

June 18, 2012  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Boldt, Fletcher, Packwood, Sanborn, Penrod, Wild, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Zearley, second by Spear to approve the agenda as presented. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

**Communications:**

Shirley Edler thanked the council for stepping up and getting the right person for the cemetery sexton position. Steve Yerington, cemetery trustee, thanked Mike Scheer for doing a great job. Yerington added that we have a cemetery to be proud of.

Tim Malott, Cedar County EMA Director and Jon Bell addressed the council. Bell discussed House File 413 that passed the legislature this year and it will change how the EMA is put together. An elected official from each city will have to attend the public hearing for the EMA budget. Bell spoke about the passion Malott has about his work and that he is doing a good job.

Malott stated that because the flood plane has changed there is a new flood plane map available. Malott added that the council will need to approve a new flood plane map and data that will need to be sent to the State and FEMA so that if there is a flood the city would be eligible to receive funds. Malott would like a copy of the current flood ordinance. He would also like a copy of the newly adopted flood plane map and data once they are approved and he will keep it on file.

**Consent Agenda:**

Motion by Spear, second by Zearley to approve the consent agenda which include the minutes from the 05/31/12 special council meeting and 06/04/12 council meeting, Clerk's/Investment reports and the annual cigarette permit renewals. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson  
Nay: None

**Resolutions for Approval:**

Resolution 061812A, Resolution Appointing Commissioners, Eastern Iowa Regional Housing Authority

Motion by Anderson, second by Fry to approve Resolution 061812A, appointing Phil Bengé and Renae Crock as commissioners to the Eastern Iowa Regional Housing Authority. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear

Nay: None

### Motions for Approval:

#### 1. Claims list -

ALLIANCE WATER RESOURCES I	June service	23,665.83
ARAMARK UNIFORM SERVICES	mats/mop City Hall	74.47
BARRON MOTOR SUPPLY	filter & blade #54	114.69
CEDAR COUNTY CO-OP	fuel discount	2,779.89
CEDAR COUNTY ENGINEER	149.2 gal diesel	4,330.14
CEDAR COUNTY RECORDER/REGI	Quit claim deed-American Legion building	17.00
CEDAR COUNTY SOLID WASTE	transfer station fees-May	3,343.50
CJ COOPER & ASSOC INC	testing	246.00
CLARENCE LOWDEN SUN-NEWS &	JKFAC, Red Cross, Youth Rec, AAU	203.70
CUSTOM BUILDERS INC	phone clip case	14.95
EASTERN IOWA LIGHT & PWR	Cemetery utilities	1,155.03
EXLINE INC	stationary sensor-pplant	786.96
FAMILY FOODS	Rec & Mtg supplies	151.79
FARNER-BOCKEN COMPANY	concession supplies	4,182.44
FLETCHER-REINHARDT CO.	gloves	233.55
FOUNTAIN TRANSMISSION SPEC	rebuild transmission	695.50
FRIENDS OF THE ANIMALS	1 cat	50.00
G & K SERVICES	bldg/eqpt maintenance supplies	206.47
GARDEN & ASSOCIATES INC	Westside Wetland Mitigation	24,366.53
GENERAL PEST CONTROL INC	City Hall pest control	161.03
GRAYBAR	71-LED lamps/st lights	91,088.00
HARVEY'S PUMP SERVICE	brass fitting	9.44
HYGIENIC LABORATORY-AR	testing	133.00
INTEGRATED TECHNOLOGY PART	Transfer Outlook/pst files	4,699.60
IOWA ASSOCIATION OF	install 2 gas valves	2,704.00
IOWA BUSINESS SUPPLY LLC	desk/hutch-Hudson	1,148.55
IOWA LEAGUE OF CITIES	Zearley-MLA Workshop	65.00
IOWA ONE CALL	locates	94.50
JOHNSON COUNTY AMBULANCE	ADV LS charge	200.00
KOCH ELECTRIC	outlet/tandem breaker	473.76
MBR INC	freezer repairs	1,210.17
MIDWEST SAFETY COUNSELORS	calibration services	60.00
MISC. VENDOR	IOVA: Conference Reg fee	100.00
MITCHELL 1	Web shop subscription	208.08
MMTG	July-Dec dues	1,010.00
MOELLER TIPTON TIRE & AUT	Truck # 180, tire repair	38.00
MUNICIPAL STREET IMPROVEME	st repairs-seal coat	22,748.52
PACE SUPPLY	diamond line chalk	110.40
PEPSI-COLA	53 cases of beverages	1,177.53
QUAD CITY TESTING LABORATO	inspection fees	533.50
SCHIMBERG CO	service line supplies	154.04
SOLUM LANG ARCHITECTS LLC	construction administration	2,400.00
STORM STEEL	angle iron	21.31
STUART C IRBY CO	7-200 amp S & C Cutouts	793.94
STUELAND AUTO CENTER INC	#54 - block	273.40
TIPTON CONSERVATIVE	Public hearing rezoning	1,099.68
TIPTON GREENHOUSE	plants for park entrance	76.00
TITAN MACHINERY	Backhoe Repairs #18	1,179.54

TRANSWORLD SYSTEMS INC	collection services	144.35
TRITECH SOFTWARE SYSTEMS	ambulance billing service	247.50
WENDLING QUARRIES INC	55.91tn 1" road rock	3,455.14
WESCO RECEIVABLES CORP	3 phase cabinets	3,466.80
XEROX CORPORATION	base & copy charges	1,782.61
** TOTALS **		209,685.83

FUND TOTALS

001	GENERAL GOVERNMENT	9,796.41
110	ROAD USE TAX FUND	22,748.52
305	GO ST IMPROVEMENT 08	3,267.30
310	NEW FIRE STATION	2,400.00
600	WATER OPERATING	35,053.04
610	WASTEWATER/AKA SEWER REVE	14,111.18
630	ELECTRIC OPERATING	104,135.53
640	GAS OPERATING	3,045.37
670	GARBAGE COLLECTION	3,610.87
750	CEMETERY ENTERPRISE	28.34
810	CENTRAL GARAGE	8,898.86
835	ADMINISTRATIVE SERVICES	2,590.41
GRAND TOTAL		209,685.83

**City - One Card Statement Total**

**El Dept (Travel expense to Kansas for engine repair)**

Wood Oil, Super 8, Subway, Shell Oil, McDonalds, KTA Tolls	1,635.04	
Huddle House, Wendy's, Pilot, Green Acres, Dennis, Casey's, Penske		
<b>Total Charges</b>		<b>1,635.04</b>

**Police - One Card**

Dues/Fees - IACP	120.00	
Office Supplies - Carbon Less on Demand	35.00	
DARE Supplies - Happy Joes, Pizza Hut, Casey's	268.25	
Misc - McDonalds (coming back from 509's graduation)	14.96	
<b>Total Charges</b>		<b>438.21</b>

**Ambulance - One Card**

Operating Supplies - EMP, Praxair	356.71	
<b>Total Charges</b>		<b>356.71</b>

**Fire - One Card**

Training - FDIC/Fire Engineer	60.00	
Misc Supplies - Mi Tierra Mexican (for large grass fire)	133.15	
Travel Training - Cassill Motors, Iowa 80 Truckstop,	7,295.87	
Red Roof Inn, Bob Evans Restaurant, Marriott, Pilot, St. Elmo Steakhouse, Hampton Inn		
<b>Total Charges</b>		<b>7,489.02</b>

**Library - One Card**

Postage/Shipping - USPS	92.05	
Office Supplies - Wal-Mart, Demco	81.77	
Materials - Amazon, Wal-Mart	497.39	
Program Supplies - Wal-Mart, Highsmith, Pizza Hut	104.23	
Bldg Maint & Repair Supp - Spahn & Rose, Sams Internet Walmart ,	421.39	
<b>Total Charges</b>		<b>1,196.83</b>

<b>JK FAC/Recreation - One Card</b>		
Operating Supplies - Medco Supply	76.94	
Equipment Maint Supplies - Pool Cleaner Services	794.38	
<b>Total Charges</b>		<b>871.32</b>
<b>Public Works - One Card</b>		
Repair Parts - Spartan Chassis (#186)	222.50	
Office Supplies - Wal-Mart	8.48	
<b>Total Charges</b>		<b>230.98</b>
<b>Electric - One Card</b>		
Wire Shelving - Global Industrial	511.59	
Phase Sequence Indicator - Knopp	290.16	
Small Tools - Sears	204.08	
Operating Supplies - Wal-Mart, Brady Worldwide	74.86	
Fuel - Tiger Mart	53.84	
Travel Training - McDonalds	7.35	
Rebate/Energy Efficiency Supplies - Happy Joes, Home Depot, Walmart	263.42	
<b>Total Charges</b>		<b>1,405.30</b>
<b>Gas - One Card</b>		
Computer Supplies - UPS Battery Supply	128.18	
<b>Total Charges</b>		<b>128.18</b>
<b>City Clerk/Finance Officer - One Card</b>		
Fuel - Hy-Vee Gas	20.30	
Travel Training - Chick Fil- A	7.30	
Misc Supplies - Wal-Mart	27.49	
Office Supplies - Wal-Mart	14.40	
P & Z Supplies - Wal-Mart	24.88	
<b>Total Charges</b>		<b>94.37</b>
<b>Deputy Clerk - One Card</b>		
Travel Training - The Chicken Coop, Charley's Grilled Subs	12.70	
<b>Total Charges</b>		<b>12.70</b>
	<b>Statement Total</b>	<b>13,858.66</b>

Motion by Siech, second by Spear to approve the list of claims as presented. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

2. Pay Application No. 2, CG Powers Systems, Transformers

Motion by Fry, second by Zearley to approve pay application No. 2, to CG Powers Systems, in the amount of \$336,175.20. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Spear, Zearley, Siech  
Nay: None

3. Letter of Resignation, Community Development Director

Sanborn said it has been a privilege to serve the community of Tipton and he thanked the council for their support. City Manager Boldt stated that all three of the Community Development Director's have left Tipton for bigger and better things and that says a lot about Tipton. With great regrets the motion was made by Anderson, second by Siech to accept the letter of resignation from Community Development Director, Scott Sanborn, effective June 22, 2012. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry

Nay: None

4. Downtown Revitalization Incentive Program, Acquisition Reimbursement Request, Tiffiny Meinert, Tipton Bakery

Sanborn stated that Meinert is working hard to open the bakery by mid-July with extended hours and expanded product line. Motion by Spear, second by Anderson to approve the acquisition reimbursement request from Tiffiny Meinert for the Tipton Bakery in amount of \$7,500. Motion carried by the following roll call vote;

Aye: Spear, Zearley, Siech, Fry, Anderson

Nay: None

5. Street Light Outage, Annual Hardacre Film Festival, August 3, 2012

Motion by Siech, second by Fry to approve the street light outage on Friday, August 3, 2012, for the outdoor movie showing of "The Adventures of Tintin" as part of Celebrate Tipton. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear

Nay: None

6. Increase Ambulance Service Pay Structure

Tom Mackey, Ambulance Director, reviewed the pay structure he is proposing for the ambulance service. Motion by Spear, second by Anderson to approve the pay structure increase as presented for the Tipton Ambulance Service. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley

Nay: None

7. Purchase Base Hardware, Automatic Meter Reading System (AMR)

There was a brief discussion about the cost to purchase the meters for the AMR and the time frame in which the meters will be replaced. Motion by Zearley, second by Siech to approve the purchase of the base hardware for an automatic meter reading system at an approximate cost of \$51,500.00. Motion carried by the following roll call vote;

Aye: Fry, Anderson, Spear, Zearley, Siech

Nay: None

8. Asphalt Paving, Approach to New Public Works Addition

City Manager Boldt discussed the idea of paving the approach to the new Public Works addition. Boldt said Director of Public Works Nash had received a quote of \$7600.00 from Kluesner Construction to pave

the approach with asphalt. Boldt said they will be in the area and that is the reason for the reduced cost. Councilmember Siech would like to hold off until the gravel needs replaced. Councilmember Zearley said that the mobilization fee could be \$2000.00 or more if they are not working close by. No action was taken.

#### 9. Update on Concrete Floor, New Fire Station

Boldt stated that the engineers and contractors are looking at options for the floor and more meetings were scheduled this week before any decision can be reached. Council Member Anderson said he visited the site today and saw no additional cracks or widening of cracks. Council Member Siech asked when they were going to start to replace the south section of the floor. Boldt said when more information is available later this week the council members will be informed. Mayor Kepford said that if the final decision is to keep the current cracked floor the City should ask for a long term warranty.

#### **Reports to be received and filed:**

##### 1. Monthly Water Report

Motion by Spear, second by Anderson to accept the monthly Water Report. Motion carried by the following roll call vote;

Aye: Zearley, Siech, Fry, Anderson, Spear  
Nay: None

##### 2. Monthly Community Development Report

Motion by Zearley, second by Siech to accept the Monthly Community Development Report. Motion carried by the following roll call vote;

Aye: Siech, Fry, Anderson, Spear, Zearley  
Nay: None

#### **Reports of Mayor/Council/Manager**

##### **Council Reports**

Council Member Siech will not be available for the July 2, 2012, meeting.

##### **Mayor's Report**

Mayor Kepford referenced an article in the Cityscape magazine on rental housing code. Kepford would like the committee to meet in August and move forward with this issue.

##### **Manager's Report**

Personnel committee meeting prior to the July 2<sup>nd</sup> council meeting regarding the non-union salary reviews.

##### **Adjourn:**

With no further business to come before the council a motion to adjourn was made by Zearley, second by Siech. Motion carried by the following roll call vote;

Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

Meeting adjourned at 6:51 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer