

January 4, 2012  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Boldt, Fletcher, Nash, Packwood, Spangler, Penrod, Holub, Johnson, Sanborn, Lenz, Wild, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Zearley, second by Spear to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

**Communications & Reports:**

Garry O'Leary, Carolyn Gritton and Jason Smith all spoke about the lack of gym space for the school, recreation and club teams to practice and the need for a Community/Recreation Center. Dick Grimoskas, Tipton Schools Superintendent, added that there is a possibility of the 1925 gym being converted for the wrestling team and would no longer be available for team practices. Mayor Kepford and the council thanked everyone for coming. Kepford added that this would be a topic of discussion for the Council Goal Setting Session, January 25, 2012.

**Consent Agenda:**

Motion by Siech, second by Anderson to approve the consent agenda which include the minutes from 12/19/11 council meeting and a liquor license renewal for Cedar Lanes. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson  
Nay: None

**Public Hearing:**

Voluntary Annexation, 4.67 Acres, Steve and Rex Maurer Owners

Mayor Kepford opened the public hearing at 5:44 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:45 p.m. City Manager Doug Boldt explained that the published notice didn't meet the 14 day business publishing requirements but because the council had set the date for the public hearing the process needed to be followed and completed. No action was taken.

**Resolutions for Approval:**

Resolution 010412A, Resolution Naming Depositories for City Funds, 2012

Motion by Fry, second by Siech to approve Resolution 010412A naming the depositories for City of Tipton Funds for 2012. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear  
Nay: None

Resolution 010412B, Resolution Updating and Approving the FY 2013 Five-year Capital Improvement Program and Airport Improvement Program Date Sheet

City Manager Boldt explained that this is a document that needs council approval annually. Motion by Spear, second by Zearley to approve resolution 010412B updating and approving the FY 2013 Five-year Capital Improvement Program and Airport Improvement Program Date Sheet. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

Resolution 010412C, Resolution to Fix a Date of a Public Hearing, Electric Loan Agreement in a Principal Amount not to Exceed \$3,000,000

Motion by Anderson, second by Siech to approve Resolution 010412C to fix a date for a public hearing for the Electric Loan Agreement in a principal amount not to exceed \$3,000,000. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Spear, Zearley, Siech  
Nay: None

Resolution 010412D, Resolution Approving Final Plat of Sunrise Estates Ninth Addition and Excepting Public Right-of-Ways and Public Infrastructure

Motion by Fry, second by Spear to approve Resolution 010412D, approving the final plat of Sunrise Estates Ninth Addition and accepting the public right-of-ways and public infrastructure. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

**Motion for Approval:**

1. Claims list

ALBAUGH PHC	EQUIPMENT REPAIR SUPPLIES	7.05
ALLIANT ENERGY	NONMETER EXCESS FACILITIES	192.41

BLUE COLLAR WORKWEAR	5 WORK SHIRTS	341.00
BROWN SUPPLY CO	MANHOLE FRAMES & LIDS	637.28
CENTURY CUSTOM PAINTING & CUSTOM BUILDERS INC	SNDBLST,PRM,PNT DIVING BOARD	1763.50
ELECTRICAL ENGINEERING & E	PHONE KLAY	39.99
ENERGY ECONOMICS INC	UNDERGROUND SUPPLIES	711.30
FLETCHER-REINHARDT CO.	LARGE METER REPAIR	457.40
FUTURE LINE TRUCK EQUIPMEN	20 ELBOWS WITH SEALS	4003.39
G&K SERVICES	REPAIR PARTS #29	15339.58
GOODFELLOW PRINTING CO INC	OPERATING SUPPLIES	175.93
GRAINGER	OFFICIAL STATEMENTS-BID FORMS	1458.00
GREAT WESTERN SUPPLY CO	CLEANING TOWELS	29.96
HEIMAN INC	ACID CLEANER	102.24
IMFOA	4 FIRE HOSES	372.39
INTEGRATED TECHNOLOGY PART	ANNUAL MEMBERSHIP DUES	45.00
IOWA ASSOCIATION OF	TECH SERVICES	170.00
J & R SUPPLY INC	OQ GRADE/RECORD KEEPING	891.84
MATT PARROTT/STOREY KENWOR	10 HI VIS COATS	800.00
MC MASTER-CARR	20000 WINDOW ENVELOPES	1105.22
MIDWEST WHEEL COMPANINES	SADDLE TEE & BALL VALVE	110.49
MISC. VENDOR	SEAT COVERS #3 & #12	353.19
MUNICIPAL SUPPLY INC	CON-WAY FREIGHT:SHIPPINGCHARGE	929.47
NILES CHIROPRACTIC	40 WATER METERS & TOUCHPADS	4920.00
PHYSIO-CONTROL INC	NEW HIRES DRUG SCREENING	75.00
RESCO	ANNUAL MAINT AGREEMENT	3763.68
SANDRY FIRE SUPPLY LLC	1000' UG CABLE	2493.10
SCHIMBERG CO	HOSES RECOUPLED & NEW COUPLERS	40.00
SPAHN & ROSE LUMBER CO	SUPPLIES FOR MAINS	798.09
STORM STEEL	REROD	363.84
STUELAND AUTO CENTER INC	2 SQUARES OF STEEL	72.19
T & M CLOTHING CO.	PART #3	4.46
TERRY DURIN COMPANY	4 WORK SHIRTS	105.37
THOMAS HEATING & AIR	18 BULBS	274.80
TIPTON BAKERY	PARTS & REPAIRS IN BATHROOM	162.00
TIPTON ELECTRIC MOTORS	SUPPLIES FOR DARE GRADUATION	110.00
UNIFORM DEN INC	QUARTER ANGLE DRILL	129.00
WALMART COMMUNITY	UNIFORM SUPPLIES	1582.73
WAPSI VALLEY ARCHAEOLOGY I	OPERATING SUPPLIES	237.50
WENDLING QUARRIES INC	SURVEY PROJECT	4398.02
WESCO RECEIVABLES CORP	48.26 TN MANSAND	544.70
	80 FUSE LINKS	547.99
	** TOTALS **	50659.10
FUND TOTALS		
001 GENERAL GOVERNMENT		9,736.90
301 WATER TOWER PROJECT		72.9
305 GO ST IMPROVEMENT 08		490.86
307 STREETScape PROJECT		261.09
311 ADDTNL GENERATION PRJCT		486
312 PUBLIC WORKS BLDGS		1,376.39
600 WATER OPERATING		5,823.18

610	WASTEWATER/AKA SEWER REVE	4,599.97
630	ELECTRIC OPERATING	10,453.88
640	GAS OPERATING	997.99
660	AIRPORT OPERATING	7.16
670	GARBAGE COLLECTION	201.95
810	CENTRAL GARAGE	16,018.44
835	ADMINISTRATIVE SERVICES	132.39
	GRAND TOTAL	50,659.10

<b>Credit Card Statement</b>		<b>Total</b>
<b>City - One Card (employee check-out travel card)</b>		
Travel Training - Wendy's, Holiday Inn (Drager)	220.35	
<b>Total Charges</b>		<b>220.35</b>
<b>Police - One Card</b>		
Travel Training - Seven Village Restaurant	10.75	
Dare Supplies - Tees Plus	74.50	
Operating Supplies - OMB Police Supply	53.98	
Uniform Supplies - Paypal Badge & Wallet	277.00	
<b>Total Charges</b>		<b>416.23</b>
<b>Ambulance - One Card</b>		
Misc. Supplies - Wal-Mart	36.91	
Operating Supplies - EMP, Praxair	1,105.97	
<b>Total Charges</b>		<b>1,142.88</b>
<b>Fire - One Card</b>		
Training - FDIC/Fire Engineering	200.00	
<b>Total Charges</b>		<b>200.00</b>
<b>Com Dev. - One Card</b>		
Advertising - Tipton Conservative	659.28	
<b>Total Charges</b>		<b>659.28</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	176.88	
Office Supplies - Demco, Upstart	91.75	
Materials - Amazon, Wal-Mart, Scholastic, CCNow, Demco	1,112.81	
Children's Programs Supplies - Wal-Mart, Positive Promotions	132.08	
Furniture - Safco Shop (6 computer desks)	1,140.66	
Bldg. Maint Supplies - Wal-Mart	31.89	
<b>Total Charges</b>		<b>2,686.07</b>
<b>JKFAC/Recreation - One Card</b>		
Operating Supplies - Pool Cleaner Services, Barton Solvents	738.30	
<b>Total Charges</b>		<b>738.30</b>
<b>Public Works - One Card</b>		
Repair Parts - Farm and Fleet (#16)	29.23	
<b>Total Charges</b>		<b>29.23</b>

**Electric - One Card**

Misc. Supplies - Creative Displays, Wal-Mart	487.54	
Computer Supplies - Wal-Mart	53.37	
Lockers - Global	543.62	
Computer Supplies - Wal-Mart, Adobe Systems	224.55	
Operating Supplies - Batteries Plus	159.92	
<b>Total Charges</b>		<b>1,469.00</b>

**Gas - One Card**

Safety Supplies - Gemplers	62.26	
Equipment Maint/Repair Supplies - Paypal Ok Sales (for FAC)	450.62	
<b>Total Charges</b>		<b>512.88</b>

**City Clerk/Finance Officer - One Card**

Garbage Service - Waste Management	10,132.77	
Misc. Supplies - Tipton Bakery	18.00	
Operating Supplies - Wal-Mart	9.88	
Misc. Supplies - Wal-Mart	9.00	
Computer Supplies - Wal-Mart	81.44	
Postage - USPS	30.50	
Training -,League of Cities	90.00	
<b>Total Charges</b>		<b>10,371.59</b>

**Deputy Clerk - One Card**

Telecommunications Service - U.S. Cellular	1,306.75	
Telecommunications Service - Windstream	1,176.67	
<b>Total Charges</b>		<b>2,483.42</b>

**Statement Total 20,929.23**

Motion by Anderson, second by Siech to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson  
Nay: None

2. Appointment of Mayor Pro-tem

Mayor Kepford is recommending the re-appointment of Council Member Dean Anderson as Mayor Pro-tem. Motion by Fry, second by Zearley to approve the re-appointment of Dean Anderson as Mayor Pro-tem. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear  
Nay: None  
Abstain: Anderson

### 3. Mayoral Committee Appointments

Motion by Siech, second by Spear to approve the Mayor's recommendations for committee appointments. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

### 4. One-time Water and Sewer Adjustment, 409½ Mulberry Street

Motion by Zearley, second by Siech to approve the one-time water and sewer adjustment for 409½ Mulberry Street reducing the water portion from \$253.11 to \$33.75 and the sewer portion from \$202.67 to \$27.02. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Spear, Zearley, Siech  
Nay: None

### 5. Concrete Floor Coating, Public Works Facility Addition, Electric Generation Building

Council Member Fry asked if this was something that could be done in house. Both Director of Public Works Nash and Electric Superintendent Packwood agreed that they didn't feel comfortable with the process involved adding that the City doesn't have the proper equipment for this type of work. Motion by Zearley, second by Spear to approve the estimate from Duratuff Floor Coating and Construction for the coating of the concrete floors for the new public works addition in the amount of \$15,190 and \$8,440 for the new electric generation building. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

### 6. Set Public Hearing Date, February 6, 2012, Voluntary Annexation of 4.67 Acres, Steve & Rex Maurer Owners

Motion by Fry, second by Zearley to set a public hearing date of February 6, 2012, for the voluntary annexation of 4.67 acres owned by Steve and Rex Maurer. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson  
Nay: None

### 7. Set Public Hearing Date, February 6, 2012, Rezoning 11.8 Acres, Steve & Rex Maurer Owners

Motion by Siech, second by Anderson to set a public hearing date of February 6, 2012, for the rezoning 11.8 acres owned by Steve and Rex Maurer. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear

Nay: None

**Reports to Received/Filed:**

Chief of Police Holub told the council he had received a request from a citizen to place a stop sign at the corner of Second and Plum Streets. The citizen stated that they would gather signatures on a petition if necessary. Holub asked for the council's input. After a brief discussion it is the consensus of the council that a stop sign should not be placed at this corner but each would drive by and take a look at it.

**Reports of Mayor/Council/Manager:**

**Council Reports**

Council Member Spear discussed the CCEDCO meeting she attended. Spear shared the strategic planning notes she received at the meeting. Spear added that the board is waiting for a job description for the director position to move forward.

**Manager's Report**

MLA training, Thursday, January 12, 2012, 6:00 p.m. in the conference room. This will be treated as a work session because all council members will be present.

Budget work session will be immediately after the January 16<sup>th</sup> meeting. Will discuss council's budget priorities.

Goal Setting Session will be January 25, 2012, 5:00 p.m.

Community Development Director Sanborn showed the marketing video of the City of Tipton and it will be added to the City's web site. The council thanked Sanborn for his work on the video. Council Member Anderson said it is a great tool for Tipton and the web site.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Zearley. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

Meeting adjourned at 6:42 p.m.

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Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer