

October 7, 2013  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nobsisch, Fletcher, Holub, Packwood, Nash, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Fry, second by Zearley to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Zearley, second by Spear to approve the consent agenda which include the minutes from September 23, 2013, liquor license renewals for Tavern on the Square, Rhinos Grill and Can City, August Library Board Minutes and Director's Report. Following the roll call vote the motion passed unanimously.

**Public Hearing:**

Public Hearing, Amending Title II Property, Chapter 2, Section 33, Water Adjustment  
Mayor Kepford opened the public hearing at 5:32 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:33 p.m.

**Ordinance Approval/Amendment:**

Ordinance No. 540, Amending Title II Property, Chapter 2, Section 33, Water Adjustment  
Motion by Zearley, second by Spear to waive the second and third readings and approve Ordinance No. 540. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

Resolution 100713A, Annual Street Financial Report  
Motion by Anderson, second by Siech to approve Resolution 100713A, the Annual Street Financial Report. Following the roll call vote the motion passed unanimously.

**Mayoral Proclamation:**

Mayor Kepford read a proclamation commemorating the Month of October as Anti-Bullying Month.

**Old Business:**

1. Lovell Fencing, Invoice No. 25271

After a brief discussion a motion was made by Zearley, second by Siech to pay Invoice No. 25271, to Lovell Fencing, in the amount of \$3970.00, but request a copy of the invoice showing the actual cost of both types of fencing. Following the roll call vote the motion passed unanimously.

**Motion for Approval:**

1. Claims List

ABC FIRE PROTECTION INC	SERVICE FIRE EXTINGUISHER	238.95
APGA	2014 MEMBERSHIP DUES	1002.32
ARROWQUICK SOLUTIONS	WEB/EMAIL HOSTING	42.95
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES	107.27
BARRON MOTOR SUPPLY	FUEL PUMP #1	188.10
CEDAR VALLEY OUTFITTERS	20 BOXES AMMO	400.00
CJ COOPER & ASSOC INC	RANDOM DRUG SCREEN	32.00

CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	9000.00
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES FOR SHOP	891.02
ENERGY ECONOMICS INC	5 GAS METER TESTS	1300.60
ESBECK MASONRY	CITY HALL EXTERIOR REPAIRS	1475.00
FINAL DRAFT	13 SETS BUSINESS CARDS	751.00
FOR A CLEANER POOL	DRIVE MOTOR - SLAVE	535.00
G & K SERVICES	SHOP TOWELS	494.42
GENERAL PEST CONTROL INC	PEST CONTROL	286.03
GRAYBILL COMMUNICATIONS	REMOVE OLD RADIO,TRACE ANTENNA	270.00
GREAT WESTERN SUPPLY CO	HAIR/BODY SOAP FAC	60.80
H & H AUTO	TIRE REPAIR #3	13.00
HASTY AWARDS	358 MEDALS PLUS ENGRAVING	675.17
INTEGRATED TECHNOLOGY PART	DOMAIN RENEWAL	275.00
J ROBERT HOPSON	CHAPTER 509A ACTUARIAL CERT	550.00
KOCH ELECTRIC	CHECK OUTLETS	65.00
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	1963.60
LONGLEY SYSTEMS INC	TIME CARDS	55.10
MANATTS INC	OPERATING SUPP CASEYS SIDEWALK	1444.80
MEDIACOM LLC	INTERNET SERVICE	59.95
MISC. VENDOR	SEAN PAUSTIAN:INSTALL CABINETS	712.50
MITCHELL 1	WEB SUBSCRIPTIONS	212.24
MODERN MARKETING	DARE SUPPLIES	223.49
MONROE SYSTEMS FOR BUSINES	1 CALCULATOR	105.01
NET MOTION WIRELESS INC	SOFTWARE	2250.00
PHYSIO-CONTROL INC	DEFIB PATCHES	105.49
PIONEER	PAINT CAN HOLDER	21.00
SANDRY FIRE SUPPLY LLC	CAN HARNESS	167.88
SPAHN & ROSE LUMBER CO	BLDG MAINT/RPR SUPPLIES PARK	1534.85
SPEEDCONNECT	WIRELESS SERVICE	60.45
SPINUTECH INC	TECH SERVICE FEES ADMIN	766.00
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	260.50
STORM STEEL	STOCK SUPPLIES FOR SHOP	25.21
T & M CLOTHING CO.	BLACK SHOES LISA	43.20
TERRY DURIN COMPANY	INNERDUCT	2840.00
TIPTON ELECTRIC MOTORS	OPERATING SUPPLIES	11.00
TIPTON GREENHOUSE	MISC SUPPLIES COMM DEV	17.50
TRANS-IOWA EQUIPMENT INC	REPAIR PARTS #30	1650.60
TRITECH SOFTWARE SYSTEMS	AMBULANCE BILLING SERVICES	330.00
U.S. BARRICADES	SCHOOL ZONE BEACON CONTROL BOX	1565.00
UNIFORM DEN INC	2 PAIRS CARGO PANTS	60.32
WALMART COMMUNITY	OFFICE SUPPLIES	164.15
WELTER STORAGE EQUIPMENT C	7 CHAIR MATS	303.00
WENDLING QUARRIES INC	10.82 TON MANSAND	102.79
XEROX CORPORATION	INSIDE STAPLER REFILL	126.00
ZEE MEDICAL INC	1ST AID SUPPLIES	97.95
TOTAL		35933.21

FUND TOTALS

001 GENERAL GOVERNMENT	14,229.29
002 COMMUNICATIONS - LOCAL AC	9.95
600 WATER OPERATING	31.13
610 WASTEWATER/AKA SEWER REVE	17.31
630 ELECTRIC OPERATING	4,934.78
640 GAS OPERATING	2,423.65
660 AIRPORT OPERATING	60.45
670 GARBAGE COLLECTION	31.99
810 CENTRAL GARAGE	3,210.11
835 ADMINISTRATIVE SERVICES	10,984.55

GRAND TOTAL

35,933.21

**City Credit Card Statement**

**City - One Card (employee check-out card)**

Vehicle Maint Supp - Walmart	9.58	
Cleaning Supplies - Walmart	10.44	
Misc Supplies - Walmart	10.70	
Travel Training - Chili's, Wendy's, Hampton Inn	319.13	
Fuel - Marathon Petro	47.45	
<b>Total Charges</b>		<b>397.30</b>

**Ambulance - One Card**

Training - Nat'l Registry of EMT's	100.00	
Misc Supplies - Napa, Menards	244.99	
<b>Total Charges</b>		<b>344.99</b>

**Police - One Card**

DARE Equipment/Supplies - DARE Catalog	71.90	
Misc Supplies - Bandit Burrito, Caseys	56.08	
Uniform/Equipment Supplies - Scheels	76.31	
<b>Total Charges</b>		<b>204.29</b>

**Library - One Card**

Postage/Shipping - USPS	170.47	
Office Supplies - Walmart, Laminator.com, Demco	289.67	
Materials - Walmart, Amazon, Scholastic	528.30	
Periodicals - Pioneer Magazine	38.00	
<b>Total Charges</b>		<b>1,026.44</b>

**JKFAC/Recreation - One Card**

Operating Supplies - Walmart, Patterson Medical Supply,	336.49	
SwingSetMall.com (for park)		
<b>Total Charges</b>		<b>336.49</b>

**Electric - One Card**

Postage/Shipping - UPS, USPS	29.05	
Office Supplies - Walmart, PtouchDirect.com	61.85	
Operating Supplies - Grainger	58.55	
<b>Total Charges</b>		<b>149.45</b>

**Gas - One Card**

Equipment Repair Maintenance - Desert Aire Corp	558.89	
<b>Total Charges</b>		<b>558.89</b>

**Public Works - One Card**

Small Tools - Harbor Freight Tools	74.88	
Travel Training - US Airways, Travel Insurance Policy	385.14	
<b>Total Charges</b>		<b>460.02</b>

**City Manager - One Card**

Miscellaneous - Mi Tierra Mexican Grill	43.43	
<b>Total Charges</b>		<b>43.43</b>

**City Clerk - One Card**

Training - Iowa League of Cities	555.00	
Cell Phone supplies - Verizon	22.24	
<b>Total Charges</b>		<b>577.24</b>

**Comm Dev - One Card**

Misc Supplies - Online Photo Order, Hartig Drug	30.92	
Training - ICAD Group	40.00	

Office Supplies - Walmart	5.85	
Postage/Shipping - USPS	2.75	
Travel Training - Culver's, Wendy's, Comfort Suites	137.84	
<b>Total Charges</b>		<b>217.36</b>
<b>Statement Total</b>		<b>4,315.90</b>

Motion by Spear, second by Anderson to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Inflatables Deposit, July 4, 2014

Motion by Spear, second by Siech to approve the deposit to Kids Again for the inflatables, in the amount of \$2,000.00. Following the roll call vote the motion passed unanimously.

3. Tax Increment Financing Plan Consulting Services, Speer Financial Inc.

Motion by Fry, second by Siech to approve the TIF Plan Consulting Services, from Speer Financial Inc., in the amount of \$1,900.00, with an annual cost of \$600.00, to update the plan. Following the roll call vote the motion passed unanimously.

4. Change Order No. 6, Tri City Electric

Motion by Anderson, second by Spear to approve change order No. 6, to Tri-City Electric, as the result of tax calculation error for the substation project, in the amount of \$1,105.00. Following the roll call vote the motion passed unanimously.

5. Trick or Treat Night, Hours

Motion by Zearley, second by Siech to approve establishing October 31, 2013, from 5:30 to 7:30 p.m., as Trick or Treat night in the City of Tipton. Following the roll call vote the motion passed unanimously.

**Reports to be Received/ Filed**

1. Storm Clean Up

Director of Public Works, Steve Nash, reported that 30 trees were lost in the storm and most of the cleanup is complete. Nash said they had 30 truckloads of wood chips from the cleanup.

**Discussion Items (No Action)**

1. Capital Improvements Plan

City Manager Nobsch provided the council with copies of the capital improvement sheets that were given to department heads. Nobsch said the sheets are to be turned in by September 18<sup>th</sup>.

**Reports of Mayor/Council/Committee/Manager:**

**Mayor's Report**

State of Iowa's Healthiest Walk will take place Wednesday, October 9, 2013, beginning at 12:00 p.m., from City Hall.

Will be speaking to the 7<sup>th</sup> grade class Friday morning at 9:00 a.m., regarding the League of Cities "If I Were Mayor" contest.

**Council Reports**

Councilmember Spear briefly discussed the Cemetery meeting minutes that were provided. Spear said it was a positive meeting.

**Manager's Report**

League Conference was informative. The Municipal Leadership Academy (MLA) brochures available.

Spoke to the 6<sup>th</sup> grade Civics Class, lots of good questions.

Storm water work on Plum Street has begun.

The fiber is here and work will begin soon on the installation. Airport Committee is meeting with the engineers next week to discuss the project status and DOT submittals.

**Closed Session:**

**Closed Session, Pursuant to Iowa Code Chapter 21.5 (1)I, the City Council may enter in closed session, "to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual requests a closed session."**

Adjourn from Regular Session to Closed Session Pursuant to Closed Session, Pursuant to Iowa Code Chapter 21.5 (1)I, the City Council may enter in closed session, "to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual requests a closed session."

Motion by Siech, second by Anderson to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1)I, pursuant to Iowa Code Chapter 21.5 (1)I, to evaluate the professional competency of an individual whose performance is being evaluated at 6:13 p.m. Following the roll call vote the motion passed unanimously.

**Roll Call to return to regular session:**

The council reconvened to regular session from closed session at 7:10 p.m., with following Councilmember's present: Anderson, Spear, Zearley, Siech and Fry. Motion by Siech, second by Fry to approve the following for Police Chief Heath Holub contract. Allowed to take the Impala home when available to respond to calls, an additional week's vacation and extend the severance clause in the contract from three months to six months. Following the roll call vote the motion passed unanimously.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Siech. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:13 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer