

# City of Tipton, Iowa

<b>Meeting:</b>	<b>Tipton City Council Meeting</b>
<b>Place:</b>	<b>Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772</b>
<b>Date/Time:</b>	<b>December 2, 2013 – 5:30 PM</b>
<b>Web Page:</b>	<b>www.tiptoniowa.org</b>
<b>Posted:</b>	<b>November 27, 2013 (Front door of City Hall)</b>

<b>Mayor:</b>	Shirley Kepford	<b>City Manager:</b>	Chris Nosbisch
<b>Council At Large:</b>	David Fry	<b>City Attorney:</b>	Lowell Dendinger
<b>Council At Large:</b>	Pam Spear	<b>City Clerk:</b>	Lorna Fletcher
<b>Council Ward #1:</b>	Leanne Zearley	<b>Deputy City Clerk:</b>	Amy Lenz
<b>Council Ward #2:</b>	Dean Anderson	<b>D. of Public Works:</b>	Steve Nash
<b>Council Ward #3:</b>	Dawn Siech	<b>Chief of Police:</b>	Heath Holub

- A. Call to Order – 5:30 PM**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Agenda Additions/Agenda Approval**
- E. Communications:**
  - 1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

**F. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. **Approval of City Council Minutes**
- 2. **Accept November Airport Commission Minutes**
- 3. **Appoint Scott Pearson to the Airport Committee**
- 4. **Appoint Jerry Murphy to the Zoning Board of Adjustment**
- 5. **Appoint Bev Tripp and Rod Daebelliehn to the Planning Commission**

**G. Public Hearing**

- 1. **None**

**H. Ordinance Approval/Amendment**

- 1. **None**

**I. Resolutions for Approval**

- 1. **None**

**J. Mayoral Proclamation**

1. None

**K. Old Business**

1. None

**L. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Certificate of Final Completion – Tipton Substation Project – Electric – Council Action as Needed
3. Discussion and Consideration of Building Committee Creation – Council Action as Needed
4. Discussion and Consideration of Contribution to Cedar County Fair – Council Action as Needed

**M. Reports to be Received/Filed**

1. None

**N. Discussion Items (No Action)**

1. Capital Improvement Plan – Rough Draft
2. Potential Rollback Issues

**O. Reports of Mayor/Council/Manager**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

**P. Closed Session** – Pursuant to Chapter 21.5 (1)C, the City Council may enter in closed session, “to discuss strategy with Counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.”

1. Exit Closed Session - Council Action as Needed

**Q. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.**

## **F. Consent Agenda**

November 18, 2013  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called, the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present, Nosbisch, Fletcher, Nash, Penrod, Holub, Wild, Spangler, other visitors, and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Anderson, second by Zearley to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Zearley, second by Fry to approve the consent agenda which includes the November 4, 2013, City Council meeting minutes, Clerk's/Investment reports, liquor license renewal for Pizza Hut and Cedar Lanes, November's Economic Development Director's report, October's Water Report and October's Airport Committee meeting minutes, along with the date correction on the investment sheet. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

Resolution 111713A, Resolution Providing for the Reduction of Interest Rate SRF Loan, Sewer Revenue Bond Motion by Spear, second by Zearley to approve Resolution 111713A, the resolution providing for the reduction of interest rate for the State Revolving Fund (SRF) for the Clean Water and Drinking Water Program Loan, from 3% to 1.75%, for the Wastewater/Sewer Revenue Bond. Following the roll call vote the motion passed unanimously.

Resolution 111713B, Offer of Retirement Incentive Program, City of Tipton Employees

Motion by Zearley, second by Spear to approve Resolution 111713B, the resolution offering a retirement package for City employees, with the review period change from two years to six months. Following the roll call vote the motion passed unanimously.

**Motions for Approval:**

1. Claims list -

ALBAUGH PHC INC	WATER METER PARTS	77.50
ALLIANCE WATER RESOURCES I	NOVEMBER SERVICES	24,266.50
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES	100.66
BARTON SOLVENTS INC	55 GL GLYCOL	440.95
CBE GROUP INC, THE	COLLECTION EXPENSE	10.24
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2,018.58
CEDAR COUNTY ENGINEER	311 GL DSL AMBULANCE	3,865.16
CEDAR COUNTY RECORDER	RECORD EASEMENT	22.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,368.50
CLARENCE LOWDEN SUN-NEWS &	FAC & YOUTH REC ADS	260.00
CORRIDOR BUSINESS JOURNAL	1 YEAR SUBSCRIPTION	59.95
EASTERN IOWA LIGHT & PWR	CEMETERY UTILITIES	782.69
ELECTRICAL ENGINEERING & E	REPAIR WIRE CUTTERS	318.35
FAMILY FOODS	SUPPLIES FOR WEBSITE PARTY	223.56
FERRIS TREE NURSERY	SHIP 1 LOAD OF TREES	250.00
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	95.77
FOR A CLEANER POOL	EQUIPMENT REPAIR MAINT SUPP	1,945.35
FOSTER COACH SALES INC.	REPAIR PARTS #67	351.45
G & K SERVICES	UNIFORMS PUBLIC WORKS	314.98
GARDEN & ASSOCIATES INC	SEWER POA	10,238.35
GENERAL PEST CONTROL INC	PEST CONTROL	161.03
GROEBNER & ASSOCIATES	GAS SERVICE LINES SUPPLIES	1,645.39

INTEGRATED TECHNOLOGY PART  
 IOWA DEPARTMENT OF NATURAL  
 IOWA ONE CALL  
 KUNDE OUTDOOR EQUIPMENT  
 LYNCH'S EXCAVATING INC  
 MISC. VENDOR  
 MUNICIPAL EMERGENCY SERVIC  
 MUNICIPAL SUPPLY INC  
 SANDRY FIRE SUPPLY LLC  
 SCHIMBERG CO

SHERMCO INDUSTRIES INC  
 SLEUTH SYSTEMS  
 SPINUTECH INC  
 STAPLES BUSINESS ADVANTAGE  
 TALLGRASS BUSINESS RESOURC  
 TERRY DURIN COMPANY  
 TIPTON CONSERVATIVE  
 TIPTON ELECTRIC MOTORS  
 TIPTON PHARMACY  
 TRANSWORLD SYSTEMS INC  
 TRITECH SOFTWARE SYSTEMS  
 ULTRAMAX  
 UNIVERSITY OF IOWA: STATE  
 WALMART COMMUNITY  
 WHITFIELD & EDDY PLC  
 XEROX CORPORATION

