

May 7, 2012  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear, and Zearley. Also present: Boldt, Fletcher, Nash, Packwood, Lenz, Penrod, Holub, Wild, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Siech, second by Zearley to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

**Communications & Reports:**

Darrin Lett – Ambulance Issues

Lett talked about the changes in the ambulance service. Lett believes there is a need for a full-time ambulance director stating there is enough to keep a director busy. The mayor and council thanked Lett.

Betty Lett – City Manager Cell Phone

Lett asked for clarification whether the City Manager will keep the same number as he currently uses when a replacement is found.

**Consent Agenda:**

Motion by Anderson, second by Fry to approve the consent agenda which include the minutes from the council meeting and the special council meeting on 04/16/12, liquor license renewal for VFW and Rhino's Grill and the April Airport Committee minutes. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson  
Nay: None

**Public Hearing:**

Proposed Plans, Specifications, Form of Contract and Estimate of Cost for Street Improvements Project 2012

Mayor Kepford opened the public hearing at 5:55 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:56 p.m.

**Resolutions for Approval:**

Resolution 050712A, Resolution of Designation of Applicant's Authorized Representative – State of Iowa (FEMA Safe Room)

Motion by Siech, second by Fry to approve Resolution 050712A, Resolution of Designation of Applicant's Authorized Representative, State of Iowa, FEMA Safe Room, naming Lorna Fletcher as the authorized representative replacing Doug Boldt. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear  
Nay: None

**Mayoral Proclamation:**

Mayor Kepford read a proclamation proclaiming the month of May 2012, as National Bike Month, May 14<sup>th</sup> -18<sup>th</sup>, as Bike-to-Work Week and May 18<sup>th</sup>, as Bike-to-Work Day.

**Motion for Approval:**

1. Claims List

A M E SERVICES	1 APPLIANCE PICKED UP	10.00
ACRT INC	LINE CLEARANCE TRAINING	78.00
ALBAUGH PHC	BLDG MAINT SUPPLIES	148.04
ARAMARK UNIFORM SERVICES	SCRAPER MAT	125.66
ARROWQUICK SOLUTIONS	EMAIL SYNC LICENSES	31.45
ASCENT AVIATION GROUP INC	2002 GL AVIATION FUEL	9598.19
CUSTOM BUILDERS INC	UPS CHARGES	180.02
D & N FENCE CO	NET FOR BASEBALL BACKSTOP	547.65
EASTERN IOWA COMMUNITY COL	2 RESERVES TRAINING	130.00
ELECTRICAL ENGINEERING & E	BLDG MAINT & UNDERGROUND SUPP	920.69
ELLIOTT EQUIPMENT CO	CABLE & SWIVEL #28	153.06
FLETCHER-REINHARDT CO.	HEAT SHRINK SEAL KITS	2588.26
FORMAN FORD	MAINTENANCE ON ALUMINUM DOORS	505.04
GENERAL PEST CONTROL INC	PEST CONTROL	161.03
GRASSHOPPER LAWN CARE DBA	SPRAY SOCCER FIELDS & HILLS	1859.20
GREAT WESTERN SUPPLY CO	46 BUNDLES YARD WASTE BAGS	2067.88
GROEBNER & ASSOCIATES	4 BALL VALVES FOR GAS MAINS	2530.43
HAPPY JOE'S	MEETING SUPPLIES	218.10
HEIMAN FIRE EQUIPMENT	FIRE VULCANS	363.80
HOLIDAY INN AIRPORT DES M	TRAVEL TRAINING IMFOA - LORNA	367.36
INTEGRATED TECHNOLOGY PART	TECH SERVICE	455.00
IOWA ASSOCIATION OF	OQ GRADE/RECORD KEEPING	45.00
IOWA ONE CALL	LOCATES	62.10
IOWA PRISON INDUSTRIES	5 DARE SIGNS	94.60
JOHN DEERE FINANCIAL	BULB	878.95
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KIMBALL MIDWEST	OPERATING SUPPLIES	318.52
KUNDE OUTDOOR EQUIPMENT	REPAIR PARTS #151	267.76
MISC. VENDOR	CEDAR CO AG EXTENSION:2MANUALS	50.00
PEPSI-COLA	POP FOR CONCESSIONS	489.58
PETERSON INDUSTRIAL ENGINE	ENGINE REPAIRS	8957.50
RESCO	UNDERGROUND SUPPLIES	7446.02
RK DIXON CO	COPIER CONTRACT BASE CHARGE	16.51
SHIRTS-N-STUFF	483 SOCCER JERSEYS PRINTED ON	1207.50

SLEUTH SOFTWARE	HOSTING SRVC/SUPPORT 4/1-6/30	990.00
SPAHN & ROSE LUMBER CO	DRICRETE	127.02
SPEEDCONNECT	WIRELESS SERVICE	41.45
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES & HAND TOWELS	310.92
T & M CLOTHING CO.	OPERATING SUPPLIES SUMMER BALL	2316.99
TERRY DURIN COMPANY	UNDERGROUND SUPPLIES	9683.50
TIPTON ELECTRIC MOTORS	REPAIR BLOWER	393.18
TRUCK COUNTRY OF IOWA	FREIGHT PARTS #33	1368.82
UTILITY EQUIPMENT COMPANY	GREEN & BLUE MARKING PAINT	98.88
VERMEER SALES & SERVICE IN	PART #161	7.05
WALMART COMMUNITY	OPERATING SUPPLIES	191.77
WENDLING QUARRIES INC	18.96TN AGLIME FOR BALL FIELDS	71.10
WESCO RECEIVABLES CORP	UNDERGROUND SUPPLIES	2396.80

\*\* TOTALS \*\* 61070.38

FUND TOTALS

001	GENERAL GOVERNMENT	10,293.04
002	COMMUNICATIONS - LOCAL AC	7.3
312	PUBLIC WORKS BLDGS	49.52
600	WATER OPERATING	230.8
630	ELECTRIC OPERATING	32,502.28
640	GAS OPERATING	2,742.29
660	AIRPORT OPERATING	9,639.64
670	GARBAGE COLLECTION	2,067.88
750	CEMETERY ENTERPRISE	45.13
810	CENTRAL GARAGE	2,502.66
835	ADMINISTRATIVE SERVICES	989.84

GRAND TOTAL 61,070.38

**Credit Card Statement**

City - One Card (employee check-out travel card)		
PW Dept (Don Drager - water training)		
Travel Training - Best Western		84.98
El Dept (Honts, Hudson, Stiff, Johnson-Generation training)		
Travel Training - Super 8, Burger King, Bump's Family		789.68
Restaurant, Burkys Bar Grill, Casey's, Wendy's		
Total Charges		874.66
Police - One Card		
Technology (warranty on server) - CDW Government		113.54
Operating Supplies - Ammunition To Go		178.07
DARE Supplies - Dare Catalog		38.00
Fuel - Casey's		40.31
Total Charges		369.92
Ambulance - One Card		
Operating Supplies - EMP, Tipton Pharmacy, S&W Healthcare		2,659.97
Misc. Supplies - Wal-Mart, Tipton DQ		75.27
Total Charges		2,735.24
Fire - One Card		

Training - FDIC/Fire Engineer	100.00	
Total Charges		100.00
Com Dev - One Card		
Dues/Fees - PDI Annual Membership	290.00	
Total Charges		290.00
Library - One Card		
Postage/Shipping - USPS	154.35	
Office Supplies - Wal-Mart	14.97	
Materials - Amazon, Wal-Mart, Paypal Archchives Books	796.75	
Program Supplies - Wal-Mart, Family Foods, Paper Papers	50.83	
Building Maint. & Repair - JAF Vacuums	36.97	
Total Charges		1,053.87
JK FAC/Recreation - One Card		
Operating Supplies - Scheels, Eurosport, Adolf Kiefer	473.02	
Total Charges		473.02
Public Works - One Card		
Small Tools - Harbor Freight Tools	78.04	
Training - The John Maxwell Company	29.95	
Total Charges		107.99
Electric - One Card		
Training - Kirkwood	-95.00	
Telecommunications Supplies - WM Supercenter	15.77	
Total Charges		-79.23
Gas - One Card		
Operating Supplies - PayPal Batteryship	-57.51	
Safety Supplies - Carhartt, Full Source LLC	432.89	
Total Charges		375.38
City Manager - One Card		
Miscellaneous - Airnav	30.00	
Total Charges		30.00
City Clerk/Finance Officer - One Card		
Computer Supplies - Advantage Laser Products	239.00	
Postage/Shipping - USPS	18.95	
Total Charges		257.95
<b>Statement Total</b>		<b>6,588.80</b>

Motion by Fry, second by Anderson to approve the claims list as presented. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

2. Approve Plans, Specifications, Form of Contract and Estimate of Cost for Street Improvements Project 2012.

Motion by Zearley, second by Spear to approve the proposed plans, specifications, form of contract and estimate of cost for Street Improvements Project 2012. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Spear, Zearley, Siech  
Nay: None

3. Award Bid for Street Improvements Project 2012

Motion by Anderson, second by Zearley to award the bid for the Street Improvements Project 2012 to Illowa Investment Inc. in the amount of \$354,666.63. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

4. Pay Application No. 1, 10<sup>th</sup> Street Water Main Replacement, Triple B Construction.

Motion by Siech, second by Zearley to approve pay application No. 1 to Triple B Construction for the 10<sup>th</sup> Street Water Main Replacement project in the amount of \$58,644.69. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson  
Nay: None

5. Pay Application No.3, FEMA 361 Storm Shelter, Garling Construction

Motion by Spear, second by Zearley to approve pay application No. 3 to Garling Construction for the FEMA 361 Storm Shelter in the amount of \$74,640.45. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear  
Nay: None

6. Pay Application No. 3, Non FEMA, Garling Construction

Motion by Anderson, second by Siech to approve pay application No. 3 to Garling Construction, Non FEMA in the amount of \$81,876.75. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

7. Board of Adjustment Appointment of Jerry Murphy

Motion by Spear, second by Zearley to approve the recommendation of Mayor Kepford and appoint Jerry Murphy to the Board of Adjustment. Motion carried by the following roll call vote;

Aye: Fry, Anderson Spear, Zearley, Siech  
Nay: None

8. Letter of Resignation from Don Villhauer, Tipton Ambulance Coordinator

Motion by Fry, second by Anderson to accept the letter of resignation from Don Villhauer as Tipton Ambulance Coordinator. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

9. Street Closure Request, East 6<sup>th</sup> Street from Cedar Street to Meridian Street, June 9, 2012, Annual Street Dance

Motion by Siech, second by Spear to approve the closure of East 6<sup>th</sup> Street from Cedar Street to Meridian Street from 10:00 a.m. on June 9, 2012, until 10:00 a.m. on June 10, 2012, for Rhino's annual street dance. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson  
Nay: None

10. Replacement of Existing Fuel Tank at Mathews Memorial Airport

Motion by Spear, second by Zearley to approve the bid from Central Petroleum Equipment Company, in the amount of \$14,500, to replace the existing fuel tank at Mathews Memorial Airport. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear  
Nay: None

11. Public Hearing Date, May 21, 2012, for FY 2011-2012 Budget Amendment

Motion by Spear, second by Anderson to set the public hearing date of May 21, 2012, at 5:30 p.m., for the fiscal year 2011-2012 budget amendment. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

12. Public Hearing Date of May 21, 2012, for Rezoning of North Lynn Trailer Park

Motion by Zearley, second by Siech to set the public hearing date of May 21, 2012, at 5:30 p.m. for rezoning the North Lynn Trailer Park. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Spear, Zearley, Siech  
Nay: None

## **Reports of Mayor/Council/Manager**

### **Mayor's Report**

Friday, May 11<sup>th</sup>, from 3-4 p.m. the candidates for City Manager position will be touring the City with Steve Nash and Scott Sanborn. There will be a "Meet and Greet" in the council chambers from 4-6 p.m. Interviews will take place Saturday, May 12<sup>th</sup>, beginning at 9:00 a.m. Jeff Meyer and David Tripp will serve on one of the interview committees.

### **Manager's Report**

City's Gas contract with BP for 5 years will be priced at \$4.68  
Quarterly meeting, May 23<sup>rd</sup>, at 5:00 p.m.  
Hopes all council members can attend "Meet and Greet".

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Fry, second by Siech. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

Meeting adjourned at 6:30 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer