

July 6, 2011  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech and Anderson. McGlaughlin was absent. Also present: Boldt, Fletcher, Nash, Packwood, Holub, Johnson, Sanborn other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Fry, second by Siech to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry  
Nay: None

**Consent Agenda:**

Motion by Fry, second by Anderson to approve the consent agenda which include the minutes from 06/20/11 council meeting, liquor license renewal Tipton Family Foods and June's airport minutes. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson  
Nay: None

**Public Hearing:**

Loan Agreement not to exceed \$3,700,000, Essential Corporate Purpose

Mayor Kepford opened the public hearing at 5:32 p.m. for the Loan Agreement not to exceed \$3,700,000, Essential Corporate Purpose. With no written or oral objections Mayor Kepford closed the public hearing at 5:33 p.m.

**Resolutions for Approval:**

Resolution 070611A, Resolution Setting Salaries for the Appointed Officers and Employees of the City of Tipton, for Fiscal Year 2011-2012

Motion by Anderson, second by Fry to approve Resolution 070611A, Setting Salaries for the Appointed Officers and Employees of the City of Tipton, for Fiscal Year 2011-2012. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech  
Nay: None

Resolution 070611B, Taking Additional Action to Enter into an Essential Corporate Purpose Loan Agreement, Awarding General Obligation Corporate Purpose and Refunding Bonds, Series 2011A, Combining Loan Agreements and Authorizing Call of 2003 Notes

Motion by Siech, second by Fry to approve Resolution 070611B, Taking Additional Action to Enter into an Essential Corporate Purpose Loan Agreement, Awarding General Obligation Corporate Purpose and Refunding Bonds, Series 2011A, Combining Loan Agreements and Authorizing Call of 2003 Notes. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry  
 Nay: None

**Motion for Approval:**

1. Claims list

A M E SERVICES	6 APPLIANCES PICKED UP	60.00
ALBAUGH PHC	REPAIR AC	375.95
ALEXIS FIRE EQUIPMENT	VEHICLE REPAIRS	694.35
ARAMARK UNIFORM SERVICES	BLDG MAINT SUPPLIES	197.59
BARRON EQUIPMENT CO INC G	SERVICE OVERHEAD DOOR	216.00
BETTER WAY CLEANING & REST	1 GAL FLOOR CLEANER	39.59
CEDAR COUNTY ECONOMIC DEVE	ECONOMIC DEVELOPMENT DUES	8455.00
CEDAR COUNTY ENGINEER	119.3 DSL	1718.88
CITY ELECTRIC SUPPLY	OPERATING SUPPLIES	1919.40
DANE ESBECK	Park shed repairs	695.00
DR PEPPER SNAPPLE GROUP	WATER ORDER	77.00
EASTERN IOWA COMMUNITY COL	TRAINING	55.00
ECIA	1ST INSTALLMENT DUES	820.30
ENERGY ECONOMICS INC	9 METER REPAIRS	1493.72
FREEMAN LOCK & ALARM INC	LATCH FOR DOOR STRIKE	70.00
GENERAL PEST CONTROL INC	PEST CONTROL	45.00
GRAINGER	EQUPT MAINT/RPR SUPPLIES	68.72
GROEBNER & ASSOCIATES	30 REGULATORS	3048.23
H & H AUTO	TIRES #9	227.22
HERMSEN AUTOMOTIVE LLC	VEHICLE REPAIR	523.65
INTEGRATED TECHNOLOGY PART	TECH SERVICE	120.00
IOWA BUSINESS SUPPLY LLC	OFFICE SUPPLIES	376.13
IOWA LEAGUE OF CITIES	11-12 MEMBER DUES	1302.00
LONGLEY SYSTEMS INC	TIME CARDS	53.00
MANATTS INC	STREET MAINT SUPPLIES	385.94
MISC. VENDOR	MES-MIDAM:2 PANTS/2 COATS	3383.67
MUNICIPAL PIPE TOOL CO LLC	TELEVISIONING & JET CLEANING	4425.03
MUNICIPAL STREET IMPROVEME	GRADING & SEAL COATING	2936.30
MUTUAL WHEEL CO	BRAKE CHAMBER PINS #26	10.36
PERFORMANCE SYSTEMS JANITO	1ST PYMT CLEANSTAR FLR CLNR	3600.00
POOL TECH MIDWEST INC	OPERATING SUPPLIES	127.04
RDJ SPECIALTIES INC	150 COLORING BOOKS	338.17
RK DIXON CO	COPIER CONTRACT BASE CHARGE	16.51
RVM LANDSCAPING LLC	SOD AROUND NEW POWER PLANT	1850.00

SEATASEA WATERSPORTS CENTE	GOGGLES, NOSE CLIPS	134.48
SLEUTH SOFTWARE	SUPPORT RMS BASE PRODUCT	1878.20
SPAHN & ROSE LUMBER CO	DRICRETE	29.40
SPEEDCONNECT	WIRELESS SERVICE	41.45
TERRY DURIN COMPANY	STREET LAMP LIGHT BULBS	1254.05
TIPTON ELECTRIC MOTORS	BRASS RUN TEE/DRAIN VALVE	186.32
TRITECH EMERGENCY MEDICAL	AMB BILLING SERVICE	357.50
TRUCK COUNTRY OF IOWA	FUEL TANK #26	829.09
TYLER TECHNOLOGIES INC	ANNUAL MAINT	13467.30
VERMEER SALES & SERVICE IN	ROPE & STRAP	323.93
WALMART COMMUNITY	OFFICE SUPPLIES	375.60
WANER TREE SERVICE INC	BUCKET RENTAL	703.45
WENDLING QUARRIES	62.98 TN GRAVEL/20.3 TN SAND	1033.98
WESTERN PETROLEUM CO	MONTHLY DIAL FEE	30.00
TOTAL PAID		60369.50
	FUND TOTALS	
001 GENERAL GOVERNMENT		18,972.96
110 ROAD USE TAX FUND		2,936.30
306 69 KV SUBSTATION PROJECT		370
311 ADDTNL GENERATION PRJCT		1,480.00
600 WATER OPERATING		1,025.48
610 WASTEWATER/AKA SEWER REVE		729.33
630 ELECTRIC OPERATING		4,099.43
640 GAS OPERATING		6,298.78
660 AIRPORT OPERATING		71.45
670 GARBAGE COLLECTION		729.33
810 CENTRAL GARAGE		2,975.63
835 ADMINISTRATIVE SERVICES		20,680.81
GRAND TOTAL		60,369.50

Motion by Anderson, second by Siech to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson  
Nay: None

2. Appointment to Development Commission to fill Vacancy

It is the recommendation of Mayor Kepford to appoint David Fry to fill the vacancy on the Tipton Development Commission. Motion by Siech, second by Anderson to approve the appointment of David Fry to the Development Commission to fill the vacancy with the resignation of Councilperson Klemme. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry  
Nay: None

3. Change Order No. 1, KE Flatwork

City Manager Boldt explained that this change order is to adjust the amount of subgrade prep from 3905 SY to 5905 SY. Motion by Fry, second by Anderson to approve Change Order No. 1

for KE Flatwork, adjusting the amount of the subgrade from 3905 SY to 5905 SY due to a typo in the quantity that was discovered before the bid letting. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry  
Nay: None

#### 4. Change Order No. 3, Custom Builders

Motion by Siech, second by Fry to approve Change Order No. 3 to Custom Builders in the amount of \$4,918.00 for extra rock provided during the construction of the base foundation of the building and extra concrete to replace sidewalks and driveways damaged during the overall construction project. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson  
Nay: None

#### 5. Payment No. 5, Final to Custom Builders

Motion by Fry, second by Anderson to approve Payment No. 5, final payment to Custom Builders in the amount of \$41,872.08 to include \$4,918, Change Order No. 3, and the retainage balance of \$2,412.58. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Siech  
Nay: None

#### 6. Mowing/Maintenance Contract for the Tipton Masonic Cemetery

Boldt said there have been significant improvements in the cemetery mowing conditions in the last 30 days and things are moving in the right direction. There was a consensus among the audience that the trimming needs to improve. After further discussion it was suggested that the cemetery committee meet in early fall to determine the direction for the next fiscal year. Boldt also suggested reviewing the composition of the cemetery committee due to the resignation of Councilperson Klemme. Steve Yerington was asked and agreed to serve on the committee. Mayor Kepford and Boldt thanked Yerington.

#### 7. Bid for Asphalt Resurfacing at Mathews Memorial Airport

Boldt explained that the City received a General Aviation Vertical Infrastructure Grant in 2009 to resurface the ramp area around the hangar building in the amount of \$16,250 with the City match of \$8,750. The recommendation is to approve the bid from Illowa in the amount of \$27,109.20. Motion by Anderson, second by Siech to approve the bid for asphalt resurfacing at Mathews Memorial Airport from Illowa in the amount of \$27,109.20. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson  
Nay: None

## 8. Expansion of Residential Sidewalk Incentive Program

Councilperson Anderson said a sidewalk that is bad needs to be repaired whether it is residential or commercial property. Councilperson Siech said we need to revisit the amount of funding for sidewalk incentive program, keeping the program as is but expand the available funding. Councilperson Fry said he feels the program is moving in the right direction. Fry suggested having the building inspector visit the prospective applicants to be sure the properties are compliant with the City code before the application is approved. Fry feels the program should be expanded to include commercial sidewalks if they meet the guidelines.

## 9. Direction of New Fire Station

Boldt has been in contact with FEMA and Dale Solum of Solum Lang Architects regarding a time line to break ground in October 2011. Solum told Boldt he would need three to four weeks to prepare plans and specs without the safe room. Boldt said the timeframe would be tight, structured and concise. Proceeding with or without the safe room the City would have a direction to move by July 31, 2011. Councilperson Siech expressed concerns regarding the tight schedule and with FEMA's timeline and FEMA's schedule. Motion by Siech, second by Fry to move forward and have Solum redraw plans for the new fire station without the safe room. Motion carried by the following roll call vote;

Aye: Anderson, Siech, Fry  
Nay: None

## 10. Set Bid Date, July 28, 2011, Public Hearing Date, August 1, 2011, Substation Power Transformers as a portion of the Tipton Substation Conversion Project

Motion by Fry, second by Siech to a set a bid date of July 28, 2011 and a public hearing date of August 1, 2011, for the Substation Power Transformers as part of the Tipton Substation Conversion Project. Motion carried by the following roll call;

Aye: Siech, Fry, Anderson  
Nay: None

### **Reports to be Received/Filed:**

Police Chief Holub stated that Scott Dietrich had tendered his resignation with his last day as September 12, 2010. Holub and Mayor Kepford wished Dietrich well.

### **Reports of Mayor/Council/Manager**

**Council Reports** All of the council was pleased with the July 4<sup>th</sup> parade and fireworks display.

**Mayor's Report** Received very good comments regarding the July 4<sup>th</sup> celebration. Bike ride Saturday July 9, 2011. Meet at the gazebo at 10:00 a.m.

**Manager's Report** Notice of violations from Terry Goerdts in the packet for council review, will be mailed out if the council approves.  
Ward/precincts are being reworked due to new census numbers.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Siech. Motion carried.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer