

City of Tipton, Iowa

Meeting:	Tipton City Council Meeting
Place:	Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772
Date/Time:	February 3, 2014 – 5:30 PM
Web Page:	www.tiptoniowa.org
Posted:	January 31, 2014 (Front door of City Hall)

Mayor:	Shirley Kepford	City Manager:	Chris Nosbisch
Council At Large:	David Fry	City Attorney:	Lowell Dendinger
Council At Large:	Pam Spear	City Clerk:	Lorna Fletcher
Council Ward #1:	Leanne Zearley	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Siech	Chief of Police:	Heath Holub

- A. Call to Order – 5:30 PM**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Agenda Additions/Agenda Approval**
- E. Communications:**

- 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- F. Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes
- 2. Accept December Water Report
- 3. Accept January Airport Commission Minutes

- G. Public Hearing**

- 1. None

- H. Ordinance Approval/Amendment**

- 1. None

- I. Resolutions for Approval**

- 1. None

- J. Mayoral Proclamation**

- 1. None

K. Old Business

1. None

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Setting Public Hearing Date Regarding the Purchase of a Sewer Utility Easement – Council Action as Needed
3. Discussion and Consideration of Entertainment Security Deposit – Tipton 175th Celebration Committee – Council Action as Needed
4. Discussion and Consideration of a One Time Sewer and Water Adjustment – 57 Orange Street - Council Action as Needed
5. Discussion and Consideration of Equipment Purchases – Parks and Recreation – Council Action as Needed
6. Discussion and Consideration of Inspection of Water Slide Pumps – Aquatic Center – Council Action as Needed

M. Reports to be Received/Filed

1. None

N. Discussion Items (No Action)

1. Hardacre Theater Request
2. K-9 Update
3. Budget Discussions

O. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Closed Session – Pursuant to Chapter 21.5 (1)C, the City Council may enter in closed session, “to discuss strategy with Counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.”

1. Exit Closed Session - Council Action as Needed

Q. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

January 20, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called, the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present, Nosbisch, Fletcher, Nash, Penrod, Holub, Wild, Spangler, Johnson, Kisling, Penrod, Hudson, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Zearley, second by Siech to approve the agenda as presented. Following the roll call vote, the motion passed unanimously.

Communications:

If I Were Mayor Essay Winner

Amanda Smith, winner of the "If I Were Mayor" contest read her essay.

Consent Agenda:

Motion by Spear, second by Anderson to approve the consent agenda that includes the January 6, 2014, City Council meeting minutes, Clerk's/Investment reports, liquor license renewal for Tiger Mart and January Economic Development Director's report. Following the roll call vote, the motion passed unanimously.

Resolutions for Approval:

Resolution 012014A, Resolution Naming Depositories for City Funds

Motion by Siech, second by Fry to approve Resolution 012014A, the resolution naming the depositories for the City of Tipton funds. Following the roll call vote, the motion passed unanimously.

Old Business:

1. Full-time EMS Director Job Description

City Manager Nosbisch reviewed the revised job description for the EMS Director position.

Motion by Siech, second by Zearley to approve the job description with the position reporting to the City Manager and the spelling correction. Following the roll call vote, the motion passed unanimously.

Motions for Approval:

1. Claims list -

ALBAUGH PHC INC	REPAIR TOILET AT AIRPORT	159.41
ALLIANCE WATER RESOURCES I	JANUARY SERVICES	24,266.50
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES CITY HALL	171.18
BARRON MOTOR SUPPLY	REPAIR PARTS #163	120.66
BUSINESS RADIO SALES AND S	RADIOS TESTED & TUNED	48.75
CBE GROUP INC, THE	COLLECTION EXPENSE AMB	11.25
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2,527.78
CEDAR COUNTY ECONOMIC DEVE	FY 14/15 DUES	8,632.00
CEDAR COUNTY ENGINEER	193.6 GL DSL AMB	4,508.91
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,745.50
CENTRAL PETROLEUM EQUIPMEN	6 CARD CLEANERS AIRPORT	12.00
CLARENCE LOWDEN SUN-NEWS &	YOUTH REC & FAC ADS	152.50
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	3,500.00
CUSTOM BUILDERS INC	UPS CHARGES	192.74
DAN'S OVERHEAD DOORS 1	REPAIR GARAGE DOOR AMB	624.21
EASTERN IOWA LIGHT & PWR	UTILITIES CEMETERY	1,123.17
ELECTRICAL ENGINEERING & E	SUPPLIES CITY HALL	9.34
EMS DETERGENT SERVICES	5 GL VEHICLE WASH	79.80

835 ADMINISTRATIVE SERVICES

	16,274.58
GRAND TOTAL	81,980.25
Card Ttl	9,634.72

City Credit Card Statement

City - One Card (employee check out card)
Travel Training (Ambulance) - Raccoon River, EMS Professionals

124.05

Total Charges

124.05

Ambulance - One Card

Operating Supplies - EMP

988.01

Misc Supplies - Walmart

33.39

Training - EMSLRC, Eastern Iowa CC

850.00

29 Shirts/Fleeces and embroidery - T & M

802.12

Total Charges

2,673.52

Police - One Card

Fuel - Caseys, Colony Point, The Flying Wienie

154.26

Travel Training - Arby's, The Flying Wienie

30.36

Bldg Maint Supp - Select Blinds

76.17

Repair Parts (#53) - Ebay-Speedy Hustlin

50.83

Office Supplies - Walmart

265.32

DARE Supplies - Pizza Hut, Caseys

157.85

Total Charges

734.79

Library - One Card

Postage/Shipping - USPS

148.19

Office Supplies - Walmart

72.85

Materials - Walmart, Amazon, Book Closeouts, Scholastic

554.81

Program Supplies - Walmart

29.10

Bldg Maint Supp - Walmart

32.05

Total Charges

837.00

JKFAC/Recreation - One Card

Operating Supplies (youth rec) - Walmart

31.68

Operating Supplies (FAC) - Walmart

12.91

Bldg Maint Supp - Walmart

20.92

Drum Pump - Grainger

535.51

Total Charges

601.02

Public Works - One Card

Small Tools - Harbor Freight Tools

66.32

Total Charges

66.32

Gas - One Card

Phone Case - Paypal Diztronic

12.40

Total Charges

12.40

City Clerk - One Card

Travel Training - Holiday Inn

669.56

Training - Iowa League of Cities

150.00

7 Carhartt Coats (el & gas dept) - Carhartt

1,326.80

545.70

Microsoft Office 365 annual charges - Microsoft Online

1,832.63

Total Charges

4,524.69

Comm Dev - One Card

Misc Supplies - A Place To Land, Bakers Design

61.03

Total Charges

61.03

Statement Total

9,634.82

FAMILY FOODS	FRUIT BASKETS & MISC SUPPLIES	196.95
FOR A CLEANER POOL	2 FILTER BAGS	110.00
FRIENDS OF THE ANIMALS	2 DOGS	100.00
G & K SERVICES	UNIFORMS PUBLIC WORKS	542.21
GENERAL PEST CONTROL INC	PEST CONTROL	286.03
GRAINGER	SWIVEL VISE, VENT BOOT HANGER	338.30
GRAYBILL COMMUNICATIONS	POWER DISTRIBUTION FOR K-9 CAR	320.83
H & H AUTO	4 TIRES #52	834.44
INTEGRATED TECHNOLOGY PART	DUPLICATE PAYMNT POLICE	9,064.88
IOWA ASSOCIATION OF	WEB TRAINING	575.00
IOWA ONE CALL	LOCATES	6.30
IOWA UTILITIES BOARD	2013 REMAINDER EL ASSESSMENT	1,217.90
IPAA	MEMBERSHIP FEE AIRPORT	75.00
KIMBALL MIDWEST	REPAIR PARTS	37.92
KOCH ELECTRIC	4 LAMPS FOR FIRE STATION	71.35
LANDS' END BUSINESS OUTFIT	5 SHIRTS & EMB LORNA	8.95
MISC. VENDOR	SNAP-ON TOOLS:SMALL TOOL	1,497.40
MITCHELL 1	WEB SUBSCRIPTIONS	216.48
MMTG	DUES JAN-JUNE 2014	1,010.00
MUNICIPAL EMERGENCY SERVIC	ALTER/REPAIR COAT FIRE	40.86
MUNICIPAL SUPPLY INC	RESETTERS FOR WATER METERS	326.14
McCLURE ENGINEERING COMPAN	PHASE 1 LAND SERVICES	3,500.00
PERFORMANCE SYSTEMS LLC	NEUTRAL CLEANER FOR FLOORS	76.19
QT TECHNOLOGIES	WORK ON CARD READER AIRPORT	90.00
RC TECHNOLOGY	LAPTOP DIAGNOSTICS AMB	100.00
RK DIXON CO	COPIER CONTRACT BASE CHARGE	16.51
SANDRY FIRE SUPPLY LLC	2 PAIRS OF BOOTS FIRE	615.51
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES CITY HALL	1,142.75
SPINUTECH INC	DEC EMAIL MARKETING	50.00
STAPLES BUSINESS ADVANTAGE	OPERATING & OFFICE SUPPLIES	130.96
STORM STEEL	6 ANGLE IRONS CENTRAL GARAGE	55.30
STUELAND AUTO CENTER INC	SENSOR #55	24.58
T & M CLOTHING CO.	5 WINTER HATS POLICE	283.75
TEMPLE DISPLAY LTD	6 SNOWFLAKE SETS	3,329.87
TERMINAL SUPPLY CO	MOISTURE RESISTANT ROCK	48.74
THOMAS HEATING & AIR	BLDG MAINT SUPPLIES POLICE	147.00
THOMPSON TRUCK & TRAILER	HOUSING & SWITCH #30	437.85
TIPTON CONSERVATIVE	FAC/REC ADS, MINUTES, EL SUPT	745.25
TIPTON GREENHOUSE	7 CENTERPIECES	105.00
TIPTON PHARMACY	MEDS AMBULANCE	140.94
TIPTON STRUCTURAL FABRICAT	PLATE STEEL, BACK PLATE, ANGLS	1,052.54
TRANS-IOWA EQUIPMENT INC	MAIN BROOM & GUTTER BROOM #25	1,044.04
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	73.38
TRITECH SOFTWARE SYSTEMS	AMBULANCE BILLING SERVICE	660.00
UNIVERSITY OF IOWA: STATE	POOL TESTING FEES	12.00
UTILITY SALES & SERVICE IN	10 SADDLE TEES GAS SERVICES	673.37
WELTER STORAGE EQUIPMENT C	CHAIR MAT COMM DEV	29.00
XEROX CORPORATION	COPY & BASE CHARGES	1,633.08
		81,980.25
	FUND TOTALS	
001 GENERAL GOVERNMENT		14,116.37
600 WATER OPERATING		12,021.29
610 WASTEWATER/AKA SEWER REVE		12,027.85
630 ELECTRIC OPERATING		8,278.75
640 GAS OPERATING		2,447.47
660 AIRPORT OPERATING		3,866.07
670 GARBAGE COLLECTION		2,793.18
750 CEMETERY ENTERPRISE		282.31
810 CENTRAL GARAGE		9,872.38

Motion by Zearley, second by Siech to approve the list of claims as presented. Following the roll call vote, the motion passed unanimously.

2. Exterior Water Tower Cleaning Bid

Motion by Anderson, second by Spear to approve the bid for the exterior water tower cleaning bid in the amount of \$4,675.00, from Midwest Mobile Washers, LLC. Following the roll call vote, the motion passed unanimously.

3. Irby Quotation, No. TS011514

Motion by Spear, second by Zearley to approve the quote from Irby for a pull rope, for the electric department in the amount of \$1850.00. Following the roll call vote, the motion passed unanimously.

Discussion Items:

1. Hardacre Theater Request

Will Valet, Vice-President of the Hardacre Theatre Preservation Association (HTPA), discussed the goals of the HTPA. A short video was shown that the association put together to describe their plans. Valet asked the City for a grant or forgivable loan that would allow the group to purchase the Hardacre by the January 30, 2014, deadline. Council Member Siech said she was not prepared to make a decision tonight. Council Member Spear said she has heard from several citizens that they support what the HTPA is doing and would like to see the theatre stay open. It was the consensus of the council to have this item on the February 3, 2014, council meeting agenda as a discussion item.

2. Pool Resurfacing Project

Adam Spangler, Recreation Director, discussed the pool closure from April 6, through April 27, 2014, to repair the floor and paint the indoor pool. Spangler feels this is the best time to allow the least amount of disruptions to the schedules.

3. Public Works Overhead Crane

Nosbisch discussed the overhead crane project that Director of Public Works Nash would like to install for Central Garage work. Nosbisch would like to find a way to fit this into the current year or in 2014-2015 fiscal year. This would be a more efficient and safe way for the staff to do the work.

Reports of Mayor/Council/Manager:

Mayor's Report

John Packwood's funeral was Saturday. We send our condolences to Pat Packwood and the family.

Council Reports

Council Member Zearley reported that the Airport Committee had come to the consensus that the land purchases will be the next priority.

Zearley attended the E911 and EMC Board meeting where the 2014-2015 budget was reviewed. New elected officials need to have emergency training one year after taking office, the IF 800, IF 700, and IF 100. The board received notification that they received the grant for the Multi-Jurisdictional Hazardous Mitigation Plan. The WENS (Wireless Emergency Notification System) is working for the County.

Manager's Report

Thanked the fire department and the City employees for driving the electric department vehicles for John Packwood's funeral services.

City received a \$7,637.00, dividend check from Iowa Association of Municipal Utilities Safety Group.

The job posting has closed for the Electric Superintendent position, will set up interviews.

TEDCO met last week, positive things happening.

Reviewed City properties with Mike Pelzer, Community Insurance and Financial Services.

Dan Plate and Don Marchik will be retiring in May 2014.

Closed Session: Adjourn from Regular Session to Closed Session Pursuant to Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Motion by Zearley, second by Spear to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 7:04 p.m. Motion carried by the following roll call;

Aye: Spear, Zearley, Siech, Fry, Anderson

Nay: None

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 7:48 p.m. with following Councilmember's present: Siech, Anderson, Spear, Zearley and Fry.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Spear, second by Zearley. Following the roll call vote, the motion passed unanimously.

Meeting adjourned at 7:49 p.m.

Mayor

Attest: _____

City Clerk/Finance Officer

After the regular council meeting adjourned, the budget workshop for fiscal year 2014-2015 began. City Manager Nosbisch discussed the capital improvement project (CIP) spreadsheet. Some of the department heads briefly talked about their departments. Nosbisch asked for a \$.09 increase in the tax rate levy for fiscal year 2014-2015.

REVENUE RECEIVED -December, 2013

Property Taxes	44,259.61
Local Option Sales Service Tax	18,795.28
Licenses & Permits	750.00
Use of Money and Property	22,649.94
Intergovernmental	32,159.91
Charge for Services	687,956.77
Special Assessment	441.00
Miscellaneous	93,643.22
Sale of Fixed Assets	0.00
TOTAL	\$900,655.73

WATER RESOURCES®
Alliance
Professional Water and Wastewater Operations
Tipton Division

January, 2013

City of Tipton
Mr. Chris Nosbisch, City Manager
401 Lynn Street
Tipton, IA 52772

Dear Mr. Nosbisch:

Attached is Alliance's December, 2013 monthly report for the City of Tipton. This report has been reviewed by Bob Ross, Division Manager. Please contact me if you have any questions.

Sincerely,



Alliance Water Resources
Mark Wild, Local Manager

Enclosure

cc: Bob Ross, Division Manager

OPERATIONS REPORT – Tipton

December, 2013

OPERATING DIVISIONS

MISSOURI

Atchison Wholesale
Water Commission

Bonne Terre

Boonville

Bowling Green

Buchanan County #1

Cameron

Cape Girardeau

East Central Missouri
Water & Sewer
Authority

Elsberry

Franklin County #1

Franklin County #3

Henry County
Water Company

Henry County #3

Lake Ozark/
Osage Beach

Lincoln County #1

Nevada

Parkville

Phelps County #2

Platte County #C-1

Ralls County #1

St. Charles County #2

Ste. Genevieve

Sedalla

Versailles

IOWA

Maquoketa

Tipton

Administrative

- None

Treatment

- Operations at the Water Plant, East & West Lagoons and Aquatic Center performed 7 days per week.
- The East and West Lagoons had a cBOD removal rate of 91% and 95% respectively. A removal rate of 85 % is required.

Collection/Distribution

- None

Customer Service

- Set a new meter at 1094 Hwy 38.
- Replaced frozen meter at 707 W 9th #6
- Replaced a meter at 810 Meridian St.

Project Updates

- None

Safety

- Safety topic was on Hazard Communication.

Regulatory

- November Operation reports submitted to IDNR.

Concerns for the Month

- Winter snow and cold.

Positives for the Month

- All plants stayed in compliance.

OPERATIONS REPORT – Tipton

WATER SUPPLY SYSTEM

	Well # 5	Well # 6	Plant / System
Total Gals. Pumped(MG)	4.510 MG	5.800 MG	8.912 MG
Ave run time/day	3.61 hrs.	4.24 hrs.	5.61 hrs.
Chlorine Used (gallons)			160
Fluoride Used (lbs.)			136
Polyphosphate Used (lbs.)			96
Min. Free Cl ₂ Residual (mg/l)			0.45
Coliform Absent/Present			Absent

Testing

Total water test performed this month – 171 Three Total Coliform required per month.

Aquatic Center Information

Water used gal.	Filter wash water gal.	Chlorine added gal.	pH adjust - Acid added gal.
35,250	6,000	55	0

Testing

Total tests performed this month - 103

Wastewater Treatment

West Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.164 MG/Day
Organic Loading	190.3 lbs. cBOD/Day

NPDES Permit Compliance 1689001-001

Parameter	Monthly Average	Permit Limit
pH	7.86 min 8.09 max	6.0 (min) – 9.0 (max)
CBOD ₅	9.38 mg/l- 12.85 lbs.	25 mg/l – 238.0 lbs.
TSS	10.25 mg/l – 14.21 lbs.	80 mg/l – 761.0 lbs.
NH ₃ -N	2.187 mg/l – 12.83 lbs.	44.0 mg/l – 354.0 lbs.

Effluent from the West Lagoon met the compliance requirements of the NPDES permit.

East Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.075 MG/day
Organic Loading	80.0 lbs. cBOD/Day

East Wastewater Treatment NPDES Permit Compliance 1689002-001

Parameter	Monthly Average	Permit Limit
pH	8.05 min 8.40 Max	6.0(min) - 9.0(max)
CBOD ₅	11.7 mg/l – 7.343 lbs.	25 mg/l – 125 lbs.
TSS	15.3 mg/l – 9.0 lbs.	80 mg/l – 400 lbs.
NH ₃ -N	2.9 mg/l – 1.8 lbs.	16.2 mg/l – 81.0 lbs.
Chloride	241 mg/l – 139 lbs.	n/a

Effluent from the East Lagoon met the compliance requirements of the NPDES permit.

Testing

Total Wastewater tests performed this month – 246

Tipton Airport Committee Meeting

January 8, 2014 -7:00 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Sandy Gleaves, Dave Kruse, Max Coppess, Jerry Goldsmith, Mike Moes, Jim Rohlf, Michelle Ellerhoff, Scott Pearson, and Pam Spear. Leanne Zearley, Derrick Andersen, Scott Smith, and Chris Nobsch were present as guests. The minutes from the November meeting and the current agenda were approved with a motion by Scott and a second by Jim.

Scott Smith and Derrick Andersen from McClure Engineering updated the group on several issues. The city council approved their contract for work and authorized them to work on property appraisals, surveying, and discussions with property owners. Derrick indicated that 4 of the landowners have expressed interest in moving forward. Valuations of the properties will be coming soon. He also reminded the committee the current federal process allows for a 90-10 match for land purchase. Time table estimates were 30-60 days for the survey work and 30-60 days to complete appraisals. The City was given the FAA's blessing to proceed on Oct. 1. Chris advised the committee the City has several other financial concerns and that timing, city bonding needs, and costs will all need to be considered when selecting actual sites to purchase.

It was noted that the county has not approved the zoning change concerning tall structures. To receive IDOT grants, this must be in place. Grants applications are due April 1. Jim said the county has had the information for two or three years. Leanne offered to work with county to get it approved. Chris will forward a copy of the zoning document to Derrick to review. The City's proposed wetland area information was forwarded to Derrick by Sandy. He felt that with the current lagoon and other factors in place, it would probably not increase wildlife activities at the airport.

At the request of the committee, McClure has reviewed the current terminal and hangar locations. They prepared three drawings with alternate locations for parking, additional hangars, and new terminal locations. The group discussed the different diagrams. Iowa Falls is currently building a 4 unit Tee unit with a cost of \$300,000. A ten unit tee was estimated at \$600,000. IDOT grants max at \$150,000 per grant. Derrick admitted that with hangar projects being one of the most desirable projects at airports, they seem to be the most difficult to complete with funding. It was understood that the City has limited funds to complete any given projects at this time and it is up to the council to decide priorities. Derrick and Scott were thanked for coming to the meeting and the information provided. They will keep the committee informed on future progress.

On hangar rents, Jim had contacted IDOT and FAA with concerns that improper changes in rental rates may risk grant funding. Also noting that the leases have been issued and signed, he recommended waiting until the next lease cycle to adjust them. Leases currently are on a calendar year basis. The group left the rates at the current level.

Michelle has researched the credit card charges, listed at 3.25%, and has not concluded a full tracking of the charges and fees. She had to leave the meeting early and will report any additional information at the next meeting.

The manager reported the card reader was out of commission for two weeks but has been repaired. The toilet in the men's room was replaced. The wind tee is not working and the electrician has been contact to repair it. The last reported based aircraft has a count of 15. We have one opening in the west community hangar, noting one renter left because of the crowded conditions in the hangar. The managers raise in pay will not go into effect until July. The manager was reminded there has been no replacement flag put up on the flag pole. He will go to a local store to procure one and will install it.

With no other business to discuss, a motion to adjourn was presented by Pam with a second by Mike. Meeting closed.

Respectfully submitted by Dave Kruse. This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

L. Motions for Approval

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-0041 ACRT INC

I 34867		LINE CLEARANCE TRAINING	AP		R	1/29/2014	720.00	720.00CR	
		G/L ACCOUNT					720.00		
	630 5-820-1-62300	TRAINING					720.00		LINE CLEARANCE TRAINING
		VENDOR TOTALS		REG. CHECK			720.00	720.00CR	0.00
							720.00	0.00	

01-0201 BARRON MOTOR SUPPLY

I 096307		PARTS #25	AP		R	1/29/2014	23.91	23.91CR	
		G/L ACCOUNT					23.91		
	810 5-899-2-63321	REPAIR PARTS					23.91		PARTS #25
I 096329		AIR ELEMENT #25	AP		R	1/29/2014	35.60	35.60CR	
		G/L ACCOUNT					35.60		
	810 5-899-2-63321	REPAIR PARTS					35.60		AIR ELEMENT #25
		VENDOR TOTALS		REG. CHECK			59.51	59.51CR	0.00
							59.51	0.00	

01-0204 BARTON SOLVENTS INC

C 3443		CONTAINER RETURN	AP		R	1/29/2014	35.00CR	35.00	
		G/L ACCOUNT					35.00CR		
	001 5-465-2-65070	OPERATING SUPPLIES					35.00CR		CONTAINER RETURN
I 3431		473 LB GLYCOL	AP		R	1/29/2014	481.78	481.78CR	
		G/L ACCOUNT					481.78		
	001 5-465-2-65070	OPERATING SUPPLIES					481.78		473 LB GLYCOL
I 433201		946 LBS GLYCOL	AP		R	1/29/2014	893.56	893.56CR	
		G/L ACCOUNT					893.56		
	001 5-465-2-65070	OPERATING SUPPLIES					893.56		946 LBS GLYCOL
		VENDOR TOTALS		REG. CHECK			1,340.34	1,340.34CR	0.00
							1,340.34	0.00	

01-0465 CEDAR CO PUBLIC HEALTH

I 012714CCPH		FLU SHOT AMB EMT	AP		R	2/28/2014	25.00	25.00CR	
		G/L ACCOUNT					25.00		
	001 5-160-2-64121	HEALTH SERVICES					25.00		FLU SHOT AMB EMT

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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VENDOR TOTALS		REG. CHECK						25.00	25.00CR	0.00
								25.00	0.00	

01-0418 CEDAR COUNTY EMS ASSOCIATIO

I 012114EMS	EMS TRAINING	AP		R	2/28/2014			475.00	475.00CR	
	G/L ACCOUNT							475.00		
001 5-160-1-62300	TRAINING					475.00	EMS TRAINING			

VENDOR TOTALS		REG. CHECK						475.00	475.00CR	0.00
								475.00	0.00	

01-0445 CEDAR COUNTY HISTORICAL SOC

I 2014CCHS	2014 CONTRIBUTION	AP		R	2/28/2014			50.00	50.00CR	
	G/L ACCOUNT							50.00		
835 5-899-1-62100	DUES/FEES					50.00	2014 CONTRIBUTION			

VENDOR TOTALS		REG. CHECK						50.00	50.00CR	0.00
								50.00	0.00	

01-1701 CITY OF MECHANICSVILLE

I 021913COM	MUTUAL AID	AP		R	2/28/2014			100.00	100.00CR	
	G/L ACCOUNT							100.00		
001 5-160-2-65980	MISCELLANEOUS					100.00	MUTUAL AID			

I 022213COM	MUTUAL AID	AP		R	2/28/2014			100.00	100.00CR	
	G/L ACCOUNT							100.00		
001 5-160-2-65980	MISCELLANEOUS					100.00	MUTUAL AID			

VENDOR TOTALS		REG. CHECK						200.00	200.00CR	0.00
								200.00	0.00	

01-1 CREATIVE PRODUCT SOURCING

I 63440	COAT	AP		R	1/30/2014			56.00	56.00CR	
	G/L ACCOUNT							56.00		
001 5-110-2-64350	UNIFORMS/EQUIPMENT					56.00	CREATIVE PRODUCT SOURCING:COAT			

VENDOR TOTALS		REG. CHECK						56.00	56.00CR	0.00
								56.00	0.00	

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
								BALANCE	DISCOUNT	

01-0905 ELECTRICAL ENGINEERING & EQ

I 3790035-00		BLDG MAINT SUPP	CNTRL GARA	AP		R	1/29/2014	802.59	786.55CR	
		G/L ACCOUNT					1/29/2014	802.59	16.04CR	
	810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR					802.59	BLDG MAINT SUPP	CNTRL GARAGE	

I 3790057-00		BLDG MAINT & UNDERGROUND SU	AP			R	1/29/2014	899.85	886.30CR	
		G/L ACCOUNT					1/29/2014	899.85	13.55CR	
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					350.53	BLDG MAINT & UNDERGROUND SUPP		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					549.32	BLDG MAINT & UNDERGROUND SUPP		

VENDOR TOTALS		REG. CHECK						1,702.44	1,672.85CR	0.00
								1,702.44	29.59CR	

01-0983 FELD FIRE

I 0253514-IN		FUNCTION TEST, PARTS	AP			R	2/28/2014	878.88	878.88CR	
		G/L ACCOUNT						878.88		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					878.88	FUNCTION TEST, PARTS		

VENDOR TOTALS		REG. CHECK						878.88	878.88CR	0.00
								878.88	0.00	

01-1055 G & K SERVICES

C 1184943140		RETURN UNIFORMS	ELECTRIC	AP		R	1/29/2014	42.54CR	42.54	
		G/L ACCOUNT						42.54CR		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					42.54CR	RETURN UNIFORMS	ELECTRIC	

I 42963		UNIFORMS	PUBLIC WORKS	AP		R	2/28/2014	46.97	46.97CR	
		G/L ACCOUNT						46.97		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.34	UNIFORMS	PUBLIC WORKS	
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					6.91	UNIFORMS	PUBLIC WORKS	
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					17.46	UNIFORMS	PUBLIC WORKS	
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					8.34	UNIFORMS	PUBLIC WORKS	
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					6.92	UNIFORMS	PUBLIC WORKS	

I 42964		UNIFORMS	EL & GAS	AP		R	3/01/2014	72.93	72.93CR	
		G/L ACCOUNT						72.93		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					57.90	UNIFORMS	EL & GAS	
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					15.03	UNIFORMS	EL & GAS	

I 42980		DUSTMOPS	ELECTRIC	AP		R	2/28/2014	46.27	46.27CR	
		G/L ACCOUNT						46.27		
	630 5-820-2-65070	OPERATING SUPPLIES					46.27	DUSTMOPS	ELECTRIC	

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 46140		UNIFORMS PUBLIC WORKS	AP		R	2/28/2014		46.97	46.97CR	
		G/L ACCOUNT						46.97		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.34	UNIFORMS PUBLIC WORKS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					6.91	UNIFORMS PUBLIC WORKS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					17.46	UNIFORMS PUBLIC WORKS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					8.34	UNIFORMS PUBLIC WORKS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					6.92	UNIFORMS PUBLIC WORKS		
		VENDOR TOTALS		REG. CHECK				170.60	170.60CR	0.00
								170.60	0.00	

01-1115 H & H AUTO

I 27045		TIRE PATCH #12	AP		R	2/28/2014		13.00	13.00CR	
		G/L ACCOUNT						13.00		
	810 5-899-2-63323	TIRE REPAIR					13.00	TIRE PATCH #12		
I 27111		TIRE #15	AP		R	2/28/2014		349.86	349.86CR	
		G/L ACCOUNT						349.86		
	810 5-899-2-63322	TIRES					349.86	TIRE #15		
		VENDOR TOTALS		REG. CHECK				362.86	362.86CR	0.00
								362.86	0.00	

01-1178 HERMSEN AUTOMOTIVE LLC

I 11051		DIAGNOSE ELECTRICAL ISSUE # AP			R	1/29/2014		69.95	69.95CR	
		G/L ACCOUNT						69.95		
	001 5-150-2-63320	VEHICLE REPAIRS					69.95	DIAGNOSE ELECTRICAL ISSUE #188		
		VENDOR TOTALS		REG. CHECK				69.95	69.95CR	0.00
								69.95	0.00	

01-1289 INTEGRATED TECHNOLOGY PARTN

I 96227		CREATE EMAIL FOR NEW OFFICE AP			R	1/29/2014		42.50	42.50CR	
		G/L ACCOUNT						42.50		
	001 5-110-2-64190	TECHNOLOGY					42.50	CREATE EMAIL FOR NEW OFFICER		
I 96251		MOVE SERVERS POLICE AP			R	1/30/2014		92.14	92.14CR	
		G/L ACCOUNT						92.14		
	001 5-110-2-64190	TECHNOLOGY					92.14	MOVE SERVERS POLICE		
I 96257		WIRELESS ACCESS POINTS FIR AP			R	1/30/2014		434.57	434.57CR	
		G/L ACCOUNT						434.57		
	001 5-150-2-64190	TECHNOLOGY					434.57	WIRELESS ACCESS POINTS FIRE		

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I 96283		WORK ON LAPTOP ISSUE	AP		R	1/30/2014		455.00	455.00CR	
		G/L ACCOUNT						455.00		
	835 5-899-2-64190	TECHNOLOGY					455.00	WORK ON LAPTOP ISSUE		
		VENDOR TOTALS		REG. CHECK				1,024.21	1,024.21CR	0.00
								1,024.21	0.00	

01-1270	IOWA ASSOCIATION OF									
I 2833		TRAINING GAS	AP		R	2/28/2014		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	640 5-825-1-62300	TRAINING					100.00	TRAINING GAS		
		VENDOR TOTALS		REG. CHECK				100.00	100.00CR	0.00
								100.00	0.00	

01-1619	LYNCH'S EXCAVATING INC									
I 12833		CURB STOP REPLCMNT 107 SPRU AP			R	2/28/2014		823.20	823.20CR	
		G/L ACCOUNT						823.20		
	600 5-810-2-65307	SERVICE LINES					823.20	CURB STOP REPLCMNT 107 SPRUCE		
		VENDOR TOTALS		REG. CHECK				823.20	823.20CR	0.00
								823.20	0.00	

01-1697	MEDIACOM LLC									
I 012114M		INTERNET SERVICE	AP		R	1/29/2014		59.95	59.95CR	
		G/L ACCOUNT						59.95		
	001 5-110-2-63730	TELECOMMUNICATIONS EXPENSE					59.95	INTERNET SERVICE		
		VENDOR TOTALS		REG. CHECK				59.95	59.95CR	0.00
								59.95	0.00	

01-1748	MITCHELL 1									
I IB16238973		WEB SUBSCRIPTIONS	AP		R	1/29/2014		216.48	216.48CR	
		G/L ACCOUNT						216.48		
	810 5-899-2-65065	COMPUTER SUPPLIES					216.48	WEB SUBSCRIPTIONS		
		VENDOR TOTALS		REG. CHECK				216.48	216.48CR	0.00
								216.48	0.00	

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1900 NORTH AMERICAN SALT CO

I 71102169	25.33 TN SALT	AP		R	2/28/2014			1,664.93	1,664.93CR	
	G/L ACCOUNT							1,664.93		
	001 5-250-2-65070	OPERATING SUPPLIES					1,664.93	25.33 TN SALT		
I 71103631	25.47 TN SALT	AP		R	2/28/2014			1,673.85	1,673.85CR	
	G/L ACCOUNT							1,673.85		
	001 5-250-2-65070	OPERATING SUPPLIES					1,673.85	25.47 TN SALT		
	VENDOR TOTALS	REG. CHECK						3,338.78	3,338.78CR	0.00
								3,338.78	0.00	

01-1958 OVERHEAD DOOR COMPANY

I W82040	2 GARAGE DOOR OPENERS	AP		R	1/29/2014			100.00	100.00CR	
	G/L ACCOUNT							100.00		
	810 5-899-2-65070	OPERATING SUPPLIES					100.00	2 GARAGE DOOR OPENERS		
	VENDOR TOTALS	REG. CHECK						100.00	100.00CR	0.00
								100.00	0.00	

01-2232 SPAHN & ROSE LUMBER CO

I 201401294310	BLDG MAINT SUPP FOR CABINET	AP		R	2/28/2014			108.27	108.27CR	
	G/L ACCOUNT							108.27		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					108.27	BLDG MAINT SUPP FOR CABINETS		
I 201401294311	BLDG MAINT SUPP CITY HALL	AP		R	2/28/2014			309.54	309.54CR	
	G/L ACCOUNT							309.54		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					309.54	BLDG MAINT SUPP CITY HALL		
	VENDOR TOTALS	REG. CHECK						417.81	417.81CR	0.00
								417.81	0.00	

01-2240 SPEEDCONNECT

I 0214SC	WIRELESS SERVICE	AP		R	1/30/2014			60.45	60.45CR	
	G/L ACCOUNT							60.45		
	660 5-835-2-65070	OPERATING SUPPLIES					60.45	WIRELESS SERVICE		
	VENDOR TOTALS	REG. CHECK						60.45	60.45CR	0.00
								60.45	0.00	

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2247 STAPLES BUSINESS ADVANTAGE

I 3219804554		OFFICE SUPPLIES	AP		R	2/28/2014		160.12	160.12CR	
		G/L ACCOUNT						160.12		
	600	5-810-2-65980	MISCELLANEOUS				37.99	OFFICE SUPPLIES		
	835	5-899-2-65060	OFFICE SUPPLIES				17.18	OFFICE SUPPLIES		
	630	5-820-2-65060	OFFICE SUPPLIES				41.96	OFFICE SUPPLIES		
	001	5-110-2-65060	OFFICE SUPPLIES				62.99	OFFICE SUPPLIES		
		VENDOR TOTALS	REG. CHECK					160.12	160.12CR	0.00
								160.12	0.00	

01-2317 T & M CLOTHING CO.

I 823		3 SHIRTS & EMB POLICE	AP		R	2/28/2014		189.00	189.00CR	
		G/L ACCOUNT						189.00		
	001	5-110-2-64350	UNIFORMS/EQUIPMENT				189.00	3 SHIRTS & EMB POLICE		
		VENDOR TOTALS	REG. CHECK					189.00	189.00CR	0.00
								189.00	0.00	

01-2336 TERMINAL SUPPLY CO

I 85086-00		ELECTRICAL HARNESES	AP		R	2/28/2014		135.16	135.16CR	
		G/L ACCOUNT						135.16		
	810	5-899-2-63324	STOCK-REPAIR PARTS				135.16	ELECTRICAL HARNESES		
		VENDOR TOTALS	REG. CHECK					135.16	135.16CR	0.00
								135.16	0.00	

01-2461 TIPTON STRUCTURAL FABRICATI

I 11079		REBAR FOR PARK STEPS	AP		R	2/28/2014		166.20	166.20CR	
		G/L ACCOUNT						166.20		
	001	5-430-2-63200	GROUNDS MAINTENANCE & REPAIR				166.20	REBAR FOR PARK STEPS		
		VENDOR TOTALS	REG. CHECK					166.20	166.20CR	0.00
								166.20	0.00	

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
								BALANCE	DISCOUNT	

01-2488 TRANS-IOWA EQUIPMENT INC

I 17140329		SWEEPER PARTS #25	AP		R	1/29/2014		161.96	161.96CR	
		G/L ACCOUNT						161.96		
	810 5-899-2-63321	REPAIR PARTS					161.96	SWEEPER PARTS #25		
		VENDOR TOTALS		REG. CHECK				161.96	161.96CR	0.00
								161.96	0.00	

01-2522 ULTRAMAX

I 137261		AMMO	AP		R	1/29/2014		5,864.00	5,864.00CR	
		G/L ACCOUNT						5,864.00		
	001 5-110-2-65980	MISCELLANEOUS					5,864.00	AMMO		
		VENDOR TOTALS		REG. CHECK				5,864.00	5,864.00CR	0.00
								5,864.00	0.00	

01-2562 VERMEER SALES & SERVICE INC

I 00508287		PART	AP		R	2/28/2014		7.28	7.28CR	
		G/L ACCOUNT						7.28		
	810 5-899-2-63321	REPAIR PARTS					7.28	PART		
		VENDOR TOTALS		REG. CHECK				7.28	7.28CR	0.00
								7.28	0.00	

01-2574 WALMART COMMUNITY

I 7207		MISC SUPPLIES POLICE	AP		R	2/28/2014		31.68	31.68CR	
		G/L ACCOUNT						31.68		
	001 5-110-2-65980	MISCELLANEOUS					31.68	MISC SUPPLIES POLICE		
		VENDOR TOTALS		REG. CHECK				31.68	31.68CR	0.00
								31.68	0.00	

01-2640 WENDLING QUARRIES INC

I 539248		23.19 TN MANSAND	AP		R	2/28/2014		224.94	224.94CR	
		G/L ACCOUNT						224.94		
	001 5-250-2-65070	OPERATING SUPPLIES					224.94	23.19 TN MANSAND		
		VENDOR TOTALS		REG. CHECK				224.94	224.94CR	0.00
								224.94	0.00	

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2572 WTI

I R13062.01-2		FAC FACILITY EVALUATION	AP		R	1/29/2014		2,102.89	2,102.89CR	
		G/L ACCOUNT						2,102.89		
	835 5-899-2-64906	OTHER PROFESSIONAL SERVICES					2,102.89	FAC FACILITY EVALUATION		
		VENDOR TOTALS		REG. CHECK				2,102.89	2,102.89CR	0.00
								2,102.89	0.00	

01-2737 ZEP SALES & SERVICE

I 9000728029		SHOP SUPPLIES	AP		R	2/28/2014		298.71	298.71CR	
		G/L ACCOUNT						298.71		
	810 5-899-2-65070	OPERATING SUPPLIES					298.71	SHOP SUPPLIES		
		VENDOR TOTALS		REG. CHECK				298.71	298.71CR	0.00
								298.71	0.00	

PACKET: 01697 Council Mtg 020314 AL

VENDOR SET: 01

===== R E P O R T T O T A L S =====

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	14,371.86CR
600	WATER OPERATING	875.01CR
630	ELECTRIC OPERATING	1,372.91CR
640	GAS OPERATING	115.03CR
660	AIRPORT OPERATING	60.45CR
670	GARBAGE COLLECTION	14.68CR
810	CENTRAL GARAGE	2,158.39CR
835	ADMINISTRATIVE SERVICES	2,625.07CR
** TOTALS **		21,593.40CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		21,593.40	21,563.81CR	0.00
		21,593.40	29.59CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		21,593.40	21,563.81CR	0.00
		21,593.40	29.59CR	

TOTAL CHECKS TO PRINT: 33

ERRORS: 0 WARNINGS: 0

AGENDA ITEM # L - 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	February 3, 2014
AGENDA ITEM:	Set Public Hearing Date
ACTION:	None

SYNOPSIS: If there is no response to our offer for the purchase of an easement for sanitary sewer, the City will hold a public hearing on the matter at its April 7, 2014. The notice must be made no less than 45 days before the hearing, and is the next step in the process.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: None

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

AGENDA ITEM # L - 3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: February 3, 2014

AGENDA ITEM: Security Deposit

ACTION: Motion

SYNOPSIS: The 175th Celebration group has held its inaugural meeting and have already decided that securing a large act for Saturday, July 4th would be a crucial to the success of the event. Given the fact that the celebration is going to fall on a holiday, it is imperative to get the act booked now while they move forward with the rest of the event planning. At this time, they have settled on this act, and are requesting that the City send the \$2500 security deposit to book them for the 175th. Fundraising for the rest of the cost will begin this year.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

AGENDA ITEM # L - 4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: February 3, 2014
AGENDA ITEM: One Time Water and Sewer
ACTION: Motion

SYNOPSIS: Attached are a letter and a current utility bill from Brian King requesting a one-time water and sewer adjustment for her property located 57 Orange Street. For the council's reference, below is the language of the ordinance the council approved in June 2009 and reaffirmed in September 2013. If the council would approve the request, this would reduce the water portion of the bill from \$182.58 to \$5.40 and the sewer portion of the bill from \$182.58 to \$5.40. Total credit is \$354.36.

2-2-33 WATER ADJUSTMENT. Upon application to and at the discretion of the Tipton City Council, each customer or address within the Corporate Limits of the City of Tipton may be allowed a one-time adjustment on the water bill at that address or meter with an adjustment cap of \$250.00. A twelve month average billing amount will be established from the twelve immediate previous billing cycles. The customer will pay no less than the average of those previous twelve months. Tax will be paid on the original full billing amount, regardless of the amount of adjustment. If an adjustment is made to the customer's water bill under this ordinance then the one-time sewer adjustment under 2-4-9 must also be used at the same time. The City Council, at their discretion, may allow additional exemptions to an address or resident due to a change in occupancy or other mitigating circumstance approved by the Council. Failure to correct and/fix a water loss problem shall not be considered a mitigating circumstance.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

1/29/14

RECEIVED JAN 29 2014

Tipton City Council,

I am requesting my one time water and sewer exemption for my building at 57 Orange St. for the December billing cycle. We had a faulty shut off valve in the bathroom which has since been fixed. That building is used only for storage of vehicles now and the leak wasn't detected for several days.

Thank you for your consideration.

Brian King

A handwritten signature in black ink, appearing to read 'Brian King', written over the printed name.

Owner

Bow Tie Automotive

B I L L C A L C U L A T I O N * *
 S I N G L E B I L L C A L C U L A T I O N

ACCOUNT	SERV/TBL	CHANGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHANGE	SERVICE INFO
10-0410-00								
BOW TIE AUTOMOTIVE	100-CR4 EL	62.64	39923	40468	545	400-SC SE	5.40	
57 ORANGE ST	100-FUEL-ADJ	10.27	(*HIST FUEL FACTOR:		0.0188500)	400-SC TAX	0.38	
BILL: 1/29/2014	100-CR4 TAX	5.10				600-BEC BC	8.00	STBP: 01
	300-302 WA	5.40	1169	1183	140 s	600-BEC TAX	0.56	
	300-302 TAX	0.38				600-BMC BC	13.00	STBP: 01
	200-CG1 G	54.75	5765	6130	365	600-BMC TAX	0.91	
	200-FUEL-ADJ	237.25	(*HIST FUEL FACTOR:		0.6500000)	600-BSC BC	13.00	STBP: 01
	200-CG1 TAX	20.44				600-BSC TAX	0.91	
						600-BGC BC	5.00	STBP: 01
						600-BGC TAX	0.35	
						500-CR2 GT	58.89	STBP: 01
						500-CR2 TAX	4.12	
								TOTAL 506.75

*** END OF REPORT ***

301 WA - 177.18
 4035E - 177.18 > \$354.36

Account Number - 10-0410-00 BOW TIE AUTOMOTIVE Service Address: 57 ORANGE ST
 Service: 300 302 COMMERCIAL WATER Meter: 13756157

Month	Date	Read		Total	Demand		Reading		Occupant
		Previous	Current	Consumption	Read	Consumption	Flag	Source	
Year : 2014 Total 1									
Jan	01/06/2014	1169	1642	4730			Regular	Hand Held	00
Year : 2013 Total 12									
Dec	12/06/2013	1155	1169	140			Regular	Hand Held	00
Nov	11/06/2013	1136	1155	190			Regular	Hand Held	00
Oct	10/07/2013	1134	1136	20			Regular	Hand Held	00
Sep	09/06/2013	1133	1134	10			Regular	Hand Held	00
Aug	08/07/2013	1049	1133	840			Regular	Hand Held	00
Jul	07/08/2013	1047	1049	20			Regular	Hand Held	00
Jun	06/07/2013	1044	1047	30			Regular	Hand Held	00
May	05/08/2013	1037	1044	70			Regular	Hand Held	00
Apr	04/08/2013	1035	1037	20			Regular	Hand Held	00
Mar	03/08/2013	1014	1035	210			Regular	Hand Held	00
Feb	02/06/2013	1008	1014	60			Regular	Hand Held	00
Jan	01/07/2013	1000	1008	80			Regular	Hand Held	00
Year : 2012 Total 12									
Dec	12/07/2012	998	1000	20			Regular	Hand Held	00
Nov	11/07/2012	898	998	1000			Regular	Hand Held	00
Oct	10/08/2012	865	898	330			Regular	Hand Held	00
Sep	09/07/2012	863	865	20			Regular	Hand Held	00
Aug	08/06/2012	856	863	70			Regular	Hand Held	00
Jul	07/06/2012	852	856	40			Regular	Hand Held	00
Jun	06/06/2012	847	852	50			Regular	Hand Held	00
May	05/07/2012	840	847	70			Regular	Hand Held	00
Apr	04/06/2012	837	840	30			Regular	Hand Held	00
Mar	03/07/2012	828	837	90			Regular	Hand Held	00
Feb	02/06/2012	824	828	40			Regular	Hand Held	00
Jan	01/06/2012	818	824	60			Regular	Hand Held	00
				Avg 330					



407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
10-0410-00	\$885.91
Due Date	After Due Date Pay
02/19/2014	\$899.21
Service Address	
57 ORANGE ST	

There will be a \$20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

CRRRT BOWT
BOW TIE AUTOMOTIVE
57 ORANGE ST
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
BOW TIE AUTOMOTIVE		57 ORANGE ST			10-0410-00	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	12/06/2013	01/06/2014	31	01/29/2014	02/20/2014	02/19/2014

PREVIOUS BALANCE 271.07
PAYMENTS 271.07

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
01/06/2014	40468	12/06/2013	39923
01/06/2014	1642	12/06/2013	1169
01/06/2014	6130	12/06/2013	5765

USAGE	CURRENT BALANCE	
545	COMMERCIAL ELECTRI	62.64
	ENERGY ADJ 0.0188	10.27
4730	COMMERCIAL WATER 5.40	182.58
365	COMMERCIAL GAS	54.75
	GAS COST 0.6500	237.25
4730	COMMERCIAL SEWER 5.40	182.58
	C-EL BASE CHARGE	8.00
	C-WTR BASIC CHARGE	13.00
	C-SWR BASIC CHARGE	13.00
	C-GAS BASIC CHARGES	5.00
	C-2YD DMPSTR	58.89
	SALES TAX	57.95

ELEC USAGE - PREV YEAR : 738
WATER USAGE - PREV YEAR : 80
GAS USAGE - PREV YEAR : 268

CURRENT BILL \$531.55 ~~\$885.91~~

AMOUNT DUE \$885.91
AMOUNT DUE AFTER 02/19/2014 \$899.21

MONDAY FEB 17TH GARBAGE ROUTE WILL MOVE TO TUES FEB 18TH.
TUES FEB 18 RECYCLE ROUTE WILL MOVE TO WED FEB 19TH.

