City of Tipton, Iowa

Meeting:	**Tipton City Council Meeting**
Place:	**Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**November 4, 2013 – 5:30 PM**
Web Page:	**www.tiptoniowa.org**
Posted:	**November 1, 2013 (Front door of City Hall)**

Mayor:	Shirley Kepford	**City Manager:**	Chris Nosbisch
Council At Large:	David Fry	**City Attorney:**	Lowell Dendinger
Council At Large:	Pam Spear	**City Clerk:**	Lorna Fletcher
Council Ward #1:	Leanne Zearley	**Deputy City Clerk:**	Amy Lenz
Council Ward #2:	Dean Anderson	**D. of Public Works:**	Steve Nash
Council Ward #3:	Dawn Siech	**Chief of Police:**	Heath Holub

A. Call to Order – 5:30 PM

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Liquor License – Casey's General Store #72
3. Accept September Library Minutes
4. Accept September Library Director's Report

G. Public Hearing

1. None

H. Ordinance Approval/Amendment

1. None

I. Resolutions for Approval

1. None

J. Mayoral Proclamation

1. None

K. Old Business

1. None

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Pay Application #9 – Tipton Substation Project – Tri-City Electric – Council Action as Needed
3. Discussion and Consideration of Pay Application #10 – Tipton Substation Project – Tri-City Electric – Council Action as Needed
4. Discussion and Consideration of Change Order #7 – Tipton Substation Project – Tri-City Electric – Council Action as Needed
5. Discussion and Consideration of a One Time Water and Sewer Exemption – 209 E. 5th Street – Council Action as Needed
6. Discussion and Consideration of Don Goetz DRIP Application – 501 Lynn Street – Council Action as Needed
7. Discussion and Consideration of Vision Center PC DRIP Application – 301 Cedar Street – Council Action as Needed
8. Discussion and Consideration of Nicole Rocks School of Dance DRIP Application – 323 Cedar Street – Council Action as Needed
9. Discussion and Consideration of The Fabric Stasher DRIP Application – 505 Cedar Street – Council Action as Needed
10. Discussion and Consideration of Purchase of 2009 Crown Victoria – Council Action as Needed

M. Reports to be Received/Filed

1. None

N. Discussion Items (No Action)

1. Sandy – Soldiers Monument Association of Cedar County
2. 5 Year Street Plan

O. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Closed Session – Pursuant to Chapter 21.5 (1) I, the City Council may enter in closed session, "to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

1. Exit Closed Session - Council Action as Needed

Q. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F. Consent Agenda

October 21, 2013
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. When the roll was called the following named councilmembers were present: Siech, Anderson, Spear and Zearley. Councilmember Fry was absent. Also present Nosbisch, Fletcher, Holub, Kisling, Spangler, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:
Motion by Zearley, second by Anderson to approve the agenda as presented. Following the roll call vote, the motion passed unanimously.

Consent Agenda:
Motion by Spear, second by Siech to approve the consent agenda which includes the October 7, 2013, City Council meeting minutes, Clerk's/Investment reports, liquor license renewal for the Dollar General Store, October's Economic Development Director's report, September's Water Report and September's Airport Committee meeting minutes. Following the roll call vote, the motion passed unanimously.

Resolutions for Approval:
Resolution 102113A, Resolution of Intent, Development Agreement
Motion by Zearley, second by Spear to approve Resolution 102113A, a resolution of intent for a possible development agreement with the Heartland Sports Complex group. Following the roll call vote, the motion passed unanimously.

Mayoral Proclamation:
Mayor Kepford read a proclamation commemorating October, as Breast Cancer Awareness Month Constitution Week.

Motions for Approval:
1. Claims list -

ACTION SEWER & SEPTIC SERV	WATER JETTING SYCAMORE ST	391.90
ALLIANCE WATER RESOURCES I	OCTOBER SERVICES	24266.50
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES	107.27
BARTON SOLVENTS INC	55 GL BARSOL	409.25
BUSINESS RADIO SALES AND S	6 BELT CLIPS	126.28
CEDAR COUNTY CO-OP	FUEL DISCOUNT	3038.46
CEDAR COUNTY ENGINEER	170.80 GL DSL	2792.06
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2660.00
CLARENCE LOWDEN SUN-NEWS &	YOUTH REC & FAC ADS	40.00
D & N FENCE CO	GATE AT PEAK SHAVING PLANT	1450.00
DOMTAR	10 CASES PAPER	452.63
EASTERN IOWA LIGHT & PWR	CEMETERY UTILITIES	1056.73
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES	132.37
FINAL DRAFT	BUSINESS CARDS	56.00
FREEMAN LOCK & ALARM INC	8 KEYS	30.00
G & K SERVICES	SHOP SUPPLIES	104.00
GARDEN & ASSOCIATES INC	CITY HALL SURVEY	2903.01
GLOBAL SECURITY SERVICES	REPAIRS TO OUTDOOR CAMERA	107.00
GRAINGER	OPERATING SUPPLIES	20.71
GRAYBILL COMMUNICATIONS	RADIO PROGRAMMING	520.00
GROEBNER & ASSOCIATES	5 REGULATORS	529.16
INTEGRATED TECHNOLOGY PART	REBOOT SERVER POLICE	2390.89
IOWA BUSINESS SUPPLY LLC	PENS, FANFOLD POSTITS	155.39
IOWA DEPT. OF NATURAL RESO	ANNUAL WATER USE FEE	66.00
IOWA ONE CALL	LOCATES	36.90

Motion by Spear, second by Siech to approve the request from Norma Aikman, for the one-time water and sewer exemption at 606 West 7th Street, reducing the water and sewer portion of the bill to $5.40 for each with the total credit equaling $132.80. Following the roll call vote, the motion passed unanimously.

Discussion Items:

1. Required Repairs, Engine No. 3

Engine No. 3 is using a lot of oil, needs a complete upper cylinder overhaul costing approximately $41,470.00.

Reports of Mayor/Council/Manager:

Mayor's Report

Walmart is having a bake sale Saturday, October 26, 2013, from 10:00 a.m. to 2:00 p.m., as a fund-raiser for the "Shop with a Cop" program. Anyone who wants to donate baked goods can contact Srgt. Kepford for further details.

Council Reports

Councilmember Zearley reported on the meetings she attended, the Airport Committee, E911-EMA Board, CCEDCO and the EMS Townhall meeting.

Manager's Report

Members of the council and City Manager met with the Heartland Sports Complex group, positive meeting.
Several staff members attended training last week.
Work has begun to install one of the new heating units in City Hall and work is underway on Srgt. Kepford's office. We hope to have the office completed within the next two weeks.

Closed Session: Adjourn from Regular Session to Closed Session Pursuant to Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Motion by Siech, second by Zearley to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1)I, pursuant to Iowa Code Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, at 6:04 p.m. Motion carried by the following roll call;

Aye: Anderson, Spear, Zearley, Siech
Nay: None
Absent: Fry

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 6:13 p.m. with following Councilmember's present: Anderson, Spear, Zearley and Siech. Councilmember Fry was absent.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Zearley, second by Spear. Following the roll call vote, the motion passed unanimously.

Meeting adjourned at 6:16 p.m.

_____
Mayor

Attest: _____
City Clerk/Finance Officer

City of Tipton

From: Licensing@IowaABD.com
Sent: Wednesday, October 23, 2013 2:35 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
BC0008141	Submitted to Local Authority	Casey's General Store #72

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com
To access license renewal, click here: https://elicensing.iowaabd.com

October 23, 2013

Dear City Clerk:

This letter is to inform you that I have submitted our application for our beer renewal online.

I would like to know if there is anything else I need to submit to you to complete the renewal process for our beer application.

Please let me know at my email address penny.patrick@caseys.com, fax number 515-965-6205 or you can call me at 515-965-6572.

Sincerely,

Penny Patrick

Penny Patrick
Store Operations Clerk
Casey's Marketing Company

Tipton Library Board Meeting Minutes
September 23, 2013

Members in attendance: Jamie Meyer, Penny Webb, Katie Ryan, Jim McCollough, Jennifer Schuett, Jess Goodenow, Nancy Hipple, Dale Jedlicka, Andy Owen and Denise Smith

Jamie called the meeting to order at 7:00pm.

Jess moved to approve the agenda. Penny seconded. Motion carried.

Penny made a motion to approve last meeting's minutes. Dale seconded. Motion carried.

Librarian's Report

- Neibors circulation is staying constant.
- Programming is down this month due to being in between summer reading program and the new fall program being planned.
- October 21st in Bennett at 7pm Cedar County Library Association. Jess will attend with Denise
- Coats for kids box is about ¾ filled.
- Adopt a class pictures and videos are posted on the Library's Facebook page.
- Summer Reading Program planning has begun for 2014. The theme will be "Fizz, Boom, Read." Dates are set for June 9th-July 12th.
    - Some programs already planned are:
        - Joe Winters from KCRG TV9 is coming.
        - U of I science club.
        - Extension office may be putting on a program.
        - Melinda Stonebraker is doing a robotics.
    - Tentative location is set for St. Mary's. Denise will book the dates in January.

Financial Reports

- Jess moved to accept the financial reports. Dale seconded. Motion carried.

Committee Reports

Finance—Budget committee (Andy, Dale, Jim) will meet Wednesday, October 2nd at 5pm.

Personnel—none

Public Relations—none

Friends of the Tipton Public Library—

- October 7th at 5pm will be the Friends' annual meeting.
- Board will be requesting the same funds for the Christmas dinner.

Maintenance—none

Old Business

New Business

- Carpet cleaning needs to be done on main floor. Denise will call for bids from several locations.
- The Gifts Policy was reviewed. Penny made a motion to keep the policy as it is written. Jim seconded.
- The personnel committee will discuss Director evaluation/salary on October 14th at 7pm.
- Holiday lighting and cleaning gutters will be done by Challis again this year.

Miscellaneous

- An e-mail invitation was read on the Hardacre Theater Preservation. It will be Wednesday September 25th at 7pm. The Library Board is encouraged to come support as leaders in the community.

Jess moved to adjourn. Jennifer seconded. Meeting adjourned at 7:35 pm.

Next meeting will be held Monday, October 28th at 7pm.

Library Director's Report September 2013

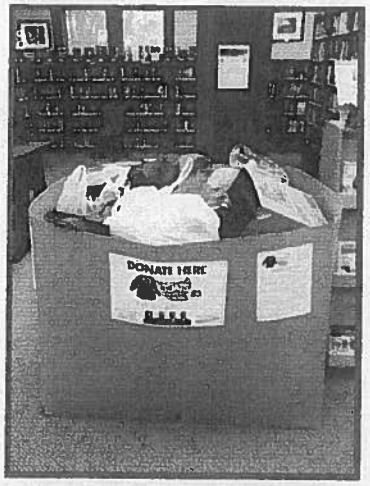
Programming

Kid's Programs
Total 6 Programs 125 kids

Teen Programs
Total 1 programs 3 teens

Adult Programs
Total 1 programs 21 adults

Family Program
Total 0 programs 0 people



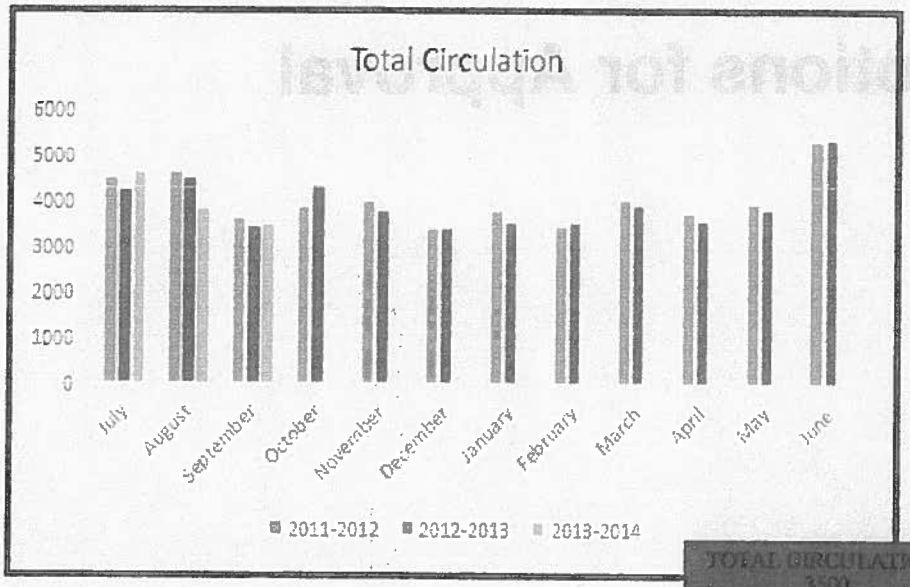
Materials

Adult Fiction	36
Adult Non-fiction	11
Christian Fiction	5
Board Books	14
Beginner Readers	7
Biographies	4
Teen Fiction	34
Kids Fiction	37
Kids Nonfiction	78
Kid's Picture Books	19
Large Print	20
Kid's B. Chapter	2
Mystery	8
Total books	275
Magazines	46
Total Magazines	46
Adult CDs	6
Total Audios	6
Adult DVD's	10
Kids DVD's	13
Total DVD's	23
Other	14
Total Other	14
Total	364
Discarded	
Books	26
Magazines	57
Audios	0
Videos	2
Other	63
Total	148

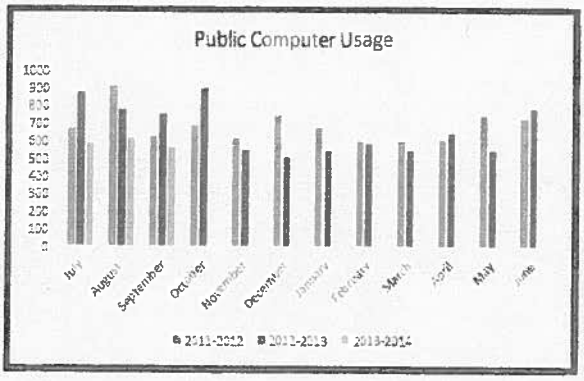
Meeting Room Users

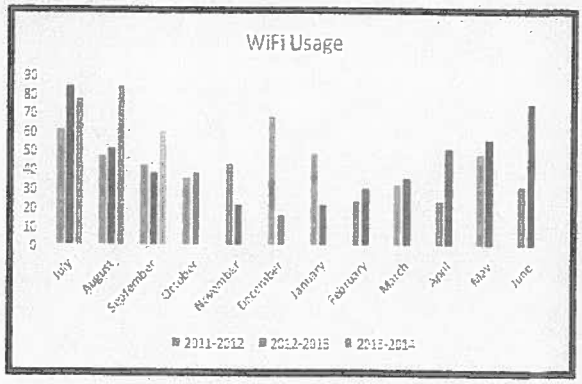
Non-profits-0 users
Private Individuals-1 users
Total: 1 time

Neibors: 98 checkouts



TOTAL CIRCULATION: 3500





L. Motions for Approval

PACKET: 01636 Council Mtg 100413 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0049	10-8 VIDEO								
	I 3842	2 WIRELESS TRANSMITTERS	AP		R	10/31/2013	458.00	458.00CR	
		G/L ACCOUNT					458.00		
		001 5-110-2-65070 OPERATING SUPPLIES					458.00 2 WIRELESS TRANSMITTERS		
		VENDOR TOTALS		REG. CHECK			458.00	458.00CR	0.00
							458.00	0.00	
01-0005	ABC FIRE PROTECTION INC								
	I 36589	FIRE EXTINGUISHER #1	AP		R	11/30/2013	55.38	55.38CR	
		G/L ACCOUNT					55.38		
		630 5-820-2-65100 SAFETY					55.38 FIRE EXTINGUISHER #1		
		VENDOR TOTALS		REG. CHECK			55.38	55.38CR	0.00
							55.38	0.00	
01-0025	ADVANCED DRAINAGE SYSTEMS								
	I 16209084	MANIFOLD, COUPLERS	AP		R	11/30/2013	149.46	149.46CR	
		G/L ACCOUNT					149.46		
		001 5-291-2-65070 OPERATING SUPPLIES					149.46 MANIFOLD, COUPLERS		
		VENDOR TOTALS		REG. CHECK			149.46	149.46CR	0.00
							149.46	0.00	
01-0060	ALBAUGH PHC INC								
	I 21464	WORK ON FURNACE IN LORNAS O	AP		R	11/30/2013	75.00	75.00CR	
		G/L ACCOUNT					75.00		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR					75.00 WORK ON FURNACE IN LORNAS OFC		
		VENDOR TOTALS		REG. CHECK			75.00	75.00CR	0.00
							75.00	0.00	
01-0090	ALTEC INDUSTRIES INC								
	I 5070773	REPAIR SEALS IN DRILL DRIVE	AP		R	10/31/2013	115.42	115.42CR	
		G/L ACCOUNT					115.42		
		630 5-820-2-63500 OPERATIONAL EQUIPT MAINT & REP					115.42 REPAIR SEALS IN DRILL DRIVER		
		VENDOR TOTALS		REG. CHECK			115.42	115.42CR	0.00
							115.42	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0154	ASCENT AVIATION GROUP INC								
	I 211065	2000 GL AVIATION FUEL	AP		R	10/31/2013	9,459.80	9,459.80CR	
		G/L ACCOUNT					9,459.80		
		660 5-835-2-64950 GAS PURCHASED				9,459.80	2000 GL AVIATION FUEL		
		VENDOR TOTALS		REG. CHECK			9,459.80	9,459.80CR	0.00
							9,459.80	0.00	
01-0143	AUS WATERLOO MC LOCKBOX								
	I 6098453	BLDG MAINT SUPP CITY HALL	AP		R	11/30/2013	107.27	107.27CR	
		G/L ACCOUNT					107.27		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR				107.27	BLDG MAINT SUPP CITY HALL		
		VENDOR TOTALS		REG. CHECK			107.27	107.27CR	0.00
							107.27	0.00	
01-0204	BARTON SOLVENTS INC								
	I BT430751	55 GL GLYCOL	AP		R	10/31/2013	479.25	479.25CR	
		G/L ACCOUNT					479.25		
		001 5-465-2-65070 OPERATING SUPPLIES				479.25	55 GL GLYCOL		
		VENDOR TOTALS		REG. CHECK			479.25	479.25CR	0.00
							479.25	0.00	
01-0380	CASCADE ENGINEERING								
	I 30100282	WHEELS FOR CANS	AP		R	11/30/2013	469.00	469.00CR	
		G/L ACCOUNT					469.00		
		670 5-840-2-65070 OPERATING SUPPLIES				469.00	WHEELS FOR CANS		
		VENDOR TOTALS		REG. CHECK			469.00	469.00CR	0.00
							469.00	0.00	
01-1	CEDAR COUNTY EXTENSION								
	I 102213CCE	MANUALS	AP		R	10/31/2013	38.00	38.00CR	
		G/L ACCOUNT					38.00		
		001 5-299-1-62300 TRAINING				38.00	CEDAR COUNTY EXTENSION:MANUALS		
		VENDOR TOTALS		REG. CHECK			38.00	38.00CR	0.00
							38.00	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0529	CENTEC CAST METAL PRODUCTS								
	I 34858	MILITARY GRAVE MARKERS & RO AP			R	10/31/2013	755.02	755.02CR	
		G/L ACCOUNT					755.02		
		750 5-280-2-64890 VETERAN GRAVE REPAIRS					755.02 MILITARY GRAVE MARKERS & RODS		
		VENDOR TOTALS	REG. CHECK				755.02	755.02CR	0.00
							755.02	0.00	
01-0697	CUSTOM BUILDERS INC								
	I 67916	UPS CHARGES	AP		R	11/30/2013	204.24	204.24CR	
		G/L ACCOUNT					204.24		
		001 5-465-2-65080 POSTAGE/SHIPPING					186.24 UPS CHARGES		
		630 5-820-2-65080 POSTAGE/SHIPPING					18.00 UPS CHARGES		
		VENDOR TOTALS	REG. CHECK				204.24	204.24CR	0.00
							204.24	0.00	
01-0905	ELECTRICAL ENGINEERING & EQ								
	C 3710040-00	CABLE CUTTER	AP		R	10/31/2013	391.29CR	391.29	
		G/L ACCOUNT					391.29CR		
		630 5-820-2-65053 SMALL TOOLS					391.29CRCABLE CUTTER		
	I 3696213-00	BLDG MAINT SUPP - FAC	AP		R	10/31/2013	177.30	173.75CR	
		G/L ACCOUNT				10/31/2013	177.30	3.55CR	
		001 5-465-2-63100 BUILDING MAINTENANCE & REPAIR					177.30 BLDG MAINT SUPP - FAC		
	I 3702098-00	RATCHET CABLE CUTTER	AP		R	10/31/2013	659.70	647.37CR	
		G/L ACCOUNT				10/31/2013	659.70	12.33CR	
		630 5-820-2-65053 SMALL TOOLS					659.70 RATCHET CABLE CUTTER		
	I 3703739-00	CONDUIT	AP		R	10/31/2013	97.92	95.96CR	
		G/L ACCOUNT				10/31/2013	97.92	1.96CR	
		630 5-820-2-65304 UNDERGROUND SUPPLIES					97.92 CONDUIT		
	I 3703850-00	WIRE	AP		R	10/31/2013	336.58	330.30CR	
		G/L ACCOUNT				10/31/2013	336.58	6.28CR	
		630 5-820-2-65300 METERS					336.58 WIRE		
		VENDOR TOTALS	REG. CHECK				880.21	856.09CR	0.00
							880.21	24.12CR	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0984	FERRIS TREE NURSERY								
	I 230	27 TREES	AP		R	10/31/2013	3,345.00	3,345.00CR	
		G/L ACCOUNT					3,345.00		
		001 5-221-2-65070 OPERATING SUPPLIES				3,345.00	27 TREES		
		VENDOR TOTALS	REG. CHECK				3,345.00	3,345.00CR	0.00
							3,345.00	0.00	
01-0994	FILTRATION CORP. OF AMERICA								
	I 00069971	THERMOHYDROMETER	AP		R	11/30/2013	81.22	81.22CR	
		G/L ACCOUNT					81.22		
		660 5-835-2-65070 OPERATING SUPPLIES				81.22	THERMOHYDROMETER		
		VENDOR TOTALS	REG. CHECK				81.22	81.22CR	0.00
							81.22	0.00	
01-1020	FLETCHER-REINHARDT CO.								
	I S1089794.001	2 HARNESS LANYARDS	AP		R	11/30/2013	307.81	307.81CR	
		G/L ACCOUNT					307.81		
		630 5-820-2-65100 SAFETY				307.81	2 HARNESS LANYARDS		
		VENDOR TOTALS	REG. CHECK				307.81	307.81CR	0.00
							307.81	0.00	
01-1045	FORMAN FORD								
	I C1303	3 KIT DOGGING KT	AP		R	10/31/2013	88.64	88.64CR	
		G/L ACCOUNT					88.64		
		001 5-465-2-63100 BUILDING MAINTENANCE & REPAIR				88.64	3 KIT DOGGING KT		
		VENDOR TOTALS	REG. CHECK				88.64	88.64CR	0.00
							88.64	0.00	
01-1055	G & K SERVICES								
	I 102403	PUBLIC WORKS UNIFORMS	AP		R	11/30/2013	46.97	46.97CR	
		G/L ACCOUNT					46.97		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT				7.34	PUBLIC WORKS UNIFORMS		
		600 5-810-2-64350 UNIFORMS/EQUIPMENT				6.91	PUBLIC WORKS UNIFORMS		
		001 5-210-2-64350 UNIFORMS/EQUIPMENT				17.46	PUBLIC WORKS UNIFORMS		

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					8.34 PUBLIC WORKS UNIFORMS		
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					6.92 PUBLIC WORKS UNIFORMS		
I 102404		ELECTRIC/GAS UNIFORMS	AP		R	11/30/2013	71.90	71.90CR	
		G/L ACCOUNT					71.90		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87 ELECTRIC/GAS UNIFORMS		
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.03 ELECTRIC/GAS UNIFORMS		
I 102420		SHOP TOWELS	AP		R	11/30/2013	60.78	60.78CR	
		G/L ACCOUNT					60.78		
		630 5-820-2-65070 OPERATING SUPPLIES					60.78 SHOP TOWELS		
I 105494		PUBLIC WORKS UNIFORMS	AP		R	11/30/2013	46.97	46.97CR	
		G/L ACCOUNT					46.97		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					7.34 PUBLIC WORKS UNIFORMS		
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					6.91 PUBLIC WORKS UNIFORMS		
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					17.46 PUBLIC WORKS UNIFORMS		
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					8.34 PUBLIC WORKS UNIFORMS		
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					6.92 PUBLIC WORKS UNIFORMS		
I 105495		ELECTRIC/GAS UNIFORMS	AP		R	11/30/2013	71.90	71.90CR	
		G/L ACCOUNT					71.90		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87 ELECTRIC/GAS UNIFORMS		
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.03 ELECTRIC/GAS UNIFORMS		
I 105511		4 DUSTMOPS	AP		R	11/30/2013	46.27	46.27CR	
		G/L ACCOUNT					46.27		
		630 5-820-2-65070 OPERATING SUPPLIES					46.27 4 DUSTMOPS		
I 96261		ELECTRIC/GAS UNIFORMS	AP		R	11/30/2013	71.90	71.90CR	
		G/L ACCOUNT					71.90		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87 ELECTRIC/GAS UNIFORMS		
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.03 ELECTRIC/GAS UNIFORMS		
I 99313		PUBLIC WORKS UNIFORMS	AP		R	11/30/2013	46.97	46.97CR	
		G/L ACCOUNT					46.97		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					7.34 PUBLIC WORKS UNIFORMS		
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					6.91 PUBLIC WORKS UNIFORMS		
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					17.46 PUBLIC WORKS UNIFORMS		
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					8.34 PUBLIC WORKS UNIFORMS		
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					6.92 PUBLIC WORKS UNIFORMS		
I 99314		ELECTRIC/GAS UNIFORMS	AP		R	11/30/2013	71.90	71.90CR	
		G/L ACCOUNT					71.90		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87 ELECTRIC/GAS UNIFORMS		
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.03 ELECTRIC/GAS UNIFORMS		
I 99326		SHOP TOWELS	AP		R	11/30/2013	72.01	72.01CR	
		G/L ACCOUNT					72.01		
		810 5-899-2-65070 OPERATING SUPPLIES					72.01 SHOP TOWELS		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK				607.57	607.57CR	0.00
							607.57	0.00	

01-1098 GRASSHOPPER LAWN CARE DBA A

I 10507	3 SOCCER FIELDS	AP	R	11/30/2013	2,118.00	2,118.00CR	
	G/L ACCOUNT				2,118.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			2,118.00	3 SOCCER FIELDS	
I 691	MIDDLE DIAMOND	AP	R	11/30/2013	160.00	160.00CR	
	G/L ACCOUNT				160.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			160.00	MIDDLE DIAMOND	
I 692	MIDDLE DIAMOND	AP	R	11/30/2013	240.00	240.00CR	
	G/L ACCOUNT				240.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			240.00	MIDDLE DIAMOND	
I 694	LOWER DIAMOND	AP	R	11/30/2013	120.00	120.00CR	
	G/L ACCOUNT				120.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			120.00	LOWER DIAMOND	
I 695	LOWER DIAMOND	AP	R	11/30/2013	180.00	180.00CR	
	G/L ACCOUNT				180.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			180.00	LOWER DIAMOND	
I 701	ADULT DIAMOND	AP	R	11/30/2013	360.00	360.00CR	
	G/L ACCOUNT				360.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			360.00	ADULT DIAMOND	
I 702	ADULT DIAMOND	AP	R	11/30/2013	120.00	120.00CR	
	G/L ACCOUNT				120.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			120.00	ADULT DIAMOND	
I 703	ADULT DIAMOND	AP	R	11/30/2013	80.00	80.00CR	
	G/L ACCOUNT				80.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR			80.00	ADULT DIAMOND	
	VENDOR TOTALS	REG. CHECK			3,378.00	3,378.00CR	0.00
					3,378.00	0.00	

01-1106 GROEBNER & ASSOCIATES

I 272580	SUPPLIES FOR GAS SERVICE LI	AP	R	11/30/2013	433.99	433.99CR	
	G/L ACCOUNT				433.99		
	640 5-825-2-65307	SERVICE LINES			433.99	SUPPLIES FOR GAS SERVICE LINES	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 272661		SUPPLIES FOR GAS SERVICE LI	AP		R	11/30/2013	1,091.29	1,091.29CR	
		G/L ACCOUNT					1,091.29		
		640 5-825-2-65307 SERVICE LINES				1,091.29	SUPPLIES FOR GAS SERVICE LINES		
		VENDOR TOTALS		REG. CHECK			1,525.28	1,525.28CR	0.00
							1,525.28	0.00	
01-1115	H & H AUTO								
I 26530		TIRE PATCH #140	AP		R	11/30/2013	13.00	13.00CR	
		G/L ACCOUNT					13.00		
		810 5-899-2-63323 TIRE REPAIR				13.00	TIRE PATCH #140		
		VENDOR TOTALS		REG. CHECK			13.00	13.00CR	0.00
							13.00	0.00	
01-1160	HAWKEYE								
I X101014551:01		FILTERS & KITS #30	AP		R	10/31/2013	256.70	256.70CR	
		G/L ACCOUNT					256.70		
		810 5-899-2-63321 REPAIR PARTS				256.70	FILTERS & KITS #30		
		VENDOR TOTALS		REG. CHECK			256.70	256.70CR	0.00
							256.70	0.00	
01-1134	HD SUPPLY WATERWORKS, LTD								
I B659596		SUPPLIES FOR WATER MAINS	AP		R	11/30/2013	157.68	157.68CR	
		G/L ACCOUNT					157.68		
		600 5-810-2-65308 MAINS				157.68	SUPPLIES FOR WATER MAINS		
		VENDOR TOTALS		REG. CHECK			157.68	157.68CR	0.00
							157.68	0.00	
01-1217	HOLIDAY INN AIRPORT DES MO								
I 49306		TRAVEL TRAINING AMY IMFOA	AP		R	11/30/2013	183.68	183.68CR	
		G/L ACCOUNT					183.68		
		835 5-899-1-62300 TRAINING				183.68	TRAVEL TRAINING AMY IMFOA		
I 49313		TRAVEL TRAINING LORNA IMFO	AP		R	11/30/2013	206.08	206.08CR	
		G/L ACCOUNT					206.08		
		835 5-899-1-62300 TRAINING				206.08	TRAVEL TRAINING LORNA IMFOA		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK				389.76	389.76CR	0.00
							389.76	0.00	
01-1289	INTEGRATED TECHNOLOGY PARTN								
I 95487		TECH SERVICES	AP		R	10/31/2013	822.80	822.80CR	
		G/L ACCOUNT					822.80		
		001 5-110-2-64190 TECHNOLOGY					822.80 TECH SERVICES		
		VENDOR TOTALS	REG. CHECK				822.80	822.80CR	0.00
							822.80	0.00	
01-1270	IOWA ASSOCIATION OF								
I 1896-2		WA/WASTE WA WORKSHOP WENDE	AP		R	11/30/2013	170.00	170.00CR	
		G/L ACCOUNT					170.00		
		600 5-810-1-62300 TRAINING					85.00 WA/WASTE WA WORKSHOP WENDEL		
		610 5-815-1-62300 TRAINING					85.00 WA/WASTE WA WORKSHOP WENDEL		
		VENDOR TOTALS	REG. CHECK				170.00	170.00CR	0.00
							170.00	0.00	
01-1314	IOWA LAW ENFORCEMENT ACADEM								
I 298124		BASIC TRAINING FOR KROEGER	AP		R	11/30/2013	5,374.09	5,374.09CR	
		G/L ACCOUNT					5,374.09		
		001 5-110-1-62300 TRAINING					5,374.09 BASIC TRAINING FOR KROEGER		
		VENDOR TOTALS	REG. CHECK				5,374.09	5,374.09CR	0.00
							5,374.09	0.00	
01-1446	KIMBALL MIDWEST								
I 3213720		OPERATING SUPPLIES	AP		R	10/31/2013	590.52	590.52CR	
		G/L ACCOUNT					590.52		
		810 5-899-2-65070 OPERATING SUPPLIES					590.52 OPERATING SUPPLIES		
		VENDOR TOTALS	REG. CHECK				590.52	590.52CR	0.00
							590.52	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1495	KLUESNER CONSRUCTION INC								
	C 13467	ASPHALT REPAIR CREDIT	AP		R	10/31/2013	359.10CR	359.10	
		G/L ACCOUNT					359.10CR		
		001 5-291-2-63991 MAINTENANCE					359.10CR	ASPHALT REPAIR CREDIT	
	I 14759	VARIOUS STREET REPAIRS	AP		R	11/30/2013	17,971.80	17,971.80CR	
		G/L ACCOUNT					17,971.80		
		001 5-290-2-63991 MAINTENANCE					8,497.50	VARIOUS STREET REPAIRS	
		001 5-210-2-63991 MAINTENANCE - STREET DEPT					1,168.20	VARIOUS STREET REPAIRS	
		630 5-820-2-65070 OPERATING SUPPLIES					128.70	VARIOUS STREET REPAIRS	
		001 5-150-2-65070 OPERATING SUPPLIES					2,164.80	VARIOUS STREET REPAIRS	
		001 5-290-2-63991 MAINTENANCE					4,755.30	VARIOUS STREET REPAIRS	
		001 5-210-2-63991 MAINTENANCE - STREET DEPT					1,257.30	VARIOUS STREET REPAIRS	
		VENDOR TOTALS	REG. CHECK				17,612.70	17,612.70CR	0.00
							17,612.70	0.00	
01-1660	MANATTS INC								
	I 714284	SUPP STORM SEWER INTAKE-PRU	AP		R	11/30/2013	128.20	124.20CR	
		G/L ACCOUNT				11/30/2013	128.20	4.00CR	
		001 5-291-2-65070 OPERATING SUPPLIES					128.20	SUPP STORM SEWER INTAKE-PRUESS	
		VENDOR TOTALS	REG. CHECK				128.20	124.20CR	0.00
							128.20	4.00CR	
01-1697	MEDIACOM LLC								
	I 102113M	INTERNET SERVICE	AP		R	10/31/2013	59.95	59.95CR	
		G/L ACCOUNT					59.95		
		001 5-110-2-63730 TELECOMMUNICATIONS EXPENSE					59.95	INTERNET SERVICE	
		VENDOR TOTALS	REG. CHECK				59.95	59.95CR	0.00
							59.95	0.00	
01-1730	MIDWEST RADAR & EQUIPMENT								
	I 150734	RADAR CALIBRATION	AP		R	11/30/2013	80.00	80.00CR	
		G/L ACCOUNT					80.00		
		001 5-110-2-63500 OPERATIONAL EQUIPT MAINT & REP					80.00	RADAR CALIBRATION	
		VENDOR TOTALS	REG. CHECK				80.00	80.00CR	0.00
							80.00	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1731 MIDWEST WHEEL COMPANINES									
	I 3232970046	REPAIR PARTS #26	AP		R	11/30/2013	70.80	70.80CR	
		G/L ACCOUNT					70.80		
		810 5-899-2-63321 REPAIR PARTS					70.80 REPAIR PARTS #26		
		VENDOR TOTALS	REG. CHECK				70.80	70.80CR	0.00
							70.80	0.00	
01-1748 MITCHELL 1									
	I IB15979981	WEB SUBSCRIPTIONS	AP		R	10/31/2013	212.24	212.24CR	
		G/L ACCOUNT					212.24		
		810 5-899-2-65065 COMPUTER SUPPLIES					212.24 WEB SUBSCRIPTIONS		
		VENDOR TOTALS	REG. CHECK				212.24	212.24CR	0.00
							212.24	0.00	
01-1831 MUNICIPAL PIPE TOOL CO LLC									
	I 25305-O	TELEVISING SANITARY SEWER	AP		R	10/31/2013	1,542.65	1,542.65CR	
		G/L ACCOUNT					1,542.65		
		001 5-290-2-64910 CONTRACT SERVICES					1,542.65 TELEVISING SANITARY SEWER		
	I 25310-O	JET CLEANING,ROOTSAWING,TLV	AP		R	10/31/2013	3,939.65	3,939.65CR	
		G/L ACCOUNT					3,939.65		
		001 5-290-2-64910 CONTRACT SERVICES					3,939.65 JET CLEANING,ROOTSAWING,TLVSNG		
		VENDOR TOTALS	REG. CHECK				5,482.30	5,482.30CR	0.00
							5,482.30	0.00	
01-2019 PEPSI-COLA									
	I 30149255	DRINK ORDER	AP		R	10/31/2013	275.83	275.83CR	
		G/L ACCOUNT					275.83		
		001 5-465-2-65031 CONCESSIONS					275.83 DRINK ORDER		
		VENDOR TOTALS	REG. CHECK				275.83	275.83CR	0.00
							275.83	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2044	PITNEY BOWES INC								
	I 363017	RENTAL CHARGES	AP		R	11/30/2013	271.00	271.00CR	
		G/L ACCOUNT					271.00		
		835 5-899-2-65080 POSTAGE/SHIPPING					271.00 RENTAL CHARGES		
		VENDOR TOTALS	REG. CHECK				271.00	271.00CR	0.00
							271.00	0.00	
01-2124	ROCK RIVER ARMS INC								
	I 591152	2 RIFLES	AP		R	10/31/2013	3,172.00	3,172.00CR	
		G/L ACCOUNT					3,172.00		
		001 5-110-3-67270 OTHER CAPITAL EQUIPMENT					3,172.00 2 RIFLES		
		VENDOR TOTALS	REG. CHECK				3,172.00	3,172.00CR	0.00
							3,172.00	0.00	
01-2167	SCHIMBERG CO								
	I 7199470-00	SUPPLIES GAS/CITY HALL	AP		R	11/30/2013	595.98	595.98CR	
		G/L ACCOUNT					595.98		
		640 5-827-2-63500 OPERATIONAL EQUIPT MAINT & REP					529.23 SUPPLIES GAS/CITY HALL		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR					66.75 SUPPLIES GAS/CITY HALL		
	I 7200079-00	SUPPLIES GAS, CITYHALL	AP		R	11/30/2013	369.68	369.68CR	
		G/L ACCOUNT					369.68		
		640 5-827-2-63500 OPERATIONAL EQUIPT MAINT & REP					332.64 SUPPLIES GAS, CITYHALL		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR					37.04 SUPPLIES GAS, CITYHALL		
	I 7202637-00	OPERATING SUPPLIES ELECTRI	AP		R	11/30/2013	158.00	158.00CR	
		G/L ACCOUNT					158.00		
		630 5-821-2-65070 OPERATING SUPPLIES					158.00 OPERATING SUPPLIES ELECTRIC		
		VENDOR TOTALS	REG. CHECK				1,123.66	1,123.66CR	0.00
							1,123.66	0.00	
01-2232	SPAHN & ROSE LUMBER CO								
	I 48045810	ROOF CLEAR, CHIP BRUSH	AP		R	11/30/2013	21.27	21.27CR	
		G/L ACCOUNT					21.27		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR					21.27 ROOF CLEAR, CHIP BRUSH		
	I 48046123	4 PAIR SAFETY GLASSES	AP		R	11/30/2013	42.96	42.96CR	
		G/L ACCOUNT					42.96		
		001 5-150-2-65070 OPERATING SUPPLIES					42.96 4 PAIR SAFETY GLASSES		

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	I 48046386	KEY BLANK	AP		R	11/30/2013	1.79	1.79CR	
		G/L ACCOUNT					1.79		
		750 5-280-2-65070 OPERATING SUPPLIES					1.79 KEY BLANK		
	I 48046827	REROD	AP		R	11/30/2013	7.50	7.50CR	
		G/L ACCOUNT					7.50		
		001 5-291-2-65070 OPERATING SUPPLIES					7.50 REROD		
		VENDOR TOTALS	REG. CHECK				73.52	73.52CR	0.00
							73.52	0.00	
01-2247	STAPLES BUSINESS ADVANTAGE								
	I 3213055785	ELECTRIC PENCIL SHARPENER	AP		R	11/30/2013	26.19	26.19CR	
		G/L ACCOUNT					26.19		
		630 5-820-2-65060 OFFICE SUPPLIES					26.19 ELECTRIC PENCIL SHARPENER		
	I 3213055786	LASER PRINTER ELECTRIC	AP		R	11/30/2013	399.95	399.95CR	
		G/L ACCOUNT					399.95		
		630 5-820-2-65060 OFFICE SUPPLIES					399.95 LASER PRINTER ELECTRIC		
		VENDOR TOTALS	REG. CHECK				426.14	426.14CR	0.00
							426.14	0.00	
01-2261	STORM STEEL								
	I 335567	STOCK PARTS	AP		R	11/30/2013	27.96	27.96CR	
		G/L ACCOUNT					27.96		
		810 5-899-2-63324 STOCK-REPAIR PARTS					27.96 STOCK PARTS		
		VENDOR TOTALS	REG. CHECK				27.96	27.96CR	0.00
							27.96	0.00	
01-2317	T & M CLOTHING CO.								
	I 658	2 SHIRTS, PANTS, SHOES POL	AP		R	11/30/2013	263.00	263.00CR	
		G/L ACCOUNT					263.00		
		001 5-110-2-64350 UNIFORMS/EQUIPMENT					263.00 2 SHIRTS, PANTS, SHOES POLICE		
	I 760	56 SHIRTS REC BASKETBALL	AP		R	11/30/2013	352.80	352.80CR	
		G/L ACCOUNT					352.80		
		001 5-446-2-64350 UNIFORMS/EQUIPMENT					352.80 56 SHIRTS REC BASKETBALL		
		VENDOR TOTALS	REG. CHECK				615.80	615.80CR	0.00
							615.80	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2348	THOMAS HEATING & AIR								
	I 589	PARTS FOR NEW FURNACES	AP		R	10/31/2013	946.00	946.00CR	
		G/L ACCOUNT					946.00		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR					946.00 PARTS FOR NEW FURNACES		
		VENDOR TOTALS		REG. CHECK			946.00	946.00CR	0.00
							946.00	0.00	
01-2410	TIPTON ELECTRIC MOTORS								
	I 261028	REPAIR POWER WASHER	AP		R	11/30/2013	33.82	33.82CR	
		G/L ACCOUNT					33.82		
		810 5-899-2-63500 OPERATIONAL EQUIPT MAINT & REP					33.82 REPAIR POWER WASHER		
	I 261172	REPAIR DRILL	AP		R	11/30/2013	64.15	64.15CR	
		G/L ACCOUNT					64.15		
		630 5-820-2-65053 SMALL TOOLS					64.15 REPAIR DRILL		
	I 261488	REPAIR PRESSURE WASHER	AP		R	11/30/2013	39.60	39.60CR	
		G/L ACCOUNT					39.60		
		810 5-899-2-63500 OPERATIONAL EQUIPT MAINT & REP					39.60 REPAIR PRESSURE WASHER		
	I 261517	REPAIR PUMP MOTOR	AP		R	11/30/2013	380.22	380.22CR	
		G/L ACCOUNT					380.22		
		630 5-821-2-63321 REPAIR PARTS					380.22 REPAIR PUMP MOTOR		
		VENDOR TOTALS		REG. CHECK			517.79	517.79CR	0.00
							517.79	0.00	
01-2461	TIPTON STRUCTURAL FABRICATI								
	I 11002	4 STEEL CHANNELS	AP		R	11/30/2013	63.12	63.12CR	
		G/L ACCOUNT					63.12		
		810 5-899-2-63324 STOCK-REPAIR PARTS					63.12 4 STEEL CHANNELS		
		VENDOR TOTALS		REG. CHECK			63.12	63.12CR	0.00
							63.12	0.00	
01-2473	TITAN MACHINERY								
	I 2398797	LAMP SOCKET #18	AP		R	10/31/2013	19.79	19.79CR	
		G/L ACCOUNT					19.79		
		810 5-899-2-63321 REPAIR PARTS					19.79 LAMP SOCKET #18		

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK				19.79	19.79CR	0.00
							19.79	0.00	
01-2523	UNITED LABORATORIES								
	I 064115	6 GL DUMPSTER DEGREASER	AP		R	10/31/2013	419.94	419.94CR	
		G/L ACCOUNT					419.94		
		670 5-840-2-65070 OPERATING SUPPLIES					419.94	6 GL DUMPSTER DEGREASER	
		VENDOR TOTALS	REG. CHECK				419.94	419.94CR	0.00
							419.94	0.00	
01-2562	VERMEER SALES & SERVICE INC								
	I 00507794	OPERATING SUPPLIES TREES	AP		R	11/30/2013	16.00	16.00CR	
		G/L ACCOUNT					16.00		
		001 5-221-2-65070 OPERATING SUPPLIES					16.00	OPERATING SUPPLIES TREES	
	I 00507812	RENT MINI EXCAVATOR	AP		R	11/30/2013	600.00	600.00CR	
		G/L ACCOUNT					600.00		
		001 5-291-2-63991 MAINTENANCE					600.00	RENT MINI EXCAVATOR	
		VENDOR TOTALS	REG. CHECK				616.00	616.00CR	0.00
							616.00	0.00	
01-2640	WENDLING QUARRIES INC								
	I 531965	10.30 TN PRUESS STORM SEWER	AP		R	11/30/2013	92.70	92.70CR	
		G/L ACCOUNT					92.70		
		001 5-291-2-65070 OPERATING SUPPLIES					92.70	10.30 TN PRUESS STORM SEWER	
		VENDOR TOTALS	REG. CHECK				92.70	92.70CR	0.00
							92.70	0.00	
01-2650	WESCO RECEIVABLES CORP								
	I 644164	1000' REEL OF WIRE	AP		R	11/30/2013	438.70	438.70CR	
		G/L ACCOUNT					438.70		
		630 5-820-2-65303 STREET LIGHTS					438.70	1000' REEL OF WIRE	
		VENDOR TOTALS	REG. CHECK				438.70	438.70CR	0.00
							438.70	0.00	

PACKET: 01636 Council Mtg 100413 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2683	WJE ASSOCIATES INC								
I 0266042		PROFESSIONAL SERVICES FOR F AP			R	10/31/2013	37,179.23	37,179.23CR	
		G/L ACCOUNT					37,179.23		
		835 5-899-2-64070 ENGINEERING				37,179.23	PROFESSIONAL SERVICES FOR FAC		
		VENDOR TOTALS	REG. CHECK				37,179.23	37,179.23CR	0.00
							37,179.23	0.00	

PACKET: 01636 Council Mtg 100413 AL

VENDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	43,884.75CR
600	WATER OPERATING	263.41CR
610	WASTEWATER/AKA SEWER REVE	85.00CR
630	ELECTRIC OPERATING	3,129.96CR
640	GAS OPERATING	2,447.27CR
660	AIRPORT OPERATING	9,541.02CR
670	GARBAGE COLLECTION	910.96CR
750	CEMETERY ENTERPRISE	756.81CR
810	CENTRAL GARAGE	1,420.32CR
835	ADMINISTRATIVE SERVICES	37,839.99CR
	** TOTALS **	100,279.49CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		100,279.49	100,251.37CR	0.00
		100,279.49	28.12CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		100,279.49	100,251.37CR	0.00
		100,279.49	28.12CR	

TOTAL CHECKS TO PRINT: 52

ERRORS: 0 WARNINGS: 0

AGENDA ITEM # L - 2

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	November 4, 2013
AGENDA ITEM:	Pay Application #9 – Tri City Electric
ACTION:	None

SYNOPSIS: This pay application is in the amount of $28,359.19 and represents 93.38% of the project amount.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/30/13

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 120284

To Owner: P & E Engineering Co
PO Box 620

Carlisle, IA 50047

Project: 26A67260 P&E Engineering/City of Tipton, Substation Conv.

Application No.: 9
Application Date: 10/10/2013
Period To: 10/6/2013

Distribution to:
- [ ] Owner
- [ ] Architect
- [ ] Contractor
- [ ]
- [ ]

From Contractor: Tri-City Electric Company of Ia **Architect:**
6225 N Brady Street
Davenport, IA 52806

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum		$801,600.00
2. Net Change By Change Order		$126,984.11
3. Contract Sum To Date		$928,584.11
4. Total Completed and Stored To Date		$867,134.68
5. Retainage :		
a. 5.00% of Completed Work	$43,356.82	
b. 0.00% of Stored Material	$0.00	
Total Retainage		$43,356.82
6. Total Earned Less Retainage		$823,777.86
7. Less Previous Certificates For Payments		$795,418.67
8. Current Payment Due		$28,359.19
9. Balance To Finish, Plus Retainage		$104,806.25

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$123,579.81	$0.00
Total Approved this Month	$3,404.30	$0.00
TOTALS	$126,984.11	$0.00
Net Changes By Change Order	**$126,984.11**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Tri-City Electric Company of Iowa

By: [signature] Date: 10/10/13

State of: Iowa County of: Scott

Subscribed and sworn to before me this 10 day of Oct. 2013

Notary Public: [signature]

My Commission expires: 11-29-14

Janet L. Foley
Notary Public - State of Iowa
Commission Number 187765
My Commission Expires

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED $ 28,359.19

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:_____ Date:_____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 9
Application Date : 10/10/2013
To: 10/6/2013
Architect's Project No.:

Invoice # : 120284 **Contract :** 26A67260 P&E Engineering/City of Tipton, Substation Conv.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed: From Previous Application (D+E)	Work Completed: This Period In Place	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
1	Bonds & Insurance	5,333.00	5,333.00	0.00	0.00	5,333.00	100.00%	0.00	266.65
2	TCE Overhead	38,833.00	38,833.00	0.00	0.00	38,833.00	100.00%	0.00	1,941.66
3	TCE Profit	23,300.00	23,300.00	0.00	0.00	23,300.00	100.00%	0.00	1,165.01
4	Mobilization (TCE)	8,200.00	8,200.00	0.00	0.00	8,200.00	100.00%	0.00	410.00
5	De-Mobilization (TCE)	4,100.00	4,100.00	0.00	0.00	4,100.00	100.00%	0.00	205.00
6	Project Management (TCE)	3,400.00	3,400.00	0.00	0.00	3,400.00	100.00%	0.00	170.00
7	Supervision (TCE)	8,700.00	8,700.00	0.00	0.00	8,700.00	100.00%	0.00	435.00
8	General Condtions (TCE)	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	240.00
9	Temporary Power (TCE)	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00%	0.00	180.00
10	Control & Power Raceway (TCE)	108,993.00	108,993.00	0.00	0.00	108,993.00	100.00%	0.00	5,449.66
11	Grounding (TCE)	104,701.00	104,701.00	0.00	0.00	104,701.00	100.00%	0.00	5,235.05
13	Cabling (TCE)	106,783.00	106,783.00	0.00	0.00	106,783.00	100.00%	0.00	5,339.16
14	Hand Hole (TCE)	7,540.00	7,540.00	0.00	0.00	7,540.00	100.00%	0.00	377.00
15	Switch Gear Room (TCE)	37,650.00	37,650.00	0.00	0.00	37,650.00	100.00%	0.00	1,882.50
16	Structures & Transformers (TCE)	125,037.00	125,037.00	0.00	0.00	125,037.00	100.00%	0.00	6,251.86
17	Drilled Piers (Taylor Ridge)	96,730.00	96,730.00	0.00	0.00	96,730.00	100.00%	0.00	4,836.51
18	Drilled Piers (TCE)	9,300.00	9,300.00	0.00	0.00	9,300.00	100.00%	0.00	465.00
19	Testing & Commissions (Steinmetz)	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	1,600.00
20	Testing & Commissions (TCE)	6,240.00	6,240.00	0.00	0.00	6,240.00	100.00%	0.00	312.00
21	Permanent Fencing (Lovewell)	13,700.00	13,700.00	0.00	0.00	13,700.00	100.00%	0.00	685.00
22	Permanent Fencing (TCE)	520.00	520.00	0.00	0.00	520.00	100.00%	0.00	26.00
23	Temporary Fencing (Lovewell)	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
24	Survey (Verbeke/Meyer)	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00%	0.00	115.00
25	Excavation 6" Top Soil (Carew)	3,430.00	3,430.00	0.00	0.00	3,430.00	100.00%	0.00	171.50
26	Haul Out Spoils (Carew)	2,720.00	2,720.00	0.00	0.00	2,720.00	100.00%	0.00	136.00
27	Macadam (Carew)	16,050.00	16,050.00	0.00	0.00	16,050.00	100.00%	0.00	802.51
28	Arborvitae (Carew)	3,915.00	3,915.00	0.00	0.00	3,915.00	100.00%	0.00	195.75
29	Oil Containment (Carew)	6,800.00	6,800.00	0.00	0.00	6,800.00	100.00%	0.00	340.00
30	Concrete Driveways (Carew)	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	240.00
31	Soil & Concrete Testing (Terrcon)	10,625.00	10,625.00	0.00	0.00	10,625.00	100.00%	0.00	531.26
901	Change Order #1 (Verbeke Meyer)	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00%	0.00	90.00
902	Change Order #1 (TCE)	214.00	214.00	0.00	0.00	214.00	100.00%	0.00	10.70

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 9
Application Date : 10/10/2013
To: 10/6/2013
Architect's Project No.:

Invoice # : 120284 **Contract :** 26A67260 P&E Engineering/City of Tipton, Substation Conv.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed: From Previous Application (D+E)	Work Completed: This Period In Place	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
903	Change Order #2	1,523.00	1,523.00	0.00	0.00	1,523.00	100.00%	0.00	76.15
904	Change Order #3	117,195.88	29,298.97	29,298.97	0.00	58,597.94	50.00%	58,597.94	2,929.90
905	Change Order #4	2,846.93	2,846.93	0.00	0.00	2,846.93	100.00%	0.00	142.35
906	Change Order #5 (not accepted by Tip	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
907	Change Order #6	1,105.62	0.00	552.81	0.00	552.81	50.00%	552.81	27.64
908	Change Order #7	2,298.68	0.00	0.00	0.00	0.00	0.00%	2,298.68	0.00
	Grand Totals	**928,584.11**	**837,282.90**	**29,851.78**	**0.00**	**867,134.68**	**93.38%**	**61,449.43**	**43,356.82**

WAIVER OF LIEN TO DATE
LABOR AND MATERIALS

State of: Iowa

County of: Scott

To All Whom it may Concern:

Whereas we the undersigned, Steinmetz Corp have performed work, labor, services and/or material for the building known as City of Tipton, Substation Conversion.

Now, therefore, know ye, that said company has been paid $32,000.00 by Tri-City Electric Company of Iowa. Other good and valuable considerations, the receipt whereof is hereby acknowledged, we do hereby waive and release any and all liens, and claim or right to lien on said above described building and premises under the Statutes of the State of Iowa relating to Mechanics' Liens, on account of labor or materials, or both, furnished by us up to this date by the undersigned to or on account of the said owner for said building and premises. The undersigned represents that no other person or party has any right to a lien on the above property on account of any work performed or materials furnished to said company.

Given under our hands and seals this 11th day of October, 2013

Witness:

Dianne Steinmetz

Scott Steinmetz

President

Tri-City Electric Job Number 26A67260

Vendor Invoice Number(s) 8175, 8187, 8218

WAIVER OF LIEN TO DATE
LABOR AND MATERIALS

State of: Iowa

County of: Scott

To All Whom it may Concern:

Whereas we the undersigned, Carew Landscaping have performed work, labor, services and/or material for the building known as City of Tipton, Substation Conversion.

Now, therefore, know ye, that said company has been paid $43,509.31 by Tri-City Electric Company of Iowa. Other good and valuable considerations, the receipt whereof is hereby acknowledged, we do hereby waive and release any and all liens, and claim or right to lien on said above described building and premises under the Statutes of the State of Iowa relating to Mechanics' Liens, on account of labor or materials, or both, furnished by us up to this date by the undersigned to or on account of the said owner for said building and premises. The undersigned represents that no other person or party has any right to a lien on the above property on account of any work performed or materials furnished to said company.

Given under our hands and seals this day of October, 2013

Witness: .....

....

Tri-City Electric Job Number 26A67260

Vendor Invoice Number(s) see attached list

AGENDA ITEM # L – 3

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	November 4, 2013
AGENDA ITEM:	Pay Application #10 – Tri City Electric
ACTION:	Motion

SYNOPSIS: This pay application is in the amount of $580.45 and represents 93.44% of the project amount.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/30/13

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 120710

To Owner: P & E Engineering Co
PO Box 620

Carlisle, IA 50047

Project: 26A67260 P&E Engineering/City of Tipton, Substation Conv.

Application No.: 10
Application Date: 10/22/2013
Period To:

Distribution to:
- Owner
- Architect
- Contractor

From Contractor: Tri-City Electric Company of Mia
6225 N Brady Street
Davenport, IA 52806

Architect:

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum		$801,600.00
2. Net Change By Change Order		$126,984.11
3. Contract Sum To Date		$928,584.11
4. Total Completed and Stored To Date		$867,687.49
5. Retainage :		
a. 4.99% of Completed Work	$43,329.18	
b. 0.00% of Stored Material	$0.00	
Total Retainage		$43,329.18
6. Total Earned Less Retainage		$824,358.31
7. Less Previous Certificates For Payments		$823,777.86
8. Current Payment Due		$580.45
9. Balance To Finish, Plus Retainage		$104,225.80

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$126,984.11	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$126,984.11	$0.00
Net Changes By Change Order	**$126,984.11**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Tri-City Electric Company of Iowa

By: [signature] Date: 10/22/13

State of: Iowa County of: Scott
Subscribed and sworn to before me this 22 day of Oct 2013
Notary Public:
My Commission expires: 11-27-14

Janet L. Foley
Notary Public - State of Iowa
Commission Number 187765
My Commission Expires

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED $ 580.45

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:_____ Date:_____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10
Application Date : 10/22/2013
To:
Architect's Project No.:

Invoice # : 120710 **Contract :** 26A67260 P&E Engineering/City of Tipton, Substation Conv.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed: From Previous Application (D+E)	Work Completed: This Period In Place	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
1	Bonds & Insurance	5,333.00	5,333.00	0.00	0.00	5,333.00	100.00%	0.00	266.65
2	TCE Overhead	38,833.00	38,833.00	0.00	0.00	38,833.00	100.00%	0.00	1,941.66
3	TCE Profit	23,300.00	23,300.00	0.00	0.00	23,300.00	100.00%	0.00	1,165.01
4	Mobilization (TCE)	8,200.00	8,200.00	0.00	0.00	8,200.00	100.00%	0.00	410.00
5	De-Mobilization (TCE)	4,100.00	4,100.00	0.00	0.00	4,100.00	100.00%	0.00	205.00
6	Project Management (TCE)	3,400.00	3,400.00	0.00	0.00	3,400.00	100.00%	0.00	170.00
7	Supervision (TCE)	8,700.00	8,700.00	0.00	0.00	8,700.00	100.00%	0.00	435.00
8	General Condtions (TCE)	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	240.00
9	Temporary Power (TCE)	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00%	0.00	180.00
10	Control & Power Raceway (TCE)	108,993.00	108,993.00	0.00	0.00	108,993.00	100.00%	0.00	5,449.66
11	Grounding (TCE)	104,701.00	104,701.00	0.00	0.00	104,701.00	100.00%	0.00	5,235.05
13	Cabling (TCE)	106,783.00	106,783.00	0.00	0.00	106,783.00	100.00%	0.00	5,339.16
14	Hand Hole (TCE)	7,540.00	7,540.00	0.00	0.00	7,540.00	100.00%	0.00	377.00
15	Switch Gear Room (TCE)	37,650.00	37,650.00	0.00	0.00	37,650.00	100.00%	0.00	1,882.50
16	Structures & Transformers (TCE)	125,037.00	125,037.00	0.00	0.00	125,037.00	100.00%	0.00	6,251.86
17	Drilled Piers (Taylor Ridge)	96,730.00	96,730.00	0.00	0.00	96,730.00	100.00%	0.00	4,836.51
18	Drilled Piers (TCE)	9,300.00	9,300.00	0.00	0.00	9,300.00	100.00%	0.00	465.00
19	Testing & Commissions (Steinmetz)	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	1,600.00
20	Testing & Commissions (TCE)	6,240.00	6,240.00	0.00	0.00	6,240.00	100.00%	0.00	312.00
21	Permanent Fencing (Lovewell)	13,700.00	13,700.00	0.00	0.00	13,700.00	100.00%	0.00	685.00
22	Permanent Fencing (TCE)	520.00	520.00	0.00	0.00	520.00	100.00%	0.00	26.00
23	Temporary Fencing (Lovewell)	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
24	Survey (Verbeke/Meyer)	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00%	0.00	115.00
25	Excavation 6" Top Soil (Carew)	3,430.00	3,430.00	0.00	0.00	3,430.00	100.00%	0.00	171.50
26	Haul Out Spoils (Carew)	2,720.00	2,720.00	0.00	0.00	2,720.00	100.00%	0.00	136.00
27	Macadam (Carew)	16,050.00	16,050.00	0.00	0.00	16,050.00	100.00%	0.00	802.51
28	Arborvitae (Carew)	3,915.00	3,915.00	0.00	0.00	3,915.00	100.00%	0.00	195.75
29	Oil Containment (Carew)	6,800.00	6,800.00	0.00	0.00	6,800.00	100.00%	0.00	340.00
30	Concrete Driveways (Carew)	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	240.00
31	Soil & Concrete Testing (Terrcon)	10,625.00	10,625.00	0.00	0.00	10,625.00	100.00%	0.00	531.26
901	Change Order #1 (Verbeke Meyer)	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00%	0.00	90.00
902	Change Order #1 (TCE)	214.00	214.00	0.00	0.00	214.00	100.00%	0.00	10.70

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10
Application Date : 10/22/2013
To:
Architect's Project No.:

Invoice # : 120710 **Contract :** 26A67260 P&E Engineering/City of Tipton, Substation Conv.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed: From Previous Application (D+E)	Work Completed: This Period In Place	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
903	Change Order #2	1,523.00	1,523.00	0.00	0.00	1,523.00	100.00%	0.00	76.15
904	Change Order #3	117,195.88	58,597.94	0.00	0.00	58,597.94	50.00%	58,597.94	2,929.90
905	Change Order #4	2,846.93	2,846.93	0.00	0.00	2,846.93	100.00%	0.00	142.35
906	Change Order #5 (not accepted by Tip	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
907	Change Order #6	1,105.62	552.81	552.81	0.00	1,105.62	100.00%	0.00	0.00
908	Change Order #7	2,298.68	0.00	0.00	0.00	0.00	0.00%	2,298.68	0.00
	Grand Totals	**928,584.11**	**867,134.68**	**552.81**	**0.00**	**867,687.49**	**93.44%**	**60,896.62**	**43,329.18**

AGENDA ITEM # L - 4

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	November 4, 2013
AGENDA ITEM:	Change Order #7 - Tri City Electric
ACTION:	Motion

SYNOPSIS: This is change order #7 and is in the amount of $1,545.68. This was for cabling tied to the 2400 breaker change.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Electric

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order Request

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/30/13

Change Order

No. 7 (revised)

Date of Issuance: October 24, 2013 Effective Date: Date signed by Owner

Project: Tipton Substation 69kV Conversion	Owner: City of Tipton, Iowa
Contract:	Engineer: P & E Engineering Co.
Contractor: Tri-City Electric Co.	Engineer's Project No.: 8868

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Replace 5kV 4/0 cable with 5kV 500 kcmil copper cable from the disconnect to the top of the current transformer in four 2400V cubicles.

Attachments (list documents supporting change):

- Email from Brian Hudson and Tri-City
- Email from Brian Hudson dated 10/24/2013

CHANGE IN CONTRACT PRICE:

Original Contract Price:

$801,600.00

Increase from previously approved Change Orders No. 1 to No. 6:

$124,685.43

Contract Price prior to this Change Order:

$926,285.43

Increase of this Change Order:

$1,545.68

Contract Price incorporating this Change

$927,831.11

Change Order
No. 7 (revised)

RECOMMENDED:

By: _____
Engineer (Authorized Signature)
Date: October 24, 2013

ACCEPTED:

By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)
Date: _____

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

Joel J. Scott

From: Brian Hudson [bhudson@tiptoniowa.org]
Sent: Tuesday, October 08, 2013 8:55 AM
To: Chris Nosbisch; Joel J. Scott
Cc: John Packwood; Junion, Fran
Subject: FW: Additional Cable Services

Chris
Below is the change order # 7 for the breaker project for cables to be installed from disconnect to top of CT'S was 4/0 needed to be 500mcm cable.

Joel please send change order when you can get it to us
Thank You.

Brian Hudson
City Of Tipton
p. 563-886-4905
E-Mail bhudson@tiptoniowa.org

From: Junion, Fran [mailto:FJunion@tricityelectric.com]
Sent: Monday, October 07, 2013 12:04 PM
To: 'Brian Hudson'
Subject: Additional Cable Services

Per Rob we have additional cabling to add in each of the four cubicles, and the total price will be $2,298.68, including taxes. Plus provide a contact # or PO #. I am ordering the additional materials today so Rob has it when needed, thanks.

Sincerely,

Francis Junion
General Manager
Power Testing Solutions
6225 N. Brady Street
Davenport, IA 52806
563.322.7181 Phone
563.823.1606 Direct Line
563.322.1643 Fax
563.529.2441 Cell
www.tricityelectric.com

Joel J. Scott

From: Brian Hudson [bhudson@tiptoniowa.org]
Sent: Thursday, October 24, 2013 7:47 AM
To: Chris Nosbisch; Joel J. Scott
Cc: John Packwood
Subject: FW: Additional Cable Services

Joel

Please correct change order # 7 to the proper amount seen below

From: Junion, Fran [mailto:FJunion@tricityelectric.com]
Sent: Thursday, October 24, 2013 6:30 AM
To: Brian Hudson
Cc: Foley, Janet
Subject: RE: Additional Cable Services

Hi Brian,

Our deduct for these cable services will be $753.00, so the total will be $1,545.68. Please correct the change order # 7 for these services and re-submit as needed, and Jan will process. We have the door name plates and order and will get them to you early next week, thanks.

Sincerely,

Francis Junion
General Manager
Power Testing Solutions
6225 N. Brady Street
Davenport, IA 52806
563.322.7181 Phone
563.823.1606 Direct Line
563.322.1643 Fax
563.529.2441 Cell
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AGENDA ITEM # L - 5

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	November 4, 2013
AGENDA ITEM:	Sewer and Water Rate Exemption
ACTION:	Motion

SYNOPSIS: Attached are a letter and a current utility bill from Gary and Charlotte Heims requesting a one-time water and sewer adjustment for her property located 209 E. 5th Street. For the council's reference, below is the language of the ordinance the council approved in June 2009 and reaffirmed in September 2013. If the council would approve the request, this would reduce the water portion of the bill from $199.56 to $49.41 and the sewer portion of the bill from $199.56 to $49.41. Total credit is $300.30.

2-2-33 WATER ADJUSTMENT. Upon application to and at the discretion of the Tipton City Council, each customer or address within the Corporate Limits of the City of Tipton may be allowed a one-time adjustment on the water bill at that address or meter with an adjustment cap of $250.00. A twelve month average billing amount will be established from the twelve immediate previous billing cycles. The customer will pay no less than the average of those previous twelve months. Tax will be paid on the original full billing amount, regardless of the amount of adjustment. If an adjustment is made to the customer's water bill under this ordinance then the one-time sewer adjustment under 2-4-9 must also be used at the same time. The City Council, at their discretion, may allow additional exemptions to an address or resident due to a change in occupancy or other mitigating circumstance approved by the Council. Failure to correct and/fix a water loss problem shall not be considered a mitigating circumstance.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/30/13

To Tipton city council,

around the week of August 30, we had an upstairs toilet that was constantly running due to a defective float device, Our children have moved out and we hardly ever go upstairs so we had no idea how long it was running. If you could find it in your good graces to let us utilize our 1 time forgiveness of $250 for water and $250 for sewer. I would greatly appreciate it.

Gary & Charlotte Heims
209 East 5th St.
Tipton IA 52772

06-0220-01 Received 10/28/13

0-28-2013 10:23 AM ** B I L L C A L C U L A T I O N ** PAGE: 1

ONE: BOOK: SINGLE BILL CALCULATION CALCULATION: N/A

CCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
5-0220-01	100-RE1 EL	278.34	10625	13399	2774	400-SR SE	49.41	
HEIMS, GARY & CHARLOTT	100-FUEL-ADJ	52.29	(*HIST FUEL FACTOR:		0.0188500)	500-RGB GT	21.25	STEP: 01
209 EAST 5TH ST	100-RE1 TAX	3.31				600-BER BC	6.00	STEP: 01
BILL: 10/23/2013	300-WA WA	49.41	2325	2453	1280 s	600-BER TAX	0.06	
	300-WA TAX	3.46				600-BWR BC	13.00	STEP: 01
	200-RG1 G	1.90	4612	4622	10	600-BWR TAX	0.91	
	200-FUEL-ADJ	4.00	(*HIST FUEL FACTOR:		0.4000000)	600-BSR BC	13.00	STEP: 01
	200-RG1 TAX	0.06				600-BGR BC	5.00	STEP: 01
						600-BGR TAX	0.05	
						700-010 C	55.00	CONT.BAL: 156.10
								TOTAL 556.45

** END OF REPORT ***

Adjust WA - $150.15

adjust SE - $150.15

Account Number - 06-0220-01 HEIMS, GARY _CHARLOTT Service Address: 209 EAST 5TH ST

Service: 300 WA RESIDENTIAL WATER Meter: 9635557

	Read			Total	Demand		Reading		
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
Year : 2013 Total 10									
Oct	09/23/2013	2325	2842	5170			Regular	Hand Held	01
Sep	08/24/2013	2169	2325	1560			Regular	Hand Held	01
Aug	07/24/2013	2047	2169	1220			Regular	Hand Held	01
Jul	06/24/2013	1923	2047	1240			Regular	Hand Held	01
Jun	05/24/2013	1798	1923	1250			Regular	Hand Held	01
May	04/24/2013	1713	1798	850			Regular	Hand Held	01
Apr	03/23/2013	1612	1713	1010			Regular	Hand Held	01
Mar	02/21/2013	1536	1612	760			Regular	Hand Held	01
Feb	01/25/2013	1427	1536	1090			Regular	Hand Held	01
Jan	12/26/2012	1376	1427	510			Regular	Hand Held	01
Year : 2012 Total 12									
Dec	11/26/2012	1240	1376	1360			Regular	Hand Held	01
Nov	10/25/2012	983	1240	2570			Regular	Hand Held	01
Oct	09/24/2012	789	983	1940			Regular	Hand Held	01
Sep	08/24/2012	510	789	2790			Regular	Hand Held	01
Aug	07/25/2012	311	510	1990			Regular	Hand Held	01
Jul	06/25/2012	218	311	930			Regular	Hand Held	01
Jun	05/25/2012	93	218	1250			Regular	Hand Held	01
May	04/25/2012	9962	93	1310			Regular	Hand Held	01
Apr	03/26/2012	9821	9962	1410			Regular	Hand Held	01
Mar	02/23/2012	9653	9821	1680			Regular	Hand Held	01
Feb	01/23/2012	9511	9653	1420			Regular	Hand Held	01
Jan	12/21/2011	9431	9511	800			Regular	Hand Held	01
Year : 2011 Total 3									
Dec	11/24/2011	9335	9431	960			Regular	Meter Reading Input	01
Nov	10/25/2011	9239	9335	960			Regular	Hand Held	01
Oct	09/23/2011	9091	9239	1480			Regular	Hand Held	01
				Avg 1500					

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
06-0220-01	$927.73
Due Date	**After Due Date Pay**
11/13/2013	$940.75
Service Address	
209 EAST 5TH ST	

There will be a $20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

GARY & CHARLOTT HEIMS
209 EAST 5TH ST
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name	Service Address	Account Number
GARY & CHARLOTT HEIMS	209 EAST 5TH ST	06-0220-01

Status	Service Dates From	Service Dates To	Number of Days	Bill Date	Penalty Date	Due Date
ACTIVE	08/23/2013	09/23/2013	31	10/23/2013	11/14/2013	**11/13/2013**

PREVIOUS BALANCE	1,287.05
PAYMENTS	1,235.00-
PENALTIES	8.42
PAST DUE AMOUNT	**$60.47**

------CURRENT------ DATE	READING	-----PREVIOUS------ DATE	READING	USAGE			
09/23/2013	13399	08/24/2013	10625	2774	RESIDENTIAL ELECTR		278.34
					ENERGY ADJ 0.0188		52.29
09/23/2013	2842	08/24/2013	2325	5170	RESIDENTIAL WATER	49.41	~~199.56~~
09/23/2013	4622	08/24/2013	4612	10	RESIDENTIAL GAS		1.90
					GAS COST 0.4000		4.00
				5170	RESIDENTIAL SEWER	49.41	~~199.56~~
					R - GARBAGE 96 GAL		21.25
					R-EL BASIC CHARGE		6.00
					R-WTR BASIC CHARGE		13.00
					R-SWR BASIC CHARGE		13.00
					R-GAS BASIC CHARGE		5.00
					PAYMENT CONTRACT		55.00
					SALES TAX		18.36

ELEC USAGE - PREV YEAR :	**2471**
WATER USAGE - PREV YEAR :	**1940**
GAS USAGE - PREV YEAR :	**16**

CURRENT BILL	~~$867.26~~ $566.96
AMOUNT DUE	**$927.73**
AMOUNT DUE AFTER 11/13/2013	$940.75

NOV. 11 - MONDAY'S GARBAGE ROUTE WILL MOVE TO TUES. NOV.12
TUES. RECYCLING WILL MOVE TO WEDNESDAY NOV 13.

CITY OF TIPTON
ECONOMIC DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

October 28, 2013

Dear Tipton City Council:

On Thursday, October 24, 2013 the Tipton Development Commission met to consider four submitted applications for the Downtown Revitalization Incentive Program (DRIP). Three applications were approved and one was denied. Please find below the recommendations from the Tipton Development Commission regarding the applications. A copy of the applications and supporting materials are included in your packets for review.

Approved DRIP Request for Funding-Commercial Interior, Exterior Façade, Acquisition Program

Nicole Rock School of Dance, 323 Cedar Street

- Replace front exterior door that allows access to the upstairs apartment, two new storefront windows and closing costs on building purchase.
- Project Total: 5,227.54

Recommended funding for this application: $2,619.50

Approved DRIP Request for Funding-Exterior Façade

Vision Center PC, 301 Cedar St

- Replace front windows on building.
- Project Total: 17,950.00

Recommended funding for this application: $7,500.00

Approved DRIP Request for Funding-Exterior Facade

The Fabric Stasher, 505 Cedar Street

- Replace fabric roll-out awning and apply UV blocking film to four panes of glass.
- Project Total: $2,888.50

Recommended funding for this application: $1,444.25

Denied DRIP Request for Funding-Commercial Interior

Don Goetz, 501 Lynn Street

- Polish floor, install electrical wiring and devices and remodel front section of office building.
- Project Total: N/A
- Total Amount Requested: N/A

This application was denied because work on this project has begun therefore making it ineligible.

Total recommended funding for this application: $0.00

I will be at Monday's meeting to answer any questions that you may have.

Respectfully Submitted,

Abby Kisling

Abby Kisling, Tipton Economic Development Director

CITY OF TIPTON
DOWNTOWN REVITALIZATION INCENTIVE PROGRAM
APPLICATION FORM

This application must be completed by any business / property owner / developer who intends to apply for assistance from the Downtown Revitalization Incentive Program. Feel free to use additional sheets of paper to elaborate on any information requested in the application.

Name of Applicant/Business	DON GOETZ
Mailing Address	PO 231
Project Address	501 LYNN ST
Telephone	563-299-5593
Fax	563-886-3157
Email	GOETZFAMFOODS@AOL.COM

What Program(s) are you applying for? (Please complete the chart below – see brochure for details of each program)

Program Category	√	Brief Description
Property Tax Rebate (50% on increased value tax for five years)		
Supplies Program (10% discount on project materials from Spahn & Rose - Tipton)		
Exterior Façade Grant (50% of project cost, up to $7,500 per storefront)		
Commercial Interior Grant ($5 per sq. ft., need to know the square footage being worked on)	✓	POLISH CONCRETE FLOOR 4600 SQ FT $6,000*
Acquisition Program (up to $5,000 for closing costs, up to $2,500 toward purchase)		
Low Interest Loan (Terms will vary from bank to bank)		
Design Assistance (50% up to $2,000)		

Total Project Cost (All Programs Applied For)	$

* SEE BID-SHEET SHEETROCK & PAINT WALLS & INSULATE.

What is (are) the existing use(s) of the building?	EMPTY NOW

WILL BE RENTED BY STEVE JOHNSON/PET MEMORIES, WILL MAKE WRAPS THAT COVER CLOSED CASKETS WITH PICTURES OF DECEASED'S FAVORITE SPORT/PETS ECT

Describe the Proposed Project(s). If you have applied for funding in more than one category, please explain the project for each category (be specific).

SEE ATTACHED BIDS.

Decorative Concrete Surfaces

PO Box 72 Solon, IA 52333
319-558-8316

Proposal

September 29, 2013

Don Goetz
501 Linn Street
Tipton, IA

RE: Diamond Polishing Floor

We propose to diamond cut glue residue and to diamond polish approximately 1,600 square feet of flooring to a 3,000 grit high-shine finish. Includes densifiers, diamonds, burnishing, machine use and all other materials and labor needed.

~~$6,400~~ 6,000.00

Customer Approval

Decorative Concrete

Thank you for the opportunity to provide this proposal.
Terms: Balance upon completion
Add for applicable sales tax

M&K Electric Inc.
Tipton, Ia

September 30, 2013

Don Goetz
Tipton, Ia.

The following is an estimate to furnish and install electrical wiring and devices at Lynn St. building.

INSIDE

9	Openings in conduit	720.00
	Repair ceiling lights with existing parts	100.00
		820.00

OUTSIDE

	Install 6 LED recessed fixtures in soffit	840.00
	total	1660.00

Thank you:

Doug Krob

KRUSE CONSTRUCTION
501 Horizon Drive
Tipton, Iowa 52772-2007
office 563-886-3253
cell 563-357-2144

Estimate

DATE	ESTIMATE NO.
9/27/2013	2102

PREPARED FOR:

Don Goetz
906 Randal Drive
Tipton, Iowa 52772

JOB SITE
Food Center Office Building

DESCRIPTION	QTY	COST	TOTAL
Provide labor and material to remodel front section(estimate sqft of 1600) of office building at 214 W 5th. Includes ceiling repair, stud and insulate to R13 exterior walls with the exception of exposed brick entry to remain as is, drywall tape prime paint all walls. Remove waste as needed.			
Estimated cost to provide labor and materials		11,679.00	11,679.00

TOTAL $11,679.00

Estimate only. Completed cost shall depend upon final specifications, materials used, and actual work performed.
You understand that construction sites can be dangerous and release the contractor and any of his subcontractors from any liabilty when you inspect or are working on or around building site.
You have three days to cancel this contract by contacting the contractor at the above address.

Your are authorized to proceed with construction X

Dated

Submittal Check List: (MUST be complete or application may be denied)

- ☐ Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.
- ☐ At least one itemized third party bid/quote for each project. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.
- ☐ Information on methods and materials to be used.

The undersigned applicant affirms that:

- The information submitted herein in true and accurate to the best of my (our) knowledge.
- I (we) realize and understand the conditions of the Downtown Incentive Program and agree to abide by its conditions and guidelines.
- I (we) understand that all work completed on the project must follow the description of approved methods and materials listed in the above section. Any variance from the agreed upon procedure, without prior approval, may result in forfeiture of any funds for which I may have qualified.
- I (we) have, to the best of my (our) ability, attempted to follow the aesthetic and preservation-based guidelines set forth by the Downtown Revitalization Incentive Program in the planning of my (our) project.
- I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is complete. All expenses must be documented and submitted to the program committee at project completion.
- I (we) understand that the Incentive Program is based on actual project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the Incentive Program reimbursement will not exceed the approved total.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Downtown Incentive Program Guidelines and Application.

Signature of Applicant D K Gold	**Date:** 10-1-13
Signature of Co-Applicant none	**Date:**

Approved by Review Committee	Yes	No
Comments:		

CITY OF TIPTON
ECONOMIC DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

October 28, 2013

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Abby Kisling, Tipton Economic Development Director

CITY OF TIPTON
DOWNTOWN REVITALIZATION INCENTIVE PROGRAM
APPLICATION FORM

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Name of Applicant/Business	VISION CENTER PC
Mailing Address	208 W 5TH ST, TIPTON IA 52772
Project Address	301 CEDAR ST, TIPTON IA 52772
Telephone	563-886-2020
Fax	563-886-2993
Email	drscholz@visioncenterpc.com

What Program(s) are you applying for? (Please complete the chart below – see brochure for details of each program)

Program Category	√	Brief Description
Property Tax Rebate (50% on increased value tax for five years)		
Supplies Program (10% discount on project materials from Spahn & Rose - Tipton)		
Exterior Façade Grant (50% of project cost, up to $7,500 per storefront)	X	Replacing main/outer building front windows
Commercial Interior Grant ($5 per sq. ft., need to know the square footage being worked on)		
Acquisition Program (up to $5,000 for closing costs, up to $2,500 toward purchase)		
Low Interest Loan (Terms will vary from bank to bank)		
Design Assistance (50% up to $2,000)		

Total Project Cost (All Programs Applied For)	$~~20,000 approximately~~ $17,950.00

What is (are) the existing use(s) of the building?

CURRENTLY THE BUILDING IS EMPTY. WE HAVE PURCHASED THE BUILDING FOR THE REASON OF MOVING THE LOCATION OF OUR TIPTON BUSINESS.

Describe the Proposed Project(s). If you have applied for funding in more than one category, please explain the project for each category (be specific).

UPON PURCHASING THE BUILDING IT WAS DECIDED FOR BETTER ENERGY EFFICANCY AND VISIBLE ASTETICS THE WINDOWS NEED TO BE REPLACED. WITH THE CURRENT WINDOWS, WE ARE UNABLE TO PROPERLY CONTROL THE INSIDE TEMPERATURE AND THE OUTSIDE NOISE SEEMS TO BE MAGNIFIED WITHIN THE BUILDING; THIS PROBLEM WOULD MAKE IT VERY DIFFICULT FOR THE RECEPTIONIST AND OPTICIAN TO USE THE PHONE AND OUR DOCTORS TO PROPERLY CONDUCT AN EXAMINATION. IT IS OUR PLAN TO REPLACE THE WINDOWS WITH R7 DOUBLE PANE COMMERCIAL WINDOWS (ARGON).

Submittal Check List: (MUST be complete or application may be denied)

- ☑ Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.
- ☑ At least one itemized third party bid/quote for each project. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.
- ☑ Information on methods and materials to be used.

The undersigned applicant affirms that:

- The information submitted herein in true and accurate to the best of my (our) knowledge.
- I (we) realize and understand the conditions of the Downtown Incentive Program and agree to abide by its conditions and guidelines.
- I (we) understand that all work completed on the project must follow the description of approved methods and materials listed in the above section. Any variance from the agreed upon procedure, without prior approval, may result in forfeiture of any funds for which I may have qualified.
- I (we) have, to the best of my (our) ability, attempted to follow the aesthetic and preservation-based guidelines set forth by the Downtown Revitalization Incentive Program in the planning of my (our) project.
- I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is complete. All expenses must be documented and submitted to the program committee at project completion.
- I (we) understand that the Incentive Program is based on actual project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the Incentive Program reimbursement will not exceed the approved total.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Downtown Incentive Program Guidelines and Application.

Signature of Applicant	**Date:** 10/14/13
Signature of Co-Applicant	**Date:**

Approved by Review Committee	Yes	No
Comments:		

Submittal Check List: (MUST be complete or application may be denied)

Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.

- PLEASE FIND INCLUDED A COPY OF THE BUILDING LAYOUT AND AN OUTSIDE PHOTOS OF THE WINDOWS BEING REPLACED.

At least one itemized third party bid/quote for each project. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.

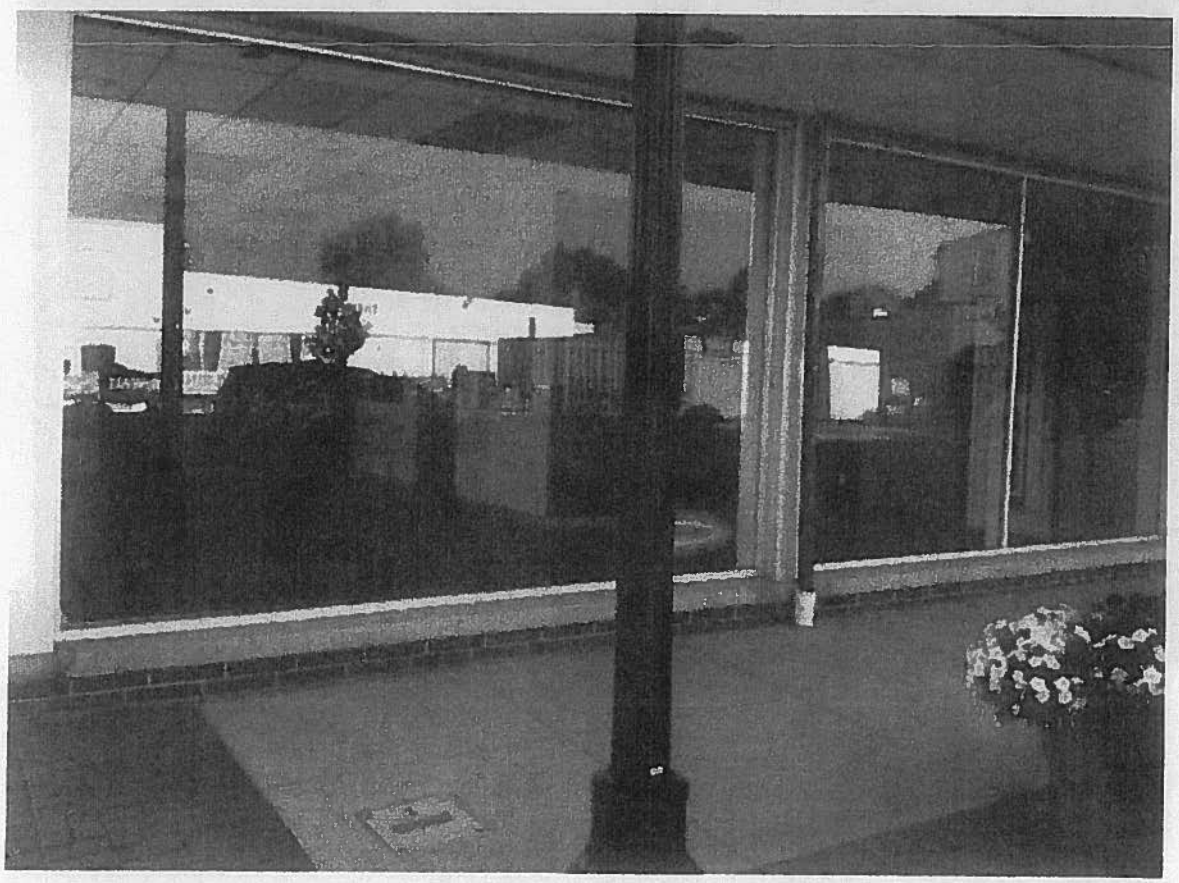
- WE HAVE REQUESTED A BID FROM ROB STENSLAND, LOCATED IN WAVERLY IA, AND ALSO PLAN ON REQUESTING A BID FROM ROCK ISLAND DOOR & GLASS. THE PURCHASE OF THE BUILDING WAS FINALZIED FRIDAY AND BID REQUESTS PLACED TODAY. WE DO NOT HAVE THE BIDS YET, BUT WILL RECEIVE THEM LATER THIS WEEK. ONCE WE HAVE THEM WE WILL SEND ONTO YOU FOR INCLUSION W/APPLICATION.

Information on methods and materials to be used.

- IT IS OUR PLAN TO REPLACE THE WINDOWS WITH R7 DOUBLE PANE COMMERCIAL WINDOWS (ARGON).

EAST
SOUTH


HARGRAVE
Cedar
Plaza



517 1st Avenue NE • Waverly, IA 50677
(319) 987-2911 • Fax (319) 987-2562
e-mail address mbinc@mchsi.com

MODERN BUILDERS

TO: Vision Center P.C.

October 22, 2013

Tipton. Iowa

ATTN: Dr. Chris Scholz

REF: Exterior Window Package)

As per our conversations, we have put together this proposal based on the drawings and specifications for the exterior windows. We appreciate the effort you have made in helping us develop our interpretations of the building needs and the level of quality of this project.

We are including the following:

1. We propose to supply all labor, materials and equipment to complete this project as outlined. We also include working drawings, applicable taxes, fees and insurance.
2. One exterior window package.
3. Demo
4. Warranties.

Items to be Excluded:

1. Wood Door Jambs
2. Wood Window Jambs
3. Glass Work./Mirroirs not attached to Millwork (Bathroom Mirriors, Interior Windows, Exam Rooms Mirriors, Etc.).
4. Framing & Sheetrock.
5. Electrical (Power)
6. Building Permit Fees.
7. Items not listed above.

TOTAL EXTERIOR WINDOW PACKAGE

As listed above, we will supply and install materials for the sum of

Base Bid Price using Non-Union Labor $17,950.00

We feel that our experience with Optometic Offices makes us a perfect choice to be part of your construction team.

Once again, we thank you for your consideration.
Sincerely,

MODERN BUILDERS, INC.

Robert J. Stensland, AIA
Vice President

CITY OF TIPTON
ECONOMIC DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

October 28, 2013

Dear Tipton City Council:

On Thursday, October 24, 2013 the Tipton Development Commission met to consider four submitted applications for the Downtown Revitalization Incentive Program (DRIP). Three applications were approved and one was denied. Please find below the recommendations from the Tipton Development Commission regarding the applications. A copy of the applications and supporting materials are included in your packets for review.

Approved DRIP Request for Funding-Commercial Interior, Exterior Façade, Acquisition Program

Nicole Rock School of Dance, 323 Cedar Street

- Replace front exterior door that allows access to the upstairs apartment, two new storefront windows and closing costs on building purchase.
- Project Total: 5,227.54

Recommended funding for this application: $2,619.50

Approved DRIP Request for Funding-Exterior Façade

Vision Center PC, 301 Cedar St

- Replace front windows on building.
- Project Total: 17,950.00

Recommended funding for this application: $7,500.00

Approved DRIP Request for Funding-Exterior Facade

The Fabric Stasher, 505 Cedar Street

- Replace fabric roll-out awning and apply UV blocking film to four panes of glass.
- Project Total: $2,888.50

Recommended funding for this application: $1,444.25

Denied DRIP Request for Funding-Commercial Interior

Don Goetz, 501 Lynn Street

- Polish floor, install electrical wiring and devices and remodel front section of office building.
- Project Total: N/A
- Total Amount Requested: N/A

This application was denied because work on this project has begun therefore making it ineligible.

Total recommended funding for this application: $0.00

I will be at Monday's meeting to answer any questions that you may have.

Respectfully Submitted,

Abby Kisling

Abby Kisling, Tipton Economic Development Director

14-04

[redacted] [redacted] 2619.50

CITY OF TIPTON
DOWNTOWN REVITALIZATION INCENTIVE PROGRAM
APPLICATION FORM

This application must be completed by any business / property owner / developer who intends to apply for assistance from the Downtown Revitalization Incentive Program. Feel free to use additional sheets of paper to elaborate on any information requested in the application.

Name of Applicant/Business	Nicole + Robert Rock / Nicole Rocks School of Dance
Mailing Address	111 E Rainbow Dr. West Liberty IA 52776
Project Address	323 Cedar St. Tipton
Telephone	319-627-7177
Fax	—
Email	ndancestudio@gmail.com

What Program(s) are you applying for? (Please complete the chart below – see brochure for details of each program)

Program Category	√	Brief Description
Property Tax Rebate (50% on increased value tax for five years)		
Supplies Program (10% discount on project materials from Spahn & Rose - Tipton)		
Exterior Façade Grant (50% of project cost, up to $7,500 per storefront)	✓	Exterior door to apartment $179 New Storefront windows $3800 Exterior Sign $295
Commercial Interior Grant ($5 per sq. ft., need to know the square footage being worked on)	✓	Floor paint (18'x42') $323.54 ✓
Acquisition Program (up to $5,000 for closing costs, up to $2,500 toward purchase)	✓	Closing cost on purchase $630 ✓
Low Interest Loan (Terms will vary from bank to bank)		
Design Assistance (50% up to $2,000)		

Total Project Cost (All Programs Applied For)	$ 5227.54

What is (are) the existing use(s) of the building?

New dance studio offering classes in: ballet, tap, jazz tumbling and adult yoga.

Describe the Proposed Project(s). If you have applied for funding in more than one category, please explain the project for each category (be specific).

Exterior Facade Grant

1. Replace exterior door in front of 323 Cedar that leads to apartment. Current door does not shut and is worn and poor quality. Menards door for replacement $179. We will install ourselves.
2. New store front windows. Current window is broken and trim on exterior is coming off. We want to replace them with larger more original size windows. Our students will dance inside on a stage for Tiptons Holiday event. Quote from Ken Morrison Construction 3,800.00.
3. New signage. Attached photo of sign to be placed flat above main entry in front. Sticker on door. We will hang the sign ourselves and have a permitt. Sign estimate by JAB INK. $295

Commerical Interior Grant

We removed carpet tiles, painted and clear coated floor to allow for dance area. Paint cost for floor $323.54.

Acquisition Program

September 13, 2013 we purchased the 323 Cedar property. Closing costs $630. Being reimbursed would allow for purchase of more tumbling mats for the students.

Submittal Check List: (MUST be complete or application may be denied)

- ☐ Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.
- ☐ At least one itemized third party bid/quote for each project. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.
- ☐ Information on methods and materials to be used.

The undersigned applicant affirms that:

- The information submitted herein in true and accurate to the best of my (our) knowledge.
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- I (we) have, to the best of my (our) ability, attempted to follow the aesthetic and preservation-based guidelines set forth by the Downtown Revitalization Incentive Program in the planning of my (our) project.
- I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is complete. All expenses must be documented and submitted to the program committee at project completion.
- I (we) understand that the Incentive Program is based on **actual** project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the Incentive Program reimbursement will not exceed the approved total.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Downtown Incentive Program Guidelines and Application.

Signature of Applicant Nicole R Rock	**Date:** 10.21.13
Signature of Co-Applicant Carl H. Rock	**Date:**

Approved by Review Committee	Yes	No
Comments:		

- Digital Printing
- Vinyl
- Banners
- Signs
- Stickers
- Logo Design
- Business Cards
- Apparel

David Brown
Owner / Artist

319.936.2179
JabInkDesigns@gmail.com

802 Walnut Street • Tipton, IA 52772

Estimate

Date	Due Date	Invoice #	Terms
10/10/2013	10/10/2013		13

Bill To

Nicole Rock
Star Dancewear Nicole Rocks School of Dance
314 N. Calhoun
West Liberty, IA 52776

Qty	Item	Color	Size	Description	Price	Amount
1	Signs	Full Color	53" x 46"	1/4" Alumalite with Logo and web	270.00	270.00
1	Vinyl	Full Color	24x24	Logo and phone Door lettering	25.00	25.00

Subtotal	$295.00
Sales Tax (7.0%)	$0.00
Total	$295.00

Thank you for your business

Proposed signage by
JAB INK

For
NICOLE ROCKS School
OF Dance

Quote From Ken Morrison Const.
for replacement of two front
exterior windows.
For Nicole Rocks School of
Dance

KWM INC

1103 N ELM ST STE 103

WEST LIBERTY IA 52776

319 627 2521

ROBBIE AND NICOLE ROCK

323 CEDAR ST

TIPTON

LABOR AND MATERIAL TO REPLACE FRONT WINDOWS AND TRIM AS NEEDED.

$3800.00

MENARDS®
Dedicated to Service & Quality™

Exterior door for apartment front of building.
Nicole Rocks School of Dance

Mastercraft ST-650 36" x 80" Steel Half Moon Prehung Exterior Door - Left Inswing

Sale Price: $179.00

~~Everyday Low Price: $219.00~~

You Save: $40.00

Sale Price Good Through 10-27-2013

Product Specifications:

Variation: 1/2 Moon Primed White
Dimensions: Nominal Size: 36" W x 80" H - Left Inswing
Model Number: St650_Hlf_Moon_Stl_Ph_36X80_Lh
Menard SKU: 4143879

Online Availability
Ship to Home
Available for shipment in approximately 7 days.

Store Availability
In-Stock** at MUSCATINE
Purchase In-Store to get this product immediately.

Product Description

This beautiful entry door from Mastercraft features a clear beveled floral design surrounded by rich patterns of etched, glue chip, art glass tastefully accented with brass.

- Left Inswing: When pulling the door toward you, the knob is on the left side
- Primed and ready to finish
- Prehung with 4-9/16" primed wood frame and high performance weatherstrip
- Energy-saving, foam-in-place polyurethane core
- Inswing, adjustable, aluminum, no-rot sill and three Dull Brass hinges
- 22" x 10" Brasslite, 1" thick, triple pane, insulated glass
- Prebored with 2-3/4" backset for easy installation (handle set sold separately)
- Double bored and prepped for deadbolt (not included)
- 1-3/4" thickness to reduce sound transfer
- Rough Opening: 38-1/4" W x 82" H
- ENERGY STAR® qualified

Brand Name: Mastercraft®

**** Please Note:** Prices, promotions, styles and availability may vary by store and online. While we do our best to provide accurate item availability information, we cannot guarantee in-stock status and availability as item quantities are constantly changing throughout the day. Inventory last updated 10/20/2013 at 5:00am CT. Online orders and products purchased in-store qualify for rebate redemption. Rebates are provided in the form of a merchandise credit check which can only be used in a Menards store.

Menards
5106 Menard Drive
Eau Claire, WI, 54703, USA
customerservice@menardsoc.com

Floor paint 18'x42' area
$323.54 total

SHERWIN-WILLIAMS.

IOWA CITY Store 3783

841 HIGHWAY 6 E
IOWA CITY IA 52240 4404
(319)338-3604
Fax (319) 338-4752
www.sherwin-williams.com

LE 9:25am
1232-6 09/30/13
4/10260 10
EL PO# NICOLE ROBERTS
IA DIY STATE BID PRC
Account XXXX-9832-4
Job 1 IA DIY STATE BID PRC
L To:
DIY STATE BID PRC
16TH ST
MOINES, IA 50309 3129
51260-3565

03-25700 GALLON A11B201
ASE OIL LL BLACK
3.00 @ 56.99 170.97
Discount (%30.00) 51.29

STOTAL 119.68

6.000% SALES TAX:1-165224000 7.18
SA 126.86

C/C# XXXXXXXXXXXX8538
Auth # 630559
TAL $126.86

Customer Signature Date
STORE HOURS
DAY 10:00 AM - 6:00 PM
DAY - FRIDAY 7:00 AM - 7:00 PM
URDAY 8:00 AM - 6:00 PM

****
rydav savings for Every Pro with

SHERWIN-WILLIAMS.

IOWA CITY Store 3783

841 HIGHWAY 6 E
IOWA CITY IA 52240 4404
(319)338-3604
Fax (319) 338-4752
www.sherwin-williams.com

SALE 9:01am
Tran # 8455-1 10/11/13
E69/13746 10
CHAD
ROCK*NICHOLE
Account XXXX-1485-8
Job 1 ROCK*NICHOLE
Bill To:
ROCK*NICHOLE
111 E RAINBOW DR
WEST LIBERTY, IA 52776
(319)627-7177

160-9544 P835311-16 GALLON P83531100
HD POLY HG
1.00 @ 44.59 44.59
Discount (%10.00) -4.46
143-9488 S9060320 2 INCH
2" CHIP BRUSH
2.00 @ 1.79 3.58
Discount (%10.00) -0.36

SUBTOTAL 43.35

6.000% SALES TAX:1-165224000 2.60
VISA -45.95

C/C# XXXXXXXXXXXX8538
Auth # 737200
TOTAL $45.95

Preferred Customer Savings $4.82

Customer Signature Date
STORE HOURS
SUNDAY 10:00 AM - 6:00 PM
MONDAY - FRIDAY 7:00 AM - 7:00 PM

SHERWIN-WILLIAMS.

IOWA CITY Store 3783

841 HIGHWAY 6 E
IOWA CITY IA 52240 4404
(319)338-3604
Fax (319) 338-4752
www.sherwin-williams.com

1:31pm
114-4 10/04/13
3 10

ROCK*NICHOLE
Account XXXX-1485-8
Job 1 ROCK*NICHOLE
E
INBOW DRIVE
, IA 52776
77

P835311-16 GALLON P83531100
HD POLY HG
ice 2.00 @ 44.59 89.18
Discount ($) -26.76
00 GALLON A11B201
ASE OIL LL BLACK
ice 2.00 @ 56.99 113.98
Discount ($) -34.20

142.20

SALES TAX:1-165224000 8.53
-150.73

XXXXXXXXXXXX8538
672207
$150.73

ent Savings $60.96

er Signature Date
STORE HOURS
10:00 AM - 6:00 PM
RIDAY 7:00 AM - 7:00 PM
8:00 AM - 6:00 PM

****

HLP0231

Closing costs
Nicole Rocks School of Dance

DISBURSEMENT REQUEST AND AUTHORIZATION

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$34,400.00	09-13-2013	09-15-2018	7600019296	10	498844-01	CLM	

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item. Any item above containing "****" has been omitted due to text length limitations.

Borrower: ROBERT C ROCK
NICOLE R ROCK
111 E RAINBOW DR
WEST LIBERTY, IA 52776

Lender: MidWestOne Bank
West Liberty Office
305 W Rainbow Drive
PO Box 145
West Liberty, IA 52776
(319) 627-2100

LOAN TYPE. This is a Fixed Rate (5.500%) Nondisclosable Loan to two Individuals for $34,400.00 due on September 15, 2018.

PRIMARY PURPOSE OF LOAN. The primary purpose of this loan is for:

☐ Personal, Family, or Household Purposes or Personal Investment.

☒ Business (Including Real Estate Investment).

SPECIFIC PURPOSE. The specific purpose of this loan is: PURCHASE MIXED-USE COMMERCIAL PROPERTY AT 323 CEDAR ST, TIPTON, IOWA.

FLOOD INSURANCE. The property that will secure the loan is not located in an area that has been identified by the Director of the Federal Emergency Management Agency as an area having special flood hazards. Therefore, although flood insurance may be available for the property, no special flood hazard insurance protecting property not located in an area having special flood hazards is required by law for this loan at this time.

DISBURSEMENT INSTRUCTIONS. Borrower understands that no loan proceeds will be disbursed until all of Lender's conditions for making the loan have been satisfied. Please disburse the loan proceeds of $34,400.00, together with funds contributed of $8,874.10, as follows:

Other Disbursements:	$43,274.10
$5,548.00 SELLERS EXPENSES PER SETTLEMENT STATEMENT/HUD	
$630.00 BUYERS EXPENSES PER SETTLEMENT STATEMENT/HUD	
$37,096.10 DONNA SCHERRER	
Amount Contributed by Borrower:	($8,874.10)
$500.00 BUYERS EARNEST MONEY DEPOSIT	
$8,374.10 NET SETTLEMENT DUE AT CLOSING	
Note Principal:	$34,400.00

CHARGES PAID IN CASH. Borrower has paid or will pay in cash as agreed the following charges:

Prepaid Finance Charges Paid In Cash:	$0.00
Other Charges Paid In Cash:	$630.00
$5.00 Credit Report	
$16.00 FLOOD DETERMINATION FEE TO LPS NATIONAL FLOOD/MIDWESTONE BANK	
$250.00 Abstract or Title Search	
$110.00 Title Insurance Binder	
$175.00 Attorney's Fees	
$74.00 Recording Fees	
Total Charges Paid In Cash:	$630.00 ← Closing costs

AUTOMATIC PAYMENTS. Borrower hereby authorizes Lender automatically to deduct from Borrower's Demand Deposit - Checking account, numbered 447129, the amount of any loan payment. If the funds in the account are insufficient to cover any payment, Lender shall not be obligated to advance funds to cover the payment. At any time and for any reason, Borrower or Lender may voluntarily terminate Automatic Payments.

BORROWER ACKNOWLEDGES RECEIPT OF A COMPLETED COPY OF THIS DISBURSEMENT REQUEST AND AUTHORIZATION AND ALL OTHER DOCUMENTS RELATING TO THIS DEBT.

FINANCIAL CONDITION. BY SIGNING THIS AUTHORIZATION, BORROWER REPRESENTS AND WARRANTS TO LENDER THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT AND THAT THERE HAS BEEN NO MATERIAL ADVERSE CHANGE IN BORROWER'S FINANCIAL CONDITION AS DISCLOSED IN BORROWER'S MOST RECENT FINANCIAL STATEMENT TO LENDER. THIS AUTHORIZATION IS DATED SEPTEMBER 13, 2013.

BORROWER:

X COPY
ROBERT C ROCK

X COPY
NICOLE R ROCK

CITY OF TIPTON
ECONOMIC DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

October 28, 2013

Dear Tipton City Council:

On Thursday, October 24, 2013 the Tipton Development Commission met to consider four submitted applications for the Downtown Revitalization Incentive Program (DRIP). Three applications were approved and one was denied. Please find below the recommendations from the Tipton Development Commission regarding the applications. A copy of the applications and supporting materials are included in your packets for review.

Approved DRIP Request for Funding-Commercial Interior, Exterior Façade, Acquisition Program

Nicole Rock School of Dance, 323 Cedar Street

- Replace front exterior door that allows access to the upstairs apartment, two new storefront windows and closing costs on building purchase.
- Project Total: 5,227.54

Recommended funding for this application: $2,619.50

Approved DRIP Request for Funding-Exterior Façade

Vision Center PC, 301 Cedar St

- Replace front windows on building.
- Project Total: 17,950.00

Recommended funding for this application: $7,500.00

Approved DRIP Request for Funding-Exterior Facade

The Fabric Stasher, 505 Cedar Street

- Replace fabric roll-out awning and apply UV blocking film to four panes of glass.
- Project Total: $2,888.50

Recommended funding for this application: $1,444.25

Denied DRIP Request for Funding-Commercial Interior

Don Goetz, 501 Lynn Street

- Polish floor, install electrical wiring and devices and remodel front section of office building.
- Project Total: N/A
- Total Amount Requested: N/A

This application was denied because work on this project has begun therefore making it ineligible.

Total recommended funding for this application: $0.00

I will be at Monday's meeting to answer any questions that you may have.

Respectfully Submitted,

Abby Kisling

Abby Kisling, Tipton Economic Development Director

CITY OF TIPTON
DOWNTOWN REVITALIZATION INCENTIVE PROGRAM
APPLICATION FORM

This application must be completed by any business / property owner / developer who intends to apply for assistance from the Downtown Revitalization Incentive Program. Feel free to use additional sheets of paper to elaborate on any information requested in the application.

Name of Applicant/Business	The Fabric Stasher
Mailing Address	505 Cedar St. Tipton, IA 52772
Project Address	Same as above
Telephone	563-886-1600
Fax	563-886-2180
Email	fabricstasher@windstream.net

What Program(s) are you applying for? (Please complete the chart below – see brochure for details of each program)

Program Category	√	Brief Description
Property Tax Rebate (50% on increased value tax for five years)		
Supplies Program (10% discount on project materials from Spahn & Rose - Tipton)		
Exterior Façade Grant (50% of project cost, up to $7,500 per storefront)	✓	Replace fabric roll out awning apply UV blocking film to 4 panes of glass
Commercial Interior Grant ($5 per sq. ft., need to know the square footage being worked on)		
Acquisition Program (up to $5,000 for closing costs, up to $2,500 toward purchase)		
Low Interest Loan (Terms will vary from bank to bank)		
Design Assistance (50% up to $2,000)		

Total Project Cost (All Programs Applied For)	$ 2,888.50

What is (are) the existing use(s) of the building?

Quilt & craft store

Describe the Proposed Project(s). If you have applied for funding in more than one category, please explain the project for each category (be specific).

Replace fabric awning on existing hardware

Apply a UV blocking film to 4 panels of glass on front of store.

Submittal Check List: (MUST be complete or application may be denied)

- ☒ Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.
- ☒ At least one itemized third party bid/quote for each project. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.
- ☒ Information on methods and materials to be used. see bid

The undersigned applicant affirms that:

- The information submitted herein in true and accurate to the best of my (our) knowledge.
- I (we) realize and understand the conditions of the Downtown Incentive Program and agree to abide by its conditions and guidelines.
- I (we) understand that all work completed on the project must follow the description of approved methods and materials listed in the above section. Any variance from the agreed upon procedure, without prior approval, may result in forfeiture of any funds for which I may have qualified.
- I (we) have, to the best of my (our) ability, attempted to follow the aesthetic and preservation-based guidelines set forth by the Downtown Revitalization Incentive Program in the planning of my (our) project.
- I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is complete. All expenses must be documented and submitted to the program committee at project completion.
- I (we) understand that the Incentive Program is based on **actual** project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the Incentive Program reimbursement will not exceed the approved total.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Downtown Incentive Program Guidelines and Application.

Signature of Applicant Sheila C Powell	**Date:** 22 Oct 13
Signature of Co-Applicant Kerri J Smith	**Date:** 22 Oct. 13

Approved by Review Committee	Yes	No
Comments:		

Dave Long Protective Products, Inc
4852 Sand Road SE
Iowa City, IA 52240

PROPOSAL

DATE	PROPOSAL #
10/22/2013	7349

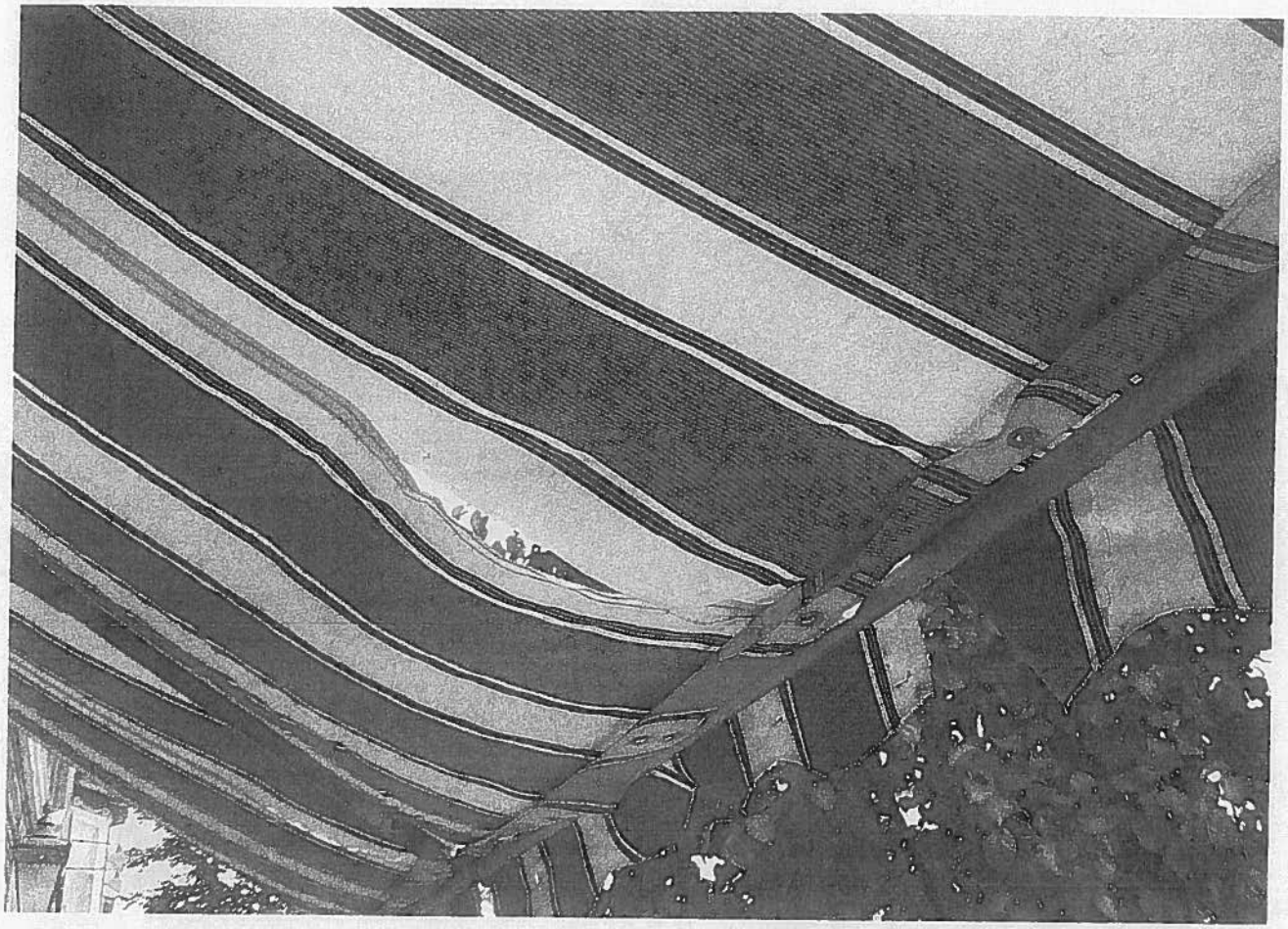
NAME / ADDRESS
The Fabric Stasher 505 Cedar Street Tipton, Iowa 52772 ATTN: Sheila Powelka

JOB
Recover

DESCRIPTION	TOTAL
We will make and install [1] Awning recover, fabric only, for your existing framework approximately 18' wide. Fabric to be Sunbrella woven acrylic, color to be chosen. We will provide and install SolarGard window film to four windows approximately 79" x 54". Film to be Stainless Steel 35.	1,910.00T
Film	815.00T
TERMS: 1/2 down with signed order, balance due 10 days from installation. NOTE: Sunbrella woven acrylic has a 10 year manufacturer's limited warranty. SolarGard window film has a 5 year manufacturers warranty on commercial applications. Any additional fees or permits are owner's responsibility and not included in the above cost. Please Let us know how to proceed. Dave Long Protective Products, Inc. 319-338-3164 www.davelongprotectiveproducts.com dlongpp@avalon.net This Proposal maybe withdrawn by us if not accepted within 30 days.	
Iowa Sales Tax	163.50
TOTAL	$2,888.50

Authorized Signature

Approved Signature & Date




Quilt Sto
563-8
OPEN


The Fabric
Stasher
Quilt Store & More!
563-886-1600

AGENDA ITEM # L - 10

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	November 4, 2013
AGENDA ITEM:	Crown Victoria Purchase
ACTION:	Motion

SYNOPSIS: Please see the attached memo from Sargent Kepford regarding this purchase. The $3500 would come from the Police Department's budget as they would make purchasing concessions to buy the vehicle.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: Police Department

ATTACHMENTS: Memo

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/30/13

TIPTON
POLICE DEPARTMENT

407 Lynn St. Tipton, Iowa 52772-1633 Phone 563.886.2424 Fax 563.886.2759 www.tiptoniowa.org

The Tipton Police Department is requesting permission to submit a bid on a used, 2009 Crown Victoria police car to the City of La Porte City. We would be making a bid of $3500.00.

The reasons for this request are as follows:

- The Department has applied for a K-9 4 Cops grant (worth about $17,000) and will need a vehicle specifically for a K-9 if we are awarded the grant. We could get word back on this grant as soon as next week. The more preliminary items we have secured, (ie: car, cage, vet care, food) the more likely we are to receive the grant, according to K-9's 4 Cops.
- If we don't receive this grant, we will be applying for another grant through the Cedar County Foundation and also through other K-9 avenues.
- We have already received approximately $10,000 in donated equipment from Marion Police department for a K-9 vehicle and it is specifically fitted for a Crown Vic car.
- The vet care is donated (except for major surgery).
- The food costs are being partially donated by two different community retailers.
- The dog kennel has been donated by Retired Trooper McGlaughlin.
- Right now we utilize Marion's drug dog for school K-9 sweeps, if we had our own dog, we would be able to perform the K-9 sweeps for our school and assist the county with theirs.

There is no K-9 close to Tipton or Cedar County, it would take approximately 45 minutes to get a dog to a scene if we needed one. When we are on a traffic stop, the longest we can reasonably hold a vehicle is 20 minutes. There is not a K-9 at Iowa State Patrol - Post 12 (Stockton).

This K-9 would be available to all Cedar County officers, but Chief Holub would manage the hours, keeping the overtime at a minimum.

Having a K-9 could also bring forfeiture monies to the department if there was a drug arrest.

N. Discussion Items (No Action)

AGENDA ITEM # N - 1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE: November 4, 2013

AGENDA ITEM: Soldier's Monument Bench

ACTION: None

SYNOPSIS: I was contacted earlier this week by Sandy Harmel to discuss the bench that was damaged by the memorial in front of the Library. The bench was damaged this summer and reported by the landscaping contractor. The Police Department completed an investigation and determined that there was not enough evidence to pursue anyone for the damages. Sandy strongly believes that the mowing contractor is responsible; however, there is no evidence proving this to be true. Sandy also informed me that she was informed that the bench and monument were covered under the City's insurance, so the group did not maintain their own coverage on the monument.

After speaking with Mike Pelzer and EMC Insurance, it was determined that the monument and benches are not covered by the City's Insurance and would need to be added individually to make this happen. In the meantime, the bench cannot be repaired and needs to be replaced at a cost of $1050. Sandy has indicated that the Soldiers Monument Association of Cedar County has limited funds. I informed her that she is welcome to come to the City Council meeting and discuss the situation with you further as the City does not have budgeted funds for replacement help.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Change Order

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/3/13

AGENDA ITEM # N - 2

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	November 4, 2013
AGENDA ITEM:	5 Year Street Plan
ACTION:	None

SYNOPSIS: Now that the 5 year street plan is updated, I would like to have a brief conversation with the Council regarding the changes to the document. I would also like to determine if the Council agrees in principle with the proposed construction schedule so that those projects can be transferred into the CIP. Please bring your electronic copy of the report if you could (if you would like a paper copy, please let me know on Monday).

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/30/13

O. Reports Mayor/Council/Manager

CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
November 4, 2013

- Staff is anticipating a slight delay on the fiber project as the fiber that has been delivered may not meet Code. Due to the fact that we have little space on our overhead lines and little room for separation, the fiber needs to be non-metallic. We are waiting on a timeframe from the IT staff.
- The CIP spreadsheet is under construction and the last major piece should be established at this meeting. Once the road use plan concepts are decided, staff will be able to finalize the CIP document.
- We have had three water main breaks on the same stretch of main located on the east side of Cedar Street (across from Casey's). All of the breaks occurred within the same week and further analysis has shown that the existing four inch main needs replacement.
- The City of Marion has donated K-9 equipment to the Police Department as they continue to seek grant funds for a new K-9 unit.
- Public works staff continues to flush mains in the community. Leaf pickup is also in full swing and will continues through the next few weeks.
- We continue to identify maintenance issues at the Aquatics Center. The most recent being a glycol leak in the geothermal system.
- Iowa Codification hopes to have a rough draft of the new City Code to staff within two months. Once the staff review is complete, they will make the necessary changes and provide the City with updated code books.