City of Tipton, Iowa

Meeting:	**Tipton City Council Meeting**
Place:	**Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**August 19, 2013 – 5:30 PM**
Web Page:	**www.tiptoniowa.org**
Posted:	**August 16, 2013 (Front door of City Hall)**

Mayor:	Shirley Kepford	**City Manager:**	Chris Nosbisch
Council At Large:	David Fry	**City Attorney:**	Lowell Dendinger
Council At Large:	Pam Spear	**City Clerk:**	Lorna Fletcher
Council Ward #1:	Leanne Zearley	**Deputy City Clerk:**	Amy Lenz
Council Ward #2:	Dean Anderson	**D. of Public Works:**	Steve Nash
Council Ward #3:	Dawn Siech	**Chief of Police:**	Heath Holub

A. Call to Order – 5:30 PM

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications:

1. Unscheduled
2. Bonnie Butler Cedar County Health Presentation

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Accept Clerk/Investment Reports
3. Approval of Liquor License – Tipton Fire and Rescue
4. Approval of Liquor License – Mi Tierra Mexican Grill
5. Approval of Liquor License – Tipton Golf and Country Club
6. Accept July Water Report
7. Accept August Community Development Director Report
8. Accept July Airport Commission Meeting Minutes
9. Accept August Airport Commission Meeting Minutes
10. Accept July Library Board Minutes
11. Accept July Library Board Special Meeting Minutes
12. Accept July Library Director's Report

G. Public Hearing

1. None

H. Ordinance Approval/Amendment

1. None

I. Resolutions for Approval

1. Resolution Approving the Disposal of Municipal Property

J. Mayoral Proclamation

1. None

K. Old Business

1. Discussion and Consideration of Tipton Economic Development Job Description – Council Action as Needed

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Changes to September's City Council Meeting Dates – Council Action as Needed
3. Discussion and Consideration of Alley Closure for Tipton Fire Department's Annual Street Dance – Alleyway from 3rd to 4th adjacent to Fire Station - Council Action as Needed
4. Motion to Setting Public Hearing Date of September 9, 2013, for Ordinance Amending Title I Foundations, Chapter 17 Airport Committee of the Tipton Municipal Code
5. Discussion and Consideration of Pay Application #8 – Tri-City Electric – Council Action as Needed
6. Discussion and Consideration of Sewer Exemption Request – 220 W. 5th – Council Action as Needed
7. Discussion and Consideration of JAB Ink Revolving Loan Fund Application – Council Action as Needed
8. Discussion and Consideration of Tipton Adaptive Daycare Revolving Loan Fund Application – Council Action as Needed
9. Discussion and Consideration of Moving the Community Development Offices to 301 Cedar St. - Council Action as Needed
10. Consideration of Exterior Façade Grant (DRIP Application) for John and Joyce Zaruba – 305 Cedar St. – Council Action as Needed
11. Discussion and Consideration of One Time Sewer and Water Exemption for 610 Lynn St. - Council Action as Needed
12. Discussion and Consideration of Gate Changes Needed at the Fill Station – Council Action as Needed
13. Discussion and Consideration of Tipton Fire Department's Annual 5K Time and Route – Council Action as Needed

M. Reports to be Received/Filed

1. None

N. Discussion Items (No Action)

1. Update on Interior Water Tower Cleaning

O. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F. Consent Agenda

August 5, 2013
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Kisling, Wild, Holub, Spangler, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:
Motion by Zearley, second by Siech to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications & Reports:
Recognition, Lions Club Fireworks Collection Donation
The Lions club presented City Manager Nosbisch with a check for $1,768.00. The funds were collected when the Lions canvased the park collecting donations on July 4, 2013. The donation will be used to help defray the cost of the fireworks display.

Pastor David Diercks, Deb Cook, Hunger Awareness, Food Pantry, Back Pack Buddies
Pastor Diercks briefly discussed the hunger that exists in Tipton and surrounding area. Diercks talked about the number of families that were helped by the food pantry. Deb Cook discussed the Back Pack Buddy Program which is affiliated with Operation Back Pack through HACAP. Cook said there are 38 children in the Tipton school system that use the Back Pack Buddy program.

Consent Agenda:
Motion by Spear, second by Anderson to approve the consent agenda which include the minutes from July 15, 2013, council meeting, July Airport Committee minutes, June Library Board minutes, June Director's Report and Library's Annual Report. Following the roll call vote the motion passed unanimously.

Public Hearing:
Public Hearing, Tipton Urban Renewal Plan Amendment
Mayor Kepford opened the public hearing for the Tipton Urban Renewal Plan Amendment at 5:43 p.m. With no written or oral objections Mayor Kepford closed the public hearing at 5:45 p.m.

Ordinance Approval/Amendment:
Ordinance No. 538, Amending Title V Property, Public Order, Chapter 9, Junk and Junk Vehicles
Motion by Fry, second by Anderson to approve the third readings and approve Ordinance No. 538, the ordinance amending Title V Property, Public Order, Chapter 9, Junk and Junk Vehicles. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:
Resolution 080513A, Declaring the Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve the Urban Renewal Plan Amendment, 2013 Addition to Urban Renewal Area
Motion by Zearley, second by Siech to approve Resolution 080513A, Declaring the Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve the Urban Renewal Plan Amendment, 2013 Addition to Urban Renewal Area
Following the roll call vote the motion passed unanimously.

Resolution 080513B, Authorizing Internal Advance of Funds for Tipton Downtown Revitalization Incentive Program
Motion by Zearley, second by Spear to authorize an internal advance of funds for Tipton Downtown Revitalization Incentive Program. Following the roll call vote the motion passed unanimously.

Resolution 081513C, Authorizing Internal Advance of Funds, City Hall Improvement Project
Motion by Anderson, second by Siech to authorize an internal advance of funds for the City Hall Improvement Project. Following the roll call vote the motion passed unanimously.

Motion for Approval:
1. Claims List

AGRI DRAIN CORPORATION	HEAVY DUTY PROBE	96.55
ALBAUGH PHC INC	BLDG MAINT SUPPLIES	18.90
AQUA TECHNOLOGIES OF IOWA	BOILER CLEANSING SUPPLIES	15560.76
AUS WATERLOO MC LOCKBOX	SCRAPER MAT	256.36
BARRON MOTOR SUPPLY	BATTERY #175	94.58
BARTON SOLVENTS INC	165 GL BARSOL	1163.75
BLADE-TECH INDUSTRIES	HOLSTERS TO FIT GUN LIGHTS	683.95
CEDAR COUNTY EMS ASSOCIATI	2013-2014 EMS DUES	200.00
CEDAR COUNTY ENGINEER	18" APRON	79.68
CUMULUS CEDAR RAPIDS KRNA-	RADIO ADVERTISING FOR THE 4TH	210.00
EASTERN IOWA TIRE	TIRE RETREAD FOR SKID STEER	1208.36
ELECTRICAL ENGINEERING & E	CIRCUIT BREAKER PANEL	75.97
FARNER-BOCKEN COMPANY	CONCESSIONS	2676.51
G & K SERVICES	UNIFORMS PUBLIC WORKS	458.80
GARDEN & ASSOCIATES INC	UPDATE PAVEMENT MGMNT REPORT	1053.00
GIERKE ROBINSON COMPANY IN	WARNING TILES/ADA PADS	320.06
GRAINGER	1 GL CUTTING LUBRICANT	55.70
GRASSHOPPER LAWN CARE DBA	CLEANUP & DISPOSAL 402 W 4TH	1695.00
GREAT WESTERN SUPPLY CO	ACID DISINFECTANT & CLEANER	264.05
HUGHES NURSERY & LANDSCAPI	3 RPLCMNT TREES FOR DOWNTOWN	545.00
INTEGRATED TECHNOLOGY PART	AREA-IMAGING SCANNER	1295.00
IOWA BUSINESS SUPPLY LLC	OFFICE & MISC SUPPLIES	233.68
IOWA LAW ENFORCEMENT ACADE	MMPI FOR ANDREW KROEGER	240.00
JIM YAUKOVITZ WELDING	BATTERS BOX TEMPLATE ADULT REC	150.00
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES - PARK	148.82
L L PELLING CO INC	9.43 TN COLD MIX	990.15
LEE ENTERPRISES	ADVERTISING FOR THE 4TH	100.00
LYNCH'S EXCAVATING INC	9 HRS FEED SHREDDER	1260.00
MEDIACOM LLC	INTERNET SERVICE	59.95
MICHAEL TODD & COMPANY INC	PARTS FOR LINE PAINTER	458.30
MISC. VENDOR	JOE RISIUS:RENT STUMP GRINDER	84.00
MITCHELL 1	WEB SUBSCRIPTIONS	212.24
NILES CHIROPRACTIC	PRE-EMPLOY DSC-A	25.00
OMB GUNS	2 SHOTGUNS	1025.99
PEPSI-COLA	DRINK ORDER	1591.66
PERFORMANCE SYSTEMS JANITO	NEUTRAL CLEANER	76.14
PHYSIO-CONTROL INC	OPERATING SUPPLIES	194.04
PITNEY BOWES INC	RENTAL INVOICE	252.00
RC SYTEMS INC	COMPUTER EXPENSE & OFFICE SUPP	3825.00
RC TECHNOLOGY	REMOVE VIRUS/CLEAN UP	100.00
SLEUTH SYSTEMS	HOSTING SUPPORT JULY-SEPT	1980.00
SNYDER & ASSOCIATES INC	AIRPORT - EA	13578.35
SPAHN & ROSE LUMBER CO	SILICA SAND	2032.38

SPEEDCONNECT	WIRELESS SERVICE	60.45
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	175.84
SWICK CABLE	INTERDICT RED FIBER OPTIC	545.86
T & M CLOTHING CO.	15 EMB POLO SHIRTS AMBULANCE	432.90
THOMAS HEATING & AIR	WORK ON AC IN OLD POWER PLANT	277.00
TIPTON ELECTRIC MOTORS	REPAIR HP MOTOR	122.09
TIPTON GREENHOUSE	PLANTS FOR PARK	50.06
USA BLUEBOOK	REPAIR PARTS #25	60.96
WALMART COMMUNITY	INK CARTRIDGES	93.01
WENDLING QUARRIES INC	4.55 TON EROSION STONE	58.92
WHITFIELD & EDDY PLC	FAC CLAIM FEES	36.00
XEROX CORPORATION	BASE & METER CHARGES	1858.77
ZEE MEDICAL INC	1ST AID SUPPLIES	137.90
ZEP SALES & SERVICE	BRAKE WASH & FLUSH	153.80
TOTAL		60693.24

	FUND TOTALS	
001 GENERAL GOVERNMENT		22653.98
305 GO ST IMPROVEMENT 08		1053.00
600 WATER OPERATING		444.25
630 ELECTRIC OPERATING		16692.42
640 GAS OPERATING		143.31
660 AIRPORT OPERATING		13638.80
670 GARBAGE COLLECTION		29.36
810 CENTRAL GARAGE		2594.94
835 ADMINISTRATIVE SERVICES		3443.18
	GRAND TOTAL	60693.24

City Credit Card Statement

Ambulance - One Card		
Small Tools - Theisen's	14.97	
Training - Kirkwood, Natl Registry of EMT's	-215.00	
Misc-Family Foods, Oriental Trading Co (4th of July supplies)	580.05	
Total Charges		**380.02**
Fire - One Card		
Bldg Maint Supplies - Theisen's, NAPA	46.12	
Computer Supplies - Walmart	139.97	
Station Supplies - Iowa Paper & Chemical	123.86	
Total Charges		**309.95**
Library - One Card		
Postage/Shipping - USPS	197.13	
Office Supplies - Walmart, Demco, Brodart Supplies	158.81	
Materials - Walmart, Amazon	643.84	
Program Supplies - Walmart, FF	318.81	
Bldg Maint Supplies - Walmart	45.94	
Technology - Microsoft	99.99	
Misc Supplies - Walmart	3.36	
Total Charges		**1,467.88**
JKFAC/Recreation - One Card		
Operating Supplies - Walmart	74.09	
Eqpt Maint/Rpr Supp-For A Cleaner Pool, United Refrigeration	3,755.46	
Bldg Maint Supplies - Recreonics	103.55	
Concessions - Walmart	7.22	
Swim Club Supplies - Swim Outlet	48.85	
Operating Supplies - Red Cross	368.44	

Total Charges		**4,357.61**
Electric - One Card		
Misc Supplies - National Flag & Flagpole, Amazon	327.08	
Total Charges		**327.08**
Gas - One Card		
Misc - Northern Tool	-39.99	
Dues/Fees - NFPA Natl Fire Protection	49.45	
4th of July Supplies - Full Source	143.46	
Computer Expense - Dell (laptop for Adam Fitch)	741.99	
Flagpole for Fire Station - United States Flag Store	530.92	
Total Charges		**1,425.83**
Public Works - One Card		
Repair Parts - McGrath Powersports #50	73.80	
Total Charges		**73.80**
City Clerk - One Card		
Software-Apple Store (app for iPads)	4.99	
First Aid Station for Safe Room - First Aid Product	261.66	
Dues/Fees - IA Dept of Insp and Appeal,Charitable Gaming License	155.00	
Total Charges		**421.65**
Deputy City Clerk - One Card		
Misc Supplies - Subway (goal setting mtg)	45.74	
		45.74
Comm Dev - One Card		
Office Supplies - Walmart, Quill, Brochure Holders	279.79	
Postage - USPS	153.30	
Misc Supplies - Online Photo Order	24.00	
4th of July Supplies - Wristbands Online	55.24	
Computer Supplies - Cleverbridge, Linksys	89.89	
Total Charges		**602.22**
Police		
DARE Supplies - Creative Product Sourcing	612.35	
Operating Supplies - Law Enforcement Systems	73.87	
Total Charges		**686.22**
Statement Total		**10,098.00**

Motion by Fry, second by Anderson to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Street Closure Request, Tipton Lion's Club
Motion by Zearley, second by Fry to approve the Lion's Club request to close a portion of West 4th Street, from Cedar to Lynn Street, from 10:00 a.m. to 4:00 p.m., Saturday, August 31, 2013, for a hog barbeque on the old jail property benefiting the Backpack Buddy Program of Cedar County. Following the roll call vote the motion passed unanimously.

3. Street Closure Request, Annual East 4th Street Block Party
Motion by Anderson, second by Zearley to approve Dale Jedlicka's street closure request to close a portion of East 4th Street, from Plum to East Street from 4:30 p.m. to 7:30 p.m., Sunday, September 15, 2013, for the annual block party. Following the roll call vote the motion passed unanimously.

4. 28E Agreement, Cedar County, Wireless Emergency Notification System (WENS)
Nosbisch said the cost to the City will be $1,600.00 annually, adding that the system could be up and running in two months. Motion by Zearley, second by Siech to approve the 28E Agreement with Cedar

County for the Wireless Emergency Notification System (WENS). Following the roll call vote the motion passed unanimously.

5. Tipton Economic Development Director Job Description
Motion by Fry, second by Spear to table this item until the August 19, 2013, council meeting so updates can be made in the education equivalence portion of the document. Following the roll call vote the motion passed unanimously. Motion carried by the following roll call vote;

6. Water Tower Cleaning
Motion by Fry, second by Zearley to approve the quote from Midco Diving & Marine Services, Inc., to clean the interior of the water tower at a cost of $2,575, and schedule the exterior cleaning for the spring with a cost of $4,675.00. Following the roll call vote the motion passed unanimously.

Discussion Items (No Action)
1. Closing Date James Kennedy Family Aquatics Center, Upgrade Disc Golf Course and Donation
Adam Spangler, James Kennedy Family Aquatic Center, suggested that the outdoor pool close on August 18, 2013. Spangler said it is getting difficult to schedule lifeguards with school athletics and college students leaving.
Spangler said the David Behrle group is going to donate $5,000.00 towards an 18 hole Disc Golf course to replace the current equipment that is disrepair. Spangler said the total costs to complete the 18 hole course could be approximately $9,000.00. Spangler said he is going to approach organizations and businesses to raise funds to sponsor holes which will help with the shortfall. Spangler added that the current Disc Golf Course is used all the time.

Reports of Mayor/Council/Committee/Manager:
Council Report
Councilmember Fry said several funeral directors from other states were in the area and wanted to come to Tipton. They said Tipton was a very nice community and commented on how nice the streets were. Fry said some of these folks were from large cities. Fry thanked Director of Public Works Steve Nash and his staff for all the work done on the upkeep of the streets.

Manager's Report
WJE was here two days working on the aquatic center project.
With the change in the City's cell phone plan there will be a saving of approximately $2,400.00 to $3,600.00 annually.
Staff is working on a committee for the 175th Celebration.
Well 6 needs to have the pump pulled and acidized to eliminate the lime scale, etc. because of a drop in the water level. A camera will also be put down the well to determine if there are other issues. The estimated cost for these services is $15,000.00 to $20,000.00.

Adjourn:
With no further business to come before the council a motion to adjourn was made by Anderson, second by Siech. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 6:50 p.m.

_____
Mayor

Attest: _____
City Clerk/Finance Officer

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Citizens Savings	27054	001-660 Ambulance Trust	08/27/12	12 mos.	0.75	08/27/13	$107,296.28				
Citizens Savings	27283	001-687 Unemployment Trust	10/10/12	12 mos.	0.75	10/10/13	$72,297.24				
								$179,593.52			
*Citizens Savings	27052	110 Road Use Tax	08/27/11	12 mos.	0.75	08/27/12	$100,000.00				
Citizens Savings	27174	110 Road Use Tax	09/29/12	12 mos.	0.70	09/29/13	$30,000.00	$130,000.00		10/10/12	
Citizens Savings	27221	125 TIF	03/26/13	12 mos.	0.50	03/26/14	$76,818.83	$76,818.83			
Citizens Savings	27222	160 Economic Development	03/26/12	12 mos.	0.90	03/26/13	$12,796.76	$12,796.76			
*Citizens Savings	27053	500 Cemetery Trust	08/27/11	12 mos.	0.75	08/27/12	$100,000.00	$100,000.00			
Citizens Savings	26920	610 Wastewater/Sewer Operating	11/06/12	12 mos.	0.75	11/06/13	$209,220.95	$209,220.95		11/07/12	
Citizens Savings	26667	630 Electric Operating	06/08/11	12 mos.	1.75	06/09/12	$0.00		06/17/13		
Community State	522485	630 Electric Operating	06/19/13	12 mos.	0.45	06/19/14	$106,053.56				
Citizens Savings	26921	630 Electric Operating	11/06/12	12 mos.	0.95	11/06/13	$104,610.46			11/07/12	
Citizens Savings	27197	630 Electric Operating	12/16/12	12 mos.	0.95	12/16/13	$106,210.48				
								$316,874.50			
Citizens Savings	26786	633 Electric Reserve	08/01/12	12 mos.	0.75	08/01/13	$79,493.36				
Citizens Savings	27279	633 Electric Reserve	10/09/12	12 mos.	0.75	10/09/13	$56,041.50				
								$135,534.86			
Citizens Savings	27164	634 Electric Bond & Interest	09/02/12	12 mos.	0.75	09/02/13	$154,581.84	$154,581.84			
Citizens	27281	641 Gas D.E.I.	10/09/12	12 mos.	0.70	10/09/13	$10,313.94	$10,313.94			
*Citizens Savings	26815	642 Gas Reserve	08/19/12	12 mos.	2.05	08/19/13	$92,173.12				
*Citizens Savings	27198	642 Gas Reserve	12/16/11	12 mos.	0.95	12/16/12	$312,664.92		12/14/11		
								$404,838.04			
Citizens Savings	27282	830 City Reserve Fund	10/10/12	12 mos.	0.75	10/10/13	$111,403.39	$111,403.39			
Citizens Savings	27280	950 Electric Meter Deposit	10/09/12	12 mos.	0.70	10/09/13	$10,313.94	$10,313.94			

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
***Citizen's**											
#26815	$348.49	02/20/2013									
#27198	$1,162.79	06/16/2013									
#26815											
Gas Reserve											
Interest Receipted											
to Gas Operating											
*** Citizens**											
#27052	$378.08	02/27/2013									
#27174	$104.14	03/29/2013									
Road Use Tax											
Interest receipted											
to St. Dept.											
***Citizens**											
#27053											
Cemetery Trust											
Receipted to											
Cemtery Operating	$378.08	02/27/2013									
		Investments Total					**$1,852,290.57**	**$1,852,290.57**			**$0.00**

City of Tipton
MTD Treasurer's Report
as of July 31, 2013

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVSTMNTS	BALANCE WITH INVSTMNTS
001-GENERAL GOVERNMENT	-82,870.11	93,151.26	0	295,202.50	-40,674.82	-325,596.17	179593.52	-146,002.65
002-COMMUNICATIONS - LOCAL AC	34,125.50	6,159.93	0	9.95	0	40,275.48	0	40,275.48
110-ROAD USE TAX FUND	185,156.90	26,377.82	0	0	0	211,534.72	130,000.00	341,534.72
112-TRUST AND AGENCY FUND	44,073.12	2,336.66	0	0	0	46,409.78	0	46,409.78
121-LOCAL OPTION TAX	147,874.37	18,635.06	0	0	0	166,509.43	0	166,509.43
125-TIF SPECIAL REVENUE FUND	48,420.39	129.84	0	11,641.31	0	36,908.92	76,818.83	113,727.75
160-ECONOMIC/INDUSTRIAL DEVEL	342,192.36	875.59	0	0	0	343,067.95	12,796.76	355,864.71
168-AQUATIC CENTER CAMPAIGN F	-607,329.12	0	0	0	0	-607,329.12	0	-607,329.12
187-UNEMPLOYMENT TRUST	8.67	0	0	0	0	8.67	0	8.67
189-LIBRARY TRUST FUND	2,791.71	117.4	0	0	0	2,909.11	0	2,909.11
190-P S SHARE FUND	16,218.12	234.35	0	1,000.00	0	15,452.47	0	15,452.47
191-AMBULANCE TRUST	8,293.28	0	0	0	0	8,293.28	0	8,293.28
192-FIRE ENTERPRISE TRUST	14,166.71	9,307.01	0	0	0	23,473.72	0	23,473.72
202-ELECTRIC REVENUE BONDS	196,855.36	29.97	0	0	0	196,885.33	0	196,885.33
203-06 ELECTRIC SUBSTATION RE	404,817.04	61.62	0	0	0	404,878.66	0	404,878.66
204-WATER REVENUE BOND RESERV	65,256.04	9.93	0	0	0	65,265.97	0	65,265.97
205-GO FIRE TRUCK 2010	-37,610.64	0	0	0	0	-37,610.64	0	-37,610.64
208-WW/SEWER REVENUE BOND SIN	332,707.07	50.64	0	0	0	332,757.71	0	332,757.71
210-GO ST IMPROVEMENT NOTES	3,313.93	500.13	0	0	0	3,814.06	0	3,814.06
212-03 GO ST IMPROVE NOTES	13,961.34	2.13	0	0	0	13,963.47	0	13,963.47
214-GO CP BONDS SERIES 2011A	-17,590.56	690.7	0	0	0	-16,899.86	0	-16,899.86
216-GO CP BONDS SERIES 2001B	-11,981.99	0	0	0	0	-11,981.99	0	-11,981.99
218-GO CP BONDS SERIES 2011C	-2,994.59	0	0	0	0	-2,994.59	0	-2,994.59
300-GO ST IMPROVEMENT PROJECT	1,695.09	0.26	0	0	0	1,695.35	0	1,695.35
301-WATER TOWER PROJECT	31,669.03	0	0	0	0	31,669.03	0	31,669.03
304-AQUATIC CENTER CP	-100	0	0	0	0	-100	0	-100
305-GO ST IMPROVEMENT 08	111,707.77	16.88	0	819	0	110,905.65	0	110,905.65
306-69 KV SUBSTATION PROJECT	-113,793.67	0	0	90,353.84	-40,731.75	-244,879.26	0	-244,879.26
307-STREETSCAPE PROJECT	31,769.93	4.84	0	0	0	31,774.77	0	31,774.77
308-SKATE PARK PROJECT	37,656.37	5.73	0	0	0	37,662.10	0	37,662.10
310-NEW FIRE STATION	176,565.95	26.48	0	2,613.21	0	173,979.22	0	173,979.22
311-ADDTNL GENERATION PRJCT	128,495.78	19.56	0	0	0	128,515.34	0	128,515.34
312-PUBLIC WORKS BLDGS	-5,955.15	0	0	0	0	-5,955.15	0	-5,955.15
314-WETLAND M ITIGATION PRJCT	39,137.83	4.71	-37.68	8,164.59	-8,164.59	22,851.04	0	22,851.04
500-CEMETERY TRUST FUND	4,204.25	150	0	0	0	4,354.25	100,000.00	104,354.25
600-WATER OPERATING	-243,675.82	55,780.92	0	42,640.98	-843.68	-231,379.56	0	-231,379.56
610-WASTEWATER/AKA SEWER REVE	-222,831.31	48,781.06	0	29,259.94	-804.09	-204,114.28	209,220.95	5,106.67
630-ELECTRIC OPERATING	1,462,952.55	326,523.73	573	344,527.87	-26,314.73	1,418,060.68	316,874.50	1,734,935.18
631-ELECTRIC DEVELOPMENT	8,532.33	1.3	0	0	0	8,533.63	0	8,533.63
632-ELECTRIC RENEWAL/REPLACEM	371,835.71	56.6	0	0	0	371,892.31	0	371,892.31
633-ELECTRIC RESERVE	269,277.16	61.64	0	0	0	269,338.80	135,534.86	404,873.66
634-ELECTRIC BOND/INT RESERVE	1,260,299.71	215.37	0	0	0	1,260,515.08	154,581.84	1,415,096.92
640-GAS OPERATING	60,997.97	41,323.53	0	65,274.37	-1,622.08	35,425.05	0	35,425.05
641-GAS D.E.I.	5,236.75	2.37	0	0	0	5,239.12	10,313.94	15,553.06
642-GAS RESERVE	32,916.32	66.78	0	0	0	32,983.10	404,838.04	437,821.14
660-AIRPORT OPERATING	-69,091.86	8,951.09	0	7,886.79	-2,606.39	-70,633.95	0	-70,633.95
670-GARBAGE COLLECTION	-24,693.95	37,337.94	0	60,488.27	-16,938.62	-64,782.90	0	-64,782.90
750-CEMETERY ENTERPRISE	-64,948.19	1,465.89	0	3,620.87	0	-67,103.17	0	-67,103.17
810-CENTRAL GARAGE	244,704.61	81.42	0	38,351.63	-6,767.04	199,667.36	0	199,667.36
820-PSF HEALTH INSURANCE	24,184.41	5,819.75	0	5,819.76	0	24,184.40	0	24,184.40
830-CITY RESERVE FUND	132,928.59	40.05	0	4,859.65	0	128,108.99	111,403.39	239,512.38
835-ADMINISTRATIVE SERVICES	-29,913.51	115	0	36,464.66	-25,399.94	-91,663.11	0	-91,663.11
860-PAYROLL ACCOUNT	1,264.43	0	0	0	0	1,264.43	0	1,264.43
950-ELECTRIC METER DEPOSITS	4,386.01	1,792.33	0	1,205.69	0	4,972.65	10,313.94	15,286.59
951-WATER METER DEPOSITS	1,795.40	535.3	0	328.57	0	2,002.13	0	2,002.13
952-GAS METER DEPOSITS	8,890.38	581.37	0	490	0	8,981.75	0	8,981.75
GRAND TOTAL	4,777,955.77	688,431.94	535.32	1,051,023.45	-170,867.73	4,243,961.21	1,852,290.57	6,096,251.78

Ending Cash Bal	$4,243,961.21
O/S Deposits	-31,488.25
O/S Checks	212,299.04
Bank Balance	$4,424,772.00

City of Tipton

From: Licensing@IowaABD.com
Sent: Saturday, August 10, 2013 3:04 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

Follow Up Flag: Follow up
Flag Status: Flagged

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
	Submitted to Local Authority	Tipton Fire & Rescue

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com
To access license renewal, click here: https://elicensing.iowaabd.com

City of Tipton

From: Licensing@IowaABD.com
Sent: Wednesday, August 14, 2013 3:04 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
LC0038669	Submitted to Local Authority	MI TIERRA MEXICAN GRILL

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com

City of Tipton

From: Licensing@IowaABD.com
Sent: Friday, August 16, 2013 3:04 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
LC0033388	Submitted to Local Authority	Tipton Golf & Country Club

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com

WATER RESOURCES ®
Alliance
Professional Water and Wastewater Operations
Tipton Division

August 15, 2013

City of Tipton
Mr. Chris Nosbisch, City Manager
401 Lynn Street
Tipton, IA 52772

Dear Mr. Nosbisch:

Enclosed please find the City of Tipton's monthly report for the month of July, 2013. Please contact me if you have any questions.

Sincerely,

Alliance Water Resources
Mark Wild, Local Manager

Enclosure

cc: Bob Ross, Division Manager

Alliance WATER RESOURCES
Professional Water and Wastewater Operations

OPERATIONS REPORT – Tipton

July, 2013

OPERATING DIVISIONS

MISSOURI

Atchison Wholesale Water Commission
Bonne Terre
Boonville
Bowling Green
Buchanan County #1
Cameron
Cape Girardeau
East Central Missouri Water & Sewer Authority
Eisberry
Franklin County #1
Franklin County #3
Henry County Water Company
Henry County #3
Lake Ozark/ Osage Beach
Lincoln County #1
Nevada
Parkville
Phelps County #2
Platte County #C-1
Ralls County #1
St. Charles County #2
Ste. Genevieve
Sedalia
Versailles

IOWA

Maquoketa
Tipton

Administrative

- None

Treatment

- Operations at the Water Plant, East & West Lagoons and Aquatic Center performed 7 days per week.
- The East and West Lagoons had a cBOD removal rate of 95% and 98% respectively. A removal rate of 85 % is required.
- Drawdown issues on Well#6. Cahoy pump was called in to investigate.
- Toxicity test samples collected at the East and West Lagoons.
- TTHM and HAA_5 samples were collected.

Collection/Distribution

- None

Customer Service

- Replaced meters at 308 E. 8th, 800 W. 1st, 403 Orange, 411 W. 8th, 406 W. 4th, 419 W 8th.
- Installed a new meter at 1100 Parkview Drive and 1142 Cedar Valley Road.
- Replaced an ECR at 121 Easy 2nd #1.

Project Updates

- New Lazy River Pool pump motor was installed.
- Getting quotes for the water tower exterior cleaning and interior inspection and cleaning.
- Pump to be installed at East Lagoon next month.

Safety

- The Safety Topic for the month was on Work Area Protection Safety.

Regulatory

- June Operation reports submitted to IDNR.
- Received DMR-QA 33 results. Acceptable result for all analytes.

Concerns for the Month

- Repairing the East Lagoon pumps.
- Waiting for the approval of the new Water Use Permit.
- Well #6 issues.

Positives for the Month

- All plants stayed in compliance.

Alliance WATER RESOURCES
Professional Water and Wastewater Operations

OPERATIONS REPORT – Tipton

WATER SUPPLY SYSTEM

	Well # 5	Well # 6	Plant / System
Total Gals. Pumped(MG)	5.834 MG	6.017 MG	10.5 MG
Ave run time/day	4.67 hrs.	4.43 hrs.	6.71 hrs.
Chlorine Used (gallons)			194
Fluoride Used (lbs.)			272
Polyphosphate Used (lbs.)			171
Min. Free Cl2 Residual (mg/l)			.98
Coliform Absent/Present			Absent

Testing

Total water test performed this month – 175 Three Total Coliform required per month.

Aquatic Center Information

Water used gal.	Filter wash water gal.	Chlorine added gal.	pH adjust - Acid added gal.
339,750	24,000	1255	220

Testing

Total tests performed this month - 309

Wastewater Treatment

West Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.288 MG/Day
Organic Loading	206.7 lbs. cBOD/Day

NPDES Permit Compliance 1689001-001

Parameter	Monthly Average	Permit Limit
pH	7.98 min 8.44 max	6.0 (min) – 9.0 (max)
CBOD5	6.21 mg/l- 19.47 lbs.	25 mg/l – 238.0 lbs.
TSS	13.75 mg/l – 38.52 lbs.	80 mg/l – 761.0 lbs.
NH3-N	.04538 mg/l – 1.02 lbs.	13.0 mg/l –127.0 lbs.

Effluent from the West Lagoon met the compliance requirements of the NPDES permit.

East Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.111 MG/day
Organic Loading	52.0 lbs. cBOD/Day

East Wastewater Treatment NPDES Permit Compliance 1689002-001

Parameter	Monthly Average	Permit Limit
pH	7.70 min 7.80 Max	6.0(min) - 9.0(max)
CBOD5	2.0 mg/l – 2.049 lbs.	25 mg/l – 125 lbs.
TSS	1.9 mg/l – 2.0 lbs.	80 mg/l – 400 lbs.
NH3-N	.5 mg/l – .4 lbs.	13 mg/l – 189.0 lbs.
Chloride	143 mg/l – 148 lbs.	n/a

Effluent from the East Lagoon met the compliance requirements of the NPDES permit.

Testing

Total Wastewater tests performed this month – 196

TIPTON COMMUNITY DIRECTOR REPORT – AUGUST 2013
ABBY KISLING

REPORT

- Processed Revolving Loan Fund applications for Tipton Adaptive Daycare and JAB Ink. They were both approved by the Tipton Development Commission and will now move forward for approval by the city council. The Tipton Revolving Loan Fund program will cease on September 30, 2013.
- Met with various business owners the past month.
- Doing research on implementing a Shop Local campaign for Tipton.
- The website is built and I have been working on entering the text so the site can go live.
- I have new aerial photos of the business park compliments of ICAD.
- Helped with promotion and advertising of the Hardacre Film Festival and Ridiculous Days.
- Allison Antes of ICAD, Shelise Parsley of CCEDCO and I met with representatives from Xerxes, CDS and Cummins Mfg for existing industry interviews.
- Worked on a revised job description and title change for my position.
- I have been organizing, cleaning and purging my office.
- Reconciled and entered chamber financial information into QuickBooks for July, updated membership information and working on the chamber bucks process.
- Maintain the Tipton Facebook page and local access station.

MEETINGS/EVENTS

July 9	Lunch with ICAD, Mark Nolte and Eric Hanson
July 10	Met with Bob Rickard
July 16	Met with Cheryl Fisher of Wild Angels Expressions Regarding Chamber Issues
July 18	Thursday on the Square
July 23	Website Training with Spinutech
July 25	Met with Liz Hinkhouse of Country Spa
July 25	Thursday on the Square
July 25	TEDCO Annual Meeting
July 26	Ribbon Cutting Country Spa & Gift Boutique
July 31	Department Head Meeting
Aug 2	Ridiculous Days
Aug 5	Tipton City Council Meeting
Aug 6	Met with Shannon McDonald of Organized Solutions
Aug 6	Tipton Development Commission Meeting
Aug 7	Tipton Existing Industry Interviews with Xerxes, CDS and Cummins Mfg
Aug 8	Tipton Chamber of Commerce Meeting
Aug 14	Governor Branstand and Lt. Governor Reynolds in Tipton
Aug 15	TEDCO Meeting
Aug 22-23	Preserve Iowa Summit, Burlington
Aug 29	Lunch with Chris and CarePro Representative
Aug 29	ICAD Annual Meeting, Riverside
Aug 31	Old Cedar County Jail Fundraiser, Fireman 5K, TFD Street Dance

Tipton Airport Committee Meeting

July 17th, 2013 -7:04 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Jim Rohlf, Sandy Gleaves, Dave Kruse, Max Coppess, Jerry Goldsmith, Michelle Ellerhoff, Ed Mellecker, Mike Moes, and Pam Spear. Kevin Gleaves and Scott Pearson were present as guests. The minutes from the last meeting and agenda were accepted with a motion by Pam and a second by Sandy.

Max congratulate Scott on his passing of the instrument rating check ride.

Max and Pam met with the City Manager before the regular council meeting. They discussed city budgets, liabilities, and public opinion to complete other city projects. Chris feels it may be necessary to purchase the smaller parcels first on the expansion project at the airport. Pam also reported the council unanimously supported the airport expansion and authorized McClure to start during the council meeting.

Ed tendered his resignation from the committee and recommended Scott to take his place. Mike moved with a second from Pam to accept Ed's resignation with hearty thanks for his seven years of service to the city and committee.

The committee discussed whether the replacement manager needs to be a member of the committee. Jerry moved to strike the last line 1-12-3 in the bylaws requiring the manager to be a committee member. Sandy seconded and the motion carried.

Dave nominated Scott to be airport manager, Jim seconded. There was no action taken on the motion.

Jim pointed out that the committee needs to make an attempt to achieve a balance board when replacing Ed. Michelle will check with the city hall on how to replace a member.

Kevin Gleaves is interested in the manager job and spoke on his qualifications. Scott also spoke on his qualifications for the manager job. The manager replacement on the agenda was tabled.

Max reported he signed leases for two more aircraft in the hangars. There is only one spot left in the east hangar.

Pam discussed vehicles and the extra weight on the ramp from the spray planes.

Scott checked on the requirements to have an EAA chapter here and we would need to have around 50 members. He also offered to get a copy of the Clinton airport fuel flowage fees.

Sandy gave a brief report on the aviation conference in Des Moines she attended.

The meeting days have been changed to the second Wednesday of each month at 7:00 pm. Max will continue as manager.

With no other business to discuss, a motion to adjourn was presented by Michelle with a second by Pam. Meeting closed.

Respectfully submitted by Dave Kruse.

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

Tipton Airport Committee Meeting

August 14, 2013-7:02 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Jim Rohlf, Sandy Gleaves, Max Coppess, Jerry Goldsmith, and Pam Spear. Scott Pearson was present as a guest. The minutes from the last meeting and agenda were accepted with a motion from Pam and a second by Sandy.

Max reported that he had met with Lorna Fletcher concerning changing the airport committee by-laws to allow the airport manager to be a position separate from the committee if desired. This will require council approval and has been added to the August 19 council meeting agenda.

Lorna also indicated that, with city council approval, the city would put the notice in the paper advertising for the open airport committee seat and would choose the appropriate wording. This has been added to the August 19 council meeting agenda as well.

Max met with the Phillips 66 inspector to evaluate the fuel system. Two items were written up as faulty: the sump pump was frozen and there was dirt in the filter. Both items have been corrected.

2000 gallons of fuel were purchased and added to the approximately 400 gallons already in the tank. The price was increased from $5.90 to $5.99.

Scott checked with Clinton concerning flowage fee collection so we could get an idea of what other areas charge. He reported that they do not need to collect a flowage fee because they sell jet fuel.

Two runway lights were broken and Max has called Doug to order more.

Max received an email from Michael Marr at the Ames DOT stating that the Tipton airport markings would be repainted. This will be done by Fahrner Asphalt Sealers, Incorporated and is scheduled for August 23, 2013. The runway will be closed while repainting is done, but cannot be closed for more than 8 hours or overnight. A NOTAM will be posted on the terminal door and called in to Flight Service.

Max talked with Steve Nash concerning the parking lot. Steve said it would be chipped and double sealed.

With no other business to discuss, a motion to adjourn was presented by Pam with a second by Sandy. Meeting closed.

Respectfully submitted by Sandy Gleaves

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

Tipton Library Board Meeting Minutes
July 16, 2013

Members in attendance: Jamie Meyer, Penny Webb, Katie Ryan, Jim McCollough, Jennifer Schuett, Jess Goodenow, Nancy Hipple, Dale Jedlicka, and Denise Smith

Jamie called the meeting to order at 5:28pm.

Jess moved to approve the agenda. Penny seconded. Motion carried.

Katie made a motion to approve last meeting's minutes. Jess seconded. Motion carried.

Librarian's Report

- SRP has ended with the best numbers to date. The amount that finished was at 432. Denise commented that the amount of preschoolers was down.
- Included in the discussion was the annual report. Jamie mentioned that our annual report should be presented to the supervisors at the Cedar County Library Association.
- Cleaning Party! "Shelf Read" will be done some afternoon in the next month to get the library back in working order after the business of SRP.
- The library received a letter from Tony Blair on receiving accreditation until June 30, 2014.

Financial Reports

- Dale moved to approve the financial reports. Katie seconded. Motion carried.

Committee Reports

- At the August meeting, board members will need to readjust committees.

Finance—none

Personnel—none

Public Relations—none

Friends of the Tipton Public Library

- Big sale this week!

Maintenance

- Jamie talked to city manager about new lights. Should be installed this week.
- Jamie also asked when new lines will be painted in the parking lot. When the school lines are repainted, that is when the paint will go down.
- Chris has not gotten back to Denise about weather proofing the west door.
- Thanks to Jamie for weeding and mulching.

Old Business

- Discussion was held on the original bookshelves that are now empty in the nonfiction section. Swapping the original bookshelves for new ones would lose 4 feet of book space. New bookshelves hold more books. The board was split on what

to do. Storing them is not an option. Denise will call the museum to see if they will still take them. Table the vote till August meeting.

- Welcome to new members Jim and Jennifer. Jim will complete Ryan's term and Jennifer will start a new term from Jane's departure.

New Business

- The "Eligibility for a library card" policy was read over. Nancy made the motion to approve the policy as is. Jess seconded. Motion carried.
- Elections will take place at the August meeting.

Miscellaneous

- The time of board meetings is changed to the 2nd Tuesday of the month at 5.

Jim moved to adjourn. Jennifer seconded. Meeting adjourned at 6:00 pm.
Next meeting will be held Tuesday, August 13th at 5pm.

Special Library Board Meeting
Tuesday July 30, 2013

Attendance: Board Member- Andy Owen, Jamie Meyer, Jim McCollugh, Penny Webb, Nancy Hipple and Library Director -Denise Smith.

Jamie called the meeting to order at 5pm.

Nancy moved to approve the agenda. Penny seconded. Motion carried.

Tipton Library staff present included: Diane Wallick, Kathleen Humphrey, Mindy Williams, Cindy Darling and Margie Lee.

Discussion- 2 Book shelves need to be moved out of the library to make room for a larger seating area. The shelves are not needed for books as weeding through the materials are taking place.

The library staff was in agreement as they each spoke about moving the 2 older library shelves out of the library, on the West side, to make room for seating. The non-fiction area would still have the remaining 2 original library shelves.
The staff expressed their concerns about keeping the 2 original shelves and replacing them with the newer shelving on the East side (fiction books). Concerns included; original shelves did not hold as many books, safety of the shelving (need repaired to pegs and trim), older shelves didn't allow for light to radiate in the room making for a darker space, and finally moving the 2 original shelves into the newer part of the library would mix/match furniture/time periods.

Staff was invited to stay as the board discussed whether to keep the original shelving or pass them along to the Historical Society.

Many questions, thoughts and ideas were discussed.

-Moving the 2 original shelves out of the library would require a lot of man power. We will need to coordinate with the City of Tipton and Historical Society. Also possible shelving could be damaged in the moving process.

-If the original shelves remain, all 4 will need to be moved to the East side (fiction area) while the 2 newer shelves will be moved the West (non-fiction) side of the library. The East section of the library is the addition built in the 1980s, and the original Carnegie building is on the West. Fear of mix matching time periods with old/new shelving. The end result in this scenario would be move 2 of the newer shelving out of the library. Also in this same scenario may need to move fiction and non-fiction books to make books fit the shelf space.

-Weeding books in the non-fiction is occurring and most books are not used; however 2 book shelves and surrounding shelves will remain with non-fiction litature.

-Need to find a balance in generations. Older patrons ask about the empty shelving while the younger generation looks for space for computer usage. Space in the basement was discussed.

-The library is a busy place for all ages. Need more seating space to accommodate.

-Concerns expressed about the historical Carnegie library and loosing 2 original shelves.

-Historical Society will keep the shelves once they receive them. The shelves are still in town/area; and the library is not a museum. However, we question the stability of keeping the 2 remaining original shelves in the library and there usage into the future.

-We want to think of the library usage now and into the future.

Nancy made a motion to move the 2 original shelves to the Historical Society and keep the 2 remaining original shelves in the nonfiction. Jim seconded. Motion carried.

Katie made a motion to adjourn at 5:35.

Library Director's Report July 2013

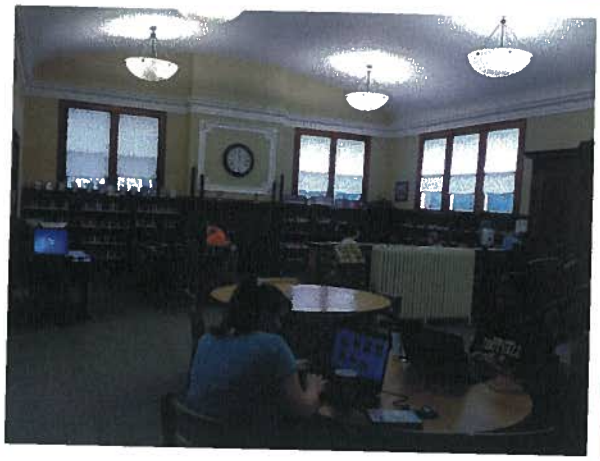
Programming

Kid's Programs
Total 2 Programs 178 kids

Teen Programs
Total 0 programs 0 teens

Adult Programs
Total 2 programs 45 adults

Family Program
Total 1 program 257 people



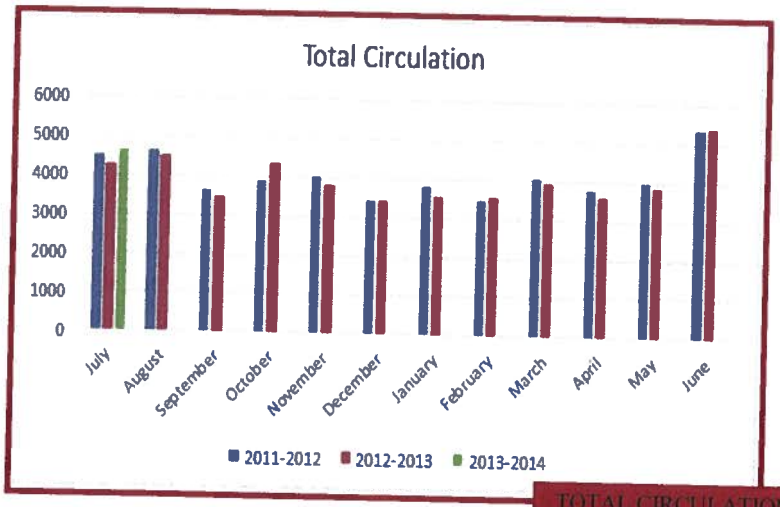
Materials

Adult Fiction	11
Adult Non-fiction	7
Christian Fiction	14
Easy Readers	1
Biographies	1
Teen Fiction	11
Kids Fiction	35
Kids Nonfiction	6
Kid's Picture Books	14
Large Print	8
Kid's B. Chapter	10
Mystery	1
Total books	119
Magazines	46
Total Magazines	46
Adult CDs	5
Total Audios	5
Adult DVD's	15
Kids DVD's	6
Total DVD's	21
Other	22
Total Other	22
Total	213
Discarded	
Books	576
Magazines	38
Audios	0
Videos	3
Other	145
Total	762

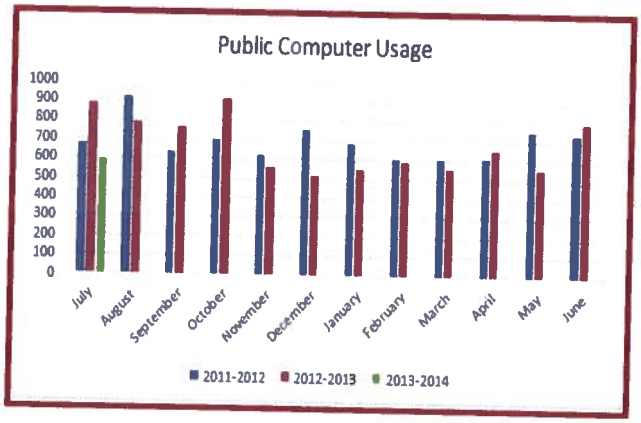
Neibors: 132 checkouts

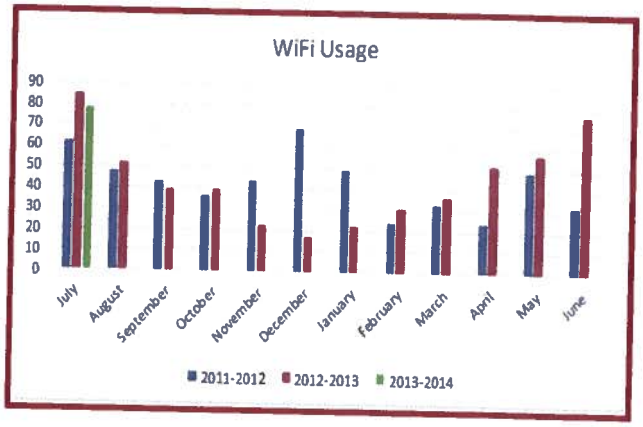
Meeting Room Users

Non-profits-1 users
Profits-0 users
Total: 1 times



TOTAL CIRCULATION: 4638





I. Resolutions for Approval

AGENDA ITEM # I-1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Disposal of Municipal Property
ACTION:	None

SYNOPSIS: At the beginning of the year, the City Council gave staff permission to purchase new deck chairs for the outdoor aquatics area. It is now time to get rid of the old deck chairs. With that being said, most of them are in marginal conditions and we would offer them to the public for $5 a piece on a first come first serve basis. If there are any chairs remaining after a couple of weeks, they will be disposed of by the City.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

RESOLUTION NO. _____

RESOLUTION APPROVING THE DISPOSAL OF MUNICIPAL PROPERTY

WHEREAS; over time the City of Tipton has accumulated property by various methods and of wide ranging descriptions; and

WHEREAS; the City now has the need to dispose of this property as it is of no use and of no value to maintain; and

WHEREAS; the said property has been inventoried (Exhibit A attached) and is ready for disposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA: To grant staff permission to dispose of inventoried property by best methods possible while seeking to collect reasonable value.

PASSED and ADOPTED this __ day of August, 2013.

_____
Shirley Kepford, Mayor

ATTEST:

_____
Lorna Fletcher, City Clerk

Exhibit "A"

Pool Equipment for Sale

August 19, 2013

1. Deck chairs will be sold at $5 a piece on a first come first serve basis.

K. Old Business

AGENDA ITEM # K – 1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Economic Development Job Description
ACTION:	Motion

SYNOPSIS: This is a carryover from the last meeting, as the Council requested some language changes to education portion of the description. Staff has reworded this section so that the requirements are open to more qualified individuals.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Job Description

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

JOB TITLE

Tipton Economic Development Director

INTRODUCTION

The Tipton Development Commission (TDC) has been created through action by the City of Tipton for the purpose of overseeing and managing the Tipton Economic Development Director. The TCD is comprised of eight members representing the Tipton Chamber of Commerce, Tipton Economic Development Corporation (TEDCO), the City of Tipton and the general public.

PRIMARY RESPONSIBILITY

The Tipton Economic Development Director will be responsible for the overall marketing and promotion of the community and the implementation of programs to diversify and strengthen the local economy. Efforts will be made through the attraction, business retention and expansion while achieving future development growth in the community. Activities will be consistent with the goals and strategies annually set forth by the TCD through the leadership of the Tipton Economic Development Director.

SUMMARY OF PRIMARY DUTIES

- Responsible for creating a strategic marketing plan to promote the community.
- Implementation of community promotional literature and marketing materials such as brochures, booklets and flyers.
- Assist existing Tipton businesses through implementation of a Business Retention and Expansion (BRE) program that includes regular personal visits with business enterprises.
- Prepare 'Request for Proposals' in response to leads generated locally or by regional or state entities. Actively recruit business prospects and leads which would be suitable for relocation or expansion into Tipton.
- Maintain Tipton's information on the Location One Information System (LOIS) web-based database.
- Focus on downtown revitalization and historic preservation.
- Encourage entrepreneurial enterprises in the community.
- Seek out grant opportunities and prepare grant applications for a variety of community projects.
- Develop annual strategic plan of action on behalf of the Tipton Development Commission.
- Coordinate the maintenance and administration of the community web site.
- Write press releases, blog posts, articles, newsletters and communication materials regarding significant community events.
- Use analytics and other measurement tools to provide reports on website and social media metrics.
- Further the interest of Tipton business community by coordinating business networking events, education workshops, and industry roundtables.
- Prepare and oversee annual budget.
- Organize community events on behalf of the City of Tipton.
- Create, manage and grow the community's presence through blogs, Facebook, and other strategically relevant social media channels.
- Attend conferences, seminars and other activities in order to network, market and gain information which will be valuable to Tipton's community goals.
- Maintain positive public relations with the media, the community, the county and all government entities. Manage incoming media requests and create and measure media campaigns.
- Seek opportunities to partner with community groups to expand the quality of life in Tipton regarding such areas as housing, healthcare, education, tourism and recreation.
- Partnership with regional economic development partners and organizations.

- Serve as a liaison between the Tipton Chamber of Commerce, Tipton Economic Development Corporation and the City of Tipton. Sit as an ex-officio on the Tipton Chamber of Commerce and Tipton Economic Development Corporation Board of Directors.
- Other duties as directed by the Commission.

QUALIFICATIONS & SKILLS REQUIRED

Education. The City of Tipton Economic Development Director should have education and/or experience in one or more of the following areas: commercial district management, economic development, public relations, city planning, business administration, public administration, non-profit administration, architecture, historic preservation, and/or small business development.
Experience. Performance of this job requires 1-3 years of experience in a related field or demonstrated knowledge of principles and practices pertaining to one or more of the areas listed above under "Education".
Other Knowledge, Skills and Abilities. Must be entrepreneurial, energetic, well-organized, self-starter who is able to work independently and can produce results with minimal supervision. Excellent public speaking and oral and written communication skills are required. Must have general computer skills and be proficient in word processing applications. Supervisory skills are desirable.

AMERICANS WITH DISABILITY SPECIFICATIONS

Physical Demands:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finder, handle or feel objects, tools or controls; to reach with hands and arms; climb stairs; balance; stoop; kneel; crouch or crawl; talk or hear; taste or smell; The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment:
Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee will not generally be exposed to weather conditions prevalent at the time except as required to transit from one business location to another. The noise level in the work environment is usually low to moderate.

General Sign Off:
The employee is expected to adhere to all Commission policies and to act as a role model in the adherence to all Commission policies.

I have read and understand this explanation and job description and acknowledge receipt of a copy of this document.

L. Motions for Approval

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0063	A-LINE E.D.S.								
	I COT1382	DRAIN & REFILL OIL IN TRNSF AP			R	8/15/2013	4,200.00	4,200.00CR	
		G/L ACCOUNT					4,200.00		
		306 5-820-3-67890 SUBSTATION				4,200.00	DRAIN & REFILL OIL IN TRNSFMR		
		VENDOR TOTALS	REG. CHECK				4,200.00	4,200.00CR	0.00
							4,200.00	0.00	
01-0071	ALLIANCE WATER RESOURCES IN								
	I 5718	AUGUST SERVICES	AP		R	9/14/2013	24,266.50	24,266.50CR	
		G/L ACCOUNT					24,266.50		
		001 5-465-2-64910 CONTRACT SERVICES				1,455.99	AUGUST SERVICES		
		600 5-810-2-64910 CONTRACT SERVICES				11,647.92	AUGUST SERVICES		
		610 5-815-2-64910 CONTRACT SERVICES				11,162.59	AUGUST SERVICES		
		VENDOR TOTALS	REG. CHECK				24,266.50	24,266.50CR	0.00
							24,266.50	0.00	
01-0141	APPARATUS TESTING SERVICES								
	I 259	3 ANNUAL PUMP CERT TESTING	AP		R	8/15/2013	870.00	870.00CR	
		G/L ACCOUNT					870.00		
		001 5-150-2-63310 VEHICLE OPERATIONS				870.00	3 ANNUAL PUMP CERT TESTING		
		VENDOR TOTALS	REG. CHECK				870.00	870.00CR	0.00
							870.00	0.00	
01-0146	AQUA TECHNOLOGIES OF IOWA								
	I 6085	BOILER CLEANSING SUPPLIES	AP		R	8/02/2013	6,613.63	6,613.63CR	
		G/L ACCOUNT					6,613.63		
		630 5-821-2-65076 OIL				6,613.63	BOILER CLEANSING SUPPLIES		
	I 6103	BOILER CLEANSING SUPPLIES	AP		R	8/02/2013	8,947.13	8,947.13CR	
		G/L ACCOUNT					8,947.13		
		630 5-821-2-65076 OIL				8,947.13	BOILER CLEANSING SUPPLIES		
		VENDOR TOTALS	REG. CHECK				15,560.76	15,560.76CR	0.00
							15,560.76	0.00	

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0152	ARROWQUICK SOLUTIONS								
	I 38004	WEB/EMAIL SERVICES	AP		R	9/14/2013	42.95	42.95CR	
		G/L ACCOUNT					42.95		
		002 5-699-2-64190	TECHNOLOGY			9.95	WEB/EMAIL SERVICES		
		001 5-299-2-65070	OPERATING SUPPLIES			1.00	WEB/EMAIL SERVICES		
		001 5-525-2-65070	OPERATING SUPPLIES			1.00	WEB/EMAIL SERVICES		
		640 5-825-2-64190	TECHNOLOGY			2.00	WEB/EMAIL SERVICES		
		835 5-899-2-64190	TECHNOLOGY			20.00	WEB/EMAIL SERVICES		
		630 5-820-2-64190	TECHNOLOGY			5.00	WEB/EMAIL SERVICES		
		001 5-465-2-64190	TECHNOLOGY			2.00	WEB/EMAIL SERVICES		
		001 5-160-2-64190	TECHNOLOGY			1.00	WEB/EMAIL SERVICES		
		001 5-150-2-64190	TECHNOLOGY			1.00	WEB/EMAIL SERVICES		
		VENDOR TOTALS	REG. CHECK				42.95	42.95CR	0.00
							42.95	0.00	
01-0154	ASCENT AVIATION GROUP INC								
	I 198567	2000 GL AVIATION FUEL	AP		R	8/15/2013	10,439.18	10,439.18CR	
		G/L ACCOUNT					10,439.18		
		660 5-835-2-64950	GAS PURCHASED			10,439.18	2000 GL AVIATION FUEL		
		VENDOR TOTALS	REG. CHECK				10,439.18	10,439.18CR	0.00
							10,439.18	0.00	
01-0143	AUS WATERLOO MC LOCKBOX								
	I 6057016	SCRAPPER MAT	AP		R	9/14/2013	77.62	77.62CR	
		G/L ACCOUNT					77.62		
		001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR			77.62	SCRAPPER MAT		
	I 6060565	BLDG MAINT SUPPLIES	CITY H AP		R	9/15/2013	89.37	89.37CR	
		G/L ACCOUNT					89.37		
		001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR			89.37	BLDG MAINT SUPPLIES CITY HALL		
		VENDOR TOTALS	REG. CHECK				166.99	166.99CR	0.00
							166.99	0.00	
01-0204	BARTON SOLVENTS INC								
	I 428295	55 GL BARSOL	AP		R	8/15/2013	409.25	409.25CR	
		G/L ACCOUNT					409.25		
		001 5-465-2-65070	OPERATING SUPPLIES			409.25	55 GL BARSOL		

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK				409.25	409.25CR	0.00
							409.25	0.00	
01-1		BIG COUNTRY SEEDS							
I 20711		TREE FRTLZR	AP		R	8/16/2013	70.00	70.00CR	
		G/L ACCOUNT					70.00		
		001 5-221-2-65070 OPERATING SUPPLIES					70.00 BIG COUNTRY SEEDS:TREE FRTLZR		
		VENDOR TOTALS	REG. CHECK				70.00	70.00CR	0.00
							70.00	0.00	
01-0317		BUSINESS RADIO SALES AND SE							
I 58482		PAGER MAINT & REPAIR	AP		R	9/14/2013	82.00	82.00CR	
		G/L ACCOUNT					82.00		
		001 5-150-2-63500 OPERATIONAL EQUIPT MAINT & REP					82.00 PAGER MAINT & REPAIR		
		VENDOR TOTALS	REG. CHECK				82.00	82.00CR	0.00
							82.00	0.00	
01-0410		CEDAR COUNTY CO-OP							
C 0011624		FUEL DISCOUNT	AP		R	8/15/2013	16.75CR	16.75	
		G/L ACCOUNT					16.75CR		
		810 5-899-2-65075 FUEL					16.75CRFUEL DISCOUNT		
I 0188287		5.72 GL PARK TRACTOR	AP		R	9/14/2013	20.58	20.58CR	
		G/L ACCOUNT					20.58		
		001 5-430-2-65075 FUEL					20.58 5.72 GL PARK TRACTOR		
I 0383907		2.5 GL GLYSTAR	AP		R	9/14/2013	53.23	53.23CR	
		G/L ACCOUNT					53.23		
		001 5-210-2-63200 GROUNDS MAINTENANCE & REPAIR					53.23 2.5 GL GLYSTAR		
I 0384492		2.5 GL GLYSTAR	AP		R	9/14/2013	52.95	52.95CR	
		G/L ACCOUNT					52.95		
		001 5-430-2-63200 GROUNDS MAINTENANCE & REPAIR					52.95 2.5 GL GLYSTAR		
I 0384665		CHEVRON GREASE #30	AP		R	9/14/2013	33.58	33.58CR	
		G/L ACCOUNT					33.58		
		810 5-899-2-63321 REPAIR PARTS					33.58 CHEVRON GREASE #30		
I 0385007		HOIST GREASE	AP		R	9/14/2013	97.10	97.10CR	
		G/L ACCOUNT					97.10		
		810 5-899-2-65070 OPERATING SUPPLIES					97.10 HOIST GREASE		

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 0713CCC		584.807 GL CNTRL GARAGE & P	AP		R	9/14/2013	2,000.95	2,000.95CR	
		G/L ACCOUNT					2,000.95		
		001 5-430-2-65075 FUEL				113.47	584.807 GL CNTRL GARAGE & PARK		
		810 5-899-2-65075 FUEL				1,887.48	584.807 GL CNTRL GARAGE & PARK		
		VENDOR TOTALS	REG. CHECK				2,241.64	2,241.64CR	0.00
							2,241.64	0.00	
01-0430	CEDAR COUNTY ENGINEER								
I 0613AMB		54.6 GL DSL AMB	AP		R	9/14/2013	175.27	175.27CR	
		G/L ACCOUNT					175.27		
		810 5-899-2-65075 FUEL				175.27	54.6 GL DSL AMB		
I 0613FIRE		31.7 GL DSL FIRE	AP		R	9/14/2013	101.76	101.76CR	
		G/L ACCOUNT					101.76		
		810 5-899-2-65075 FUEL				101.76	31.7 GL DSL FIRE		
I 0613PW		450.2 GL DSL PUBLIC WORKS	AP		R	9/14/2013	1,445.14	1,445.14CR	
		G/L ACCOUNT					1,445.14		
		810 5-899-2-65075 FUEL				1,445.14	450.2 GL DSL PUBLIC WORKS		
I 0713AMB		373.04 GL DSL AMB	AP		R	9/14/2013	1,198.61	1,198.61CR	
		G/L ACCOUNT					1,198.61		
		810 5-899-2-65075 FUEL				1,198.61	373.04 GL DSL AMB		
I 0713FIRE		114.2 GL DSL FIRE	AP		R	9/14/2013	366.58	366.58CR	
		G/L ACCOUNT					366.58		
		810 5-899-2-65075 FUEL				366.58	114.2 GL DSL FIRE		
I 0713PW		1191.7 GL DSL PUBLIC WORKS	AP		R	9/14/2013	3,825.36	3,825.36CR	
		G/L ACCOUNT					3,825.36		
		810 5-899-2-65075 FUEL				3,825.36	1191.7 GL DSL PUBLIC WORKS		
		VENDOR TOTALS	REG. CHECK				7,112.72	7,112.72CR	0.00
							7,112.72	0.00	
01-0461	CEDAR COUNTY SOLID WASTE								
I 0713CCSW		TRANSFER FEES	AP		R	9/14/2013	2,742.00	2,742.00CR	
		G/L ACCOUNT					2,742.00		
		670 5-840-2-64850 TRANSFER FEES				2,742.00	TRANSFER FEES		
		VENDOR TOTALS	REG. CHECK				2,742.00	2,742.00CR	0.00
							2,742.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0337	CJ COOPER & ASSOC INC								
	I 35826	PRE-EMPLOYMENT SCREENING	AP		R	9/14/2013	32.00	32.00CR	
		G/L ACCOUNT					32.00		
		001 5-110-2-65980 MISCELLANEOUS					32.00	PRE-EMPLOYMENT SCREENING	
		VENDOR TOTALS		REG. CHECK			32.00	32.00CR	0.00
							32.00	0.00	
01-0587	CLARENCE LOWDEN SUN-NEWS &								
	I 0713CLSNA	FAC, REC, RED CROSS	AP		R	9/14/2013	210.00	210.00CR	
		G/L ACCOUNT					210.00		
		001 5-445-2-64020 ADVERTISING					20.00	FAC, REC, RED CROSS	
		001 5-465-2-64020 ADVERTISING					170.00	FAC, REC, RED CROSS	
		001 5-446-2-64020 ADVERTISING					20.00	FAC, REC, RED CROSS	
		VENDOR TOTALS		REG. CHECK			210.00	210.00CR	0.00
							210.00	0.00	
01-0860	EASTERN IOWA LIGHT & PWR								
	I 0713CEM	CEMETERY UTILITIES	AP		R	9/14/2013	24.23	24.23CR	
		G/L ACCOUNT					24.23		
		750 5-280-2-63710 UTILITIES					24.23	CEMETERY UTILITIES	
	I 0713LAG	LAGOON UTILITIES	AP		R	9/14/2013	1,392.80	1,392.80CR	
		G/L ACCOUNT					1,392.80		
		610 5-816-2-63710 UTILITIES					1,392.80	LAGOON UTILITIES	
		VENDOR TOTALS		REG. CHECK			1,417.03	1,417.03CR	0.00
							1,417.03	0.00	
01-0905	ELECTRICAL ENGINEERING & EQ								
	I 3615743-00	METER SUPPLIES	AP		R	8/15/2013	30.35	29.79CR	
		G/L ACCOUNT				8/15/2013	30.35	0.56CR	
		630 5-820-2-65300 METERS					30.35	METER SUPPLIES	
	I 3615744-00	UNDERGROUND SUPPLIES	AP		R	8/15/2013	59.08	57.97CR	
		G/L ACCOUNT				8/15/2013	59.08	1.11CR	
		630 5-820-2-65304 UNDERGROUND SUPPLIES					59.08	UNDERGROUND SUPPLIES	
	I 3615745-00	100' PVC	AP		R	8/15/2013	44.82	43.98CR	
		G/L ACCOUNT				8/15/2013	44.82	0.84CR	
		630 5-820-3-67990 OTHER CAPITAL OUTLAY					44.82	100' PVC	

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
		VENDOR TOTALS	REG. CHECK				134.25	131.74CR	0.00
							134.25	2.51CR	
01-0934	EMS DETERGENT SERVICES								
	I 41270	5 GL VEHICLE WASH	AP		R	8/15/2013	43.90	43.90CR	
		G/L ACCOUNT					43.90		
		001 5-150-2-63310 VEHICLE OPERATIONS					43.90	5 GL VEHICLE WASH	
		VENDOR TOTALS	REG. CHECK				43.90	43.90CR	0.00
							43.90	0.00	
01-0965	FAMILY FOODS								
	I 0713FF	CONCESSION SUPPLIES	AP		R	9/14/2013	92.64	92.64CR	
		G/L ACCOUNT					92.64		
		001 5-465-2-65031 CONCESSIONS					92.64	CONCESSION SUPPLIES	
		VENDOR TOTALS	REG. CHECK				92.64	92.64CR	0.00
							92.64	0.00	
01-0994	FILTRATION CORP. OF AMERICA								
	I 00069382	STRAINER GASKETS	AP		R	9/14/2013	24.36	24.36CR	
		G/L ACCOUNT					24.36		
		660 5-835-2-65070 OPERATING SUPPLIES					24.36	STRAINER GASKETS	
		VENDOR TOTALS	REG. CHECK				24.36	24.36CR	0.00
							24.36	0.00	
01-1046	FOX APPARATUS REPAIR & MAIN								
	I 1090	YEARLY WORK ON ALL PUMPERS	AP		R	8/15/2013	1,026.79	1,026.79CR	
		G/L ACCOUNT					1,026.79		
		001 5-150-2-63310 VEHICLE OPERATIONS					1,026.79	YEARLY WORK ON ALL PUMPERS	
		VENDOR TOTALS	REG. CHECK				1,026.79	1,026.79CR	0.00
							1,026.79	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1055	G & K SERVICES								
	C 1184784185C	UNIFORMS ELECTRIC	AP		R	8/15/2013	5.02CR	5.02	
		G/L ACCOUNT					5.02CR		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					5.02CR	UNIFORMS ELECTRIC	
	I 1184853378	UNIFORMS GAS/ELECTRIC	AP		R	9/14/2013	71.89	71.89CR	
		G/L ACCOUNT					71.89		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87	UNIFORMS GAS/ELECTRIC	
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.02	UNIFORMS GAS/ELECTRIC	
	I 1184862627	SHOP SUPPLIES	AP		R	9/15/2013	59.54	59.54CR	
		G/L ACCOUNT					59.54		
		810 5-899-2-65070 OPERATING SUPPLIES					59.54	SHOP SUPPLIES	
	I 1184865677	UNIFORMS GAS/ELECTRIC	AP		R	9/14/2013	71.90	71.90CR	
		G/L ACCOUNT					71.90		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87	UNIFORMS GAS/ELECTRIC	
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.03	UNIFORMS GAS/ELECTRIC	
	I 1184868723	UNIFORMS PUBLIC WORKS	AP		R	9/15/2013	46.97	46.97CR	
		G/L ACCOUNT					46.97		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					7.34	UNIFORMS PUBLIC WORKS	
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					6.91	UNIFORMS PUBLIC WORKS	
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					17.46	UNIFORMS PUBLIC WORKS	
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					8.34	UNIFORMS PUBLIC WORKS	
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					6.92	UNIFORMS PUBLIC WORKS	
	I 1184868724	UNIFORMS GAS/ELECTRIC	AP		R	9/14/2013	71.90	71.90CR	
		G/L ACCOUNT					71.90		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87	UNIFORMS GAS/ELECTRIC	
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.03	UNIFORMS GAS/ELECTRIC	
	I 1184871791	UNIFORMS PUBLIC WORKS	AP		R	9/15/2013	46.97	46.97CR	
		G/L ACCOUNT					46.97		
		670 5-840-2-64350 UNIFORMS/EQUIPMENT					7.34	UNIFORMS PUBLIC WORKS	
		600 5-810-2-64350 UNIFORMS/EQUIPMENT					6.91	UNIFORMS PUBLIC WORKS	
		001 5-210-2-64350 UNIFORMS/EQUIPMENT					17.46	UNIFORMS PUBLIC WORKS	
		001 5-299-2-64350 UNIFORMS/EQUIPMENT					8.34	UNIFORMS PUBLIC WORKS	
		810 5-899-2-64350 UNIFORMS/EQUIPMENT					6.92	UNIFORMS PUBLIC WORKS	
	I 1184871792	UNIFORMS GAS/ELECTRIC	AP		R	9/14/2013	71.90	71.90CR	
		G/L ACCOUNT					71.90		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT					56.87	UNIFORMS GAS/ELECTRIC	
		640 5-825-2-64350 UNIFORMS/EQUIPMENT					15.03	UNIFORMS GAS/ELECTRIC	
		VENDOR TOTALS	REG. CHECK				436.05	436.05CR	0.00
							436.05	0.00	

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1066	GARDEN & ASSOCIATES INC								
I	31120	UPDATE PAVEMENT MGMNT REPOR AP			R	9/14/2013	1,287.00	1,287.00CR	
		G/L ACCOUNT					1,287.00		
		305 5-762-2-64070 ENGINEERING				1,287.00	UPDATE PAVEMENT MGMNT REPORT		
		VENDOR TOTALS	REG. CHECK				1,287.00	1,287.00CR	0.00
							1,287.00	0.00	
01-1076	GENERAL PEST CONTROL INC								
I	68886	PEST CONTROL	AP		R	9/14/2013	31.03	31.03CR	
		G/L ACCOUNT					31.03		
		630 5-821-2-63100 BUILDING MAINTENANCE & REPAIR				31.03	PEST CONTROL		
I	68887	PEST CONTROL	AP		R	9/14/2013	35.00	35.00CR	
		G/L ACCOUNT					35.00		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR				35.00	PEST CONTROL		
I	68888	PEST CONTROL	AP		R	9/14/2013	25.00	25.00CR	
		G/L ACCOUNT					25.00		
		001 5-465-2-63100 BUILDING MAINTENANCE & REPAIR				25.00	PEST CONTROL		
I	68889	PEST CONTROL	AP		R	9/14/2013	25.00	25.00CR	
		G/L ACCOUNT					25.00		
		001 5-160-2-63100 BUILDING MAINTENANCE & REPAIR				25.00	PEST CONTROL		
I	68893	PEST CONTROL	AP		R	9/14/2013	45.00	45.00CR	
		G/L ACCOUNT					45.00		
		001 5-465-2-63100 BUILDING MAINTENANCE & REPAIR				45.00	PEST CONTROL		
		VENDOR TOTALS	REG. CHECK				161.03	161.03CR	0.00
							161.03	0.00	
01-1098	GRASSHOPPER LAWN CARE DBA A								
I	10493	REPAIR FIELD FROM FIREWORKS AP			R	9/14/2013	180.00	180.00CR	
		G/L ACCOUNT					180.00		
		001 5-620-2-65315 JULY 4TH CELEBRATION				180.00	REPAIR FIELD FROM FIREWORKS		
		VENDOR TOTALS	REG. CHECK				180.00	180.00CR	0.00
							180.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1239	HYGIENIC LABORATORY								
	I 23237	POOL TESTING FEES	AP		R	9/14/2013	12.00	12.00CR	
		G/L ACCOUNT					12.00		
		001 5-465-2-64121 HEALTH SERVICES					12.00 POOL TESTING FEES		
	I 23238	POOL TESTING FEES	AP		R	9/14/2013	48.00	48.00CR	
		G/L ACCOUNT					48.00		
		001 5-465-2-64121 HEALTH SERVICES					48.00 POOL TESTING FEES		
		VENDOR TOTALS	REG. CHECK				60.00	60.00CR	0.00
							60.00	0.00	
01-1289	INTEGRATED TECHNOLOGY PARTN								
	I 94872	PREPAID BLOCK TIME FOR SRVC AP			R	8/15/2013	850.00	850.00CR	
		G/L ACCOUNT					850.00		
		835 5-899-2-64190 TECHNOLOGY					850.00 PREPAID BLOCK TIME FOR SRVCES		
	I 94884	MONTHLY SERVICE CHARGE FAC AP			R	8/15/2013	9.00	9.00CR	
		G/L ACCOUNT					9.00		
		001 5-465-2-64190 TECHNOLOGY					9.00 MONTHLY SERVICE CHARGE FAC		
	I 94885	MONTHLY SERVICE CHARGE POLI AP			R	8/15/2013	39.00	39.00CR	
		G/L ACCOUNT					39.00		
		001 5-110-2-64190 TECHNOLOGY					39.00 MONTHLY SERVICE CHARGE POLICE		
	I 94887	PROACTIVE MONTHLY SERVICES AP			R	8/15/2013	1,575.00	1,575.00CR	
		G/L ACCOUNT					1,575.00		
		835 5-899-2-64190 TECHNOLOGY					1,575.00 PROACTIVE MONTHLY SERVICES		
		VENDOR TOTALS	REG. CHECK				2,473.00	2,473.00CR	0.00
							2,473.00	0.00	
01-1270	IOWA ASSOCIATION OF								
	I 1243	GAS TRAINING	AP		R	9/14/2013	215.00	215.00CR	
		G/L ACCOUNT					215.00		
		640 5-825-1-62300 TRAINING					215.00 GAS TRAINING		
		VENDOR TOTALS	REG. CHECK				215.00	215.00CR	0.00
							215.00	0.00	

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1311	IOWA DEPARTMENT OF NATURAL								
I	1689001-0813	ANNUAL PERMIT FEE WEST LAGO AP			R	9/14/2013	1,275.00	1,275.00CR	
		G/L ACCOUNT					1,275.00		
		610 5-815-1-62100 DUES/FEES				1,275.00	ANNUAL PERMIT FEE WEST LAGOON		
I	1689002-0813	ANNUAL PERMIT FEE EAST LAGO AP			R	9/14/2013	210.00	210.00CR	
		G/L ACCOUNT					210.00		
		610 5-815-1-62100 DUES/FEES				210.00	ANNUAL PERMIT FEE EAST LAGOON		
		VENDOR TOTALS		REG. CHECK			1,485.00	1,485.00CR	0.00
							1,485.00	0.00	
01-1332	IOWA ONE CALL								
I	153680	LOCATES	AP		R	9/14/2013	49.50	49.50CR	
		G/L ACCOUNT					49.50		
		630 5-820-2-65304 UNDERGROUND SUPPLIES				16.50	LOCATES		
		600 5-810-2-65307 SERVICE LINES				16.50	LOCATES		
		640 5-825-2-65307 SERVICE LINES				16.50	LOCATES		
		VENDOR TOTALS		REG. CHECK			49.50	49.50CR	0.00
							49.50	0.00	
01-1426	JOHNSON COUNTY AMBULANCE								
I	072313JCA	ALS SERVICE	AP		R	9/14/2013	200.00	200.00CR	
		G/L ACCOUNT					200.00		
		001 5-160-2-64130 PAYMENT TO OTHER AGENCIES/FUND				200.00	ALS SERVICE		
		VENDOR TOTALS		REG. CHECK			200.00	200.00CR	0.00
							200.00	0.00	
01-1514	LANDS' END BUSINESS OUTFITT								
I	SIN986929	BACKORDERED SHIRT FOR LORNA AP			R	8/15/2013	35.95	35.95CR	
		G/L ACCOUNT					35.95		
		835 5-899-2-64350 UNIFORMS/EQUIPMENT				35.95	BACKORDERED SHIRT FOR LORNA		
		VENDOR TOTALS		REG. CHECK			35.95	35.95CR	0.00
							35.95	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1592	LOVEWELL FENCING INC								
	I 25271	INSTALL FENCES AT FIRE STAT AP			R	8/15/2013	3,970.00	3,970.00CR	
		G/L ACCOUNT					3,970.00		
		310 5-750-3-67500 NEW FIRE STATION					3,970.00	INSTALL FENCES AT FIRE STATION	
		VENDOR TOTALS		REG. CHECK			3,970.00	3,970.00CR	0.00
							3,970.00	0.00	
01-1660	MANATTS INC								
	I 703048	11TH & LYNN ST CURB SECTION AP			R	9/15/2013	412.80	396.80CR	
		G/L ACCOUNT				9/15/2013	412.80	16.00CR	
		600 5-810-2-65070 OPERATING SUPPLIES					412.80	11TH & LYNN ST CURB SECTION	
	I 703861	BROKEN DRIVEWAY & SIDEWALK AP			R	9/15/2013	1,100.20	1,066.20CR	
		G/L ACCOUNT				9/15/2013	1,100.20	34.00CR	
		001 5-210-2-65070 OPERATING SUPPLIES					1,100.20	BROKEN DRIVEWAY & SIDEWALK	
	I 704762	CURB AP			R	9/15/2013	335.40	335.40CR	
		G/L ACCOUNT					335.40		
		001 5-210-2-65070 OPERATING SUPPLIES					335.40	CURB	
	I 704763	9TH AND MULBERRY AP			R	9/15/2013	335.40	322.40CR	
		G/L ACCOUNT				9/15/2013	335.40	13.00CR	
		001 5-210-2-65070 OPERATING SUPPLIES					335.40	9TH AND MULBERRY	
		VENDOR TOTALS		REG. CHECK			2,183.80	2,120.80CR	0.00
							2,183.80	63.00CR	
01-1614	MIDCO DIVING & MARINE SERVI								
	I 1671	WA TWR CLEAN, INSPECT, REPA AP			R	8/15/2013	3,175.00	3,175.00CR	
		G/L ACCOUNT					3,175.00		
		600 5-810-2-65310 TOWER AND FIXTURES					3,175.00	WA TWR CLEAN, INSPECT, REPAIRS	
		VENDOR TOTALS		REG. CHECK			3,175.00	3,175.00CR	0.00
							3,175.00	0.00	
01-2103	RC TECHNOLOGY								
	I 310	WIRELESS LAN FOR PACKWOOD AP			R	8/15/2013	15.00	15.00CR	
		G/L ACCOUNT					15.00		
		630 5-820-2-64190 TECHNOLOGY					15.00	WIRELESS LAN FOR PACKWOOD	

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 319		WIRELESS LAN FOR PACKWOOD	AP		R	8/15/2013	15.00	15.00CR	
		G/L ACCOUNT					15.00		
		630 5-820-2-64190 TECHNOLOGY					15.00	WIRELESS LAN FOR PACKWOOD	
		VENDOR TOTALS		REG. CHECK			30.00	30.00CR	0.00
							30.00	0.00	
01-2076		RDJ SPECIALTIES INC							
I 060385		300 PERSONALIZED PENS	AP		R	8/16/2013	297.14	297.14CR	
		G/L ACCOUNT					297.14		
		001 5-110-2-65070 OPERATING SUPPLIES					297.14	300 PERSONALIZED PENS	
		VENDOR TOTALS		REG. CHECK			297.14	297.14CR	0.00
							297.14	0.00	
01-2133		RIVER CITY SUPPLY LLC							
I 07313-D		BUSINESS CARD MAGNETS	AP		R	8/16/2013	317.22	317.22CR	
		G/L ACCOUNT					317.22		
		001 5-110-2-64020 ADVERTISING					317.22	BUSINESS CARD MAGNETS	
		VENDOR TOTALS		REG. CHECK			317.22	317.22CR	0.00
							317.22	0.00	
01-2074		RK DIXON CO							
I 910436		COPIER CONTRACT CHARGE	AP		R	9/14/2013	16.51	16.51CR	
		G/L ACCOUNT					16.51		
		001 5-160-2-64910 CONTRACT SERVICES					16.51	COPIER CONTRACT CHARGE	
		VENDOR TOTALS		REG. CHECK			16.51	16.51CR	0.00
							16.51	0.00	
01-2165		SANDRY FIRE SUPPLY LLC							
I 42411		3 PIKE POLES	AP		R	8/16/2013	188.42	188.42CR	
		G/L ACCOUNT					188.42		
		001 5-150-2-65053 SMALL TOOLS					188.42	3 PIKE POLES	
		VENDOR TOTALS		REG. CHECK			188.42	188.42CR	0.00
							188.42	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2199	SHERMCO INDUSTRIES INC								
	I 13-12752	GENERATOR CONTROL MODIFICAT AP			R	8/15/2013	4,220.00	4,220.00CR	
		G/L ACCOUNT					4,220.00		
		306 5-820-2-64070 ENGINEERING					4,220.00	GENERATOR CONTROL MODIFICATION	
		VENDOR TOTALS		REG. CHECK			4,220.00	4,220.00CR	0.00
							4,220.00	0.00	
01-2235	SPINUTECH INC								
	I 15817/16731	CITY PORTION OF NEW WEBSITE AP			R	8/15/2013	3,486.66	3,486.66CR	
		G/L ACCOUNT					3,486.66		
		835 5-899-2-64190 TECHNOLOGY					3,486.66	CITY PORTION OF NEW WEBSITE	
		VENDOR TOTALS		REG. CHECK			3,486.66	3,486.66CR	0.00
							3,486.66	0.00	
01-2247	STAPLES BUSINESS ADVANTAGE								
	I 3206826522	OFFICE & MISC SUPPLIES AP			R	9/14/2013	238.23	238.23CR	
		G/L ACCOUNT					238.23		
		835 5-899-2-65060 OFFICE SUPPLIES					43.47	OFFICE & MISC SUPPLIES	
		001 5-465-2-65060 OFFICE SUPPLIES					79.99	OFFICE & MISC SUPPLIES	
		001 5-150-2-65060 OFFICE SUPPLIES					39.99	OFFICE & MISC SUPPLIES	
		001 5-110-2-65980 MISCELLANEOUS					24.92	OFFICE & MISC SUPPLIES	
		630 5-820-2-65980 MISCELLANEOUS					24.93	OFFICE & MISC SUPPLIES	
		835 5-899-2-65980 MISCELLANEOUS					24.93	OFFICE & MISC SUPPLIES	
		VENDOR TOTALS		REG. CHECK			238.23	238.23CR	0.00
							238.23	0.00	
01-2306	SUPERIOR CONCRETE CUTTING &								
	I 2700	6 CORES THROUGH CONCRETE AP			R	8/15/2013	500.00	500.00CR	
		G/L ACCOUNT					500.00		
		001 5-465-2-63100 BUILDING MAINTENANCE & REPAIR					500.00	6 CORES THROUGH CONCRETE	
		VENDOR TOTALS		REG. CHECK			500.00	500.00CR	0.00
							500.00	0.00	

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2321	T & R ELECTRIC								
I	126877	PCB LAB TEST	AP		R	9/14/2013	15.00	15.00CR	
		G/L ACCOUNT					15.00		
		306 5-820-2-65980 MISCELLANEOUS					15.00	PCB LAB TEST	
		VENDOR TOTALS	REG. CHECK				15.00	15.00CR	0.00
							15.00	0.00	
01-1	THE TOWER COMPANY								
I	7804	HOSE ASEMBLY	AP		R	8/15/2013	60.00	60.00CR	
		G/L ACCOUNT					60.00		
		810 5-899-2-63100 BUILDING MAINTENANCE & REPAIR					60.00	THE TOWER COMPANY:HOSE ASEMBLY	
		VENDOR TOTALS	REG. CHECK				60.00	60.00CR	0.00
							60.00	0.00	
01-2400	TIPTON CONSERVATIVE								
I	201308154131	OFFICE CLOSING	AP		R	9/14/2013	13.20	13.20CR	
		G/L ACCOUNT					13.20		
		835 5-899-2-64020 ADVERTISING					13.20	OFFICE CLOSING	
I	201308154132	LIBRARY CLOSING	AP		R	9/14/2013	13.20	13.20CR	
		G/L ACCOUNT					13.20		
		001 5-410-2-65980 MISCELLANEOUS					13.20	LIBRARY CLOSING	
I	201308154133	RED CROSS SWIMMING	AP		R	9/14/2013	26.40	26.40CR	
		G/L ACCOUNT					26.40		
		001 5-445-2-64020 ADVERTISING					26.40	RED CROSS SWIMMING	
I	201308154134	BASKETBALL & VOLLEYBALL	AP		R	9/14/2013	26.40	26.40CR	
		G/L ACCOUNT					26.40		
		001 5-446-2-64020 ADVERTISING					26.40	BASKETBALL & VOLLEYBALL	
I	201308154135	4TH OF JULY INSERTS&THANK Y	AP		R	9/14/2013	417.90	417.90CR	
		G/L ACCOUNT					417.90		
		001 5-620-2-65315 JULY 4TH CELEBRATION					417.90	4TH OF JULY INSERTS&THANK YOU	
I	201308154136	AIRPORT NOTICE	AP		R	9/14/2013	11.87	11.87CR	
		G/L ACCOUNT					11.87		
		660 5-835-2-64140 PRINTING & PUBLISHING					11.87	AIRPORT NOTICE	
I	201308154137	MINUTES,ORDINANCES,PUBLIC H	AP		R	9/14/2013	451.87	451.87CR	
		G/L ACCOUNT					451.87		
		835 5-899-2-64140 PRINTING & PUBLISHING					451.87	MINUTES,ORDINANCES,PUBLIC HRG	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I	201308154138	VARIOUS FAC ADS	AP		R	9/14/2013	389.40	389.40CR	
		G/L ACCOUNT					389.40		
		001 5-465-2-64020 ADVERTISING					389.40	VARIOUS FAC ADS	
I	201308154139	NOTE CARDS COMM DEV	AP		R	9/14/2013	67.55	67.55CR	
		G/L ACCOUNT					67.55		
		001 5-525-2-65980 MISCELLANEOUS					67.55	NOTE CARDS COMM DEV	
I	201308154140	150 GARBAGE TAGS	AP		R	9/14/2013	261.34	261.34CR	
		G/L ACCOUNT					261.34		
		670 5-840-2-65070 OPERATING SUPPLIES					261.34	150 GARBAGE TAGS	
		VENDOR TOTALS	REG. CHECK				1,679.13	1,679.13CR	0.00
							1,679.13	0.00	
01-2410	TIPTON ELECTRIC MOTORS								
I	259422	NEW MOTOR FOR LAZY RIVER	AP		R	9/14/2013	2,089.86	2,089.86CR	
		G/L ACCOUNT					2,089.86		
		001 5-465-2-63500 OPERATIONAL EQUIPT MAINT & REP					2,089.86	NEW MOTOR FOR LAZY RIVER	
		VENDOR TOTALS	REG. CHECK				2,089.86	2,089.86CR	0.00
							2,089.86	0.00	
01-2483	TRITECH SOFTWARE SYSTEMS								
I	040366	AMBULANCE BILLING	AP		R	8/15/2013	1,265.00	1,265.00CR	
		G/L ACCOUNT					1,265.00		
		001 5-160-2-64910 CONTRACT SERVICES					1,265.00	AMBULANCE BILLING	
		VENDOR TOTALS	REG. CHECK				1,265.00	1,265.00CR	0.00
							1,265.00	0.00	
01-2640	WENDLING QUARRIES INC								
I	520922	56.38 TON FILL SAND PARK	AP		R	9/15/2013	366.48	366.48CR	
		G/L ACCOUNT					366.48		
		001 5-430-2-65070 OPERATING SUPPLIES					366.48	56.38 TON FILL SAND PARK	
		VENDOR TOTALS	REG. CHECK				366.48	366.48CR	0.00
							366.48	0.00	

PACKET: 01586 Council Mtg 081913 AL

VENDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	13,272.77CR
002	COMMUNICATIONS - LOCAL AC	9.95CR
305	GO ST IMPROVEMENT 08	1,287.00CR
306	69 KV SUBSTATION PROJECT	8,435.00CR
310	NEW FIRE STATION	3,970.00CR
600	WATER OPERATING	15,266.04CR
610	WASTEWATER/AKA SEWER REVE	14,040.39CR
630	ELECTRIC OPERATING	16,024.93CR
640	GAS OPERATING	293.61CR
660	AIRPORT OPERATING	10,475.41CR
670	GARBAGE COLLECTION	3,018.02CR
750	CEMETERY ENTERPRISE	24.23CR
810	CENTRAL GARAGE	9,247.51CR
835	ADMINISTRATIVE SERVICES	6,501.08CR
	** TOTALS **	101,865.94CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		101,865.94	101,800.43CR	0.00
		101,865.94	65.51CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		101,865.94	101,800.43CR	0.00
		101,865.94	65.51CR	

TOTAL CHECKS TO PRINT: 50

ERRORS: 0 WARNINGS: 0

City One Card Purchases | **Statement Date 07/25/2013** | **08/13/2013 11:58 AM**

City - One Card (employee check-out card)		
Supplies for 4th of July Celebration - Farm and Fleet, Menards	1,101.54	
Total Charges		**1,101.54**
Ambulance - One Card		
Vehicle Operations - Cedar County Auto Parts	27.93	
Training - Northeast Iowa CC, Eastern Iowa CC	330.00	
Misc - Walmart	40.56	
Operating Supplies - Jab Ink, EMP	571.79	
Total Charges		**970.28**
Police - One Card		
Operating Supplies - Best Made Designs	81.00	
Misc Supplies - Notary Rotary, Inc	25.00	
Travel Training - Seven Village Restaurant	10.50	
Total Charges		**116.50**
Library - One Card		
Postage/Shipping - USPS	88.27	
Office Supplies - Walmart, Companion Corp	113.00	
Materials - Walmart, Amazon, Gazette	449.24	
Bldg Maint Supplies - Walmart	63.35	
Total Charges		**713.86**
JKFAC/Recreation - One Card		
Operating Supplies - Walmart	402.77	
Swimsuit - Swimoutlet.com	20.98	
Operating Supplies - SwingSetMall.com (for park)	79.53	
Total Charges		**503.28**
Electric - One Card		
Misc Supplies - Major Surplus & Survival	65.14	
Total Charges		**65.14**
Gas - One Card		
Equipment Maint/Rpr Supplies - United Refrigeration,	226.25	
Northway Machinery (for FAC)		
Training - Van Meter Industrial	360.00	
Total Charges		**586.25**
Public Works - One Card		
Repair Parts - Shottenkirk, Seat Specialists, Russ Rayner	768.42	
Metal Cutting Band Saw - Harbor Freight Catalog	781.73	
Total Charges		**1,550.15**
City Manager - One Card		
Misc Supplies - Walmart, Tobies Restaurant	81.43	
Total Charges		**81.43**
City Clerk - One Card		
Software Update - Adobe Systems	199.00	
Total Charges		**199.00**
Comm Dev - One Card		
Office Supplies - Walmart	26.47	
Misc Supplies - Country Club(lunch w/ ICAD), Online Photo Order	191.48	
4th of July Supplies - Graphics Land, Facebook	151.63	
Training - Iowa Economic Development Authority	130.00	
Total Charges		**499.58**
Statement Total		**6,387.01**

AGENDA ITEM # L - 2

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Council Dates
ACTION:	Motion

SYNOPSIS: The first Monday in September is going to fall on the Labor Day holiday this year. Staff has discussed options with the Mayor, and would offer the following recommendation. Due to the fact that there are five Mondays in the month of September, we are suggesting that the 2nd and 4th Monday's of the month be designated for the City Council meetings. This would move the City Council meetings to the 9th and 23rd instead of the 2nd and 16th.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

AGENDA ITEM # L - 3

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Alley Closure Request
ACTION:	Motion

SYNOPSIS: A map will be provided on Monday of the Tipton Fire Department's request to close the alley adjacent and west of their new facility. His is the proposed site at the time of this preparation, but they may move it to the location it has been in previous years by City Hall. They are meeting with neighbors of the Fire Station building to make sure they would be okay with the change. If they are not, then the request will be made on Monday to close a portion of Lynn Street from 4th to 5th.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Information from Fire Department

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

AGENDA ITEM # L - 4

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Set Public Hearing Date
ACTION:	Motion

SYNOPSIS: The Tipton Airport Committee has requested that the City Council consider an ordinance amendment. The current ordinance establishing the Committee states that the airport manager will serve as the Chairperson of the Committee. The request will be to strike this line so that the manager does not have to be a member or chairperson of the Committee.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion.

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

AGENDA ITEM # L - 5

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 5, 2013
AGENDA ITEM:	Pay Application
ACTION:	Motion

SYNOPSIS: This pay application to Tri-City Electric is for $27,834.02 and now represents an approximate project completion of 90%.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 117122

To Owner: P & E Engineering Co
PO Box 620

Carlisle, IA 50047

Project: 26A67260 P&E Engineering/City of Tipton, Substation Conv.

Application No.: 8
Application Date: 8/7/2013
Period To: 8/4/2013

Distribution to:
- [ ] Owner
- [ ] Architect
- [ ] Contractor
- [ ]
- [ ]

From Contractor: Tri-City Electric Company of Ia **Architect:**
6225 N Brady Street
Davenport, IA 52806

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum		$801,600.00
2. Net Change By Change Order		$123,579.81
3. Contract Sum To Date		$925,179.81
4. Total Completed and Stored To Date		$837,282.90
5. Retainage :		
a. 5.00% of Completed Work	$41,864.23	
b. 0.00% of Stored Material	$0.00	
Total Retainage		$41,864.23
6. Total Earned Less Retainage		$795,418.67
7. Less Previous Certificates For Payments		$767,584.65
8. Current Payment Due		$27,834.02
9. Balance To Finish, Plus Retainage		$129,761.14

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$123,579.81	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$123,579.81	$0.00
Net Changes By Change Order	**$123,579.81**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Tri-City Electric Company of Iowa

By: [signature] Date: 8/7/13

State of: Iowa
Subscribed and sworn to before me this
Notary Public: [signature]
My Commission expires: 11-27-14

County of: Scott
day of Aug 2013

Janet L Foley
Notary Public - State of Iowa
Commission Number 18[illegible]
My Commission Exp[illegible]

NOTARIAL SEAL IOWA

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED $ 27,834.02

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:_____ Date:_____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 8
Application Date : 8/7/2013
To: 8/4/2013
Architect's Project No.:

Invoice # : 117122 **Contract :** 26A67260 P&E Engineering/City of Tipton, Substation Conv.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed: From Previous Application (D+E)	Work Completed: This Period In Place	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
1	Bonds & Insurance	5,333.00	5,333.00	0.00	0.00	5,333.00	100.00%	0.00	266.65
2	TCE Overhead	38,833.00	38,833.00	0.00	0.00	38,833.00	100.00%	0.00	1,941.66
3	TCE Profit	23,300.00	23,300.00	0.00	0.00	23,300.00	100.00%	0.00	1,165.01
4	Mobilization (TCE)	8,200.00	8,200.00	0.00	0.00	8,200.00	100.00%	0.00	410.00
5	De-Mobilization (TCE)	4,100.00	4,100.00	0.00	0.00	4,100.00	100.00%	0.00	205.00
6	Project Management (TCE)	3,400.00	3,400.00	0.00	0.00	3,400.00	100.00%	0.00	170.00
7	Supervision (TCE)	8,700.00	8,700.00	0.00	0.00	8,700.00	100.00%	0.00	435.00
8	General Condtions (TCE)	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	240.00
9	Temporary Power (TCE)	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00%	0.00	180.00
10	Control & Power Raceway (TCE)	108,993.00	108,993.00	0.00	0.00	108,993.00	100.00%	0.00	5,449.66
11	Grounding (TCE)	104,701.00	104,701.00	0.00	0.00	104,701.00	100.00%	0.00	5,235.05
13	Cabling (TCE)	106,783.00	106,783.00	0.00	0.00	106,783.00	100.00%	0.00	5,339.16
14	Hand Hole (TCE)	7,540.00	7,540.00	0.00	0.00	7,540.00	100.00%	0.00	377.00
15	Switch Gear Room (TCE)	37,650.00	37,650.00	0.00	0.00	37,650.00	100.00%	0.00	1,882.50
16	Structures & Transformers (TCE)	125,037.00	125,037.00	0.00	0.00	125,037.00	100.00%	0.00	6,251.86
17	Drilled Piers (Taylor Ridge)	96,730.00	96,730.00	0.00	0.00	96,730.00	100.00%	0.00	4,836.51
18	Drilled Piers (TCE)	9,300.00	9,300.00	0.00	0.00	9,300.00	100.00%	0.00	465.00
19	Testing & Commissions (Steinmetz)	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	1,600.00
20	Testing & Commissions (TCE)	6,240.00	6,240.00	0.00	0.00	6,240.00	100.00%	0.00	312.00
21	Permanent Fencing (Lovewell)	13,700.00	13,700.00	0.00	0.00	13,700.00	100.00%	0.00	685.00
22	Permanent Fencing (TCE)	520.00	520.00	0.00	0.00	520.00	100.00%	0.00	26.00
23	Temporary Fencing (Lovewell)	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
24	Survey (Verbeke/Meyer)	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00%	0.00	115.00
25	Excavation 6" Top Soil (Carew)	3,430.00	3,430.00	0.00	0.00	3,430.00	100.00%	0.00	171.50
26	Haul Out Spoils (Carew)	2,720.00	2,720.00	0.00	0.00	2,720.00	100.00%	0.00	136.00
27	Macadam (Carew)	16,050.00	16,050.00	0.00	0.00	16,050.00	100.00%	0.00	802.51
28	Arborvitae (Carew)	3,915.00	3,915.00	0.00	0.00	3,915.00	100.00%	0.00	195.75
29	Oil Containment (Carew)	6,800.00	6,800.00	0.00	0.00	6,800.00	100.00%	0.00	340.00
30	Concrete Driveways (Carew)	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00%	0.00	240.00
31	Soil & Concrete Testing (Terrcon)	10,625.00	10,625.00	0.00	0.00	10,625.00	100.00%	0.00	531.26
901	Change Order #1 (Verbeke Meyer)	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00%	0.00	90.00
902	Change Order #1 (TCE)	214.00	214.00	0.00	0.00	214.00	100.00%	0.00	10.70

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 8
Application Date : 8/7/2013
To: 8/4/2013
Architect's Project No.:

Invoice # : 117122 **Contract :** 26A67260 P&E Engineering/City of Tipton, Substation Conv.

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored To Date	%	Balance To Finish	Retainage
			From Previous Application (D+E)	This Period In Place	(Not in D or E)	(D+E+F)	(G / C)	(C-G)	
903	Change Order #2	1,523.00	1,523.00	0.00	0.00	1,523.00	100.00%	0.00	76.15
904	Change Order #3	117,195.88	0.00	29,298.97	0.00	29,298.97	25.00%	87,896.91	1,464.95
905	Change Order #4	2,846.93	2,846.93	0.00	0.00	2,846.93	100.00%	0.00	142.35
	Grand Totals	**925,179.81**	**807,983.93**	**29,298.97**	**0.00**	**837,282.90**	**90.50%**	**87,896.91**	**41,864.23**

AGENDA ITEM # L - 6

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Sewer Exemption
ACTION:	Motion

SYNOPSIS: Mike Goetz is requesting a sewer exemption for his new storage building located at 220 W. 5th Street. The storage building does not have a municipal sewer connection and is not adding waste to the system.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Exemption Request

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/16/13

Kerri Fitch

From: FAMILY FOODS TIPTON <tfamilyfoods@iowatelecom.net>
Sent: Saturday, August 03, 2013 4:58 PM
To: kfitch@tiptoniowa.org
Subject: Sewer exemption.

Is there a way to get a sewer exemption for the storage building I built on 5th street? I have no sewer hook up. Thanks Mike

Family Foods 610 Cedar ST.

Tipton IA. 52772

Phone563-886-2143

Fax 563-886-3629

This message and accompanying documents are covered by the Electronic Communications Privacy Act, 18 U.S.C. ? ? 2510-2521, and contains information intended for the specified individual(s) only. This information is confidential. If you are not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, copying, or the taking of action based on the contents of this information is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail, and delete the original message.

320 west 5th st. Currently being Charged Commercial Sewer + Com. Base Sewer Charges.

AGENDA ITEM # L - 7

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	JAB Ink Revolving Loan Fund
ACTION:	Motion

SYNOPSIS: This is the first of two revolving loan applications. Abby has provided a letter of explanation that has been included and will be present at the meeting to discuss each of the applications. This request is in the amount of $16,843.73.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

TIPTON
COMMUNITY DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
akisling@tiptoniowa.org

August 15, 2013

Tipton City Council
407 Lynn Street
Tipton, IA 52772

Dear City Council:

The Tipton Revolving Loan Fund Committee met on August 6, 2013 to review two Tipton Revolving Loan Fund applications. The applications for approval are included in your packet.

The Loan Committee recommends approving the enclosed applications for JAB Ink Designs for $16,843.73 and Tipton Adaptive Daycare for $10,000. The loans will be amortized over 5 years at a 4% fixed interest rate. According to the criteria set forth by the City of Tipton Revolving Loan Fund Plan, revolving loan funds typically will not be less than $2,500 and not more than $10,000 but smaller or larger loans may be authorized by the Loan Committee on a case-by-case basis if unusual circumstances are present. Please note the Loan Committee has approved funding for JAB Ink to exceed the $10,000 amount. The committee agrees that both applicants meet the requirements of the revolving loan program as set forth in the USDA grant agreement and should be approved.

Please feel free to contact me with any questions. I may be reached at 563-886-4597 or at akisling@tiptoniowa.org.

I will be available at Monday evening's council meeting to answer any questions.

Sincerely,

Abby Kisling

Abby Kisling
Tipton Community Development Director

CITY OF TIPTON
REVOLVING LOAN FUND APPLICATION

Date of application 6-11-13

Applicant's name David B. Braun

Mailing address 802 Walnut St. Tipton, Ia 52772

Telephone 319-936-2179 (Home) 563 886-5062 (Work) jabmkdesigns@gmail.com (e-mail)

Project address 1006 E. 5th St.

Does the applicant own the building? (Yes) ☐ No ☐

If no, who does own the building? _____

Owner's address _____

Owner's telephone _____

Describe proposed project specifically: (attach additional sheets if necessary)

See Attached

Proposed starting date: @ 6-30-13

Proposed completion date: 7-30-13

Amount of funds requested: See I-7 $16,843.73

Estimated cost of project: See attached

Provide a brief outline of project costs See Attached

List current assessed valuation of project property: _____

Please list the source and amount of all other funds to be supplied by the applicant or other public or private sources (use additional sheets if necessary):

Source	Amount
See Attached	

If the project property has been vacant, state how long —

Is the project property properly zoned for the business? yes

If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application.

Number of years the applicant has been in business 1 year

Names and addresses of contractors and/or architect used for the proposed project.

Number of new jobs (if any) the proposed project will create: 1-2 in 12 months

Number of existing jobs proposed project will preserve: 1

Applicant should be aware that additional financial data may be required if requested by the Loan Review Committee. Applicant should also be aware that no application will be considered if expenditures are incurred prior to approval of the application.

The undersigned applicant affirms that the information submitted herein is true and accurate to the best to my (our) knowledge. I (we) have read and understand the conditions of the City of Tipton Revolving Loan Fund and agree to abide by its conditions and guidelines.

Signature of Applicant — Date: 6-11-13

Signature of Applicant — Date

IMPORTANT NOTICE

In order to meet the requirements of the Federal Register Vol. 62 No. 210, Revision to the Standards for the Classification of Federal Data on Race and Ethnicity, all application forms for Rural Development financed programs must include below the signature and date block the following disclosure statement:

"The following information is requested by the Federal Government for certain types of loans, in order to monitor the lender's compliance with equal credit opportunity. You are not required to furnish this information, but are encouraged to do so. The law requires that a lender may neither discriminate on the basis of this information nor on whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations, this lender is required to note race/ethnicity on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below."

__X__ I do not wish to furnish this information.

Ethnicity:
Hispanic or Latino _____
Not Hispanic or Latino __X__

Race: (Mark one or more)
White __X__ Black or African American_____
American Indian/Alaska Native_____ Asian_____
Native Hawaiian or Other Pacific Islander _____
More than one race _____

Gender: Male__X__ Female_____

Borrowers/managers/providers shall provide the number of respondents in each racial category who are Hispanic or Latino. You are strongly encouraged to provide detailed distributions, including all possible combinations of multiple responses to the race question. At a minimum, the total number of respondents reporting "more than one race" shall be made available.

REQUIRED ATTACHMENTS
[check each one submitted, if not submitted, explain why]

BUSINESS SUBMISSIONS

X Profit and loss statements and balance sheet for past three years

X Personal financial statements

X Documentation of commitment of all proposed project funds from banks, community, business, state, etc.

X Documentation of the current number of employees

X Documentation authorizing company officials to execute application and necessary loan documents, if approved

X Federal identification number 478-13-2333

DUNS # 028046177

X If no Federal identification number than
Social Security number 478-13-2333

Documentation Release Form

This information and the information provided on all accompanying financial statements and schedules is provided for the purpose of obtaining credit for the Applicant(s) or for the purpose of Applicant(s) guaranteeing credit for others. Applicant(s) acknowledge that representations made in this statement will be relied on by Creditor in its decision to grant such credit. This Statement is true and correct in every detail and accurately represents the financial condition of the Applicant(s) on the date given below. Creditor is authorized to make all inquiries it deems necessary to verify the accuracy of the information contained herein and to determine the creditworthiness of the Applicant(s). Applicant(s) will promptly notify Creditor of any subsequent changes which would affect the accuracy of this Statement. Creditor is further authorized to answer any questions about Creditor's credit experience with Applicant(s). Applicant(s) are aware that any knowing or willful false statements regarding the value of the above property for purposes of influencing the actions of Creditor Can be a violation of federal law, 18 U.S.C. & 1014, and may result in a fine or imprisonment or both. In addition, each individual signing below authorizes the Creditor to check their individual credit account and employment history and have a credit reporting agency prepare a consumer credit report on them.

By signing below, the undersigned agree(s) to all the terms and conditions of this Application.

Applicant: Date: 6-11-13

Applicant: _____ Date: _____

AGENDA ITEM # L - 8

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Adaptive Daycare Revolving Loan Fund
ACTION:	Motion

SYNOPSIS: This is the second of two revolving loan applications. Abby has provided a letter of explanation that has been included and will be present at the meeting to discuss each of the applications. The request is in the amount of $10,000.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

TIPTON
COMMUNITY DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
akisling@tiptoniowa.org

August 15, 2013

Tipton City Council
407 Lynn Street
Tipton, IA 52772

Dear City Council:

The Tipton Revolving Loan Fund Committee met on August 6, 2013 to review two Tipton Revolving Loan Fund applications. The applications for approval are included in your packet.

The Loan Committee recommends approving the enclosed applications for JAB Ink Designs for $16,843.73 and Tipton Adaptive Daycare for $10,000. The loans will be amortized over 5 years at a 4% fixed interest rate. According to the criteria set forth by the City of Tipton Revolving Loan Fund Plan, revolving loan funds typically will not be less than $2,500 and not more than $10,000 but smaller or larger loans may be authorized by the Loan Committee on a case-by-case basis if unusual circumstances are present. Please note the Loan Committee has approved funding for JAB Ink to exceed the $10,000 amount. The committee agrees that both applicants meet the requirements of the revolving loan program as set forth in the USDA grant agreement and should be approved.

Please feel free to contact me with any questions. I may be reached at 563-886-4597 or at akisling@tiptoniowa.org.

I will be available at Monday evening's council meeting to answer any questions.

Sincerely,

Abby Kisling

Abby Kisling
Tipton Community Development Director

CITY OF TIPTON
REVOLVING LOAN FUND APPLICATION

Date of application **May 9, 2013**

Applicant's name **Deborah L. VanderGaast**

dba: Tipton Adaptive Daycare, LLC

Mailing address **118 Parkview Court, Tipton, IA 52772**

Telephone **563-886-3143, 563-889-2560, mrs.v@tiptonadaptivedaycare.com**

(Home/Work) (cell) (e-mail)

Project address **1325 Cedar Street, Tipton, IA 52772**

Does the applicant own the building? **Yes [X]** No

If no, who does own the building? **Building and property is owned by Deborah and Randal VanderGaast, dba: Crazy Eight Enterprises, LLC**

Owner's address **118 Parkview court, Tipton, IA 52772**

Owner's telephone **563-886-3143**

Describe proposed project specifically: (attach additional sheets if necessary)

Abandoned Moose Lodge is being renovated to open a daycare center for children with special needs. Tipton Revolving Loan funds will only be used for phase two of the project, which includes improvements to the outdoor areas to meet licensing and fire code requirements and to provide safe outdoor play areas. The playground will need fencing, sidewalks for wheelchair accessible path from egress doors to public way and installation of play equipment and fall surfacing. The gravel driveway and parking lot need additional gravel. No excavation or modification of structures will occur in this phase of the project.

Proposed starting date: **September 30, 2012**

Proposed completion date: **November 1, 2012**

Amount of funds requested: **$10,000**

Estimated total cost of project: **$10,200**

Provide a brief outline of project costs:

Play Yard Fencing	$2,800
Egress Sidewalks	$4,000
Commercial Play Ground Equipment	$2,000
Fill Dirt (2 Loads)	$200
Gravel for Parking Lots (2 loads)	$400
25 cubic feet Playground Mulch, delivered	$800
TOTAL:	**$10,200**

List current assessed valuation of project property:

$205,000 post-renovation appraisal, completed July 2012

Please list the source and amount of all other funds to be supplied by the applicant or other public or private sources (use additional sheets if necessary):

Source	Amount
Personal Funds	$200
City of Tipton Revolving Loan	$10,000
TOTAL FINANCING	**$10,200**

If the project property has been vacant, state how long? **5 years**

Is the project property properly zoned for the business? **Yes, zoned C-2**

If a zoning change is pending, cite application number and present status. If application has not been made, briefly describe what change will be needed and plans for submitting application. **Change of use permit has been applied for, and construction and fence permits have been approved.**

Number of years the applicant has been in business: **8 years**

Names and addresses of contractors and/or architect used for the proposed project:

Fencing: Menards (owner installed)
Playground Equipment: Child's-Play, 12653 Mead Court, Fishers, Indiana 46038
Concrete Sidewalks: Eller Construction, PO Box 578., Wilton, IA 52778

Number of new jobs (if any) the proposed project will create: **5-7 full-time and 10-12 part-time**

Number of existing jobs proposed project will preserve: **2, including owner and her daughter**

Applicant should be aware that additional financial data may be required if requested by the Loan Review Committee. Applicant should also be aware that no application will be considered if expenditures are incurred prior to approval of the application.

The undersigned applicant affirms that the information submitted herein is true and accurate to the best to my (our) knowledge. I (we) have read and understand the conditions of the City of Tipton Revolving Loan Fund and agree to abide by its conditions and guidelines.

Signature of Applicant — Date: 7/14/2015

IMPORTANT NOTICE

In order to meet the requirements of the Federal Register Vol. 62 No. 210, Revision to the Standards for the Classification of Federal Data on Race and Ethnicity, all application forms for Rural Development financed programs must include below the signature and date block the following disclosure statement: "The following information is requested by the Federal Government for certain types of loans, in order to monitor the lender's compliance with equal credit opportunity. You are not required to furnish this information, but are encouraged to do so. The law requires that a lender may neither discriminate on the basis of this information nor on whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations, this lender is required to note

race/ethnicity on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below."

_____I do not wish to furnish this information.

Ethnicity:

Hispanic or Latino _____

Not Hispanic or Latino _X__

Race: (Mark one or more)

White __X____ Black or African American_____

American Indian/Alaska Native_____ Asian_____

Native Hawaiian or Other Pacific Islander _____

More than one race _____

Gender: Male_____ Female__X___

Borrowers/managers/providers shall provide the number of respondents in each racial category who are Hispanic or Latino. You are strongly encouraged to provide detailed distributions, including all possible combinations of multiple responses to the race question. At a minimum, the total number of respondents reporting "more than one race" shall be made available.

REQUIRED ATTACHMENTS
[check each one submitted, if not submitted, explain why]
BUSINESS SUBMISSIONS

___X__ Profit and loss statements and balance sheet for past three years

__ X__ Personal financial statements

__X__ Documentation of commitment of all proposed project funds from banks, community, business, state, etc.

__X__ Documentation of the current number of employees

__X__ Documentation authorizing company officials to execute application and necessary loan documents, if approved **(LLC Certificate of Organization)**

__X__ Federal identification number **20-2922484**

__X__ DUNS # **042673683**

_____ If no Federal identification number, then Social Security number _____

Documentation Release Form

This information and the information provided on all accompanying financial statements and schedules is provided for the purpose of obtaining credit for the Applicant(s) or for the purpose of Applicant(s) guaranteeing credit for others. Applicant(s) acknowledge that representations made in this statement will be relied on by Creditor in its decision to grant such credit. This Statement is true and correct in every detail and accurately represents the financial condition of the Applicant(s) on the date given below. Creditor is authorized to make all inquiries it deems necessary to verify the accuracy of the information contained herein and to determine the creditworthiness of the Applicant(s). Applicant(s) will promptly notify Creditor of any subsequent changes which would affect the accuracy of this Statement. Creditor is further authorized to answer any questions about Creditor's credit experience with Applicant(s). Applicant(s) are aware that any knowing or willful false statements regarding the value of the above property for purposes of influencing the actions of Creditor Can be a violation of federal law, 18 U.S.C. & 1014, and may result in a fine or imprisonment or both. In addition, each individual signing below authorizes the Creditor to check their individual credit account and employment history and have a credit reporting agency prepare a consumer credit report on them.

By signing below, the undersigned agree(s) to all the terms and conditions of this Application.

Applicant: _____ Date: Sept. 10, 2012

USDA Non-Discrimination Statement

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 (voice), or (202) 720-6832 (TDD)"

AGENDA ITEM # L - 9

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Community Development Offices
ACTION:	Motion

SYNOPSIS: The Community Development Director has been actively seeking out new office space that would be more visible to tourists coming to the community. John Miller's building on the corner of 3rd and Cedar contains a number of the qualities needed for a visible office setting. The building would mean an additional $1,000 to each of the three partnering entities, with TEDCO and Chamber both stating they would be ok with the additional amount. The new office space is ready to move in within the next 30 days. This would be a two year lease at $750 per month. This space also has some additional potential for revenue sources that may decrease the expense to the three entities but has not been finalized to date. The City would also credit an additional $2000 in utility costs (this is an internal process without money changing hands).

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

AGENDA ITEM # L - 10

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	DRIP Application – 305 Cedar St.
ACTION:	Motion

SYNOPSIS: John and Joyce Zaruba have submitted a DRIP application for exterior façade improvements in the amount of $7,500. The total project costs for replacing the awning and façade improvements will be $26,385.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

TIPTON
COMMUNITY DEVELOPMENT

520 Cedar Street
Tipton, IA 52772
(563) 886-4597
www.tiptoniowa.org

August 6, 2013

Dear City Council:

On Tuesday, August 6, 2013 the Tipton Development Commission met to consider one Downtown Revitalization Incentive Program (DRIP) application.

Below is a brief description of the DRIP Exterior Façade Grant application along with the commission's recommendation. I have included the original application for your review.

DRIP Applicant
John & Joyce Zaruba, 305 Cedar Street

Exterior Façade Grant
Replace Front of building and replace awning.

Project Total: $26,385.00
Amount Requested: $7,500.00

I will be at Monday's meeting to answer any questions you may have.

Respectfully submitted,

Abby Kisling
Tipton Community Development Director

CITY OF TIPTON
DOWNTOWN REVITALIZATION INCENTIVE PROGRAM
APPLICATION FORM

This application must be completed by any business / property owner / developer who intends to apply for assistance from the Downtown Revitalization Incentive Program. Feel free to use additional sheets of paper to elaborate on any information requested in the application.

Name of Applicant/Business	John + Joyce ZaRUBA
Mailing Address	1924 Hwy 38 , Tipton, Ia 52772
Project Address	305 Cedar St, Tipton
Telephone	563 946 3121
Fax	
Email	JJZaruba@Gmail.com

What Program(s) are you applying for? (Please complete the chart below – see brochure for details of each program)

Program Category	√	Brief Description
Property Tax Rebate (50% on increased value tax for five years)		
Supplies Program (10% discount on project materials from Spahn & Rose - Tipton)		
Exterior Façade Grant (50% of project cost, up to $7,500 per storefront)	✓	Reface front of building & replace awning
Commercial Interior Grant ($5 per sq. ft., need to know the square footage being worked on)		
Acquisition Program (up to $5,000 for closing costs, up to $2,500 toward purchase)		
Low Interest Loan (Terms will vary from bank to bank)		
Design Assistance (50% up to $2,000)		

Total Project Cost (All Programs Applied For)	$ 26,385.00

Submittal Check List: (MUST be complete or application may be denied)

- ☐ Drawings, photos, plans, etc. of the building, which illustrate all proposed work. This includes any structural work or repair, paint, colors, signage, etc.
- ☐ At least one itemized third party bid/quote for each project. If property owner is affiliated with a qualified contractor/company, that company may bid on the project. However, another third party quote is required for comparison purposes.
- ☐ Information on methods and materials to be used.

The undersigned applicant affirms that:

- The information submitted herein in true and accurate to the best of my (our) knowledge.
- I (we) realize and understand the conditions of the Downtown Incentive Program and agree to abide by its conditions and guidelines.
- I (we) understand that all work completed on the project must follow the description of approved methods and materials listed in the above section. Any variance from the agreed upon procedure, without prior approval, may result in forfeiture of any funds for which I may have qualified.
- I (we) have, to the best of my (our) ability, attempted to follow the aesthetic and preservation-based guidelines set forth by the Downtown Revitalization Incentive Program in the planning of my (our) project.
- I (we) understand that any funds this project qualifies for will only be disbursed by the City as a reimbursement after the project is complete. All expenses must be documented and submitted to the program committee at project completion.
- I (we) understand that the Incentive Program is based on **actual** project costs. Therefore, if the project costs less than the total approved by the City, my (our) reimbursement will lessen accordingly. However, if the project goes over budget, the Incentive Program reimbursement will not exceed the approved total.

The undersigned applicant agrees to comply with the requirements of this program as outlined in the Downtown Incentive Program Guidelines and Application.

Signature of Applicant Joyce Zaruba	**Date:**
Signature of Co-Applicant John & Joyce Zaruba	**Date:** 5-1-13

Approved by Review Committee	Yes	No
Comments:		

What is (are) the existing use(s) of the building?

Ray's Plumbing + Heating business

Describe the Proposed Project(s). If you have applied for funding in more than one category, please explain the project for each category (be specific).

WISKUS CONSTRUCTION INC.

1569 Logan Ave.
Tipton, IA 52772
Phone/Fax: 563-886-6816 Cell: 563-357-2251

Job Description for John & Joyce Zaruba Storefront

Location: 305 Cedar St. Tipton, Ia 52772

Owners will remove and dispose of existing siding

Contractor will assist owners in removing awning and signs attached to building

Contractor will:

Sheet entire storefront with ¾" plywood (this method will straighten front on building)

Remove doors and windows

Reframe doors and windows to new sizes as approved by owners

Construct and install a 33'x 42" awning covered with steel – height of awing will be 8' above sidewalk

Apply prepainted cement board siding above awning (color choice by customer)

Have Anamosa Stone applied from the ground to the underside of the awning (stone was chosen by owner)

Have new doors and windows will be installed by Marv's Glass from Ia. City
--Double doors and windows will be of a commercial grade aluminum with argon, low-e and have safety glass

Refer to Estimate for project costs.

Wiskus Construction, Inc.

Mark Wiskus

Wiskus Construction Inc

1569 Logan Ave.
Tipton, IA 52772

Estimate

Date	Estimate #
4/21/2013	107

Name / Address
John Zaruba 1924 Hwy 38 Tipton Ia. 52772

Description	Total
Slate siding will be removed by owners	0.00
Materials to shim and Sheet front building w/ 3/4" plywood and frame windows and door	2,495.00
Labor to shim, sheet and frame windows and door	2,620.00
Alum frame door (6' x 7') and 2- windows (6' x 4.5,) w/ argon and low e (bronze tone)	9,200.00
33' x 3'6" awing wood framed w/ steel sheeting	1,890.00
Labor installing awing	1,280.00
Siding -- Cement board siding from awning to top of building (customer's choice of color) This is an installed price.	4,420.00
Stack stone from ground to awning (to be selected by customer)	4,480.00
Permits-- Building & Electrical Permits (included in cost) Obtained by Contractor	0.00T

Estimate good for 30 days

Subtotal	$26,385.00
Sales Tax ()	$0.00
Total	$26,385.00

Acceptance of Estimate:

John A Zaruba
Customer Signature

5-1-13
Date

Phone #	Fax #
563-886-6816	563-886-6816

Contrator Signature Mark Wiskus

Ray's
PLUMBING - HEATING - AIR CONDITIONING
RHEEM FURNACE PRODUCTS
Rheem
HEATING
COOLING

AGENDA ITEM # L - 11

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	One-Time Water and Sewer Exemption
ACTION:	Motion

SYNOPSIS: Attached are a letter and a current utility bill from Francesca Passeri requesting a one-time water and sewer adjustment for her property located 610 Lynn Street. For the council's reference, below is the language of the ordinance the council approved in June 2009. If the council would approve the request, this would reduce the water portion of the bill from $127.38 to $42.46 and the sewer portion of the bill from $127.38 to $42.46. Total credit is $169.84. I had to have the girls average this bill as she is in her first month of living in the home. Apparently the previous occupants new of the water leak and didn't pass the information forward.

> 2-2-33 WATER ADJUSTMENT. Upon application to and at the discretion of the Tipton City Council, each customer or address within the Corporate Limits of the City of Tipton may be allowed a one-time adjustment on the water bill at that address or meter with an adjustment cap of $250.00. A twelve month average billing amount will be established from the twelve immediate previous billing cycles. The customer will pay no less than the average of those previous twelve months. Tax will be paid on the original full billing amount, regardless of the amount of adjustment. If an adjustment is made to the customer's water bill under this ordinance then the one-time sewer adjustment under 2-4-9 must also be used at the same time.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

610 Lynn St.
04-0040-02

Kerri Fitch

From: Francesca M. Passeri <mfp@swbnaples.com>
Sent: Wednesday, August 14, 2013 1:29 PM
To: kfitch@tiptoniowa.org
Cc: tosee4@hotmail.com
Subject: 610 Lynn St- utility payment

Hello Kerri,

I did not receive your email with the utility bill as of yet. Sometimes the filters on our work email block incoming emails until I send an outgoing one to you. Please resend it to me.

In connection with the most recent water/sewer bill for 610 Lynn St., Tipton, we had a water leak at the property during the billing period. I am requesting a one-time adjustment to the bill as an accommodation for the emergency situation which was unassociated with actual use.

With kind regards,

Francesca Passeri, Esq.
Salvatori, Wood, & Buckel, PL
9132 Strada Place
Fourth Floor
Naples, FL 34108
Direct: 239-552-4104
Fax: 239-649-1706
E-mail: mfp@swbnaples.com

To ensure compliance with requirements imposed by the IRS, we inform you that, unless specifically indicated otherwise, U.S. federal tax advice contained in this communication (including any attachments) is not intended to be used, and cannot be used, for purposes of (a) avoiding tax-related penalties imposed under the Internal Revenue Code or (b) promoting, marketing or recommending to another party any transaction or matter addressed herein.

The information contained in this transmission may be attorney/client privileged and confidential. It is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail or by telephone collect at 239-552-4100 and delete the original message. Thank you.

ZONE: BOOK:

** BILL CALCULATION **

SINGLE BILL CALCULATION

PAGE: 1

CALCULATION: N/A

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
04-0040-02	100-RE1 EL	70.24	88980	89680	700	400-SR SE	52.11	
PASSERI, FRANCESCA	100-FUEL-ADJ	13.20	(*HIST FUEL FACTOR:		0.0188500)	500-RGR GT	17.25	STEP: 01
610 LYNN ST	100-RE1 TAX	0.83				600-BER BC	6.00	STEP: 01
BILL: 8/07/2013	300-WA WA	52.11	7312	7447	1350 s	600-BER TAX	0.06	
	300-WA TAX	3.65				600-BWR BC	13.00	STEP: 01
	200-RG1 G	6.65	6193	6228	35	600-BWR TAX	0.91	
	200-FUEL-ADJ	15.75	(*HIST FUEL FACTOR:		0.4500000)	600-BSR BC	13.00	STEP: 01
	200-RG1 TAX	0.22				600-BGR BC	5.00	STEP: 01
						600-BGR TAX	0.05	
							TOTAL	270.03

*** END OF REPORT ***

WA - 75.27

SE - 75.27

BILL - 275.30

City of Tipton, IA

1-563-886-6187

REC#: 00117668 9/14/2013 10:47 AM
OPER: city4 TERM: 004
REF#:

ACCT #: XXXXXXXXXXXXXXXXXX
AUTH #: 82014C
TRAN #: 000054593959

TRAN: UTILITY UTILITY PAYMENT
04-0040-02 PASSERI, FRANCESCA
PAYMENT ON ACCOUNT 88.40CR
BALANCE AFTER PAYMENT 425.84

TRAN: TRIP CHA TRIP CHARGE
PASSERI, FRANCESCA 08/13/13
TRIP CHARGE
630-4-820-1-4540
CONNECT FEES/TRIP C 15.00CR

TENDERED: 103.40 CREDIT CARD
APPLIED: 103.40-

CHANGE: 0.00

CITY OF TIPTON
ESTABLISHED 1840

407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
04-0040-02	$88.40
Due Date	**After Due Date Pay**
07/31/2013	$89.76
Service Address	
610 LYNN ST	

There will be a $20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

FRANCESCA PASSERI
610 LYNN ST
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name	Service Address	Account Number
FRANCESCA PASSERI	610 LYNN ST	04-0040-02

Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	05/15/2013	06/14/2013	30	07/10/2013	08/01/2013	07/31/2013

PREVIOUS BALANCE	236.78
PAYMENTS	236.78-
CURRENT BALANCE	**$0.00**

------CURRENT------		-----PREVIOUS------			
DATE	READING	DATE	READING	USAGE	
06/14/2013	88980	05/15/2013	88780	200	RESIDENTIAL ELECTR 20.07
					ENERGY ADJ 0.0188 3.77
06/14/2013	7312	05/15/2013	7269	430	RESIDENTIAL WATER 16.60
06/14/2013	6193	05/15/2013	6165	28	RESIDENTIAL GAS 5.32
					GAS COST 0.5000 14.00
					DO NOT USE 11.00
					LANDLORD EL REG 5.00
					LANDLORD WATER REG 5.00
					LANDLORD GAS REG 5.00
					SALES TAX 2.64

CURRENT BILL	**$88.40**
AMOUNT DUE	**$88.40**
AMOUNT DUE AFTER 07/31/2013	$89.76

ELEC USAGE - PREV YEAR : 1660
WATER USAGE - PREV YEAR : 4980
GAS USAGE - PREV YEAR : 32

MON SEPT 2ND GARBAGE WILL MOVE TO TUE SEPT 3RD AND
TUE SEPT 3RD RECYCLE WILL MOVE TO WED SEPT 4TH.

ZONE: BOOK:

** BILL CALCULATION **

SINGLE BILL CALCULATION

PAGE: 1

CALCULATION: N/A

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
04-0040-02	100-RE1 EL	70.24	88980	89680	700	400-SR SE	42.46	
PASSERI, FRANCESCA	100-FUEL-ADJ	13.20	(*HIST FUEL FACTOR:		0.0188500)	500-RGR GT	17.25	STEP: 01
610 LYNN ST	100-RE1 TAX	0.83				600-BER BC	6.00	STEP: 01
BILL: 8/07/2013	300-WA WA	42.46	7312	7422	1100 s	600-BER TAX	0.06	
	300-WA TAX	2.97				600-BWR BC	13.00	STEP: 01
	200-RG1 G	6.65	6193	6228	35	600-BWR TAX	0.91	
	200-FUEL-ADJ	15.75	(*HIST FUEL FACTOR:		0.4500000)	600-BSR BC	13.00	STEP: 01
	200-RG1 TAX	0.22				600-BGR BC	5.00	STEP: 01
						600-BGR TAX	0.05	
							TOTAL	250.05

*** END OF REPORT ***

WA - 84.92
SE - 84.92

Bill - 256.00

CITY OF TIPTON
ESTABLISHED 1840

407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

Account Number	Amount Due
04-0040-02	$514.24
Due Date	**After Due Date Pay**
08/28/2013	$520.63
Service Address	
610 LYNN ST	

There will be a $20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

FRANCESCA PASSERI
610 LYNN ST
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699

Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
FRANCESCA PASSERI			610 LYNN ST			04-0040-02
Status	**Service Dates**		**Number of Days**	**Bill Date**	**Penalty Date**	**Due Date**
	From	**To**				
ACTIVE	06/14/2013	07/15/2013	31	08/07/2013	08/29/2013	**08/28/2013**

------CURRENT------		-----PREVIOUS------				
DATE	READING	DATE	READING	USAGE		
07/15/2013	89680	06/14/2013	88980	700	RESIDENTIAL ELECTR	70.24
					ENERGY ADJ 0.0188	13.20
07/15/2013	7642	06/14/2013	7312	3300	RESIDENTIAL WATER	127.38
07/15/2013	6228	06/14/2013	6193	35	RESIDENTIAL GAS	6.65
					GAS COST 0.4500	15.75
				3300	RESIDENTIAL SEWER	127.38
					R - GARBAGE 64 GAL	17.25
					R-EL BASIC CHARGE	6.00
					R-WTR BASIC CHARGE	13.00
					R-SWR BASIC CHARGE	13.00
					R-GAS BASIC CHARGE	5.00
					SALES TAX	10.99

PREVIOUS BALANCE	88.40
PAST DUE AMOUNT	**$88.40**
CURRENT BILL	**$425.84**
AMOUNT DUE	**$514.24**
AMOUNT DUE AFTER 08/28/2013	$520.63

ELEC USAGE - PREV YEAR : 2370
WATER USAGE - PREV YEAR : 730
GAS USAGE - PREV YEAR : 20

MON SEPT 2ND GARBAGE WILL MOVE TO TUE SEPT 3RD AND
TUE SEPT 3RD RECYCLE WILL MOVE TO WED SEPT 4TH.

Account Number - 04-0040-02 PASSERI, FRANCESCA Service Address: 610 LYNN ST

Service: 300 WA RESIDENTIAL WATER Meter: 62679437

	Read		Total	Demand		Reading		
Month	Date	Previous	Current	Consumption	Read	Consumption	Flag	Source	Occupant
Year : 2013 Total 2									
Jun	07/15/2013	7312	7642	3300			Regular	Hand Held	02
May	06/14/2013	7269	7312	430			Regular	Hand Held	02
				Avg 1865					

Account Number - 04-0040-10 CONNELL, SARAH Service Address: 610 LYNN ST

Service: 300 WA RESIDENTIAL WATER Meter: 62679437

Month	Read Date	Read Previous	Read Current	Total Consumption	Demand Read	Demand Consumption	Reading Flag	Reading Source	Occupani
Year : 2013 Total 4									
Apr	05/15/2013	7129	7269	1400			Regular	Hand Held	10
Mar	04/15/2013	7037	7129	920			Regular	Hand Held	10
Feb	03/15/2013	6929	7037	1080			Regular	Hand Held	10
Jan	02/13/2013	6790	6929	1390			Regular	Hand Held	10
Year : 2012 Total 12									
Dec	01/13/2013	6630	6790	1600			Regular	Hand Held	10
Nov	12/14/2012	6204	6630	~~4260~~			Regular	Hand Held	10
Oct	11/15/2012	5431	6204	~~7730~~			Regular	Hand Held	10
Sep	10/15/2012	4804	5431	~~6270~~			Regular	Hand Held	10
Aug	09/14/2012	4673	4804	1310			Regular	Meter Reading Input	10
Jul	08/14/2012	4559	4673	1140			Regular	Hand Held	10
Jun	07/13/2012	4486	4559	730			Regular	Hand Held	10
May	06/14/2012	3988	4486	~~4080~~			Regular	Hand Held	10
Apr	05/14/2012	3598	3988	3900			Regular	Hand Held	10
Mar	04/13/2012	3498	3598	1000			Regular	Hand Held	10
Feb	03/14/2012	3408	3498	900			Regular	Hand Held	10
Jan	02/13/2012	3317	3408	910			Regular	Hand Held	10
Year : 2011 Total 5									
Dec	01/13/2012	3241	3317	760			Regular	Hand Held	10
Nov	12/14/2011	3171	3241	700			Regular	Hand Held	10
Oct	11/14/2011	3087	3171	840			Regular	Hand Held	10
Sep	10/14/2011	2992	3087	950			Regular	Hand Held	10
Aug	09/14/2011	2849	2992	1430			Regular	Hand Held	10
				Avg 2105					

AGENDA ITEM # L - 12

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Fill Station Gate
ACTION:	Motion

SYNOPSIS: After our latest inspection it was determined that our fill station need to be moved and a new gate installed. The estimate for the new gates is between $1,400 and $1,500.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

AGENDA ITEM # L - 13

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Fire Department's Annual 5K
ACTION:	Motion

SYNOPSIS: After the success of last year, the Fire Department will once again be hosting a 5K run prior to the start of their fundraising dance. They are working with Brad Peck as we speak and will have the route identified by Monday (we are currently looking at a couple of logistical issues so I do not have it for the packet).

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: City Manager

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/15/13

N. Discussion Items (No Action)

AGENDA ITEM # N - 1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	August 19, 2013
AGENDA ITEM:	Water Updates
ACTION:	None

SYNOPSIS: I have asked Mark to update the City Council on the interior cleaning that occurred on the water tower. He will explain what they found and any future action items.

BUDGET ITEM: N/A

MAYOR/COUNCIL ACTION: Motion

RESPONSIBLE DEPARTMENT: Parks and Recreation

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 8/16/13

O. Reports Mayor/Council/Manager

CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
August 19, 2013

- Good news, the issue with the well was a bad airline (which almost never happens) and the issue looks to be solved for under $500. I would like to thank Mark for having the wherewithal to get a second opinion and save the City a substantial amount of money.
- Minor renovations are occurring at City Hall and the fiber should be delivered during the first or second week of September.
- The new lights have been installed at the library and the shelves have been moved to the Historical Society building. If you haven't been in there for a while, please stop in and see the added space.
- Department Head reviews are complete and we will discuss the goals at the next Council meeting as I may have a couple of action items to review with the City Council at that time.
- The Airport Committee currently has an opening and has struggled to find a woman willing to sit on the Committee (gender bias requirement). Staff has suggested that we run an ad in the Conservative asking for female volunteers. If none step forward, we are then able to fill the slot with any interested individual.
- Staff has inputted our salary information into the Iowa League of Cities database and is working on compiling information for the wage study. This will take a little time but I hope to have it available by October.