AGENDA ITEM # L - 5

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: February 3, 2014

AGENDA ITEM: Equipment Needs

ACTION: Motion

SYNOPSIS: The Parks and Recreation Department has requested the replacement of worn equipment for their soccer activities. In total, there are \$3,437 worth of soccer goals, benches and nets. The benches, which are the most costly items, are actually used by multiple rec programs. The money would come from the recreation reserve fund, which is to be utilized for equipment and financial assistance programs. These items would be a justifiable expense.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Recreation

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

AGENDA ITEM # L - 6

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: February 3, 2014
AGENDA ITEM: Water Slide Pumps
ACTION: Motion

SYNOPSIS: The water slide pumps need to be pulled and have general maintenance completed before the start of next season. Normally this would not be an agenda item, however, the last time that pumps were taken for maintenance, the costs were fairly substantial. If the pumps cannot be serviced, the replacement costs can be in excess of \$5,000.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Aquatic Center

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

ACQUAINTANCE
PROPERTY OF THE COMPANY

DATE:	February 2, 1974
ACQUAINTANCE:	Richard J. Thompson
THE FIRM:	None

2. I have talked on the phone with the members of the Board and they have indicated that they would like to see the Board report on the project. As a result, they have agreed to meet with the Board on the project. I have also talked with the Board and they have agreed to meet with the Board on the project. I have also talked with the Board and they have agreed to meet with the Board on the project. I have also talked with the Board and they have agreed to meet with the Board on the project.

N. Discussion Items (No Action)

REBERT HEN, SM

AGENDA ITEM # N - 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	February 3, 2014
AGENDA ITEM:	Hardacre Theater Request
ACTION:	None

SYNOPSIS: I have left this on the agenda in case members of the Board would like to continue speaking about the theater project. As of today, they have raised enough money to purchase the building from the Cook family. I fully expect, given the types of grants they were looking at, that a monetary request will be coming for the project at some point in the future.

(No Discussion Items (No Action))

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

AGENDA ITEM # N - 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	February 3, 2014
AGENDA ITEM:	K-9 Update
ACTION:	Motion

SYNOPSIS: Chief Holub will be at the meeting to provide the City Council with an update to the K-9 addition to the Police force.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Police

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

AGENDA ITEM # N - 3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: February 3, 2014
AGENDA ITEM: Budget Discussions
ACTION: Motion

SYNOPSIS: I have included a memo that outlines the projects for next fiscal year, pending finalization of the funding streams. The memo outlines what projects are scheduled for financing and what projects have been removed. As a Council, if there are projects that you would like to move around, we can do so at this meeting. If you have any questions regarding some of the numbers that you are seeing thus far, please bring them to the Council meeting Monday.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: None

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Memo

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/30/14

Memorandum

To: Mayor and City Council
From: Chris Nobsch, City Manager
Date: 1/30/2014
Re: 2014-2015 CIP

At the last Council meeting, I discussed my project listing as it relates to the CIP. This memo is designed to show how I grouped the projects, what I had to remove and the items I considered essential to our operation moving forward. Now you get to take this list and move projects around as you see fit.

Essential projects that need to be completed this year (my opinion):

- \$ 60,000 Library Cooling System (general obligation)
- \$ 50,000 Aquatic Center Flooring (general obligation)
- \$200,000 Aquatic Center Roof (general obligation)

This starts the list off with \$310,000 of general obligation projects. I then moved on to general priorities listed within the Council's goal setting objectives and/or State mandated projects.

- \$54,000 East Relief Sewer (sewer revenue) – State mandate
- \$25,000 4th St.: Lynn to Cedar (RUT/GO/Sales)
- \$50,000 3rd St.: Sycamore to Cedar (RUT/GO/Sales)
- \$12,500 North: Mulberry to Plum (RUT/GO/Sales)
- \$12,500 Claire: 5th to 7th (RUT/GO/Sales)
- \$12,500 Parkview Ct: Plum to Cul De Sac (RUT/GO/Sales)
- \$12,500 Parkview Dr.: Parkview Ct. to Conc. (RUT/GO/Sales)
- \$20,000 5th St.: Plum to East (RUT/GO/Sales)
- \$75,000 Cemetery Interior Roads (GO)
- \$40,000 Water Main – 3rd St.: Sycamore to Cedar

This would add an additional \$314,000 to the list of expenses or \$624,000 to this point. In order to keep the borrowing between \$500,000 and \$750,000, I cut the following projects. Most of the water projects were cut due to the fact

that the water fund is still precarious and I do not want to add any additional debt to the fund at this time.

- \$ 60,000 Sanitary Sewer Lining
- \$ 20,000 Manhole Restoration
- \$ 74,500 Water Main Loops – Eliminating Dead Ends
- \$ 50,000 Cedar Street Main
- \$100,000 8th St.: Lemon to Sycamore
- \$130,000 Lynn St.: 3rd to 4th Street
- \$ 63,000 Airport Ground Purchase

The Airport money represents the 10% local match necessary to purchase one of the larger pieces of property. I have agreed that some money should be put in for the airport in order to move forward with ground purchases; however, I am not sure if you want to take on this much right now or start smaller.

At this time, we are trying to budget for the mini-excavator within the gas and electric budget (\$40,000). The engine rebuild for #3 is scheduled for this year and will be coming out of our existing budget (\$45,000). We are also trying to find room within the existing budget to complete the street light work for \$23,958, although this will be one of the first items cut if needed.

At this time the only other item that was on the list was the electric vehicle #1 (John's truck). I have told the department to make due for another year or two.

CITY OF PITTSBURGH
CITY MANAGER
REPORT TO THE CITY COUNCIL
February 2, 1993

The City of Pittsburgh is pleased to announce that the City Council has approved the City Manager's report for the month of January 1993. The report covers the period from January 1, 1993, to January 31, 1993. The report is divided into four main sections: Administration, Finance, Public Works, and Community Development. The City Manager's report for the month of January 1993 is as follows:

Administration: The City Manager has reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it.

Finance: The City Manager has reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it.

Public Works: The City Manager has reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it.

Community Development: The City Manager has reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it. The City Manager has also reviewed the City Council's report for the month of January 1993 and has approved it.

O. Reports Mayor/Council/Manager

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
February 3, 2014**

- Interviews for the Electric Superintendent will be held on Tuesday and Wednesday of next week. If a qualified candidate is identified, they would be introduced as early as the 19th, if not the advertising and hiring process would start again.
- The final piece of the Police Department remodel has begun and we hope to have them situated in finished offices within the next two weeks. The rest of City Hall is mainly cosmetic with the exception of the front of the building. The building sub-committee will get together when we have some firm numbers to discuss options moving forward.
- There was a great news story on Fox regarding the Hardacre Theater, Spear House, and Heartland Sports Complex. Tipton continues to benefit from Scott Sanborn as it aired on his "created in the corridor" segment.
- Steve Nash will be attending line clearance certification the week of February 3rd in Ohio. Staff was able to save a lot of money by keeping this work in house with the only major expense being the rental truck. This would again be a combination effort of Public Works and Electric Department staff.
- The 175th Celebration committee has met and will be meeting with representatives of the 150th Celebration on the 10th of February. All those involved seem to be very excited about the event and numerous ideas have already been discussed.