a substitute for the fixed wiring of a structure; Old generation plant. Extension cord wrapped around structural part of the garage. Potential $7,000 OSHA penalty

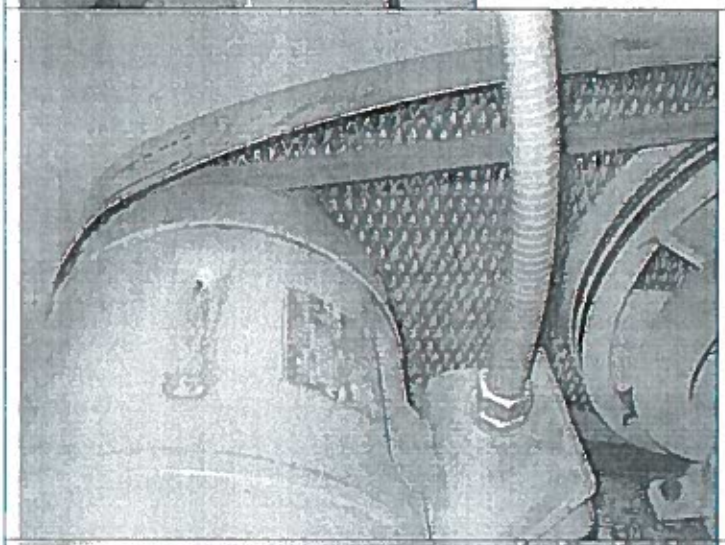
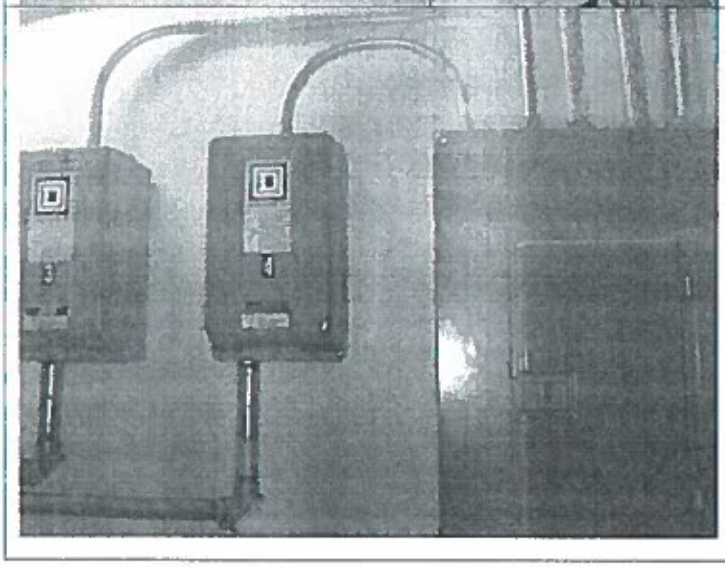
	Old generation plant. To ensure that eyewash stations and showers are always ready when needed, it is important that the requirements for test procedures and maintenance set forth in Z358.1-2014 be followed. Ensure that the eyewash station is maintained on a weekly basis; the basin must be clean, the nozzles must be covered and clean, the unit should be operated for at least 5 minutes to clear harmful bacteria and debris. The shower head should be operated monthly for at least 5 minutes. Ensure that the water streams cross each other so that effective flushing of the eyes & face can take place. Ensure that the area around the eyewash is clean and clear of debris and well-lit. Ensure that employees are properly trained in the use and maintenance of this and all other types of eyewash/drench facilities that are available to them.
	1910.23(d)(1) Every flight of stairs having four or more risers shall be equipped with standard stair railings or standard handrails. Old generation plant. 2 sets of access stairs have no handrail and because the concrete steps are additions, the top riser is higher than the 3 previous steps. This creates a tripping hazard. Potential $7,000 OSHA penalty

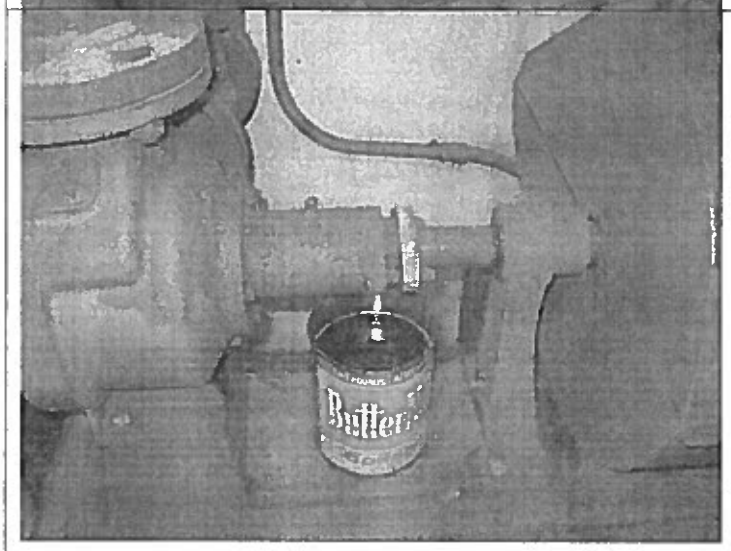
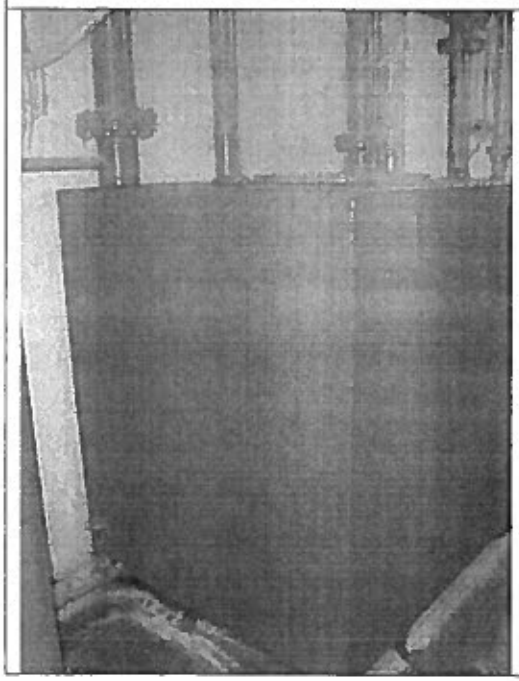
	Remove the materials from the top of the cabinet and check to make sure that the fusible link is present in the handle mechanism or in the closing mechanism in the top of the door. These cabinets are designed to contain vapors from flammable chemicals in the case of a fire either inside or outside the cabinet. The fusible link melts and welds the doors shut so the pressure inside the cabinet doesn't force the doors open and release flammable vapors.
	Make sure to visually inspect all fire extinguishers on a monthly basis.
	1910.22(a)(1) All places of employment, passageways, storerooms and service rooms shall be kept clean and in a sanitary condition. Old generation plant. General housekeeping. Potential $7,000 OSHA penalty

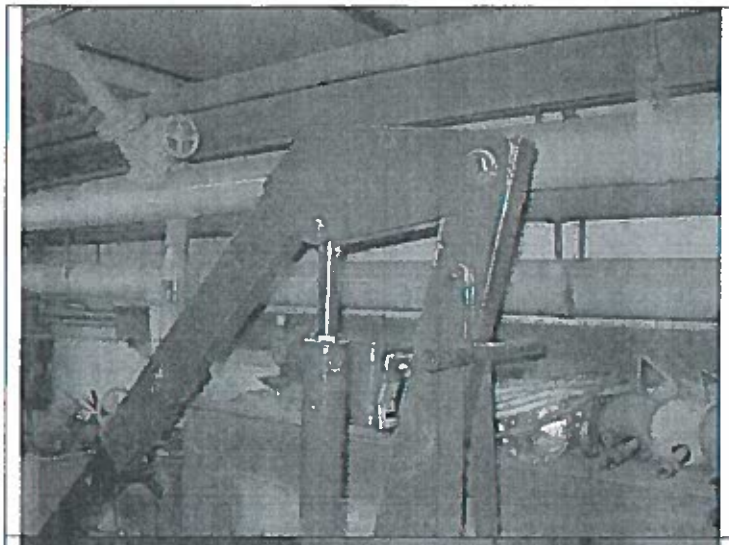
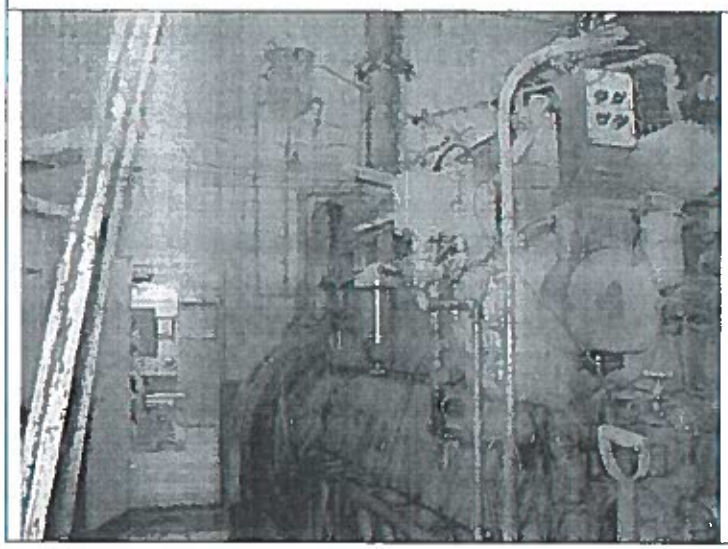
	1910.254(d)(3) Grounding of the welding machine frame shall be checked. Special attention shall be given to safety ground connections of portable machines. Old generation plant. Be sure to check the frame and case grounding of this and all welding machines. Potential $7,000 OSHA penalty
	1910.22(a)(1) All places of employment, passageways, storerooms and service rooms shall be kept clean and in a sanitary condition. Old generation plant. General housekeeping. Potential $7,000 OSHA penalty

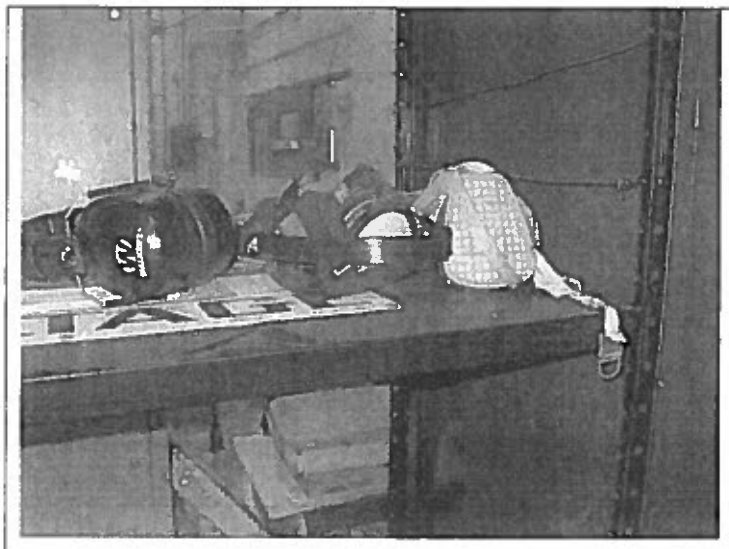
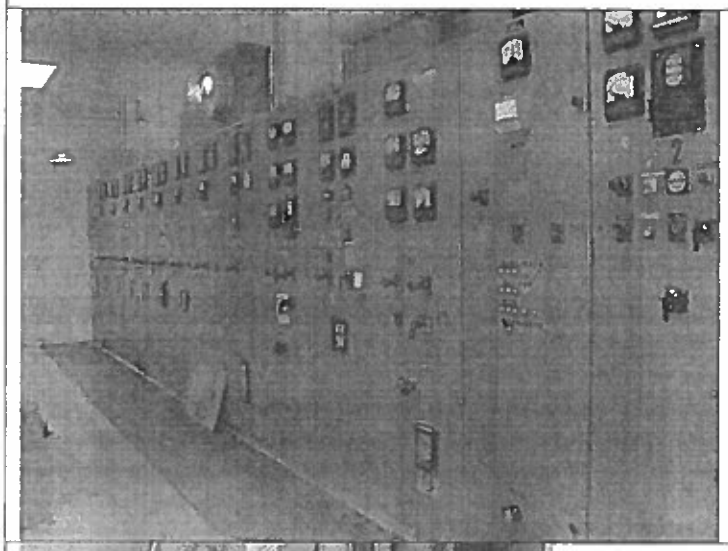
	1910.1200(f)(6) The employer shall ensure that each container of hazardous chemicals in the workplace is labeled, tagged or marked with either the product identifier and words, pictures, symbols, or combination thereof, which provide at least general information regarding the hazards of the chemicals. Old generation plant. Mark the tank of the parts washer with the type of solvent and the hazard associated with the chemical. Potential $7,000 OSHA penalty
	Code of Iowa 88.4 (Iowa OSHA's General Duty Clause) referencing the requirement in ANSI Z49.1 Safety in Welding, Cutting and Allied Processes, section 10. Flash back arrestors must be used at the regulator to stop a flame from traveling back into the torch & causing an explosion. Check valves should be used on the torch end to stop reverse flow and prevent the gases from mixing. Potential $7,000 OSHA penalty

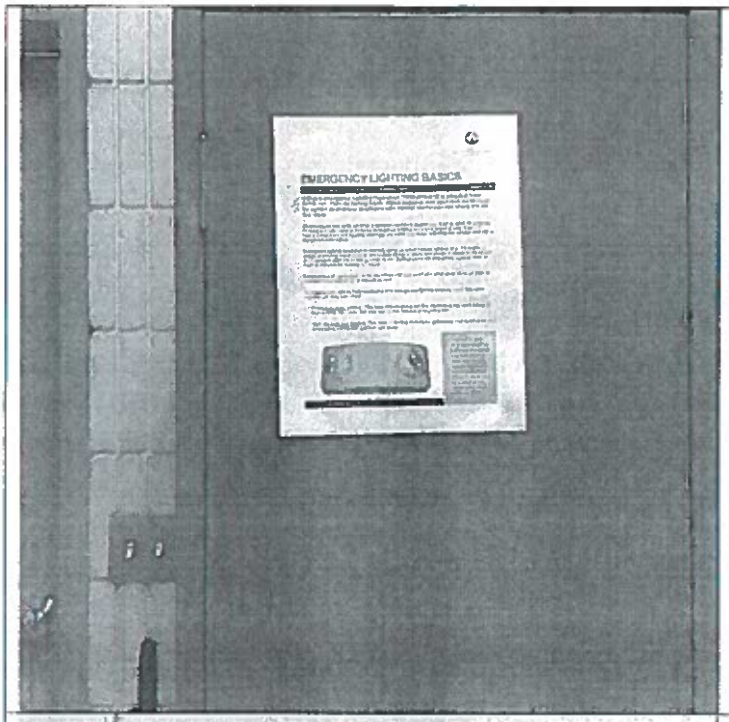
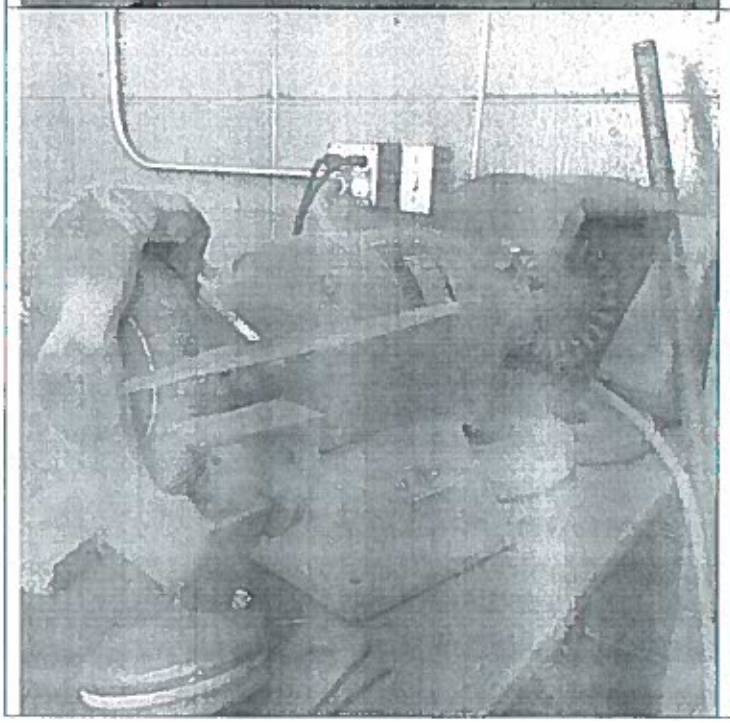
	1910.303(b)(1) Electric equipment shall be free of hazards that are likely to cause death or serious physical harm to employees. Safety of equipment shall be determined using the following considerations (iv) insulation. Old generation plant. Broken insulation on the strain relief area of the top cord. Potential $7,000 OSHA penalty
	1910.303(b)(7)(i) Unused openings in boxes, raceways, auxiliary gutters, cabinets, equipment cases, or housings shall be effectively closed to afford protection substantially equivalent to the wall of the equipment. Old generation plant. Switchgear room. Replace the cover. Potential $7,000 OSHA penalty
	The links on this chain hoist are being worn away because they are running over the sprocket. The chain should be turned around as it is on backwards. The weld area is the weakest part of the link and this chain will eventually fail.

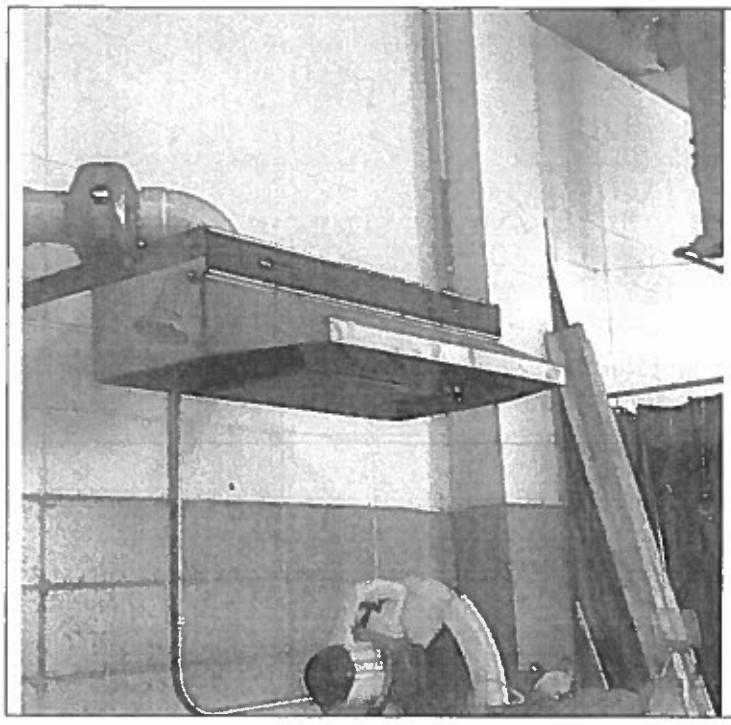
	See close up of links above.
	1910.219(d)(1) Pulleys, any parts of which are seven (7) feet or less from the floor or working platform, shall be guarded in accordance with the standards specified in paragraphs (m) and (o) of this section. Old generation plant. Fully enclose the belt and pulley to prevent contact with the hazardous area. Potential $7,000 OSHA penalty
	1910.303(e)(1) Electric equipment may not be used unless the following markings have been placed on equipment: (ii) other markings giving voltage, current, wattage or other ratings as necessary. Old generation plant. Mark the voltage on the panels OR ensure that the engineering firm conducting the arc flash analysis places the labels on the panels. Potential $7,000 OSHA penalty

	Mark the beam with its' rated load. The capacity marking for the beam and the hoists must be visible from the floor. Also, there were no operator warning tags on any of the hoists.
	1910.219(c)(2)(i) All exposed parts of horizontal shafting seven (7) feet or less from floor or working platform, excepting runways used exclusively for oiling, or running adjustments, shall be protected by a stationary casing enclosing shafting completely or by a trough enclosing sides and top or sides and bottom of shafting as location requires. Old generation plant. Basement. Potential $7,000 OSHA penalty
	1910.1200(f)(6) The employer shall ensure that each container of hazardous chemicals in the workplace is labeled, tagged or marked with either the product identifier and words, pictures, symbols, or combination thereof, which provide at least general information regarding the hazards of the chemicals. Old generation plant. Diesel container; ensure that it is marked with the word diesel and the hazard associated. You may use wording, pictograms or placards. Potential $7,000 OSHA penalty

	Ensure that the rated capacity is visible on this engine hoist.
	1910.219(c)(2)(i) All exposed parts of horizontal shafting seven (7) feet or less from floor or working platform, excepting runways used exclusively for oiling, or running adjustments, shall be protected by a stationary casing enclosing shafting completely or by a trough enclosing sides and top or sides and bottom of shafting as location requires. Old generation plant. Exposed shafting. Potential $7,000 OSHA penalty
	This engine is in the process of being dismantled and taken out of the old generation plant. There is an A-frame in use with a chain hoist attached. The A-frame must have a rated capacity marking visible from the floor.

	1910.134(h)(2)(i) All respirators shall be stored to protect them from damage, contamination, dust, sunlight, extreme temperatures, excessive moisture, and damaging chemicals, and they shall be packed or stored to prevent deformation of the facepiece and exhalation valve. Old generation plant. Two respirators laying on a table in the area where the diesel engine is being dismantled. Potential $7,000 OSHA penalty
	1910.37(b)(1) Each exit route must be adequately lighted so that an employee with normal vision can see along the exit route. Old generation plant. No emergency lighting or lit exit signs in the basement. Potential $7,000 OSHA penalty
	Miller step relief! For real!?!?! I was ecstatic to see this device!

	Thanks!
	Before this bench grinder goes back into service, install a tongue guard and a new abrasive wheel.



This is a classic – a stove hood used as a capture hood for ventilation during welding. A snorkel hood that can be repositioned during welding activities to keep the fume out of the breathing zone is more appropriate and is engineered for that purpose.

AGENDA ITEM M.5

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	October 3rd 2016
AGENDA ITEM:	IUB Inspection Report and Reply to IUB
ACTION:	Informational Only

SYNOPSIS: This was the annual IUB inspection report, please note the discrepancies and the Electric Utility response.

After further review it was decide to replace the extremely bad poles at this time, and to allow engineering more time to formulate an underground solution for the long term benefit of the customers and the utility

BUDGET ITEM: Part of North Street Project

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: None needed at this time

ATTACHMENTS: Pictures from IUB and staff

PREPARED BY: Floyd Taber **DATE PREPARED:** September 28, 2016

Iowa Utilities Board

Governor Terry E. Branstad
Lt. Governor Kim Reynolds

Geri D. Huser, Chair
Elizabeth S. Jacobs, Board Member
Nick Wagner, Board Member

July 8, 2016
File: RE-0615

Mr. Floyd Taber
Electric Superintendent
City of Tipton
407 Lynn Street
Tipton IA 52772

Dear Mr. Taber:

Utilities Board (Board) staff recently completed an inspection to determine City of Tipton's compliance with the electrical safety rules and regulations administered by the Board. The authority for inspections is set forth in Iowa Code chapters 476 and 478, and Board rules 199 IAC chapter 20, chapter 25, and chapter 11.

During our inspection, items were found that require a response. Before 8/7/2016, please provide a description and timetable of corrective actions for each probable violation listed in the enclosed Field Inspection Report.

If you believe an item does not constitute a violation, please provide supporting documentation. If City of Tipton staff and the Board staff cannot reach agreement on proper corrective action, or on the validity of a probable violation, the issue may be brought before the Board in a contested case hearing. The Board may also initiate a proceeding on its own motion.

If you have any questions regarding items in the report, please feel free to contact me at jim.sundermeyer@iub.iowa.gov or at (515) 725-7353.

Please note that your response must be submitted using our electronic filing system at http://efs.iowa.gov. Use docket number RE-0615 for your submission. Help is available at efshelpdesk@iub.iowa.gov or at (515) 725-7337.

Sincerely,

/s/ Jim Sundermeyer

Jim Sundermeyer
Utilities Regulation Engineer

Enc.

IOWA UTILITIES BOARD - SAFETY AND ENGINEERING SECTION
Field Inspection Report

Name of Utility: Tipton Municipal Utilities
Date: July 7, 2016
File: RE-0615
Inspector: John E. Welcher

NOTE: The function of this inspection, which covers only a portion of the utility's electrical facilities, is for regulatory oversight purposes. Therefore correcting only these items shall not substitute for the utility's inspection procedure as required by Iowa Utilities Board rule 199 IAC 25.3.

Unless otherwise noted, Code sections cited in this report are from ANSI C2-2012, *National Electrical Safety Code.*

I&M PLAN INSPECTION

Board staff inspected a portion of the electrical facilities that the utility has recently inspected according to the utility's Inspection and Maintenance Plan (I&M Plan). Any probable violations observed are listed below.

County: Cedar
Date: July 6, 2016
Weather: Partly Cloudy
Temperature: 73°F
Wind: SSE 9 mph
Area Inspected: Zone 5, Northeast portion of the city. E 10th Street north to city limit, and Cedar Street/Hwy 38 east to city limit.

Probable Violations:

Loose Ground Wire — *NESC 093D4: Grounds shall be substantially attached closely to the pole surface.*

1. West side of 420 North Street; loose pole ground.
2. In the alley behind 216 E 12th Street; loose pole ground.

Split, Shell-Rotted, or Rotten Pole — *NESC 261A2: Wood pole strength requirements are defined.*

3. West side of 420 North Street; rotten pole top.
4. 320 North Street, riser pole; rotten pole top.
5. 318 North Street, riser pole; rotten pole top.
6. In the alley on south side of 1010 Mulberry Street; rotten pole top.
7. By drive to 1110 Mulberry Street, meter pole; split pole top.

Pad-Mounted or Above-Ground Equipment Not Labeled Properly	*199 IAC 25.2(2)"e": Pad-mounted or above-ground equipment shall have a prominent "Warning" label with the name of the utility.*

8. East side of 512 Horizon Drive; no hazardous voltage warning label on secondary pedestal.

Supply Cable Riser Guard Not Grounded	*NESC 314B: Riser guards that enclose electric supply lines shall be effectively grounded.*

9. West side of Plum Street & Horizon Drive; primary riser is not grounded.
10. 1st pole in the alley across from 1110 Mulberry Street; secondary risers are not grounded.

Non-Complying Guy Marker	*199 IAC 25.2(2)"d": Guy markers shall be of conspicuous color and not less than eight feet long.*

11. Secondary pole in northwest corner of 1105 Plum Street; broken guy marker.
12. In the alley on the south side of 1010 Mulberry Street; faded guy marker.

Loose Guy Wire	*NESC 012C: Maintenance should be done in accordance with accepted good practice.*

13. Secondary pole in northwest corner of 1105 Plum Street; slack down guy.

Broken Guy	*NESC 264B: Broken guys do not support the load for which they were intended.*

14. Overhead guy pole on the east side of Plum & 10th Streets; broken communication down guy.

Broken Ground Wire	*NESC 093C9: All grounding wires shall have strength suitable for conditions that they may be subjected.*

15. Secondary riser pole behind 211 E 12th Street; broken pole ground hanging down the pole.

Obstructions on Pole	*NESC 217A4: Supporting structures should be kept free from climbing hazards such as tacks, nails, vines, and through bolts not properly trimmed.*

16. Secondary riser pole behind 211 E 12th Street; vines growing on the pole.

<u>SUBSTATIONS:</u>

Substation Inspected: City Substation, 404 Sycamore Street.

No probable violations were observed.

NEW CONSTRUCTION INSPECTION

Board staff inspected a portion of the electrical facilities that the utility has recently constructed. Any probable violations observed are listed below.

County: Cedar
Date: July 6, 2016
Weather: Cloudy
Temperature: 73°F
Wind: S 5 mph
Area Inspected: Underground 3 phase primary north from E 7th Street past swimming pool and east to grain elevator.

No probable violations were observed.

FOLLOW-UP INSPECTION

Board staff inspected a portion of the probable violations noted in the previous "Field Inspection Report." Any items found to be uncorrected are listed below. Any other probable violations observed during this follow-up inspection are also listed below.

Area Inspected: Zone 4, east central portion of the city.

No uncorrected items were observed.

COMPLIANCE WITH 199 IAC 25.3(3)b(3)

In general, were the utility's inspections conducted in a manner conducive to the identification of safety, maintenance and reliability concerns or needs?

Yes.

IOWA UTILITIES BOARD - SAFETY AND ENGINEERING SECTION
Office Inspection Report

Name of Utility: Tipton Municipal Utilities
Address of Office Checked: 407 Lynn Street, Tipton, Iowa 52772
Name and Title of Person Interviewed: Floyd Taber, Electric Superintendent
Date: July 6, 2016
File: RE-0615
Inspector: John E. Welcher

Sections cited are from Board rules 199 IAC chapter 20, chapter 25 and chapter 42.

	Question	Section	Answer
1.	Is a copy of the utility's Inspection and Maintenance Plan available?	20.5(5), 25.3	*
2.	Has the current version of the plan been filed using the Board's electronic filing system?	25.3(1)	*
3.	Does the plan include a listing of all counties in which the utility has electric supply lines in Iowa?	25.3(3)a	Yes
4.	If the plan is implemented by district or regional offices, are their addresses included?	25.3(3)a	N/A
5.	Is the list of counties and addresses current?	25.3(3)a	Yes
6.	Does the plan include periodic inspection intervals for facilities? Distribution Interval: *6 year* Transmission Interval: *N/A* Substation Interval: *Quarterly* Pole Inspection Interval: *6 year*	25.3(3)b1	Yes
7.	Are the inspection intervals based on good industry practice?	25.3(3)b1	Yes
8.	Does the pole inspection procedure include tests in additional to visual inspection?	25.3(3)d	Yes
9.	Does the plan include a schedule for the inspection of all supply lines and substations?	25.3(3)b1 25.3(3)b2	Yes
10.	Do the schedule's inspection frequencies agree with the plan's periodic inspection intervals?	25.3(3)b2	Yes
11.	Does the plan include a complete listing of all categories of items to be checked during an inspection?	25.3(3)b2	Yes
12.	Does the plan include copies of instructions to be used by utility personnel during inspections?	25.3(3)b4	Yes
13.	If the plan references guide materials, are copies of these materials available?	25.3(3)b4	*

	Question	Section	Answer
14.	Does the plan include a schedule for tree trimming or other vegetation management? Schedule: *100% of the system every 2 years*	25.3(3)c1	Yes
15.	Is the schedule based on good industry practice?	25.3(3)c1	Yes
16.	Does the plan include written procedures for vegetation management?	25 3(3)c2	Yes
17.	Do the tree trimming practices protect the health of the tree and reduce undesirable re-growth patterns? [ANSI A300 (Part 1)-2001, "Pruning," and Section 35 of *The Lineman's and Cableman's Handbook* are suggested as guides for tree trimming practices.]	25 3(3)c2	Yes

NOTE: If any of the above questions (3-17) were answered "NO", the utility's Inspection and Maintenance Plan likely needs to be corrected and re-filed with the Board.

	Question	Section	Answer
18.	Does assessment of the I&M Plan in the utility's most recent annual report to the Board agree with the findings of this inspection?	25 3(2)	Yes
19.	Does the utility keep sufficient records to demonstrate compliance with its inspection and vegetation management program?	25 3(4)	Yes
20.	Do the inspection records show the deficiencies found and the corrective actions taken or scheduled?	25 3(4)	Yes
21.	Do the vegetation management records show the locations and dates the work was conducted?	25 3(4)	Yes
22.	Do the records show the inspections and vegetation management are being done in accordance with the I&M Plan schedule?	25 3(4)	Yes
23.	Are the records kept as long as required?	25 3(4)	Yes
24.	Is corrective action for items identified during inspection taken in a reasonable period of time?	25.4	*
25.	Does the utility possess a copy of the 2012 *National Electrical Safety Code*? (This edition is currently adopted in Board rules.)	25 2(1)	Yes
26.	Does the utility conduct annual public information campaigns on grain bin locations and hazards?	25 2(3)a	*
27.	Is the utility correctly using the overhead vertical line clearances from the tables in post-1990 editions of the *National Electrical Safety Code*?	25 2(2)b4	Yes
28.	Is the utility aware of the accident reporting requirements?	25.5	Yes
29.	If there were any reportable accidents since the last inspection, were they properly reported to the Board Duty Officer?	25.5	N/A
30.	If the utility has facilities crossing a railroad right-of-way, has the required emergency contact information been filed? (This information can be checked or revised at iub.iowa.gov/node/74)	42 4(2)	N/A

	Question	Section	Answer
31.	Where there is joint-use construction and another company's equipment has caused a violation of the *Iowa Electrical Safety Code*, is the other company notified by the utility?	25.2	Yes
32.	If the utility has notified another company of necessary repairs, does the utility keep records of the necessary repairs until the repairs are completed?	25.3(4)	Yes

COMMENTS:

Line 1: A copy on the utility's Inspection and Maintenance Plan was available; however the plan needs to be updated. The plan was filed in 2014, but the revised template was not used. Therefore, out dated information remained in the plan.

Line 2: The utility will electronically file a current and up-to-date version of their Inspection and Maintenance Plan. An information sheet, which contained filing instructions and general requirements for the plan, was provided at the time of the office inspection.

Line 13: The Inspection and Maintenance Plan does not reference the 2012 NESC. [The 2012 NESC is currently adopted in 199 IAC 25.2(1).] However, a copy of the 2012 NESC was available for use.

Line 24: The utility has not completed all repairs from their inspection. This area is in an underground project. The utility was informed that if it is determined this project will not be completed this year, those violations need to be repaired.

Line 26: The mailing list for this year does not include the city and county zoning commissions.

Filed with the Iowa Utilities Board on July 27, 2016, RE-0615

CITY OF TIPTON
ESTABLISHED 1840

July 26th 2016
File: RE-0615

Mr. Jim Sundermeyer
Utility Regulations Engineer
Iowa Utilities Board
1375 Court Ave, Rm 69
Des Moines, Iowa 50319-0069

Dear Mr. Sundermeyer,

My staff has recently completed the probable violation list and the corrective actions were taken to meet compliance with your inspection results.

The following corrective actions were taken by Tipton Municipal Utilities

Loose Ground Wire

1: West side of 420 North Street * Repaired 7/13/16
2: 216 East 12th Street * Repaired 7/13/16

Split Shell-Rotted or Rotten Pole *

3: 420 North Street *
4: 320 North Street *
5: 318 North Street *
6: In alley south side of 1010 Mulberry *
7: 1110 Mulberry Street *

Pad Mounted Equipment Not Labeled Properly

8: 512 Horizon Drive East Side No warning labels secondary Ped 7/12/16 Repair Jon Walsh

Supply Cable riser guard not grounded

9: West Side of Plum St and Horizon Drive 7/12/16 Josh McAdoo/Jon Walsh
10: 1st Pole in alley across from 1110 Mulberry Street

Non-Complying Guy Marker

11: Removed Pole and Guy. 7/12/16 Jon Walsh/Josh McAdoo
12: Removed Pole and Guy. 7/12/16 JW/JM

Lose Guy Wire

13: NW Corner of 1105 Plum Street. Removed Guy JW/JM

Broken Guy

14: OH Guy Pole Plum and 10th Street broken communications Guy. Mediacom Notified on 7/25/16 by email and letter. Repaired on 7/27/16

Broken Ground Wire

15: Secondary Riser Pole 211 East 12th St pole ground broken and hanging down the pole.

