

October 6, 2014  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nobsch, Fletcher, Nash, Taber, Holub, Kisling, Spangler, Wild, Johnson, Downs, Walsh, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Zearley, second by Spear to approve the agenda with the following correction, liquor license renewal should read Rhino's Bar & Grill, rather than Can City. Following the roll call vote the motion passed unanimously.

**Communications & Reports:**

Council Member Spear introduced Rod Ness, the new CCEDCO Executive Director. Spear said there will be a meet and greet for Ness at 5:30 p.m., on October 24, 2014, prior to the CCEDCO board meeting.

**Consent Agenda:**

Motion by Anderson, second by Siech to approve the consent agenda which includes the September 15, 2014 council minutes, appointments of Jim Ehresman and Bob Rickard to the Zoning Board of Adjustment, liquor license renewals for Tavern on the Square and Rhino's. Following the roll call vote the motion passed unanimously.

**Resolution for Approval:**

Resolution 100614A, Appointing the Annual Street Financial Report, Fiscal Year 2013-2014

Motion by Zearley, second by Siech to approve Resolution 100614A, approving the Iowa Department of Transportation annual Street Financial Report for fiscal year 2013-2014. Following the roll call vote the motion passed unanimously.

Resolution 100614B, Awarding Construction Contract, Demolition, Installation, HVAC System, Public Library

Motion by Fry, second by Spear to approve Resolution 100614B, awarding the construction contract for demolition and installation for the HVAC at the Public Library. Following the roll call vote the motion passed unanimously.

Resolution 100614C, Approving Disposal of City owned Property

Motion by Zearley, second by Anderson to approve Resolution 100614C, approving the disposal of 18 disc golf baskets, Dell Precision T-7400 PC and a point of sale receipt machine. Following the roll call vote the motion passed unanimously.

**Mayoral Proclamation:**

Mayor Kepford read two proclamations, proclaiming October 5-11, 2014, as Public Power Week, and October as National Anti-Bullying Month.

**Motion for Approval:**

1. Claims List

ALBAUGH PHC INC	SHOWER FAUCET & VALVE	105.25
ALTEC INDUSTRIES INC	BUCKET TRUCK TRAINING	250.00
AUS WATERLOO MC LOCKBOX	MATS	55.60
BAUER BUILT TIRE	TIRES #186	1,449.94

CEDAR COUNTY ENVIRONMENTAL	POOL INSPECTION	964.00
CENTURY CUSTOM PAINTING &	PAINT & SANDBLAST BEAM	350.00
CJ COOPER & ASSOC INC	RANDOM SELECT DRUG SCREENING	105.00
DOMTAR	10 CASES PAPER	455.57
EASTERN IOWA TIRE	TIRES #180	1,711.17
ELECTRICAL ENGINEERING & E	LIGHT BULBS	314.31
EMERGENCY MEDICAL PRODUCTS	VARIOUS MEDICAL SUPPLIES	1,179.45
EMSLRC	HEARTSAVER CPR FIRST AID, CARD	14.00
FRIENDS OF THE ANIMALS	KITTEN	50.00
G & K SERVICES	SHOP TOWELS	289.67
GARDEN & ASSOCIATES INC	REPLACE MANHOLE LYNN & 2ND	2,601.74
H & H AUTO	TIRES #43	933.62
HAPPY JOE'S	13 PIZZAS	227.10
HASTY AWARDS	317 MEDALS FB & VB	570.05
INTEGRATED TECHNOLOGY PART	LAPTOP, VIRUS PROTECTION	2,024.30
IOWA BUSINESS SUPPLY LLC	CORNER ORGANIZER, NOTE PADS	94.74
IOWA ONE CALL	LOCATES	45.00
KELLY TREE FARM	HOLES FOR DISC GOLF	100.00
KIMBALL MIDWEST	VARIOUS SHOP SUPPLIES	402.82
KINUM INC	COLLECTION EXPENSE	104.62
KUNDE OUTDOOR EQUIPMENT	BLADES	162.53
MANATTS INC	CONCRETE SOUTH & SPRUCE	827.40
MEDIACOM LLC	BUSINESS BASIC	59.95
MERCY SERVICES TIPTON FPC	PHYSICALS AMBULANCE MEMBERS	150.00
MISC. VENDOR	TIFCO INDUSTRIES:EXT CORD	159.90
MODERN MARKETING INC	500 HALLOWEEN BAGS	363.66
MOELLER TIPTON TIRE & AUT	TIRE REPAIR #21	36.84
MUNICIPAL SUPPLY INC	LOGIC HOSTING MONTHLY FEE	2,400.00
MUTUAL WHEEL CO	FRONT BRAKE DRUMS #21	592.18
McCLURE ENGINEERING COMPAN	LAND USE PLAN/ZONE ORDINANCE	3,500.00
PIONEER MANUFACTURING CO	PAINT CAN HOLDER	31.95
PMMIC INSURANCE	TANK INSURANCE RENEWAL	1,014.00
RESCO	STAR FAULT & DELAY RESET	801.05
RMB COMPANY INC	OIL FILTERS, SULLUBE	527.35
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	691.83
SPEEDCONNECT	WIRELESS SERVICE	60.45
SPEER FINANCIAL INC	TIF SERVICES	1,900.00
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	540.00
STEVE GRITTON	GARAGE DOOR UPGRADE	245.00
T & M CLOTHING CO.	329 FB & VB SHIRTS	2,173.70
THOMPSON TRUCK & TRAILER	FILTERS #30	228.00
TIPTON ELECTRIC MOTORS	MILWAUKEE IMPACT	169.00
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	5.00
UTILITY SALES & SERVICE IN	SUPPLIES FOR GAS LINES	1,714.14
VERMEER SALES & SERVICE IN	MINI EXCAVATOR RENTAL	200.00
WALMART COMMUNITY	MISC SUPPLIES	426.63
WENDLING QUARRIES INC	81.73 TN STONE WA MAIN BREAKS	979.94
WERLING ABSTRACT COMPANY	3 ABSTRACTS	2,000.00
WHITFIELD & EDDY PLC	AUGUST SERVICES	11,507.46
ZEE MEDICAL INC	SAFETY & FIRST AID SUPPLIES	440.50
	TOTAL	48,306.41

FUND TOTALS

001 GENERAL GOVERNMENT	10,874.09
600 WATER OPERATING	1,379.93
610 WASTEWATER/AKA SEWER REVE	1,622.50
630 ELECTRIC OPERATING	4,469.43

640 GAS OPERATING	3,732.19
660 AIRPORT OPERATING	5,560.45
670 GARBAGE COLLECTION	46.31
810 CENTRAL GARAGE	6,218.48
835 ADMINISTRATIVE SERVICES	14,403.03
GRAND TOTAL	48,306.41

Motion by Anderson, second by Spear to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

## 2. Annual Police Department Report

Chief Holub reviewed the annual police report, showing the years statistics. Holub mentioned several of the programs that the officers are involved with, such as the Dare Program, Iowa Football games security, Shop with a Cop, STEP Program and the tobacco compliance program. Motion by Fry, second by Spear to approve the annual Police Department Report for fiscal year 2013-2014. Following the roll call vote the motion passed unanimously.

## 3. Trick or Treat Night

Motion by Zearley, second by Siech to approve October 31, 2014, 5:30 to 7:30 p.m., as Trick or Treat night in the City of Tipton. Following the roll call vote the motion passed unanimously.

## 4. Initiating Wage and Benefit Study, City Full-time Staff

Motion by Spear, second by Siech to approve the recommendation of the committee to initiate a six month wage and benefit study with Verisight, with an associated cost not to exceed \$27,000. Following the roll call vote the motion passed unanimously.

## 5. Creating Full-time Position, Aquatic's Supervisor, James Kennedy Family Aquatic Center, Approve Job Description

Motion by Zearley, second by Anderson to approve the creation of the aquatic supervisor fulltime position and job description. Following the roll call vote the motion passed unanimously.

## 6. Law Enforcement 28E Agreements

Motion by Spear, second by Zearley to approve the 28E agreements with Cedar County, including Tipton, West Branch, Clarence, Mechanicsville, Durant, Lisbon and Mount Vernon law enforcement agencies. Following the roll call vote the motion passed unanimously.

## 7. Set Public Hearing Date, Chapter 166.09 (5.), Municipal Code Amendment, Permitted Signs,

Motion by Spear, second by Anderson to set a public hearing date of October 20, 2014, at 5:30 p.m., to amend Chapter 166.09 (5.), Permitted Signs, of the Municipal Code, to allow signs for Commercial and Industrial businesses. Following the roll call vote the motion passed unanimously.

## 8. Change Order No. 1, HVAC System, Public Library

Motion by Fry, second by Zearley to approve change order No. 1, Alternate 3, from S & S Plumbing, keeping the project costs under the \$70,200.00. Following the roll call vote the motion passed unanimously.

## 9. One Time Water, Sewer Exemption, 610 Lynn Street

Motion by Siech, second by Anderson to approve the one time water and sewer exemption at 610 Lynn Street, reducing the water and sewer portion of the bill to \$35.90 each, with a total credit of \$257.08. Following the roll call vote the motion passed unanimously.

## 10. West Lagoon Pump Repair

Motion by Spear, second by Fry to approve the pump repair for the west lagoon, from Mississippi Valley Pump, in the amount of \$5506.00. Following the roll call vote the motion passed unanimously.

11. Set Public Hearing Date, to Amend Chapter 30, Municipal Code, Police Department Motion by Anderson, second by Spear to set a public hearing date of October 20, 2014, at 5:30 p.m., to amend Chapter 30, of the Municipal Code, Police Department, to allow Emergency UTV's (utility task vehicles) on City roadways. Following the roll call vote the motion passed unanimously.

**Discussion Items:**

1. Sewer Issues, Storm Water Fee

City Manager Nosbisch would like to institute a storm water fee of \$5.00 per month to address the sewer issues. Some lining could be done and an engineering study will need to be done, along with a flow test. A new or good used jetter is needed. The City's current one is out dated. Nosbisch also suggested that the garbage rates will need an increase of \$5.00 as well, to bring the fund balance to positive and allow us to order more toter's that are needed.

2. Disc Golf Course Dedication, Sunday, October 12, 2014, 2:00 p.m., at the City Park

**Reports of Mayor/Council/Committee/Manager:**

**Mayor's Report**

The Healthiest Walk is October 8, 2014, at 12:00 p.m., for the City. There are other walks in the City as well.

**Council Reports**

Council Member Fry attended the Open Meeting Seminar at the courthouse. Fry said it was interesting.

**Manager's Report**

The work in front of City Hall will begin this week with demolition of the old scale. Public Works staff will be performing the majority of the concrete work. The original plans have been modified with some minor changes to the police entrance. This will cause limited access to the City Hall front doors but will remain open during the concrete construction phase.

Work with FEMA and EMC continues, regarding the June 30<sup>th</sup> storm damages. Hope to have the paperwork completed within the next three weeks.

Attended some very good sessions at the League of Cities Conference September 24-26. Met with some groups we may utilize in the near future. Will be searching for a new City attorney as Lowell Dendinger will be retiring.

The Economic Development report has been completed by UNI. The feedback will be used by the Development Commission in their goal setting for next year.

The leaf vacuum started a week later due to the fact that there are very few leaves on the ground. Don Marchik and Dan Plate have been hired as seasonal employees to run the leaf vacuum and street sweeper. Don Marchik starts tomorrow at 7:15 a.m.

**Closed Session:**

Closed Session, Pursuant to Iowa Code Chapter 21.5 (1) I, the City Council may enter in closed session, "to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual requests a closed session". Motion by Zearley, second by Spear to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1)I, Employee Performance Evaluation, at 6:43 p.m. Motion carried by the following roll call; Aye: Anderson, Spear, Zearley, Siech, Fry  
Nay: None

**Roll Call to return to regular session:**

The council reconvened to regular session from closed session at 6:54 p.m., with following Councilmember's present: Anderson, Spear, Zearley, Siech and Fry.

Motion by Siech, second by Spear to approve the annual contract for Police Chief Holub, subject to the personal policy changes of the mileage. Motion carried by the following roll call vote:

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Zearley, second by Fry. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:55 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer