City of Tipton, Iowa

Meeting:	**Tipton City Council Meeting**
Place:	**Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**June 17, 2013 – 5:30 PM**
Web Page:	**www.tiptoniowa.org**
Posted:	**June 14, 2013 (Front door of City Hall)**

Mayor:	Shirley Kepford	**City Manager:**	Chris Nosbisch
Council At Large:	David Fry	**City Attorney:**	Lowell Dendinger
Council At Large:	Pam Spear	**City Clerk:**	Lorna Fletcher
Council Ward #1:	Leanne Zearley	**Deputy City Clerk:**	Amy Lenz
Council Ward #2:	Dean Anderson	**D. of Public Works:**	Steve Nash
Council Ward #3:	Dawn Siech	**Chief of Police:**	Heath Holub

A. **Call to Order – 5:30 PM**
B. **Roll Call**
C. **Pledge of Allegiance**
D. **Agenda Additions/Agenda Approval**
E. **Communications:**
   1. Unscheduled

   If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. **Consent Agenda**
   Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.
   1. Approval of City Council Minutes
   2. Approval of Liquor License – Tipton Chamber of Commerce
   3. Accept May Water Report
   4. Accept May Library Board Minutes
   5. Accept May Library Director's Report
   6. Accept May Community Development Director's Report
   7. Accept Clerk/Investment Reports
   8. Approval of Cigarette Permit Renewals
   9. Reappoint Jamie Meyer and Dale Jedlicka to Library Board

G. **Public Hearing**
   1. Public Hearing on Amending Title VI Property, Chapter 15 Weeds of the Tipton Municipal Code
      i. Close Public Hearing – Proceed to H-1
   2. Public Hearing on Amending Title V Public Order, Chapter 2 Nuisance of the Tipton Municipal Code
      i. Close Public Hearing – Proceed to H-2

City of Tipton, Iowa

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Council Ward #2:	Dean Andersen	Dir. of Public Works:	Steve Nash
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i. Close Public Hearing – Proceed to H-1
2. Public Hearing on Amending Title V Public Order, Chapter 2 Nuisance of the Tipton Municipal Code
i. Close Public Hearing – Proceed to H-2

3. Public Hearing on Amending Title V Public Order, Chapter 8 Abandoned and Unsafe Vehicles of the Tipton Municipal Code
    i. Close Public Hearing – Proceed to H-3

H. Ordinance Approval/Amendment

1. Ordinance #535 – Ordinance Amending Title VI Property, Chapter 15 Weeds of the Tipton Municipal Code
    i. Motion to waive second and third readings and approve Ordinance #535 or proceed the second reading
2. Ordinance #536 – Ordinance Amending Title V Public Order, Chapter 2 Nuisance of the Tipton Municipal Code
    i. Motion to waive second and third readings and approve Ordinance #536 or proceed the second reading
3. Ordinance #537 – Ordinance Amending Title V Public Order, Chapter 8 Abandoned and Unsafe Vehicles of the Tipton Municipal Code
    i. Motion to waive second and third readings and approve Ordinance #537 or proceed the second reading

I. Resolutions for Approval

1. None

J. Mayoral Proclamation

1. None

K. Old Business

1. None

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Change Order #4 – Tri-City Electric – Tipton Substation Project - Council Action as Needed
3. Discussion and Consideration of Street Closure for Street Dance on July 3, 2013 – 4th of July Celebration – Tipton Chamber of Commerce - Council Action as Needed
4. Motion to Setting Public Hearing Date of July 1, 2013, for Ordinance Adopting Title V Public Order, Chapter 9 Junk and Junk Vehicles of the Tipton Municipal Code

M. Reports to be Received/Filed

1. None

N. Discussion Items (No Action)

1. Possible DRIP Funding Expansion

O. Reports of Mayor/Council/Manager

1. Mayor's Report

3. Public Hearing on Amending Title V Public Order, Chapter 8 Abandoned and Unsafe Vehicles of the Tipton Municipal Code
   i. Close Public Hearing – Proceed to H-3

H. Ordinances Approval/Amendment
1. Ordinance #535 – Ordinance Amending Title VI Property, Chapter 15 Weeds of the Tipton Municipal Code
   i. Motion to waive second and third readings and approve Ordinance #535 or proceed the second reading
2. Ordinance #536 – Ordinance Amending Title V Public Order, Chapter 2 Nuisance of the Tipton Municipal Code
   i. Motion to waive second and third readings and approve Ordinance #536 or proceed the second reading
3. Ordinance #537 – Ordinance Amending Title V Public Order, Chapter 8 Abandoned and Unsafe Vehicles of the Tipton Municipal Code
   i. Motion to waive second and third readings and approve Ordinance #537 or proceed the second reading

I. Resolutions for Approval
   i. None

J. Mayoral Proclamation
   i. None

K. Old Business
   i. None

L. Motions for Approval
1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Change Order #4 – Tri-City Electric – Tipton Substation Project - Council Action as Needed
3. Discussion and Consideration of Street Closure for Street Dance on July 3, 2013 – 4th of July Celebration – Tipton Chamber of Commerce - Council Action as Needed
4. Motion to Setting Public Hearing Date of July 1, 2013, for Ordinance Adopting Title V Public Order, Chapter 9 Junk and Junk Vehicles of the Tipton Municipal Code

M. Reports to be Received/Filed
   i. None

N. Discussion Items (No Action)
   i. Possible ORIF Funding Expansion

O. Reports of Mayor/Council/Manager
   i. Mayor's Report

2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Adjournment – The City Council will adjourn the regular City Council meeting and then move into a goal setting work session. The public is welcome to attend this session. The session will begin within 20 minutes of adjournment from the regular City Council meeting.

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

2. Council Reports
3. Committee Reports
4. City Manager's Report

5. **Adjournment – The City Council will adjourn the regular City Council meeting and then move into a goal setting work session. The public is welcome to attend this session. The session will begin within 30 minutes of adjournment from the regular City Council meeting.**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F. Consent Agenda

June 3, 2013
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Nash, Packwood, Kisling, Wild, Hudson, L. Kepford, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Zearley, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Siech, second by Anderson to approve the consent agenda which include the minutes from May 20, 2013, council meeting and the liquor license renewal for the VFW. Following the roll call vote the motion passed unanimously.

Public Hearing:

Public Hearing Amending Title VI Property, Chapter 19 Floodplain Management

Mayor Kepford opened the public hearing at 5:32 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:33 p.m.

Ordinance Approval/Amendment:

Ordinance No. 534, Amending Title VI Property, Chapter 19 Floodplain Management

Motion by Fry, second by Zearley to waive the second and third readings and approve Ordinance No. 534, the ordinance amending Title VI Property, Chapter 19 Floodplain Management. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:

Resolution Approving 060313A, Final Plat, Secluded Ridge Second Addition, Within Two Miles Range, City of Tipton

Motion by Spear, second by Siech to approve Resolution 060313A, the resolution approving the final plat for the Secluded Ridge Second Addition, which is within the two miles range of the City of Tipton. Following the roll call vote the motion passed unanimously. Motion carried by the following roll call vote;

Motion for Approval:

1. Claims List

ABC FIRE PROTECTION INC	FILL FIRE EXTINGUISHER-POLICE	44.10
ACTION SERVICES INC	PORT A POTTIE SERVICE-REC	285.00
AMSAN	3 TOWEL DISPENSERS PARK	208.11
ASCENT AVIATION GROUP INC	2001 GL AVIATION FUEL-AIRPORT	10,196.37
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES-CITY HALL	89.37
BARRON MOTOR SUPPLY	24 QT ABSORBANT - FIRE	319.15

BINNS & STEVENS	2 APPS DUST CONTROL	986.70
CASCADE ENGINEERING	80 GARBAGE CAN WHEELS	394.00
CEDAR POLY, LLC	2 RECYCLING BUNDLES	105.50
CENTEC CAST METAL PRODUCTS	MARKERS & STAKES CEMETERY	223.70
CONTROL INSTALLATIONS OF I	TECH SUPPORT FAC	117.30
ELECTRICAL ENGINEERING & E	2 LED WALL PACKS-POWER PLANT	342.86
ENERGY ECONOMICS INC	METER REPAIR - GAS	50.04
FARNER-BOCKEN COMPANY	CONCESSIONS, TP, PAPER TOWELS	2,973.35
FLETCHER-REINHARDT CO.	6 METER BASES - ELECTRIC	297.25
FUTURE LINE TRUCK EQUIPMEN	FULL LENGTH DIVIDER #5	250.00
G & K SERVICES	3 WEEKS UNIFORMS EL/GAS	306.80
GAZETTE COMMUNICATIONS	BUDGET AMENDMENT	114.00
GRASSHOPPER LAWN CARE DBA	WEED CONTROL - FAC	1,989.20
INTEGRATED TECHNOLOGY PART	TECH SERVICE - FAC	212.50
IOWA LAW ENFORCEMENT ACADE	ACADEMY TUITION & BOOKS-PERSON	5,585.00
IOWA ONE CALL	LOCATES	72.00
JAB INK DESIGN	20 POLE BANNERS-COMM DEV	1,980.00
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KELLY TREE FARM	110 TREES/BUSHES WETLAND SITE	1,628.00
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES - TREES	44.40
M & K ELECTRIC	REPAIR RUNWAY & STROBE LIGHTS	149.50
MANATTS INC	CONCRETE LEMON & W 6TH ST	281.40
MBR INC	FREEZER REPAIRS - FAC	227.09
MEDIACOM LLC	INTERNET SERVICE - POLICE	59.95
MISC. VENDOR	DANIEL DAUBS:TUNE UP BICYCLES	249.60
MITCHELL 1	WEB SUBSCRIPTIONS	212.24
O'ROURKE MOTORS INC	REPAIR PARTS #68	607.07
O'ROURKE SALES COMPANY	20 BANNERS ADULT DIAMOND	700.00
POOL TECH MIDWEST INC	OPERATING SUPPLIES - FAC	85.75
S & W HEALTHCARE CORPORATI	WET GEL FOAM, CHART PAPER-AMB	221.35
SANDRY FIRE SUPPLY LLC	PRO BAR,SHOULDER STRAP,WRENCH	229.00
SPEEDCONNECT	WIRELESS SERVICE - AIRPORT	60.45
T & M CLOTHING CO.	217 SHIRTS - SUMMBER BALL	2,216.54
TIFFINY'S TIPTON BAKERY	SUPPLIES FOR DARE GRADUATION	212.30
TIPTON ELECTRIC MOTORS	MOTOR REPAIRS/NEW MOTOR - FAC	1,483.99
TO THE LETTER TYPE & DESIG	DESIGN #10 ENVELOPE-COMM DEV	20.00
TOYNE INC	OVERFLOW RESEVOIR CAP-FIRE	18.56
VISION CENTER P.C.	SAFETY LENSES - JON WALSH	40.00
WALMART COMMUNITY	BIKE HELMETS, BIKE RODEO-POLICE	1,465.13
WELTER STORAGE EQUIPMENT C	OFFICE FURNITURE - COMM DEV	1,226.50
WENDLING QUARRIES INC	164.34 TN STN ALLEY&WASHOUTS	2,459.81
TOTALS		41,240.93

FUND TOTALS

001	GENERAL GOVERNMENT	25,462.75
314	WETLAND M ITIGATION PRJCT	1,889.89
600	WATER OPERATING	35.40
630	ELECTRIC OPERATING	955.94
640	GAS OPERATING	108.69
660	AIRPORT OPERATING	10,406.32
670	GARBAGE COLLECTION	511.76
750	CEMETERY ENTERPRISE	223.70
810	CENTRAL GARAGE	1,360.66
835	ADMINISTRATIVE SERVICES	285.82
	GRAND TOTAL	41,240.93

Motion by Anderson, second by Spear to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. New Generation Building, Battery Charger Upgrade

Motion by Zearley, second by Siech to approve the 16A battery charger upgrade as recommended by P & E Engineering, with a cost not to exceed $5,500.00, which includes labor and installation. Following the roll call vote the motion passed

3. Set Public Hearing Date, Ordinance Amending Title VI Property, Chapter 15, Weeds, June 17, 2013

City Manager Nosbisch explained that this amendment is revamping the current nuisance ordinance to allow things to move more quickly with grass, unsafe buildings, etc. Council Member Fry asked about the grass clippings that are being blown into the street. Nosbisch said staff has discussed using door tags to bring this issue to people's attention. Motion by Anderson, second by Spear to set the public hearing date of June 17, 2013, for the ordinance amending Title VI Property, Chapter 15, Weeds. Following the roll call vote the motion passed unanimously.

4. Set Public Hearing Date, Ordinance Amending Title V Public Order, Chapter 2, Nuisance, June 7, 2013

Motion by Siech, second by Fry to set the public hearing date of June 17, 2013, to amend the ordinance Title V Public Order, Chapter 2, Nuisance. Following the roll call vote the motion passed unanimously.

5. Set Public Hearing Date, Ordinance Amending Title V Public Order, Chapter 8, Abandoned and Unsafe Vehicles, June 17, 2013

Motion by Fry, second by Zearley to set the public hearing date of June 17, 2013, to amend the ordinance Title V Public Order, Chapter 8, Abandoned and Unsafe Vehicles. Following the roll call vote the motion passed unanimously.

Discussion Items (No Action)

1. Dilapidated, Unsafe Homes

Nosbisch received an email from a concerned citizen regarding dilapidated, unsafe homes. It is the consensus of the Council to deal with the nuisances first and possibly those actions will take care of some of these issues.

2. Recreation Center/Programs Committee

Nosbisch provided the council with a list of possible people to serve on the Recreation Center/Program Committee. Nosbisch would like to limit the committee to 15 people. Council Member Siech volunteered to be the council representative on the committee.

3. WENS Program

Nosbisch would like the City to join Johnson County's WEN (Wireless Emergency Notification System) Program. The program will send emails and unlimited text message notifications dealing with any number of issues the city has such as weather, power outages, etc. The cost to the City will be approximately $2000.00 annually. Nosbisch will speak with the Cedar County Board of Supervisors Tuesday morning to see if this notification system could be a county wide venture.

Reports of Mayor/Council/Committee/Manager:

Mayor's Report

Sunday, June 9, 2013, from 2 to 4 p.m. is the open house at the new fire station.

Manager's Report

Goal Setting Session, June 17, 2013.
Consultants for the James Kennedy Family Aquatic Center will be here June 10, 2013.
Staff will meet June 4, 2013, to discuss plans for the 4th of July. Nosbisch thanked Community Development Director, Abby Kisling, for taking the lead on planning the celebration.
The sink hole on Lynn Street has been fixed.
DRIP funds for FY 2013-2014 are already spent. The program is going well and the Council may want to allocate more funds for the next fiscal year.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by Zearley. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:12 p.m.

_____
Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED - May, 2013

Property Taxes	60,083.42
Local Option Sales Service Tax	17,267.33
Licenses & Permits	1,425.00
Use of Money and Property	35,032.42
Intergovernmental	34,008.08
Charge for Services	591,723.62
Special Assessment	0.00
Miscellaneous	51,221.43
Sale of Fixed Assets	0.00
TOTAL	**$790,761.30**

City of Tipton

From: Licensing@IowaABD.com
Sent: Thursday, June 06, 2013 3:05 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
	Submitted to Local Authority	Tipton Chamber of Commerce

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com

WATER RESOURCES ®
Alliance
Professional Water and Wastewater Operations
Tipton Division

June 13, 2013

City of Tipton
Mr. Chris Nosbisch, City Manager
401 Lynn Street
Tipton, IA 52772

Dear Mr. Nosbisch:

Enclosed please find the City of Tipton's monthly report for the month of May, 2013. Please contact me if you have any questions.

Sincerely,

Alliance Water Resources
Mark Wild, Local Manager

Enclosure

cc: Bob Ross, Division Manager

PO Box 404 * 302 Lynn Street * Tipton, IA 52772 * Phone/Fax: 563-886-1512 * www.alliancewater.com

June 13, 2013

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401 Lynn Street
Tipton, IA 52772

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Mark Wild, Local Manager

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Alliance WATER RESOURCES®
Professional Water and Wastewater Operations

OPERATIONS REPORT – Tipton

May, 2013

OPERATING DIVISIONS

MISSOURI

Bonne Terre
Boonville
Bowling Green
Buchanan County #1
Cameron
Cape Girardeau
East Central Missouri Water & Sewer Authority
Elsberry
Franklin County #1
Franklin County #3
Henry County Water Company
Henry County #3
Lake Ozark/ Osage Beach
Lincoln County #1
Nevada
Parkville
Phelps County #2
Platte County #C-1
Ralls County #1
St. Charles County #2
Ste. Genevieve
Sedalia
Versailles

IOWA

Maquoketa
Tipton

Administrative

- None

Treatment

- Operations at the Water Plant, East & West Lagoons and Aquatic Center performed 7 days per week.
- The East and West Lagoons had a cBOD removal rate of 93% and 88% respectively. A removal rate of 85 % is required.
- Virgil installed delay relays on the East Lagoon blowers.

Collection/Distribution

- None

Customer Service

- Replaced a meter at the football field concession stand.
- Placed meters at 302 W. 8th, 120 E. 10th, and 557 E. 4th.
- Set a new meter at 220W 5th.
- Moved ECR outside at 403 Cedar.
- Read meters at 606 W. 2nd and 208 E. 1st.

Project Updates

- Pump #1 at the East Lagoon is repaired and reinstalled and pump #2 is being repaired now.
- Waiting for the new Lazy River Pool pump motor. All other pools are in operation.

Safety

- The Safety Topic for the month was on PPE.

Regulatory

- April Operation reports submitted to IDNR.
- 2012 CCR Certification letter was sent to the DNR.

Concerns for the Month

- Repairing the East Lagoon pumps.
- Waiting for the approval of the new Water Use Permit.

Positives for the Month

- All plants stayed in compliance.

OPERATIONS REPORT – Tipton

May, 2013

Administrative

- None

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OPERATING DIVISIONS

Bonne Terre
Boonville
Bowling Green
Buchanan County #1
Cameron
Cape Girardeau
East Central Missouri Water & Sewer Authority
Fisherry
Franklin County #1
Franklin County #3
Henry County Water Company
Henry County #3
Lake Ozark/ Osage Beach
Lincoln County #1
Nevada
Parkville
Phelps County #2
Platte County PC-1
Ralls County #1
St. Charles County #2
Ste. Genevieve
Sedalia
Versailles

Marquoketa
Tipton

Alliance WATER RESOURCES®
Professional Water and Wastewater Operations

OPERATIONS REPORT – Tipton

WATER SUPPLY SYSTEM

	Well # 5	Well # 6	Plant / System
Total Gals. Pumped(MG)	5.197MG	6.209MG	9.930 MG
Ave run time/day	4.15 hrs.	4.44 hrs.	6.42 hrs.
Chlorine Used (gallons)			172
Fluoride Used (lbs.)			240
Polyphosphate Used (lbs.)			175
Min. Free Cl2 Residual (mg/l)			.61
Coliform Absent/Present			Absent

Testing

Total water test performed this month – 171 Three Total Coliform required per month.

Aquatic Center Information

Water used gal.	Filter wash water gal.	Chlorine added gal.	pH adjust - Acid added gal.
406,500	19,500	395	220

Testing

Total tests performed this month - 184

Wastewater Treatment

West Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.88 MG/Day
Organic Loading	86.53 lbs. cBOD/Day

NPDES Permit Compliance 1689001-001

Parameter	Monthly Average	Permit Limit
pH	8.01min 8.32 max	6.0 (min) – 9.0 (max)
CBOD5	7.656 mg/l- 42.299 lbs.	25 mg/l – 238.0 lbs.
TSS	13.6 mg/l – 79.96 lbs.	80 mg/l – 761.0 lbs.
NH3-N	5.13 mg/l – 25.15 lbs.	20.0 mg/l –191.0 lbs.

Effluent from the West Lagoon met the compliance requirements of the NPDES permit.

East Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.335 MG/day
Organic Loading	54.0 lbs. cBOD/Day

East Wastewater Treatment NPDES Permit Compliance 1689002-001

Parameter	Monthly Average	Permit Limit
pH	7.85 min 7.93 Max	6.0(min) - 9.0(max)
CBOD5	2.8 mg/l – 5.757 lbs.	25 mg/l – 125 lbs.
TSS	3.9 mg/l – 9.0 lbs.	80 mg/l – 400 lbs.
NH3-N	4.1 mg/l – 8.5 lbs.	20 mg/l – 285.0 lbs.
Chloride	142 mg/l – 411 lbs.	n/a

Effluent from the East Lagoon met the compliance requirements of the NPDES permit.

Testing

Total Wastewater tests performed this month – 237

WATER RESOURCES
Alliance
Professional Water and Wastewater Operations

OPERATIONS REPORT – Tipton

WATER SUPPLY SYSTEM

	Well # 5	Well # 6	Plant / System
Total Gals. Pumped(MG)	5.197MG	6.209MG	9.930 MG
Ave run time/day	4.15 hrs	4.44 hrs.	6.42 hrs.
Chlorine Used (gallons)			172
Fluoride Used (lbs.)			240
Polyphosphate Used (lbs.)			175
Min. Free Cl2 Residual (mg/l)			.61
Coliform Absent/Present			Absent

Testing

Total water test performed this month - 171 Three Total Coliform required per month.

Aquatic Center Information

Water used gal.	Filter wash water gal.	Chlorine added gal.	pH adjust - Acid added gal.
406,500	19,500	395	220

Testing

Total tests performed this month - 184

Wastewater Treatment

West Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.88 MG/Day
Organic Loading	85.53 lbs. cBOD/Day

NPDES Permit Compliance 1689001-001

Parameter	Monthly Average	Permit Limit
pH	8.01min 8.32 max	6.0 (min) – 9.0 (max)
CBOD5	7.656 mg/l - 42.299 lbs.	25 mg/l – 238.0 lbs.
TSS	13.6 mg/l – 79.96 lbs.	80 mg/l – 761.0 lbs.
NH3-N	5.13 mg/l – 25.15 lbs.	20.0 mg/l – 191.0 lbs.

Effluent from the West Lagoon met the compliance requirements of the NPDES permit.

East Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.235 MG/day
Organic Loading	54.0 lbs. cBOD/Day

East Wastewater Treatment NPDES Permit Compliance 1689002-001

Parameter	Monthly Average	Permit Limit
pH	7.85 min 7.93 Max	6.0(min) - 9.0(max)
CBOD5	2.8 mg/l – 5.757 lbs.	25 mg/l – 125 lbs.
TSS	3.9 mg/l – 9.0 lbs.	80 mg/l – 400 lbs.
NH3-N	4.1 mg/l – 8.5 lbs.	20 mg/l – 285.0 lbs.
Chloride	142 mg/l – 411 lbs.	n/a

Effluent from the East Lagoon met the compliance requirements of the NPDES permit.

Testing

Total Wastewater tests performed this month - 237

Library Board of Trustees
Tuesday, May 14th, 2013 Meeting

Members in attendance: Jamie Meyer, Penny Webb, Jane Moen, Nancy Hipple, Katie Ryan, Jess Goodenow, and Denise Smith.

Jamie called the meeting to order at 5:35pm.

Jess moved to approve the agenda. Penny seconded. Motion carried.

Penny moved to approve the minutes from last meeting. Jane seconded. Motion carried.

Librarian's Report

- ✓ The weeding process continues. Denise mentioned that the library brings in just as much circulation as they are weeding out.
- ✓ Denise and Diane attended Kids First in Des Moines. Great ideas were introduced including Minecraft, book buddies, and young adult programming.
- ✓ "Stuff" meetings are focused on Summer Reading Program (SRP). SRP will be from June 3-July 6. Many of the forms needed for SRP are on the website. Denise is also posting updates on the library's Facebook page.
- ✓ Work will begin at the end of May on the west door.
- ✓ The leak was fixed above the west windows.
- ✓ Herman, the library's custodian, will be finished at the library on June 5th. An ad is in the paper with applications due Wednesday, May 22nd.

Finance—Jess moved to approve the financial reports. Dale seconded. Motion carried.

Public Relations—none

Personnel—none

Friends of the Library

Maintenance

- ✓ There is rotting wood and chipping paint around some windows. The board will look at this in June on July.

Correspondence—none

Old Business

- ✓ The lawn care bids were discussed in great length. Penny made a motion to accept the bid from Wright Lawn Care for the upcoming summer. Jess seconded. The motion passed with a 5 to 2 vote.

Library Board of Trustees
Tuesday, May 14th, 2013 Meeting

Members in attendance: Janie Meyer, Penny Webb, Jane Moen, Nancy Hipple, Katie Ryan, Jess Goodenow, and Denise Smith.

Janie called the meeting to order at 5:35pm.

Jess moved to approve the agenda. Penny seconded. Motion carried.

Penny moved to approve the minutes from last meeting. Jess seconded. Motion carried.

Librarian's Report

- The weeding process continues. Denise mentioned that the library brings in just as much circulation as they are weeding out.
- Denise and Diane attended Kids First in Des Moines. Grist ideas were introduced in Juding Minecraft, book buddies, and young adult programming.
- "Stuff" meetings are focused on Summer Reading Program (SRP). SRP will be from June 3-July 6. Many of the forms needed for SRP are on the website. Denise is also posting updates on the library's Facebook page.
- Work will begin at the end of May on the west door.
- The leak was fixed above the west windows.
- Herman, the library's custodian, will be finished at the library on June 5th. An ad is in the paper with applications due Wednesday, May 22nd.

Finance—Jess moved to approve the financial reports. Dale seconded. Motion carried.

Public Relations—none

Personnel—none

Friends of the Library

Maintenance

- There is rotting wood and chipping paint around some windows. The board will look at this in June or July.

Correspondence—none

Old Business

- The lawn care bids were discussed in great length. Penny made a motion to accept the bid from Virgin Lawn Care for the upcoming summer. Jess seconded. Bill's motion passed with 5 to 2 votes.

New Business

- ✓ The basement air condition situation was discussed. The board would like to look into window units.
- ✓ The lights on the south side of the library in the parking lot need to be replaced.
- ✓ The bookshelves that have been emptied in the non-fiction section need a different home in the library. The 2 options presented were:
    - Bubble wrap the shelves and store them in the city's basement.
    - Donate to the historical society.
  - After the board discussed the options, Nancy moved to donate the bookshelves to the historical society. Jess seconded. The motion was denied by a 3 to 3 vote.

Miscellaneous

- ✓ The lines in the parking lot need to be repainted.

Dale moved to adjourn at 6:40 pm. Jess seconded. Motion carried.

The next meeting will be June 11th at 4:30 pm.

Special Library Board Meeting
Tuesday, May 21, 2013

Members in attendance: Jamie Meyer, Penny Webb, Denise Smith, Andy Owen, Dale Jedlicka, Jess Goodenow, and Katie Ryan

Jamie called the meeting to order at 5:05pm.

Katie made a motion to approve the agenda. Dale seconded. Motion carried.

Old Business
The library board had a special meeting to discuss the expectations on accepting a bid. It is the city manager, Chris Nosbish, expectation that we accept the lowest bid given. It was noted that the board could disqualify a bid using performance and documentation from the previous year. A conversation would need to happen in order to keep the contractor informed on the issues.

Dale made the motion to accept the lawn care bids from Kessler. Andy seconded. The motion carried with a 5 to 1 vote.

Penny moved to adjourn at 5:25pm. Jess seconded. Motion carried.

Library Director's Report May 2013

Programming

Kid's Programs
Total 5 Programs 579 kids

Teen Programs
Total 1 programs 220 teens

Adult Programs
Total 1 programs 18 adults

Family Program
Total 0 program 0 people

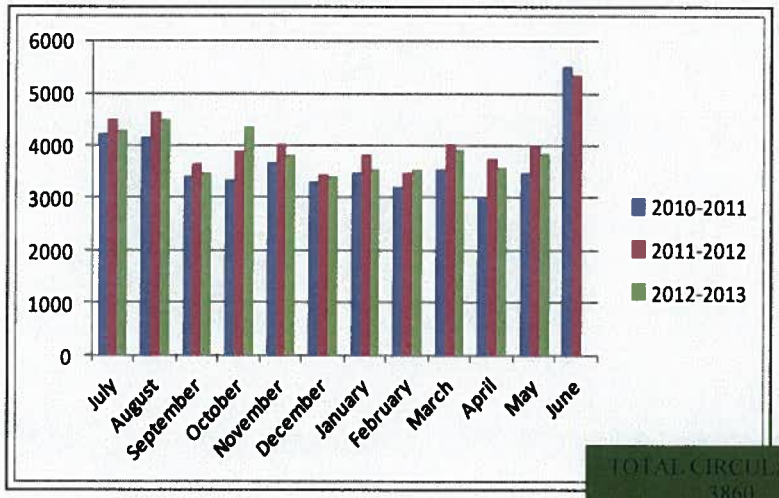
Neibors: 98 checkouts

Meeting Room Users
Non-profits-2 users
Profits-2 users
Total: 4 times

Materials

Adult Fiction	10
Adult Non-fiction	7
Christian Fiction	1
Board Books	3
Beginner Readers	9
Teen Fiction	40
Kids Fiction	24
Kid's Picture Books	28
Large Print	8
Kid's B. Chapter	1
Mystery	5
Total books	136
Magazines	49
Total Magazines	49
Adult CDs	2
Total Audios	2
Adult DVD's	10
Kids DVD's	6
Total DVD's	16
Other	19
Total Other	19
Total	222
Discarded	
Books	36
Magazines	69
Audios	0
Videos	3
Other	32
Total	140

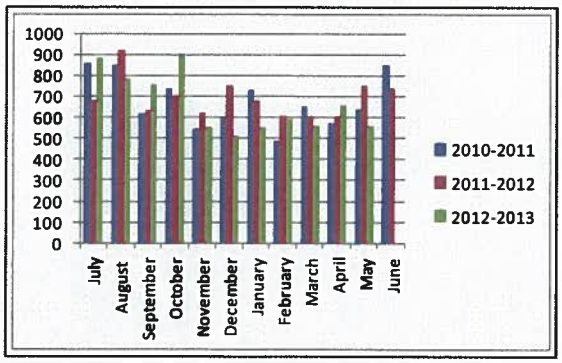
Circulation Numbers



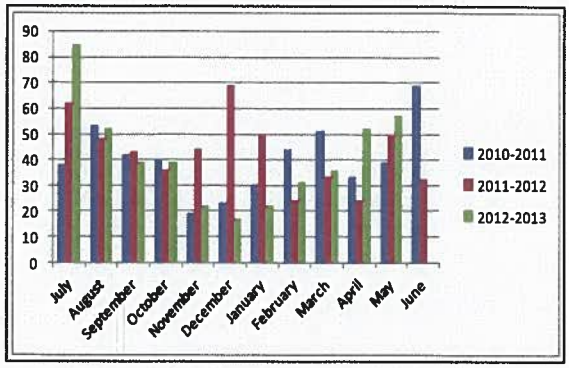
TOTAL CIRCULATION: 3860

Computer Usage

Public Computer Usage



WiFi Usage



TIPTON COMMUNITY DIRECTOR REPORT – JUNE 2013
ABBY KISLING

REPORT

- The Tipton website is being built and the designers should be done with their work sometime in early to mid-July. I will then enter the majority of the text on the site to complete the project. TEDCO will be hosting an afterhours networking event for local businesses to introduce the new website. The date has yet to be determined but it will probably be sometime in August.
- I have been working with Spinutech to get the email marketing system operating. I will be able to send out newsletters, email blasts and notifications with the program.
- The TEDCO annual meeting is Thursday, July 25 and I have secured Mark Nolte and Eric Hanson of ICAD to be the guest speakers.
- The Fourth of July planning is moving along and we are working on final details. The parade theme will be 'Surf, Sun & Celebrate' and David and Debra Fry have been selected as the Grand Marshals. Walkers and passengers in vehicles will be allowed to throw candy in the parade this year. I am working on press releases, securing vendors, signage, advertising and getting the flyers printed. The sponsorship packages have gone well and we have raised $3,500. The event insurance policy is in place and the wristbands for the inflatable game area will go on pre-sale on Thursday, June 19 at the local banks and Family Foods.
- The Tipton Revolving Loan Fund Program through USDA will cease on September 30, 2013. We currently have one application in process, Tipton Adaptive Daycare.
- The first Thursday Night on the Square event was held June 5. Funny Face Designs was there doing facepainting, Hawkwild Barbeque out of Clarence served pulled pork sandwiches and BJ the DJ provided entertainment at no charge. This was all held in conjunction with the Tipton Farmer's Market. I have secured entertainment for the remaining Thursday Night on the Square events.
- The Tipton City-Wide Garage Sale was Saturday, June 8.
- The Tipton Chamber Golf Outing is Thursday, June 20 and I will be playing on one of the city teams.
- I have been organizing, cleaning and purging my office.
- There is a department head goal setting session with the Tipton City Council slated for Monday, June 17.
- I continue to reconcile and enter all the chamber financial information into QuickBooks, updating membership information and working on the chamber bucks process.
- I continue to update the Tipton Facebook page, website and local access station.

MEETINGS/EVENTS

May 13	Creative Corridor Speaker Series, Kirkwood
May 14	Meeting with Spinutech Regarding UMail
May 15	Department Head
May 15	Rotary Top Ten Banquet
May 16	TEDCO Meeting
May 20	Tipton Development Commission Meeting
May 20	City Council Meeting
May 21	Team Meeting
May 21	Iowa City with Lesley Puffer for Chamber Golf Outing prizes
May 28	Fourth of July Parade Committee Meeting
May 29	Department Head Meeting

TIPTON COMMUNITY DIRECTOR REPORT – JUNE 2013

BABY KISTING

REPORT

- The Tipton website is being built and the design phase should be done with their work sometime nearly to mid-July. I will then enter the majority of the text on the site to complete the project. TEDCO is also hosting an enrichment networking event for local businesses to introduce the new website. The date has yet to be determined but it will probably be sometime in August.
- I have been working with Spintwitch to get the email marketing system operating. I will be able to send out newsletters, email blasts, and notifications with the program.
- The TEDCO annual meeting is Thursday, July 25 and I have secured Mark Hofer and Cory Harrison of TCAB to be the guest speakers.
- The monthly July planning is moving along and we are working on final details. The parade theme will be Sunflower Celebration and band and floats have been selected as the Grand Marshals. Walkers and passengers in vehicles will be allowed to throw candy in the parade. This year I am working on pass planners, securing vendors, signage, advertising and getting the flyer printed. The sponsorship packets have gone well and we have raised $3,500. The event insurance policy is in place and the wristbands for the inflatable game area will go on pre-sale on Thursday, June 13 at the local banks and Family Foods.
- The Tipton Revolving Loan Fund Program through USDA will cease on September 30, 2013. We currently have one application in process, Tipton Adaptive Daycare.
- The first Thursday Night on the Square event was held June 6. Sunny Face Designs was there doing face painting, Hawk and Eagle Bounce Out Obstacle served pulled pork sandwiches and Blue Oil provided entertainment at no charge. This was all held in conjunction with the Tipton Farmer's Market. I have secured entertainment for the remaining Thursday nights on the Square events.
- The Tipton City-Wide Garage Sale was Saturday, June 8.
- The Tipton Chamber Golf Outing is Thursday, June 20 and I will be playing on one of the my teams.
- I have been organizing, cleaning and purging my office.
- There is a department head staff meeting scheduled with the Tipton City Council slated for Monday, June 17.
- I continue to reconcile and enter all the chamber financial information in QuickBooks, updating membership information and working on the chamber book's projects.
- I continue to update the Tipton Facebook page, website and local access station.

MEETING/EVENTS

May 13	Treasure Cornfest Speaker Series, Wilwood
May 14	Meeting with Spintwitch Marketing (Mail)
May 15	Department Head
May 15	Rotary Log Ten Banquet
May 16	TIDCO Meeting
May 20	Tipton Development Commission Meeting
May 20	City Council Meeting
May 21	Team Meeting
May 30	Iowa City with Lesley Pufler for Chamber Golf Outing prizes
May 29	Tipton 4 July Parade Committee Meeting
May 29	Department Head Meeting

TIPTON COMMUNITY DIRECTOR REPORT – JUNE 2013
ABBY KISLING

June 3	City Council
June 4	Team Meeting
June 6	Meeting with Cumulus Radio
June 6	Thursday Night on the Square
June 9	Open House at the Tipton Fire Station
June 12	Department Head
June 12	Hardacre Theater Preservation Association Meeting
June 13	Thursday Night on the Square
June 13	Tipton Chamber of Commerce Meeting
June 17	Tipton City Council-Department Head Goal Setting with Council Members
June 18	Team Meeting
June 20	Thursday Night on the Square
June 20	Tipton Chamber of Commerce Annual Golf Outing
June 26	Department Head Meeting
June 26	EITA Annual Meeting, Fairfield
June 27	TEDCO Meeting
June 27	Thursday Night on the Square
July 1	Tipton City Council
July 2	Team Meeting
July 4	Holiday – Office Closed
July 19	Abby Vacation-Office Closed
July 25	TEDCO Annual Meeting

TIPTON COMMUNITY DIRECTOR'S REPORT – JUNE 2013

ABBY'S MEETINGS

June 2	City Council
June 4	Team Meeting
June 5	Meeting with Cumulus Radio
June 6	Thursday Night on the Square
June 8	Open House at the Tipton Fire Station
June 11	Department Head
June 12	Hardware Theater Preservation Association Meeting
June 13	Thursday Night on the Square
June 15	Tipton Chamber of Commerce Meeting
June 17	Tipton City Council Department Head Goal Setting with Council Members
June 18	Team Meeting
June 20	Thursday Night on the Square
June 20	Tipton Chamber of Commerce Annual Golf Outing
June 25	Department Head Meeting
June 26	EDA Annual Meeting, Fairfield
June 27	TSRCD Meeting
June 27	Thursday Night on the Square
July 1	Tipton City Council
July 2	Team Meeting
July 4	Holiday – Office Closed
July 12	Abby Vacation-Office Closed
July 25	TEDCO Annual Meeting

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MAY 31ST, 2013

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
001-GENERAL GOVERNMENT							
TOTAL REVENUE	2,455,265.00	2,037,688.61	2,478,052.00	161,637.74	2,129,021.10	349,030.90	85.92
TOTAL EXPENDITURES	2,491,585.00	2,100,662.83	2,478,052.00	245,396.29	2,126,693.93	351,358.07	85.82
REVENUES OVER/(UNDER) EXPENDITURES	(36,320.00(	62,974.22)	0.00 (	83,758.55)	2,327.17(	2,327.17)	0.00
002-COMMUNICATIONS - LOCAL AC							
TOTAL REVENUE	22,982.00	24,532.82	23,500.00	6.33	25,458.01(	1,958.01)	108.33
TOTAL EXPENDITURES	22,982.00	19,341.80	23,500.00	1,468.28	17,151.12	6,348.88	72.98
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5,191.02	0.00 (	1,461.95)	8,306.89(	8,306.89)	0.00
110-ROAD USE TAX FUND							
TOTAL REVENUE	308,916.00	291,434.33	395,840.00	14,582.08	283,689.25	112,150.75	71.67
TOTAL EXPENDITURES	332,293.00	150,035.39	395,840.00	32,986.67	371,586.93	24,253.07	93.87
REVENUES OVER/(UNDER) EXPENDITURES	(23,377.00)	141,398.94	0.00 (	18,404.59)(	87,897.68)	87,897.68	0.00
112-TRUST AND AGENCY FUND							
TOTAL REVENUE	227,842.00	226,029.37	265,215.00	11,276.42	262,566.10	2,648.90	99.00
TOTAL EXPENDITURES	227,842.00	189,868.36	265,215.00	22,101.26	243,113.74	22,101.26	91.67
REVENUES OVER/(UNDER) EXPENDITURES	0.00	36,161.01	0.00 (	10,824.84)	19,452.36(	19,452.36)	0.00
121-LOCAL OPTION TAX							
TOTAL REVENUE	215,570.00	178,180.15	209,880.00	17,291.31	233,381.30(	23,501.30)	111.20
TOTAL EXPENDITURES	223,754.00	156,770.82	209,880.00	17,490.00	192,390.00	17,490.00	91.67
REVENUES OVER/(UNDER) EXPENDITURES	(8,184.00)	21,409.33	0.00 (	198.69)	40,991.30(	40,991.30)	0.00
125-TIF SPECIAL REVENUE FUND							
TOTAL REVENUE	203,815.00	177,008.83	203,958.00	5,426.50	175,135.93	28,822.07	85.87
TOTAL EXPENDITURES	203,815.00	162,961.22	203,958.00	10,655.91	137,470.54	66,487.46	67.40
REVENUES OVER/(UNDER) EXPENDITURES	0.00	14,047.61	0.00 (	5,229.41)	37,665.39(	37,665.39)	0.00
160-ECONOMIC/INDUSTRIAL DEVEL							
TOTAL REVENUE	86,050.00	143,284.85	31,682.00	520.90	50,021.46(	18,339.46)	157.89
TOTAL EXPENDITURES	86,050.00	39,587.55	31,682.00	0.00	100,000.00(	68,318.00)	315.64
REVENUES OVER/(UNDER) EXPENDITURES	0.00	103,697.30	0.00	520.90 (	49,978.54)	49,978.54	0.00
168-AQUATIC CENTER CAMPAIGN F							
TOTAL REVENUE	150,000.00	92,311.71	150,000.00	0.00	800.00	149,200.00	0.53
TOTAL EXPENDITURES	150,000.00	650.00	150,000.00	0.00	0.00	150,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	91,661.71	0.00	0.00	800.00(	800.00)	0.00
187-UNEMPLOYMENT TRUST							
TOTAL REVENUE	0.00	1,790.20	1,400.00	0.00	8.67	1,391.33	0.62
TOTAL EXPENDITURES	0.00	0.00	1,400.00	0.00	0.00	1,400.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,790.20	0.00	0.00	8.67(	8.67)	0.00

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
189-LIBRARY TRUST FUND							
TOTAL REVENUE	2,000.00	6,819.53	1,000.00	82.85	804.89	195.11	80.49
TOTAL EXPENDITURES	5,100.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,100.00)	6,819.53	0.00	82.85	804.89(	804.89)	0.00
190-P S SHARE FUND							
TOTAL REVENUE	1,100.00	2,699.29	1,550.00	224.95	3,429.48(	1,879.48)	221.26
TOTAL EXPENDITURES	1,100.00	0.00	1,550.00	0.00	0.00	1,550.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,699.29	0.00	224.95	3,429.48(	3,429.48)	0.00
191-AMBULANCE TRUST							
TOTAL REVENUE	0.00	32,740.81	41,767.00	0.00	8,293.28	33,473.72	19.86
TOTAL EXPENDITURES	0.00	0.00	41,767.00	0.00	0.00	41,767.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	32,740.81	0.00	0.00	8,293.28(	8,293.28)	0.00
192-FIRE ENTERPRISE TRUST							
TOTAL REVENUE	63,558.00	43,289.91	63,735.00	3,692.00	45,920.73	17,814.27	72.05
TOTAL EXPENDITURES	63,558.00	52,862.50	63,735.00	5,291.08	58,201.92	5,533.08	91.32
REVENUES OVER/(UNDER) EXPENDITURES	0.00(	9,572.59)	0.00 (	1,599.08)(	12,281.19)	12,281.19	0.00
195-CDBG FUNDS							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-ELECTRIC REVENUE BONDS 98							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-ELECTRIC REVENUE BONDS							
TOTAL REVENUE	1,810,385.00	2,012,789.83	192,785.00	16,134.70	177,559.13	15,225.87	92.10
TOTAL EXPENDITURES	1,908,609.00	1,581,734.76	192,785.00	0.00	16,642.50	176,142.50	8.63
REVENUES OVER/(UNDER) EXPENDITURES	(98,224.00)	431,055.07	0.00	16,134.70	160,916.63(	160,916.63)	0.00
203-06 ELECTRIC SUBSTATION RE							
TOTAL REVENUE	0.00	1,239.30	148,458.00	12,461.56	137,143.02	11,314.98	92.38
TOTAL EXPENDITURES	0.00	0.00	148,458.00	0.00	41,230.95	107,227.05	27.77
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,239.30	0.00	12,461.56	95,912.07(	95,912.07)	0.00
204-WATER REVENUE BOND RESERV							
TOTAL REVENUE	167,618.00	890,320.32	10,735.00	911.30	10,030.66	704.34	93.44
TOTAL EXPENDITURES	167,618.00	167,617.50	10,735.00	0.00	889,895.15(	879,160.15)	8,289.66
REVENUES OVER/(UNDER) EXPENDITURES	0.00	722,702.82	0.00	911.30 (	879,864.49)	879,864.49	0.00

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
205-GO FIRE TRUCK 2010							
TOTAL REVENUE	38,435.00	32,029.16	38,493.00	3,207.75	35,285.25	3,207.75	91.67
TOTAL EXPENDITURES	38,435.00	38,591.82	38,493.00	34,176.20	38,493.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(6,562.66)	0.00	(30,968.45)	(3,207.75)	3,207.75	0.00
206-1994 SE/WA DEBT SERV FUND							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-GO - FIRE STATION							
TOTAL REVENUE	0.00	84,129.87	50.00	0.00	0.00	50.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	84,129.87	50.00	0.00	0.00	50.00	0.00
208-WW/SEWER REVENUE BOND SIN							
TOTAL REVENUE	216,105.00	181,022.39	215,558.00	95.77	162,194.96	53,363.04	75.24
TOTAL EXPENDITURES	216,105.00	33,510.00	215,558.00	0.00	31,365.00	184,193.00	14.55
REVENUES OVER/(UNDER) EXPENDITURES	0.00	147,512.39	0.00	95.77	130,829.96	(130,829.96)	0.00
209-STREETSCAPE PROJECT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
210-GO ST IMPROVEMENT NOTES							
TOTAL REVENUE	110,438.00	101,346.43	106,763.00	6,556.49	102,101.73	4,661.27	95.63
TOTAL EXPENDITURES	110,438.00	7,768.75	106,763.00	0.00	6,106.25	100,656.75	5.72
REVENUES OVER/(UNDER) EXPENDITURES	0.00	93,577.68	0.00	6,556.49	95,995.48	(95,995.48)	0.00
212-03 GO ST IMPROVE NOTES							
TOTAL REVENUE	343,069.00	343,045.36	0.00	2.59	4.92	(4.92)	0.00
TOTAL EXPENDITURES	343,069.00	342,969.07	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	76.29	0.00	2.59	4.92	(4.92)	0.00
214-GO CP BONDS SERIES 2011A							
TOTAL REVENUE	426,151.00	176,285.42	418,940.00	31,385.39	390,942.81	27,997.19	93.32
TOTAL EXPENDITURES	426,151.00	0.00	418,940.00	0.00	27,170.00	391,770.00	6.49
REVENUES OVER/(UNDER) EXPENDITURES	0.00	176,285.42	0.00	31,385.39	363,772.81	(363,772.81)	0.00
216-GO CP BONDS SERIES 2001B							
TOTAL REVENUE	10,663.00	0.00	139,225.00	11,615.61	127,642.51	11,582.49	91.68
TOTAL EXPENDITURES	10,663.00	0.00	139,225.00	0.00	9,812.50	129,412.50	7.05
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	11,615.61	117,830.01	(117,830.01)	0.00

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
218-GO CP BONDS SERIES 2011C							
TOTAL REVENUE	107,169.00	88,046.10	307,935.00	23,617.11	259,549.36	48,385.64	84.29
TOTAL EXPENDITURES	107,169.00	0.00	307,935.00	0.00	24,167.50	283,767.50	7.85
REVENUES OVER/(UNDER) EXPENDITURES	0.00	88,046.10	0.00	23,617.11	235,381.86	(235,381.86)	0.00
300-GO ST IMPROVEMENT PROJECT							
TOTAL REVENUE	0.00	5.04	0.00	0.31	3.32	(3.32)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	5.04	0.00	0.31	3.32	(3.32)	0.00
301-WATER TOWER PROJECT							
TOTAL REVENUE	25,000.00	319,309.69	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	25,000.00	2,540.43	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	316,769.26	0.00	0.00	0.00	0.00	0.00
302-WATER PROJECT WARRARNTS							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
303-WASTEWATER PROJECT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304-AQUATIC CENTER CP							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	100.00	(100.00)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	(100.00)	100.00	0.00
305-GO ST IMPROVEMENT 08							
TOTAL REVENUE	0.00	1,788,899.74	350,000.00	21.34	400,872.34	(50,872.34)	114.53
TOTAL EXPENDITURES	0.00	716,132.47	350,000.00	1,083.00	401,136.25	(51,136.25)	114.61
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,072,767.27	0.00	(1,061.66)	(263.91)	263.91	0.00
306-69 KV SUBSTATION PROJECT							
TOTAL REVENUE	4,000,000.00	2,694,336.91	1,000,000.00	0.00	1,934.80	998,065.20	0.19
TOTAL EXPENDITURES	4,000,000.00	641,310.18	1,000,000.00	346,845.47	1,298,900.42	(298,900.42)	129.89
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,053,026.73	0.00	(346,845.47)	(1,296,965.62)	1,296,965.62	0.00
307-STREETSCAPE PROJECT							
TOTAL REVENUE	757,055.00	676,492.37	13,000.00	5.69	12,185.04	814.96	93.73
TOTAL EXPENDITURES	757,055.00	85,030.68	13,000.00	0.00	0.00	13,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	591,461.69	0.00	5.69	12,185.04	(12,185.04)	0.00

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
308-SKATE PARK PROJECT							
TOTAL REVENUE	0.00	109.24	0.00	6.98	91.87(	91.87)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	109.24	0.00	6.98	91.87(	91.87)	0.00
310-NEW FIRE STATION							
TOTAL REVENUE	2,150,000.00	2,155,385.21	1,200,000.00	32.85	273,039.05	926,960.95	22.75
TOTAL EXPENDITURES	2,150,000.00	499,355.98	1,200,000.00	10,690.34	1,676,171.12(	476,171.12)	139.68
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,656,029.23	0.00 (	10,657.49) (	1,403,132.07)	1,403,132.07	0.00
311-ADDTNL GENERATION PRJCT							
TOTAL REVENUE	289,109.00	290,847.75	0.00	23.83	284.53(	284.53)	0.00
TOTAL EXPENDITURES	289,109.00	317,869.43	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00(	27,021.68)	0.00	23.83	284.53(	284.53)	0.00
312-PUBLIC WORKS BLDGS							
TOTAL REVENUE	0.00	304,611.72	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	309,080.03	0.00	0.00	613.98(	613.98)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00(	4,468.31)	0.00	0.00 (	613.98)	613.98	0.00
314-WETLAND M ITIGATION PRJCT							
TOTAL REVENUE	0.00	0.00	0.00	5.96	132,081.78(	132,081.78)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	4,067.67	99,969.20(	99,969.20)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00 (	4,061.71)	32,112.58(	32,112.58)	0.00
500-CEMETERY TRUST FUND							
TOTAL REVENUE	1,000.00	1,575.00	1,000.00	150.00	975.00	25.00	97.50
TOTAL EXPENDITURES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,575.00	0.00	150.00	975.00(	975.00)	0.00
600-WATER OPERATING							
TOTAL REVENUE	659,843.00	685,248.23	623,565.00	41,544.16	505,560.85	118,004.15	81.08
TOTAL EXPENDITURES	659,843.00	701,528.65	623,565.00	47,808.29	592,370.21	31,194.79	95.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00(	16,280.42)	0.00 (	6,264.13) (	86,809.36)	86,809.36	0.00
610-WASTEWATER/AKA SEWER REVE							
TOTAL REVENUE	631,893.00	420,985.70	570,475.00	37,086.28	428,536.11	141,938.89	75.12
TOTAL EXPENDITURES	631,893.00	565,590.69	570,475.00	29,838.16	496,184.07	74,290.93	86.98
REVENUES OVER/(UNDER) EXPENDITURES	0.00(	144,604.99)	0.00	7,248.12 (	67,647.96)	67,647.96	0.00
630-ELECTRIC OPERATING							
TOTAL REVENUE	4,216,030.00	3,968,248.80	4,668,550.00	293,634.96	4,310,395.46	358,154.54	92.33
TOTAL EXPENDITURES	4,246,094.00	3,645,097.37	4,668,550.00	323,149.92	3,948,986.39	719,563.61	84.59
REVENUES OVER/(UNDER) EXPENDITURES	(30,064.00)	323,151.43	0.00 (	29,514.96)	361,409.07(	361,409.07)	0.00

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
631-ELECTRIC DEVELOPMENT							
TOTAL REVENUE	12.00	25.34	15.00	1.58	20.80	(5.80)	138.67
TOTAL EXPENDITURES	12.00	0.00	15.00	0.00	0.00	15.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	25.34	0.00	1.58	20.80	(20.80)	0.00
632-ELECTRIC RENEWAL/REPLACEM							
TOTAL REVENUE	300.00	954.26	600.00	68.97	15,143.70	(14,543.70)	2,523.95
TOTAL EXPENDITURES	300.00	0.00	600.00	0.00	0.00	600.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	954.26	0.00	68.97	15,143.70	(15,143.70)	0.00
633-ELECTRIC RESERVE							
TOTAL REVENUE	3,427.00	2,855.70	2,200.00	75.10	1,396.71	803.29	63.49
TOTAL EXPENDITURES	3,427.00	0.00	2,200.00	0.00	0.00	2,200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,855.70	0.00	75.10	1,396.71	(1,396.71)	0.00
634-ELECTRIC BOND/INT RESERVE							
TOTAL REVENUE	224,456.00	4,824.31	4,050.00	262.43	4,557.44	(507.44)	112.53
TOTAL EXPENDITURES	224,456.00	0.00	4,050.00	0.00	0.00	4,050.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,824.31	0.00	262.43	4,557.44	(4,557.44)	0.00
640-GAS OPERATING							
TOTAL REVENUE	2,132,122.00	1,142,034.54	1,921,530.00	165,515.13	1,231,829.40	689,700.60	64.11
TOTAL EXPENDITURES	2,132,122.00	1,210,511.30	1,921,530.00	104,229.19	1,244,146.04	677,383.96	64.75
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(68,476.76)	0.00	61,285.94	(12,316.64)	12,316.64	0.00
641-GAS D.E.I.							
TOTAL REVENUE	0.00	116.89	0.00	2.88	30.35	(30.35)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	116.89	0.00	2.88	30.35	(30.35)	0.00
642-GAS RESERVE							
TOTAL REVENUE	0.00	0.00	0.00	81.38	1,158.50	(1,158.50)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	81.38	1,158.50	(1,158.50)	0.00
660-AIRPORT OPERATING							
TOTAL REVENUE	95,644.00	165,062.09	114,450.00	21,490.28	79,659.07	34,790.93	69.60
TOTAL EXPENDITURES	95,644.00	121,766.11	114,450.00	15,585.06	94,740.20	19,709.80	82.78
REVENUES OVER/(UNDER) EXPENDITURES	0.00	43,295.98	0.00	5,905.22	(15,081.13)	15,081.13	0.00
670-GARBAGE COLLECTION							
TOTAL REVENUE	427,399.00	378,616.07	427,534.00	37,876.65	390,676.43	36,857.57	91.38
TOTAL EXPENDITURES	427,399.00	396,939.59	427,534.00	37,705.51	380,373.67	47,160.33	88.97
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(18,323.52)	0.00	171.14	10,302.76	(10,302.76)	0.00

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: MAY 31ST, 2013

% OF YEAR COMPLETED: 91.67

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
750-CEMETERY ENTERPRISE							
TOTAL REVENUE	35,635.00	25,878.56	44,644.00	1,649.33	13,494.85	31,149.15	30.23
TOTAL EXPENDITURES	35,635.00	32,824.70	44,644.00	2,643.71	43,757.28	886.72	98.01
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(6,946.14)	0.00	(994.38)	(30,262.43)	30,262.43	0.00
810-CENTRAL GARAGE							
TOTAL REVENUE	420,338.00	423,041.91	258,742.00	33,981.56	792,242.46	(533,500.46)	306.19
TOTAL EXPENDITURES	420,338.00	381,621.83	258,742.00	324,806.75	707,971.66	(449,229.66)	273.62
REVENUES OVER/(UNDER) EXPENDITURES	0.00	41,420.08	0.00	(290,825.19)	84,270.80	(84,270.80)	0.00
820-PSF HEALTH INSURANCE							
TOTAL REVENUE	101,094.00	78,780.38	95,000.00	5,988.99	74,451.58	20,548.42	78.37
TOTAL EXPENDITURES	101,094.00	76,452.07	95,000.00	5,984.50	73,026.08	21,973.92	76.87
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,328.31	0.00	4.49	1,425.50	(1,425.50)	0.00
830-CITY RESERVE FUND							
TOTAL REVENUE	61,938.00	2,308.09	41,678.00	928.70	10,962.36	30,715.64	26.30
TOTAL EXPENDITURES	61,938.00	0.00	41,678.00	2,666.67	18,666.69	23,011.31	44.79
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2,308.09	0.00	(1,737.97)	(7,704.33)	7,704.33	0.00
835-ADMINISTRATIVE SERVICES							
TOTAL REVENUE	262,038.00	157,522.77	243,823.00	13,261.57	155,912.50	87,910.50	63.94
TOTAL EXPENDITURES	271,974.00	172,491.08	243,823.00	13,217.30	148,062.13	95,760.87	60.73
REVENUES OVER/(UNDER) EXPENDITURES	(9,936.00)	(14,968.31)	0.00	44.27	7,850.37	(7,850.37)	0.00
860-PAYROLL ACCOUNT							
TOTAL REVENUE	0.00	15,321.37	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	15,321.37	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
950-ELECTRIC METER DEPOSITS							
TOTAL REVENUE	13,100.00	11,297.94	13,115.00	1,377.66	11,821.78	1,293.22	90.14
TOTAL EXPENDITURES	13,100.00	10,733.07	13,115.00	1,524.26	12,687.21	427.79	96.74
REVENUES OVER/(UNDER) EXPENDITURES	0.00	564.87	0.00	(146.60)	(865.43)	865.43	0.00
951-WATER METER DEPOSITS							
TOTAL REVENUE	7,800.00	3,448.67	6,300.00	215.33	3,357.92	2,942.08	53.30
TOTAL EXPENDITURES	7,800.00	3,841.85	6,300.00	660.67	4,776.58	1,523.42	75.82
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(393.18)	0.00	(445.34)	(1,418.66)	1,418.66	0.00
952-GAS METER DEPOSITS							
TOTAL REVENUE	16,750.00	9,338.19	11,504.00	311.70	5,517.88	5,986.12	47.96
TOTAL EXPENDITURES	16,750.00	9,820.00	11,504.00	815.00	8,878.00	2,626.00	77.17
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(481.81)	0.00	(503.30)	(3,360.12)	3,360.12	0.00
GRAND TOTAL REVENUES	23,499,114.00	22,895,547.07	17,058,296.00	976,330.95	13,479,178.43	3,579,117.57	79.02
GRAND TOTAL EXPENDITURES	23,708,319.00	14,960,791.25	17,058,246.00	1,642,887.16	15,583,008.21	(1,475,237.79)	91.35
REVENUES OVER/(UNDER) EXPENDITURES	(209,205.00)	7,934,755.82	50.00	(666,556.21)	(2,103,829.78)	2,103,879.78	7,659.56-

*** END OF REPORT ***

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: MAY 31ST, 2013

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	117,116.48	2,129,021.10CR	2,126,693.93	114,789.31
002-COMMUNICATIONS - LOCAL AC	25,823.06CR	25,458.01CR	17,151.12	34,129.95CR
110-ROAD USE TAX FUND	378,281.91CR	283,689.25CR	371,586.93	290,384.23CR
112-TRUST AND AGENCY FUND	21,109.47CR	262,566.10CR	243,113.74	40,561.83CR
121-LOCAL OPTION TAX	88,249.52CR	233,381.30CR	192,390.00	129,240.82CR
125-TIF SPECIAL REVENUE FUND	121,251.50CR	175,135.93CR	137,470.54	158,916.89CR
160-ECONOMIC/INDUSTRIAL DEVEL	404,546.02CR	50,021.46CR	100,000.00	354,567.48CR
168-AQUATIC CENTER CAMPAIGN F	608,129.12	800.00CR	0.00	607,329.12
169-PARK TRUST	0.00	0.00	0.00	0.00
187-UNEMPLOYMENT TRUST	0.00	8.67CR	0.00	8.67CR
189-LIBRARY TRUST FUND	1,960.66CR	804.89CR	0.00	2,765.55CR
190-P S SHARE FUND	12,469.03CR	3,429.48CR	0.00	15,898.51CR
191-AMBULANCE TRUST	0.00	8,293.28CR	0.00	8,293.28CR
192-FIRE ENTERPRISE TRUST	11,024.12CR	45,920.73CR	58,201.92	1,257.07
195-CDBG FUNDS	0.00	0.00	0.00	0.00
200-ELECTRIC REVENUE BONDS 98	0.00	0.00	0.00	0.00
202-ELECTRIC REVENUE BONDS	212,549.50CR	177,559.13CR	16,642.50	373,466.13CR
203-06 ELECTRIC SUBSTATION RE	479,445.97CR	137,143.02CR	41,230.95	575,358.04CR
204-WATER REVENUE BOND RESERV	969,975.01CR	10,030.66CR	889,895.15	90,110.52CR
205-GO FIRE TRUCK 2010	34,402.89	35,285.25CR	38,493.00	37,610.64
206-1994 SE/WA DEBT SERV FUND	0.00	0.00	0.00	0.00
207-GO - FIRE STATION	0.00	0.00	0.00	0.00
208-WW/SEWER REVENUE BOND SIN	385,415.98CR	162,194.96CR	31,365.00	516,245.94CR
209-STREETSCAPE PROJECT	0.00	0.00	0.00	0.00
210-GO ST IMPROVEMENT NOTES	7,693.22CR	102,101.73CR	6,106.25	103,688.70CR
212-03 GO ST IMPROVE NOTES	13,954.17CR	4.92CR	0.00	13,959.09CR
214-GO CP BONDS SERIES 2011A	9,693.45CR	390,942.81CR	27,170.00	373,466.26CR
216-GO CP BONDS SERIES 2001B	0.50CR	127,642.51CR	9,812.50	117,830.51CR
218-GO CP BONDS SERIES 2011C	20,791.05CR	259,549.36CR	24,167.50	256,172.91CR
300-GO ST IMPROVEMENT PROJECT	1,691.50CR	3.32CR	0.00	1,694.82CR
301-WATER TOWER PROJECT	31,669.03CR	0.00	0.00	31,669.03CR
302-WATER PROJECT WARRARNTS	0.00	0.00	0.00	0.00
303-WASTEWATER PROJECT	0.00	0.00	0.00	0.00
304-AQUATIC CENTER CP	0.00	0.00	100.00	100.00
305-GO ST IMPROVEMENT 08	115,309.32CR	400,872.34CR	401,136.25	115,045.41CR
306-69 KV SUBSTATION PROJECT	1,145,459.00CR	1,934.80CR	1,298,900.42	151,506.62
307-STREETSCAPE PROJECT	18,490.77CR	12,185.04CR	0.00	30,675.81CR
308-SKATE PARK PROJECT	37,558.43CR	91.87CR	0.00	37,650.30CR
310-NEW FIRE STATION	1,580,193.69CR	273,039.05CR	1,676,171.12	177,061.62CR
311-ADDTNL GENERATION PRJCT	128,190.54CR	284.53CR	0.00	128,475.07CR
312-PUBLIC WORKS BLDGS	5,341.17	0.00	613.98	5,955.15
314-WETLAND M ITIGATION PRJCT	0.00	132,081.78CR	99,969.20	32,112.58CR
500-CEMETERY TRUST FUND	103,229.25CR	975.00CR	0.00	104,204.25CR
600-WATER OPERATING	222,273.35	505,560.85CR	592,370.21	309,082.71
610-WASTEWATER/AKA SEWER REVE	35,402.16CR	428,536.11CR	496,184.07	32,245.80

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: MAY 31ST, 2013

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
630-ELECTRIC OPERATING	1,251,504.38CR	4,310,395.46CR	3,948,986.39	1,612,913.45CR
631-ELECTRIC DEVELOPMENT	8,510.15CR	20.80CR	0.00	8,530.95CR
632-ELECTRIC RENEWAL/REPLACEM	356,632.08CR	15,143.70CR	0.00	371,775.78CR
633-ELECTRIC RESERVE	403,446.43CR	1,396.71CR	0.00	404,843.14CR
634-ELECTRIC BOND/INT RESERVE	1,410,096.06CR	4,557.44CR	0.00	1,414,653.50CR
640-GAS OPERATING	17,041.48	1,231,829.40CR	1,244,146.04	29,358.12
641-GAS D.E.I.	15,481.97CR	30.35CR	0.00	15,512.32CR
642-GAS RESERVE	437,513.55CR	1,158.50CR	0.00	438,672.05CR
660-AIRPORT OPERATING	58,491.22	79,659.07CR	94,740.20	73,572.35
670-GARBAGE COLLECTION	65,910.59	390,676.43CR	380,373.67	55,607.83
750-CEMETERY ENTERPRISE	32,716.36	13,494.85CR	43,757.28	62,978.79
810-CENTRAL GARAGE	113,350.10CR	792,242.46CR	707,971.66	197,620.90CR
820-PSF HEALTH INSURANCE	22,755.01CR	74,451.58CR	73,026.08	24,180.51CR
830-CITY RESERVE FUND	262,078.25CR	10,962.36CR	18,666.69	254,373.92CR
835-ADMINISTRATIVE SERVICES	31,365.76	155,912.50CR	148,062.13	23,515.39
860-PAYROLL ACCOUNT	213.06CR	0.00	0.00	213.06CR
950-ELECTRIC METER DEPOSITS	15,179.88CR	11,821.78CR	12,687.21	14,314.45CR
951-WATER METER DEPOSITS	3,183.03CR	3,357.92CR	4,776.58	1,764.37CR
952-GAS METER DEPOSITS	12,524.07CR	5,517.88CR	8,878.00	9,163.95CR
999-POOLED CASH	0.00	0.00	0.00	0.00
GRAND TOTAL FUND BALANCE	9,481,107.43CR	13,479,178.43CR	15,583,008.21	7,377,277.65CR

*** END OF REPORT ***

City of Tipton
MTD Treasurer's Report
as of May 31, 2013

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVSTMNTS	BALANCE WITH INVSTMNTS
001-GENERAL GOVERNMENT	122,114.93	161,637.74	0	245,396.29	25,462.75	63,819.13	179593.52	243,412.65
002-COMMUNICATIONS - LOCAL AC	35,591.90	6.33	0	1,468.28	0	34,129.95	0	34,129.95
110-ROAD USE TAX FUND	178,788.82	14,582.08	0	32,986.67	0	160,384.23	130,000.00	290,384.23
112-TRUST AND AGENCY FUND	51,386.67	11,276.42	0	22,101.26	0	40,561.83	0	40,561.83
121-LOCAL OPTION TAX	129,439.51	17,291.31	0	17,490.00	0	129,240.82	0	129,240.82
125-TIF SPECIAL REVENUE FUND	87,327.47	5,426.50	0	10,655.91	0	82,098.06	76,818.83	158,916.89
160-ECONOMIC/INDUSTRIAL DEVEL	341,249.82	520.9	0	0	0	341,770.72	12,796.76	354,567.48
168-AQUATIC CENTER CAMPAIGN F	-607,329.12	0	0	0	0	-607,329.12	0	-607,329.12
187-UNEMPLOYMENT TRUST	8.67	0	0	0	0	8.67	0	8.67
189-LIBRARY TRUST FUND	2,682.70	82.85	0	0	0	2,765.55	0	2,765.55
190-P S SHARE FUND	15,673.56	224.95	0	0	0	15,898.51	0	15,898.51
191-AMBULANCE TRUST	8,293.28	0	0	0	0	8,293.28	0	8,293.28
192-FIRE ENTERPRISE TRUST	342.01	3,692.00	0	5,291.08	0	-1,257.07	0	-1,257.07
202-ELECTRIC REVENUE BONDS	357,331.43	16,134.70	0	0	0	373,466.13	0	373,466.13
203-06 ELECTRIC SUBSTATION RE	562,896.48	12,461.56	0	0	0	575,358.04	0	575,358.04
204-WATER REVENUE BOND RESERV	89,199.22	911.3	0	0	0	90,110.52	0	90,110.52
205-GO FIRE TRUCK 2010	-6,642.19	3,207.75	0	34,176.20	0	-37,610.64	0	-37,610.64
208-WW/SEWER REVENUE BOND SIN	516,150.17	95.77	0	0	0	516,245.94	0	516,245.94
210-GO ST IMPROVEMENT NOTES	97,132.21	6,556.49	0	0	0	103,688.70	0	103,688.70
212-03 GO ST IMPROVE NOTES	13,956.50	2.59	0	0	0	13,959.09	0	13,959.09
214-GO CP BONDS SERIES 2011A	342,080.87	31,385.39	0	0	0	373,466.26	0	373,466.26
216-GO CP BONDS SERIES 2001B	106,214.90	11,615.61	0	0	0	117,830.51	0	117,830.51
218-GO CP BONDS SERIES 2011C	232,555.80	23,617.11	0	0	0	256,172.91	0	256,172.91
300-GO ST IMPROVEMENT PROJECT	1,694.51	0.31	0	0	0	1,694.82	0	1,694.82
301-WATER TOWER PROJECT	31,669.03	0	0	0	0	31,669.03	0	31,669.03
304-AQUATIC CENTER CP	-100	0	0	0	0	-100	0	-100
305-GO ST IMPROVEMENT 08	116,107.07	21.34	0	1,083.00	0	115,045.41	0	115,045.41
306-69 KV SUBSTATION PROJECT	195,338.85	0	0	346,845.47	0	-151,506.62	0	-151,506.62
307-STREETSCAPE PROJECT	30,670.12	5.69	0	0	0	30,675.81	0	30,675.81
308-SKATE PARK PROJECT	37,643.32	6.98	0	0	0	37,650.30	0	37,650.30
310-NEW FIRE STATION	187,719.11	32.85	0	10,690.34	0	177,061.62	0	177,061.62
311-ADDTNL GENERATION PRJCT	128,451.24	23.83	0	0	0	128,475.07	0	128,475.07
312-PUBLIC WORKS BLDGS	-5,955.15	0	0	0	0	-5,955.15	0	-5,955.15
314-WETLAND M ITIGATION PRJCT	36,174.29	5.96	-1,889.89	4,067.67	0	34,002.47	0	34,002.47
500-CEMETERY TRUST FUND	4,054.25	150	0	0	0	4,204.25	100,000.00	104,204.25
600-WATER OPERATING	-250,528.55	41,544.16	0	47,808.29	35.4	-256,757.28	0	-256,757.28
610-WASTEWATER/AKA SEWER REVE	-238,211.85	37,086.28	775.25	29,838.16	0	-231,738.98	209,220.95	-22,518.03
630-ELECTRIC OPERATING	1,503,478.69	293,634.96	582.75	323,149.92	955.94	1,474,336.92	316,932.54	1,791,269.46
631-ELECTRIC DEVELOPMENT	8,529.37	1.58	0	0	0	8,530.95	0	8,530.95
632-ELECTRIC RENEWAL/REPLACEM	371,706.81	68.97	0	0	0	371,775.78	0	371,775.78
633-ELECTRIC RESERVE	269,136.80	75.1	0	0	0	269,211.90	135,631.24	404,843.14
634-ELECTRIC BOND/INT RESERVE	1,259,809.23	262.43	0	0	0	1,260,071.66	154,581.84	1,414,653.50
640-GAS OPERATING	-43,692.04	165,515.13	0	104,229.19	108.69	17,702.59	0	17,702.59
641-GAS D.E.I.	5,231.37	2.88	0	0	0	5,234.25	10,278.07	15,512.32
642-GAS RESERVE	32,764.22	81.38	0	0	0	32,845.60	405,826.45	438,672.05
660-AIRPORT OPERATING	-78,977.57	21,490.28	0	15,585.06	10,406.32	-62,666.03	0	-62,666.03
670-GARBAGE COLLECTION	-41,598.27	37,876.65	0	37,705.51	511.76	-40,915.37	0	-40,915.37
750-CEMETERY ENTERPRISE	-61,984.41	1,649.33	0	2,643.71	223.7	-62,755.09	0	-62,755.09
810-CENTRAL GARAGE	488,371.09	33,981.56	0	324,806.75	1,360.66	198,906.56	0	198,906.56
820-PSF HEALTH INSURANCE	24,176.02	5,988.99	0	5,984.50	0	24,180.51	0	24,180.51
830-CITY RESERVE FUND	145,256.41	928.7	0	2,666.67	0	143,518.44	110,855.48	254,373.92
835-ADMINISTRATIVE SERVICES	-23,559.66	13,261.57	0	13,217.30	285.82	-23,229.57	0	-23,229.57
860-PAYROLL ACCOUNT	1,264.43	0	0	0	0	1,264.43	0	1,264.43
950-ELECTRIC METER DEPOSITS	4,147.11	1,377.66	0	1,524.26	0	4,000.51	10,313.94	14,314.45
951-WATER METER DEPOSITS	2,209.71	215.33	0	660.67	0	1,764.37	0	1,764.37
952-GAS METER DEPOSITS	9,667.25	311.7	0	815	0	9,163.95	0	9,163.95
GRAND TOTAL	6,827,108.41	976,330.95	-531.89	1,642,887.16	39,351.04	6,200,435.13	1,852,849.62	8,053,284.75

