

January 20, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called, the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present, Nosbisch, Fletcher, Nash, Penrod, Holub, Wild, Spangler, Johnson, Kisling, Hudson, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Zearley, second by Siech to approve the agenda as presented. Following the roll call vote, the motion passed unanimously.

Communications:

If I Were Mayor Essay Winner
Amanda Smith, winner of the "If I Were Mayor" contest read her essay.

Consent Agenda:

Motion by Spear, second by Anderson to approve the consent agenda that includes the January 6, 2014, City Council meeting minutes, Clerk's/Investment reports, liquor license renewal for Tiger Mart and January Economic Development Director's report. Following the roll call vote, the motion passed unanimously.

Resolutions for Approval:

Resolution 012014A, Resolution Naming Depositories for City Funds
Motion by Siech, second by Fry to approve Resolution 012014A, the resolution naming the depositories for the City of Tipton funds. Following the roll call vote, the motion passed unanimously.

Old Business:

1. Full-time EMS Director Job Description
City Manager Nosbisch reviewed the revised job description for the EMS Director position.
Motion by Siech, second by Zearley to approve the job description with the position reporting to the City Manager and the spelling correction. Following the roll call vote, the motion passed unanimously.

Motions for Approval:

1. Claims list -

ALBAUGH PHC INC	REPAIR TOILET AT AIRPORT	159.41
ALLIANCE WATER RESOURCES I	JANUARY SERVICES	24,266.50
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES CITY HALL	171.18
BARRON MOTOR SUPPLY	REPAIR PARTS #163	120.66
BUSINESS RADIO SALES AND S	RADIOS TESTED & TUNED	48.75
CBE GROUP INC, THE	COLLECTION EXPENSE AMB	11.25
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2,527.78
CEDAR COUNTY ECONOMIC DEVE	FY 14/15 DUES	8,632.00
CEDAR COUNTY ENGINEER	193.6 GL DSL AMB	4,508.91
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,745.50
CENTRAL PETROLEUM EQUIPMEN	6 CARD CLEANERS AIRPORT	12.00
CLARENCE LOWDEN SUN-NEWS &	YOUTH REC & FAC ADS	152.50
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	3,500.00
CUSTOM BUILDERS INC	UPS CHARGES	192.74
DAN'S OVERHEAD DOORS 1	REPAIR GARAGE DOOR AMB	624.21
EASTERN IOWA LIGHT & PWR	UTILITIES CEMETERY	1,123.17
ELECTRICAL ENGINEERING & E	SUPPLIES CITY HALL	9.34
EMS DETERGENT SERVICES	5 GL VEHICLE WASH	79.80

835 ADMINISTRATIVE SERVICES		16,274.58
	GRAND TOTAL	81,980.25
City Credit Card Statement	Card Ttl	9,634.72
City - One Card (employee check out card)		
Travel Training (Ambulance) - Raccoon River, EMS Professionals	124.05	
Total Charges		124.05
Ambulance - One Card		
Operating Supplies - EMP	988.01	
Misc Supplies - Walmart	33.39	
Training - EMSLRC, Eastern Iowa CC	850.00	
29 Shirts/Fleeces and embroidery - T & M	802.12	
Total Charges		2,673.52
Police - One Card		
Fuel - Caseys, Colony Point, The Flying Wienie	154.26	
Travel Training - Arby's, The Flying Wienie	30.36	
Bldg Maint Supp - Select Blinds	76.17	
Repair Parts (#53) - Ebay-Speedy Hustlin	50.83	
Office Supplies - Walmart	265.32	
DARE Supplies - Pizza Hut, Caseys	157.85	
Total Charges		734.79
Library - One Card		
Postage/Shipping - USPS	148.19	
Office Supplies - Walmart	72.85	
Materials - Walmart, Amazon, Book Closeouts, Scholastic	554.81	
Program Supplies - Walmart	29.10	
Bldg Maint Supp - Walmart	32.05	
Total Charges		837.00
JKFAC/Recreation - One Card		
Operating Supplies (youth rec) - Walmart	31.68	
Operating Supplies (FAC) - Walmart	12.91	
Bldg Maint Supp - Walmart	20.92	
Drum Pump - Grainger	535.51	
Total Charges		601.02
Public Works - One Card		
Small Tools - Harbor Freight Tools	66.32	
Total Charges		66.32
Gas - One Card		
Phone Case - Paypal Diztronic	12.40	
Total Charges		12.40
City Clerk - One Card		
Travel Training - Holiday Inn	669.56	
Training - Iowa League of Cities	150.00	
7 Carhartt Coats (el & gas dept) - Carhartt	1,326.80	
	545.70	
Microsoft Office 365 annual charges - Microsoft Online	1,832.63	
Total Charges		4,524.69
Comm Dev - One Card		
Misc Supplies - A Place To Land, Bakers Design	61.03	
Total Charges		61.03
Statement Total		9,634.82

Motion by Zearley, second by Siech to approve the list of claims as presented. Following the roll call vote, the motion passed unanimously.

2. Exterior Water Tower Cleaning Bid

Motion by Anderson, second by Spear to approve the bid for the exterior water tower cleaning bid in the amount of \$4,675.00, from Midwest Mobile Washers, LLC. Following the roll call vote, the motion passed unanimously.

3. Irby Quotation, No. TS011514

Motion by Spear, second by Zearley to approve the quote from Irby for a pull rope, for the electric department in the amount of \$1850.00. Following the roll call vote, the motion passed unanimously.

Discussion Items:

1. Hardacre Theater Request

Will Valet, Vice-President of the Hardacre Theatre Preservation Association (HTPA), discussed the goals of the HTPA. A short video was shown that the association put together to describe their plans. Valet asked the City for a grant or forgivable loan that would allow the group to purchase the Hardacre by the January 30, 2014, deadline. Council Member Siech said she was not prepared to make a decision tonight. Council Member Spear said she has heard from several citizens that they support what the HTPA is doing and would like to see the theatre stay open. It was the consensus of the council to have this item on the February 3, 2014, council meeting agenda as a discussion item.

2. Pool Resurfacing Project

Adam Spangler, Recreation Director, discussed the pool closure from April 6, through April 27, 2014, to repair the floor and paint the indoor pool. Spangler feels this is the best time to allow the least amount of disruptions to the schedules.

3. Public Works Overhead Crane

Nosbisch discussed the overhead crane project that Director of Public Works Nash would like to install for Central Garage work. Nosbisch would like to find a way to fit this into the current year or in 2014-2015 fiscal year. This would be a more efficient and safe way for the staff to do the work.

Reports of Mayor/Council/Manager:

Mayor's Report

John Packwood's funeral was Saturday. We send our condolences to Pat Packwood and the family.

Council Reports

Council Member Zearley reported that the Airport Committee had come to the consensus that the land purchases will be the next priority.

Zearley attended the E911 and EMC Board meeting where the 2014-2015 budget was reviewed. New elected officials need to have emergency training one year after taking office, the IS 800, IS 700, and IS 100. The board received notification that they received the grant for the Multi-Jurisdictional Hazardous Mitigation Plan. The WENS (Wireless Emergency Notification System) is working for the County.

Manager's Report

Thanked the fire department and the City employees for driving the electric department vehicles for John Packwood's funeral services.

City received a \$7,637.00, dividend check from Iowa Association of Municipal Utilities Safety Group.

The job posting has closed for the Electric Superintendent position, will set up interviews.

TEDCO met last week, positive things happening.

Reviewed City properties with Mike Pelzer, Community Insurance and Financial Services.

Dan Plate and Don Marchik will be retiring in May 2014.

Closed Session: Adjourn from Regular Session to Closed Session Pursuant to Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Motion by Zearley, second by Spear to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1) C, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 7:04 p.m. Motion carried by the following roll call;

Aye: Spear, Zearley, Siech, Fry, Anderson

Nay: None

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 7:48 p.m. with following Councilmember's present: Siech, Anderson, Spear, Zearley and Fry.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Spear, second by Zearley. Following the roll call vote, the motion passed unanimously.

Meeting adjourned at 7:49 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

After the regular council meeting adjourned, the budget workshop for fiscal year 2014-2015 began. City Manager Nosbisch discussed the capital improvement project (CIP) spreadsheet. Some of the department heads briefly talked about their departments. Nosbisch asked for a \$.09 increase in the tax rate levy for fiscal year 2014-2015.

REVENUE RECEIVED -December, 2013

Property Taxes	44,259.61
Local Option Sales Service Tax	18,795.28
Licenses & Permits	750.00
Use of Money and Property	22,649.94
Intergovernmental	32,159.91
Charge for Services	687,956.77
Special Assessment	441.00
Miscellaneous	93,643.22
Sale of Fixed Assets	0.00
TOTAL	\$900,655.73