

March 11, 2013
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Nash, Penrod, Holub, Wild, Johnson, Kisling, Hudson, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Zearley, second by Fry to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications & Reports:

Prairie Hills Senior Living Luncheon Invitation to the City Council

The City received an invitation to Prairie Hills Senior Living Center for a corned beef and cabbage lunch on March 16, 2013, at 11:15 a.m.

Chief of Police Holub, Travis Person Introduction

Chief Holub introduced the City's new police officer, Travis Person. Person is from the Tipton area and said he was glad to be back.

Consent Agenda:

Motion by Anderson, second by Siech to approve the consent agenda which include the minutes from February 20, 2013, council meeting and the appointment of Council Member Zearley as an alternative member to CCEDCO Board. Following the roll call vote the motion passed unanimously.

Public Hearing:

City of Tipton Fiscal Year 2013-2014 Proposed Budget

Mayor Kepford opened the public hearing for Fiscal Year 2013-2014 budget at 5:32 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:33 p.m.

Resolutions for Approval:

Resolution 031113A, City of Tipton Fiscal Year 2013-2014 Budget

City Manager Chris Nosbisch reviewed the Power Point presentation for Fiscal Year 2031-2014 budget.

Motion by Anderson, second by Spear to approve Resolution 031113A, the resolution approving the City of Tipton Budget for Fiscal Year 2013-2014. Following the roll call vote the motion passed unanimously.

Resolution 031113B, Loan Agreement and Providing for the Issuance of \$1,075,000, General Obligation Corporate Purpose Bonds, Series 2013, Providing for the Levy of Taxes to Pay the Same

Motion by Fry, second by Zearley to approve Resolution 031113B, the resolution approving a loan agreement and providing for the issuance of \$1,075,000, General Obligation Corporate Purpose Bonds,

Series 2013, and providing for the levy of taxes to pay the same. Following the roll call vote the motion passed unanimously.

Resolution Accepting Delivery of the Substation Relay Panel, Substation Project

Motion by Zearley, second by Spear to approve Resolution 031113C, the resolution accepting the delivery of the substation relay panel for the Substation Project from Electrical Power Products. Following the roll call vote the motion passed unanimously.

Motion for Approval:

1. Claims List

A M E SERVICES	1 APPLIANCE PICKED UP	10.00
ABC FIRE PROTECTION INC	ANNUAL SERVICE CITY SHOP	1278.13
ALBAUGH PHC INC	EQUIPMENT MAINT/RPR ELECTRIC	339.06
ALLIANT ENERGY	NONMETER EXCESS FACILITIES	192.41
ARROWQUICK SOLUTIONS	WEB/EMAIL SERVICE	41.95
AUS WATERLOO MC LOCKBOX	SCRAPER MAT FAC	154.70
CEDAR COUNTY ENGINEER	149.80 GL DSL AMBULANCE	3460.35
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	5500.00
CORTEZ TRUCK EQUIPMENT	2 - 9' CPLOW CUT EDGE #15	182.80
ELECTRICAL ENGINEERING & E	OPERATING SUPPLIES ELECTRIC	234.63
FAMILY FOODS	SUPPLIES FOR TRAINING ELECTRIC	91.73
FOX APPARATUS REPAIR & MAI	VEHICLE REPAIRS #186	485.67
FREEMAN LOCK & ALARM INC	70 PROX KEY FOBS FIRE	352.10
FRIENDS OF THE ANIMALS	3 DOGS	150.00
G & K SERVICES	UNIFORMS ELECT & GAS	421.18
GENERAL PEST CONTROL INC	PEST CONTROL POWER PLANT	116.03
GENERAL TRAFFIC CONTROLS I	REPAIR STOPLIGHT CONTROLLER	499.44
H & H AUTO	4 WHEEL ALIGNMENT #13	79.50
INTEGRATED TECHNOLOGY PART	TECH SERVICE ON KERRI'S	6697.76
IOWA ASSOCIATION OF	ADV WA DIST WORKSHOP-B BRENNAN	1099.49
IOWA DEPARTMENT OF PUBLIC	REGISTRATION RENEWAL FAC	175.00
IOWA DEPARTMENT OF REVENUE	STATEWIDE PROPERTY TAX - ELECT	32.08
IOWA LAW ENFORCEMENT ACADE	MMPI FOR TRAVIS PERSON POLICE	180.00
JIM YAU KOVITZ WELDING	WORK ON FIRE STATION BAY	371.00
KUNDE OUTDOOR EQUIPMENT	DRIVE LINK TREES	156.07
MERCURY INSTRUMENTS INC	SWITCH GAS METERS	13.75
MIDWEST WHEEL COMPANINES	PARTS #5 & #52	340.47
MISC. VENDOR	PIONEER:1/4 PAGE, 4-COLOR AD	418.40
MITCHELL 1	WEB SUBSCRIPTIONS	212.24
O'ROURKE MOTORS INC	REPAIR PARTS #68	60.92
PERFORMANCE SYSTEMS JANITO	REPAIR FLOOR SCRUBBER FAC	194.24
PROFESSIONAL DEVELOPERS OF	MEMBERSHIP RENEWAL	300.00
RK DIXON CO	COPIER CONTRACT BASE CHARGE	16.51
SCHIMBERG CO	PIPE FOR MAINS GAS	141.75
SPAHN & ROSE LUMBER CO	BRINE BLDG SUPPLIES	1043.54
SPEEDCONNECT	WIRELESS SERVICE AIRPORT	41.45
STAPLES BUSINESS ADVANTAGE	MISC&OFFICE SUPP-VARIOUS DEPTS	880.22
T & M CLOTHING CO.	UNIFORM SUPPLIES POLICE	1498.30
TIPTON ELECTRIC MOTORS	4 BELTS FAC	58.96
TIPTON STRUCTURAL FABRICAT	RREPAIR PARTS #21	37.31

TRUCK COUNTRY OF IOWA	REPAIR PARTS #33	1250.33
UNIFORM DEN INC	UNIFORM SUPPLIES POLICE	44.75
UNITED LABORATORIES	DEGREASER #33	413.70
VERMEER SALES & SERVICE IN	REPAIR PART #161	293.59
WALMART COMMUNITY	SUPPLIES FOR NEW FIRE STATION	727.68
WENDLING QUARRIES INC	31.40 TN MANSAND SNOW & ICE	298.31
XEROX CORPORATION	BASE CHARGE & METER CHARGES	1678.52
ZEE MEDICAL INC	SAFETY SUPPLIES ELECTRIC	65.85
TOTALS		32331.87
	FUND TOTALS	
001 GENERAL GOVERNMENT		9744.97
002 COMMUNICATIONS - LOCAL AC		9.95
310 NEW FIRE STATION		1872.37
600 WATER OPERATING		233.69
610 WASTEWATER/AKA SEWER REVE		188.00
630 ELECTRIC OPERATING		2652.18
640 GAS OPERATING		606.29
660 AIRPORT OPERATING		82.95
670 GARBAGE COLLECTION		53.82
810 CENTRAL GARAGE		7846.84
835 ADMINISTRATIVE SERVICES		9040.81
	GRAND TOTAL	32331.87

Motion by Spear, second by Anderson to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Gayleen Gilbert, 5K March Out of Madness Benefit Race, Family's First of Cedar County

Gilbert briefly discussed the route and the race. Motion by Fry, second by Zearley to approve Gayleen Gilbert's request for the 5K March Out of Madness Benefit Race for the Family's First of Cedar County to be held on Saturday, April 6, 2013. Following the roll call vote the motion passed unanimously.

3. USDA Payment Refund, Vitense Drainage Project

Motion by Zearley, second by Spear to approve the payment refund of \$992.80 to the USDA for the Vitense Drainage Project. Following the roll call vote the motion passed unanimously.

4. Tipton Masonic Cemetery Contract

Steve Yerington, Cemetery Board member thanked Mike Scheer for all the hard work that was put in last year to get the cemetery in good condition. Motion by Zearley, second by Anderson to approve the recommendation of the Cemetery Board to award the contract to Chris Tholen, with a bid of \$26,000, \$27,000 and \$28,000, for the three year contract. Following the roll call vote the motion passed unanimously.

5. One Time Water and Sewer Adjustment, 111 East 4th Street

Motion by Fry, second by Spear to approve a one time water and sewer adjustment at 111 East 4th Street which will reduce the water portion of the bill by \$125.56 and the sewer portion by \$107.86 with a credit amount totaling \$242.57. Following the roll call vote the motion passed unanimously.

6. Invoice No. 3153, Solum Lang Architects, New Fire Station

Motion by Siech, second by Anderson to approve payment of Invoice No. 3153, to Solum Lang Architects, in the amount of \$1,200.00, for the new fire station. Following the roll call vote the motion passed unanimously.

7. Invoice No. 587416, Hamby Young

Motion by Spear, second by Zearley to approve payment of Invoice No. 587416, to Hamby Young, in the amount of \$26,913.81, for the Substation Project. Following the roll call vote the motion passed unanimously.

8. Pay Application No. 2, Tri City Electric

Motion by Zearley, second by Anderson to approve pay application No. 2, in the amount of \$106,582.51, to Tri City Electric, for the Substation Project. Following the roll call vote the motion passed unanimously.

Discussion Items (No Action)

1. Potential Donation to Create City Dog Park

Nosbisch said that there is possibility for the City to receive a \$1000.00 donation towards a City owned Dog Park. Locations suggested were the event parking area on the east side of the park and the lower shop area. It was suggested by Council Member Fry to use survey monkey to gauge the public interest in having a dog park. The consensus of the council is to use the survey and review the results.

Reports of Mayor/Council/Manager:

Mayor's Report

Mayor Kepford thanked the city staff for all the efforts put into the 2013-2014 fiscal year Budget.

Manager's Report

Meet at 4:45 p.m. on Monday, March 18, 2013, to tour the old fire station and City Hall to see what work has been done and suggested plans.

Attending IMMI Conference, March 20 –22, 2013, in Iowa City.

Community Development Director, Abby Kisling, is working on the website and logo changes.

Rented bucket truck will be returned March 12, 2013.

Thanked staff and City Council for all their efforts and patience throughout the budget process. The budget will be certified to the County Auditor this week.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by Siech. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:32 p.m.

Mayor

Attest: _____

City Clerk/Finance Officer

REVENUE RECEIVED - February, 2013

Property Taxes	3,317.86
Local Option Sales Service Tax	19,667.67
Licenses & Permits	1,650.00
Use of Money and Property	26,305.27
Intergovernmental	26,859.19
Charge for Services	665,732.64
Special Assessment	0.00
Miscellaneous	62,684.42
Sale of Fixed Assets	0.00
TOTAL	\$806,217.05