Ending Cash Bal	$6,200,435.13
O/S Deposits	-16,224.08
O/S Checks	180,190.36
Bank Balance	$6,364,401.41

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Citizens Savings	27054	001-660 Ambulance Trust	08/27/12	12 mos.	0.75	08/27/13	$107,296.28				
Citizens Savings	27283	001-687 Unemployment Trust	10/10/12	12 mos.	0.75	10/10/13	$72,297.24				
								$179,593.52			
*Citizens Savings	27052	110 Road Use Tax	08/27/11	12 mos.	0.75	08/27/12	$100,000.00				
Citizens Savings	27174	110 Road Use Tax	09/29/12	12 mos.	0.70	09/29/13	$30,000.00	$130,000.00		10/10/12	
Citizens Savings	27221	125 TIF	03/26/13	12 mos.	0.50	03/26/14	$76,818.83	$76,818.83			
Citizens Savings	27222	160 Economic Development	03/26/12	12 mos.	0.90	03/26/13	$12,796.76	$12,796.76			
*Citizens Savings	27053	500 Cemetery Trust	08/27/11	12 mos.	0.75	08/27/12	$100,000.00	$100,000.00			
Citizens Savings	26920	610 Wastewater/Sewer Operating	11/06/12	12 mos.	0.75	11/06/13	$208,445.70	$209,220.95		11/07/12	775.25
Citizens Savings	26667	630 Electric Operating	06/08/11	12 mos.	1.75	06/09/12	$106,053.56			06/09/12	395.13
Citizens Savings	26921	630 Electric Operating	11/06/12	12 mos.	0.95	11/06/13	$104,610.46			11/07/12	387.62
Citizens Savings	27197	630 Electric Operating	12/16/11	12 mos.	0.95	12/16/12	$105,816.99				
								$316,481.01			
Citizens Savings	26786	633 Electric Reserve	08/01/12	12 mos.	0.75	08/01/13	$79,493.36				
Citizens Savings	27279	633 Electric Reserve	10/09/12	12 mos.	0.75	10/09/13	$56,041.50				
								$135,534.86			
Citizens Savings	27164	634 Electric Bond & Interest	09/02/12	12 mos.	0.75	09/02/13	$154,581.84	$154,581.84			
Citizens	27281	641 Gas D.E.I.	10/09/12	12 mos.	0.70	10/09/13	$10,313.94	$10,313.94			
*Citizens Savings	26815	642 Gas Reserve	08/19/11	12 mos.	2.05	08/19/12	$93,125.66				
*Citizens Savings	27198	642 Gas Reserve	12/16/11	12 mos.	0.95	12/16/12	$312,664.92		12/14/11		
								$405,790.58			
Citizens Savings	27282	830 City Reserve Fund	10/10/12	12 mos.	0.75	10/10/13	$111,403.39	$111,403.39			
Citizens Savings	27280	950 Electric Meter Deposit	10/09/12	12 mos.	0.70	10/09/13	$10,313.94	$10,313.94			

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
*Citizen's											
#26815	$348.49	2/20/2013									
#27198	$1,489.23	12/16/2012									
#26815											
Gas Reserve											
Interest Receipted											
to Gas Operating											
* Citizens											
#27052	$378.08	2/27/2013									
#27174	$104.14	3/29/2013									
Road Use Tax											
Interest receipted											
to St. Dept.											
*Citizens											
#27053											
Cemetery Trust											
Receipted to											
Cemtery Operating	$378.08	2/27/2013									
		Investments Total					**$1,852,074.37**	**$1,852,849.62**			**$1,558.00**

G. Public Hearing

AGENDA ITEM # G-1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	Public Hearing – Ordinance #535
ACTION:	None

SYNOPSIS: This is the public hearing on the proposed ordinance amendment to Title VI, Chapter 15 of the Code. This Chapter deals with the weeds and tall grass nuisance abatement and appeal process. This ordinance will cut down the time needed to have the property abated and cleaned up. There is a section in here on repeat violators and the City's ability to abate the same violation without a lengthy notification. There is a due process right to appeal the nuisance declaration for the property owner built into each of the nuisance codes. Eight inches is extremely tall grass and has usually been growing for more than two weeks. Having an abatement process that lasts an additional two weeks allows the grass to get well over a foot tall and less manageable to abate.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: See Ordinance #535

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 6/13/13

AGENDA ITEM # G-1

AGENDA INFORMATION
TIFFIN CITY COUNCIL COMMUNICATION

DATE:	June 17, 2015
AGENDA ITEM:	Public Hearing - Ordinance #555
ACTION:	None

SYNOPSIS: This is the public hearing on the proposed ordinance amendment to Title VI Chapter 113 of the Code. This Council deals with the weeds and tall grass nuisance abatement and appeal process. This ordinance will cut down the time needed to have the property cleaned and cleaned up. There is a section in here on repeat violations and the City's ability to abate the same violation without a length notification. There is a due process right to appeal the nuisance declaration for the property owner but no one can let the nuisance exceed. Eight months is extremely tall grass and has usually been growing for more than two weeks. Having an abatement process that lasts an additional two weeks allows the grass to get well over a foot tall and less manageable to abate.

BUDGET ITEM: NA

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: See Ordinance #555

PREPARED BY: Chris Spalding DATE PREPARED: 6/11/15

AGENDA ITEM # G - 2

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	Public Hearing – Ordinance #536
ACTION:	Motion

SYNOPSIS: Similar to the weeds ordinance, the proposed nuisance code would be slightly less cumbersome for staff and includes a few more items for nuisance consideration. For instance, peeling paint and broken gutters will have to be addressed if this ordinance is adopted. There is a slightly lengthier appeal process as these violations tend to deal with actual items to be removed from the property. There is a higher risk of moving forward with municipal infractions if violations are found to increase the cleanup pressure. The point behind these ordinances is to maintain a quality appearance for the community and protect both the neighbors and citizens from allowing nuisances to accumulate in the community.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: See Ordinance #536

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 6/13/13

AGENDA ITEM # G-3

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	Public Hearing – Ordinance #537
ACTION:	Motion

SYNOPSIS: This final ordinance deals with abandoned or unsafe vehicles on the street or public right of way. The Council will be looking at an additional ordinance at their next meeting that will talk about abandoned and unsafe vehicles on private property. With that fourth ordinance, the City should have all of the nuisances covered.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: See Ordinance #537

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 6/13/13

AGENDA ITEM #G-3

AGENDA INFORMATION
TIFTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	Public Hearing – Ordinance #327
ACTION:	Motion

STATUS: This fund or finance deals with abandoned or unsafe vehicles on the streets or public right of ways. The Council will be holding an additional or finance in their box) meeting that will deal with some abandoned and unsafe vehicles on private properties. With that fourth ordinance, the City should have all of the business covered.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Rev Ordinance #327

PREPARED BY: Chris Nelson **DATE PREPARED:** 6/14/13

H. Ordinance Approval/Amendment

Prepared by:	City of Tipton, City Hall, Chris Nosbisch, City Manager	407 Lynn St., Tipton, IA 52772 (563) 886-6564

ORDINANCE NO. 535

AN ORDINANCE AMENDING TITLE VI, PROPERTY, CHAPTER 15, WEEDS OF THE CITY OF TIPTON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. **REPEAL.** The existing 6-15 is hereby repealed and replaced with the language set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. **SAVINGS CLAUSE**. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. **EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this _____ day of _____, 2013.

ATTEST:

_____
Shirley Kepford - Mayor

_____
Lorna Fletcher – City Clerk

I certify that the foregoing was published as
Ordinance No. _____ on the _____ day of _____, 2013.

_____
Lorna Fletcher, City Clerk

Exhibit "A"

VI – 15 WEEDS AND GRASS

6-15-1 Weed and Grass Control
6-15-2 Nuisance Violation
6-15-3 Notice to Abate Nuisance
6-15-4 Notice of Appeal
6-15-5 Failure to Comply

6-15-1 WEED AND GRASS CONTROL. The provisions of this chapter apply to all noxious weeds (as defined by the State of Iowa Department of Agriculture) and all grass, weeds, brush, vines, and other dense and rank growth upon public or private property to the centerline of streets and alleys adjacent thereto with the exception of agriculture and undeveloped ground as provided herein.

6-15-2 NUISANCE VIOLATION. A weed and grass control nuisance violation is created when:

1. All grass, weeds, brush, vines or other rank growth in excess of eight (8) inches exists on public or private property to the centerline of streets and alleys.
2. All grass, weeds, brush, vines or other rank growth in excess of eighteen (18) inches exists on property that is platted as a lawful subdivision and/or is part of a planned development that has received approval from the City. Property owners will have to show proof that the lots are being actively marketed for sale.
3. All grass, weeds, brush, vines or other rank growth in excess of eighteen (18) inches exists within twenty (20) feet of the exterior perimeter of property that is zoned for agricultural purposes and is used for the raising of crops, livestock, or other use as allowed by this Code of Ordinances.

6-15-3 NOTICE TO ABATE NUISANCE. Whenever a weed and grass control nuisance exists upon any property, a City official may serve notice upon the owner, owner's agent, or occupant of the property to abate the nuisance within a period of no less than forty-eight (48) nor longer than ninety-six (96) hours if the City official determines it necessary to avoid undue hardship. Such notice shall be made by one of the following methods: posting the notice in a conspicuous place upon the premises where the nuisance exists, U.S. certified mail, or regular U.S. mail service.

6-15-4 NOTICE OF APPEAL. Should the property owner wish to appeal the decision of the City Official, they can request a hearing with the City Manager and Chief of Police. Such appeal shall be in writing and must be presented at City Hall within 36 hours of initial notification. The City Manager and Chief of

6-15 WEEDS AND GRASS

6-15-1 Weed and Grass Control
6-15-2 Nuisance Violation
6-15-3 Notice to Abate Nuisance
6-15-4 Notice of Appeal
6-15-5 Failure to Comply

6-15-1 WEED AND GRASS CONTROL. The provisions of this chapter apply to all noxious weed, as defined by the State of Iowa Department of Agriculture, and all grass, weeds, brush, vines, and other dense and rank growth upon public or private property to the centerline of streets and alleys adjacent thereto with the exception of agriculture and undeveloped property as provided herein.

6-15-2 NUISANCE VIOLATIONS. A weed and grass control nuisance violation is created when:

1. All grass, weeds, brush, vines or other rank growth in excess of eight (8) inches exists on public or private property to the centerline of streets and alleys.
2. All grass, weeds, brush, vines or other rank growth in excess of eighteen (18) inches exists on property that is platted as a newly subdivision and/or is part of a planned development that has received approval from the City. Property owners will have to show proof that the lots are being actively marketed for sale.
3. All grass, weeds, brush, vines or other rank growth in excess of eighteen (18) inches exists within twenty (20) feet of the exterior boundary of property that is zoned for agricultural purposes and is used for the raising of crops, livestock, or other uses as allowed by the Code of Ordinances.

6-15-3 NOTICE TO ABATE NUISANCE. Whenever a weed, grass, or other rank growth nuisance violation exists on any property, a City official may cause notice upon the owner, owner's agent, or occupant of the property to abate the nuisance within a period of thirty (30) days, but not more than twenty-eight (28) days if the City official determines it necessary to avoid undue hardship. Such notice shall be made by one of the following methods: posting the notice in a conspicuous place upon the premises where the violation exists, U.S. certified mail, or regular U.S. mail service.

6-15-4 NOTICE OF APPEAL. Any party owner with standing upon the decision of the City Official may call for a meeting with the City Manager and Council if called. Such appeal shall be in writing and must be presented at City Hall within 15 hours of initial notification. The City Manager and Director

Police will review the appeal and render a decision within 24 hours. Once rendered, the decision shall be final and the property owner shall be required to comply with any order issued.

6-15-5 FAILURE TO COMPLY. Upon failure to comply with such notice, the City may either abate the nuisance, with costs certified to the City Council, paid by the City, and certified to the County Treasurer for property assessment and collection as taxes; and/or the City may file a municipal infraction charge against the property owner, owner's agent, or occupant in accordance with Title V, Chapter 7 of this Code of Ordinances. Any person who commits the same offense within the same calendar year after the initial notification and abatement may be charged with a municipal infraction, without notice, and the violation may be abated without further notice.

Prepared by:	City of Tipton, City Hall, Chris Nosbisch, City Manager	407 Lynn St., Tipton, IA 52772 (563) 886-6564

ORDINANCE NO. 536

AN ORDINANCE AMENDING TITLE V, PUBLIC ORDER, CHAPTER 2, NUISANCE OF THE CITY OF TIPTON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. **REPEAL.** The existing 5-2 is hereby repealed and replaced with the language set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. **SAVINGS CLAUSE**. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. **EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this _____ day of _____, 2013.

ATTEST:

_____
Shirley Kepford - Mayor

_____
Lorna Fletcher – City Clerk

I certify that the foregoing was published as
Ordinance No. _____ on the _____ day of _____, 2013.

_____
Lorna Fletcher, City Clerk

Exhibit "A"

V – 8 Nuisances

5-8-1 Definition
5-8-2 Prohibited
5-8-3 Enumerated
5-8-4 Notice to Abate Nuisance
5-8-5 Notice to Abate – Contents
5-8-6 Failure to Comply
5-8-7 Collection of Abatement Costs
5-8-8 Penalty
5-8-9 Hearing - Appeal
5-8-10 Emergency Abatement by City
5-8-11 Liability
5-8-12 Powers of City of Tipton Staff
5-8-13 Search Warrant
5-8-14 Interference Prohibited

5-8-1 DEFINITION. Whatever is injurious to the health or is indecent or offensive to the senses, or is an obstruction to the free use of property so as to essentially interfere with the comfortable enjoyment of life or property, is considered to be a nuisance. All structures and premises both occupied and vacant shall be maintained in a clean, safe, secure, and sanitary condition as provided herein so as not to create, contribute to, cause blight, or restrict the public's right to health and safety.

5-8-2 PROHIBITED. The creation or maintenance of a nuisance is prohibited.

5-8-3 ENUMERATED. The following things, acts, conditions, and substances are declared to be nuisances. This enumeration shall not be deemed or construed to be exhaustive, limiting, or conclusive.

1. Any building, structure, or place where any activity is conducted which is in violation of any local, state or federal law.
2. Any and all putrid, rotting, or decaying carcasses, flesh, fish, produce, entrails, filth, offal, or other unhealthy or offensive substances of any kind left, deposited, dumped, or existing upon any street, alley, private lot, ground, or public place in or around any vacant or occupied building, except when properly enclosed in an approved trash or garbage receptacle.
3. All diseased, stray, or hazardous animals running at large.
4. Carcasses of animals not buried or destroyed within twenty-four (24) hours of death, as provided by law.
5. Any accumulation of stagnant water.
6. Any accumulation of rubbish, debris, or other offensive material(s) such as, but not limited to, old timber, tin, wire, cans, barrels, cartons, boxes, rags, tires, inner tubes, brush, grass, hedge clippings, rocks, bricks, cinders, scrap iron, buckets, paint cans, tubs, windows, screens, glass, bottles, wastepaper, bedsprings, discarded furniture, improperly covered garbage and waste receptacles, old automobile parts, inoperable machinery or appliances.
7. All trees, bushes, signs, or other obstructions which prevent persons from having a clear view of traffic approaching an intersection from cross streets or alleys in sufficient time

Exhibit "A"

V – 8 Nuisances

5-8-1 Definition
5-8-2 Prohibited
5-8-3 Declaration
5-8-4 Notice to Abate Nuisance
5-8-5 Notice to Abate – Contents
5-8-6 Failure to Comply
5-8-7 Collection of Abatement Costs
5-8-8 Penalty
5-8-9 Hearing – Appeal
5-8-10 Emergency Abatement by City
5-8-11 Liability
5-8-12 Lower Court by of Report Staff
5-8-13 Search Warrants
5-8-14 Interference Prohibited

5-8-1 DEFINITION. Whatever is injurious to the health or is indecent or offensive to the senses, or is an obstruction to the free use of property so as to essentially interfere with the comfortable enjoyment of life or property, is considered to be a nuisance. All structures and premises from occupied and vacant shall be maintained in a clean, safe, secure, and sanitary condition as provided herein so as not to create, contribute to, cause blight, or restrict the public's right to health and safety.

5-8-2 PROHIBITED. The creation or maintenance of a nuisance is prohibited.

5-8-3 SUBSTANTIATION. The following things, acts, conditions, and substances are declared to be nuisances. This enumeration shall not be deemed or construed to be exhaustive, limiting, or conclusive.

1. Any building, structure, or place where any activity is conducted which is in violation of any local, state or federal law.
2. Any and all public, rotting, or decaying carcasses, flesh, fish, produce, organic filth, offal, or other unhealthy or offensive substances of any kind are deposited, dumped, or existing upon any street, alley, private or public, or public place in or around any vacant or occupied building, except when properly enclosed in an approved trash or garbage receptacle.
3. All diseased, stray or bewildered animals running at large.
4. Carcasses of animals not buried or destroyed within twenty-four (24) hours of death, as provided by law.
5. Any accumulation of stagnant water.
6. Any accumulation of rubbish, junk, or other offensive material(s) which are not limited to, old furniture, tin ware, cans, barrels, cartons, boxes, rags, tires, inner tubes, brush, grass, hedge clippings, trees, stumps, stones, sewage, ice, buckets, paint cans, tops, windows, screens, glass, boxes, weatherproofing, bedsprings, discarded furniture, improper, recovered garbage and waste receptacles, old automobile parts, inoperable machinery or appliances.
7. All trees, bushes, signs, or other obstructions which prevent persons from having a clear view of traffic approaching an intersection from cross streets or alleys in sufficient time

to bring a motor vehicle driving at a reasonable speed to a full stop before the intersection is reached.

8. The pollution of any well, stream, lake, river, or body of water by abandoning, dumping, depositing, or throwing of any sewage, industrial waste, carcass, garbage, refuse, offal, or manure except with the consent and under the direction of the Iowa Department of Natural Resources; and the dumping, depositing, or throwing of any such items upon any private or public property.
9. All weeds, grasses, and other noxious growth as provided in Chapter 52 of this Code of Ordinances.
10. Dense smoke, noxious fumes, gas and soot, or cinders in noisome or unreasonable quantities.
11. All explosives, flammable liquids and other dangerous substances stored in any manner or in any amount other than that provided by law.
12. Any use of property abutting on a public street, path, trail, or sidewalk, or any use of a public street, path, trail, or sidewalk which causes large crowds of people to gather, which obstructs traffic and free use of the public.
13. All snow and ice not removed from public sidewalks within twenty-four (24) hours after the snow or ice has ceased being deposited thereon.
14. All limbs of trees or other vegetation which are less than ten (10) feet above the surface of any public sidewalk or street.
15. All wires, cords, cables, or ropes which are strung less than fifteen (15) feet above the surface of any public street, path, trail, or alley.
16. Any unsecured areas, buildings or places that could cause accidental or unauthorized access where such access threatens the health or safety of public. (Fences, railings and other guards shall be well built, kept in good repair, and an adequate height to perform their function, and have no sharp points, spikes, hooks, projection barbs, or other devices that are in themselves hazardous; except barbed wire which may be used to enclose agricultural land.)
17. All trees, bushes, or other vegetation which are dead, decayed, diseased, or dying.
18. Any building or location which harbors or breeds rodents or pests.
19. All accessory buildings or structures, including garages, fences, walls, that are not maintained in a structurally sound manner.
20. All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches and trim, that contain holes, breaks, loose or rotting boards or timber, or falling or loose bricks or stucco.
21. Any exterior paint that is peeling, flaking and chipped. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights that are not maintained weather resistant and water tight.
22. All foundation walls containing open cracks and breaks and allowing the entry of rodents and pests.
23. The roof shall be tight and sound and not have defects which admit rain or moisture. Roof drainage shall be maintained in good repair and free from obstruction. Roof drainage shall not be discharged in a manner that creates a potentially hazardous condition to the health and safety of the public and adequate to prevent rainwater to cause dampness in the walls.
24. Every exterior stair, porch, deck, balcony, or railing incapable of safely accommodating imposed live and dead loads.

to bring a motor vehicle arriving at a residence is limited to a full stop before the intersection is reached.

8. The pollution of any well, stream, lake, river, or body of water by abandoning, dumping, depositing, or throwing of any sewage, industrial waste, garbage, refuse, oil, or manure over, upon, in, or under the jurisdiction of the Town of Mount Airy or any other municipal or private property and the dumping, depositing, or throwing of any such items upon any vacant or public property.

9. All weeds, grasses, and other noxious growth as prohibited in Chapter 82 of this code of Ordinances.

10. Dense smoke, noxious fumes, gas and soot, or emission of noxious or unreasonable quantities.

11. All explosives, flammable liquids, and other dangerous substances stored in any manner or in any amount other than as permitted by law.

12. Any use of property abutting on a public street, path, trail, or sidewalk, or any use of a public street, path, trail, or sidewalk which causes large crowds of people to gather, which obstructs traffic and freedom of the public.

13. All snow and ice not removed from public sidewalks within twenty-four (24) hours after the snow or ice has ceased being deposited thereon.

14. All limbs of trees or other vegetation which are less than ten (10) feet above the surface of any public sidewalk or street.

15. All wires, cords, cables, or ropes which are strung less than fifteen (15) feet above the surface of any public street, path, trail, or alley.

16. Any unsecured areas, buildings or structures that could cause accidental or unauthorized access where such conditions the health or safety of public (fences, railings and other guards shall be well built, kept in good repair, and in order to be able to perform their function and have no sharp points, splits, hooks, projection parts, or other devices that are in themselves hazardous, except barbed wire which may be used to enclose agricultural land.)

17. All trees, bushes, or other vegetation which are dead, diseased, or dying.

18. Any building or location which harbors or breeds rodent or pests.

19. Unnecessary buildings or structures including garages, fences, walls, that are not maintained in a structurally sound manner.

20. All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches and trim that contain holes, cracks, loose or rotting boards or timbers, or siding or loose boards or siding.

21. Any exterior paint that is peeling, flaking and chipped. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights that are not weather and weather resistant and water tight.

22. All foundation walls containing open cracks and breaks and allowing the entry of rodents and pests.

23. The roof shall be tight and sound and not have defects which admit rain or moisture. Roof drainage shall be maintained in good repair and free from obstruction. Roof drainage shall not be discharged in a manner that creates a potentially hazardous condition to the health and safety of the public and adequate to prevent rainwater to cause dampness in the walls.

24. Every and other stairs, porch, deck, balcony, or railing incapable of safely accommodating imposed live and dead loads.

25. All exterior decorative features such as, but not limited to, trim, cornices, and wall facings in such disrepair as to create an unsafe condition.
26. All overhanging extensions such as, but not limited to, canopies, marquees, signs, metal awnings, fire escapes, and exhaust ducts in such disrepair as to create an unsafe condition.

5-8-4 NOTICE TO ABATE NUISANCE. Whenever, in the judgment of the official charged with enforcement, it is determined, after inspection, that a public nuisance is being maintained or exists within the City, such official will notify in writing the person committing or maintaining the nuisance to abate the nuisance within twenty-four (24) hours or within stated longer period if the official charged with enforcement determines it necessary to avoid unnecessary hardship. However, the maximum time for abatement of the nuisance shall not exceed thirty (30) days. The written notification to abate shall be served by the United States certified mail or personal delivery. If such delivery methods cannot reasonably be made, then service may be made by posting the notice in a conspicuous place upon the premises where the nuisance exists.

5-8-5 NOTICE TO ABATE - CONTENTS. The notice to abate shall contain the following information:

1. An order to abate the nuisance or request a hearing, as provided by Section 5-8-9, within a stated time which shall be reasonable under the circumstances, but the maximum time for the abatement of the nuisance shall not exceed thirty (30) days.
2. Location of the nuisance.
3. Description of what constitutes the nuisance.
4. Statement of the act or acts necessary to abate the nuisance.
5. Statement that, if the nuisance is not abated as directed and no request for a hearing is made within the time prescribed, the City will abate it and assess the cost against such person.

5-8-6 FAILURE TO COMPLY. Upon failure to comply with such notice, the City may either abate the nuisance, with costs certified to the City Council, paid by the City, and certified by the Cedar County Treasurer for property assessment and collection as taxes, and/or the City may file a municipal infraction nuisance charge against the property owner, owner's agent, or occupant in accordance with Title V, Chapter 7 of this Code of Ordinances.

5-8-7 COLLECTION OF ABATEMENT COSTS. The City Clerk shall mail a statement of the total cost to the person or persons failing to abide by the notice to abate, and, if the amount shown by the statement has not been paid within thirty (30) days, the City Clerk shall certify the costs to the county auditor and it shall then be collected with and in the same manner as general property taxes.

5-8-8 PENALTY. Any person violating any of the provisions of this chapter or failing to comply with any order given hereunder shall, upon conviction, be subject to penalties set forth in Title V, Chapter 7, of this Code of Ordinances. Any person who commits the same offense within the same calendar year after the initial notification and abatement may be charged with a municipal infraction, without notice, and the violation may be abated without further notice.

5-8-9 HEARING - APPEAL.

1. Any persons ordered to abate a nuisance may have a hearing with the official charged with ordering the abatement as to whether a nuisance exists. A request for a hearing

25. All exterior decorative features such as, but not limited to, trim, cornices, and wall facings in such disrepair as to create an unsafe condition;
26. All overhanging extension such as, but not limited to, canopies, marquees, signs, awnings, fire escapes, and chimneys in such disrepair as to create an unsafe condition.

5-8-4 NOTICE TO ABATE NUISANCE. Whenever, in the judgment of the official charged with enforcement, it is determined, after inspection, that a public nuisance is being maintained on exists within the City, such official will notify in writing the person committing or maintaining the nuisance to abate the nuisance within twenty four (24) hours or within stated longer period if the official charged with enforcement determines it necessary to avoid unnecessary hardship. However, the maximum time for abatement of the nuisance shall not exceed thirty (30) days. The written notification to abate shall be served by the Uniform Traffic Citation and Complaint, personal delivery, certified mail, or other reasonably be made. Then service may be made by posting the notice in a conspicuous place upon the premises where the nuisance exists.

5-8-5 NOTICE TO ABATE CONTENTS. The notice to abate shall contain the following information.

1. An order to abate the nuisance or request a hearing, as provided by Section 5-8-6, within a stated time which shall be reasonable under the circumstances, but the maximum time for the abatement of the nuisance shall not exceed thirty (30) days.
2. Location of the nuisance
3. Description of what constitutes the nuisance.
4. Statement of the action necessary to abate the nuisance.
5. Statement that, if the nuisance is not abated as ordered and no request for a hearing is made within the time prescribed, the City will abate it and assess the cost against such person.

5-8-6 FAILURE TO COMPLY. Upon failure to comply with such notice, the City may either abate the nuisance, with costs charged to the city council, paid by the City and certified by the Cedar County Treasurer for ordinary assessment and collection as taxes, and/or the City may file a municipal infraction nuisance charge against the property owner, owner's agent, or occupant in accordance with Title V, Division 7 of the Code of Ordinances.

5-8-7 COLLECTION OF ABATEMENT COSTS. The City Clerk shall mail a statement of the total cost to the person or persons liable for such abatement, if the nuisance is not abated, and, if the amount shown by the statement has not been paid within thirty (30) days, the City Clerk shall certify the cost to the County Auditor and it shall then be collected with and in the same manner as general property taxes.

5-8-8 PENALTY. Any person violating any of the provisions of this chapter or failing to comply with any order given hereunder shall, upon conviction, be subject to penalties set forth in Title V, Chapter 2, of this Code of Ordinances. Any person who commits the same offense within the same calendar year after the initial notification and abatement may be charged with a municipal infraction, without notice, and the violation may be abated without further notice.

5-8-9 HEARING - APPEAL.

1. Any person ordered to abate a nuisance may have a hearing with the official charged with ordering the abatement as to whether a nuisance exists. A request for a hearing

must be made in writing and delivered to the official charged with ordering the abatement within the time stated in the notice, or it will be conclusively presumed that a nuisance exists and it must be abated as ordered.

2. At the conclusion of such hearing, the hearing officer shall render a written decision as to whether a nuisance exists. If said official finds that a nuisance exists, said official must order it abated within an additional time which must be reasonable under the circumstances, but not to exceed thirty (30) days. An appeal from this decision may be had by immediately filing a written notice with the hearing official. This appeal will be heard before the City Council at a time and place fixed by said Council. The findings of the Council shall be conclusive and, if a nuisance is found to exist, it shall be ordered abated within a time reasonable under the circumstances but not to exceed thirty (30) days.

5-8-10 EMERGENCY ABATEMENT BY CITY. When there is actual or immediate danger to the public health and welfare caused by the existence of a nuisance or nuisances, the official charged with enforcement of the nuisance code is authorized to abate such nuisance(s) without prior notice or posting.

5-8-11 LIABILITY. The owners, agents, contract buyers, tenants, or lessees of all residential dwellings, commercial establishments, and/or real estate upon which a violation of this chapter is found shall be jointly and severally responsible for compliance with this chapter and jointly and severally liable for any damages or costs incurred and awarded under this chapter.

5-8-12 POWERS OF CITY OF TIPTON STAFF. A City Official may enter onto and into open unobstructed property and structures to investigate, locate, and identify nuisances enumerated in this chapter that occur on real estate in the City. Employees of the City shall have full authority to declare a condition to be a public nuisance and issue appropriate notices provided for by this chapter. Thereafter, the City Official shall take action as required and permitted by this chapter. City Officials shall have all powers and authority necessary to cause the abatement of the nuisance under this chapter.

5-8-13 SEARCH WARRANT. If entry onto real estate for the purposes described in Section 5-8-12 of this chapter is refused, the City Official may obtain an administrative search warrant as provided by law to gain entry onto the real estate for purpose of inspection.

5-8-14 INTERFERENCE PROHIBITED. Interference with the lawful removal of a nuisance by the City is prohibited.

Prepared by:	City of Tipton, City Hall, Chris Nosbisch, City Manager	407 Lynn St., Tipton, IA 52772 (563) 886-6564

ORDINANCE NO. 537

AN ORDINANCE AMENDING TITLE V, PUBLIC ORDER, CHAPTER 8, ABANDONED AND UNSAFE VEHICLES OF THE CITY OF TIPTON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. **ADOPTION.** The Tipton Municipal Code is hereby amended to include the language set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. **SAVINGS CLAUSE**. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. **EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this _____ day of _____, 2013.

ATTEST:

_____
Shirley Kepford - Mayor

_____
Lorna Fletcher – City Clerk

I certify that the foregoing was published as
Ordinance No. _____ on the _____ day of _____, 2013.

_____
Lorna Fletcher, City Clerk

Exhibit "A"

V – 2 Abandoned Vehicles

5-2-1 Definitions
5-2-2 Authority to Take Possession of Abandoned Vehicles
5-2-3 Notice by Mail
5-2-4 Notification in Newspaper
5-2-5 Fees for Impoundment
5-2-6 Disposal of Abandoned Vehicles
5-2-7 Disposal of Totally Inoperable Vehicles
5-2-8 Proceeds from Sales
5-2-9 Duties of Demolisher

5-2-1 DEFINITIONS. For use in this chapter the following terms are defined:

1. "Abandoned vehicle" means any of the following:
   A. A vehicle that has been left unattended on public property for more than twenty-four (24) hours and lacks current registration plates or two (2) or more wheels or other parts which renders the vehicle totally inoperable.
   B. A vehicle that has remained illegally on public property for more than twenty-four (24) hours.
   C. A vehicle that has been unlawfully parked or placed on private property without the consent of the owner or person in control of the property for more than twenty-four (24) hours.
   D. A vehicle that has been legally impounded by order of a police authority and has not been reclaimed for a period of ten (10) days. However, a police authority may declare the vehicle abandoned within the ten-day period by commencing the notification process.
   E. Any vehicle parked on the highway determined by a police authority to create a hazard to other vehicle traffic.
   F. A vehicle that has been impounded pursuant to Section 321J.4B of the Code of Iowa by order of the court and whose owner has not paid the impoundment fees after notification by the person or agency responsible for carrying out the impoundment order.
2. "Demolisher" means a person licensed under Chapter 321H of the Code of Iowa whose business it is to convert a vehicle to junk, processed scrap or scrap metal, or otherwise to wreck, or dismantle vehicles.
3. "Police authority" means the Iowa state patrol or any law enforcement agency of a county or city.

5-2-2 AUTHORITY TO TAKE POSSESSION OF ABANDONED VEHICLES. A police authority, upon the authority's own initiative or upon the request of any other authority having the duties of control of highways or traffic, shall take into custody an abandoned vehicle on public property and may take into custody any abandoned vehicle on private property. The police authority may employ its own personnel, equipment, and facilities or hire a private entity, equipment, and facilities for the purpose of removing, preserving, storing, or disposing of abandoned vehicles. A property owner or other person in control of private property may employ a private entity which is a garage keeper (any operator of a parking place or establishment, motor vehicle storage facility, or establishment for the servicing, repair, or

Exhibit "A"

V – 2 Abandoned Vehicles

5-2-1 Definitions
5-2-2 Authority to Take Possession of Abandoned Vehicles
5-2-3 Notice by Mail
5-2-4 Publication in Newspaper
5-2-5 Fees for Impoundment
5-2-6 Disposal of Abandoned Vehicles
5-2-7 Disposal of Totally Inoperable Vehicles
5-2-8 Proceeds from Sales
5-2-9 Duties of Demolisher

5-2-1 DEFINITIONS. For use in this chapter the following terms are defined:

1. "Abandoned vehicle" means any of the following:
   A. A vehicle that has been left unattended on public property for more than twenty-four (24) hours and lacks current registration plates or two (2) or more wheels or other parts which renders the vehicle totally inoperable;
   B. A vehicle that has remained illegally on public property for more than twenty-four (24) hours;
   C. A vehicle that has been unlawfully parked or placed on private property without the consent of the owner or person in control of the property for more than twenty-four (24) hours;
   D. A vehicle that has been legally impounded by order of a police authority and has not been reclaimed for a period of ten (10) days. However, a police authority may declare the vehicle abandoned within the ten-day period by complying with the notice given process;
   E. Any vehicle parked on a highway determined by a police authority to create a hazard to other vehicle traffic;
   F. A vehicle that has been impounded pursuant to Section 321J.4B of the Code of Iowa by order of the court and whose owner has not paid the impoundment fees after notification by the person or agency responsible for carrying out the impoundment order.
2. "Demolisher" means a person licensed under Chapter 321H of the Code of Iowa whose business it is to convert a vehicle to junk, processed scrap or salvage metal, or otherwise to dismantle vehicles.
3. "Police authority" means the Iowa state patrol or any law enforcement agency of a county or city.

5-2-2 AUTHORITY TO TAKE POSSESSION OF ABANDONED VEHICLES. A police authority upon its authority's own initiative or upon the request of any other authority having the duties of control of highways or traffic, shall take into custody any abandoned vehicle on public property and may take into custody any abandoned vehicle on private property. The police authority may employ its own personnel, equipment, and facilities or may hire a private entity, equipment, and facilities for the purpose of removing, preserving, storing, or disposing of abandoned vehicles. A property owner or other person in control of private property may consent to a towing company which has a garage license or an operator's or parking place or establishment, motor vehicle storage facility, or establishment for the servicing, repair, or

maintenance of motor vehicles) to dispose of an abandoned vehicle, and the private entity may take into custody the abandoned vehicle without a police authority's initiative. If a police authority employs a private entity to dispose of abandoned vehicles, the police authority shall provide the private entity with the names and addresses of the registered owners, all lienholders of record, and any other known claimant to the vehicle or the personal property found in the vehicle.

5-2-3 NOTICE BY MAIL. The police authority or private entity that takes into custody an abandoned vehicle shall notify, within twenty (20) days, by certified mail, the last known registered owner of the vehicle, all lienholders of record, and any other known claimant to the vehicle or to personal property found in the vehicle, addressed to the parties' last known addresses of record, that the abandoned vehicle has been taken into custody. Notice shall be deemed given when mailed. The notice shall describe the year, make, model and vehicle identification number of the vehicle, describe the personal property found in the vehicle, set forth the location of the facility where the vehicle is being held, and inform the persons receiving the notice of their right to reclaim the vehicle and personal property within ten (10) days after the effective date of the notice upon payment of all towing, preservation, and storage charges resulting from placing the vehicle in custody and upon payment of the costs of the notice.

The notice shall also state that the failure of the owner, lienholders or claimants to exercise their right to reclaim the vehicle or personal property within the time provided shall be deemed a waiver by the owner, lienholders and claimants of all right, title, claim and interest in the vehicle or personal property and that failure to reclaim the vehicle or personal property is deemed consent to the sale of the vehicle at a public auction or disposal of the vehicle to a demolisher and to disposal of the personal property by sale or destruction. If the abandoned vehicle was taken into custody by a private entity without a police authority's initiative, the notice shall state that the private entity may claim a garage keeper's lien as described in Section 321.90 of the Code of Iowa, and may proceed to sell or dispose of the vehicle.

If the abandoned vehicle was taken into custody by a police authority or by a private entity hired by a police authority, the notice shall state that any person claiming rightful possession of the vehicle or personal property who disputes the planned disposition of the vehicle or property by the police authority or private entity or of the assessment of fees and charges provided by this section may ask for an evidentiary hearing before the police authority to contest those matters. If the persons receiving notice do not ask for a hearing or exercise their right to reclaim the vehicle or personal property within the ten-day reclaiming period, the owner, lienholders or claimants shall no longer have any right, title, claim, or interest in or to the vehicle or the personal property. A court in any case in law or equity shall not recognize any right, title, claim, or interest of the owner, lienholders or claimants after the expiration of the ten-day reclaiming period.

5-2-4 NOTIFICATION IN NEWSPAPER. If it is impossible to determine with reasonable certainty the identity and addresses of the last registered owner and all lienholders, notice by one publication in one newspaper of general circulation in the area where the vehicle was abandoned shall be sufficient to meet all requirements of notice under Section 5-2-3. The published notice may contain multiple listings of abandoned vehicles and personal property but shall be published within the same time requirements and contain the same information as prescribed for mailed notice in Section 5-2-3.

5-2-5 FEES FOR IMPOUNDMENT. The owner, lienholder or claimant shall pay all towing and storage fees as established by the storage facility, whereupon the vehicle shall be released.

5-2-6 DISPOSAL OF ABANDONED VEHICLES. If an abandoned vehicle has not been reclaimed as provided herein, the police authority or private entity shall make a determination as to whether or not the motor vehicle should be sold for use upon the highways, and shall dispose of the motor vehicle in accordance with State law.

5-2-7 DISPOSAL OF TOTALLY INOPERABLE VEHICLES. The City or any person upon whose property or in whose possession is found any abandoned motor vehicle, or any person being the owner of a motor vehicle whose title certificate is faulty, lost or destroyed, may dispose of such motor vehicle to a demolisher for junk, without a title and without notification procedures, if such motor vehicle lacks an engine or two (2) or more wheels or other structural part which renders the vehicle totally inoperable. The police authority shall give the applicant a certificate of authority. The applicant shall then apply to the County Treasurer for a junking certificate and shall surrender the certificate of authority in lieu of the certificate of title.

5-2-8 PROCEEDS FROM SALES. Proceeds from the sale of any abandoned vehicle shall be applied to the expense of auction, cost of towing, preserving, storing and notification required, in accordance with State law. Any balance shall be held for the owner of the motor vehicle or entitled lienholder for ninety (90) days, and then shall be deposited in the State Road Use Tax Fund. Where the sale of any vehicle fails to realize the amount necessary to meet costs the police authority shall apply for reimbursement from the Department of Transportation.

5-2-9 DUTIES OF DEMOLISHER. Any demolisher who purchases or otherwise acquires an abandoned motor vehicle for junk shall junk, scrap, wreck, dismantle or otherwise demolish such motor vehicle. A demolisher shall not junk, scrap, wreck, dismantle or demolish a vehicle until the demolisher has obtained the junking certificate issued for the vehicle.

L. Motions for Approval

PACKET: 01537 Council Mtg 061713 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0062	ACTION ACCENTS								
	C 88204	SWIMSUIT	AP		R	6/14/2013	30.00CR	30.00	
		G/L ACCOUNT					30.00CR		
		001 5-465-2-64350	UNIFORMS/EQUIPMENT				30.00CR	SWIMSUIT	
	I 88132	SWIMSUIT	AP		R	6/14/2013	35.00	35.00CR	
		G/L ACCOUNT					35.00		
		001 5-465-2-64350	UNIFORMS/EQUIPMENT				35.00	SWIMSUIT	
		VENDOR TOTALS	REG. CHECK				5.00	5.00CR	0.00
							5.00	0.00	
01-0060	ALBAUGH PHC INC								
	I 20342	BLDG MAINT SUPPLIES	AP		R	7/14/2013	27.58	27.58CR	
		G/L ACCOUNT					27.58		
		810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR				27.58	BLDG MAINT SUPPLIES	
		VENDOR TOTALS	REG. CHECK				27.58	27.58CR	0.00
							27.58	0.00	
01-0071	ALLIANCE WATER RESOURCES IN								
	I 5657	JUNE SERVICES	AP		R	7/14/2013	23,665.83	23,665.83CR	
		G/L ACCOUNT					23,665.83		
		001 5-465-2-64910	CONTRACT SERVICES				946.63	JUNE SERVICES	
		600 5-810-2-64910	CONTRACT SERVICES				11,596.26	JUNE SERVICES	
		610 5-815-2-64910	CONTRACT SERVICES				11,122.94	JUNE SERVICES	
		VENDOR TOTALS	REG. CHECK				23,665.83	23,665.83CR	0.00
							23,665.83	0.00	
01-0152	ARROWQUICK SOLUTIONS								
	I 37858	WEB/EMAIL SERVICES	AP		R	7/14/2013	41.95	41.95CR	
		G/L ACCOUNT					41.95		
		002 5-699-2-64190	TECHNOLOGY				9.95	Website/e-mail fees	
		001 5-110-2-64190	TECHNOLOGY				0.00	Website/e-mail fees	
		001 5-299-2-65070	OPERATING SUPPLIES				1.00	Website/e-mail fees	
		001 5-525-2-65070	OPERATING SUPPLIES				1.00	Website/e-mail fees	
		600 5-810-2-64190	TECHNOLOGY				0.00	Website/e-mail fees	
		640 5-825-2-64190	TECHNOLOGY				2.00	Website/e-mail fees	
		835 5-899-2-64190	TECHNOLOGY				19.00	Website/e-mail fees	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		630 5-820-2-64190 TECHNOLOGY					5.00 Website/e-mail fees		
		001 5-465-2-64190 TECHNOLOGY					2.00 Website/e-mail fees		
		001 5-160-2-64190 TECHNOLOGY					1.00 Website/e-mail fees		
		001 5-150-2-64190 TECHNOLOGY					1.00 Website/e-mail fees		
		VENDOR TOTALS	REG. CHECK				41.95	41.95CR	0.00
							41.95	0.00	
01-0143	AUS WATERLOO MC LOCKBOX								
I 6023016		BLDG MAINT SUPPLIES	AP		R	7/14/2013	89.37	89.37CR	
		G/L ACCOUNT					89.37		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR					89.37 BLDG MAINT SUPPLIES		
		VENDOR TOTALS	REG. CHECK				89.37	89.37CR	0.00
							89.37	0.00	
01-0410	CEDAR COUNTY CO-OP								
C 0011436		FUEL DISCOUNT	AP		R	6/14/2013	14.65CR	14.65	
		G/L ACCOUNT					14.65CR		
		810 5-899-2-65075 FUEL					14.65CR FUEL DISCOUNT		
I 0186922		7.58 GL FOR MOWER & TRACTOR	AP		R	7/14/2013	26.53	26.53CR	
		G/L ACCOUNT					26.53		
		001 5-430-2-65075 FUEL					26.53 7.58 GL FOR MOWER & TRACTOR		
I 0379048		PRAMITOL FOR PARK	AP		R	7/14/2013	101.00	101.00CR	
		G/L ACCOUNT					101.00		
		001 5-430-2-63200 GROUNDS MAINTENANCE & REPAIR					101.00 PRAMITOL FOR PARK		
I 0513CCC		67.088 PARK, 480.689 CNTRL	AP		R	7/14/2013	2,024.37	2,024.37CR	
		G/L ACCOUNT					2,024.37		
		001 5-430-2-65075 FUEL					236.88 67.088 PARK, 480.689 CNTRL GRG		
		810 5-899-2-65075 FUEL					1,787.49 67.088 PARK, 480.689 CNTRL GRG		
I 379523		SEED WATERWAY MIX	AP		R	7/14/2013	58.85	58.85CR	
		G/L ACCOUNT					58.85		
		600 5-810-2-65070 OPERATING SUPPLIES					58.85 SEED WATERWAY MIX		
		VENDOR TOTALS	REG. CHECK				2,196.10	2,196.10CR	0.00
							2,196.10	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0430	CEDAR COUNTY ENGINEER								
	I 0513AMB	165.6 GL DSL	AP		R	7/14/2013	531.58	531.58CR	
		G/L ACCOUNT					531.58		
		810 5-899-2-65075 FUEL				531.58	165.6 GL DSL		
	I 0513FIRE	89.9 GL DSL	AP		R	7/14/2013	288.58	288.58CR	
		G/L ACCOUNT					288.58		
		810 5-899-2-65075 FUEL				288.58	89.9 GL DSL		
	I 0513PW	841.6 GL DSL	AP		R	7/14/2013	2,701.54	2,701.54CR	
		G/L ACCOUNT					2,701.54		
		810 5-899-2-65075 FUEL				2,701.54	841.6 GL DSL		
		VENDOR TOTALS	REG. CHECK				3,521.70	3,521.70CR	0.00
							3,521.70	0.00	
01-0470	CEDAR COUNTY RECORDER/REGIS								
	I 060313CCR	RECORD EASEMENT	AP		R	7/14/2013	12.00	12.00CR	
		G/L ACCOUNT					12.00		
		630 5-820-2-64031 ADMINISTRATION				12.00	RECORD EASEMENT		
		VENDOR TOTALS	REG. CHECK				12.00	12.00CR	0.00
							12.00	0.00	
01-0461	CEDAR COUNTY SOLID WASTE								
	I 0513CCSW	TRANSFER FEES	AP		R	7/14/2013	2,736.00	2,736.00CR	
		G/L ACCOUNT					2,736.00		
		670 5-840-2-64850 TRANSFER FEES				2,736.00	TRANSFER FEES		
		VENDOR TOTALS	REG. CHECK				2,736.00	2,736.00CR	0.00
							2,736.00	0.00	
01-0697	CUSTOM BUILDERS INC								
	I 66773	BATTERY	AP		R	7/14/2013	36.95	36.95CR	
		G/L ACCOUNT					36.95		
		001 5-465-2-63730 TELECOMMUNICATIONS EXPENSE				18.48	BATTERY		
		001 5-440-2-65980 MISCELLANEOUS				18.47	BATTERY		
	I 66804	PHONE DEB LATARE	AP		R	7/14/2013	134.99	134.99CR	
		G/L ACCOUNT					134.99		
		001 5-430-2-63730 TELECOMMUNICATIONS EXPENSE				149.99	PHONE DEB LATARE		

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		835 5-899-2-63730 TELECOMMUNICATIONS EXPENSE				15.00CR	PHONE DEB LATARE		
		VENDOR TOTALS	REG. CHECK				171.94	171.94CR	0.00
							171.94	0.00	
01-0860	EASTERN IOWA LIGHT & PWR								
I 0513CEM		CEMETERY UTILITIES	AP		R	7/14/2013	22.80	22.80CR	
		G/L ACCOUNT					22.80		
		750 5-280-2-63710 UTILITIES				22.80	CEMETERY UTILITIES		
I 0513JLAG		SEWAGE PLANT UTILITIES	AP		R	7/14/2013	1,454.02	1,454.02CR	
		G/L ACCOUNT					1,454.02		
		610 5-816-2-63710 UTILITIES				1,454.02	SEWAGE PLANT UTILITIES		
		VENDOR TOTALS	REG. CHECK				1,476.82	1,476.82CR	0.00
							1,476.82	0.00	
01-0019	ELECTRIC PUMP								
I 0850234-IN		EQUIPMENT MAINT/REPAIR	AP		R	6/14/2013	6,385.53	6,385.53CR	
		G/L ACCOUNT					6,385.53		
		610 5-815-2-63500 OPERATIONAL EQUIPT MAINT & REP				6,385.53	EQUIPMENT MAINT/REPAIR		
		VENDOR TOTALS	REG. CHECK				6,385.53	6,385.53CR	0.00
							6,385.53	0.00	
01-0905	ELECTRICAL ENGINEERING & EQ								
I 3543724-00		LED LIGHT	AP		R	6/14/2013	162.00	162.00CR	
		G/L ACCOUNT					162.00		
		630 5-821-2-63100 BUILDING MAINTENANCE & REPAIR				162.00	LED LIGHT		
		VENDOR TOTALS	REG. CHECK				162.00	162.00CR	0.00
							162.00	0.00	
01-0950	EPIC SPORTS								
I 422677		HATS FOR T-BALL	AP		R	7/14/2013	1,062.01	1,062.01CR	
		G/L ACCOUNT					1,062.01		
		001 5-441-2-64350 UNIFORMS/EQUIPMENT				1,062.01	HATS FOR T-BALL		
		VENDOR TOTALS	REG. CHECK				1,062.01	1,062.01CR	0.00
							1,062.01	0.00	

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01-0965 FAMILY FOODS

I 0513FF	SUPPLIES FOR BIKE RODEO	AP		R	7/14/2013	75.75	75.75CR	
	G/L ACCOUNT					75.75		
	001 5-110-2-65051	DARE EQUIPT/SUPPLIES				70.27	SUPPLIES FOR BIKE RODEO	
	001 5-465-2-65031	CONCESSIONS				5.48	CONCESSIONS	
	VENDOR TOTALS		REG. CHECK			75.75	75.75CR	0.00
						75.75	0.00	

01-1020 FLETCHER-REINHARDT CO.

I S1075283.001	OVERHEAD SUPPLIES	AP		R	7/14/2013	457.96	457.96CR	
	G/L ACCOUNT					457.96		
	630 5-820-2-65302	OVERHEAD SUPPLIES				457.96	OVERHEAD SUPPLIES	
I S1079207.002	METER SEALS	AP		R	7/14/2013	176.41	176.41CR	
	G/L ACCOUNT					176.41		
	630 5-820-2-65300	METERS				176.41	METER SEALS	
	VENDOR TOTALS		REG. CHECK			634.37	634.37CR	0.00
						634.37	0.00	

01-1055 G & K SERVICES

I 201306144061	2 WEEKS UNIFORMS EL/GAS	AP		R	7/14/2013	115.96	115.96CR	
	G/L ACCOUNT					115.96		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT				92.86	2 WEEKS UNIFORMS EL/GAS	
	640 5-825-2-64350	UNIFORMS/EQUIPMENT				23.10	2 WEEKS UNIFORMS EL/GAS	
I 201306144062	2 WEEKS UNIFORMS PUBLIC WOR	AP		R	7/14/2013	77.00	77.00CR	
	G/L ACCOUNT					77.00		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT				12.26	2 WEEKS UNIFORMS PUBLIC WORKS	
	600 5-810-2-64350	UNIFORMS/EQUIPMENT				11.40	2 WEEKS UNIFORMS PUBLIC WORKS	
	001 5-210-2-64350	UNIFORMS/EQUIPMENT				27.68	2 WEEKS UNIFORMS PUBLIC WORKS	
	001 5-299-2-64350	UNIFORMS/EQUIPMENT				14.26	2 WEEKS UNIFORMS PUBLIC WORKS	
	810 5-899-2-64350	UNIFORMS/EQUIPMENT				11.40	2 WEEKS UNIFORMS PUBLIC WORKS	
I 201306144063	OPERATING SUPPLIES	AP		R	7/14/2013	98.80	98.80CR	
	G/L ACCOUNT					98.80		
	630 5-820-2-65070	OPERATING SUPPLIES				98.80	OPERATING SUPPLIES	
	VENDOR TOTALS		REG. CHECK			291.76	291.76CR	0.00
						291.76	0.00	

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01-1076 GENERAL PEST CONTROL INC									
	I 67470	PEST CONTROL	AP		R	7/14/2013	31.03	31.03CR	
		G/L ACCOUNT					31.03		
		630 5-821-2-63100 BUILDING MAINTENANCE & REPAIR				31.03	PEST CONTROL		
	I 67471	PEST CONTROL	AP		R	7/14/2013	35.00	35.00CR	
		G/L ACCOUNT					35.00		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR				35.00	PEST CONTROL		
	I 67472	PEST CONTROL	AP		R	7/14/2013	25.00	25.00CR	
		G/L ACCOUNT					25.00		
		630 5-820-2-63100 BUILDING MAINTENANCE & REPAIR				25.00	PEST CONTROL		
	I 67473	PEST CONTROL	AP		R	7/14/2013	25.00	25.00CR	
		G/L ACCOUNT					25.00		
		001 5-160-2-63100 BUILDING MAINTENANCE & REPAIR				25.00	PEST CONTROL		
	I 67478	PEST CONTROL	AP		R	7/14/2013	45.00	45.00CR	
		G/L ACCOUNT					45.00		
		001 5-465-2-63100 BUILDING MAINTENANCE & REPAIR				45.00	PEST CONTROL		
		VENDOR TOTALS	REG. CHECK				161.03	161.03CR	0.00
							161.03	0.00	
01-1154 HASTY AWARDS									
	I 05132307	MEDALS FOR SOFTBALL	AP		R	7/14/2013	369.94	369.94CR	
		G/L ACCOUNT					369.94		
		001 5-441-2-65070 OPERATING SUPPLIES				369.94	MEDALS FOR SOFTBALL		
		VENDOR TOTALS	REG. CHECK				369.94	369.94CR	0.00
							369.94	0.00	
01-1160 HAWKEYE									
	I R101003329:01	REPAIR PARTS #29	AP		R	6/14/2013	133.00	133.00CR	
		G/L ACCOUNT					133.00		
		810 5-899-2-63321 REPAIR PARTS				133.00	REPAIR PARTS #29		
		VENDOR TOTALS	REG. CHECK				133.00	133.00CR	0.00
							133.00	0.00	

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01-1239	HYGIENIC LABORATORY-AR								
	I 20350	POOL TESTING	AP		R	7/14/2013	33.00	33.00CR	
		G/L ACCOUNT					33.00		
		001 5-465-2-64121 HEALTH SERVICES					33.00	POOL TESTING	
		VENDOR TOTALS		REG. CHECK			33.00	33.00CR	0.00
							33.00	0.00	
01-1289	INTEGRATED TECHNOLOGY PARTN								
	I 94243	TECH SERVICES ADMIN	AP		R	6/14/2013	85.00	85.00CR	
		G/L ACCOUNT					85.00		
		835 5-899-2-64190 TECHNOLOGY					85.00	TECH SERVICES ADMIN	
	I 94288	TECH SERVICES ADMIN	AP		R	6/14/2013	85.00	85.00CR	
		G/L ACCOUNT					85.00		
		835 5-899-2-64190 TECHNOLOGY					85.00	TECH SERVICES ADMIN	
	I 94359	NETWORK SERVICES ADMIN	AP		R	6/14/2013	66.00	66.00CR	
		G/L ACCOUNT					66.00		
		835 5-899-2-64190 TECHNOLOGY					66.00	NETWORK SERVICES ADMIN	
	I 94372	NETWORK SERVICES FAC	AP		R	6/14/2013	9.00	9.00CR	
		G/L ACCOUNT					9.00		
		001 5-465-2-64190 TECHNOLOGY					9.00	NETWORK SERVICES FAC	
	I 94373	NETWORK SERVICES POLICE	AP		R	6/14/2013	39.00	39.00CR	
		G/L ACCOUNT					39.00		
		001 5-110-2-64190 TECHNOLOGY					39.00	NETWORK SERVICES POLICE	
		VENDOR TOTALS		REG. CHECK			284.00	284.00CR	0.00
							284.00	0.00	
01-1270	IOWA ASSOCIATION OF								
	I 803	EIASSO DUES JUNE-AUGUST	AP		R	7/14/2013	701.49	701.49CR	
		G/L ACCOUNT					701.49		
		001 5-299-2-65100 SAFETY					329.70	EIASSO DUES JUNE-AUGUST	
		630 5-820-2-65100 SAFETY					280.60	EIASSO DUES JUNE-AUGUST	
		640 5-825-2-65100 SAFETY					91.19	EIASSO DUES JUNE-AUGUST	
	I 923	5 OQ PROGRAMS GAS	AP		R	7/14/2013	75.00	75.00CR	
		G/L ACCOUNT					75.00		
		640 5-825-1-62300 TRAINING					75.00	5 OQ PROGRAMS GAS	

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		VENDOR TOTALS	REG. CHECK				776.49	776.49CR	0.00
							776.49	0.00	

01-1265 IOWA BUSINESS SUPPLY LLC

I 0076840-001	PRINTER		AP	R	7/14/2013	129.99	129.99CR	
	G/L ACCOUNT					129.99		
	630 5-820-2-65060	OFFICE SUPPLIES				65.00	PRINTER	
	640 5-825-2-65060	OFFICE SUPPLIES				64.99	PRINTER	
I 0077030-001	2 PRINTERS		AP	R	7/14/2013	259.98	259.98CR	
	G/L ACCOUNT					259.98		
	835 5-899-2-65060	OFFICE SUPPLIES				129.99	2 PRINTERS	
	810 5-899-2-65060	OFFICE SUPPLIES				129.99	2 PRINTERS	
	VENDOR TOTALS		REG. CHECK			389.97	389.97CR	0.00
						389.97	0.00	

01-1272 IOWA CITY/COUNTY MANAGEMENT

I 060313IACMA	IACMA MEMBERSHIP		AP	R	7/14/2013	150.00	150.00CR	
	G/L ACCOUNT					150.00		
	835 5-899-1-62100	DUES/FEES				150.00	IACMA MEMBERSHIP	
	VENDOR TOTALS		REG. CHECK			150.00	150.00CR	0.00
						150.00	0.00	

01-1448 KIESLER'S POLICE SUPPLY INC

I 0699954	7 GLOCKS POLICE		AP	R	6/14/2013	2,863.00	2,863.00CR	
	G/L ACCOUNT					2,863.00		
	001 5-110-3-67270	OTHER CAPITAL EQUIPMENT				2,863.00	7 GLOCKS POLICE	
	VENDOR TOTALS		REG. CHECK			2,863.00	2,863.00CR	0.00
						2,863.00	0.00	

01-1473 KOCH ELECTRIC

I 2766	INSTALL PRESSURE WASHER FIR		AP	R	7/14/2013	447.32	447.32CR	
	G/L ACCOUNT					447.32		
	310 5-750-3-67500	NEW FIRE STATION				447.32	INSTALL PRESSURE WASHER FIRE	
	VENDOR TOTALS		REG. CHECK			447.32	447.32CR	0.00
						447.32	0.00	

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01-1514	LANDS' END BUSINESS OUTFITT								
	C SCR113232	CREDIT BACK EMBROIDERY CHAR AP			R	6/14/2013	124.95CR	124.95	
		G/L ACCOUNT					124.95CR		
		835 5-899-2-65980 MISCELLANEOUS					124.95CR	CREDIT BACK EMBROIDERY CHARGES	
	I 052413LE	23 SHIRTS OFFICE & LIBRARY AP			R	6/14/2013	810.90	810.90CR	
		G/L ACCOUNT					810.90		
		835 5-899-2-64350 UNIFORMS/EQUIPMENT					322.28	23 SHIRTS OFFICE & LIBRARY	
		001 5-410-2-65980 MISCELLANEOUS					82.27	23 SHIRTS OFFICE & LIBRARY	
		630 5-822-2-64350 UNIFORMS/EQUIPMENT					56.28	23 SHIRTS OFFICE & LIBRARY	
		640 5-826-2-64350 UNIFORMS/EQUIPMENT					56.28	23 SHIRTS OFFICE & LIBRARY	
		600 5-811-2-64350 UNIFORMS/EQUIPMENT					56.28	23 SHIRTS OFFICE & LIBRARY	
		610 5-815-2-64350 UNIFORMS/EQUIPMENT					56.28	23 SHIRTS OFFICE & LIBRARY	
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					56.28	23 SHIRTS OFFICE & LIBRARY	
		835 5-899-2-65980 MISCELLANEOUS					124.95	23 SHIRTS OFFICE & LIBRARY	
		VENDOR TOTALS	REG. CHECK				685.95	685.95CR	0.00
							685.95	0.00	
01-1660	MANATTS INC								
	I 693306	CONCRETE FOR BATTING CAGE AP			R	7/14/2013	1,456.53	1,398.53CR	
		G/L ACCOUNT				7/14/2013	1,456.53	58.00CR	
		001 5-441-3-67990 OTHER CAPITAL OUTLAY					1,456.53	CONCRETE FOR BATTING CAGE	
		VENDOR TOTALS	REG. CHECK				1,456.53	1,398.53CR	0.00
							1,456.53	58.00CR	
01-1698	MC MASTER-CARR								
	I 52276541	SUPPLIES FOR WASTE WA PLANT AP			R	7/14/2013	109.73	109.73CR	
		G/L ACCOUNT					109.73		
		610 5-815-2-63500 OPERATIONAL EQUIPT MAINT & REP					109.73	SUPPLIES FOR WASTE WA PLANT	
		VENDOR TOTALS	REG. CHECK				109.73	109.73CR	0.00
							109.73	0.00	
01-1734	MIDWEST SAFETY COUNSELORS I								
	I IVC0032514	GAS CALIBRATION AP			R	6/14/2013	83.00	83.00CR	
		G/L ACCOUNT					83.00		
		001 5-290-2-63500 OPERATIONAL EQUIPT MAINT & REP					83.00	GAS CALIBRATION	
		VENDOR TOTALS	REG. CHECK				83.00	83.00CR	0.00
							83.00	0.00	

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01-2468	MOELLER TIPTON TIRE & AUTO								
	I 4910	MOUNT & BALANCE TIRE	AP		R	7/14/2013	8.00	8.00CR	
		G/L ACCOUNT					8.00		
		810 5-899-2-63323 TIRE REPAIR					8.00 MOUNT & BALANCE TIRE		
		VENDOR TOTALS		REG. CHECK			8.00	8.00CR	0.00
							8.00	0.00	
01-1957	O'ROURKE MOTORS INC								
	I 27462	REPAIRS #68	AP		R	7/14/2013	90.00	90.00CR	
		G/L ACCOUNT					90.00		
		001 5-160-2-63310 VEHICLE OPERATIONS					90.00 REPAIRS #68		
		VENDOR TOTALS		REG. CHECK			90.00	90.00CR	0.00
							90.00	0.00	
01-1	OMB GUNS								
	I 500-406396	SUPP FOR SHOTGUNS	AP		R	6/14/2013	176.00	176.00CR	
		G/L ACCOUNT					176.00		
		001 5-110-3-67270 OTHER CAPITAL EQUIPMENT					176.00 OMB GUNS:SUPP FOR SHOTGUNS		
		VENDOR TOTALS		REG. CHECK			176.00	176.00CR	0.00
							176.00	0.00	
01-2021	PERFORMANCE SYSTEMS JANITOR								
	I 48206	NEUTRAL CLEANER FAC	AP		R	7/14/2013	73.18	73.18CR	
		G/L ACCOUNT					73.18		
		001 5-465-2-65070 OPERATING SUPPLIES					73.18 NEUTRAL CLEANER FAC		
		VENDOR TOTALS		REG. CHECK			73.18	73.18CR	0.00
							73.18	0.00	
01-2064	QUAD CITY TESTING LABORATOR								
	I 122398	INSPECTIONS ELECTRIC	AP		R	7/14/2013	345.50	345.50CR	
		G/L ACCOUNT					345.50		
		630 5-820-2-65304 UNDERGROUND SUPPLIES					345.50 INSPECTIONS ELECTRIC		
		VENDOR TOTALS		REG. CHECK			345.50	345.50CR	0.00
							345.50	0.00	

PACKET: 01537 Council Mtg 061713 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2118	REXCO EQUIPMENT INC								
	I 133788	FILTERS #138	AP		R	7/14/2013	204.57	204.57CR	
		G/L ACCOUNT					204.57		
		810 5-899-2-63321 REPAIR PARTS				204.57	FILTERS #138		
		VENDOR TOTALS		REG. CHECK			204.57	204.57CR	0.00
							204.57	0.00	
01-2129	RUSS RAYNER								
	I 53705	ANNUAL SOFTWARE CNTRL GARAG	AP		R	6/14/2013	809.99	809.99CR	
		G/L ACCOUNT					809.99		
		810 5-899-2-65065 COMPUTER SUPPLIES				809.99	ANNUAL SOFTWARE CNTRL GARAGE		
		VENDOR TOTALS		REG. CHECK			809.99	809.99CR	0.00
							809.99	0.00	
01-2209	SNYDER & ASSOCIATES INC								
	I 110.0146.01-27	AIRPORT - EA	AP		R	7/14/2013	1,697.29	1,697.29CR	
		G/L ACCOUNT					1,697.29		
		660 5-835-2-64070 ENGINEERING				1,697.29	AIRPORT - EA		
		VENDOR TOTALS		REG. CHECK			1,697.29	1,697.29CR	0.00
							1,697.29	0.00	
01-2232	SPAHN & ROSE LUMBER CO								
	I 48037255	BLDG MAINT SUPPLIES	AP		R	7/14/2013	206.81	206.81CR	
		G/L ACCOUNT					206.81		
		001 5-430-2-63100 BUILDING MAINTENANCE & REPAIR				206.81	BLDG MAINT SUPPLIES		
	I 48037269	OPERATING SUPPLIES	AP		R	7/14/2013	4.32	4.32CR	
		G/L ACCOUNT					4.32		
		810 5-899-2-65070 OPERATING SUPPLIES				4.32	OPERATING SUPPLIES		
	I 48037552	OPERATING SUPPLIES	AP		R	7/14/2013	5.40	5.40CR	
		G/L ACCOUNT					5.40		
		810 5-899-2-65070 OPERATING SUPPLIES				5.40	OPERATING SUPPLIES		
	I 48037777	OPERATING SUPPLIES	AP		R	7/14/2013	20.81	20.81CR	
		G/L ACCOUNT					20.81		
		001 5-210-2-65070 OPERATING SUPPLIES				20.81	OPERATING SUPPLIES		

PACKET: 01537 Council Mtg 061713 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 48038060		SUPP FOR FIRE STATION	AP		R	7/14/2013	129.54	129.54CR	
		G/L ACCOUNT					129.54		
		310 5-750-3-67500 NEW FIRE STATION					129.54	SUPP FOR FIRE STATION	
I 48038119		BLDG MAINT SUPPLIES	AP		R	7/14/2013	75.38	75.38CR	
		G/L ACCOUNT					75.38		
		630 5-821-2-63100 BUILDING MAINTENANCE & REPAIR					75.38	BLDG MAINT SUPPLIES	
I 48038225		SUPPLIES FOR BATTING CAGE	AP		R	7/14/2013	83.04	83.04CR	
		G/L ACCOUNT					83.04		
		001 5-441-3-67990 OTHER CAPITAL OUTLAY					83.04	SUPPLIES FOR BATTING CAGE	
I 48038296		SUPPLIES FOR BATTING CAGE	AP		R	7/14/2013	171.29	171.29CR	
		G/L ACCOUNT					171.29		
		001 5-441-3-67990 OTHER CAPITAL OUTLAY					171.29	SUPPLIES FOR BATTING CAGE	
I 48038575		BLDG MAINT SUPPLIES	AP		R	7/14/2013	38.10	38.10CR	
		G/L ACCOUNT					38.10		
		001 5-430-2-63100 BUILDING MAINTENANCE & REPAIR					38.10	BLDG MAINT SUPPLIES	
I 48038626		OPERATING SUPPLIES	AP		R	7/14/2013	4.05	4.05CR	
		G/L ACCOUNT					4.05		
		001 5-465-2-65070 OPERATING SUPPLIES					4.05	OPERATING SUPPLIES	
		VENDOR TOTALS	REG. CHECK				738.74	738.74CR	0.00
							738.74	0.00	
01-2247	STAPLES BUSINESS ADVANTAGE								
I 3200617625		MAILING SUPPLIES COMM DEV	AP		R	7/14/2013	52.28	52.28CR	
		G/L ACCOUNT					52.28		
		001 5-525-2-65080 POSTAGE/SHIPPING					52.28	MAILING SUPPLIES COMM DEV	
		VENDOR TOTALS	REG. CHECK				52.28	52.28CR	0.00
							52.28	0.00	
01-2243	STERICYCLE INC								
I 4004137399		BIOHAZARD PICKUP AMBULANCE	AP		R	7/14/2013	1,414.32	1,414.32CR	
		G/L ACCOUNT					1,414.32		
		001 5-160-2-65980 MISCELLANEOUS					1,414.32	BIOHAZARD PICKUP AMBULANCE	
		VENDOR TOTALS	REG. CHECK				1,414.32	1,414.32CR	0.00
							1,414.32	0.00	

PACKET: 01537 Council Mtg 061713 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2321	T & R ELECTRIC								
	I 126051	LAB TESTING SUBSTATION	AP		R	7/14/2013	15.00	15.00CR	
		G/L ACCOUNT					15.00		
		306 5-820-3-67890 SUBSTATION					15.00	LAB TESTING SUBSTATION	
		VENDOR TOTALS	REG. CHECK				15.00	15.00CR	0.00
							15.00	0.00	
01-2381	TIFFINY'S TIPTON BAKERY								
	I 052913TTB	SAFETY MEETING SUPPLIES	AP		R	7/14/2013	45.20	45.20CR	
		G/L ACCOUNT					45.20		
		630 5-820-2-65100 SAFETY					15.07	SAFETY MEETING SUPPLIES	
		640 5-825-2-65100 SAFETY					15.07	SAFETY MEETING SUPPLIES	
		810 5-899-2-65100 SAFETY					15.06	SAFETY MEETING SUPPLIES	
		VENDOR TOTALS	REG. CHECK				45.20	45.20CR	0.00
							45.20	0.00	
01-2400	TIPTON CONSERVATIVE								
	I 201306144064	VARIOUS FAC ADS	AP		R	7/14/2013	470.90	470.90CR	
		G/L ACCOUNT					470.90		
		001 5-465-2-64020 ADVERTISING					470.90	VARIOUS FAC ADS	
	I 201306144065	SUMMER BALL	AP		R	7/14/2013	52.80	52.80CR	
		G/L ACCOUNT					52.80		
		001 5-441-2-64020 ADVERTISING					52.80	SUMMER BALL	
	I 201306144066	MINUTES	AP		R	7/14/2013	330.33	330.33CR	
		G/L ACCOUNT					330.33		
		835 5-899-2-64140 PRINTING & PUBLISHING					330.33	MINUTES	
	I 201306144067	RED CROSS SWIM LAMINATION	AP		R	7/14/2013	138.75	138.75CR	
		G/L ACCOUNT					138.75		
		001 5-445-2-65980 MISCELLANEOUS					138.75	RED CROSS SWIM LAMINATION	
	I 201306144068	RED CROSS SWIM LESSONS	AP		R	7/14/2013	13.20	13.20CR	
		G/L ACCOUNT					13.20		
		001 5-445-2-64020 ADVERTISING					13.20	RED CROSS SWIM LESSONS	
	I 201306144069	SWIM CLUB	AP		R	7/14/2013	13.20	13.20CR	
		G/L ACCOUNT					13.20		
		001 5-442-2-64020 ADVERTISING					13.20	SWIM CLUB	

PACKET: 01537 Council Mtg 061713 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 201306144070		YOUTH REC	AP		R	7/14/2013	26.40	26.40CR	
		G/L ACCOUNT					26.40		
		001 5-446-2-64020 ADVERTISING				26.40	YOUTH REC		
I 201306144071		GAS RATES	AP		R	7/14/2013	24.04	24.04CR	
		G/L ACCOUNT					24.04		
		640 5-825-2-64140 PRINTING & PUBLISHING				24.04	GAS RATES		
I 201306144072		SEWER RATES	AP		R	7/14/2013	24.04	24.04CR	
		G/L ACCOUNT					24.04		
		610 5-815-2-64140 PRINTING & PUBLISHING				24.04	SEWER RATES		
I 201306144073		WATER RATES	AP		R	7/14/2013	22.36	22.36CR	
		G/L ACCOUNT					22.36		
		600 5-810-2-64140 PRINTING & PUBLISHING				22.36	WATER RATES		
		VENDOR TOTALS	REG. CHECK				1,116.02	1,116.02CR	0.00
							1,116.02	0.00	
01-2410	TIPTON ELECTRIC MOTORS								
I 258907		BIT SET & WORK LIGHT	AP		R	7/14/2013	61.94	61.94CR	
		G/L ACCOUNT					61.94		
		810 5-899-2-65053 SMALL TOOLS				61.94	BIT SET & WORK LIGHT		
I 258941		PRESSURE WASHER WAND	AP		R	7/14/2013	17.90	17.90CR	
		G/L ACCOUNT					17.90		
		810 5-899-2-65053 SMALL TOOLS				17.90	PRESSURE WASHER WAND		
		VENDOR TOTALS	REG. CHECK				79.84	79.84CR	0.00
							79.84	0.00	
01-2435	TIPTON GREENHOUSE								
I 35435		FLOWERS FOR PARK ENTRANCE	AP		R	7/14/2013	41.25	41.25CR	
		G/L ACCOUNT					41.25		
		001 5-430-2-63200 GROUNDS MAINTENANCE & REPAIR				41.25	FLOWERS FOR PARK ENTRANCE		
I 35507		BALLOONS FOR DARE WINNER	AP		R	7/14/2013	19.79	19.79CR	
		G/L ACCOUNT					19.79		
		001 5-110-2-65051 DARE EQUIPT/SUPPLIES				19.79	BALLOONS FOR DARE WINNER		
		VENDOR TOTALS	REG. CHECK				61.04	61.04CR	0.00
							61.04	0.00	

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VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2473	TITAN MACHINERY								
	I 1203065	REPAIR PARTS #18	AP		R	6/14/2013	833.77	833.77CR	
		G/L ACCOUNT					833.77		
		810 5-899-2-63321 REPAIR PARTS				833.77	REPAIR PARTS #18		
		VENDOR TOTALS		REG. CHECK			833.77	833.77CR	0.00
							833.77	0.00	
01-2483	TRITECH SOFTWARE SYSTEMS								
	I INV039821	AMBULANCE BILLING	AP		R	6/14/2013	1,127.50	1,127.50CR	
		G/L ACCOUNT					1,127.50		
		001 5-160-2-64910 CONTRACT SERVICES				1,127.50	AMBULANCE BILLING		
		VENDOR TOTALS		REG. CHECK			1,127.50	1,127.50CR	0.00
							1,127.50	0.00	
01-2559	VERIZON WIRELESS								
	I 9705905427	4G SERVICE & CASES FOR IPAD	AP		R	7/14/2013	1,202.67	1,202.67CR	
		G/L ACCOUNT					1,202.67		
		835 5-899-2-65065 COMPUTER SUPPLIES				599.92	4G SERVICE & CASES FOR IPADS		
		835 5-899-2-63730 TELECOMMUNICATIONS EXPENSE				602.75	4G SERVICE & CASES FOR IPADS		
		VENDOR TOTALS		REG. CHECK			1,202.67	1,202.67CR	0.00
							1,202.67	0.00	
01-2562	VERMEER SALES & SERVICE INC								
	I 00506781	KNIFE ASSEMBLY	AP		R	7/14/2013	133.70	133.70CR	
		G/L ACCOUNT					133.70		
		001 5-221-2-65070 OPERATING SUPPLIES				133.70	KNIFE ASSEMBLY		
		VENDOR TOTALS		REG. CHECK			133.70	133.70CR	0.00
							133.70	0.00	
01-2565	VISION CENTER P.C.								
	I 053113	SAFETY BIFOCAL LENSES HUDSO	AP		R	7/14/2013	70.00	70.00CR	
		G/L ACCOUNT					70.00		
		630 5-820-2-65100 SAFETY				70.00	SAFETY BIFOCAL LENSES HUDSON		
		VENDOR TOTALS		REG. CHECK			70.00	70.00CR	0.00
							70.00	0.00	

PACKET: 01537 Council Mtg 061713 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2640	WENDLING QUARRIES INC								
	I 511558	9.69 TN STONE - WATER	AP		R	7/14/2013	87.21	87.21CR	
		G/L ACCOUNT					87.21		
		600 5-810-2-65070 OPERATING SUPPLIES					87.21	9.69 TN STONE - WATER	
	I 512406	10.95 TN STONE - WATER	AP		R	7/14/2013	98.55	98.55CR	
		G/L ACCOUNT					98.55		
		600 5-810-2-65070 OPERATING SUPPLIES					98.55	10.95 TN STONE - WATER	
		VENDOR TOTALS	REG. CHECK				185.76	185.76CR	0.00
							185.76	0.00	
01-2700	XEROX CORPORATION								
	I 068251340	BASE & METER CHARGES	AP		R	7/14/2013	1,558.48	1,558.48CR	
		G/L ACCOUNT					1,558.48		
		835 5-899-2-64151 COMMERCIAL EQPT RENTAL & LEASE					989.09	BASE & METER CHARGES	
		835 5-899-2-65070 OPERATING SUPPLIES					569.39	BASE & METER CHARGES	
		VENDOR TOTALS	REG. CHECK				1,558.48	1,558.48CR	0.00
							1,558.48	0.00	
01-2735	ZEE MEDICAL INC								
	I 0158502316	1ST AID SUPP-CNTRL GRG,EL,O	AP		R	7/14/2013	150.05	150.05CR	
		G/L ACCOUNT					150.05		
		810 5-899-2-65100 SAFETY					60.95	1ST AID SUPP-CNTRL GRG,EL,OFC	
		630 5-821-2-65100 SAFETY					82.15	1ST AID SUPP-CNTRL GRG,EL,OFC	
		001 5-620-2-65980 MISCELLANEOUS					6.95	1ST AID SUPP-CNTRL GRG,EL,OFC	
	I 0158502356	1ST AID SUPPLIES-CNTRL GARA	AP		R	7/14/2013	24.95	24.95CR	
		G/L ACCOUNT					24.95		
		810 5-899-2-65100 SAFETY					24.95	1ST AID SUPPLIES-CNTRL GARAGE	
		VENDOR TOTALS	REG. CHECK				175.00	175.00CR	0.00
							175.00	0.00	
01-2737	ZEP SALES & SERVICE								
	I 9000311132	OPERATING SUPPLIES	AP		R	7/14/2013	315.24	315.24CR	
		G/L ACCOUNT					315.24		
		810 5-899-2-65070 OPERATING SUPPLIES					315.24	OPERATING SUPPLIES	
		VENDOR TOTALS	REG. CHECK				315.24	315.24CR	0.00
							315.24	0.00	

PACKET: 01537 Council Mtg 061713 AL

VENDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	12,522.81CR
002	COMMUNICATIONS - LOCAL AC	9.95CR
306	69 KV SUBSTATION PROJECT	15.00CR
310	NEW FIRE STATION	576.86CR
600	WATER OPERATING	11,930.91CR
610	WASTEWATER/AKA SEWER REVE	19,152.54CR
630	ELECTRIC OPERATING	2,051.04CR
640	GAS OPERATING	351.67CR
660	AIRPORT OPERATING	1,697.29CR
670	GARBAGE COLLECTION	2,804.54CR
750	CEMETERY ENTERPRISE	22.80CR
810	CENTRAL GARAGE	7,958.60CR
835	ADMINISTRATIVE SERVICES	3,933.75CR
	** TOTALS **	63,027.76CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		63,027.76	62,969.76CR	0.00
		63,027.76	58.00CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		63,027.76	62,969.76CR	0.00
		63,027.76	58.00CR	

TOTAL CHECKS TO PRINT: 56

ERRORS: 0 WARNINGS: 0

City One Card Purchases | **Statement Date 05/27/2013** | **06/14/2013 11:31 AM**

City Credit Card Statement	Card Ttl	-14,200.85
City - One Card (employee check-out card)		
Travel Training (Bucket Truck School-Klay) - Holiday Inn,	363.32	
McDonald's, Buffalo Wild Wings		
Fuel - Exxon Mobil	46.00	
Total Charges		**409.32**
Ambulance - One Card		
Operating Supplies - EMP, Tipton Pharmacy, Walmart, Praxair	250.38	
Training - Kirkwood	1,435.00	
Misc - Family Foods	86.91	
Total Charges		**1,772.29**
Library - One Card		
Postage/Shipping - USPS	126.34	
Office Supplies - Walmart, Demco	420.51	
Materials - Walmart, Amazon, Ogden Publications, Scholastic	417.00	
Program Supplies - Staples	50.05	
Bldg Maint Supplies - Walmart	39.41	
Travel Training - Ramada, Wendy's	129.95	
Grounds Maint Supplies - Walmart	29.97	
Fuel - Cedar County Coop	47.32	
Total Charges		**1,260.55**
JKFAC/Recreation - One Card		
Operating Supplies - Walmart, Uline, Adolph Kiefer	1,214.13	
Equipment Maint/Rpr Supplies - Pool Plaza	8.52	
Bldg Maint Supplies - Wal-Mart	12.27	
Concessions - Walmart	26.92	
Batting Cage Supplies - Menards	237.28	
Misc Supplies - Swim Outlet	311.29	
Swim Club Supplies - Swim Outlet	262.50	
Training - Iowa Park & Rec	10.00	
Operating Supplies - Red Cross	5.64	
Total Charges		**2,088.55**
Electric - One Card		
Small Tools - Grainger	215.25	
Dues/Fees - Iowa Secretary of State	30.00	
Auto Dialer - Surveillance-Video.com	156.87	
Uniform Supplies (flags) - Uniform Den	32.93	
Total Charges		**435.05**
Gas - One Card		
Operating Supplies - Full Source	196.93	
TV - Walmart (electric/gas depts)	251.28	
	251.28	
Battery - Chromebattery (for sewer plant)	18.90	
Gas Main Supplies - Full Source	260.77	
Misc - Northern Tool (to be credited back)	39.99	
2 furnaces - Budget Air Supply (police dept/city hall)	1,839.00	
	1,839.00	
Total Charges		**4,697.15**

City One Card Purchases | **Statement Date 05/27/2013** | **06/14/2013 11:31 AM**

City Clerk - One Card		
Postage/Shipping - USPS	14.10	
Misc Supplies -The Gazette	166.18	
Total Charges		**180.28**
Comm Dev - One Card		
Office Supplies - Walmart, Quill	233.78	
Travel Training - Panera, Chick-Fil-A, Marriott, Governor's	563.18	
Lodge, Quality Inn		
Fuel - Loves	38.00	
Total Charges		**834.96**
Police		
Uniform Supplies - Galls	187.01	
Training - Iowa Police Chiefs Association	125.00	
Dues/Fees - IACP	120.00	
Operating Supplies - Walmart	237.54	
Total Charges		**669.55**
City Manager		
Postage/Shipping - USPS	17.15	
Microsoft 365 for PD - Microsoft	1836.00	
		1853.15
Statement Total		**14,200.85**

AGENDA ITEM # L - 2

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	Change Order #4 – Tipton Substation
ACTION:	Motion

SYNOPSIS: The Electric Department is recommending that the City Council deny this change order formally. Brian believes that this bid is too high and has indicated that staff will be able to complete the work for a more reasonable capital outlay.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: Electric Department

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 6/13/13

Change Order

No. 4

Date of Issuance: 04 June, 2013 Effective Date: Date signed by Owner

Project: Tipton Substation 69kV Conversion	Owner: City of Tipton, Iowa
Contract:	Engineer: P & E Engineering Co.
Contractor: Tri-City Electric Co.	Engineer's Project No.: 8868

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Reimburse Tri-City Electric for overtime incurred on 03 April 2013 and 22 April 2013 per attached Tri-City invoice #113878 and for additional expenses due to delay in start of outage on 03 April 2013 per attached Tri-City invoice #113877.

Attachments (list documents supporting change):

- Tri-City Electric Invoice #113877 & associated extra work order.
- Tri-City Electric Invoice #113878 & associated extra work orders.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

$801,600.00

Increase from previously approved Change Orders No. 1 to No. 3:

$120,732.00

Contract Price prior to this Change Order:

$922,332.88

Increase of this Change Order:

$2,846.93

Contract Price incorporating this Change

$925,179.81

Change Order

No. 3

RECOMMENDED:

By: _____

Engineer (Authorized Signature)

Date: 04 June, 2013

ACCEPTED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____

Contractor (Authorized Signature)

Date: _____

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

Change Order

No. 3

RECOMMENDED:

By: _____

Engineer (Authorized Signature)

Date: 04 June, 2013

ACCEPTED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____

Contractor (Authorized Signature)

Date: _____

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of incorporating Change Orders to reduce the administrative burden may lead to unnecessary delays.

If Milestones have been listed in the Agreement, any effect on a Milestone date should be addressed.

For supplemental descriptions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and decisions submitted by Contractor, Owner, or Engineer, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement later previously performed. After approval by Contractor, Owner, all copies should be sent to the Engineer for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to dates, cross out the part of the tabulation that does not apply.

Invoice

Tri-City Electric Co.
Since 1895

For TCE Internal Use Only:
Bill Month: 05/13
Bill # 616

From:
Tri-City Electric Company of Iowa
6225 N. Brady Street
Davenport, IA 52806
563-322-7181 563-322-1643 fax

Invoice:	113878
Invoice Date:	5/28/2013
Due Date:	6/7/2013
Disc Date:	

To: **P & E Engineering Co**
PO Box 620
Carlisle, IA 50047

Contract : 26A67260 P&E Engineering/City of Tipton, Substation Conv.

Customer Reference:

DESCRIPTION

RE: CITY OF TIPTON
SUBSTATION CONVERSION

PREMIUM TIME ONLY AS DESCRIBED ON ATTACHED WORK TICKETS.

LABOR

	58.00	HRS @	21.18	1,228.44
Overtime				
	4.00	HRS @	42.37	169.48
Double time				
Total LABOR				**1,397.92**
Invoice Sub-Total				**1,397.92**

Summary

LABOR				**1,397.92**
SALES TAX	IA-Nc	0.00 @	0.0000%	**0.00**
CURRENT DUE :				**1,397.92**

CONFIDENCE DELIVERED.®

TRI-CITY ELECTRIC CO.

extra work order

Page 1 of 1

Date 3/25/2013 Job Number 26A67260 EWO Number

Work performed by TRI-CITY ELECTRIC CO. for: City of Tipton

Authorized by: John Packwood

☒ Quoted Price $ Premium

☐ T & M NTE $

☒ T & M

Description of Work: Disconnecting + removing East Transformer + setting transformer 2T. Hauled East Transformer down to city yard + off loaded it.

LABOR

Name	ACTUAL HOURS WORKED ST	OT
Bob Horn		3
Dean Peer		3
Joe Kyser		3
Aaron Rohwedder		3
Jeff Misch		3
Kyle Kruger		3

MATERIAL

T = Transfer from Different Job
W = Warehouse Delivery
S = Stock from Truck

Description	T/W/S	Quantity

TOOLS & EQUIPMENT

Description	Time

Remarks: John Packwood agreed to cover Tri City Electric employees premium for overtime in order to limit the amount of time they would have to run their diesel generators and prevent a second outage the next day.

Job completed? ☒ Yes ☐ No

Accepted by: TRI-CITY ELECTRIC CO.

(Authorized Signature)

Date: 4/3/2013

Requested by: John Packwood

Brian Hudson

(Authorized Signature)

Date: 4-3-2013

Customer Purchase Order or Authorization Number:

TRI-CITY ELECTRIC CO.

extra work order

Page 1 of 1

Date 4/17/2013 Job Number 26A67260 EWO Number

Work performed by TRI-CITY ELECTRIC CO. for:

Authorized by: Brian Hudson

☐ Quoted Price $ Premium time only

☐ T & M NTE $

☒ T & M

Description of Work: Scheduled outage to take existing 2400v transformer out of service and put new 2400v transformer on line. (2T1)

LABOR			MATERIAL		
	ACTUAL HOURS WORKED			T = Transfer from Different Job W = Warehouse Delivery S = Stock from Truck	
Name	ST	OT	Description	T/W/S	Quantity
Bob Horn		4			
Dean Peer		2			
Joe Kyser		3			
Aaron Rohweddder		2			
Kyle Kruger		2			
Tim Petit		3			
Andy Ernat		8			
Jay Sigler		8			
Andy Ernat		2hrs double time			
Jay Sigler		2hrs double time			

TOOLS & EQUIPMENT	
Description	Time

Remarks: Worked overtime to complete the job quicker to cut down on run time of diesel generators.

Job completed? ☒ Yes ☐ No

Accepted by: TRI-CITY ELECTRIC CO.

Bob H (Authorized Signature)

Date: 4/22/2013

Requested by: Brian Hudson

Brian Hudson (Authorized Signature)

Date: 4-22-13

Customer Purchase Order or Authorization Number:

2/12/98

extra.02

TRI-CITY ELECTRIC CO.

extra work order

Page 1 of 1

Date 4/20/2013 Job Number 26A67260 EWO Number

Work performed by **TRI-CITY ELECTRIC CO.** for:

Authorized by: Brian Hudson

Description of Work: Shut down generators and went live on 2TI. Some testing was involved.

☐ Quoted Price $ Premium time only

☐ T & M NTE $

☒ T & M

LABOR

Name	ACTUAL HOURS WORKED ST	OT
Bob Horn		4
Joe Kyser		4

MATERIAL

T = Transfer from Different Job
W = Warehouse Delivery
S = Stock from Truck

Description	T/W/S	Quantity

TOOLS & EQUIPMENT

Description	Time

Remarks: Worked Saturday 1:30 A.M. to 5:30 A.M. to shut down generators and the town to go live on new transformer 2TI. Work had to be done at this time while businesses were closed and the town was asleep.

Job completed? ☒ Yes ☐ No

Accepted by: TRI-CITY ELECTRIC CO.

Bob H (Authorized Signature)

Date: 4/22/2013

Requested by: Brian Hudson

Brian Hudson (Authorized Signature)

Date: 4-22-13

Customer Purchase Order or Authorization Number:

2/12/98

extra.02

Invoice

Tri-City Electric Co.
Since 1895

For TCE Internal Use Only:
Bill Month: 05/13
Bill # 615

From:
Tri-City Electric Company of Iowa
6225 N. Brady Street
Davenport, IA 52806
563-322-7181 563-322-1643 fax

Invoice:	113877
Invoice Date:	5/28/2013
Due Date:	6/7/2013
Disc Date:	

To: **P & E Engineering Co**
PO Box 620
Carlisle, IA 50047

Contract : 26A67260 P&E Engineering/City of Tipton, Substation Conv.

Customer Reference:

DESCRIPTION

RE: CITY OF TIPTON
SUBSTATION CONVERSION

REMOVAL OF EAST TRANSFORMER AND SETTING TRANSFORMER 2T1. HAULED EAST TRANSFORMER DOWN TO CITY YARD AND OFF-LOADED IT. (SEE ATTACHED WORK TICKET)

SUBCONTRACTS

CATTANI CRANE		733.13
LPW-I, INC.		715.88
	Total SUBCONTRACTS	**1,449.01**
	Invoice Sub-Total	**1,449.01**

Summary

SUBCONTRACTS				**1,449.01**
SALES TAX	IA-Nc	0.00 @	0.0000%	**0.00**
CURRENT DUE :				**1,449.01**

CONFIDENCE DELIVERED.®

TRI-CITY ELECTRIC CO.

extra work order

Page 1 of 1

Date 3/25/2013 Job Number 26A67260 EWO Number

Work performed by **TRI-CITY ELECTRIC CO.** for: City of Tipton

Authorized by: John Packwood

Description of Work: Removal of East transformer and setting transformer 2T1. Hauled east transformer down to city yard and off loaded it.

☐ Quoted Price $

☐ T & M NTE $

☒ T & M

LABOR			MATERIAL		
	ACTUAL HOURS WORKED			T = Transfer from Different Job W = Warehouse Delivery S = Stock from Truck	
Name	ST	OT	Description	T/W/S	Quantity
5 Guys from LPWI	1½ each				
Catani Crane	1½				
$425 per Hour					

TOOLS & EQUIPMENT	
Description	Time

Remarks: Outage was supposed to begin at 7:30 but did not start until 9am due to complications. We had 5 guys from LPWI & Catani's crane with operator sitting and waiting. It was a 90 ton crane.

Job completed? ☒ Yes ☐ No

Accepted by: **TRI-CITY ELECTRIC CO.**

Bob [signature]

(Authorized Signature)

Date: 4/3/2013

Requested by: John Packwood

Brian Hudson

(Authorized Signature)

Date: 4/3/2013

Customer Purchase Order or Authorization Number:

2/12/98

extra.02

AGENDA ITEM # L-3

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	4th of July Street Closure
ACTION:	Motion

SYNOPSIS: The request is actually for July 3rd, but it is for the 4th of July event. The Chamber is requesting permission to close 4th Street between Cedar Street and Meridian Street for a street dance. As in the past, City staff will set up fencing and no parking signs, and the Chamber will be responsible for taking them down.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion.

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Supporting Documents from Chamber

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 6/13/13

AGENDA ITEM # E-3

AGENDA INFORMATION
SEDONA CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	4th of July Street Closure
ACTION:	Motion

SYNOPSIS: The request is normally for July 3rd, but it is for the 4th of July event. The Chamber is requesting permission to close 4th Street between Cedar Street and Madera Street for a street dance. As in the past, Crystal will set up lowering arm no parking signs and the Chamber will be responsible for raking them down.

BUDGET ITEM: NA

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Supporting Documents from Chamber

PREPARED BY: Eric Nossek DATE PREPARED: 6/7/13

TIPTON
CHAMBER OF COMMERCE

June 4, 2013

Tipton City Council:

The Chamber of Commerce requests approval to have a street dance and beer garden on the night of July 3, 2013. We would like to do this on 4th Street between Main Street and Meridian Street. We would also like to close Meridian between 4th Street and 5th Street for the band stage, vendors and chalk art. We would like the City to fence those streets off by 10 a.m. on the morning of the 3rd . The Chamber will take down the orange fence, roll it up and place it in the South East corner of the Cedar County Courthouse. We will also remove the street closed signs and pick up trash by 5 a.m. the morning of July 4th.

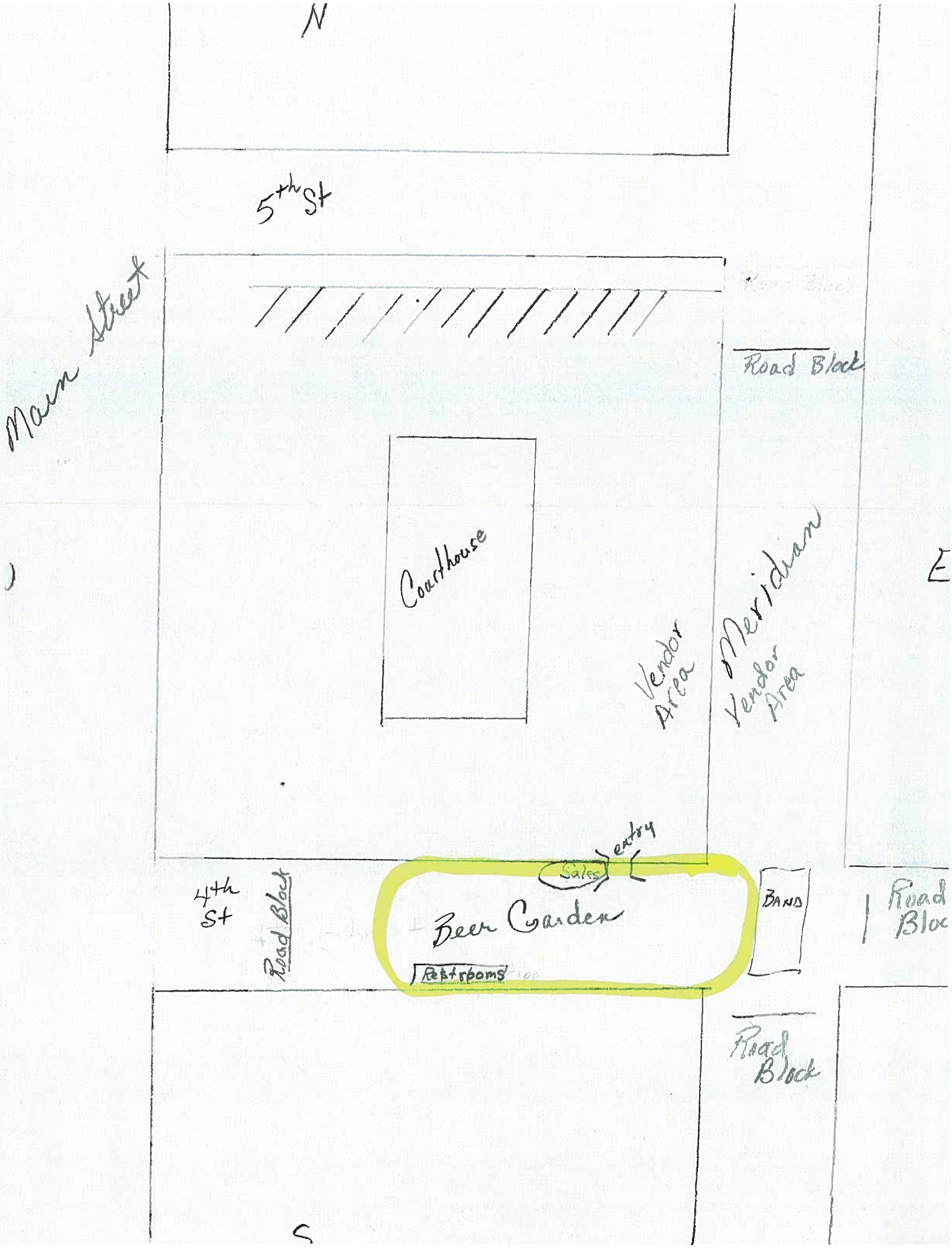
Chamber of Commerce President
Diana Waltz

June 4, 2013

Tipton City Council:

The Chamber of Commerce requests approval to have a street dance and beer garden on the night of July 3, 2013. We would like to do this on 4th street between Main Street and Meridian Street. We would also like to close Meridian between 4th Street and 5th Street for the band stage, vendors and chalk art. We would like the City to fence those streets off by 10 a.m. on the morning of the 3rd. The Chamber will take down the orange fence, roll it up and place it in the South East corner of the Cedar County Courthouse. We will also remove the street closed signs and pick up trash by 7 a.m. the morning of July 4th.

Chamber of Commerce President
Diana Walz


N
5th St
Main Street
Road Block
Courthouse
Vendor Area
Meridian Vendor Area
E
Sales
entry
4th St
Road Block
Beer Garden
Restrooms
BAND
Road Block
Road Block
S

AGENDA ITEM # L-4

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	Set Public Hearing Date
ACTION:	Motion

SYNOPSIS: This is setting a date for July 1, 2013, and is for the fourth and final chapter relating to nuisances. This Chapter will deal with abandoned and unsafe vehicles on private property.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 6/13/13

N. Discussion Items (No Action)

AGENDA ITEM # N - 1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	June 17, 2013
AGENDA ITEM:	DRIP Funding
ACTION:	Motion

SYNOPSIS: The DRIP allocation for next fiscal year has already been earmarked for disbursement. There at least two more applications that would like to utilize the program for next fiscal year and we won't even start that budget cycle until July 1. The City Development Board has met and would ask the City to earmark an additional $25,000 in TIF funds for the program.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 6/13/13

O. Reports Mayor/Council/Manager

CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
June 17, 2013

- The consultants for the aquatic center were here this week and will need to return again this month. It is very likely that we will have to expand the agreements with them after the initial report is completed.
- Staff is working on the closeout of the FEMA safe room grant and should be able to run final budget numbers by the end of this month. The open house was Sunday and was well attended even with the weather. The Fire Department gave personal tours and served refreshments to those attending.
- The Electric Department is running new lines in the park for the 4th of July events. The map outlining the park layout for the event will be in the paper in two weeks. Staff is going to mark the parade route with no parking signs this year including Cedar Street.
- The Substation project is on the downhill slope and we are looking to have the work completed and closed out in July. It has not been without some hiccups but we will definitely enjoy the benefits.
- Staff has worked with members of ITP and believes we have found a workable solution to our connection speeds at City Hall. The electric department will be running fiber on our poles to interconnect city buildings. City Hall would then be come home to a dedicated service through Windstream. These dollars were budgeted in this fiscal year and staff is working on securing the fiber.
- Staff continues to work on the WENS program and trying to secure coverage for as many people a possible within Cedar County.

Date: June 17, 2013
To: Honorable Mayor, City Council Members, and City Staff
From: Chris Nosbisch, City Manager
Re: Strategic Planning

Enclosed is the meeting packet for your June Strategic Planning and Goal Setting Session. Included within are the following:

--An agenda.
--Ground rules for your session.
--A compilation of survey results from Elected Officials and City Staff.

At the meeting, I plan to generally offer guidance as review items and keep the meeting moving forward:

1.) We will briefly touch on the Ground Rules to see if the participants understand them and agree to abide by them.
2.) We will briefly review the lists of Major Accomplishments. I will ask if everyone understands each item that is listed. I have left off any duplicated items and merely ranked them by the number of individuals who chose the same item.
3.) We will briefly review the lists of Issues or Concerns primarily to make sure there isn't anything on that list that would need to be moved to the Initiative/Programs list.
4.) We will talk about the lists of Significant Initiatives or Programs. These lists are the ones that we will ask you to vote on by using the "dots." There's more on this process later in this letter.
5.) Something new last year that we will do again this year is to briefly talk about the lists of Long-Term Significant Initiatives or Programs. This list is will also be used to vote on by using the "dots."
6.) This year the lists have combined to include both Council and Staff responses. I hope to reduce the amount for the meeting by combining a couple of steps.

Whether it concerns your lists of Major Accomplishments, Significant Initiatives or Programs, or Teamwork suggestions, please consider the following questions because I will likely come back to them during the meeting:

--Can we clarify the meaning of this item?
--Is this item too broad in its scope? Can it be narrowed?
--How can we edit this item to give it the meaning that you want it to have?
--Does this item belong on your list, or should we remove it?
--Is this an issue that we can actually do something about?
--If listed under "Significant Initiatives/Programs": Has the decision to do this item already been made? Is it either underway, or is it already done? Can it be done now, or do you need to perform a study or come up with a financing plan first?

Date: June 17, 2013
To: Honorable Mayor, City Council Members, and City Staff
From: Chris Neshesh, City Manager
Re: Strategic Planning

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--How can we edit this item to give it the meaning that you want it to have?
--Does this item belong on your list, or should we remove it?
--Is this an issue that we can actually do something about?
--If listed under "Significant Initiatives/Programs", has the decision to do this item already been made? Is it either underway, or is it already done? Can it be done now, or do you need to perform a study or come up with a forthcoming plan first?

Going back to Significant Initiatives or Programs, this, along with the Long-Term Significant Initiatives or Programs, will be the only set of lists that you will be asked to vote on. Ahead of this meeting, these items will have already been written on large sheets of paper. Before these sheets are taped to the wall, one of us will go through the listed items to either edit or delete them according to your earlier discussion.

When it comes to voting with the dots, please be mindful of the following:

--For the first round of voting, you'll each be given approximately 5-8 dots, all the same color.

--You will be asked to initial your dots.

--While voting, you don't have to use all of your dots. However, you can't double-vote an item or trade votes with another participant.

--After your first round of voting, we will see if we can find your approximately top five goals. These goals will be circled.

--If a second round of voting is necessary, you will each be given another set of dots, but of another color. You will be asked to initial these, too. After this round of voting, we will see if we can identify some second tier goals—perhaps, four or five.

Soon after the meeting, you will receive a draft of a final report of the results of your session. You may make clarifications and modifications however you wish. The final report will then be put into its final form.

As the year passes, you might choose to periodically review your list of goals to either acknowledge their completion or discuss the action steps needed to move forward with your remaining initiatives.

Going back to Significant Initiatives or Programs, this, along with the Long-Term Significant Initiatives or Programs, will be the only set of lists that you will be asked to vote on. Ahead of this meeting, these items will have already been written on large sheets of paper. Before these sheets are taped to the wall, one of us will go through the listed items to either edit or delete them according to your earlier discussion.

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As the year passes, you might choose to periodically review your list of goals to either acknowledge their completion or discuss the action steps needed to move forward with your remaining initiatives.

City of Tipton, Iowa

Meeting:	**Tipton City Council Meeting**
Place:	**Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**June 17, 2013 – Following Regular Session**
Web Page:	**www.tiptoniowa.org**
Posted:	**June 14, 2013 (Front door of City Hall)**

Mayor:	Shirley Kepford	**City Manager:**	Chris Nosbisch
Council At Large:	David Fry	**City Attorney:**	Lowell Dendinger
Council At Large:	Pam Spear	**City Clerk:**	Lorna Fletcher
Council Ward #1:	Leanne Zearley	**Deputy City Clerk:**	Amy Lenz
Council Ward #2:	Dean Anderson	**D. of Public Works:**	Steve Nash
Council Ward #3:	Dawn Siech	**Chief of Police:**	Heath Holub

A. **Call to Order – 5:30 PM**
B. **Roll Call**
C. **General Overview of Meeting**
   1. Ground Rules
   2. Responses to Questionnaire
D. **Update on 2011-2012 Priorities**
E. **Handout and Brief Review of Major Accomplishments 2011-2012**
F. **Review and Discussion of Issues or Concerns (Do we need to move any items)**
G. **Discussion of Significant Initiatives or Programs**
   1. Review of Proposed Initiatives and Programs
   2. Clarification of Items
   3. Revisions or Deletions
   4. Ranking of Items
H. **Brief Review of Teamwork Responses**
I. **Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

City of Tipton, Iowa

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Place:	**Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**June 17, 2013 – Following Regular Session**
Web Page:	**www.tiptoniowa.org**
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Council At Large:	David Ely	City Attorney:	Lowell Dendinger
Council At Large:	Pam Speer	City Clerk:	Lorna Fletcher
Council Ward #1:	Leonne Zearley	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Sieck	Chief of Police:	Heath Holub

A. **Call to Order – 5:30 PM**
B. **Roll Call**
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Strategic Planning Session: Ground Rules

1.) The process and the final report aren't "cast in stone." Either can be revised by the majority of the Council members.

2.) This isn't the time to be critical of other ideas or suggestions. If you don't support a particular idea, then simply don't vote for it.

3.) This isn't a time to "sell" or promote your suggestions. Those discussions can come in later meetings. This is a time to clarify and explain your suggestions, but not necessarily the time to debate. NO ONE PERSON SHOULD DOMINATE A DISCUSSION.

4.) Everyone needs to be respectful and patient of the ideas, suggestions, and comments of other participants. BE OPEN TO NEW IDEAS. BE CONSTRUCTIVE. EVERYONE NEEDS TO PARTICIPATE.

5.) Every idea or proposal is worthy of consideration. But, ideas or proposals should be limited to those that you have a *realistic* chance to affect at the community-level. LISTEN ACTIVELY AND CAREFULLY.

6.) There should be a "free flow" of ideas, but remember the time is short.
We will not have time to resolve issues at the strategic planning session.
FOCUS ON IDEAS, NOT PERSONALITIES.

7.) Silence means affirmation. If we ask if anyone disagrees and no objections are heard, it will be assumed that everyone is in agreement. IT IS O.K. TO RESPECTFULLY DISAGREE.

8.) Side conversations should be held to a minimum so that everyone can be heard and understood. NO SIDEBAR CONVERSATIONS. AND,
PLEASE TURN-OFF CELL PHONES.

9.) This is your meeting…….enjoy it and keep it "light."

Strategic Planning Session: Ground Rules

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5.) Every idea or proposal is worthy of consideration. But, ideas or proposals should be limited to those that you have a realistic chance to affect at the community-level. LISTEN ACTIVELY AND CAREFULLY.

6.) There should be a "free flow" of ideas, but remember the time is short. We will not have time to resolve issues at the strategic planning session. FOCUS ON IDEAS, NOT PERSONALITIES.

7.) Silence means affirmation. If we ask if anyone disagrees and no objections are heard, it will be assumed that everyone is in agreement. IT IS O.K. TO RESPECTFULLY DISAGREE.

8.) Side conversations should be held to a minimum so that everyone can be heard and understood. NO SIDEBAR CONVERSATIONS. AND, PLEASE TURN-OFF CELL PHONES.

9.) This is your meeting.....enjoy it and keep it "light."

Council/Mayor Questionnaire Responses

I. Major Accomplishments

- 9th and 10th Street Projects
- Vitense Project (west drainage area)
- Fire Station
- Substation
- Hire new City Manager
- Public Works Addition
- DRIP Program Continuation
- New hires, CCEDCO, TEDCO, Cemetery
- Old Trailer Park – Habitat for Humanity
- Transmitters for AMR System
- Unprecedented Bond Rates
- Street Light Updating
- Assistance to new businesses
- North Lynn Water Main
- Gas Department Cost Savings (5 year purchase)

Council\Mayor Questionnaire Responses

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Department Head Questionnaire Responses

I. Major Accomplishments

- New Logos
- iPad's
- Fleet Updates
- IT and Website Updates
- Phone System Update
- Cemetery – GIS Solutions and three year contract
- Line Clearing in house – approx. $15,000 in savings
- Re-Use of old Fire station – Electric and Gas
- Brine Building and Brine System
- Street Sweeping Program
- Major Street Tree Removal and Replacement

Department Head Questionnaire Responses

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Council/Mayor Questionnaire Responses

II. Issues and Concerns

- Aquatic Center Upgrades and Maintenance – Revenue Sources
- On Street Parking Issues
- Maintaining and Working within Budget
- Street Improvements - Funding
- Airport Future
- Community Center
- Old Fire Station
- City Buildings – Handicap Accessibility
- Safety Compliance
- Regular Equipment Funding
- Building Facilities Organization and Usage
- Street Cleaning
- Department Morale
- Sewer Maintenance
- Planning and Zoning Enforcement
- Rental Code
- Cooperation Between Departments
- Electric Department Transition

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- Cooperation Between Departments
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Department Head Questionnaire Responses

II. Major Accomplishments

- Abandoned – Blighted Buildings
- City Building Codes
- Old Power Plant – Roof Leaking
- Lack of Gym Space
- Lower Shop – Building Flooding
- Future Funding – Budget
- Insurance Costs
- Wage and Job Comparisons
- New Wastewater Permit Requirements
- Infiltration and Inflow to Sewer System
- 175th Anniversary Celebration

Department Head Questionnaire Responses

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Council/Mayor Questionnaire Responses

III. Significant Issues or Programs

- 9th and 10th Street Projects Aquatic Center Updates and Maintenance
- Community Center vs. Rec Center
- Street Maintenance
- Walking/Biking Trails
- Off Leach Dog Park
- Equipment Purchase Plan
- Street Sweeper
- Bucket Truck
- Performance Reviews
- Downtown Cleanup
- Office Re-Alignment
- Brine Building
- Garbage Truck
- Sidewalk Program
- City Hall Addition

Council/Mayor Questionnaire Responses

III. Significant Issues or Programs

- 5th and 10th Street Projects Aquatic Center Updates and Maintenance
- Community Center vs. Rec Center
- Street Maintenance
- Walking/Biking Trails
- Off Leash Dog Park
- Equipment Purchase Plan
- Street Sweeper
- Bucket Truck
- Performance Reviews
- Downtown Cleanup
- Office Re-Alignment
- Brine Building
- Garbage Truck
- Sidewalk Program
- City Hall Addition

Department Head Questionnaire Responses

III. Significant Issues or Programs

- Calling Tree – Alert System
- K-9 Unit
- 5-year Capital Plan
- Public Awareness Program
- Community Survey
- Water Conservation – Programs
- Customer Service
- Industrial/Commercial Roundtables

Department Head Questionnaire Responses

iii. Significant Issues or Programs

- Calling Tree – Alert System
- K-9 Unit
- 5-year Capital Plan
- Public Awareness Program
- Community Survey
- Water Conservation – Programs
- Customer Service
- Industrial/Commercial Roundtables

Council/Mayor Questionnaire Responses

IV. Long-Term Significant Initiatives or Programs

- New City Hall Building
- Community Center vs. Rec Center
- Housing for Police and CD Director
- Old Fire Station
- Airport
- City Hall Accessibly
- Keeping Growth Affordable
- Street Maintenance
- Trails
- Business Attraction Incentives

Council/Mayor Questionnaire Responses

IV. Long-Term Significant Initiatives or Programs

- New City Hall Building
- Community Center vs. Rec Center
- Housing for Police and CD Director
- Old Fire Station
- Airport
- City Hall Accessibly
- Keeping Growth Affordable
- Street Maintenance
- Trails
- Business Attraction Incentives

Department Head Questionnaire Responses

IV. Long-Term Significant Initiatives or Programs

- Sewer Lining and Manhole Rehab
- Comprehensive Plan

Council/Mayor Questionnaire Responses

V. Teamwork

- Closed Sessions
- Council Attendance at Department Head Meetings
- Meeting with Other Departments (Fire, Ambulance, Police)
- Continue Weekly Updates
- Phone and Email Lists for Easy Reference
- Facility Tours
- Council Notifications as Soon as Possible
- Team Training
- Goal Setting Sessions

Council/Mayor Questionnaire Responses

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