TOTAL

001 GENERAL GOVERNMENT  
 110 ROAD USE TAX FUND  
 306 69 KV SUBSTATION PROJECT  
 600 WATER OPERATING  
 610 WASTEWATER/AKA SEWER REVE  
 630 ELECTRIC OPERATING  
 640 GAS OPERATING  
 660 AIRPORT OPERATING  
 670 GARBAGE COLLECTION  
 750 CEMETERY ENTERPRISE  
 810 CENTRAL GARAGE  
 835 ADMINISTRATIVE SERVICES

TECH SERVICE 7,639.88  
 SEWER EXTENSION PERMIT FEE 100.00  
 LOCATES 58.50  
 DRIVE LINKS 21.44  
 SEWER REPAIR AT 1005 SYCAMORE 8,035.00  
 DARNELL:ROOF LEAK REPAIR 175.00  
 BUNKER GEAR 1,241.56  
 METER TRANSMITTER 1,250.00  
 MULTI USE ROPE & RIGGING 1,014.65  
 PARTS FOR SEWER 2,474.34  
 GENERATOR CONTROL  
 MODIFICATION 4,080.00  
 HOSTING SUPPORT 990.00  
 CHANGES TO WEBSITE 267.10  
 OFFICE & MISC SUPPLIES 180.68  
 CHAIR ARMS 410.40  
 1000' COIL INNERDUCT 270.00  
 MINUTES 1,054.27  
 150 # POP OFF 31.15  
 MEDICATIONS 259.83  
 COLLECTION EXPENSE 133.51  
 AMBULANCE BILLING SERVICE 1,540.00  
 AMMO 1,807.00  
 POOL TESTING FEES 12.00  
 OFFICE SUPPLIES 118.88  
 EMAILS, REPORTS/COST DATA 36.00  
 BASE & METER CHARGES 1,481.99  
 84,500.14

FUND TOTALS

23,266.20  
 7,389.38  
 4,080.00  
 15,632.65  
 13,165.82  
 955.58  
 1,732.34  
 3.39  
 2,396.43  
 23.21  
 6,285.75  
 9,569.39  
 84,500.14

GRAND TOTAL

City Credit Card Statement

Ambulance - One Card		
Operating Supplies - EMP, Praxair, Menards	1,994.67	
Misc Supplies - Hy-Vee, Family Foods	43.73	
Uniform Shirts - T & M	224.30	
Office Supplies - Walmart	57.65	
Total Charges		2,320.35
Police - One Card		
Office Supplies - Amazon, Walmart, Discount Office Items	776.86	
Office Furniture/Supplies - Walmart, Global Industrial	1,018.53	
Uniform/Equipment Supplies - Scheels	21.82	
Total Charges		1,817.21
Library - One Card		
Postage/Shipping - USPS	135.52	
Office Supplies - Demco, Carson Dellosa, Holiday Signs, Better Containers, Walmart	707.92	
Materials - Walmart, Amazon	639.37	
Periodicals - The Gazette	236.95	

Program Supplies - Highsmith, Walmart, Book Closeouts	97.27	
Bldg Maint Supp - Walmart	13.96	
Fuel - Coop	13.00	
Total Charges		1,843.99
JKFAC/Recreation - One Card		
Operating Supplies - Walmart	42.01	
Operating Supplies - Walmart	57.48	
Bldg Maint Supp - Walmart	22.82	
Dues - Iowa Park and Recreation	145.00	
Training - Iowa Park and Recreation	110.00	
Total Charges		377.31
Electric - One Card		
Office Supplies - NFPA	102.53	
Equipment Repair Maint Supplies - Compressor Parts, Grainger	428.56	
Total Charges		531.09
Gas - One Card		
Equipment Repair Maint Supplies (FAC) - Paypal, Desert Aire	537.71	
Total Charges		537.71
Public Works - One Card		
Small Tools - Harbor Freight Tools	68.47	
Travel Training - US Airways	317.00	
Training - The John Maxwell Company	31.99	
Bldg Maint Supp - Onlinestores.com	63.23	
Operating Supplies - Emerson Specialty Hardware	29.30	
Total Charges		509.99
City Manager - One Card		
Training - APA Conference	225.00	
Total Charges		225.00
City Clerk - One Card		
Computer Supplies - Walmart	89.00	
Total Charges		89.00
Comm Dev - One Card		
Misc Supplies - Tipton Conservative	32.00	
Postage/Shipping - USPS	11.85	
Advertising Expenses - Online Photo Order, Flipdoc, Your Chair Covers, A Place To Land, Dollar General, Tiffany's Tipton Bakery, Walmart, Factory Card Outlet, Aero Rental, Staples	523.28	
Total Charges		567.13
Statement Total		8,818.78

Motion by Anderson, second by Siech to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

## 2. 28E Agreement, Northern Natural Gas

Motion by Fry, second by Siech to approve the 28E agreement with Northern Natural Gas, to act as a backup for service and maintenance of the City's gas utility. Following the roll call vote the motion passed unanimously.

## 3. Separation Agreement

Motion by Anderson, second by Spear to approve the separation agreement between the City if Tipton and John Packwood. Following the roll call vote the motion passed unanimously.

## 4. Electric Superintendent Job Description

Motion by Zearley, second by Siech to approve the Electric Superintendent job description for publication. Following the roll call vote the motion passed unanimously.

## 5. Soldier's Monument Bench, Library Grounds

City Manager Nobsch said the Behrle Foundation approached the City regarding the Soldiers Monument bench that was damaged on the Library's grounds. The group is willing to make the necessary repairs or replace the bench along with adding their name to the bench. Motion by Spear, second by Anderson to approve the request from the Soldier's Monument Committee to add the replacement bench to the City's insurance policy, and cover up to \$1,050.00, to replace the bench if necessary. Following the roll call vote the motion passed unanimously.

6. Annual Urban Renewal Report, Fiscal Year 2012-2013

Motion by Fry, second by Zearley to approve Fiscal Year 2012-2013, Annual Urban Renewal Report. Following the roll call vote the motion passed unanimously.

7. Annual TIF Debt Certification

Motion by Anderson, second by Spear to approve the Annual TIF Debt Certification for fiscal year 2014-2015, certifying \$246,775.00, to the county auditor. Following the roll call vote the motion passed unanimously.

8. Water Main Replacement, Cedar Street

City Manager Nobsch said he is recommending delaying this project for now because funds currently are not available to replace this section of the water main. Motion by Zearley, second by Siech to deny the request to replace the water main in the 1100 block of Cedar Street. Following the roll call vote the motion passed unanimously.

9. Tyler Technologies Contract

Motion by Anderson, second by Fry to approve Tyler Technologies proposal, in the amount of \$11,200.00, to convert the billing data for the automated meter reading (AMR) system. Following the roll call vote the motion passed unanimously.

10. Power Plant Maintenance, Engines Two and Three

City Manager Nobsch asked that this item to be tabled. Nobsch said another vendor would be in the area to repair engine No. 1, and will look at these engines and possibly repair engines two and three along with engine one.

11. One Time Water, Sewer Exemption, 401 West South Street

Motion by Zearley, second by Anderson to approve the request from Murry Mente, 401 W. South Street, for a one-time water and sewer rate exemption, reducing the water and sewer portion of the bill to \$16.60, each with a total credit of \$149.00. Following the roll call vote the motion passed unanimously.

12. Pay Application No. 11, Tri City Electric

Motion by Zearley, second by Anderson to approve pay application No. 11, to Tri City Electric, in the amount of \$57,136.44, for the substation project. Following the roll call vote the motion passed unanimously.

13. Airport Expansion Project, McClure Engineering

Motion by Spear, second by Zearley to approve moving forward with the next step to contract with an appraiser to provide appraisals for the properties surrounding the airport. Following the roll call vote the motion passed unanimously.

**Reports to be Received/Filed:**

1. Water Tower Cleaning and Inspection Report

Mark Wild, Alliance Water Resources, gave a brief PowerPoint presentation on the cleaning and repairs made on the inside of the water tower.

**Discussion Items:**

1. Waste Management, Commercial Solid Waste Accounts

Nobsch said that Waste Management has sent notification to the City that they will begin charging a monthly container service fee of \$7.75 per container for the commercial accounts they service.

2. Five Year Street Plan

Nobsch would like to start by doing several of the small projects to get the best value for the dollars and buy down the debt before beginning the larger projects. The consensus of the Council is to follow Nobsch's recommendation.

**Reports of Mayor/Council/Manager:**

**Mayor's Report**

Mayor Kepford said that Council Member Fry gave a very moving speech on Veteran's Day at the Tipton Middle School program.

**Council Reports**

Council Member Spear said CCEDCO met last Tuesday and Michael Gould spoke. Spear said Lisa Decker was hired as the new CCEDCO office manager. Lowden has rejoined CCEDCO.

**Manager's Report**

Staff attended the budget workshop last week. The effects of the commercial rollback were discussed. CIP rough draft will be available in December. Police Department purchased the 2009 Crown Victoria from La Porte City for \$3,500.00. The Gas and Electric Departments are trying to finish the underground work before winter. Budget worksheets are due before Thanksgiving.

**Closed Session: Adjourn from Regular Session to Closed Session Pursuant to Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation**

Motion by Siech, second by Zearley to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1)I, pursuant to Iowa Code Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 6:50 p.m. Motion carried by the following roll call;

Aye: Zearley, Siech Fry Anderson, Spear,  
Nay: None

**Roll Call to return to regular session:**

The council reconvened to regular session from closed session at 7:13 p.m., with following Councilmember's present: Anderson, Spear, Zearley and Siech, Fry.

Motion by Siech, second by Zearley to direct the attorney to move forward with the next step of the investigation. Following the roll call vote the motion passed unanimously. Motion carried by the following roll call vote:

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Fry, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:18 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer

## Tipton Airport Committee Meeting

November 13th, 2013 -7:00 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Sandy Gleaves, Dave Kruse, Max Coppess, Jerry Goldsmith, Mike Moes, Jim Rohlf, Michelle Ellerhoff, and Pam Spear. Leanne Zearley and Scott Pearson were present as guests. Sandy requested the minutes from the last meeting be corrected to indicate her review of the hangar leases were to be presented to the committee and not the city manager. Pam moved the minutes be revised to reflect the change and the agenda be approved. The motion was seconded by Sandy and approved by the committee.

Filling of the empty seat on the committee was next on the agenda. Max had prepared a ballot with Leanne, Scott, and Both on it. Max said he had spoken with the city manager and Chris indicated there was no real penalty for not having a gender balanced committee. A review of the bylaws indicated the number of committee members is limited to 9 so Both could not be used on the ballot. Pam felt an extra council person on the committee would be helpful in the future expansion of the airport. It was discussed that the bylaws could be changed to add another member but that change would have to be done by the city council. Other comments were expressed about the possibility of a 10 member committee being too large and also that the seat has been open for some time and it should be filled this evening. The committee decided to vote to fill the seat, Scott Pearson was selected to fill the position with a vote of 5 to 2. Leanne was thanked for her past, present, and future support and invited to attend any and all future committee meetings.

Max passed out budget sheets for FY14-15. The committee went through the items and approved the finished budget.

Jerry said that with the increased budget the airport should raise rent on some of the hangars. He felt the south facing hangars next to the main ramp were premium hangars and moved with a second by Michelle to raise the hangar rent 10% on those hangars only. That would be \$110/month, motion passed.

In the managers' report, Max said the city office personnel would like to go to an automatic direct deposit for hangar rent. The airport received another load of fuel, price is now set at \$5.45/gallon. He attended a fuel safety meeting in Cedar Rapids sponsored by our vendor, Phillips 66. He also reported hangar space is all rented and the new renter is Mike Beulachek and that he had a rough landing when he arrived. There is one person on the hangar list and he will keep a list of those requests for hangar space. Abby Kisling has updated the city's airport listing on the tipton.org site.

In unscheduled business, Sandy reported her recommended changes to the hangar leases. A discussion was held on the automatic payment section which the committee is recommending not implementing. Jerry moved with a second by Mike to approve the new lease wording without the automatic deposit clause. Motion carried. Jim asked how the new hangar information and airport expansion process was moving. Max had tried to contact Derrick Anderson from McClure Engineers but there was no response yet. Mike moved that the manager pay be raised to \$2000 per year with a second by Jerry. Motion passed. Sandy presented an article about Tipton's Wetland Project. It was noted that it is right in the flyway of the airport and could cause a safety issue with aircraft operations. Dave recommended that Derrick be made aware of the conflict.

With no other business to discuss, a motion to adjourn was presented by Mike with a second by Pam. Meeting closed.

Respectfully submitted by Dave Kruse.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

## **L. Motions for Approval**

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

01-0005 ABC FIRE PROTECTION INC

I 36656		SERVICE FIRE EXTINGUISHER	AP		R	12/27/2013	60.00	60.00CR	
		G/L ACCOUNT					60.00		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					60.00	SERVICE FIRE EXTINGUISHER	
		VENDOR TOTALS		REG. CHECK			60.00	60.00CR	0.00
							60.00	0.00	

01-0052 AIR FILTER SALES & SERVICE

I 0217466-IN		21 FILTERS	AP		R	12/27/2013	385.26	385.26CR	
		G/L ACCOUNT					385.26		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					385.26	21 FILTERS	
		VENDOR TOTALS		REG. CHECK			385.26	385.26CR	0.00
							385.26	0.00	

01-0060 ALBAUGH PHC INC

I 21620		2 FIBERGLASS FILTERS #15	AP		R	12/27/2013	8.90	8.90CR	
		G/L ACCOUNT					8.90		
	810 5-899-2-63321	REPAIR PARTS					8.90	2 FIBERGLASS FILTERS #15	
I 21713		FLUSHOMETER KIT	AP		R	12/27/2013	81.84	81.84CR	
		G/L ACCOUNT					81.84		
	001 5-465-2-65070	OPERATING SUPPLIES					81.84	FLUSHOMETER KIT	
		VENDOR TOTALS		REG. CHECK			90.74	90.74CR	0.00
							90.74	0.00	

01-0143 AUS WATERLOO MC LOCKBOX

I 6113541		BLDG MAINT SUPPLIES	AP		R	12/27/2013	100.66	100.66CR	
		G/L ACCOUNT					100.66		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					100.66	BLDG MAINT SUPPLIES	
		VENDOR TOTALS		REG. CHECK			100.66	100.66CR	0.00
							100.66	0.00	

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1701 CITY OF MECHANICSVILLE

I 090113COM		MUTUAL AID	AP		R	12/27/2013		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					100.00	MUTUAL AID		
I 100413COM		MUTUAL AID	AP		R	12/27/2013		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					100.00	MUTUAL AID		
I 101513COM		MUTUAL AID	AP		R	12/27/2013		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					100.00	MUTUAL AID		
		VENDOR TOTALS		REG. CHECK				300.00	300.00CR	0.00
								300.00	0.00	

01-0749 DEROSSETT COMPANY

I 11151305		LARGE GAS METER BATTERIES	AP		R	11/27/2013		316.95	316.95CR	
		G/L ACCOUNT						316.95		
	640 5-825-2-65300	METERS					316.95	LARGE GAS METER BATTERIES		
		VENDOR TOTALS		REG. CHECK				316.95	316.95CR	0.00
								316.95	0.00	

01-0854 EASTERN IOWA TIRE

I 308944		4 TIRES #17	AP		R	11/27/2013		986.05	986.05CR	
		G/L ACCOUNT						986.05		
	810 5-899-2-63322	TIRES					986.05	4 TIRES #17		
		VENDOR TOTALS		REG. CHECK				986.05	986.05CR	0.00
								986.05	0.00	

01-0905 ELECTRICAL ENGINEERING & EQ

I 3729024-00		BLDG MAINT SUPPLIES CITY HA	AP		R	11/27/2013		8.96	8.96CR	
		G/L ACCOUNT						8.96		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					8.96	BLDG MAINT SUPPLIES CITY HALL		
I 3729029-00		BLDG MAINT SUPPLIES SHOP	AP		R	11/27/2013		335.87	329.15CR	
		G/L ACCOUNT				11/27/2013		335.87	6.72CR	
	810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR					335.87	BLDG MAINT SUPPLIES SHOP		

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 3737750-00		BLDG MAINT SUPP FOR PD	AP		R	11/27/2013		26.55	26.55CR	
		G/L ACCOUNT						26.55		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					26.55	BLDG MAINT SUPP FOR PD		
		VENDOR TOTALS		REG. CHECK				371.38	364.66CR	0.00
								371.38	6.72CR	

01-1020 FLETCHER-REINHARDT CO.

I S1086659.002	16 CONNECTORS		AP		R	12/27/2013		388.62	388.62CR	
	G/L ACCOUNT							388.62		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					388.62	16 CONNECTORS		
I S1087978.001	10 200 AMP PEDESTALS		AP		R	12/27/2013		1,112.80	1,112.80CR	
	G/L ACCOUNT							1,112.80		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					1,112.80	10 200 AMP PEDESTALS		
I S1088812.001	20 ROLLS ELECTRICAL TAPE		AP		R	12/27/2013		77.04	77.04CR	
	G/L ACCOUNT							77.04		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					77.04	20 ROLLS ELECTRICAL TAPE		
I S1090487.001	REPLACEMENT COVER FOR ALLEY		AP		R	12/27/2013		246.10	246.10CR	
	G/L ACCOUNT							246.10		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					246.10	REPLACEMENT COVER FOR ALLEY		
		VENDOR TOTALS		REG. CHECK				1,824.56	1,824.56CR	0.00
								1,824.56	0.00	

01-1055 G & K SERVICES

I 14834	UNIFORMS PUBLIC WORKS		AP		R	12/27/2013		46.97	46.97CR	
	G/L ACCOUNT							46.97		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.34	UNIFORMS PUBLIC WORKS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					6.91	UNIFORMS PUBLIC WORKS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					17.46	UNIFORMS PUBLIC WORKS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					8.34	UNIFORMS PUBLIC WORKS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					6.92	UNIFORMS PUBLIC WORKS		
I 14835	UNIFORMS ELECTRIC & GAS		AP		R	12/27/2013		71.90	71.90CR	
	G/L ACCOUNT							71.90		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					56.87	UNIFORMS ELECTRIC & GAS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					15.03	UNIFORMS ELECTRIC & GAS		
I 14851	SHOP TOWELS		AP		R	12/27/2013		60.78	60.78CR	
	G/L ACCOUNT							60.78		
	630 5-820-2-65070	OPERATING SUPPLIES					60.78	SHOP TOWELS		

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 17945		UNIFORMS ELECTRIC & GAS	AP		R	12/27/2013		71.90	71.90CR	
		G/L ACCOUNT						71.90		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					56.87	UNIFORMS ELECTRIC & GAS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					15.03	UNIFORMS ELECTRIC & GAS		
I 17961		SHOP SUPPLIES	AP		R	12/27/2013		46.27	46.27CR	
		G/L ACCOUNT						46.27		
	630 5-820-2-65070	OPERATING SUPPLIES					46.27	SHOP SUPPLIES		
		VENDOR TOTALS		REG. CHECK				297.82	297.82CR	0.00
								297.82	0.00	

01-1106 GROEBNER & ASSOCIATES

I 273854		500 GASKETS	AP		R	12/27/2013		150.85	150.85CR	
		G/L ACCOUNT						150.85		
	640 5-825-2-65307	SERVICE LINES					150.85	500 GASKETS		
		VENDOR TOTALS		REG. CHECK				150.85	150.85CR	0.00
								150.85	0.00	

01-1154 HASTY AWARDS

I 11130089		49 BASKETBALL MEDALS	AP		R	12/27/2013		109.53	109.53CR	
		G/L ACCOUNT						109.53		
	001 5-446-2-65070	OPERATING SUPPLIES					109.53	49 BASKETBALL MEDALS		
		VENDOR TOTALS		REG. CHECK				109.53	109.53CR	0.00
								109.53	0.00	

01-1289 INTEGRATED TECHNOLOGY PARTN

I 95712		PC SETUP & INSTALLATION	AP		R	11/27/2013		687.05	687.05CR	
		G/L ACCOUNT						687.05		
	810 5-899-3-67271	COMPUTER EXPENSE					687.05	PC SETUP & INSTALLATION		
I 95757		SETTING UP SENSUS/AMR PROGR	AP		R	11/27/2013		42.50	42.50CR	
		G/L ACCOUNT						42.50		
	600 5-811-2-64190	TECHNOLOGY					14.16	SETTING UP SENSUS/AMR PROGRAM		
	630 5-822-2-64190	TECHNOLOGY					14.17	SETTING UP SENSUS/AMR PROGRAM		
	640 5-826-2-64190	TECHNOLOGY					14.17	SETTING UP SENSUS/AMR PROGRAM		
		VENDOR TOTALS		REG. CHECK				729.55	729.55CR	0.00
								729.55	0.00	

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1270 IOWA ASSOCIATION OF

I 2064		TRAINING	AP		R	12/27/2013		190.00	190.00CR	
		G/L ACCOUNT						190.00		
	640 5-825-1-62300	TRAINING					190.00	TRAINING		
		VENDOR TOTALS		REG. CHECK				190.00	190.00CR	0.00
								190.00	0.00	

01-1446 KIMBALL MIDWEST

I 3263272		CLEANER CENTRAL GARAGE	AP		R	11/27/2013		25.90	25.90CR	
		G/L ACCOUNT						25.90		
	810 5-899-2-65070	OPERATING SUPPLIES					25.90	CLEANER CENTRAL GARAGE		
		VENDOR TOTALS		REG. CHECK				25.90	25.90CR	0.00
								25.90	0.00	

01-1640 McCLURE ENGINEERING COMPANY

I 7419		PHASE 1 LAND SERVICES	AP		R	11/27/2013		2,532.50	2,532.50CR	
		G/L ACCOUNT						2,532.50		
	660 5-835-2-64070	ENGINEERING					2,532.50	PHASE 1 LAND SERVICES		
		VENDOR TOTALS		REG. CHECK				2,532.50	2,532.50CR	0.00
								2,532.50	0.00	

01-1748 MITCHELL 1

I IB16065233		WEB SUBSCRIPTIONS	AP		R	11/27/2013		212.26	212.26CR	
		G/L ACCOUNT						212.26		
	810 5-899-2-65065	COMPUTER SUPPLIES					212.26	WEB SUBSCRIPTIONS		
		VENDOR TOTALS		REG. CHECK				212.26	212.26CR	0.00
								212.26	0.00	

01-1831 MUNICIPAL PIPE TOOL CO LLC

I 25403-E		EMERGENCY TELEWISE & JET LI	AP		R	11/27/2013		3,741.00	3,741.00CR	
		G/L ACCOUNT						3,741.00		
	001 5-290-2-64910	CONTRACT SERVICES					3,741.00	EMERGENCY TELEWISE & JET LINES		
		VENDOR TOTALS		REG. CHECK				3,741.00	3,741.00CR	0.00
								3,741.00	0.00	

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1832 MUNICIPAL SUPPLY INC

I 0546743-IN	32 WATER METERS	AP		R	11/27/2013			3,712.00	3,712.00CR	
	G/L ACCOUNT							3,712.00		
	600 5-810-2-65300 METERS					3,712.00		32 WATER METERS		
	<b>VENDOR TOTALS</b>		REG. CHECK					3,712.00	3,712.00CR	0.00
								3,712.00	0.00	

01-2074 RK DIXON CO

I 964401	COPIER CONTRACT BASE CHARGE	AP		R	12/27/2013			16.51	16.51CR	
	G/L ACCOUNT							16.51		
	001 5-160-2-64910 CONTRACT SERVICES					16.51		COPIER CONTRACT BASE CHARGE		
	<b>VENDOR TOTALS</b>		REG. CHECK					16.51	16.51CR	0.00
								16.51	0.00	

01-2167 SCHIMBERG CO

I 7205487-01	WATER MAIN SUPPLIES	AP		R	12/27/2013			19.21	19.21CR	
	G/L ACCOUNT							19.21		
	600 5-810-2-65308 MAINS					19.21		WATER MAIN SUPPLIES		
I 7209648-00	WATER MAIN SUPPLIES	AP		R	12/27/2013			790.31	790.31CR	
	G/L ACCOUNT							790.31		
	600 5-810-2-65308 MAINS					790.31		WATER MAIN SUPPLIES		
	<b>VENDOR TOTALS</b>		REG. CHECK					809.52	809.52CR	0.00
								809.52	0.00	

01-2205 SKARSHAUG TESTING LAB

I 183351	TEST RUBBER GOODS	AP		R	12/27/2013			107.10	107.10CR	
	G/L ACCOUNT							107.10		
	630 5-820-2-64920 TESTING FEES					107.10		TEST RUBBER GOODS		
	<b>VENDOR TOTALS</b>		REG. CHECK					107.10	107.10CR	0.00
								107.10	0.00	

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	
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01-2232	SPAHN & ROSE LUMBER CO								
I 201311274250		BLDG MAINT SUPP FOR CITY HA AP			R	12/27/2013	3,953.44	3,953.44CR	
		G/L ACCOUNT					3,953.44		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR				3,953.44	BLDG MAINT SUPP FOR CITY HALL		
I 48047214		BLDG MAINT/RPR SUPP PARK AP			R	12/27/2013	36.49	36.49CR	
		G/L ACCOUNT					36.49		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR				36.49	BLDG MAINT SUPP PARK		
I 48047322		4 KEYS AIRPORT	AP		R	12/27/2013	7.16	7.16CR	
		G/L ACCOUNT					7.16		
	660 5-835-2-65070	OPERATING SUPPLIES				7.16	4 KEYS AIRPORT		
I 48048122		OPERATING SUPPLIES AIRPORT AP			R	12/27/2013	15.99	15.99CR	
		G/L ACCOUNT					15.99		
	660 5-835-2-65070	OPERATING SUPPLIES				15.99	OPERATING SUPPLIES AIRPORT		
I 48048307		ANCHORS & WASHERS GAS AP			R	12/27/2013	94.95	94.95CR	
		G/L ACCOUNT					94.95		
	640 5-825-2-65307	SERVICE LINES				94.95	ANCHORS & WASHERS GAS		
I 48048600		GARAGE DOOR ROLLERS AP			R	12/27/2013	14.37	14.37CR	
		G/L ACCOUNT					14.37		
	630 5-820-2-65070	OPERATING SUPPLIES				14.37	GARAGE DOOR ROLLERS		
I 48048714		WATER MAIN SUPPLIES AP			R	12/27/2013	35.14	35.14CR	
		G/L ACCOUNT					35.14		
	600 5-810-2-65308	MAINS				35.14	WATER MAIN SUPPLIES		
		VENDOR TOTALS		REG. CHECK			4,157.54	4,157.54CR	0.00
							4,157.54	0.00	
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01-2247 STAPLES BUSINESS ADVANTAGE

I 3215110065		OFFICE SUPPLIES	AP		R	12/27/2013	141.96	141.96CR	
		G/L ACCOUNT					141.96		
	810 5-899-2-65060	OFFICE SUPPLIES				134.97	OFFICE SUPPLIES		
	835 5-899-2-65060	OFFICE SUPPLIES				6.99	OFFICE SUPPLIES		
		VENDOR TOTALS		REG. CHECK			141.96	141.96CR	0.00
							141.96	0.00	
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PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2317 T & M CLOTHING CO.

I 777		SHIRT WITH PATCHES	POLICE	AP		R 12/27/2013		48.00	48.00CR	
		G/L ACCOUNT						48.00		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					48.00	SHIRT WITH PATCHES	POLICE	
I 780		5 FLEECEES, 30 STOCKING CAPS	AP			R 12/27/2013		378.50	378.50CR	
		G/L ACCOUNT						378.50		
	001 5-160-2-64350	UNIFORMS/EQUIPMENT					378.50	5 FLEECEES, 30 STOCKING CAPS		
		VENDOR TOTALS		REG. CHECK				426.50	426.50CR	0.00
								426.50	0.00	

01-2352 THOMPSON TRUCK & TRAILER

I X101014551:01		2 FILTERS, 2 KITS	AP			R 11/27/2013		256.70	256.70CR	
		G/L ACCOUNT						256.70		
	810 5-899-2-63321	REPAIR PARTS					256.70	2 FILTERS, 2 KITS		
		VENDOR TOTALS		REG. CHECK				256.70	256.70CR	0.00
								256.70	0.00	

01-2574 WALMART COMMUNITY

I 2460		TV FOR FAC	AP			R 12/27/2013		498.96	498.96CR	
		G/L ACCOUNT						498.96		
	001 5-465-2-65070	OPERATING SUPPLIES					498.96	TV FOR FAC		
I 4505		OFFICE SUPPLIES	AP			R 12/27/2013		120.45	120.45CR	
		G/L ACCOUNT						120.45		
	001 5-110-2-65980	MISCELLANEOUS					1.78	OFFICE SUPPLIES		
	001 5-110-2-65060	OFFICE SUPPLIES					118.67	OFFICE SUPPLIES		
I 5135		OFFICE & MISC SUPPLIES	AP			R 12/27/2013		33.77	33.77CR	
		G/L ACCOUNT						33.77		
	630 5-820-2-65980	MISCELLANEOUS					28.80	OFFICE & MISC SUPPLIES		
	835 5-899-2-65060	OFFICE SUPPLIES					4.97	OFFICE & MISC SUPPLIES		
		VENDOR TOTALS		REG. CHECK				653.18	653.18CR	0.00
								653.18	0.00	

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

## VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2630 WEAVER'S INC.

I 1709	9 PUMP RENTALS	AP		R	12/27/2013			2,793.00	2,793.00CR	
	G/L ACCOUNT							2,793.00		
	001 5-290-2-64151	COMMERCIAL EQPT RENTAL & LEASE				2,793.00		9 PUMP RENTALS		
	VENDOR TOTALS	REG. CHECK						2,793.00	2,793.00CR	0.00
								2,793.00	0.00	

01-2640 WENDLING QUARRIES INC

I 535137	30.88 TN RD STONE WATER	AP		R	12/27/2013			277.92	277.92CR	
	G/L ACCOUNT							277.92		
	600 5-810-2-65308	MAINS				277.92		30.88 TN RD STONE WATER		
	VENDOR TOTALS	REG. CHECK						277.92	277.92CR	0.00
								277.92	0.00	

01-2668 WHITFIELD &amp; EDDY PLC

I 166825	SERVICES FOR FAC CLAIM	AP		R	11/27/2013			936.00	936.00CR	
	G/L ACCOUNT							936.00		
	835 5-899-2-64110	LEGAL EXPENSE				936.00		SERVICES FOR FAC CLAIM		
	VENDOR TOTALS	REG. CHECK						936.00	936.00CR	0.00
								936.00	0.00	

01-2735 ZEE MEDICAL INC

I 0158601364	1ST AID SUPPLIES	AP		R	12/27/2013			122.85	122.85CR	
	G/L ACCOUNT							122.85		
	810 5-899-2-65100	SAFETY				102.80		1ST AID SUPPLIES		
	630 5-820-2-65100	SAFETY				13.10		1ST AID SUPPLIES		
	001 5-620-2-65980	MISCELLANEOUS				6.95		1ST AID SUPPLIES		
	VENDOR TOTALS	REG. CHECK						122.85	122.85CR	0.00
								122.85	0.00	

PACKET: 01653 Council Mtg 120213 AL

VENDOR SET: 01

===== R E P O R T T O T A L S =====

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	12,691.90CR
600	WATER OPERATING	4,855.65CR
630	ELECTRIC OPERATING	2,222.89CR
640	GAS OPERATING	796.98CR
660	AIRPORT OPERATING	2,555.65CR
670	GARBAGE COLLECTION	7.34CR
810	CENTRAL GARAGE	2,757.42CR
835	ADMINISTRATIVE SERVICES	947.96CR
** TOTALS **		26,835.79CR

----- TYPE OF CHECK TOTALS -----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		26,835.79	26,829.07CR	0.00
		26,835.79	6.72CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		26,835.79	26,829.07CR	0.00
		26,835.79	6.72CR	

TOTAL CHECKS TO PRINT: 31

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ERRORS: 0 WARNINGS: 0

**AGENDA ITEM # L - 2**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	December 2, 2013
<b>AGENDA ITEM:</b>	Certificate of Final Completion
<b>ACTION:</b>	Motion

**SYNOPSIS:** This is the City's recognition that the substation project is complete. Both the Engineers and City staff are comfortable moving forward with this document. This does not release the retain age, but does start the warranty clock.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Gas

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Certificate

**PREPARED BY:** Chris Nobsch

**DATE PREPARED:** 11/27/13

**CERTIFICATE OF FINAL COMPLETION**

Date Issued November 13, 2013  
Owner Tipton Municipal Utilities  
Contractor Tri-City Electric Company of Iowa  
Project Tipton Substation 69kV Conversion

This Certificate of Final Completion applies to all Work under the referenced Contract.

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and that Work is hereby declared to be complete in accordance with the Contract Documents as modified by this Certificate on

November 13, 2013 (Date of Final Completion)

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's General Warranty and Guarantee under Paragraph 6.19 of the General Conditions of the Contract (Section 00700)

Issued by P & E Engineering Co. on November 13, 2013 by Joel Scott  
(Printed Name)

Signed 

Accepted by Contractor on \_\_\_\_\_ by \_\_\_\_\_  
(Printed Name)

Signed \_\_\_\_\_

Accepted by Owner on \_\_\_\_\_ by \_\_\_\_\_  
(Printed Name)

Signed \_\_\_\_\_

**AGENDA ITEM # L - 3**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** December 2, 2013

**AGENDA ITEM:** Building Committee

**ACTION:** Motion

**SYNOPSIS:** Due to all of the recent building activity and discussion, I would like to create a building committee made up of the Mayor and two Council people. This would be to discuss a community center, Council Chambers, City Hall, etc. We have a lot of possibilities being thrown out and I would like the committee to work through each of them.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Electric

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 11/27/13

**AGENDA ITEM # L - 4**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** December 2, 2013

**AGENDA ITEM:** County Fair

**ACTION:** Motion

**SYNOPSIS:** I will be meeting with Mark Niles, now a Fair Board representative, about the possibility of the City giving either a monetary or in-kind donation to the Fair. I will report to you the actual request on Monday as I have not yet met with Mark.

**BUDGET ITEM:** N/A

**MAYOR/COUNCIL ACTION:** Motion

**RESPONSIBLE DEPARTMENT:** City Manager

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 11/27/13

## **N. Discussion Items (No Action)**

**AGENDA ITEM # N - 1**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** December 2, 2013

**AGENDA ITEM:** CIP Rough Draft

**ACTION:** Motion

**SYNOPSIS:** I am enclosing a rough draft of the CIP. There are still items trickling in but I wanted you to see how it was put together and make sure it was understandable to you. This will be the first year for this particular spreadsheet and I want to make sure that it is user friendly to the Council. Please keep in mind that this is essentially a wish list of projects and a lot more review will go into the final 2014-2015 listing. I would like you to look at the Public Works section a little closer as I have tried to devise a possible 5 year schedule for the streets. This is very ambitious and I am not sure if the finances are there to complete it like this quite yet, but it is a start.

**BUDGET ITEM:** N/A

**MAYOR/COUNCIL ACTION:** None

**RESPONSIBLE DEPARTMENT:** City Manager

**ATTACHMENTS:** CIP Spreadsheet

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 11/27/13







**AGENDA ITEM # N - 2**

**AGENDA INFORMATION  
TIPTON CITY COUNCIL COMMUNICATION**

**DATE:** December 2, 2013

**AGENDA ITEM:** Potential Rollback

**ACTION:** Motion

**SYNOPSIS:** State Representative Bobby Kaufman was present this fall to discuss the changes that were approved to the State property tax model. The Iowa League of Cities has created a program that estimates the revenue loss to the Cities based upon these changes. The red column shows the impact to the City with a number of assumptions being taken into account. What the table is trying to show is the effect of capping growth at 3% versus 4% over a ten year period. The column that I would like to pay attention to in addition to the "difference" column is the "backfill" column. Local government authorities are already predicting a loss of this money in the near future, which means we should be making preparations for a loss of approximately \$57,000 from the general fund budget.

**BUDGET ITEM:** N/A

**MAYOR/COUNCIL ACTION:** Motion

**RESPONSIBLE DEPARTMENT:** City Manager

**ATTACHMENTS:** Letter

**PREPARED BY:** Chris Nosbisch

**DATE PREPARED:** 11/13/13

## City Impact

## 3% Cap on Growth

### Div II Property Tax Impact of SF295

<u>Fiscal Year</u>	<u>Previous Law</u>	<u>SF 295</u>	<u>Backfill</u>	<u>SF 295 + Backfill</u>	<u>Difference</u>
2014-15	\$1,467,175	\$1,440,654	\$26,521	\$1,467,175	\$0
2015-16	\$1,538,222	\$1,474,025	\$54,642	\$1,528,667	(\$9,555)
2016-17	\$1,621,817	\$1,544,226	\$57,051	\$1,601,277	(\$20,540)
2017-18	\$1,703,090	\$1,611,966	\$57,051	\$1,669,016	(\$34,074)
2018-19	\$1,803,225	\$1,695,195	\$57,051	\$1,752,246	(\$50,979)
2019-20	\$1,895,255	\$1,770,772	\$57,051	\$1,827,823	(\$67,432)
2020-21	\$2,012,038	\$1,867,056	\$57,051	\$1,924,106	(\$87,932)
2021-22	\$2,120,682	\$1,955,484	\$57,051	\$2,012,535	(\$108,146)
2022-23	\$2,257,389	\$2,067,162	\$57,051	\$2,124,213	(\$133,176)
2023-24	\$2,383,477	\$2,168,604	\$57,051	\$2,225,655	(\$157,822)

#### Assumptions: LSA and DOM Revaluation Growth Rates, 2012-13

City Revaluation Growth Rate same as Iowa Average (2012-13)

New construction estimates included (LSA/DOM, 2012-13)

*\*note, costs attributable to additional services associated with new construction have not been included*

Growth cap at 3% for residential and ag property classes, beginning FY15

Levy rates held constant (FY14)

Commercial, Industrial, and Railroad properties rolled back to 90% (phased-in over 2 years at 5% per year)

Backfill amounts may lower based upon multi-residential property class creation, and were adjusted in most recent version to reflect no backfill on railroad property

## **O. Reports Mayor/Council/Manager**

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**CITY OF TIPTON  
CITY MANAGER  
REPORT TO THE CITY COUNCIL  
December 2, 2013**

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- The Christmas lights are up and will be turned on the day after Thanksgiving. The City and Chamber worked together this year to purchase some replacement snowflakes as they are starting to deteriorate. You will notice that the snowman banners have not been put up this year. There were too many to replace this year to maintain a constant theme.
- The job posting for the Electric Superintendent will be on the website and in publications starting next week. The closing date for submittals is the 10<sup>th</sup> of January.
- Public Works is nearing the end of the leaf pick up and should have it wrapped up next week. The City of West Branch is having issues with their equipment, so we may lend them ours next week as they have helped Tipton on numerous occasions.
- We have already had two water leaks in homes this week so we are encouraging residents to report anything out of the ordinary to the City.



## Health Care Reform — Complying with the Affordable Care Act (ACA)

Ensuring you are compliant with the ACA is crucial as you approach 2014. Wellmark is here to inform, assist and support you through the changes. For more information on health care reform, visit [WeknowReform.com](http://WeknowReform.com)

Provision	Description	Effective Date	What do you need to do to be compliant?
<b>No Denial Because of Pre-existing Conditions, Gender or Age</b>	This mandate makes health care insurance more inclusive by guaranteeing coverage to applicants regardless of health. It expands the risk pool for insured groups and insurance carriers. This mandate guarantees coverage to applicants regardless of health condition, thus removing pre-existing condition exclusion periods. Related to this, a group's late enrollee eligibility is changed to be only at renewal.	For all plans beginning 1/1/2014	<b>Nothing.</b> As a Wellmark member, we will ensure your plan will be compliant as of Jan. 1, 2014.
<b>No Annual or Lifetime Dollar Limits on Coverage</b>	The ACA ban on lifetime benefits has been in effect since Sept. 2010. For plan years on or after Jan. 1, 2014, there are no annual dollar limits for covered claims. Also, although you are not required to cover essential health benefits (EHBs), if you do cover one or more then annual and lifetime dollar maximums are prohibited if the service is provided by an in-network provider.	For plan years on or after 1/1/2014	<b>Nothing.</b> As a Wellmark member, you can rest assured that the annual or lifetime dollar limits on essential health benefits covered under your plan have been removed.
<b>No Waiting Periods Over 90 Days</b>	A waiting period is the time between insurance plan application and the date when the group, individual and/or dependent applicants can receive benefits. To ensure compliance with the new rule, Wellmark has determined that effective Jan. 1, 2014, regardless of a group's plan year, all fully insured health plans will have waiting periods of 90 calendar days or less.	For all plans beginning 1/1/2014	<b>Nothing.</b> If your waiting period is less than 90 days, you are compliant with this provision. If, however, your waiting period was beyond 90 days, you received a letter from Wellmark informing you of the need to adjust your waiting period. You have until Nov. 22, 2013, to select your waiting period option. If Wellmark does not hear from you, your group's waiting period will be adjusted to the first of the month following 60 days beginning Jan. 1, 2014.
<b>Fees and Taxes Related to the Affordable Care Act</b>	Partial funding for the cost of the Affordable Care Act will come from new taxes and fees. These fees, imposed by the Internal Revenue Service (IRS), include the Transitional Reinsurance fee and Annual Health Insurer fee. For 2014, the total combined amount for these fees is estimated to be approximately four percent of the premium. These amounts will adjust annually.	For all plans beginning 1/1/2014	<b>Nothing.</b> The fees and taxes related to the ACA will begin to appear on your Jan. 1, 2014 invoice.

Wellmark Blue Cross and Blue Shield is an Independent Licensee of the Blue Cross and Blue Shield Association.