Obstructions on Pole

16: 211 East 12th St Vines and 3 Wire Rack on pole, scheduled to remove pole in 60 days and finish to underground.

Office Inspection and Report

1: Working on finishing the plan it was not complete will refile in the next 60 days

2: Will update and refile in the next 60 days

13: Will update and refile in the next 60 days

24: This Underground Project has been sent to our Engineer for review, all items concerning this are marked with an asterisk * and highlighted in yellow. Will also include course of action to be followed and filed in the next 30 days.

26: Added the City and County Zoning Commissions to the list and will be mailed this fall, also sent off on July 15th 2016 to both.

Submitted this 27th day of August 2016

Floyd K. Taber
Electric Superintendent
City of Tipton
407 Lynn St
Tipton Iowa 52772

AGENDA ITEM M.6

City of Tipton

Public Works Department

To: City Manager Tim Long and City Council Members

From: Steve Nash, Director of Public Works

Re: Possibilities with current Recycling Situation

CC: Lorna Fletcher, Eldon Downs

Date: September 26, 2016

As a follow-up to my comments at the last Council Meeting, I'd like to share the following possible solutions and/or adjustments to our operation. These different approaches are for the expressed purpose of discussion. We were given an extension by Republic Services until after our next Council Meeting to make a decision with them. With that in mind, here are some other options/possibilities. Obviously there are pros and cons with each one.

We could:

- Continue with Republic Services – 24-month contract not to exceed $65.00 a ton.
- Deliver to Scott Co. Recycling, would cost us $80.00 a ton processing fee. Any value above that on a per ton basis would be split with us. For example, if it was worth $100/ton, they would split the $20.00 difference with us, giving us $10/ton back.
- Enter into a contract with a private hauler, Waste Management for example. I'm still waiting on a return call from David Schabb, to see what that might look like financially.
- Set up our own stationary recycling area, and do away with curbside pickup. (could be met with some resistance?)
- I don't think eliminating the recycling altogether is an option, however some people have mentioned that as a possible solution.

Just for your information we have a 28E Agreement with the County through June 30, 2018 which only includes garbage/solid waste. Recycling isn't mandated with that Agreement.

Additionally, I'd like to propose a change in our current recycling operation. I believe we could split the town in half like we do for garbage. Pick up half the town one week and the other half the next week. Residents would get picked up every other week. This would cut our excessive travel around town and still provide a good service. The decrease in overtime, wear and tear on dumping partially filled cans and reduced travel would seem to be a huge benefit in cost reduction.

Your feedback and thoughts encouraged. Thank you.

M.7

CITY OF TIPTON
ECONOMIC DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

Tipton Development Report October 2016 – Linda Beck

- Step 2 application to IEDA and McCallum Sweeney was sent
- Working on Small Business Saturday which is scheduled for November 26th. Promotional materials from American Express ordered. Planning several activities with the Chamber
- Chamber sponsored Educational meeting for all businesses/community on October 5th @ 5:30 p.m. Topic: Overtime Changes for Salaried Employees and Liability issues in the work place. Presenter: Tamra Roberts. Free to Chamber members. $10.00 fee for non-chamber
- The Tigers Den (Steve Sparbel) Grand Opening was held on September 17th. Ribbon cutting done on September 16th.
- D'Alicias (Alicia Cady) Grand Opening and ribbon cutting was held on September 16th
- Limestone Bluffs Resource Conservation & Development – Solar Panel Fair was held on September 17th from 9-3 p.m. on the Courthouse lawn. Lori Scovel, Executive Director reported this event was successful
- 'Touch a Truck' has held on Sunday, September 11th from 1-4. This event was a very successful
- Cleaned out old Legion – City departments were very helpful. The garage sale was held on September 23rd from 8-12. Sold several items.
- Working on Trunk or Treat which is scheduled for Sunday, October 30th from 3pm-5pm at the City Park.
- Attended Corridor Alliance Meeting on Wednesday, September 14th in Iowa City. ICAD and U of I formed a partnership which they call MERGE. The building is located at 136 S Dubuque Street. Their objective is to help entrepreneurs, start-up companies, engineers, technology professions, graphic artists, hackers, students, professional and businesses resources in one location. MERGE will include offices for start-ups. The U of I will have equipment for laser cutting and other machine technologies which can be rented by the public. I believe the City owns this building. Next meeting is scheduled for November 9th.
- Congressman Dave Loebsack visited my office. Dave wanted to visit new Entrepreneurs in Tipton. I arranged for Dave to visit Tari Laing – 1895 Revive and Alicia Cady – D'Alicias
- Will be working on Revolving Fund Loan update this month
- Finishing final reimbursement to Penny Pratt & Michelle Ford regarding the DRIP Grant.
- Applied for a grant from the Wal-Mart Foundation to help offset the garland cost to the city and chamber
- Assisting Jeff Macomber with Iowa State University Extension and Outreach regarding October Manufacturing awareness month. This year's theme is "Opening Doors & Minds."
- Planned Healthiest State Annual 1k Walk for city employees which is slated for October 5th at noon

AGENDA ITEM N.1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	October 3rd 2016
AGENDA ITEM:	Architect for Rehabilitating former Legion Building for Community Development Office
ACTION:	Review and Discussion of Proposal

SYNOPSIS: As part of the consideration of the best utilization of community resources for obtaining office space for the Community Development Director, and the disposition of the former American Legion building, we have sought out the advice of an architectural firm having an association with the City's civil engineer, Garden Associates, and having experience in the rehabilitation and reutilization of historic structures for public uses. Further, if the City Council wishes to proceed with a rehabilitation, prudency and the Code for Iowa requires that an architect or engineer develop plans and specifications for public bidding.

Martin Gardner Architecture proposes a sizing up of the structure and development of two floor plan options, and providing an estimate of costs to re-utilize the building. Their recent experience with rehab work on similar buildings is in the range of $80.00 per square foot, with five months required for plans, bidding, and construction.

BUDGET ITEM: Capital Project, Community Development

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: No action, Council Review and Discussion

ATTACHMENTS: Proposal from Martin Gardner Architecture, Marion

PREPARED BY: Tim Long **DATE PREPARED:** September 30, 2016

Please note that the following hours represent our current best judgment as to the manpower assignments which will be made. We reserve the right to assign manpower as it becomes available and to make assignment based upon the best interests of the project. We also have made the following assignments based upon the current information available to us, if that information changes the fee estimate must likewise change.	
***All meetings unless listed below are extra and shall be billed on an hourly basis**	
Feasibility Study	
Field Verify Building	
Model existing building	
Develop Building Program	
Develop Preliminary floor plan options (2)	
Meeting with Owner	
Revise options	
Opinion of Construction Costs	
Presentation to City Council	
TOTAL OF SERVICES	$ 5,800.00
Note 1- No reimbursable expenses are included in this proposal. All such expenses will be charged for as they are incurred. Reimbursable expenses will be primarily be mileage for this project. Mileage is billed at the IRS standard mileage rate for business.	

Note 2- This project proposal has been prepared predicated upon timely decisions being made be the Owner. The number of meetings shown in each phase is built upon this basis. Should the Owner require additional meetings to decide on project decisions the Architect will continue to provide services for such meetings but shall charge for the additional meetings and may charge for additional studies or documents required by the Owner in making these decisions. The owner will be informed when additional services are warranted as they occur.	
Note 3-	
Hourly rates for computing services:	
Principal Architect	
Project Architect	
Project Manager	
Draftsperson	
Clerical	

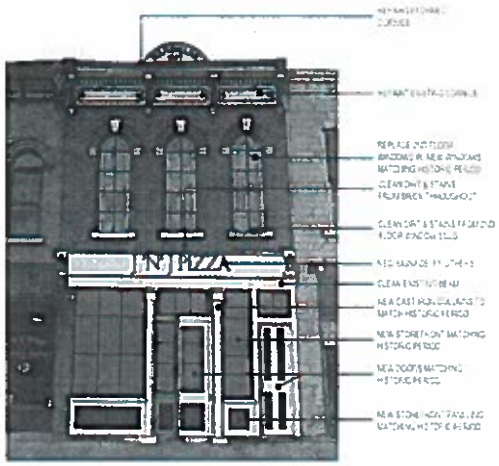
www.MartinGardnerArch.com

MARTIN GARDNER ARCHITECTURE

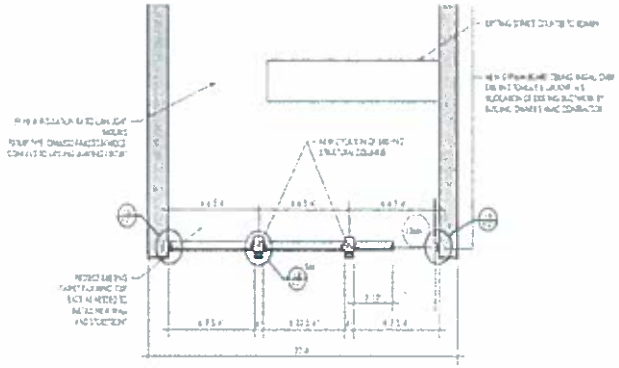
Elkader Downtown Façade Revitalization

The City of Elkader received a Community Development Block Grant (CDBG) to revitalize 21 downtown building facades. Building designs were to comply with Secretary of Interior Guidelines for Historic Preservation.

The façade revitalization involved various different levels restoration and preservation including masonry repair and mortar repointing, window replacement, storefront renovations, painting, and a variety of cornice and trim detailing.

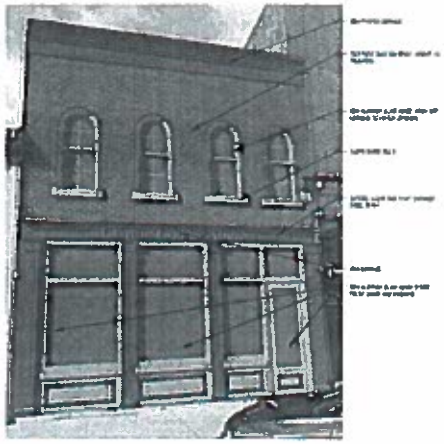


CONCEPT DRAWING

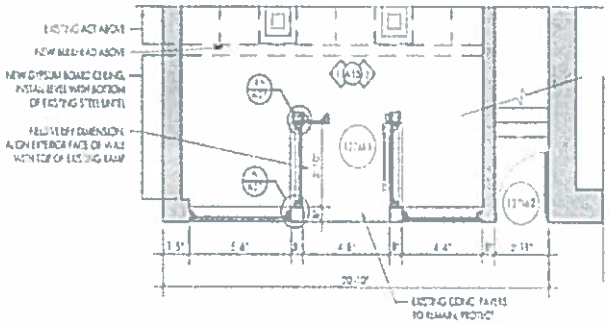


FAÇADE PLAN

BEFORE



CONCEPT DRAWING



FAÇADE PLAN

AFTER

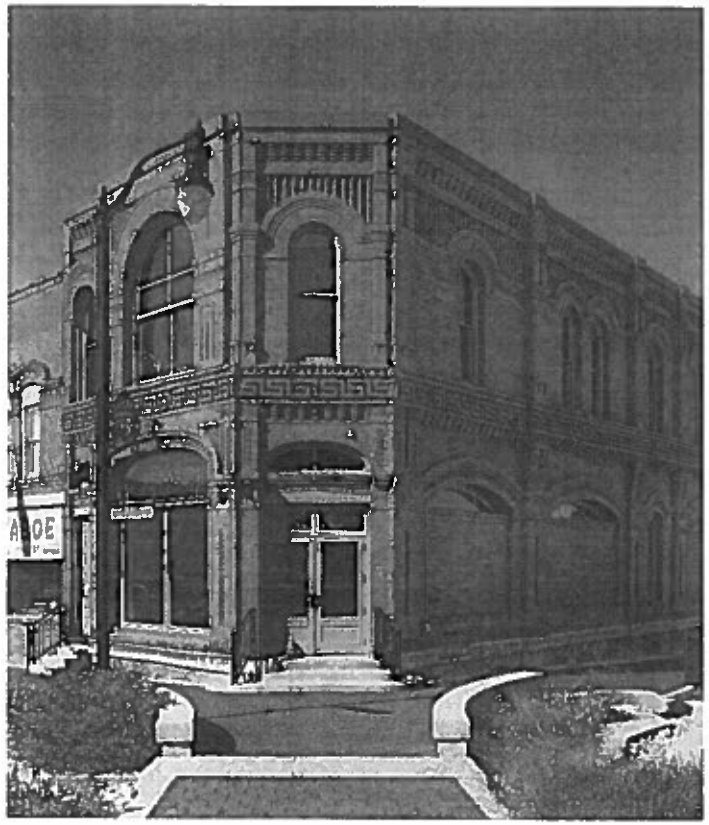
www.MartinGardnerArch.com

MARTIN GARDNER ARCHITECTURE

Elkader Downtown Façade Revitalization

The City of Elkader received a Community Development Block Grant (CDBG) to revitalize 21 downtown building facades. Building designs were to comply with Secretary of Interior Guidelines for Historic Preservation.

The façade revitalization involved various different levels restoration and preservation including masonry repair and mortar repointing, window replacement, storefront renovations, painting, and a variety of cornice and trim detailing.



www.MartinGardnerArch.com

MARTIN GARDNER ARCHITECTURE

West Union Downtown Façade Revitalization

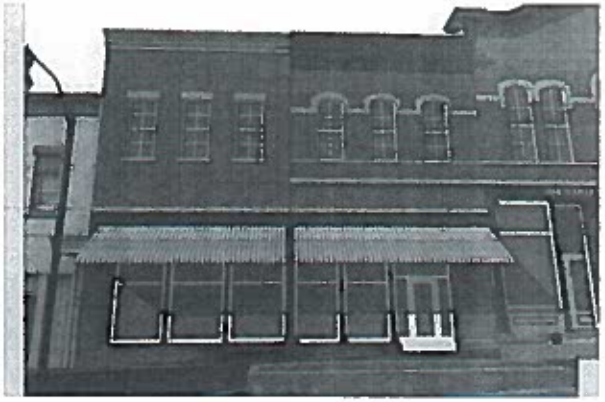
The West Union received a Community Development Block Grant (CDBG) to revitalize 19 downtown building facades. Building designs were to comply with Secretary of Interior Guidelines for Historic Preservation. 3 of the 19 are buildings are also doing upper story renovations and applying for historic tax credits.

The façade revitalization involved various different levels restoration and preservation including masonry repair and mortar repointing, window replacement, storefront renovations, painting, and a variety of cornice and trim detailing.

EXISTING

EXISTING

EXISTING



PROPOSED

PROPOSED

PROPOSED

www.MartinGardnerArch.com

MARTIN GARDNER
ARCHITECTURE

West Union Downtown Façade Revitalization

The West Union received a Community Development Block Grant (CDBG) to revitalize 19 downtown building facades. Building designs were to comply with Secretary of Interior Guidelines for Historic Preservation. 3 of the 19 are buildings are also doing upper story renovations and applying for historic tax credits.

The façade revitalization involved various different levels restoration and preservation including masonry repair and mortar repointing, window replacement, storefront renovations, painting, and a variety of cornice and trim detailing.

AGENDA ITEM L: 12

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	October 3, 2016
AGENDA ITEM:	ACTERRA Engine Progressive Billing
ACTION:	Motion

SYNOPSIS: We were notified by ACTERRA that there are invoices outstanding for work performed and with the progressive billing for the Cat Engine Project. These invoices were misdirected through a closed email account. We are asking for approval to pay these invoices as they were not received timely to be included in the council packet. The total of the invoices is $46,917.69, which is included in the budget amendment amount. The total project cost from ACTERRA was quoted at: $80,487.07

BUDGET ITEM: Capital Project Fund

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED: 09/30/16

Project Invoice

Corporate Office:
PO Box 160
220 - 35th Street
Marion, IA 52302-0160
TF: 1.800.289.7371

Bill To:	Location:
TIPTON MUNICIPAL UTILITIES 407 LYNN STREET TIPTON, IA 52772	214 W 5TH STREET TIPTON, IA 52772 Attn: FLOYD TABER

Date	Invoice No.	Net Terms	Customer P.O. No.	Ordered By	Acct No.	W.O. No.	Project No.
8/31/2016	JC8909	NET 10 DAYS		FLOYD TABER	88440	30832	

Project Description:

PROGRESSIVE BILLING FOR WORK DONE TO DATE AT THE ABOVE LOCATION - AS PER BID OF $80,487.04 + TAX ON EQUIPMENT ONLY

PREVIOUSLY BILLED:
INVOICE# JC8830 $4,537.19
INVOICE# JC8866 $22,286.85

This sale is subject to Acterra Group, Inc.'s Standard Terms & Conditions policy. A copy of this policy is available upon request. 1-1/2% per month finance charges will be due on all past due balances. Purchaser is required to pay all legal fees, court costs & expenses required to collect amount due hereafter.

Thank you for allowing Acterra Group, Inc. to service your needs. We truly appreciate your business. Please let us know how we may be of service in the future.

Invoice Amount:	$20,011.06
Downpayment Applied:	$0.00
Invoice Subtotal:	$20,011.06
Taxes:	82.59
Invoice Total:	$20,093.65

Payment Due Date: 9/10/2016

Remit To: Acterra Group, Inc., P.O. Box 160, Marion, Iowa 52302, USA Questions call: 319.377.6357

Project Invoice

Corporate Office:
PO Box 160
220 - 35th Street
Marion, IA 52302-0160
TF: 1.800.289.7371

Bill To:
TIPTON MUNICIPAL UTILITIES
407 LYNN STREET

TIPTON, IA 52772

Location:

214 W 5TH STREET
TIPTON, IA 52772
Attn: FLOYD TABER

Date	Invoice No.	Net Terms	Customer P.O. No.	Ordered By	Acct No.	W.O. No.	Project No.
8/15/2016	JC8866	NET 10 DAYS		FLOYD TABER	88440	30832	

Project Description:

PROGRESSIVE BILLING FOR WORK DONE TO DATE AT THE ABOVE LOCATION - AS PER BID OF $80,487.04

PREVIOUSLY BILLED:
INVOICE# JC8830 $4,537.19

VNO DATE INV

AMT DIS NET

This sale is subject to Acterra Group, Inc.'s Standard Terms & Conditions policy. A copy of this policy is available upon request. 1-1/2% per month finance charges will be due on all past due balances. Purchaser is required to pay all legal fees, court costs & expenses required to collect amount due hereafter.

Thank you for allowing Acterra Group, Inc. to service your needs. We truly appreciate your business. Please let us know how we may be of service in the future.

Invoice Amount:	$22,286.85
Downpayment Applied:	$0.00
Invoice Subtotal:	$22,286.85
Taxes:	0.00
Invoice Total:	**$22,286.85**

Payment Due Date: 8/25/2016

Remit To: Acterra Group, Inc., P.O. Box 160, Marion, Iowa 52302, USA Questions call: 319.377.6357

Project Invoice

Corporate Office:
PO Box 160
220 - 35th Street
Marion, IA 52302-0160
TF: 1.800.289.7371

Bill To:	Location:
TIPTON MUNICIPAL UTILITIES 407 LYNN STREET TIPTON, IA 52772	214 W 5TH STREET TIPTON, IA 52772 Attn: FLOYD TABER

Date	Invoice No.	Net Terms	Customer P.O. No.	Ordered By	Acct No.	W.O. No.	Project No.
7/31/2016	JC8830	NET 10 DAYS		FLOYD TABER	88440	30832	

Project Description:

PROGRESSIVE BILLING FOR MATERIALS RECEIVED TO BE INSTALLED AT THE ABOVE LOCATION - AS PER BID OF $80,487.04

VNO DATE INV

AMT DIS NET

This sale is subject to Acterra Group, Inc.'s Standard Terms & Conditions policy. A copy of this policy is available upon request. 1-1/2% per month finance charges will be due on all past due balances. Purchaser is required to pay all legal fees, court costs & expenses required to collect amount due hereafter.

Thank you for allowing Acterra Group, Inc. to service your needs. We truly appreciate your business. Please let us know how we may be of service in the future.

Invoice Amount:	$4,537.19
Downpayment Applied:	$0.00
Invoice Subtotal:	$4,537.19
Taxes:	0.00
Invoice Total:	**$4,537.19**

Payment Due Date: 8/10/2016

Remit To: Acterra Group, Inc., P.O. Box 160, Marion, Iowa 52302, USA Questions call: 319.377.6357

CITY OF TIPTON
ESTABLISHED 1840

407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Dept. ELECTRIC

Account No. 630-5-821-2-63500

Date 9/30/16

Please ship to: City of Tipton
407 Lynn Street
Tipton, IA 52772-1699

Phone: 563 886.6187
Fax: 563 886.2759

Vendor ACTERRA

Location NEW POWER PLANT ENGINE 7

Purchase Order 72232

Quantity	Description of products	Per item Cost	Total
1	INVOICE JC 8866		$22286.85
1	INVOICE JC 8830		4537.19
1	INVOICE JC 8909		20093.65
	THIS SHOULD BE PAID OUT OF ELECTRIC OPERATING RESERVE		
			$46,917.69

Ordered by FLOYD