

City of Tipton, Iowa

Meeting:	Tipton City Council Meeting
Place:	Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772
Date/Time:	December 16, 2013 – 5:30 PM
Web Page:	www.tiptoniowa.org
Posted:	December 13, 2013 (Front door of City Hall)

Mayor:	Shirley Kepford	City Manager:	Chris Nosbisch
Council At Large:	David Fry	City Attorney:	Lowell Dendinger
Council At Large:	Pam Spear	City Clerk:	Lorna Fletcher
Council Ward #1:	Leanne Zearley	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Siech	Chief of Police:	Heath Holub

A. Call to Order – 5:30 PM

B. Roll Call

C. Pledge of Allegiance

D. Oath of Office – Dean Anderson, 2nd Ward Councilperson, David Fry, Councilperson At Large

E. Agenda Additions/Agenda Approval

F. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

G. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Accept Clerk's/Investment Report
3. Accept Tipton Water Report
4. Accept December Economic Development Report
5. Accept October Library Minutes
6. Accept October Library Director's Report
7. Appoint Bob Rickard, Barb Conrad, Ken Muller, Dean Anderson, and Ellen Fear to the Tree Board

H. Public Hearing

1. None

I. Ordinance Approval/Amendment

1. None

J. Resolutions for Approval

1. None

K. Mayoral Proclamation

1. None

L. Old Business

1. None

M. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Contract Amendment No. 2 - Mathew's Memorial Airport – McClure Engineering – Council Action as Needed
3. Discussion and Consideration of Fire Department Truck Purchase – Council Action as Needed

N. Reports to be Received/Filed

1. None

O. Discussion Items (No Action)

1. EMT Rates and Staffing
2. Capital Improvement Plan – Rough Draft

P. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

Q. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

D. Oath of Office

ADMINISTERED BY Shirley Kepford,

“I **Dean Anderson** do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially to the best of my ability, discharge all duties of the office of **Council Person, Second Ward**, Tipton, Iowa, in the City of Tipton, Iowa, as now or hereafter required by law.

Dated this 16th day of December, 2013.

Signed _____

ATTEST:

CITY CLERK

ADMINISTERED BY Shirley Kepford,

“I **David Fry** do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially to the best of my ability, discharge all duties of the office of Council Person, At Large, Tipton, Iowa, in the City of Tipton, Iowa, as now or hereafter required by law.

Dated this 17th day of December, 2013.

Signed _____

ATTEST:

CITY CLERK

G. Consent Agenda

December 2, 2013
 Council Chambers
 City Hall
 Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Kisling, Kepford, Wild, Holub other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Fry, second by Zearley to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Spear, second by Siech to approve the consent agenda which include the city council minutes from November 18, 2013, with corrections, November Airport Committee minutes, appointment of Scott Pearson to the Airport Committee, Jerry Murphy to the Zoning Board of Adjustment, Bev Tripp and Rod Daebelliehn to the Planning and Zoning Board. Following the roll call vote the motion passed unanimously.

Motion for Approval:

1. Claims List

ABC FIRE PROTECTION INC	SERVICE FIRE EXTINGUISHER	60.00
AIR FILTER SALES & SERVICE	21 FILTERS	385.26
ALBAUGH PHC INC	2 FIBERGLASS FILTERS #15	90.74
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES	100.66
CITY OF MECHANICSVILLE	MUTUAL AID	300.00
DEROSSETT COMPANY	LARGE GAS METER BATTERIES	316.95
EASTERN IOWA TIRE	4 TIRES #17	986.05
ELECTRICAL ENGINEERING & E	BLDG MAINT SUPPLIES CITY HALL	371.38
FLETCHER-REINHARDT CO.	16 CONNECTORS	1,824.56
G & K SERVICES	UNIFORMS PUBLIC WORKS	297.82
GROEBNER & ASSOCIATES	500 GASKETS	150.85
HASTY AWARDS	49 BASKETBALL MEDALS	109.53
INTEGRATED TECHNOLOGY PART	PC SETUP & INSTALLATION	729.55
IOWA ASSOCIATION OF	TRAINING	190.00
KIMBALL MIDWEST	CLEANER CENTRAL GARAGE	25.90
MITCHELL 1	WEB SUBSCRIPTIONS	212.26
MUNICIPAL PIPE TOOL CO LLC	EMERGENCY TELEVISION & JET LINES	3,741.00
MUNICIPAL SUPPLY INC	32 WATER METERS	3,712.00
McCLURE ENGINEERING COMPAN	PHASE 1 LAND SERVICES	2,532.50
RK DIXON CO	COPIER CONTRACT BASE CHARGE	16.51
SCHIMBERG CO	WATER MAIN SUPPLIES	809.52
SKARSHAUG TESTING LAB	TEST RUBBER GOODS	107.10
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPP FOR CITY HALL	4,157.54
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	141.96
T & M CLOTHING CO.	SHIRT WITH PATCHES POLICE	426.50
THOMPSON TRUCK & TRAILER	2 FILTERS, 2 KITS	256.70
WALMART COMMUNITY	TV FOR FAC	653.18
WEAVER'S INC.	9 PUMP RENTALS	2,793.00
WENDLING QUARRIES INC	30.88 TN RD STONE WATER	277.92
WHITFIELD & EDDY PLC	SERVICES FOR FAC CLAIM	936.00
ZEE MEDICAL INC	1ST AID SUPPLIES	122.85

TOTAL		26,835.79
	FUND TOTALS	
001 GENERAL GOVERNMENT		12,691.90
600 WATER OPERATING		4,855.65
630 ELECTRIC OPERATING		2,222.89
640 GAS OPERATING		796.98
660 AIRPORT OPERATING		2,555.65
670 GARBAGE COLLECTION		7.34
810 CENTRAL GARAGE		2,757.42
835 ADMINISTRATIVE SERVICES		947.96
	GRAND TOTAL	26,835.79

Motion by Fry, second by Anderson to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Engineer's Certificate of Final Completion, Substation Project

Motion by Zearley, second by Anderson to approve the engineer's certificate of completion for the substation project. Following the roll call vote the motion passed unanimously.

3. Building Committee Creation

City Manager Nobsch said that Council Members Anderson and Zearley have agreed to serve on the Building Committee.

4. Contribution, Cedar County Fair

Dr. Mark Niles, Cedar County Fair Board member, spoke with Nobsch about the City contributing to the fair and sponsoring an event for the 2014 Cedar County Fair. Nobsch has committed the City to a \$500.00 donation. The consensus of the council is to contribute \$500.00. Motion by Siech, second by Fry to approve a \$500.00 contribution to the Cedar County Fair. Following the roll call vote the motion passed unanimously.

Discussion Items (No Action)

1. Capital Improvement Plan, Rough Draft

Nobsch reviewed the capital improvements rough draft spreadsheet and asked the council to prioritize the projects.

2. Potential Rollback Issues

Nobsch reviewed the League of Cities document regarding the rollback backfill information.

Reports of Mayor/Council/Committee/Manager:

Mayor's Report

Mayor Kepford thanked the Electric Department for checking and putting up all the Christmas lighting.

Manager's Report

The Christmas lights are up around town and will be turned on Thanksgiving evening. The City and Chamber is working together to purchase some replacement snowflakes.

The position for an Electric Superintendent will be listed on the website and ads put in three publications including the Tipton Conservative.

There were two water leaks last week. Encouraging residents to report anything out of the ordinary.

Closed Session:

Closed Session: Adjourn from Regular Session to Closed Session Pursuant to Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Adjourn from Regular Session to Closed Session Pursuant to Closed Session, Closed Session Pursuant to Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Motion by Siech, second by Zearley to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 6:07 p.m. Motion carried by the following roll call;

Aye: Spear, Zearley Siech, Fry, Anderson,
Nay: None

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 6:39 p.m., with the following Councilmember's present: Anderson, Spear, Zearley, Siech, Fry.

Adjourn:

Motion by Fry, second by Anderson. Following the roll call vote the motion passed unanimously. Meeting adjourned at 6:40 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED - June 2013

Property Taxes	18,374.43
Local Option Sales Service Tax	18,609.72
Licenses & Permits	1,650.00
Use of Money and Property	46,744.07
Intergovernmental	24,772.67
Charge for Services	542,727.22
Special Assessment	1,089.00
Miscellaneous	121,369.74
Sale of Fixed Assets	1,089.00
TOTAL	\$776,425.85

REVENUE RECEIVED - July 2013

Property Taxes	11,374.49
Local Option Sales Service Tax	18,609.72
Licenses & Permits	948.00
Use of Money and Property	1,237.94
Intergovernmental	46,377.82
Charge for Services	544,779.78
Special Assessment	0.00
Miscellaneous	64,041.14
Sale of Fixed Assets	0.00
TOTAL	\$687,368.89

REVENUE RECEIVED - August 2013

Property Taxes	0.00
Local Option Sales Service Tax	18,609.73
Licenses & Permits	975.00
Use of Money and Property	28,103.61
Intergovernmental	175,642.95
Charge for Services	623,791.26
Special Assessment	0.00
Miscellaneous	98,229.18
Sale of Fixed Assets	0.00
TOTAL	\$945,351.73

REVENUE RECEIVED - September 2013

Property Taxes	167,389.22
Local Option Sales Service Tax	18,166.74
Licenses & Permits	827.00
Use of Money and Property	24,055.04
Intergovernmental	28,996.35
Charge for Services	616,569.57
Special Assessment	865.00
Miscellaneous	88,506.45
Sale of Fixed Assets	0.00
TOTAL	\$945,375.37

REVENUE RECEIVED - October 2013

Property Taxes	509,686.63
Local Option Sales Service Tax	18,166.74
Licenses & Permits	850.00
Use of Money and Property	22,902.27
Intergovernmental	48,404.84
Charge for Services	571,825.00
Special Assessment	5,522.00
Miscellaneous	72,685.83
Sale of Fixed Assets	0.00
TOTAL	\$1,250,043.31

REVENUE RECEIVED - November 2013

Property Taxes	104,252.62
Local Option Sales Service Tax	22,316.52
Licenses & Permits	200.00
Use of Money and Property	33,486.75
Intergovernmental	65,964.66
Charge for Services	523,255.47
Special Assessment	4,614.00
Miscellaneous	165,246.20
Sale of Fixed Assets	0.00
TOTAL	\$919,336.22

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Citizens Savings	27054	001-660 Ambulance Trust	08/27/12	12 mos.	0.75	08/27/13	\$0.00		08/27/13		
Community State	522532	001-660 Ambulance Trust	09/04/13	12 mos.	0.45	09/04/14	\$107,695.33				
Citizens Savings	27283	001-687 Unemployment Trust	10/10/13	12 mos.	0.40	10/10/14	\$72,569.10	\$180,264.43		10/10/13	
Citizens Savings	27052	110 Road Use Tax	08/27/12	12 mos.	0.75	08/27/13	\$0.00		08/27/13		
*Community State	522530	110 Road Use Tax	09/04/13	12 mos.	0.45	09/04/14	\$100,000.00				
*Community State	522546	110 Road Use Tax	10/02/13	12 mos.	0.40	10/02/14	\$30,000.00			10/02/13	
Citizens Savings	27174	110 Road Use Tax	09/29/12	12 mos.	0.70	09/29/13	\$0.00	\$130,000.00	10/01/13		
Citizens Savings	27221	125 TIF	03/26/13	12 mos.	0.45	03/26/14	\$77,011.38	\$77,011.38			
Citizens Savings	27222	160 Economic Development	03/26/13	12 mos.	0.45	03/26/14	\$12,825.66	\$12,825.66			
*Citizens Savings	27053	500 Cemetery Trust	08/27/12	12 mos.	0.75	08/27/13	\$0.00	\$0.00	08/27/13		
Community State	522531	Cemetery	09/04/13	12 mos.	0.45	09/04/14	\$100,000.00	\$100,000.00			
Citizens Savings	26920	610 Wastewater/Sewer Operating	11/06/13	12 mos.	0.40	11/06/14	\$210,011.98	\$210,011.98			791.03
Citizens Savings	26667	630 Electric Operating	06/08/11	12 mos.	1.75	06/09/12	\$0.00		06/17/13		
Community State	522485	630 Electric Operating	06/19/13	12 mos.	0.45	06/19/14	\$106,053.56				
Citizens Savings	26921	630 Electric Operating	11/06/13	12 mos.	0.40	11/06/14	\$105,005.97				395.51
Citizens Savings	27197	630 Electric Operating	12/16/12	12 mos.	0.75	12/16/13	\$106,210.48	\$317,270.01			
Citizens Savings	26786	633 Electric Reserve	08/01/12	12 mos.	0.75	08/01/13	\$0.00		08/09/13		
Community State	522519	633 Electric Reserve	08/12/13	12 mos.	0.45	08/12/14	\$79,789.01				
Citizens Savings	27279	633 Electric Reserve	10/09/13	12 mos.	0.40	10/09/14	\$56,252.23	\$136,041.24		10/09/13	
Citizens Savings	27164	634 Electric Bond & Interest	09/02/13	12 mos.	0.40	09/02/14	\$155,166.29	\$155,166.29		09/02/13	
Citizens	27281	641 Gas D.E.I.	10/09/14	12 mos.	0.35	10/09/14	\$10,350.14	\$10,350.14		10/09/13	
*Citizens Savings	26815	642 Gas Reserve	08/19/12	12 mos.	0.75	08/19/13	\$0.00		08/21/13		
*Community Savings	522522	642 Gas Reserve	08/21/13	12 mos.	0.45	08/21/14	\$92,173.12				
*Citizens Savings	27198	642 Gas Reserve	12/16/12	12 mos.	0.75	12/16/13	\$312,664.92	\$404,838.04			
Citizens Savings	27282	830 City Reserve Fund	10/10/13	12 mos.	0.40	10/10/14	\$111,822.30	\$111,822.30		10/10/13	
Citizens Savings	27280	950 Electric Meter Deposit	10/09/13	12 mos.	0.35	10/09/14	\$10,350.14	\$10,350.14		10/07/13	

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: NOVEMBER 30TH, 2013

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	179,969.82	1,185,154.35CR	1,177,915.68	172,731.15
002-COMMUNICATIONS - LOCAL AC	32,667.17CR	12,010.49CR	8,185.61	36,492.05CR
110-ROAD USE TAX FUND	274,071.23CR	145,053.22CR	131,532.32	287,592.13CR
112-TRUST AND AGENCY FUND	21,971.86CR	148,389.73CR	120,906.69	49,454.90CR
121-LOCAL OPTION TAX	130,384.37CR	95,987.92CR	86,727.06	139,645.23CR
125-TIF SPECIAL REVENUE FUND	114,583.31CR	114,038.77CR	85,710.94	142,911.14CR
160-ECONOMIC/INDUSTRIAL DEVEL	354,989.12CR	142,647.79CR	26,843.73	470,793.18CR
168-AQUATIC CENTER CAMPAIGN F	607,329.12	0.00	0.00	607,329.12
169-PARK TRUST	0.00	0.00	0.00	0.00
187-UNEMPLOYMENT TRUST	0.00	0.00	0.00	0.00
189-LIBRARY TRUST FUND	2,791.71CR	389.30CR	0.00	3,181.01CR
190-P S SHARE FUND	16,218.12CR	1,531.71CR	2,000.00	15,749.83CR
191-AMBULANCE TRUST	0.00	0.00	0.00	0.00
192-FIRE ENTERPRISE TRUST	8,875.63CR	16,944.74CR	26,059.63	239.26
195-CDBG FUNDS	0.00	0.00	0.00	0.00
200-ELECTRIC REVENUE BONDS 98	0.00	0.00	0.00	0.00
202-ELECTRIC REVENUE BONDS	212,920.78CR	82,331.78CR	0.00	295,252.56CR
203-06 ELECTRIC SUBSTATION RE	480,251.87CR	92,253.90CR	0.00	572,505.77CR
204-WATER REVENUE BOND RESERV	229,681.65CR	14,467.55CR	0.00	244,149.20CR
205-GO FIRE TRUCK 2010	34,402.89	15,642.94CR	3,841.67	22,601.62
206-1994 SE/WA DEBT SERV FUND	0.00	0.00	0.00	0.00
207-GO - FIRE STATION	0.00	0.00	0.00	0.00
208-WW/SEWER REVENUE BOND SIN	146,446.58CR	89,821.15CR	0.00	236,267.73CR
209-STREETScape PROJECT	0.00	0.00	0.00	0.00
210-GO ST IMPROVEMENT NOTES	7,905.60CR	50,790.84CR	0.00	58,696.44CR
212-03 GO ST IMPROVE NOTES	13,961.34CR	10.45CR	0.00	13,971.79CR
214-GO CP BONDS SERIES 2011A	10,465.35CR	108,751.13CR	0.00	119,216.48CR
216-GO CP BONDS SERIES 2001B	16.76CR	60,027.08CR	0.00	60,043.84CR
218-GO CP BONDS SERIES 2011C	20,925.00CR	118,226.50CR	0.00	139,151.50CR
300-GO ST IMPROVEMENT PROJECT	1,695.09CR	1.26CR	0.00	1,696.35CR
301-WATER TOWER PROJECT	0.00	0.00	0.00	0.00
302-WATER PROJECT WARRARNTS	0.00	0.00	0.00	0.00
303-WASTEWATER PROJECT	0.00	0.00	0.00	0.00
304-AQUATIC CENTER CP	0.00	0.00	0.00	0.00
305-GO ST IMPROVEMENT 08	111,707.77CR	80.18CR	6,321.70	105,466.25CR
306-69 KV SUBSTATION PROJECT	154,525.42	0.00	215,114.38	369,639.80
307-STREETScape PROJECT	31,769.93CR	7,824.09CR	0.00	39,594.02CR
308-SKATE PARK PROJECT	37,656.37CR	28.18CR	0.00	37,684.55CR
310-NEW FIRE STATION	176,565.95CR	53,121.42CR	6,583.21	223,104.16CR
311-ADDITNL GENERATION PRJCT	128,495.78CR	96.19CR	0.00	128,591.97CR
312-PUBLIC WORKS BLDGS	613.85CR	0.37CR	0.00	614.22CR
314-WETLAND M ITIGATION PRJCT	27,935.12CR	12.67CR	20,439.49	7,508.30CR
500-CEMETERY TRUST FUND	104,204.25CR	150.00CR	0.00	104,354.25CR
600-WATER OPERATING	255,367.88	311,272.90CR	277,843.97	221,938.95
610-WASTEWATER/AKA SEWER REVE	170,003.13CR	260,329.73CR	262,755.30	167,577.56CR

CITY OF TIPTON
 FUND BALANCE REPORT
 AS OF: NOVEMBER 30TH, 2013

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
630-ELECTRIC OPERATING	1,607,456.84CR	1,981,864.65CR	1,749,645.32	1,839,676.17CR
631-ELECTRIC DEVELOPMENT	8,532.33CR	6.39CR	0.00	8,538.72CR
632-ELECTRIC RENEWAL/REPLACEM	371,835.71CR	278.33CR	0.00	372,114.04CR
633-ELECTRIC RESERVE	404,812.02CR	809.62CR	0.00	405,621.64CR
634-ELECTRIC BOND/INT RESERVE	1,414,881.55CR	1,643.79CR	0.00	1,416,525.34CR
640-GAS OPERATING	18,150.28CR	158,800.57CR	313,782.08	136,831.23
641-GAS D.E.I.	15,550.69CR	47.84CR	0.00	15,598.53CR
642-GAS RESERVE	437,754.36CR	327.82CR	0.00	438,082.18CR
660-AIRPORT OPERATING	71,810.75	108,824.26CR	64,155.80	27,142.29
670-GARBAGE COLLECTION	43,739.31	179,426.67CR	199,229.96	63,542.60
750-CEMETERY ENTERPRISE	52,838.81	18,440.82CR	15,193.97	49,591.96
810-CENTRAL GARAGE	239,892.52CR	104,022.61CR	118,654.41	225,260.72CR
820-PSF HEALTH INSURANCE	24,184.41CR	30,972.43CR	30,958.03	24,198.81CR
830-CITY RESERVE FUND	109,059.20CR	4,137.20CR	25,692.96	87,503.44CR
835-ADMINISTRATIVE SERVICES	904.19	120,777.54CR	138,964.31	19,090.96
860-PAYROLL ACCOUNT	1,084.19CR	0.00	0.00	1,084.19CR
950-ELECTRIC METER DEPOSITS	14,699.95CR	6,332.33CR	6,866.71	14,165.57CR
951-WATER METER DEPOSITS	1,795.40CR	1,831.26CR	1,878.58	1,748.08CR
952-GAS METER DEPOSITS	8,890.38CR	2,621.23CR	3,400.00	8,111.61CR
999-POOLED CASH	0.00	0.00	0.00	0.00
GRAND TOTAL FUND BALANCE	6,147,466.33CR	5,848,553.69CR	5,127,203.51	6,868,816.51CR

*** END OF REPORT ***

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>001-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	2,584,266.00	1,040,218.06	2,685,919.00	228,664.20	1,185,154.35	1,500,764.65	44.12
TOTAL EXPENDITURES	<u>2,605,898.00</u>	<u>1,026,334.09</u>	<u>2,685,919.00</u>	<u>228,522.25</u>	<u>1,177,915.68</u>	<u>1,508,003.32</u>	<u>43.86</u>
REVENUES OVER/(UNDER) EXPENDITURES	(21,632.00)	13,883.97	0.00	141.95	7,238.67	(7,238.67)	0.00
<u>002-COMMUNICATIONS - LOCAL AC</u>							
TOTAL REVENUE	23,500.00	12,502.34	24,550.00	5.60	12,010.49	12,539.51	48.92
TOTAL EXPENDITURES	<u>23,500.00</u>	<u>8,341.44</u>	<u>24,550.00</u>	<u>1,629.17</u>	<u>8,185.61</u>	<u>16,364.39</u>	<u>33.34</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,160.90	0.00	(1,623.57)	3,824.88	(3,824.88)	0.00
<u>110-ROAD USE TAX FUND</u>							
TOTAL REVENUE	403,939.00	135,781.81	297,943.00	24,355.77	145,053.22	152,889.78	48.68
TOTAL EXPENDITURES	<u>403,939.00</u>	<u>164,933.31</u>	<u>297,943.00</u>	<u>32,217.96</u>	<u>131,532.32</u>	<u>166,410.68</u>	<u>44.15</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(29,151.50)	0.00	(7,862.19)	13,520.90	(13,520.90)	0.00
<u>112-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	265,215.00	137,148.32	290,176.00	21,175.68	148,389.73	141,786.27	51.14
TOTAL EXPENDITURES	<u>265,215.00</u>	<u>110,506.18</u>	<u>290,176.00</u>	<u>24,181.33</u>	<u>120,906.69</u>	<u>169,269.31</u>	<u>41.67</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	26,642.14	0.00	(3,005.65)	27,483.04	(27,483.04)	0.00
<u>121-LOCAL OPTION TAX</u>							
TOTAL REVENUE	229,980.00	122,448.62	208,645.00	22,337.94	95,987.92	112,657.08	46.01
TOTAL EXPENDITURES	<u>229,980.00</u>	<u>87,450.00</u>	<u>208,645.00</u>	<u>17,345.42</u>	<u>86,727.06</u>	<u>121,917.94</u>	<u>41.57</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	34,998.62	0.00	4,992.52	9,260.86	(9,260.86)	0.00
<u>125-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	203,958.00	81,864.01	220,974.00	7,920.70	114,038.77	106,935.23	51.61
TOTAL EXPENDITURES	<u>203,958.00</u>	<u>67,931.64</u>	<u>220,974.00</u>	<u>10,907.91</u>	<u>85,710.94</u>	<u>135,263.06</u>	<u>38.79</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	13,932.37	0.00	(2,987.21)	28,327.83	(28,327.83)	0.00
<u>160-ECONOMIC/INDUSTRIAL DEVEL</u>							
TOTAL REVENUE	173,812.00	44,897.35	31,000.00	64,829.91	142,647.79	(111,647.79)	460.15
TOTAL EXPENDITURES	<u>173,812.00</u>	<u>0.00</u>	<u>31,000.00</u>	<u>0.00</u>	<u>26,843.73</u>	<u>4,156.27</u>	<u>86.59</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	44,897.35	0.00	64,829.91	115,804.06	(115,804.06)	0.00
<u>168-AQUATIC CENTER CAMPAIGN F</u>							
TOTAL REVENUE	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>150,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>189-LIBRARY TRUST FUND</u>							
TOTAL REVENUE	1,000.00	360.55	1,000.00	110.68	389.30	610.70	38.93
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	360.55	0.00	110.68	389.30	(389.30)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

% OF YEAR COMPLETED: 41.67

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<u>190-P S SHARE FUND</u>							
TOTAL REVENUE	3,225.00	1,637.40	2,550.00	449.04	1,531.71	1,018.29	60.07
TOTAL EXPENDITURES	<u>3,225.00</u>	<u>0.00</u>	<u>2,550.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>550.00</u>	<u>78.43</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,637.40	0.00	449.04	(468.29)	468.29	0.00
<u>191-AMBULANCE TRUST</u>							
TOTAL REVENUE	0.00	140.54	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	140.54	0.00	0.00	0.00	0.00	0.00
<u>192-FIRE ENTERPRISE TRUST</u>							
TOTAL REVENUE	63,735.00	33,362.16	63,917.00	0.00	16,944.74	46,972.26	26.51
TOTAL EXPENDITURES	<u>63,735.00</u>	<u>26,455.44</u>	<u>63,917.00</u>	<u>5,211.91</u>	<u>26,059.63</u>	<u>37,857.37</u>	<u>40.77</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	6,906.72	0.00	(5,211.91)	(9,114.89)	9,114.89	0.00
<u>195-CDBG FUNDS</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>200-ELECTRIC REVENUE BONDS 98</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>202-ELECTRIC REVENUE BONDS</u>							
TOTAL REVENUE	193,785.00	80,834.62	197,765.00	16,475.72	82,331.78	115,433.22	41.63
TOTAL EXPENDITURES	<u>193,785.00</u>	<u>0.00</u>	<u>197,765.00</u>	<u>0.00</u>	<u>0.00</u>	<u>197,765.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	80,834.62	0.00	16,475.72	82,331.78	(82,331.78)	0.00
<u>203-06 ELECTRIC SUBSTATION RE</u>							
TOTAL REVENUE	212,438.00	62,472.64	221,313.00	18,463.91	92,253.90	129,059.10	41.68
TOTAL EXPENDITURES	<u>212,438.00</u>	<u>0.00</u>	<u>221,313.00</u>	<u>0.00</u>	<u>0.00</u>	<u>221,313.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	62,472.64	0.00	18,463.91	92,253.90	(92,253.90)	0.00
<u>204-WATER REVENUE BOND RESERV</u>							
TOTAL REVENUE	924,800.00	36,244.88	34,560.00	2,900.79	14,467.55	20,092.45	41.86
TOTAL EXPENDITURES	<u>924,800.00</u>	<u>884,904.40</u>	<u>34,560.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,560.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(848,659.52)	0.00	2,900.79	14,467.55	(14,467.55)	0.00
<u>205-GO FIRE TRUCK 2010</u>							
TOTAL REVENUE	38,493.00	16,038.75	37,543.00	3,128.58	15,642.94	21,900.06	41.67
TOTAL EXPENDITURES	<u>38,493.00</u>	<u>4,316.80</u>	<u>37,543.00</u>	<u>3,841.67</u>	<u>3,841.67</u>	<u>33,701.33</u>	<u>10.23</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	11,721.95	0.00	(713.09)	11,801.27	(11,801.27)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

% OF YEAR COMPLETED: 41.67

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<u>206-1994 SE/WA DEBT SERV FUND</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>207-GO - FIRE STATION</u>							
TOTAL REVENUE	50.00	109.28	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	50.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	109.28	0.00	0.00	0.00	0.00	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	215,558.00	90,133.20	216,680.00	17,967.92	89,821.15	126,858.85	41.45
TOTAL EXPENDITURES	455,558.00	0.00	216,680.00	0.00	0.00	216,680.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(240,000.00)	90,133.20	0.00	17,967.92	89,821.15 (89,821.15)	0.00
<u>209-STREETSCAPE PROJECT</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>210-GO ST IMPROVEMENT NOTES</u>							
TOTAL REVENUE	107,213.00	50,050.07	108,400.00	8,283.70	50,790.84	57,609.16	46.86
TOTAL EXPENDITURES	107,213.00	0.00	108,400.00	0.00	0.00	108,400.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	50,050.07	0.00	8,283.70	50,790.84 (50,790.84)	0.00
<u>212-03 GO ST IMPROVE NOTES</u>							
TOTAL REVENUE	0.00	79.41	0.00	2.14	10.45 (10.45)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	79.41	0.00	2.14	10.45 (10.45)	0.00
<u>214-GO CP BONDS SERIES 2011A</u>							
TOTAL REVENUE	419,440.00	183,063.84	242,190.00	19,162.38	108,751.13	133,438.87	44.90
TOTAL EXPENDITURES	419,440.00	0.00	242,190.00	0.00	0.00	242,190.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	183,063.84	0.00	19,162.38	108,751.13 (108,751.13)	0.00
<u>216-GO CP BONDS SERIES 2001B</u>							
TOTAL REVENUE	139,630.00	57,991.03	144,095.00	12,011.29	60,027.08	84,067.92	41.66
TOTAL EXPENDITURES	139,630.00	0.00	144,095.00	0.00	0.00	144,095.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	57,991.03	0.00	12,011.29	60,027.08 (60,027.08)	0.00
<u>218-GO CP BONDS SERIES 2011C</u>							
TOTAL REVENUE	308,435.00	117,934.44	308,760.00	23,657.60	118,226.50	190,533.50	38.29
TOTAL EXPENDITURES	308,435.00	0.00	308,760.00	0.00	0.00	308,760.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	117,934.44	0.00	23,657.60	118,226.50 (118,226.50)	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2013

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<u>300-GO ST IMPROVEMENT PROJECT</u>							
TOTAL REVENUE	0.00	2.46	0.00	0.26	1.26 (1.26)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.46	0.00	0.26	1.26 (1.26)	0.00
<u>301-WATER TOWER PROJECT</u>							
TOTAL REVENUE	31,669.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>31,669.00</u>	<u>31,669.03</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (31,669.03)	0.00	0.00	0.00	0.00	0.00
<u>302-WATER PROJECT WARRANTS</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>303-WASTEWATER PROJECT</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>304-AQUATIC CENTER CP</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>305-GO ST IMPROVEMENT 08</u>							
TOTAL REVENUE	400,839.00	0.00	0.00	16.18	80.18 (80.18)	0.00
TOTAL EXPENDITURES	<u>400,839.00</u>	<u>395,281.71</u>	<u>0.00</u>	<u>0.00</u>	<u>6,321.70 (</u>	<u>6,321.70)</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (395,281.71)	0.00	16.18 (6,241.52)	6,241.52	0.00
<u>306-69 KV SUBSTATION PROJECT</u>							
TOTAL REVENUE	1,501,950.00	0.00	935,572.00	0.00	0.00	935,572.00	0.00
TOTAL EXPENDITURES	<u>1,501,950.00</u>	<u>256,930.33</u>	<u>935,572.00</u>	<u>90,156.08</u>	<u>215,114.38</u>	<u>720,457.62</u>	<u>22.99</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (256,930.33)	0.00 (90,156.08)	(215,114.38)	215,114.38	0.00
<u>307-STREETScape PROJECT</u>							
TOTAL REVENUE	13,000.00	11,014.62	0.00	1,417.07	7,824.09 (7,824.09)	0.00
TOTAL EXPENDITURES	<u>13,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	11,014.62	0.00	1,417.07	7,824.09 (7,824.09)	0.00
<u>308-SKATE PARK PROJECT</u>							
TOTAL REVENUE	0.00	54.49	0.00	5.78	28.18 (28.18)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	54.49	0.00	5.78	28.18 (28.18)	0.00

CITY OF TIPTON
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310-NEW FIRE STATION							
TOTAL REVENUE	1,854,536.00	1,207.90	0.00	34.23	53,121.42 (53,121.42)	0.00
TOTAL EXPENDITURES	<u>1,854,536.00</u>	<u>1,396,628.88</u>	<u>0.00</u>	<u>0.00</u>	<u>6,583.21 (</u>	<u>6,583.21)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (1,395,420.98)	0.00	34.23	46,538.21 (46,538.21)	0.00
311-ADDITNL GENERATION PRJCT							
TOTAL REVENUE	0.00	156.97	0.00	19.73	96.19 (96.19)	0.00
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	156.97	0.00	19.73	96.19 (96.19)	0.00
312-PUBLIC WORKS BLDGS							
TOTAL REVENUE	6,569.00	0.00	0.00	0.09	0.37 (0.37)	0.00
TOTAL EXPENDITURES	<u>6,569.00</u>	<u>613.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (613.98)	0.00	0.09	0.37 (0.37)	0.00
314-WETLAND M ITIGATION PRJCT							
TOTAL REVENUE	132,079.00	0.00	0.00	1.15	12.67 (12.67)	0.00
TOTAL EXPENDITURES	<u>132,079.00</u>	<u>79,379.06</u>	<u>0.00</u>	<u>0.00</u>	<u>20,439.49 (</u>	<u>20,439.49)</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (79,379.06)	0.00	1.15 (20,426.82)	20,426.82	0.00
500-CEMESTERY TRUST FUND							
TOTAL REVENUE	1,000.00	450.00	1,000.00	0.00	150.00	850.00	15.00
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	450.00	0.00	0.00	150.00 (150.00)	0.00
600-WATER OPERATING							
TOTAL REVENUE	623,890.00	245,105.31	667,775.00	55,492.76	311,272.90	356,502.10	46.61
TOTAL EXPENDITURES	<u>623,890.00</u>	<u>313,852.29</u>	<u>667,775.00</u>	<u>64,981.60</u>	<u>277,843.97</u>	<u>389,931.03</u>	<u>41.61</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (68,746.98)	0.00 (9,488.84)	33,428.93 (33,428.93)	0.00
610-WASTEWATER/AKA SEWER REVE							
TOTAL REVENUE	810,475.00	201,187.79	614,750.00	48,460.28	260,329.73	354,420.27	42.35
TOTAL EXPENDITURES	<u>570,475.00</u>	<u>248,168.64</u>	<u>614,750.00</u>	<u>54,511.13</u>	<u>262,755.30</u>	<u>351,994.70</u>	<u>42.74</u>
REVENUES OVER/ (UNDER) EXPENDITURES	240,000.00 (46,980.85)	0.00 (6,050.85)	2,425.57)	2,425.57	0.00
630-ELECTRIC OPERATING							
TOTAL REVENUE	4,751,529.00	2,070,813.72	4,318,261.00	417,383.82	1,981,864.65	2,336,396.35	45.89
TOTAL EXPENDITURES	<u>4,751,529.00</u>	<u>2,089,828.93</u>	<u>4,318,261.00</u>	<u>319,834.61</u>	<u>1,749,645.32</u>	<u>2,568,615.68</u>	<u>40.52</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (19,015.21)	0.00	97,549.21	232,219.33 (232,219.33)	0.00
631-ELECTRIC DEVELOPMENT							
TOTAL REVENUE	15.00	12.34	0.00	1.31	6.39 (6.39)	0.00
TOTAL EXPENDITURES	<u>15.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	12.34	0.00	1.31	6.39 (6.39)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
632-ELECTRIC RENEWAL/REPLACEMENT							
TOTAL REVENUE	600.00	517.42	1,000.00	57.09	278.33	721.67	27.83
TOTAL EXPENDITURES	<u>600.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	517.42	0.00	57.09	278.33 (278.33)	0.00
633-ELECTRIC RESERVE							
TOTAL REVENUE	2,200.00	390.38	2,600.00	62.23	809.62	1,790.38	31.14
TOTAL EXPENDITURES	<u>2,200.00</u>	<u>0.00</u>	<u>2,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,600.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	390.38	0.00	62.23	809.62 (809.62)	0.00
634-ELECTRIC BOND/INT RESERVE							
TOTAL REVENUE	4,050.00	2,589.77	5,000.00	217.32	1,643.79	3,356.21	32.88
TOTAL EXPENDITURES	<u>4,050.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,589.77	0.00	217.32	1,643.79 (1,643.79)	0.00
640-GAS OPERATING							
TOTAL REVENUE	1,921,530.00	168,066.44	1,786,865.00	35,041.33	158,800.57	1,628,064.43	8.89
TOTAL EXPENDITURES	<u>1,921,530.00</u>	<u>294,415.51</u>	<u>1,786,865.00</u>	<u>102,452.15</u>	<u>313,782.08</u>	<u>1,473,082.92</u>	<u>17.56</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (126,349.07)	0.00 (67,410.82)	(154,981.51)	0.00
641-GAS D.E.I.							
TOTAL REVENUE	0.00	14.95	200.00	2.39	47.84	152.16	23.92
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	14.95	0.00	2.39	47.84 (47.84)	0.00
642-GAS RESERVE							
TOTAL REVENUE	0.00	338.72	500.00	67.21	327.82	172.18	65.56
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	338.72	0.00	67.21	327.82 (327.82)	0.00
660-AIRPORT OPERATING							
TOTAL REVENUE	128,421.00	30,617.21	240,390.00	3,974.63	108,824.26	131,565.74	45.27
TOTAL EXPENDITURES	<u>128,421.00</u>	<u>30,416.31</u>	<u>240,390.00</u>	<u>8,486.66</u>	<u>64,155.80</u>	<u>176,234.20</u>	<u>26.69</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	200.90	0.00 (4,512.03)	44,668.46 (44,668.46)	0.00
670-GARBAGE COLLECTION							
TOTAL REVENUE	427,534.00	174,650.66	444,452.00	31,666.56	179,426.67	265,025.33	40.37
TOTAL EXPENDITURES	<u>427,534.00</u>	<u>174,929.06</u>	<u>444,452.00</u>	<u>37,895.45</u>	<u>199,229.96</u>	<u>245,222.04</u>	<u>44.83</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (278.40)	0.00 (6,228.89)	(19,803.29)	0.00
750-CEMETERY ENTERPRISE							
TOTAL REVENUE	45,009.00	3,950.80	56,222.00	4,251.18	18,440.82	37,781.18	32.80
TOTAL EXPENDITURES	<u>45,009.00</u>	<u>26,619.42</u>	<u>56,222.00</u>	<u>2,899.20</u>	<u>15,193.97</u>	<u>41,028.03</u>	<u>27.02</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (22,668.62)	0.00	1,351.98	3,246.85 (3,246.85)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

% OF YEAR COMPLETED: 41.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET		
810-CENTRAL GARAGE									
TOTAL REVENUE	835,716.00	109,395.03	339,697.00	26,371.62	104,022.61	235,674.39	30.62		
TOTAL EXPENDITURES	<u>835,716.00</u>	<u>102,319.94</u>	<u>339,697.00</u>	<u>22,434.87</u>	<u>118,654.41</u>	<u>221,042.59</u>	<u>34.93</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00	7,075.09	0.00	3,936.75 (14,631.80)	14,631.80	0.00		
820-PSF HEALTH INSURANCE									
TOTAL REVENUE	95,000.00	34,837.50	98,961.00	6,467.31	30,972.43	67,988.57	31.30		
TOTAL EXPENDITURES	<u>95,000.00</u>	<u>33,677.97</u>	<u>98,961.00</u>	<u>6,463.60</u>	<u>30,958.03</u>	<u>68,002.97</u>	<u>31.28</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,159.53	0.00	3.71	14.40 (14.40)	0.00		
830-CITY RESERVE FUND									
TOTAL REVENUE	183,627.00	2,285.96	60,690.00	737.60	4,137.20	56,552.80	6.82		
TOTAL EXPENDITURES	<u>183,627.00</u>	<u>13,333.31</u>	<u>60,690.00</u>	<u>4,166.67</u>	<u>25,692.96</u>	<u>34,997.04</u>	<u>42.33</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (11,047.35)	0.00 (3,429.07)	(21,555.76)	21,555.76	0.00	
835-ADMINISTRATIVE SERVICES									
TOTAL REVENUE	244,811.00	58,214.75	233,950.00	61,180.55	120,777.54	113,172.46	51.63		
TOTAL EXPENDITURES	<u>244,811.00</u>	<u>64,147.34</u>	<u>233,950.00</u>	<u>18,652.54</u>	<u>138,964.31</u>	<u>94,985.69</u>	<u>59.40</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (5,932.59)	0.00	42,528.01 (18,186.77)	18,186.77	0.00		
860-PAYROLL ACCOUNT									
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
950-ELECTRIC METER DEPOSITS									
TOTAL REVENUE	13,115.00	5,661.42	13,100.00	737.17	6,332.33	6,767.67	48.34		
TOTAL EXPENDITURES	<u>13,115.00</u>	<u>5,432.01</u>	<u>13,100.00</u>	<u>1,921.23</u>	<u>6,866.71</u>	<u>6,233.29</u>	<u>52.42</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00	229.41	0.00 (1,184.06)	(534.38)	534.38	0.00	
951-WATER METER DEPOSITS									
TOTAL REVENUE	6,300.00	2,290.35	5,600.00	295.27	1,831.26	3,768.74	32.70		
TOTAL EXPENDITURES	<u>6,300.00</u>	<u>2,004.27</u>	<u>5,600.00</u>	<u>314.23</u>	<u>1,878.58</u>	<u>3,721.42</u>	<u>33.55</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00	286.08	0.00 (18.96)	(47.32)	47.32	0.00	
952-GAS METER DEPOSITS									
TOTAL REVENUE	11,504.00	3,467.93	8,600.00	286.24	2,621.23	5,978.77	30.48		
TOTAL EXPENDITURES	<u>11,504.00</u>	<u>5,020.00</u>	<u>8,600.00</u>	<u>900.00</u>	<u>3,400.00</u>	<u>5,200.00</u>	<u>39.53</u>		
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (1,552.07)	0.00 (613.76)	(778.77)	778.77	0.00	
GRAND TOTAL REVENUES									
GRAND TOTAL REVENUES	20,709,440.00	5,432,608.21	15,173,165.00	1,186,151.91	5,848,553.69	9,324,611.31	38.55		
GRAND TOTAL EXPENDITURES	<u>20,731,072.00</u>	<u>7,945,841.29</u>	<u>15,173,165.00</u>	<u>1,059,927.64</u>	<u>5,127,203.51</u>	<u>(10,045,961.49)</u>	<u>33.79</u>		
REVENUES OVER/(UNDER) EXPENDITURES	(21,632.00)	(2,513,233.08)	0.00	126,224.27	721,350.18 (721,350.18)	0.00

*** END OF REPORT ***



December 13, 2013

City of Tipton
Mr. Chris Nosbisch, City Manager
401 Lynn Street
Tipton, IA 52772

Dear Mr. Nosbisch:

Attached is Alliance's November, 2013 monthly report for the City of Tipton. This report has been reviewed by Bob Ross, Division Manager. Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Wild", is written over a light blue rectangular background.

Alliance Water Resources
Mark Wild, Local Manager

Enclosure

cc: Bob Ross, Division Manager

OPERATIONS REPORT – Tipton

November, 2013

OPERATING DIVISIONS

MISSOURI

Atchison Wholesale
Water Commission

Bonne Terre

Boonville

Bowling Green

Buchanan County #1

Cameron

Cape Girardeau

East Central Missouri
Water & Sewer
Authority

Elsberry

Franklin County #1

Franklin County #3

Henry County
Water Company

Henry County #3

Lake Ozark/
Osage Beach

Lincoln County #1

Nevada

Parkville

Phelps County #2

Platte County #C-1

Ralls County #1

St. Charles County #2

Ste. Genevieve

Sedalia

Versailles

IOWA

Maquoketa

Tipton

Administrative

- Mark Wild was on sick leave from November 1st through November 7th. Staff from the Maquoketa Division and from the Bowling Green, Missouri Division was able to fill in at the Tipton Division throughout Mark's absence.

Treatment

- Operations at the Water Plant, East & West Lagoons and Aquatic Center performed 7 days per week.
- The East and West Lagoons had a cBOD removal rate of 94% and 96% respectively. A removal rate of 85 % is required.

Collection/Distribution

- None

Customer Service

- Repaired a broken meter wire at 302 W. 8th St.

Project Updates

- None

Safety

- Safety topic was on Hazard Communication.

Regulatory

- October Operation reports submitted to IDNR.

Concerns for the Month

- Getting ready for winter.

Positives for the Month

- All plants stayed in compliance.

OPERATIONS REPORT – Tipton

WATER SUPPLY SYSTEM

	Well # 5	Well # 6	Plant / System
Total Gals. Pumped(MG)	4.514 MG	5.815 MG	8.994 MG
Ave run time/day	3.74 hrs.	4.41 hrs.	6.00 hrs.
Chlorine Used (gallons)			172
Fluoride Used (lbs.)			191
Polyphosphate Used (lbs.)			98
Min. Free Cl ₂ Residual (mg/l)			0.84
Coliform Absent/Present			Absent

Testing

Total water test performed this month – 168 Three Total Coliform required per month.

Aquatic Center Information

Water used gal.	Filter wash water gal.	Chlorine added gal.	pH adjust - Acid added gal.
63,000	5,000	55	0

Testing

Total tests performed this month - 98

Wastewater Treatment

West Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.1811 MG/Day
Organic Loading	186.6 lbs. cBOD/Day

NPDES Permit Compliance 1689001-001

Parameter	Monthly Average	Permit Limit
pH	7.96 min 8.15 max	6.0 (min) – 9.0 (max)
CBOD ₅	7.12 mg/l- 10.95 lbs.	25 mg/l – 238.0 lbs.
TSS	9.25 mg/l – 13.89 lbs.	80 mg/l – 761.0 lbs.
NH ₃ -N	2.187 mg/l – 3.19 lbs.	25.0 mg/l – 240.0 lbs.

Effluent from the West Lagoon met the compliance requirements of the NPDES permit.

East Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.085 MG/day
Organic Loading	122.0 lbs. cBOD/Day

East Wastewater Treatment NPDES Permit Compliance 1689002-001

Parameter	Monthly Average	Permit Limit
pH	8.08 min 8.39 Max	6.0(min) - 9.0(max)
CBOD ₅	2.8 mg/l – 1.908 lbs.	25 mg/l – 125 lbs.
TSS	8.4 mg/l – 6.0 lbs.	80 mg/l – 400 lbs.
NH ₃ -N	0.6 mg/l – 0.4 lbs.	13.8 mg/l – 69.0 lbs.
Chloride	215 mg/l – 169 lbs.	n/a

Effluent from the East Lagoon met the compliance requirements of the NPDES permit.

Testing

Total Wastewater tests performed this month – 233

TIPTON ECONOMIC DEVELOPMENT DIRECTOR REPORT – DECEMBER 2013

ABBY KISLING

REPORT

- The Small Business Saturday event in Tipton was Saturday, November 30. Small Business Saturday is a nation-wide campaign that focuses on raising awareness for shopping local and independently owned small businesses. Twelve retailers offered specials that were listed on the event flyer along with the day's activities and a list of sponsors. Twelve sponsors came on board to help offset the advertising costs: Ameriprise Financial, Community State Bank, Country Spa & Gift Boutique, Daisy's on the Square, Fabric Stasher, Keller's Home Furnishings, Latta Harris Penningroth & Hanon, Ms Molly's Antiques & Collectibles, O'Rourke Motors, Old Cedar County Jail, Tipton Chamber of Commerce and Tipton Family Foods. Activities in the downtown area included: Crescents with Mrs. Claus, Face Painting, Toy Drive, Annual Jail Fest of Trees, Vendor Show and the Ca\$h for Christmas Promotion sponsored by the Tipton Chamber of Commerce. We received press for the event with KCRG, KGAN and KWWL all visiting Tipton and I did an interview with the Quad City Times via telephone.
- The Annual Old Fashioned Christmas & Tour of Lights event is Saturday, December 14 from 5-8 PM. There will be free horse and trolley rides, Community Soup Supper at St. Mary's Hall and a Christmas concert at the Hardacre Theater. I have entered the event information on local online community calendars, sent press releases and flyers have been distributed via email and by Denise Feltes. The advertising schedule was approved the chamber board and all ad placements are in place. I have with Mary Barnum to finalize plans for the Christmas concert at the Hardacre Theater. Also, have been working on the logistics of the theater being open that evening.
- I have drafted and mailed out FY14 chamber membership renewal letters.
- The new chamber bucks are printed, coded and are being sold now. I drafted letters that were mailed to the chamber membership explaining the new system. Also, I created a page on the website explaining the chamber bucks process and have created a spreadsheet to track the chamber bucks.
- The second Tipton Open Coffee was held on December 5 at A Place to Land from 7:30-8:30 AM. These are good networking events and some of the topics discussed included Small Business Saturday, Heartland Sports Complex, '12 Days of Tipton' Facebook promotion and city updates. The attendance increased slightly over the last coffee and hopefully the event keeps growing. Please mark your calendars and plan on attending the next coffee on Thursday, January 9.
- The shop local initiative was approached briefly at the last chamber board meeting and the general consensus was they would postpone any decisions regarding this program until after the first of the year due to the busy holiday schedule.
- The 'Twelve Days of Tipton' Facebook promotion started December 5. Nine locally owned businesses have registered for the promotion. The daily FB specials are discounts, vouchers, coupons or giveaways. The promotion was free of charge and dates were given on a first-come, first-served basis.
- The Iowa USDA Rural Development Director, Bill Menner, was in Tipton on December 2 to facilitate a round table discussion. This was an informative event with discussion regarding different programs USDA provides. Representative Kaufmann, Senator Dvorsky, and John Whitaker were present at the event as well.
- Maintained website information, website documents, business listings, community calendar events, local access television, FileMaker database, email marketing notifications, monthly newsletter and website stats.

TIPTON ECONOMIC DEVELOPMENT DIRECTOR REPORT – DECEMBER 2013

ABBY KISLING

MEETINGS/EVENTS

- Dec 2 Tipton City Council Meeting
- Dec 2 Round Table w/ Iowa USDA Director Bill Menner
- Dec 3 Team Meeting
- Dec 4 Meeting with local business owner
- Dec 5 Tipton Open Coffee
- Dec 11 Department Head Meeting
- Dec 12 Tipton Chamber of Commerce Meeting
- Dec 13 City of Tipton Christmas Party
- Dec 14 Old Fashioned Christmas & Tour of Lights
- Dec 16 Tipton City Council Meeting
- Dec 17 Team Meeting
- Dec 24 OFFICE CLOSED-HOLIDAY
- Dec 25 OFFICE CLOSED-HOLIDAY
- Dec 26-31 OFFICE CLOSED-ABBY VACATION

Tipton Library Board Minutes
October 28th, 2013

Members in attendance: Jamie Meyer, Nancy Hipple, Dale Jedlicka, Penny Webb, Jennifer Schuett, Jim McCollough, Andy Owen and Denise Smith, library director.

Jamie called the meeting to order at 6pm.

Nancy moved to approve the agenda. Andy seconded. Motion carried.

Dale made motion to approve last meeting minutes. Jim seconded. Motion carried.

Directors Report:

*Denise and Jess attended the Cedar County Library Association (CCLA). The CCLA will ask for an increase of \$10,000 to Cedar Co. to bring up the total funds for 8 libraries to \$100,000.

*Nic from W. Branch is writing another Community Foundation Grant. The grant money will be used for items teenagers can use in libraries- leaving it wide open to include items such as furniture, books and videos. The next meeting will be in Clarence on March 24th.

*Teen Read Week: Monday-decorated cupcakes, Tuesday-Jewelry making, Wednesday-2min book read, Thursday-book chat, Saturday- Masquerade. Also during the week other fun events for teens: free book swap and gift wrapped books to catch interests.

*Family Fun Night (115 in attendance) Diane and Cedar County Conservation Board had spider books and activities.

*Carpets have been cleaned upstairs. Recommendation to clean every 6months.

Financial Reports:

Dale made a motion to approve the financial reports. Jennifer seconded. Motion carried.

Committee Reports:

Finance-

*Dale, Jim and Andy met to discuss the 2014-2015 budget- raised items \$250 to allow for some wiggle room.

*Chris N. asked us to turn in a Capital Improvement Sheet for future planning. The air condition is being turned in for the 2013-2014 year. The projected cost from Albaugh PHC Inc. is \$60,000.

*2014-2015 director's salary has been set at \$35,879, 2% pay raise. Nancy approved the new salary for the director. Penny seconded. Motion carried. 2013-2014 w/ vacation \$35,175, w/o vacation & sick leave base \$34,067.

Personnel-

*Nancy, Jess and Katie have sent out letters for the director's evaluation to library employees. Nancy asked to be reimbursed for postage. The next board meeting they hope to have all the responses back and be able to report to the rest of the board.

Public Relations- none

Friends of the Tipton Public Library-

*Purchased 40 books for Lutheran Services.

*Book sale November 6 – 9th.

*Nancy attended the Friends meeting and the Friends will give \$200 towards our holiday meal. Last year meal cost was \$257. The remaining cost of the meal can be paid for with library fines and fees. Jamie will contact the Country Club for a January date.

Maintenance-

*All the lights on library grounds are currently working.

Correspondence: none.

Old Business:

- *Jamie has contacted Ron Challis for holiday lights.
- *Jamie has contacted Dan Kessler with the dates for leaf pick up.

New Business:

- *Internet usage policy-discussion if our currently policy covers us from individuals bringing in own devices (into the library) and using our wireless internet. Upon Dale's suggestion Denise is going to have Lowell Dendinger, city attorney, take a look at the current policy. We will table this policy to Nov. meeting.
- *Need to take a look at other long term library projects to be placed on the Capital Improvement sheet. Project ideas; boiler, roof and tuck pointing.

Miscellaneous:

- *Library closed on Monday November 11, 2013 to observe Veteran's Day.
- *Next meeting Monday November 25th at 6pm.

Adjournment:

Katie moved to adjourn. Jim seconded. Motion carried.

Library Director's Report October 2013

Programming

Kid's Programs
Total 14 Programs 362 kids

Teen Programs
Total 7 programs 38 teens

Adult Programs
Total 1 programs 23 adults

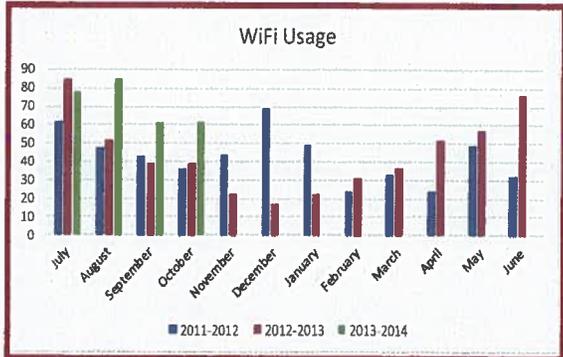
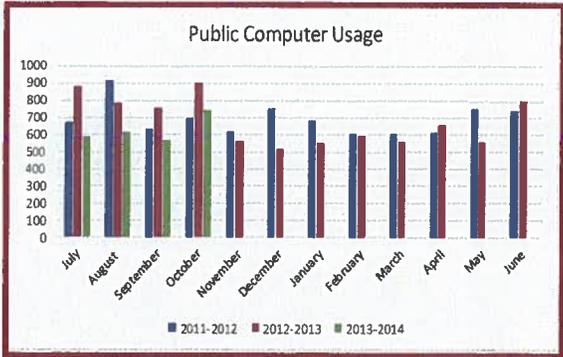
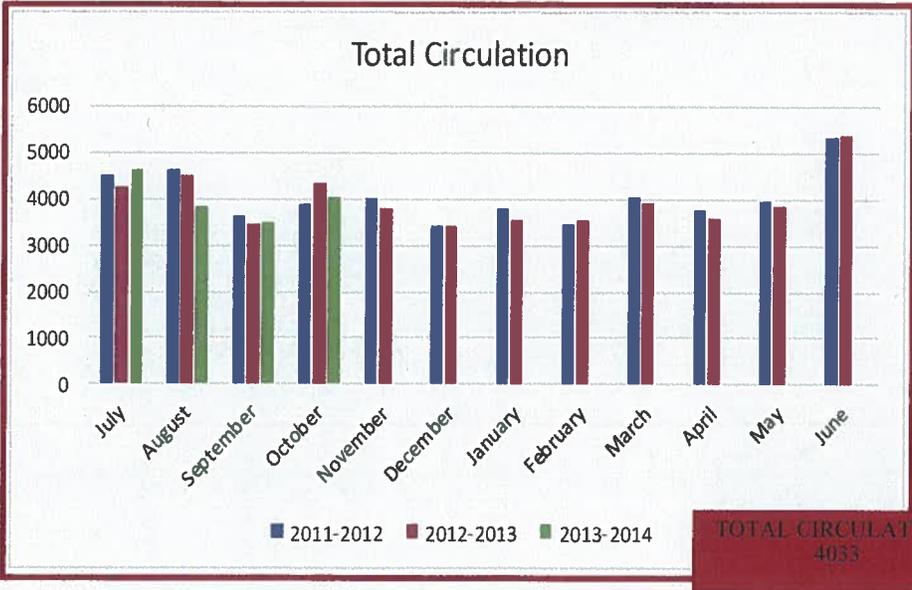


Materials

Adult Fiction	23
Adult Non-fiction	6
Christian Fiction	5
Biographies	3
Teen Fiction	14
Kids Fiction	16
Kids Nonfiction	1
Kid's Picture Books	14
Large Print	8
Kid's B. Chapter	1
Mystery	3
Total books	94
Magazines	51
Total Magazines	51
Adult CDs	7
Total Audios	7
Adult DVD's	13
Blue Ray Disc	2
Kids DVD's	4
Total DVD's	19
Other	16
Total Other	16
Total	187
Discarded	
Books	312
Magazines	94
Audios	0
Videos	4
Other	20
Total	430

Meeting Room Users
Non-profits-3 users
Private Individuals-0 users
Total: 3 time

Neighbors: 83 checkouts



AGENDA ITEM # G - 7

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2013

AGENDA ITEM: Tree Board

ACTION: Motion

SYNOPSIS: The tree board members terms have all expired and we need to re-appoint the members for two and three year terms.

	<u>Term Expiration</u>
Bob Rickard	December 2016
Barb Conrad	December 2016
Ken Muller	December 2016
Dean Anderson	December 2015
Ellen Fear	December 2015

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/13

M. Motions for Approval

City One Card Purchases

Statement Date
10/25/2013

12/06/2013 11:22 AM

City Credit Card Statement	Card Ttl	10,031.35
City - One Card (employee check out card)		
Travel Training (Police) - Legends, Texas Roadhouse,	275.55	
Burger King, Stoney Creek		
Travel Training (Klay) - USAirways, Toms BBQ, McDonalds,	109.02	
Happy Joes		
Fuel - Frys	65.40	
Total Charges		449.97
Ambulance - One Card		
Operating Supplies - Tipton Pharmacy, Batteries Plus,	237.37	
Tipton Electric Motors		
Misc Supplies - Hy-Vee, Walmart	282.30	
Training - IEMSA	2,525.00	
Total Charges		3,044.67
Police - One Card		
Fuel - Kum & Go	33.16	
Travel Training - McDonalds	8.28	
Operating Supplies - Amazon, Walmart	437.09	
Uniform/Equipment Supplies - Tactical Gear, Gun Cases,	317.40	
Bravo Company		
Total Charges		795.93
Fire - One Card		
Office Supplies - School Outfitters	369.68	
Operating Supplies - Amazon	107.95	
Total Charges		477.63
Library - One Card		
Postage/Shipping - USPS	135.33	
Office Supplies - Walmart	77.81	
Materials - Walmart, Amazon	693.73	
Program Supplies - Highsmith, Walmart	22.37	
Bldg Maint Supp - Walmart	10.50	
Total Charges		939.74
JKFAC/Recreation - One Card		
Operating Supplies (park) - Global Industrial (drinking fountain)	772.01	
Operating Supplies - Walmart	28.97	
Total Charges		800.98
Electric - One Card		
Wire shelving for storage area - Global Industrial	1,073.54	
Air filters - Walmart	3.15	
Total Charges		1,076.69
Gas - One Card		
Integrity Mngmnt Plan - APGA Security & Integrity Foundation	495.00	
Motorola phone - Paypal Jectronics	139.00	
Total Charges		634.00
City Manager - One Card		
Travel Training - Jerseys Pub & Grub, Cedar Rapids	35.91	
Community (parking fees)		
Total Charges		35.91

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-0026 ADVOCATE NEWS

I 112813AN		SMALL BUSINESS SATURDAY AD	AP		R	1/11/2014	142.80	142.80CR	
		G/L ACCOUNT					142.80		
	001 5-525-2-64020	ADVERTISING					142.80	SMALL BUSINESS SATURDAY AD	
		VENDOR TOTALS		REG. CHECK			142.80	142.80CR	0.00
							142.80	0.00	

01-0071 ALLIANCE WATER RESOURCES IN

I 5848		DECEMBER SERVICES	AP		R	1/11/2014	24,266.50	24,266.50CR	
		G/L ACCOUNT					24,266.50		
	001 5-465-2-64910	CONTRACT SERVICES					1,455.99	DECEMBER SERVICES	
	600 5-810-2-64910	CONTRACT SERVICES					11,647.92	DECEMBER SERVICES	
	610 5-815-2-64910	CONTRACT SERVICES					11,162.59	DECEMBER SERVICES	
		VENDOR TOTALS		REG. CHECK			24,266.50	24,266.50CR	0.00
							24,266.50	0.00	

01-0143 AUS WATERLOO MC LOCKBOX

I 6121359		BLDG MAINT SUPPLIES	CITY H AP		R	1/11/2014	100.66	100.66CR	
		G/L ACCOUNT					100.66		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					100.66	BLDG MAINT SUPPLIES CITY HALL	
		VENDOR TOTALS		REG. CHECK			100.66	100.66CR	0.00
							100.66	0.00	

01-0201 BARRON MOTOR SUPPLY

I 095194		REPAIR PART #53	AP		R	12/12/2013	107.40	107.40CR	
		G/L ACCOUNT					107.40		
	810 5-899-2-63321	REPAIR PARTS					107.40	REPAIR PART #53	
		VENDOR TOTALS		REG. CHECK			107.40	107.40CR	0.00
							107.40	0.00	

01-0317 BUSINESS RADIO SALES AND SE

I 60118		8 BATTERIES	AP		R	1/11/2014	468.00	468.00CR	
		G/L ACCOUNT					468.00		
	001 5-150-2-65070	OPERATING SUPPLIES					468.00	8 BATTERIES	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

I 60175		BELT CLIP FOR PAGER	AP		R	1/11/2014		13.30	13.30CR	
		G/L ACCOUNT						13.30		
	001 5-150-2-65070	OPERATING SUPPLIES					13.30	BELT CLIP FOR PAGER		
		VENDOR TOTALS		REG. CHECK				481.30	481.30CR	0.00
								481.30	0.00	

01-0327 CBE GROUP INC, THE										
I 11-339887		COLLECTION EXPENSE	AP		R	1/11/2014		11.25	11.25CR	
		G/L ACCOUNT						11.25		
	001 5-160-2-64040	COLLECTION EXPENSE					11.25	COLLECTION EXPENSE		
		VENDOR TOTALS		REG. CHECK				11.25	11.25CR	0.00
								11.25	0.00	

01-0390 CEDAR COUNTY AUDITOR										
I 120613CCC		CITY ELECTION	AP		R	1/11/2014		2,192.19	2,192.19CR	
		G/L ACCOUNT						2,192.19		
	001 5-630-2-65070	OPERATING SUPPLIES					2,192.19	CITY ELECTION		
		VENDOR TOTALS		REG. CHECK				2,192.19	2,192.19CR	0.00
								2,192.19	0.00	

01-0410 CEDAR COUNTY CO-OP										
C 11904		FUEL DISCOUNT	AP		R	12/12/2013		17.74CR	17.74	
		G/L ACCOUNT						17.74CR		
	810 5-899-2-65075	FUEL					17.74CR	FUEL DISCOUNT		
I 0393071		2 GREASE TUBES	AP		R	1/11/2014		51.82	51.82CR	
		G/L ACCOUNT						51.82		
	670 5-840-2-65070	OPERATING SUPPLIES					51.82	2 GREASE TUBES		
I 1113CCC		603.098 GL UL CNTRL GRG, PA	AP		R	1/11/2014		1,797.41	1,797.41CR	
		G/L ACCOUNT						1,797.41		
	810 5-899-2-65075	FUEL					1,756.49	603.098 GL UL CNTRL GRG, PARK		
	001 5-430-2-65075	FUEL					40.92	603.098 GL UL CNTRL GRG, PARK		
		VENDOR TOTALS		REG. CHECK				1,831.49	1,831.49CR	0.00
								1,831.49	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0430 CEDAR COUNTY ENGINEER

I 1113AMB		173.5 GL DSL	AP		R	1/11/2014		569.08	569.08CR	
		G/L ACCOUNT						569.08		
	810 5-899-2-65075	FUEL					569.08	173.5 GL DSL		
I 1113FIRE		69.1 GL DSL	AP		R	1/11/2014		226.65	226.65CR	
		G/L ACCOUNT						226.65		
	810 5-899-2-65075	FUEL					226.65	69.1 GL DSL		
I 1113PW		901 GL DSL	AP		R	1/11/2014		2,955.28	2,955.28CR	
		G/L ACCOUNT						2,955.28		
	810 5-899-2-65075	FUEL					2,955.28	901 GL DSL		
		VENDOR TOTALS		REG. CHECK				3,751.01	3,751.01CR	0.00
								3,751.01	0.00	

01-0461 CEDAR COUNTY SOLID WASTE

I 1113CCSW		TRANSFER FEES	AP		R	1/11/2014		2,625.00	2,625.00CR	
		G/L ACCOUNT						2,625.00		
	670 5-840-2-64850	TRANSFER FEES					2,625.00	TRANSFER FEES		
		VENDOR TOTALS		REG. CHECK				2,625.00	2,625.00CR	0.00
								2,625.00	0.00	

01-0337 CJ COOPER & ASSOC INC

I 37851		RANDOM DRUG SCREENS	AP		R	1/11/2014		196.00	196.00CR	
		G/L ACCOUNT						196.00		
	600 5-810-2-65980	MISCELLANEOUS					65.33	RANDOM DRUG SCREENS		
	640 5-825-2-65100	SAFETY					65.33	RANDOM DRUG SCREENS		
	630 5-820-2-65100	SAFETY					65.34	RANDOM DRUG SCREENS		
		VENDOR TOTALS		REG. CHECK				196.00	196.00CR	0.00
								196.00	0.00	

01-0620 CLIPTON LARSON ALLEN LLP

I 749126		PROGRESS BILLING FOR AUDIT	AP		R	1/11/2014		4,500.00	4,500.00CR	
		G/L ACCOUNT						4,500.00		
	835 5-899-2-64010	ACCOUNTING & AUDITING EXPENSE					4,500.00	PROGRESS BILLING FOR AUDIT		
		VENDOR TOTALS		REG. CHECK				4,500.00	4,500.00CR	0.00
								4,500.00	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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VENDOR TOTALS		REG. CHECK						495.00	495.00CR	0.00
								495.00	0.00	

01-0905 ELECTRICAL ENGINEERING & EQ

I 3737750-01	BLDG MAINT SUPP	CITY HALL	AP		R	12/12/2013		41.22	41.22CR	
	G/L ACCOUNT							41.22		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					41.22	BLDG MAINT SUPP	CITY HALL	
VENDOR TOTALS		REG. CHECK						41.22	41.22CR	0.00
								41.22	0.00	

01-1051 FRIENDS OF THE ANIMALS

I 12613D	5 DOGS		AP		R	1/11/2014		250.00	250.00CR	
	G/L ACCOUNT							250.00		
	001 5-190-2-64910	CONTRACT SERVICES					250.00	5 DOGS		
VENDOR TOTALS		REG. CHECK						250.00	250.00CR	0.00
								250.00	0.00	

01-1055 G & K SERVICES

I 17944	UNIFORMS	PUBLIC WORKS	AP		R	1/11/2014		46.97	46.97CR	
	G/L ACCOUNT							46.97		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.34	UNIFORMS	PUBLIC WORKS	
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					6.91	UNIFORMS	PUBLIC WORKS	
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					17.46	UNIFORMS	PUBLIC WORKS	
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					8.34	UNIFORMS	PUBLIC WORKS	
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					6.92	UNIFORMS	PUBLIC WORKS	
I 21090	UNIFORMS	PUBLIC WORKS	AP		R	1/11/2014		46.97	46.97CR	
	G/L ACCOUNT							46.97		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.34	UNIFORMS	PUBLIC WORKS	
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					6.91	UNIFORMS	PUBLIC WORKS	
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					17.46	UNIFORMS	PUBLIC WORKS	
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					8.34	UNIFORMS	PUBLIC WORKS	
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					6.92	UNIFORMS	PUBLIC WORKS	
I 21091	UNIFORMS	ELECTRIC/GAS	AP		R	1/11/2014		71.90	71.90CR	
	G/L ACCOUNT							71.90		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					56.87	UNIFORMS	ELECTRIC/GAS	
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					15.03	UNIFORMS	ELECTRIC/GAS	
VENDOR TOTALS		REG. CHECK						165.84	165.84CR	0.00
								165.84	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1066	GARDEN & ASSOCIATES INC									
I 31486		SEWER POA	AP		R	1/11/2014		729.25	729.25CR	
		G/L ACCOUNT						729.25		
	001 5-290-2-64070	ENGINEERING						729.25	SEWER POA	
I 31487		SEWER EXTENSION BOWIE PROPE	AP		R	1/11/2014		825.50	825.50CR	
		G/L ACCOUNT						825.50		
	610 5-815-2-64070	ENGINEERING						825.50	SEWER EXTENSION BOWIE PROPERTY	
I 31488		WATER MAINT RPLCMNT 11TH-13	AP		R	1/11/2014		1,397.54	1,397.54CR	
		G/L ACCOUNT						1,397.54		
	600 5-810-2-64070	ENGINEERING						1,397.54	WATER MAINT RPLCMNT 11TH-13TH	
		VENDOR TOTALS		REG. CHECK				2,952.29	2,952.29CR	0.00
								2,952.29	0.00	

01-1076 GENERAL PEST CONTROL INC

I 71875		PEST CONTROL	AP		R	1/11/2014		31.03	31.03CR	
		G/L ACCOUNT						31.03		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR						31.03	PEST CONTROL	
I 71876		PEST CONTROL	AP		R	1/11/2014		35.00	35.00CR	
		G/L ACCOUNT						35.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR						35.00	PEST CONTROL	
I 71877		PEST CONTROL	AP		R	1/11/2014		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR						25.00	PEST CONTROL	
I 71878		PEST CONTROL	AP		R	1/11/2014		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR						25.00	PEST CONTROL	
I 71882		PEST CONTROL	AP		R	1/11/2014		45.00	45.00CR	
		G/L ACCOUNT						45.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR						45.00	PEST CONTROL	
		VENDOR TOTALS		REG. CHECK				161.03	161.03CR	0.00
								161.03	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1094 GRAINGER

I 9298258071		SWITCHES #163, SAFETY GLASS AP			R	1/11/2014		44.30	44.30CR	
		G/L ACCOUNT						44.30		
	810 5-899-2-65070	OPERATING SUPPLIES					16.20	SWITCHES #163, SAFETY GLASSES		
	810 5-899-2-63321	REPAIR PARTS					28.10	SWITCHES #163, SAFETY GLASSES		
		VENDOR TOTALS		REG. CHECK				44.30	44.30CR	0.00
								44.30	0.00	

01-1188 HEIMAN FIRE EQUIPMENT

I 0816719-IN		FLOOD/SPOTLIGHT FIRE AP			R	1/11/2014		1,458.93	1,458.93CR	
		G/L ACCOUNT						1,458.93		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					1,458.93	FLOOD/SPOTLIGHT FIRE		
		VENDOR TOTALS		REG. CHECK				1,458.93	1,458.93CR	0.00
								1,458.93	0.00	

01-1289 INTEGRATED TECHNOLOGY PARTN

I 95780		ADD GAS DEPT LAPTOP TO DOMA AP			R	12/12/2013		42.50	42.50CR	
		G/L ACCOUNT						42.50		
	640 5-825-2-64190	TECHNOLOGY					42.50	ADD GAS DEPT LAPTOP TO DOMAIN		
I 95791		TECH SERVICES POLICE, ADMI AP			R	12/12/2013		115.00	115.00CR	
		G/L ACCOUNT						115.00		
	001 5-110-2-64190	TECHNOLOGY					85.00	TECH SERVICES POLICE, ADMIN		
	835 5-899-2-64190	TECHNOLOGY					30.00	TECH SERVICES POLICE, ADMIN		
I 95889		DOMAIN REGISTRATION AP			R	12/12/2013		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	835 5-899-2-64190	TECHNOLOGY					20.00	DOMAIN REGISTRATION		
I 95896		MANAGE NETWORK SERVICES AP			R	12/12/2013		1,575.00	1,575.00CR	
		G/L ACCOUNT						1,575.00		
	835 5-899-2-64190	TECHNOLOGY					1,575.00	MANAGE NETWORK SERVICES		
		VENDOR TOTALS		REG. CHECK				1,752.50	1,752.50CR	0.00
								1,752.50	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1270 IOWA ASSOCIATION OF

I 2123		BIASSO DUES DEC-FEB	AP		R	1/11/2014		693.80	693.80CR	
		G/L ACCOUNT						693.80		
	001	5-299-2-65100 SAFETY						326.09	BIASSO DUES DEC-FEB	
	630	5-820-2-65100 SAFETY						277.52	BIASSO DUES DEC-FEB	
	640	5-825-2-65100 SAFETY						90.19	BIASSO DUES DEC-FEB	
I 2212		TRAINING GAS	AP		R	1/11/2014		250.00	250.00CR	
		G/L ACCOUNT						250.00		
	640	5-825-1-62300 TRAINING						250.00	TRAINING GAS	
I 2247		LEGAL EXPENSE FILING W/ FER AP			R	1/11/2014		3,047.50	3,047.50CR	
		G/L ACCOUNT						3,047.50		
	630	5-820-2-64110 LEGAL EXPENSE						3,047.50	LEGAL EXPENSE FILING W/ FERC	
		VENDOR TOTALS		REG. CHECK				3,991.30	3,991.30CR	0.00
								3,991.30	0.00	

01-1265 IOWA BUSINESS SUPPLY LLC

I 0079804-001		TONERS, CHAIR ARMS	AP		R	1/11/2014		432.24	432.24CR	
		G/L ACCOUNT						432.24		
	001	5-150-2-65065 COMPUTER SUPPLIES						304.96	4 TONERS FIRE DEPT	
	600	5-811-2-65070 OPERATING SUPPLIES						25.45	CHAIR ARMS	
	610	5-815-2-65070 OPERATING SUPPLIES						25.45	CHAIR ARMS	
	630	5-822-2-65070 OPERATING SUPPLIES						25.46	CHAIR ARMS	
	640	5-826-2-65070 OPERATING SUPPLIES						25.46	CHAIR ARMS	
	670	5-840-2-65070 OPERATING SUPPLIES						25.46	CHAIR ARMS	
I 0079804-002		OFFICE SUPPLIES ADMIN SRVC AP			R	1/11/2014		8.66	8.66CR	
		G/L ACCOUNT						8.66		
	835	5-899-2-65060 OFFICE SUPPLIES						8.66	OFFICE SUPPLIES ADMIN SRVCS	
		VENDOR TOTALS		REG. CHECK				440.90	440.90CR	0.00
								440.90	0.00	

01-1332 IOWA ONE CALL

I 156993		LOCATES	AP		R	1/11/2014		29.70	29.70CR	
		G/L ACCOUNT						29.70		
	630	5-820-2-65304 UNDERGROUND SUPPLIES						9.90	LOCATES	
	600	5-810-2-65307 SERVICE LINES						9.90	LOCATES	
	640	5-825-2-65307 SERVICE LINES						9.90	LOCATES	
		VENDOR TOTALS		REG. CHECK				29.70	29.70CR	0.00
								29.70	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1435 KELLER'S HOME FURNISHINGS

I 7802		FLOORING & SUPPLIES PD	AP		R	1/11/2014		1,180.00	1,180.00CR	
		G/L ACCOUNT						1,180.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					1,180.00	FLOORING & SUPPLIES PD		
		VENDOR TOTALS		REG. CHECK				1,180.00	1,180.00CR	0.00
								1,180.00	0.00	

01-1495 KLUESNER CONSTRUCTION INC

I 14948		ASPHALT REPAIR	AP		R	1/11/2014		4,650.80	4,650.80CR	
		G/L ACCOUNT						4,650.80		
	001 5-210-2-63991	MAINTENANCE - STREET DEPT					4,650.80	ASPHALT REPAIR		
		VENDOR TOTALS		REG. CHECK				4,650.80	4,650.80CR	0.00
								4,650.80	0.00	

01-1514 LANDS' END BUSINESS OUTFITT

I 20131108-3738040	28	SHIRTS-UTL, ADMIN, ABBY, LI	AP		R	12/12/2013		842.78	842.78CR	
		G/L ACCOUNT						842.78		
	630 5-822-2-64350	UNIFORMS/EQUIPMENT					54.41	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
	600 5-811-2-64350	UNIFORMS/EQUIPMENT					54.41	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
	640 5-826-2-64350	UNIFORMS/EQUIPMENT					54.41	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
	610 5-815-2-64350	UNIFORMS/EQUIPMENT					54.39	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					54.39	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
	835 5-899-2-64350	UNIFORMS/EQUIPMENT					400.84	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
	001 5-525-2-65980	MISCELLANBOUS					23.19	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
	001 5-410-2-65980	MISCELLANBOUS					146.74	28 SHIRTS-UTL, ADMIN, ABBY, LIB		
		VENDOR TOTALS		REG. CHECK				842.78	842.78CR	0.00
								842.78	0.00	

01-1680 MARTENS CONSTRUCTION

I 120913MC	38	GRAVE OPENINGS 2012-2013	AP		R	1/11/2014		10,960.00	10,960.00CR	
		G/L ACCOUNT						10,960.00		
	750 5-280-2-64790	GRAVE OPENINGS					10,960.00	38 GRAVE OPENINGS 2012-2013		
		VENDOR TOTALS		REG. CHECK				10,960.00	10,960.00CR	0.00
								10,960.00	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1730 MIDWEST RADAR

I 0014051		TUNING FORKS	AP		R	1/11/2014		43.00	43.00CR	
		G/L ACCOUNT						43.00		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					43.00	TUNING FORKS		
		VENDOR TOTALS		REG. CHECK				43.00	43.00CR	0.00
								43.00	0.00	

01-1734 MIDWEST SAFETY COUNSELORS I

I 0035056		CALIBRATION	AP		R	12/12/2013		70.00	70.00CR	
		G/L ACCOUNT						70.00		
	001 5-290-2-63500	OPERATIONAL EQUIPT MAINT & REP					70.00	CALIBRATION		
		VENDOR TOTALS		REG. CHECK				70.00	70.00CR	0.00
								70.00	0.00	

01-1832 MUNICIPAL SUPPLY INC

I 0547457-IN		WATER MAIN PARTS	AP		R	12/12/2013		1,996.80	1,996.80CR	
		G/L ACCOUNT						1,996.80		
	600 5-810-2-65308	MAINS					1,996.80	WATER MAIN PARTS		
I 0548745-IN		WATER MAIN PARTS	AP		R	12/12/2013		1,927.65	1,927.65CR	
		G/L ACCOUNT						1,927.65		
	600 5-810-2-65308	MAINS					1,927.65	WATER MAIN PARTS		
		VENDOR TOTALS		REG. CHECK				3,924.45	3,924.45CR	0.00
								3,924.45	0.00	

01-1830 MUTUAL WHEEL CO

I 6737970		REPAIR PART	AP		R	1/11/2014		82.16	82.16CR	
		G/L ACCOUNT						82.16		
	810 5-899-2-63321	REPAIR PARTS					82.16	REPAIR PART		
		VENDOR TOTALS		REG. CHECK				82.16	82.16CR	0.00
								82.16	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-1957	O'ROURKE MOTORS INC								
I 11231		CLIP	AP		R	1/11/2014	6.98	6.98CR	
		G/L ACCOUNT					6.98		
	810 5-899-2-63321	REPAIR PARTS					6.98	CLIP	
I 28256		REPAIR PARTS #15	AP		R	1/11/2014	1,146.07	1,146.07CR	
		G/L ACCOUNT					1,146.07		
	810 5-899-2-63321	REPAIR PARTS					1,146.07	REPAIR PARTS #15	
		VENDOR TOTALS		REG. CHECK			1,153.05	1,153.05CR	0.00
							1,153.05	0.00	

01-1703	PHYSIO-CONTROL INC								
I 414025406		ELECT ASSY-EDGE QUIK AMB	AP		R	1/11/2014	210.00	210.00CR	
		G/L ACCOUNT					210.00		
	001 5-160-2-65070	OPERATING SUPPLIES					210.00	ELECT ASSY-EDGE QUIK AMB	
I 414026217		ANNUAL MAINT AGREEMENT	AP		R	1/11/2014	4,968.72	4,968.72CR	
		G/L ACCOUNT					4,968.72		
	001 5-160-2-64910	CONTRACT SERVICES					4,968.72	ANNUAL MAINT AGREEMENT	
		VENDOR TOTALS		REG. CHECK			5,178.72	5,178.72CR	0.00
							5,178.72	0.00	

01-2048	POOL TECH MIDWEST INC								
I 0201913-IN		REAGANTS FOR TEST KITS FAC	AP		R	1/11/2014	84.32	84.32CR	
		G/L ACCOUNT					84.32		
	001 5-465-2-65070	OPERATING SUPPLIES					84.32	REAGANTS FOR TEST KITS FAC	
		VENDOR TOTALS		REG. CHECK			84.32	84.32CR	0.00
							84.32	0.00	

01-2062	PROFESSIONAL DEVELOPERS OF								
I 121213PDI		MEMBERSHIP DUES	AP		R	1/11/2014	310.00	310.00CR	
		G/L ACCOUNT					310.00		
	001 5-525-1-62100	DUES/FEES					310.00	MEMBERSHIP DUES	
		VENDOR TOTALS		REG. CHECK			310.00	310.00CR	0.00
							310.00	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2074 RK DIXON CO

I 981280		COPIER CONTRACT BASE CHARGE AP			R	1/11/2014		16.51	16.51CR	
		G/L ACCOUNT						16.51		
	001 5-160-2-64910	CONTRACT SERVICES					16.51	COPIER CONTRACT BASE CHARGE		
		VENDOR TOTALS		REG. CHECK				16.51	16.51CR	0.00
								16.51	0.00	

01-2165 SANDRY FIRE SUPPLY LLC

I 43287		2 COATS, 2 PANTS FIRE AP			R	12/12/2013		2,882.00	2,882.00CR	
		G/L ACCOUNT						2,882.00		
	001 5-150-2-64350	UNIFORMS/EQUIPMENT					2,882.00	2 COATS, 2 PANTS FIRE		
I 43292		4 VELCRO NAME PATCHES FIRE AP			R	12/12/2013		207.15	207.15CR	
		G/L ACCOUNT						207.15		
	001 5-150-2-64350	UNIFORMS/EQUIPMENT					207.15	4 VELCRO NAME PATCHES FIRE		
		VENDOR TOTALS		REG. CHECK				3,089.15	3,089.15CR	0.00
								3,089.15	0.00	

01-2235 SPINUTECH INC

I 17693		NEWSLETTER MONTHLY FEE AP			R	12/12/2013		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-525-2-64020	ADVERTISING					25.00	NEWSLETTER MONTHLY FEE		
		VENDOR TOTALS		REG. CHECK				25.00	25.00CR	0.00
								25.00	0.00	

01-2310 SWICK CABLE

I 12994		206 HRS RENTAL LINK BELT W AP			R	1/11/2014		4,326.00	4,326.00CR	
		G/L ACCOUNT						4,326.00		
	600 5-810-2-64151	COMMERCIAL EQPT RENTAL & LEASE					4,326.00	206 HRS RENTAL LINK BELT WA		
		VENDOR TOTALS		REG. CHECK				4,326.00	4,326.00CR	0.00
								4,326.00	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-2317 T & M CLOTHING CO.

I 794		48 JERSEYS, 8 SHIRTS-YOUTH	AP		R	1/11/2014	1,074.40	1,074.40CR	
		G/L ACCOUNT					1,074.40		
	001 5-446-2-64350	UNIFORMS/EQUIPMENT				1,074.40	48 JERSEYS, 8 SHIRTS-YOUTH REC		
I 795		8 JERSEYS, 2 SHIRTS YOUTH	AP		R	1/11/2014	185.60	185.60CR	
		G/L ACCOUNT					185.60		
	001 5-446-2-64350	UNIFORMS/EQUIPMENT				185.60	8 JERSEYS, 2 SHIRTS YOUTH REC		
		VENDOR TOTALS		REG. CHECK			1,260.00	1,260.00CR	0.00
							1,260.00	0.00	

01-2348 THOMAS HEATING & AIR

I 669		PARTS FOR FURNACES CITY HA	AP		R	12/12/2013	1,696.75	1,696.75CR	
		G/L ACCOUNT					1,696.75		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR				1,696.75	PARTS FOR FURNACES CITY HALL		
		VENDOR TOTALS		REG. CHECK			1,696.75	1,696.75CR	0.00
							1,696.75	0.00	

01-2352 THOMPSON TRUCK & TRAILER

I X101016190:01		2 FILTERS #30	AP		R	12/12/2013	54.00	54.00CR	
		G/L ACCOUNT					54.00		
	810 5-899-2-63321	REPAIR PARTS				54.00	2 FILTERS #30		
		VENDOR TOTALS		REG. CHECK			54.00	54.00CR	0.00
							54.00	0.00	

01-2400 TIPTON CONSERVATIVE

I 201312124277		YOUTH REC ADS	AP		R	1/11/2014	79.20	79.20CR	
		G/L ACCOUNT					79.20		
	001 5-446-2-64020	ADVERTISING				79.20	YOUTH REC ADS		
I 201312124278		FAC ADS	AP		R	1/11/2014	270.60	270.60CR	
		G/L ACCOUNT					270.60		
	001 5-465-2-64020	ADVERTISING				270.60	FAC ADS		
I 201312124279		FULL PAGE SMALL BUSINESS SA	AP		R	1/11/2014	721.71	721.71CR	
		G/L ACCOUNT					721.71		
	001 5-525-2-64020	ADVERTISING				721.71	FULL PAGE SMALL BUSINESS SAT		

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 201312124280		MINUTES, FY END REPORT	AP		R	1/11/2014		630.25	630.25CR	
		G/L ACCOUNT						630.25		
	835 5-899-2-64140	PRINTING & PUBLISHING					630.25	MINUTES, FY END REPORT		
		VENDOR TOTALS		REG. CHECK				1,701.76	1,701.76CR	0.00
								1,701.76	0.00	

01-2450 TIPTON PHARMACY

I 120213TP		MEDS	AP		R	1/11/2014		69.15	69.15CR	
		G/L ACCOUNT						69.15		
	001 5-160-2-65070	OPERATING SUPPLIES					69.15	MEDS		
		VENDOR TOTALS		REG. CHECK				69.15	69.15CR	0.00
								69.15	0.00	

01-2483 TRITECH SOFTWARE SYSTEMS

I 041523		AMBULANCE BILLING SERVICE	AP		R	12/12/2013		632.50	632.50CR	
		G/L ACCOUNT						632.50		
	001 5-160-2-64910	CONTRACT SERVICES					632.50	AMBULANCE BILLING SERVICE		
		VENDOR TOTALS		REG. CHECK				632.50	632.50CR	0.00
								632.50	0.00	

01-1 UNITY POINT CLINIC

I SP-17236-1		MED EXAM	AP		R	12/12/2013		44.00	44.00CR	
		G/L ACCOUNT						44.00		
	001 5-110-2-64121	HEALTH SERVICES					44.00	UNITY POINT CLINIC:MED EXAM		
		VENDOR TOTALS		REG. CHECK				44.00	44.00CR	0.00
								44.00	0.00	

01-1 UNIVERSAL LICENSING

I 201312124281		FCCLICENSE	AP		R	12/12/2013		95.00	95.00CR	
		G/L ACCOUNT						95.00		
	001 5-110-2-63730	TELECOMMUNICATIONS EXPENSE					95.00	UNIVERSAL LICENSING:FCCLICENSE		
		VENDOR TOTALS		REG. CHECK				95.00	95.00CR	0.00
								95.00	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1239 UNIVERSITY OF IOWA: STATE

I 30061		POOL TESTING FEES	AP		R	1/11/2014		12.00	12.00CR	
		G/L ACCOUNT						12.00		
	001 5-465-2-64121	HEALTH SERVICES					12.00	POOL TESTING FEES		
		VENDOR TOTALS		REG. CHECK				12.00	12.00CR	0.00
								12.00	0.00	

01-2562 VERMEER SALES & SERVICE INC

I 00507984		4 HOUR RENTAL VI035 WA MAIN AP	AP		R	1/11/2014		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	600 5-810-2-64151	COMMERCIAL EQPT RENTAL & LEASE					200.00	4 HOUR RENTAL VI035 WA MAINS		
I 00508053		EQUIPMENT RENTAL WATER MAIN AP	AP		R	1/11/2014		136.50	136.50CR	
		G/L ACCOUNT						136.50		
	600 5-810-2-64151	COMMERCIAL EQPT RENTAL & LEASE					136.50	EQUIPMENT RENTAL WATER MAINS		
		VENDOR TOTALS		REG. CHECK				336.50	336.50CR	0.00
								336.50	0.00	

01-2640 WENDLING QUARRIES INC

I 535906		45.83 TN RD STONE WATER	AP		R	1/11/2014		412.47	412.47CR	
		G/L ACCOUNT						412.47		
	600 5-810-2-65070	OPERATING SUPPLIES					412.47	45.83 TN RD STONE WATER		
I 536683		30.6 TN RD STONE WATER	AP		R	1/11/2014		275.40	275.40CR	
		G/L ACCOUNT						275.40		
	600 5-810-2-65070	OPERATING SUPPLIES					275.40	30.6 TN RD STONE WATER		
		VENDOR TOTALS		REG. CHECK				687.87	687.87CR	0.00
								687.87	0.00	

01-2700 XEROX CORPORATION

I 071311578		COPY CHARGES & BASE CHARGE	AP		R	1/11/2014		1,533.44	1,533.44CR	
		G/L ACCOUNT						1,533.44		
	835 5-899-2-65070	OPERATING SUPPLIES					530.71	COPY CHARGES & BASE CHARGE		
	835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					1,002.73	COPY CHARGES & BASE CHARGE		
		VENDOR TOTALS		REG. CHECK				1,533.44	1,533.44CR	0.00
								1,533.44	0.00	

PACKET: 01662 Council Mtg 121613 AL

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	28,082.71CR
600	WATER OPERATING	22,489.19CR
610	WASTEWATER/AKA SEWER REVE	12,869.91CR
630	ELECTRIC OPERATING	3,568.03CR
640	GAS OPERATING	552.82CR
670	GARBAGE COLLECTION	2,771.35CR
750	CEMETERY ENTERPRISE	10,986.88CR
810	CENTRAL GARAGE	6,944.51CR
835	ADMINISTRATIVE SERVICES	9,600.07CR
** TOTALS **		97,865.47CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		97,865.47	97,865.47CR	0.00
		97,865.47	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		97,865.47	97,865.47CR	0.00
		97,865.47	0.00	

TOTAL CHECKS TO PRINT: 55

ERRORS: 0 WARNINGS: 0

AGENDA ITEM # M - 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2013
AGENDA ITEM:	McClure Amendment
ACTION:	Motion

SYNOPSIS: The attached amendment to the McClure contract is complete the necessary appraisal and survey work for the Airport expansion. The cost of completing this phase is \$35,000 which is covered 90% by the FAA reimbursement and 10% by the City (\$3,500). This was discussed at the last meeting attended by Derrick Anderson of McClure Engineering.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/13

Project No. TIP-2513001-02
 Project Name: Amend No. 2 – Phase II Land Acquisition Services Survey Plats and Appraisal Coordination
 Project Manager: Andy Maysent, P.E.

AIRPORT IMPROVEMENTS
Amendment No. 2 to the Agreement Dated February 4, 2013
Phase II Land Acquisition Survey Plats and Appraisal Coordination

This Amendment No. 2, made on the _____ day of _____, 2013, by and between **McClure Engineering Company, of North Liberty, Iowa** (herein referred to as "Engineer") and the **City of Tipton, Iowa** (hereinafter referred to as "Owner"). Services shall be performed per the fees, terms and conditions outlined in this agreement. The Engineer shall provide land acquisition services for the project which are based on the CIP data sheets attached to this agreement as Exhibit 'B', located at the **Mathews Memorial Airport**.

PROJECT DESCRIPTION:

In anticipation of the future Runway 12/30 construction at the Mathews Memorial Airport, land will be acquired to attain the proper approaches and safety areas according to the FAA approved Airport Layout Plan (ALP) drawings.

The first phase of land acquisition services includes finalizing the Exhibit A Property Map which clearly identifies the land to be acquired, consulting with the FAA Project Manager to verify proposed parcels for acquisitions, verifying environmental requirements of the National Environmental Policy Act (NEPA) are satisfied, initiating contact with affected land owners, meeting individually with each affected land owner, determine their willingness to sell, and report findings to Council/Staff.

Phase II of the land acquisition services will include preparing survey and plats for the proposed property acquisition, completing Environmental Site Assessments (ESA), and coordinating appraisals and appraisals reviews.

Not included in this agreement are the Phase III services. Phase III services will include making written offers, negotiating the purchase agreements, coordinating closing, and providing relocation assistance.

