

December 16, 2013
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Anderson, Spear and Zearley. Council Member Siech was absent. Also present Nosbisch, Fletcher, Nash, Holub, Wild, Kisling, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Oath of Office:

Mayor Kepford administered the Oath of Office to re-elected Councilmember Dean Anderson.

Agenda:

Motion by Zearley second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Zearley, second by Anderson to approve the consent agenda which includes the December 2, 2013, City Council meeting minutes, Clerk's/Investment reports, December's Economic Development Director's report, October's Library Board minutes and Director's Report, November Water Report and Tree Board appointments of Bob Rickard, Barb Conrad, Ken Muller, Dean Anderson and Ellen Fear. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims list -

ADVOCATE NEWS	SMALL BUSINESS SATURDAY AD	142.80
ALLIANCE WATER RESOURCES I	DECEMBER SERVICES	24,266.50
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES CITY HALL	100.66
BARRON MOTOR SUPPLY	REPAIR PART #53	107.40
BUSINESS RADIO SALES AND S	8 BATTERIES	481.30
CBE GROUP INC, THE	COLLECTION EXPENSE	11.25
CEDAR COUNTY AUDITOR	CITY ELECTION	2,192.19
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1,831.49
CEDAR COUNTY ENGINEER	173.5 GL DSL	3,751.01
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,625.00
CJ COOPER & ASSOC INC	RANDOM DRUG SCREENS	196.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	4,500.00
CREATIVE PRODUCT SOURCE	NITRILE GLOVES	87.21
EASTERN IOWA LIGHT & PWR	UTILITIES CEMETERY	828.86
ECIA	MEMBERSHIP DUES 2ND INTSTALMNT	901.88
EITA	2014 EITA VG AD PLACEMENT	495.00
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPP CITY HALL	41.22
FRIENDS OF THE ANIMALS	5 DOGS	250.00
G & K SERVICES	UNIFORMS PUBLIC WORKS	165.84
GARDEN & ASSOCIATES INC	SEWER POA	2,952.29
GENERAL PEST CONTROL INC	PEST CONTROL	161.03
GRAINGER	SWITCHES #163, SAFETY GLASSES	44.30
HEIMAN FIRE EQUIPMENT	FLOOD/SPOTLIGHT FIRE	1,458.93
INTEGRATED TECHNOLOGY PART	ADD GAS DEPT LAPTOP TO DOMAIN	1,752.50
IOWA ASSOCIATION OF	EIASSO DUES DEC-FEB	3,991.30
IOWA BUSINESS SUPPLY LLC	TONERS, CHAIR ARMS	440.90
IOWA ONE CALL	LOCATES	29.70
KELLER'S HOME FURNISHINGS	FLOORING & SUPPLIES PD	1,180.00
KLUESNER CONSRUCTION INC	ASPHALT REPAIR	4,650.80
LANDS' END BUSINESS OUTFIT	28 SHIRTS-UTL,ADMIN,ABBY,LIB	842.78

MARTENS CONSTRUCTION	38 GRAVE OPENINGS 2012-2013	10,960.00
MIDWEST RADAR	TUNING FORKS	43.00
MIDWEST SAFETY COUNSELORS	CALIBRATION	70.00
MISC. VENDOR	UNIVERSAL LICENSING:FCCLICENSE	139.00
MUNICIPAL SUPPLY INC	WATER MAIN PARTS	3,924.45
MUTUAL WHEEL CO	REPAIR PART	82.16
O'ROURKE MOTORS INC	CLIP	1,153.05
PHYSIO-CONTROL INC	ELECT ASSY-EDGE QUIK AMB	5,178.72
POOL TECH MIDWEST INC	REAGANTS FOR TEST KITS FAC	84.32
PROFESSIONAL DEVELOPERS OF	MEMBERSHIP DUES	310.00
RK DIXON CO	COPIER CONTRACT BASE CHARGE	16.51
SANDRY FIRE SUPPLY LLC	2 COATS, 2 PANTS FIRE	3,089.15
SPINUTECH INC	NEWSLETTER MONTHLY FEE	25.00
SWICK CABLE	206 HRS RENTAL LINK BELT WA	4,326.00
T & M CLOTHING CO.	48 JERSEYS, 8 SHIRTS-YOUTH REC	1,260.00
THOMAS HEATING & AIR	PARTS FOR FURNACES CITY HALL	1,696.75
THOMPSON TRUCK & TRAILER	2 FILTERS #30	54.00
TIPTON CONSERVATIVE	YOUTH REC ADS	1,701.76
TIPTON PHARMACY	MEDS	69.15
TRITECH SOFTWARE SYSTEMS	AMBULANCE BILLING SERVICE	632.50
UNIVERSITY OF IOWA: STATE	POOL TESTING FEES	12.00
VERMEER SALES & SERVICE IN	4 HOUR RENTAL VI035 WA MAINS	336.50
WENDLING QUARRIES INC	45.83 TN RD STONE WATER	687.87
XEROX CORPORATION	COPY CHARGES & BASE CHARGE	1,533.44
TOTAL		97,865.47