1. The **Owner** shall provide information, which shall set forth the **Owner's** objectives, schedule, constraints, budget with reasonable contingencies and other applicable criteria. (See Exhibit 'C' for **Owner's** responsibilities).
2. The **Engineer** shall provide the following services, including:

Item	Included	Not Included
A. Preliminary Design		
1. Conduct Project Kickoff Meeting with Owner.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Confirm Scope, Extent and Character of the Project:		
▪ Final Design Criteria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Field Surveys to Determine Existing Conditions	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Develop Construction Item List	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Review Project Questions and Issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Building Layouts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Operation and Maintenance Concepts	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Utility Requirements	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ Site Plans	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Topographic Survey	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Prepare Revised "Opinion of Probable Costs".	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Conduct Meeting with Owner to Review Preliminary Design.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
B. Final Design		
1. Prepare Final Project Drawings.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Prepare Final Project Specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Prepare written applications for permits for construction from the IDOT/FAA and other agencies.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Prepare Revised Opinion of Probable Cost.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Prepare Construction Contract Agreement form, General Conditions, Supplementary Conditions, Bid Forms, Invitation to Bidders, and Instructions to Bidders.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Review 70% and 100% Final Design with the Owner (2 meetings).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Furnish the following copies of the above documents:		
▪ 5 Copies to Owner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ 2 Copies to IDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▪ 2 Copies to FAA	<input type="checkbox"/>	<input checked="" type="checkbox"/>
C. Advertising, Bidding, Contract Award		
1. Assist Owner in advertising for and obtaining bids.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Conduct Prebid Conference at Owner's location (1 meeting).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Provide Drawings, Specifications, Contract Documents and Bid Documents to prospective Bidders.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Issue Addenda to interpret or clarify bid documents.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Review prebid submittals from Bidders.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Attend Bid opening (at Owner's location) and prepare Bid Tabulation (1 meeting).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Review Bidders qualifications, bids, and other documents and make recommendation for award of contract.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Attend one (1) meeting to present bids to owners	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Item	Included	Not Included
D. <u>Construction Administration</u> 1. Provide general administration of construction contract as Owner's representative. 2. Visit site of construction at appropriate stages of construction to observe the Contractor's work. 3. Issue interpretations and clarifications of contract documents. 4. Review Shop Drawings. 5. Act as initial interpreter of the requirements of the Contract Documents. 6. Review and process the Contractor's application for payment. 7. Attend Construction Progress Meetings.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
E. <u>Construction Staking</u> 8. Establish field construction controls 9. Set control points	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
F. <u>Resident Project Representative</u> 1. Provide a Resident Project Representative to be on-site during construction (see Exhibit 'D', "A Listing of Duties, Responsibilities and Limitations of Authority of the Resident Project Representative" in the original agreement).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
G. <u>Legal Surveys</u> 1. Courthouse Research/Title Search 2. Field Work/Surveying 3. Preparation of Plats/Legal Descriptions	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
H. <u>Soil Boring Coordination</u> 1. Request for Proposal to Geotechnical Firms 2. Review Proposals/Recommendation for Award	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
I. <u>Erosion Control Plan/Permit</u> 1. Preparation of Plan 2. Application for Erosion Control Permit	<input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
J. <u>Airport Improvement Program (AIP) Funding Administration</u> 1. Prepare AIP Project Application 2. Prepare AIP Sponsor Assurance 3. Prepare AIP Sponsor Certifications 4. Prepare AIP Outlay Requests 5. Prepare AIP Grant Closeout 6. Prepare AIP Quarterly Performance Reports	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
K. <u>Record Drawings</u> 1. As-Built Record Drawings 2. Hard Copies <u> 0 </u> EA @ \$ <u>100</u> * 3. Electronic Copies <u> 0 </u> EA @ \$ <u>50</u> *	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
L. <u>Airport Layout Drawing</u> 1. Update Airport Layout Drawing to incorporate infrastructure changes under this agreement. 2. Hard Copies <u> 0 </u> EA @ \$ <u>100</u> * 3. Electronic Copies <u> 0 </u> EA @ \$ <u>50</u> *	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
M. <u>Geographical Information Systems (GIS)</u> 1. Provide GIS Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>
N. <u>Assurance Testing</u> 1. Request for Proposal to Testing Firms 2. Review Proposals/Recommendation for Award 3. Provide Assurance Testing in accordance with Iowa DOT/FAA standards	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>

4. Payment to the **Engineer** shall be made on the following basis:

Section 4.1: Basis of Compensation

<input type="checkbox"/>	A. Preliminary Design.....	Lump Sum	\$ -
<input type="checkbox"/>	B. Final Design.....	Lump Sum	\$ -
<input type="checkbox"/>	C. Advertise, Bidding, Contract Award	Lump Sum	\$ -
<input type="checkbox"/>	D. Construction Administration.....	Lump Sum	\$ -
<input type="checkbox"/>	E. Construction Staking.....	Lump Sum	\$ -
<input type="checkbox"/>	F. Resident Project Representative	Cost + Fixed Fee (NTE).....	\$ -
<input type="checkbox"/>	G. Legal Surveys	Lump Sum	\$ -
<input type="checkbox"/>	H. Soil Boring Coordination.....	Lump Sum	\$ -
<input type="checkbox"/>	I. Erosion Control Plan/Permit.....	Lump Sum	\$ -
<input type="checkbox"/>	J. AIP Funding Administration	Lump Sum	\$ -
<input type="checkbox"/>	K. Record Drawings	Lump Sum	\$ -
<input type="checkbox"/>	L. Airport Layout Drawing	Lump Sum	\$ -
<input type="checkbox"/>	M. GIS.....	Lump Sum	\$ -
<input type="checkbox"/>	N. Assurance Testing.....	Cost	\$ -
<input checked="" type="checkbox"/>	O. Land Acquisition (Phase II Services)	Lump Sum	\$ 35,000
<input type="checkbox"/>	P. Other Meetings	Time and Materials	\$ TBD
TOTAL			\$ 35,000

4.1.1 For performing the Services identified within the Scope of Services, the **Owner** shall pay the **Engineer** a lump sum amount of **\$35,000**.

4.1.2 The lump sum includes compensation for the Services, Subconsultant costs, if any, and appropriate factors for labor, overhead, profit, and Reimbursable Expenses.

4.1.3 Although the **Engineer** recognizes and accepts the ordinary risks and/or benefits of a lump sum fee structure, the parties agree to negotiate an adjustment of the lump sum amount if there has been, or is to be, a material change in the: (a) scope, complexity or character of the Services or the Project; (b) conditions under which the Services are required to be performed; or (c) duration of the Services, if a change in the Schedule warrants such adjustment in accordance with the terms of this Agreement.

Section 4.2: Additional Services

4.2.1 Any services rendered by the **Engineer** beyond those described in the Scope of Services shall be compensated on the same basis set forth in Section 4.1.

4.2.2 The **Engineer's** estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, **Owner** shall agree in writing to additional compensation exceeding said estimated amount.

Section 4.3: Other Payment Provisions

4.3.1 Progress Payments: Payment to the **Engineer** shall be made on a monthly basis, within 30 days of invoice for work completed to date. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service.

The amounts due for Additional Services will also be invoiced monthly.

4.3.2 Reimbursable Expense Definition: Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.

5. This Agreement represents the entire and integrated Agreement between the **OWNER** and the **ENGINEER**.

	Included	Not Included
Exhibit 'A' Hourly Rate Schedule	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Exhibit 'B' CIP Data Sheets	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'C' Owner's Responsibilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'D' Duties, Responsibilities and Limitations of Authority of the Resident Project Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Exhibit 'E' Federal Provisions Required for All A/E Contracts	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'F' Estimated Costs for Consultant Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'G' Project Schedule	<input checked="" type="checkbox"/>	<input type="checkbox"/>

SPECIAL INSTRUCTIONS:

1. The scope of services provided includes only selecting qualified appraisers/review appraisers and coordinating the completion of the primary appraisals and review appraisals. The costs to perform the primary appraisals and review appraisals shall be paid separately by the Owner.
2. The scope of services provided includes only selecting a qualified consultant and coordinating the completion of the Environmental Site Assessments (ESA). The costs to perform the Environmental Site Assessments (ESA) shall be paid separately by the Owner.
3. Phase III authorization shall be based on the need and direction from the City.

OWNER: City of Tipton, Iowa

**ENGINEER: McClure Engineering Company
North Liberty, Iowa**

By: _____

Signed: _____

Title: _____

Title: _____

**McCLURE ENGINEERING COMPANY
FEDERAL TERMS AND CONDITIONS**

ACCESS TO SITE: The Engineer shall at all times have access to the site to complete his Work.

INFORMATION PROVIDED BY OTHERS: The Engineer shall be entitled to rely upon the accuracy and completeness of data provided by the Owner and shall not assume liability for such data. The Engineer does not practice law, insurance or financing, therefore, the Owner shall furnish all legal, accounting and insurance counseling services as may be necessary to protect themselves at any time during the Project. Owner shall hold Engineer harmless from damages that may arise as a result of inaccuracies of information or data supplied by Owner or others to Engineer.

ADDITIONAL SERVICES: As an Additional Service in connection with changes in the scope of the Engineer's work by the Owner, the Engineer shall prepare Drawings, Specifications and other documentation and data, evaluate Contractor's proposal and provide any other services made necessary by such Change Orders and Construction Change Directives. The Engineer will be entitled to additional compensation to coordinate such changes and schedules shall be adjusted accordingly.

OWNERSHIP AND REUSE OF DOCUMENTS: All reports, plans, specifications, field data and other documents written and/or electronic, prepared by Engineer in doing work on the project, shall remain the property of the Owner. The documents prepared by the Engineer for this Project are for use solely with respect to this Project. The Engineer's Drawings, Specifications or other documents shall not be used by the Owner on other projects or for additions to this Project, except by agreement in writing and with appropriate compensation to the Engineer.

OPINIONS OF PROBABLE COSTS: It is recognized that neither the Engineer nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any estimate of costs or evaluation prepared or agreed to by the Engineer.

DISPUTE RESOLUTION: Claims, disputes or other matters, involving a value less than \$200,000.00, in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to mediation unless each of the parties mutually agrees otherwise. No mediation arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement signed by the Owner, Engineer, and any other person or entity sought to be joined. In no event shall the demand for mediation be made after the date when the institution of legal or equitable proceedings based upon such claim would be barred by the applicable statute of limitations. The award rendered in the mediation shall be non-binding.

TERMINATION: See Termination of Contract in Exhibit 'E'.

This Agreement may be terminated by either party upon not less than seven days written notice. This Agreement may be terminated by the Owner upon not less than seven days' written notice to the Engineer in the event the Project is permanently abandoned.

Failure of the Owner to make payments to the Engineer in accordance with the Agreement shall be considered substantial non-performance and cause for termination. If the Owner fails to make payment when due the Engineer for services, the Engineer may, upon seven days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Engineer within seven days of the date of the notice, the suspension shall take effect without further notice.

In the event of termination not the fault of the Engineer, the Engineer shall be compensated for services performed prior to termination and all termination expenses. Termination expenses are in addition to compensation for *Basic and Additional Services*, and include expenses which are directly attributable to termination.

CONTRACTOR MATTERS: The Engineer has no control over the Contractor's means, methods, schedule, costs, quality control, workmanship, on-site storm water runoff/erosion control, or project safety measures. For this reason, the Engineer shall not be responsible for or assume liability for the same.

UNDERGROUND UTILITIES: Information for location of underground utilities may come from the Owner, third parties, and/or research performed by the Engineer or its subcontractors. Unfortunately, the information the Engineer must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the Owner agrees to indemnify and hold harmless the Engineer for all claims, losses, costs and damages arising out of the location of underground utilities provided by the Engineer under this Agreement.

SHOP DRAWING REVIEW: If, as part of this Agreement Engineer reviews Contractor submittals, such as shop drawings, product data, samples and other data, as required by Engineer, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. Engineer shall not be responsible for any deviations from the contract documents not brought to the attention of Engineer in writing by the contractor. Engineer shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

CONSTRUCTION OBSERVATION: If, as part of this Agreement, Engineer is providing construction observation services, Engineer shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the Contractor's work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in this Agreement, the Owner has not retained the Engineer to make detailed inspections or to provide exhaustive or continuous project review and observation services. Engineer does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

HAZARDOUS MATERIALS - INDEMNIFICATION: The Engineer is not in the business of making environmental site assessments for purposes of determining the presence of any toxic, hazardous or other environmental damaging substances. The purpose of this provision is to be certain that the Owner is aware of the potential liability if toxic, hazardous or environmental damaging substances are found on or under the property. Engineer makes no representations regarding an environmental site assessment, relies upon Owner to have fully investigated the need and/or scope of such assessment and assumes no responsibility for the determination to make an environmental site assessment on the subject property.

PAYMENT: Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service.

LIMITATION OF LIABILITY: The Engineer's liability shall be limited to \$50,000 or the fee for the work performed, whichever is greater, or as specifically agreed to by separate agreement.

WAIVERS: The Owner and the Engineer waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the extent covered by property insurance during construction. The Owner and Engineer each shall require similar waivers from their contractors, consultants and agents.

ASSIGNMENT: The Owner and Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither Owner nor Engineer shall assign this Agreement without the written consent of the other.

GOVERNING LAW: Unless otherwise provided, the Agreement shall be governed by the law of the principal place of business of the Engineer.

COMPLETE AGREEMENT: This Agreement represents the entire and integrated agreement between the Owner and Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Engineer. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Engineer.

(Effective 11/01/08)
(Supersedes 2/15/05)

EXHIBIT 'B'
CIP DATA SHEETS

**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM
(CIP)**

Airport Name: Mathews Memorial Airport Telephone: 563-886-4259

Prepared By: Chris Nosbisch, City Manager Date Approved: _____

Date Prepared: November 2013

Project Description	Funding Source	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Land Acquisition-FY15 (Phase 2 of 3)	Federal	\$630,000				
	State					
	Local	\$70,000				
	Total	\$700,000				
Land Acquisition-FY16 (Phase 3 of 3)	Federal		\$630,000			
	State					
	Local		\$70,000			
	Total		\$700,000			
Runway 12/30 (Design)	Federal			\$270,000		
	State					
	Local			\$30,000		
	Total			\$300,000		
Runway 12/30 Grading and Drainage (75' x 3,400') turnaround	Federal				\$810,000	
	State					
	Local				\$90,000	
	Total				\$900,000	
Runway 12/30 Paving, Marking, Lighting (75' x 3,400') turnaround	Federal					\$2,250,000
	State					
	Local					\$250,000
	Total					\$2,500,000
	Federal					
	State					
	Local					
	Total					

AIRPORT LONG RANGE NEEDS ASSESSMENT

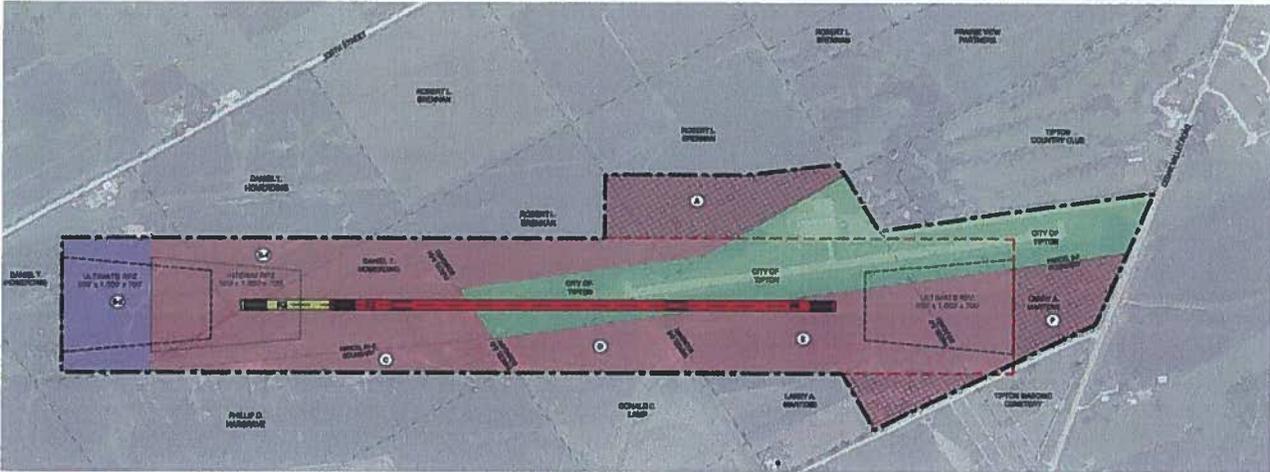
FFY 2020-FFY 2024

Airport Name: Mathews Memorial Airport

Description of Project (include estimated Fiscal Year)	Funding Source	Total Estimated Cost
Aircraft Storage Unit-10 Unit T-Hangar	Federal:	
	State:	\$ 347,675
	Local:	\$ 347,675
	Total:	\$ 695,350
Rotating Beacon Light	Federal:	\$ 54,000
	State:	
	Local:	\$ 6,000
	Total:	\$ 60,000
	Federal:	
	State:	
	Local:	
	Total:	
	Federal:	
	State:	
	Local:	
	Total:	
	Federal:	
	State:	
	Local:	
	Total:	

AIRPORT	Mathews Memorial Airport	LOCID	8C4	LOCAL PRIORITY	1
PROJECT DESCRIPTION	Land Acqsltion-FY15 (Phase 2 of 3)			Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)	FY2015

SKETCH:



JUSTIFICATION:

Acquire parcels for the construction of Interim Runway 12/30 (75' x 3,400') and protection of the RSA, RPZ and 35' BRL.

COST ESTIMATE: (Attach detailed cost estimate)

Federal (90%) \$630,000 State \$0 Local (10%) \$70,000 Total \$700,000

SPONSOR'S VERIFICATION:

For each and every project as applicable

Date	(see instruction sheet or point mouse over each date box for more information)
Feb 2010	- Date of approved ALP with project shown
Feb 2012	- Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
Proposed	- Date of land acquisition or signed purchase agreement
Dec 2010	- Date of pavement maintenance program
N/A	- Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
N/A	- Apron sizing worksheet (for apron projects)
	Revenue producing facilities (for fuel farms, hangers, etc.)
N/A	- Date statement submitted for completed airside development
N/A	- Date statement submitted for runway approaches are clear of obstructions

FAA USE ONLY

FAA Verification (initial/date)

SPONSOR'S SIGNATURE: _____ **DATE:** December 13, 2013

PRINTED NAME: Chris Nosbisch, City Manager

PHONE NUMBER: 563-886-4259

FAA USE ONLY

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL S

**TIPTON MUNICIPAL
MATHIEWS MEMORIAL AIRPORT
LAND ACQUISITION ESTIMATED COSTS**

October 2, 2013

General Project Costs - Estimated

Consultant	Service	Cost	Cost/Parcel
McClure Engineering	Airspace Analysis	\$5,000.00	\$714.29
McClure Engineering	Land Acquisition Services (Phase I, II)	\$50,000.00	\$7,142.86
TBD	Negotiations (Phase III)	\$27,500.00	\$3,928.57
TBD	Legal Services	\$15,000.00	\$2,142.86
City of Tipton	Administrative Services	\$2,500.00	\$357.14

TOTAL GENERAL PROJECT COSTS \$100,000.00
TOTAL COST PER PARCEL \$14,285.71 \$14,285.71

Individual Parcel Costs - Estimated

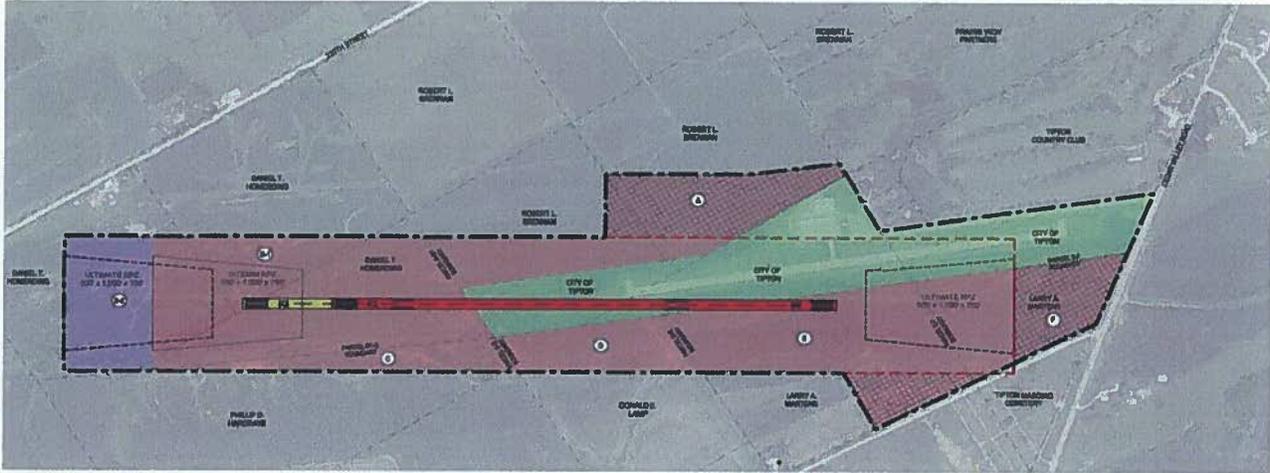
Parcel Number	Parcel Owner	Acres	Land*	Appraisal	Review Appraisal	Title Searches	Relocation Costs	General Costs (From Above)	Farmstead Survey	Total Cost	FAA Share 90%	Local Share 10%
A	Robert L. Breiman	23.10	\$268,750.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$306,535.71	\$275,882.14	\$30,653.57
B-1	Daniel T. Homarding	10.73	\$134,125.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$151,910.71	\$136,719.64	\$15,191.07
B-2	Daniel T. Homarding	7.15	\$89,375.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$107,160.71	\$96,444.64	\$10,716.07
B-3	Daniel T. Homarding	24.00	\$300,000.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$317,785.71	\$286,007.14	\$31,778.57
B-4	Daniel T. Homarding	13.82	\$170,250.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$186,035.71	\$169,232.14	\$16,803.57
C	Philip D. Heggrave	7.00	\$87,500.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$105,285.71	\$94,757.14	\$10,528.57
D	Donald C. Lamp	8.90	\$111,250.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$129,035.71	\$116,132.14	\$12,903.57
E	Larry A. Martens	29.80	\$372,500.00	\$2,000.00	\$750.00	\$750.00	\$0.00	\$14,285.71	N/A	\$390,285.71	\$351,257.14	\$39,028.57
F	Larry A. Martens	16.70	\$208,750.00	\$2,000.00	\$750.00	\$750.00	\$150,000.00	\$14,285.71	N/A	\$376,535.71	\$338,882.14	\$37,653.57
TOTAL		141.00	\$1,762,500.00	\$18,000.00	\$6,750.00	\$6,750.00	\$150,000.00	\$128,571.43	\$0	\$2,072,571.43	\$1,865,314.29	\$207,257.14

*Estimated Fee Title Per Acre Cost \$12,500.00
 Disclaimer: Estimates provided are for discussion purposes only. Exact fees and land values will not be known until appraisals are complete.



AIRPORT	Mathews Memorial Airport	LOCID	8C4	LOCAL PRIORITY	2
PROJECT DESCRIPTION	Land Acquisition-FY16 (Phase 3 of 3)			Identify FFY that you desire to construct (FFY: Oct. 1-Sept. 30)	FY2016

SKETCH:



JUSTIFICATION:

Acquire parcels for the construction of interim Runway 12/30 (75' x 3,400') and protection of the RSA, RPZ and 35' BRL.

COST ESTIMATE: (Attach detailed cost estimate)

Federal (90%) \$630,000 State \$0 Local (10%) \$70,000 Total \$700,000

SPONSOR'S VERIFICATION:

For each and every project as applicable

Date (see instruction sheet or point mouse over each date box for more information)

- Feb 2010 - Date of approved ALP with project shown
- Feb 2012 - Date of environmental determination (ROD, FONSI, CE), or cite CE paragraph # (307-312) in Order 1050.1E
- Proposed - Date of land acquisition or signed purchase agreement
- Dec 2010 - Date of pavement maintenance program
- N/A - Snow removal equipment inventory & sizing worksheet (for SRE acquisition)
- N/A - Apron sizing worksheet (for apron projects)
- Revenue producing facilities (for fuel farms, hangers, etc.)
- N/A - Date statement submitted for completed airside development
- N/A - Date statement submitted for runway approaches are clear of obstructions

FAA USE ONLY

FAA Verification: (initial/date)

SPONSOR'S SIGNATURE: _____

DATE: December 13, 2013

PRINTED NAME:

Chris Nosbisch, City Manager

PHONE NUMBER:

563-886-4259

FAA USE ONLY

PREAPP NUMBER	GRANT NUMBER	NPIAS CODE	WORK CODE	FAA PRIORITY	FEDERAL S

EXHIBIT 'C'

OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of the **ENGINEER**.

1. Designate in writing a person to act as **OWNER'S** representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define **OWNER'S** policies and decisions with respect to **ENGINEER'S** services for the project.
2. Provide all criteria and full information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which **OWNER** will require to be included in the drawings and specifications.
3. Assist **ENGINEER** by placing at **ENGINEER'S** disposal all available information pertinent to the Project, including previous reports and any other data relative to design or construction of the Project.
4. Arrange for access to make all provisions for the **ENGINEER** to enter upon public and private property as required for the **ENGINEER** to perform services under this Agreement.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the **ENGINEER**, obtain advice of an attorney, insurance counselor and other consultants as **OWNER** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the **ENGINEER**.
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary completion of the Project.
7. Attend the Prebid Conference, Bid opening, Preconstruction Conferences, Construction Progress Meetings and other job related meetings and Substantial Completion Inspection and Final Payment Inspection.
8. Give prompt written notice to the **ENGINEER** whenever the **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of the **ENGINEER'S** services, or any defect or non-conformance in the work of any Contractor.
9. Retain all records relating to project cost, including supporting documents, for a period of three (3) years following payment by the FAA and/or Iowa DOT, and to make such records and documents available to DOT personnel for audit.

EXHIBIT 'E'

FEDERAL PROVISIONS REQUIRED FOR ALL A/E CONTRACTS

CIVIL RIGHTS ACT OF 1964, TITLE VI – CONSULTANT CONTRACTUAL REQUIREMENTS

During the performance of this contract, the Consultant, for itself, its assignees and successors in interest agrees as follows:

1.1 Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

1.2 Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

1.3 Solicitations for Subcontracts, Including Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.

1.4 Information and Reports. The Consultant shall provide all information and reports required by the Regulation or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.

1.5 Sanctions for Noncompliance. In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the Sponsor shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:

- a. Withholding of payments to the Consultant under the contract until the Consultant complies, and/or
- b. Cancellation, termination, or suspension of the contract, in whole or in part.

1.6 Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the Sponsor to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

AIRPORT AND AIRWAY IMPROVEMENT ACT OF 1982, SECTION 520 - GENERAL CIVIL RIGHTS PROVISIONS

The Consultant assures that it will comply with pertinent Federal statutes, Executive orders and such rules as are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from Federal assistance.

In the case of Consultants, this provision binds the Consultants from the bid solicitation period through the completion of the contract. This provision is in addition to that required of Title VI of the Civil Rights Act of 1964.

DISADVANTAGED BUSINESS ENTERPRISES

Contract Assurance (§26.13) - The Consultant and their subcontractors shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

Prompt Payment (§26.29) - The Consultant agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than **60** days from the receipt of each payment the Consultant receives from *the Owner*. The Consultant agrees further to return retainage payments to each subcontractor within **60** days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the *Owner*. This clause applies to both DBE and non-DBE subcontractors.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES

(1) No Federal appropriated funds shall be paid, by or on behalf of the Consultant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant and the amendment or modification of any Federal grant.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal grant, the Consultant shall complete and submit Standard Form-LLL, "Disclosure of Lobby Activities," in accordance with its instructions.

ACCESS TO RECORDS AND REPORTS

The Consultant shall maintain an acceptable cost accounting system. The Consultant agrees to provide the Sponsor, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers, and records of the Consultant which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Consultant agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

RIGHTS TO INVENTIONS

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

TRADE RESTRICTION CLAUSE

The Consultant or their subcontractors, by execution of a contract, certifies that it:

- a. Is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- b. Has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- c. Has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subcontractor who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that it will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The Consultant may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The subcontractor agrees to provide written notice to the Consultant if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a Consultant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

**Additional Federal Provisions Required
for
A/E Contracts exceeding \$10,000**

TERMINATION OF CONTRACT

- a. The Sponsor may, by written notice, terminate this contract in whole or in part at any time, either for the Sponsor's convenience or because of failure to fulfill the contract obligations. Upon receipt of such notice services shall be immediately discontinued (unless the notice directs otherwise) and all materials as may have been accumulated in performing this contract, whether completed or in progress, delivered to the Sponsor.
- b. If the termination is for the convenience of the Sponsor, an equitable adjustment in the contract price shall be made, but no amount shall be allowed for anticipated profit on unperformed services.
- c. If the termination is due to failure to fulfill the Consultant's obligations, the Sponsor may take over the work and prosecute the same to completion by contract or otherwise. In such case, the contractor shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
- d. If, after notice of termination for failure to fulfill contract obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor. In such event, adjustment in the contract price shall be made as provided in paragraph 2 of this clause.
- e. The rights and remedies of the sponsor provided in this clause are in addition to any other rights and remedies provided by law or under this contract.

**Additional Federal Provisions Required
for
A/E Contracts exceeding \$25,000**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by acceptance of this contract that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this agreement.

Exhibit F

I. Direct Salary Costs

Title	Hours	Estimated Rate	Cost
Principal	24	\$57.45	\$ 1,379
Project Manager	40	\$48.75	\$ 1,950
Staff Engineer	38	\$38.30	\$ 1,455
CAD Technician	65	\$22.65	\$ 1,472
Registered Land Surveyor	44	\$50.48	\$ 2,221
Survey Crew	64	\$52.22	\$ 3,342
Administrative Assistant	3	\$19.16	\$ 57

Total Direct Salary Costs \$ 11,877

II. Labor and General Administrative Overhead

Percentage of Direct Salary Costs 149.70% \$ 17,780

III. Subtotal

Items I and II

\$ 29,657

IV. Profit

15% of Item III

\$ 4,449

V. Direct Non-Salary Expenses

Printing	\$ 50
Postage	\$ 50
Travel	\$ 650
Lodging	\$ -
Meals	\$ 144

Total Direct Non-Salary Expenses \$ 894

VI. Subcontract Costs

N/A

Total Subcontract Costs \$ -

VII. Total Cost (III+IV+V+VI)

\$ 35,000

EXHIBIT 'G'

PROJECT SCHEDULE

**MATHEWS MEMORIAL AIRPORT
PHASE II LAND ACQUISITION SERVICES**

Phase II:

Prepare Survey and Plats	January - April 2014
Perform appraisals and review appraisals	April 2014 – October 2014*
Submit appraisal and review appraisal reports to FAA	November 2014*
Receive FAA Approval on appraisal and review appraisal reports	December 2014*

Phase III:

Make written offer of just compensation	TBD**
Negotiate purchase Agreements	TBD**
Finalize Purchase Agreements	TBD**
Land Acquisition Closings	TBD**
Finalize Land Grants	TBD**

*Speed of the appraisals and review of the appraisals will be contingent on the speed and direction from the City

**Completion of Phase III land acquisition will be based on the speed and direction of the City.

AGENDA ITEM # M - 3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2013

AGENDA ITEM: Fire Truck Purchase

ACTION: Motion

SYNOPSIS: Approximately 1 ½ months ago, staff requested that the City Council allow us to advertise for the selling of fire vehicle #188. Truck #188 was purchased as a first out, quick attack vehicle. The request was to sell this truck and replace it for two ¾ ton, 4 x 4 trucks that are better equipped to respond to grass fires and pulling the rescue boat. The requirement was the sale of #188 would need to cover the costs of both the new vehicles and equipment. Chief Woode has informed me that the City has received an offer of \$80,000 for #188. At this time, staff would request permission to pursue the purchase of the two replacement trucks and necessary equipment pending final sale and delivery of money for #188. The amount of the purchases could not exceed \$80,000.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: None

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/13

O. Discussion Items (No Action)

AGENDA ITEM # O - 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2013

AGENDA ITEM: EMT Rates and Staffing

ACTION: Motion

SYNOPSIS: Tom Mackey has asked to be at the Council meeting to discuss the possibility of increasing his position to full time and the possibility of implementing additional paid administration hours for members of the EMT staff. He will also be presenting information regarding the current ambulance trip charges as it relates to surrounding entities. Tom is putting information together regarding both of these items and I hope to email you no later than Monday with the information.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: Ambulance Director

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/13

P. Reports Mayor/Council/Manager

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
December 16, 2013**

- Winter is apparently here to stay and looks to be a rather cold and snowy one to boot.
- The Electric Superintendent Job description has been posted on the City's website, the Iowa League of Cities website, the Iowa Association of Municipal Utilities website, the Cedar Rapids Gazette, and the Conservative.
- City Hall will be closed on Friday, December 20th from 12 to 1 p.m. for the City Hall Christmas party.
- The Tipton Ambulance department will be looking to purchase monitor/defibrillators in the month of January. This equipment is fairly expensive, but very necessary given the distance to the nearest hospital.
- Sewer planning on the north side of town continues to move forward and the City has received its IDNR permit for construction.
- The Airport CIP has been submitted to the State of Iowa and FAA and will be reviewed over the next couple of weeks.
- Staff is expecting a rough draft of the City Code to be delivered sometime in January or February. This process was initiated in 2008 so it will be good to finalize the project.