FUND TOTALS

001 GENERAL GOVERNMENT	28,082.71
600 WATER OPERATING	22,489.19
610 WASTEWATER/AKA SEWER REVE	12,869.91
630 ELECTRIC OPERATING	3,568.03
640 GAS OPERATING	552.82
670 GARBAGE COLLECTION	2,771.35
750 CEMETERY ENTERPRISE	10,986.88
810 CENTRAL GARAGE	6,944.51
835 ADMINISTRATIVE SERVICES	9,600.07
GRAND TOTAL	97,865.47

City Credit Card Statement 10,031.35

City - One Card (employee check out card)

Travel Training (Police) - Legends, Texas Roadhouse,	275.55
Burger King, Stoney Creek	
Travel Training (Klay) - USAirways, Toms BBQ, McDonalds,	109.02
Happy Joes	
Fuel - Frys	65.40
Total Charges	449.97

Ambulance - One Card

Operating Supplies - Tipton Pharmacy, Batteries Plus,	237.37
Tipton Electric Motors	
Misc Supplies - Hy-Vee, Walmart	282.30
Training - IEMSA	2,525.00
Total Charges	3,044.67

Police - One Card

Fuel - Kum & Go	33.16
Travel Training - McDonalds	8.28
Operating Supplies - Amazon, Walmart	437.09
Uniform/Equipment Supplies - Tactical Gear, Gun Cases,	317.40
Bravo Company	
Total Charges	795.93

Fire - One Card		
Office Supplies - School Outfitters	369.68	
Operating Supplies - Amazon	107.95	
Total Charges		477.63
Library - One Card		
Postage/Shipping - USPS	135.33	
Office Supplies - Walmart	77.81	
Materials - Walmart, Amazon	693.73	
Program Supplies - Highsmith, Walmart	22.37	
Bldg Maint Supp - Walmart	10.50	
Total Charges		939.74
JKFAC/Recreation - One Card		
Operating Supplies (park) - Global Industrial (drinking fountain)	772.01	
Operating Supplies - Walmart	28.97	
Total Charges		800.98
Electric - One Card		
Wire shelving for storage area - Global Industrial	1,073.54	
Air filters - Walmart	3.15	
Total Charges		1,076.69
Gas - One Card		
Integrity Mngmnt Plan - APGA Security & Integrity Foundation	495.00	
Motorola phone - Paypal Jectronics	139.00	
Total Charges		634.00
City Manager - One Card		
Travel Training - Jerseys Pub & Grub, Cedar Rapids	35.91	
Community (parking fees)		
Total Charges		35.91
City Clerk - One Card		
Travel Training - Best Western, Hy-Vee	546.50	
Misc Supplies - Walmart, Tiffany's Bakery	35.69	
Fuel - Hy-Vee	27.20	
Training - Iowa League of Cities	70.00	
Operating Supplies - Walmart	31.14	
Microsoft Office 365 (9 licenses) - Microsoft Corp	648.00	
Total Charges		1,358.53
Deputy City Clerk - One Card		
Travel Training - Chick-Fil-A	4.96	
Total Charges		4.96
Comm Dev - One Card		
Office Supplies - Quill	181.86	
Advertising Expenses Supplies - Target	21.18	
Misc Supplies - A Place To Land	7.38	
Travel Training - Ramada Inn, McDonalds	201.92	
Total Charges		412.34
	Statement Total	10,031.35

Motion by Anderson, second by Spear to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Contract Amendment, No. 2, Mathews Memorial Airport
 Motion by Spear, second by Anderson to approve contract amendment No. 2, for the appraisal and survey work for the airport expansion, with McClure Engineering, in the amount of \$35,000.00, with the City's share being \$5,000.00. Following the roll call vote the motion passed unanimously.

3. Truck Purchase, Fire Department

Motion by Anderson, second by Spear to approve the purchase of two replacement trucks and necessary equipment, pending the deposit of the funds from the sale of No. 188, and with the new purchases not to exceed \$80,000.00. Following the roll call vote the motion passed unanimously.

Discussion Items:

1. EMT Rates, Staffing

City Manager Nobsch reviewed the comparisons to other surrounding communities and the proposed rate increases provided by Tom Mackey, Ambulance Director. Mackey briefly reviewed the current list of projects he is working on. Mackey would also like the part-time director position to become full time and would like \$20,000.00, to hire an assistant.

2. Capital Improvements Plan, Rough Draft

Nobsch discussed the process going forward for the CIP and reviewed the projects listed on the spreadsheets.

Reports of Mayor/Council/Manager:

Council Reports

Councilmembers Spear and Zearley attended the Municipal Leadership Academy at Independence on December 7, 2013. Spear said it was a good session.

Committee Reports

Councilmember Spear reported on the CCEDCO board meeting. The City of Lowden has re-joined and West Branch will be re-joining in January.

Councilmember Spear said the Cemetery Committee met and it was a good meeting.

Manager's Report

The Electric Superintendent job ad has been posted and have received a few applications.

City Hall will be closed Friday, December 20th, from 12:00 to 1:00 p.m., for the employees Christmas potluck.

The Airport CIP has been submitted to the State of Iowa and the FAA.

The delivery of the rough draft of the City Code is expected sometime in January or February.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Zearley, second by Anderson. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:31 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer