

City of Tipton, Iowa

Meeting:	Tipton City Council Meeting
Place:	Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772
Date/Time:	November 3, 2014 – 5:30 PM
Web Page:	www.tiptoniowa.org
Posted:	October 31, 2014 (Front door of City Hall & City Website)

Mayor:	Shirley Kepford	City Manager:	Chris Nosbisch
Council At Large:	David Fry	City Attorney:	Lowell Dendinger
Council At Large:	Pam Spear	City Clerk:	Lorna Fletcher
Council Ward #1:	Leanne Zearley	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Siech	Chief of Police:	Heath Holub

- A. Call to Order – 5:30 PM**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Agenda Additions/Agenda Approval**
- E. Communications:**
 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes

G. Public Hearing

1. Public Hearing on the Amendment to Chapter 106.8 Collection Fees of the City Code
 - i. Close Public Hearing – Proceed to H-1
2. Public Hearing on the Adoption of Chapter 102 Storm Water Utility System and Service Charges of the City Code
 - i. Close Public Hearing – Proceed to H-2

H. Ordinance Approval/Amendment

1. Ordinance #546 – An Ordinance Amending Chapter 106.08 Collection Fees
 - i. Motion to approve first reading and proceed with second reading/or suspend rules and proceed to third and final reading.
2. Ordinance #547 – An Ordinance Adopting Chapter 102 Storm Water Utility System and Service Charges
 - i. Motion to approve first reading and proceed with second reading/or suspend rules and proceed to third and final reading.

I. Resolutions for Approval

1. None

J. Mayoral Proclamation

1. None

K. Old Business

1. None

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Vehicle Stipend – Economic Development Director - Council Action as Needed
3. Discussion and Consideration of Setting a Public Hearing Date for the Amendment to Chapter 75.05 Operation of All-Terrain Vehicles of the Tipton Municipal Code – Council Action as Needed
4. Discussion and Consideration of Natural Gas Service Agreement – Clayton Energy Corporation – Council Action as Needed
5. Discussion and Consideration of a Flatbed Purchase for the 2014 F350 Grass Truck – Council Action as Needed
6. Discussion and Consideration of an Request to Bidders for Garbage Services for the City of Tipton – Council Action as Needed
7. Discussion and Consideration of Lazy River Energy Pump Replacement – Council Action as Needed
8. Discussion and Consideration of Heat Exchange Tube Bundle for Indoor Pool Heater – Council Action as Needed

M. Reports to be Received/Filed

1. None

N. Discussion Items (No Action)

1. Economic Development Report and Recommendations

O. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F. Consent Agenda

October 20, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Anderson, Spear and Zearley. Councilmember Siech was absent. Also present: Nosbisch, Fletcher, Holub, Kisling, Wild, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Zearley, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Fry, second by Spear to approve the consent agenda which includes the October 20, 2014, City Council meeting minutes, Clerk's/Investment reports, September Water Report, October Economic Development Report, September Airport Committee minutes, August Library Board Minutes and Directors Report. Following the roll call vote the motion passed unanimously.

Public Hearing:

Amendment to Chapter 166.09 (5.), Permitted Signs

Mayor Kepford opened the public hearing for the amendment to Chapter 166.09 (5.) Permitted Signs, at 5:33 p.m. With no written or oral objections, Mayor Kepford closed the public hearing at 5:34 p.m.

Amendment to Chapter 30, Police Department, Use of Public Safety UTV's, ATV's

Mayor Kepford opened the public hearing for the amendment to Chapter 30, Police Department on the use of public safety using UTV's and ATV's, at 5:35 p.m. With no written or oral objections, Mayor Kepford closed the public hearing at 5:36 p.m.

Ordinance Approval/Amendment:

Ordinance No. 543, Amending Chapter 166.09 (5.), Permitted Signs

Motion by Spear to move to the second reading of Ordinance No. 543, the amendment to Chapter 166.09 (5.), permitted signs, failed for a lack of a second. Motion by Anderson, second by Fry to approve Ordinance No. 543, the amendment to Chapter 166.09 (5.), permitted signs. Following the roll call vote the motion passed unanimously.

Ordinance No. 544, Amending Chapter 30, Police Department, Public Safety Use of UTV's, ATV's

Motion by Zearley, second by Fry to approve Ordinance No. 544, the amendment to Chapter 30, allowing the public safety departments the use of UTV's and ATV's. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims list -

ALBAUGH PHC INC	100' PEX TUBING	158.00
ALLIANCE WATER RESOURCES I	OCTOBER SERVICES	24,547.17
APGA	MEMBERSHIP DUES	1,031.80
AREA AMBULANCE SERVICE	PARAMEDIC ASSIST	100.00
AUS WATERLOO MC LOCKBOX	MATS	55.60
BARRON MOTOR SUPPLY	SHOP SUPPLIES, LUBE #15	59.75
BORDER STATES ELECTRIC SUP	FREIGHT CREDIT	95.33
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2,573.41
CEDAR COUNTY ENGINEER	149.8 GL DSL AMBULANCE	2,832.72
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3,065.00
CHARLES D LINN CO	GAS FOR SHOP	68.00
CITY OF MECHANICSVILLE	MUTUAL AID	300.00

CLARENCE LOWDEN SUN-NEWS &
 CONNIE KNUITSEN
 EASTERN IOWA LIGHT & PWR
 ECONO SIGNS LLC
 ED ROEHR SAFETY PRODUCTS
 ELECTRICAL ENGINEERING & E
 EMERGENCY MEDICAL PRODUCTS
 FAMILY FOODS
 FLETCHER-REINHARDT CO.
 FOSTER COACH SALES INC.
 FOX APPARATUS REPAIR & MAI
 FRIENDS OF THE ANIMALS
 G & K SERVICES
 GENERAL PEST CONTROL INC
 GIERKE ROBINSON COMPANY IN
 GRAPHIX PLUS SIGNS & PRINT
 GRASSHOPPER LAWN CARE DBA
 H & H AUTO
 HARVEY'S PUMP SERVICE
 HDS WHITE CAP CONST SUPPLY
 INTEGRATED TECHNOLOGY PART
 IOWA ASSOCIATION OF
 IOWA DEPT. OF NATURAL RESO
 JOHNSON COUNTY AMBULANCE
 KELLER'S HOME FURNISHINGS
 LIFE REFLECTIONS LLC
 LONGLEY SYSTEMS INC
 LYNCH'S EXCAVATING INC
 MANATTS INC
 MISC. VENDOR
 MITCHELL 1
 MUNICIPAL SUPPLY INC
 ODB COMPANY
 PENGUIN MANAGEMENT INC
 PITNEY BOWES INC
 PRAXAIR DISTRIBUTION INC
 RC TECHNOLOGY
 RK DIXON CO
 SANDRY FIRE SUPPLY LLC
 SHOTTENKIRK
 SPINUTECH INC
 STAPLES ADVANTAGE
 STERICYCLE INC
 SWICK CABLE
 THOMPSON TRUCK & TRAILER
 TIPTON CONSERVATIVE
 TIPTON ELECTRIC MOTORS
 TIPTON PHARMACY
 TRANS-IOWA EQUIPMENT INC
 TRITECH SOFTWARE SYSTEMS
 USA BLUE BOOK
 VERMEER SALES & SERVICE IN
 XEROX CORPORATION
 ZEP SALES & SERVICE

TOTAL

VARIOUS YOUTH REC & FAC ADS 330.00
 12 HRS CONSULTATION SERVICES 300.00
 CEMETERY UTILITIES 1,280.46
 28 STOP SIGNS 843.16
 LASERS, MAGAZINES, HOLSTERS 3,125.90
 1 CASE BULBS 97.07
 OPERATING SUPPLIES 22.40
 MISC SUPPLIES 17.41
 POLE NUMBERING 237.37
 AMBER LENS #67 90.09
 PUMP ON 2 FIRE TRUCKS 4,021.27
 1 CAT 50.00
 UNIFORMS PUBLIC WORKS 513.73
 PEST CONTROL 286.03
 SUPPLIES FOR CONCRETE WORK 148.06
 STRIPE 187 & 188 715.00
 MOWING 4 LOCATIONS 155.00
 TIRE MOUNT BALANCE BAGS #184 40.00
 SEWER CAMERA 407 E 8TH ST 150.00
 OPERATING SUPP, SMALL TOOLS 639.92
 ACCESS POINT & INSTALL 3,706.16
 TESTING & HANDS ON TRAINING 316.62
 ANNUAL WATER USE FEE 99.00
 ALS SUPPORT 600.00
 ORECK SWEEPER BAGS 24.99
 3 NO PARKING SIGNS 60.00
 1 BOX TIME CARDS 57.45
 SEWER EXTENSION(BOWIE/VNDRGST) 30,346.00
 WA MAIN REPAIR NORTH ST 1,568.80
 SEAN PAUSTIAN:REPORT BOX 253.35
 WEB SUBSCRIPTIONS 216.48
 REPAIR PARTS FOR VALVES&MANS 2,639.65
 OIL SENDING UNIT #163 121.34
 6 MO VOICE NOTIFICATIONS 720.00
 DIGITAL MAILING SYSTEM 669.50
 OXYGEN 25.23
 FIX ISSUES ON DESKTOP 80.00
 COPIER CONTRACT BASE CHARGE 18.49
 6 FIRE HOSES 3,389.31
 DEFLECTOR #68 34.22
 OCTOBER EMAIL MARKETING 25.00
 CASH REGISTER ROLLS 42.76
 OPERATING SUPPLIES 161.81
 BORE GAS LINE UNDER HWY 38 2,400.00
 2 FITTINGS #30 49.70
 BID LETTING FOR HVAC 1,201.16
 NOZZLE CONE FOR PRESSURE WASHR 16.16
 PHARMACEUTICALS 261.10
 FILTERS & BELT GRIP #30 430.66
 AMBULANCE BILLING SERVICE 1,127.50
 CONNECTORS,BRASS CAPS,PADLOCKS 78.45
 LOCATOR REPAIR 386.00
 COPY & BASE CHARGE 1,647.93
 OPERATING SUPPLIES 380.77
 101,105.24

FUND TOTALS

001 GENERAL GOVERNMENT
 600 WATER OPERATING
 610 WASTEWATER/AKA SEWER REVE

22,314.97
 15,528.56
 43,083.82

630 ELECTRIC OPERATING	1,362.97
640 GAS OPERATING	4,083.09
670 GARBAGE COLLECTION	3,438.92
750 CEMETERY ENTERPRISE	28.56
810 CENTRAL GARAGE	6,886.39
835 ADMINISTRATIVE SERVICES	4,377.96
GRAND TOTAL	101,105.24

City Credit Card Statement		Card Total
City - One Card (employee check out card)		
Fuel - Shell Oil, J & K Retail, QT 179	119.71	
Travel Training - Taco Bell, McDonalds	15.42	
Total Charges		135.13
Ambulance - One Card		
Misc. Supplies - Family Foods, Viewpoint LLC	188.86	
Operating Supplies - Codelocks, Theisen's,	1,575.62	
Bound Tree Medical, Small Tools - Theisen's	130.36	
Fuel - Giri BP	20.01	
Office Supplies - Staples	67.99	
Training Supplies - Amazon	34.15	
Total Charges		2,016.99
Police - One Card		
Office Supplies - Amazon	14.92	
Computer Supplies - Codeblue	255.50	
Total Charges		270.42
Fire - One Card		
Misc. Supplies - Discount Mugs (Fire Dept to reimburse City back for)	264.25	
Small Tools - Harbor Freight Tools	684.76	
Total Charges		949.01
Public Works - One Card		
Repair Parts - Automotive Electronics #53	112.34	
Total Charges		112.34
Electric - One Card		
Misc. Supplies - Walmart	65.03	
Total Charges		65.03
Gas - One Card		
Fuel - Sparky's One Stop	30.78	
Total Charges		30.78
Library - One Card		
Postage/Shipping - USPS	87.14	
Office Supplies - Walmart, Laminator.com, Better Containers	216.63	
Materials - Walmart, Amazon	617.81	
Program Supplies - Highsmith	102.31	
Bldg. Maint. Supp - Walmart	9.88	
Misc. Supplies - Walmart	81.34	
Training - Iowa Library Services	206.00	
Total Charges		1,321.11
JKFAC/Recreation - One Card		
Operating Supplies (Park) - ULINE, Menards	578.06	
Operating Supplies - Walmart, PCI Patterson Medical	233.78	
Dues - Iowa Park and Recreation	72.50	

	72.50	
Misc. Supplies - Tiffany's Tipton Bakery	12.20	
Total Charges		969.04
Comm Dev - One Card		
Training - ACT Iowa Economic Development, PDI	430.00	
Office Supplies - Quill, Walmart	237.20	
Advertising - Flip Doc, Online Photo Order	130.00	
Misc. Supplies - Walmart, Happy Joes, Casey's,	183.40	
Art To Frames, Amazon		
Bldg. Maint Supp - Walmart	96.96	
Operating Supplies - Walmart	6.82	
Travel Training - RPS Cedar Rapids Onstreet	12.00	
Total Charges		1,096.38
City Manager - One Card		
Travel Training - Delta Air	322.70	
Total Charges		322.70
City Clerk - One Card		
Operating Supplies - Walmart	70.85	
Operating Supplies - Walmart	1.97	
Training - Iowa League of Cities	695.00	
Total Charges		767.82
Deputy City Clerk - One Card		
Misc. Supplies - Pizza Hut	111.28	
Total Charges		111.28
Statement Total		8,168.03

Motion by Spear, second by Anderson to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Municipalities Continuing Disclosure Cooperation Initiative (MCDC) Review, Recommendation

Motion by Zearley, second by Fry to approve the staff recommendation and retain Dorsey and Whitney Law Firm to complete the Securities and Exchange Commission's MCDC Initiative with a cost not to exceed \$7,500.00. Following the roll call vote the motion passed unanimously.

3. Set Public Hearing Date, Amending Chapter 106.08, Collection Fees, Garbage Rate

Motion by Anderson, second by Spear to set a public hearing date for November 3, 2014, at 5:30 p.m., to amend Chapter 106.08, Collection of Fees, Garbage rates. Following the roll call vote the motion passed unanimously.

4. Set Public Hearing Date, Adoption of Chapter 102, Storm Water Utility System, Service Charge.

Motion by Zearley, second by Anderson to set a public hearing date of November 3, 2014, 5:30 p.m., to adopt Chapter 102, storm water utility system and service charge, using the fees to address the inflow and infiltration and the sanitary sewer system. Following the roll call vote the motion passed unanimously.

5. Request for Qualifications, Attorney Services

Motion by Spear, second by Zearley to approve sending the request for qualifications (RFQ's) for attorney services to replace the City attorney who is retiring in January. Following the roll call vote the motion passed unanimously.

6. Pay Application No. 1, Hagerty Earthworks, LLC

Motion by Fry, second by Anderson to approve pay application No. 1, Hagerty Earthworks, LLC, for the manhole replacement and the emergency work completed with a total amount of \$41,207.00. Following the roll call vote the motion passed unanimously.

Discussion Items:**1. Plum Street Conditions**

There are a number of potholes located in the seal coat area of the street. The traffic generated in the area is rural individuals and farm equipment. City Manager Nosbisch said the council will need to make a decision to put more seal coat down or return it to gravel.

2. ATV's, Use on a Public Right a Ways

Chief of Police would like to offer pass through routes for the ATV's on Lemon, South and Plum Streets. Holub would prefer the ATV's not have access on all the City streets.

Reports of Mayor/Council/Manager:**Mayor's Report**

The Disc Golf Course dedication was held on Sunday, October 12, 2014, at 2:00 p.m. It was very nice with some Behrle family attending. There are plans to hold tournaments next year.

Council Reports

Councilmember Anderson attended the TEDCO meeting. The new sign for the industrial park will be delayed until spring. TEDCO is discussing leveling more ground in the industrial park, to prepare more shovel ready areas. Anderson said the trees in Tipton this fall are beautiful even with all that were lost in the June storm.

Councilmember Fry expressed concerns regarding the speed limit by the new O'Rourke Motors building. Nosbisch explained that the speed limits on the highway are under the control of the Iowa Department of Transportation.

Manager's Report

Construction at City Hall is progressing well. The footings should be completed soon and hope to start backfilling the week of October 20, 2014. Wiskus Construction has been on site to be sure the addition will be ready before winter. When the addition is complete the concrete work will be finished. Hope to meet with a lift company in the next couple of weeks. Some of the good concrete around City Hall will need to be removed for the work to be completed. New ADA compliant sidewalks will replace the walks that are currently around City Hall.

FEMA and EMC are finalizing the paperwork for the claims from the June 30th storm. We hope to have the reimbursements by the end of November.

The leaf vacuum is running the zone routes and the street sweeping began last Wednesday.

The Economic Development report discussion has been pushed back to November when all the council will be present.

The majority of the plants in front of City Hall were transplanted in the park courtesy of Deb Latare and Steve Nash.

The Disc Golf Course dedication and ribbon cutting ceremony was held October 12, 2014, with several Behrle Foundation representatives present. The new course was made possible by their generous donation.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Zearley, second by Spear. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:08 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED**July, 2014**

Property Taxes	11,758.03
Local Option Sales Service Tax	20,701.85
Licenses & Permits	1,720.71
Use of Money and Property	1,402.52
Intergovernmental	44,851.18
Charge for Services	553,382.00
Special Assessment	0.00
Miscellaneous	75,378.99
Sale of Fixed Assets	0.00
TOTAL	\$709,195.28

REVENUE RECEIVED**August, 2014**

Property Taxes	0.00
Local Option Sales Service Tax	20,701.84
Licenses & Permits	1,000.00
Use of Money and Property	46,590.42
Intergovernmental	38,098.70
Charge for Services	587,928.81
Special Assessment	0.00
Miscellaneous	77,602.43
Sale of Fixed Assets	0.00
TOTAL	\$771,922.20

REVENUE RECEIVED**September, 2014**

Property Taxes	167,308.63
Local Option Sales Service Tax	19,929.31
Licenses & Permits	1,310.00
Use of Money and Property	22,799.07
Intergovernmental	26,371.97
Charge for Services	622,235.26
Special Assessment	466.00
Miscellaneous	63,845.23
Sale of Fixed Assets	0.00
TOTAL	\$924,265.47

G. Public Hearing

AGENDA ITEM # G - 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Public Hearing – Garbage Rates
ACTION:	Motion

SYNOPSIS: The rate increase that you see in Ordinance #546 reflects a \$5.00 increase to all three container sizes. I am going to ask that we close the public hearing and table any action on Ordinance #546 at this time. I have done some checking with other communities are we are reaching a monthly fee that warrants further investigation. By this, I believe it is time that we request proposals to contract all garbage related services for the City. If the bids come back and we find that we are hauling our garbage at an approximate rate to private haulers, then we can move forward with the increase. If the bids come back and we can save money for our constituents, then I think we will have to seriously consider the privatization option.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Proceed to Ordinance #546

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

AGENDA ITEM # G - 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Public Hearing – Storm Water Fee
ACTION:	Motion

SYNOPSIS: As stated in other meetings, staff is proposing a \$5.00 monthly storm water fee to be utilized in the elimination of I&I and the upgrade to storm water related facilities. There will likely be additional ordinances needed related to the removal of cross connections from the sanitary sewer system, however, the plan must be completed before their adoption.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proceed to Ordinance #547

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

H. Ordinance Approval/Amendment

Prepared by:	City of Tipton, City Hall, Chris Nosbisch, City Manager	407 Lynn St., Tipton, IA 52772 (563) 886-6564
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ORDINANCE NO. 546

AN ORDINANCE AMENDING CHAPTER 106.08, COLLECTION FEES OF THE CITY OF TIPTON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. AMENDMENT. Chapter 106.08 Collection Fees, Section 1(A) Residential and Commercial Non-Dumpster be repealed and a new Chapter 106.08, Section 1(A) be adopted as follows:

“A. Residential and Commercial Non-Dumpster. Each residential and commercial non-dumpster premises shall be billed at a rate that coincides with the size of container used in accordance with the following:

Container Size	Monthly Charge
35-gallon	\$20.25
64-gallon	\$22.25
96-gallon	\$26.25

Additional solid waste must be placed in a City of Tipton garbage bag. One additional bag will be allowed per week.”

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ___ day of _____, 2014.

ATTEST:

Shirley Kepford - Mayor

Lorna Fletcher – City Clerk

I certify that the foregoing was published as Ordinance No. __ on the __ day of
_____, 2014.

Lorna Fletcher, City Clerk

Prepared by:	City of Tipton, City Hall, Chris Nosbisch, City Manager	407 Lynn St., Tipton, IA 52772 (563) 886-6564
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ORDINANCE NO. 547

AN ORDINANCE ADOPTING CHAPTER 102, STORM WATER UTILITY SYTEM AND SERVICE CHARGES OF THE CITY OF TIPTON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. ADOPT. Chapter 102 is adopted as set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2014.

ATTEST:

Shirley Kepford - Mayor

Lorna Fletcher – City Clerk

I certify that the foregoing was published as
Ordinance No. ____ on the ____ day of _____, 2014.

Lorna Fletcher, City Clerk

Exhibit "A"

CHAPTER 102

STORM WATER UTILITY SYSTEM AND SERVICE CHARGE

102.01 Purpose

102.02 Definitions

102.03 Storm Water Drainage District Established

102.04 Rates

102.05 Payment of Bills

102.06 Lien for Nonpayment

102.01 PURPOSE. The purpose of this chapter is to establish a Storm Water Utility and provide a means of funding the construction, operation, and maintenance of storm water management facilities including, but not limited to, detention and retention basins, storm water sewers, inlets, ditches, and drains, cleaning of streets and eliminating I and I (inflow and infiltration) from the sanitary sewer system. The Council finds that the construction, operation, and maintenance of the City's storm and surface water drainage system should be funded through charging users of property which may connect or discharge directly, or indirectly, into the storm, sanitary and surface water drainage system.

102.02 DEFINITIONS. For use on this chapter, unless the context specifically indicates otherwise, the following terms are defined:

1. **Connection** means the physical act or process of tapping a public storm water sewer or drainage line, or joining onto an existing side sewer, for the purpose of connecting private impervious surface or other storm and surface water sources or systems to the public storm and surface water system. It also includes creation or maintenance of impervious surface that causes or is likely to cause an increase in the quantity or decrease in quality or both from natural state of storm water runoff, and which drains, directly or indirectly, to the storm and surface water system.
2. **Customer** means, in addition to any person receiving storm water service from the City, the owner of the property served, and as between such parties the duties, responsibilities, liabilities and obligations hereinafter imposed shall be joint and several.
3. **Storm and surface water drainage system** means any combination of publicly owned storm and surface water quantity and quality facilities, pumping, or lift facilities, storm and secondary drain pipes and culverts, open channels, creeks and ditches, force mains, laterals, manholes, catch basins and inlets, including the grates and covers thereof, detention and retention facilities, laboratory facilities and equipment, and other publicly owned facilities for the collection, conveyance, treatment and disposal of storm and surface water system within the City, to which sanitary sewage flows are not intentionally admitted.
4. **User** means any person who uses property that maintains connection to, discharges to, or otherwise receives services from the City for storm water management. The occupant receives services from the City for storm water management. The occupant of occupied is deemed the user. If the property is not occupied, the person who has the right to occupy it shall be deemed the user.

102.03 STORM WATER DRAINAGE SYSTEM DISTRICT ESTABLISHED. Pursuant to the authority of Section 384.84(5) of the Code of Iowa, the entire City is hereby declared a Storm Water Drainage System District for the purpose of establishing, imposing, adjusting and providing for the collection of rates for the operation and maintenance of storm water management facilities. The entire City, as increased from time to time by annexation, shall constitute a single Storm Water Drainage System District.

102.04 RATES. Each customer shall pay for storm and surface water drainage system service provided by the City. The rates for the operation and maintenance of the storm water management facilities shall be collected by imposing a monthly rate on each residential, commercial, and industrial customer within the City. The Council may adopt rules, charges, rates, and fees for the use of the City's storm and surface water system, and for services provided by the City relating to that system. Such rules may include delinquency and interest charges and penalties. Such charges and fees shall be just and equitable based upon the actual costs of operation, maintenance, acquisition, extension, and replacement of the City's system, the costs of bond repayment, regulation, administration, and services of the City. A fee shall be charged to each utilities customer each billing cycle in the amount of \$5.00.

102.05 PAYMENT OF BILLS. All Storm Water Drainage System District charges shall be due and payable under the same terms and conditions provided for payment of all combined service account as contained in Section 92.04 of this Code of Ordinances. All City services may be discontinued in accordance with the provisions contained in Section 92.05 if the combined service account becomes delinquent, and the provisions contained in Section and 92.08 relating to lien exemptions and lien notices shall also apply in the event of a delinquent account.

102.06 LIEN FOR NONPAYMENT. Except as provided for in Section 92.07 of this Code of Ordinances, the owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for charges for the operation and maintenance of the storm water maintenance facilities. Any such charges remaining unpaid and delinquent shall constitute a lien upon the premises served and shall be certified by the Clerk to the County Treasurer for collection in the same manner as property taxes.

L. Motions for Approval

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0005 ABC FIRE PROTECTION INC

I 37592		SERVICE FIRE EXTINGUISHER	AP		R	11/29/2014		30.60	30.60CR	
		G/L ACCOUNT						30.60		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					30.60	SERVICE FIRE EXTINGUISHER		
		VENDOR TOTALS		REG. CHECK				30.60	30.60CR	0.00
								30.60	0.00	

01-0060 ALBAUGH PHC INC

I 24086		CLEAN OUT TOILET DRAIN LINE	AP		R	11/29/2014		65.59	65.59CR	
		G/L ACCOUNT						65.59		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					65.59	CLEAN OUT TOILET DRAIN LINE		
I 24087		TOILET TANK FLAPPER & LEVER	AP		R	11/29/2014		11.67	11.67CR	
		G/L ACCOUNT						11.67		
	810 5-899-2-65070	OPERATING SUPPLIES					11.67	TOILET TANK FLAPPER & LEVER		
I 24194		CLEAN OUT TOILET DRAIN LINE	AP		R	11/29/2014		52.00	52.00CR	
		G/L ACCOUNT						52.00		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					52.00	CLEAN OUT TOILET DRAIN LINE		
		VENDOR TOTALS		REG. CHECK				129.26	129.26CR	0.00
								129.26	0.00	

01-0141 APPARATUS TESTING SERVICES

I 374		3 PUMPER CERTIFICATION TEST	AP		R	10/30/2014		915.00	915.00CR	
		G/L ACCOUNT						915.00		
	001 5-150-2-63310	VEHICLE OPERATIONS					915.00	3 PUMPER CERTIFICATION TESTING		
		VENDOR TOTALS		REG. CHECK				915.00	915.00CR	0.00
								915.00	0.00	

01-0143 AUS WATERLOO MC LOCKBOX

I 6309780		MATS	AP		R	11/29/2014		55.60	55.60CR	
		G/L ACCOUNT						55.60		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					55.60	MATS		
		VENDOR TOTALS		REG. CHECK				55.60	55.60CR	0.00
								55.60	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0410 CEDAR COUNTY CO-OP

I 1141		DSL FOR EQUIPMT CITY HALL P AP			R	11/29/2014		137.14	137.14CR	
		G/L ACCOUNT						137.14		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					137.14	DSL FOR EQUIPMT CITY HALL PROJ		
		VENDOR TOTALS		REG. CHECK				137.14	137.14CR	0.00
								137.14	0.00	

01-1 COAST TO COAST

I IVC0060552		DRUG TEST KITS	AP		R	10/30/2014		320.09	320.09CR	
		G/L ACCOUNT						320.09		
	001 5-110-2-65070	OPERATING SUPPLIES					320.09	COAST TO COAST:DRUG TEST KITS		
		VENDOR TOTALS		REG. CHECK				320.09	320.09CR	0.00
								320.09	0.00	

01-0697 CUSTOM BUILDERS INC

I 71318		UPS CHARGES	AP		R	11/29/2014		49.16	49.16CR	
		G/L ACCOUNT						49.16		
	001 5-465-2-65080	POSTAGE/SHIPPING					28.82	UPS CHARGES		
	750 5-280-2-65980	MISCELLANEOUS					10.17	UPS CHARGES		
	630 5-820-2-65080	POSTAGE/SHIPPING					10.17	UPS CHARGES		
		VENDOR TOTALS		REG. CHECK				49.16	49.16CR	0.00
								49.16	0.00	

01-0859 BICCD

I 43156		TRAINING	AP		R	10/30/2014		8.00	8.00CR	
		G/L ACCOUNT						8.00		
	001 5-160-1-62300	TRAINING					8.00	TRAINING		
I 43157		TRAINING	AP		R	10/30/2014		4.00	4.00CR	
		G/L ACCOUNT						4.00		
	001 5-160-1-62300	TRAINING					4.00	TRAINING		
		VENDOR TOTALS		REG. CHECK				12.00	12.00CR	0.00
								12.00	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0905 ELECTRICAL ENGINEERING & EQ

I 4071661-00		CONNECTORS	AP		R	10/30/2014		17.69	17.69CR	
		G/L ACCOUNT						17.69		
	630 5-820-2-63100	BUILDING MAINTENANCE & REPAIR					17.69	CONNECTORS		

I 4080813-00		BLDG MAINT SUPPLIES	AP		R	10/30/2014		172.46	172.46CR	
		G/L ACCOUNT						172.46		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					172.46	BLDG MAINT SUPPLIES		

		VENDOR TOTALS		REG. CHECK				190.15	190.15CR	0.00
								190.15	0.00	

01-0930 EMERGENCY MEDICAL PRODUCTS

I 1685274		MEDICAL SUPPLIES	AP		R	11/29/2014		734.85	734.85CR	
		G/L ACCOUNT						734.85		
	001 5-160-2-65070	OPERATING SUPPLIES					734.85	MEDICAL SUPPLIES		

I 1685910		NEEDLELESS IV SET	AP		R	11/29/2014		77.15	77.15CR	
		G/L ACCOUNT						77.15		
	001 5-160-2-65070	OPERATING SUPPLIES					77.15	NEEDLELESS IV SET		

		VENDOR TOTALS		REG. CHECK				812.00	812.00CR	0.00
								812.00	0.00	

01-1023 FLYING PHOENIX INERSTATE DI

I P010722614		FIREWORKS	AP		R	10/30/2014		7,448.30	7,448.30CR	
		G/L ACCOUNT						7,448.30		
	001 5-620-2-65315	JULY 4TH CELEBRATION					7,448.30	FIREWORKS		

		VENDOR TOTALS		REG. CHECK				7,448.30	7,448.30CR	0.00
								7,448.30	0.00	

01-1055 G & K SERVICES

I 61412		UNIFORMS PUBLIC WORKS	AP		R	11/29/2014		69.17	69.17CR	
		G/L ACCOUNT						69.17		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.31	UNIFORMS PUBLIC WORKS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					10.70	UNIFORMS PUBLIC WORKS		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					31.00	UNIFORMS PUBLIC WORKS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					7.83	UNIFORMS PUBLIC WORKS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					12.33	UNIFORMS PUBLIC WORKS		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 61413		UNIFORMS ELEC & GAS	AP		R	11/29/2014		135.55	135.55CR	
		G/L ACCOUNT						135.55		
	630	5-820-2-64350 UNIFORMS/EQUIPMENT					108.64	UNIFORMS ELEC & GAS		
	640	5-825-2-64350 UNIFORMS/EQUIPMENT					26.91	UNIFORMS ELEC & GAS		
I 64636		SHOPTOWELS	AP		R	11/29/2014		92.58	92.58CR	
		G/L ACCOUNT						92.58		
	810	5-899-2-65070 OPERATING SUPPLIES					92.58	SHOPTOWELS		
I 64640		UNIFORMS PUBLIC WORKS	AP		R	11/29/2014		66.13	66.13CR	
		G/L ACCOUNT						66.13		
	670	5-840-2-64350 UNIFORMS/EQUIPMENT					7.31	UNIFORMS PUBLIC WORKS		
	600	5-810-2-64350 UNIFORMS/EQUIPMENT					10.70	UNIFORMS PUBLIC WORKS		
	001	5-210-2-64350 UNIFORMS/EQUIPMENT					27.96	UNIFORMS PUBLIC WORKS		
	810	5-899-2-64350 UNIFORMS/EQUIPMENT					7.83	UNIFORMS PUBLIC WORKS		
	001	5-299-2-64350 UNIFORMS/EQUIPMENT					12.33	UNIFORMS PUBLIC WORKS		
I 64641		UNIFORMS ELEC & GAS	AP		R	11/29/2014		135.55	135.55CR	
		G/L ACCOUNT						135.55		
	630	5-820-2-64350 UNIFORMS/EQUIPMENT					108.64	UNIFORMS ELEC & GAS		
	640	5-825-2-64350 UNIFORMS/EQUIPMENT					26.91	UNIFORMS ELEC & GAS		
I 67898		UNIFORMS PUBLIC WORKS	AP		R	11/29/2014		67.19	67.19CR	
		G/L ACCOUNT						67.19		
	670	5-840-2-64350 UNIFORMS/EQUIPMENT					8.03	UNIFORMS PUBLIC WORKS		
	600	5-810-2-64350 UNIFORMS/EQUIPMENT					10.70	UNIFORMS PUBLIC WORKS		
	001	5-210-2-64350 UNIFORMS/EQUIPMENT					28.30	UNIFORMS PUBLIC WORKS		
	810	5-899-2-64350 UNIFORMS/EQUIPMENT					7.83	UNIFORMS PUBLIC WORKS		
	001	5-299-2-64350 UNIFORMS/EQUIPMENT					12.33	UNIFORMS PUBLIC WORKS		
I 67899		UNIFORMS ELEC & GAS	AP		R	11/29/2014		135.55	135.55CR	
		G/L ACCOUNT						135.55		
	630	5-820-2-64350 UNIFORMS/EQUIPMENT					108.64	UNIFORMS ELEC & GAS		
	640	5-825-2-64350 UNIFORMS/EQUIPMENT					26.91	UNIFORMS ELEC & GAS		
I 67900		SHOPTOWELS	AP		R	11/29/2014		66.82	66.82CR	
		G/L ACCOUNT						66.82		
	630	5-820-2-65070 OPERATING SUPPLIES					66.82	SHOPTOWELS		
I 71151		UNIFORMS PUBLIC WORKS	AP		R	11/29/2014		67.19	67.19CR	
		G/L ACCOUNT						67.19		
	670	5-840-2-64350 UNIFORMS/EQUIPMENT					8.03	UNIFORMS PUBLIC WORKS		
	600	5-810-2-64350 UNIFORMS/EQUIPMENT					10.70	UNIFORMS PUBLIC WORKS		
	001	5-210-2-64350 UNIFORMS/EQUIPMENT					28.30	UNIFORMS PUBLIC WORKS		
	810	5-899-2-64350 UNIFORMS/EQUIPMENT					7.83	UNIFORMS PUBLIC WORKS		
	001	5-299-2-64350 UNIFORMS/EQUIPMENT					12.33	UNIFORMS PUBLIC WORKS		
		VENDOR TOTALS		REG. CHECK				835.73	835.73CR	0.00
								835.73	0.00	

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1066 GARDEN & ASSOCIATES INC

I 32455		BOWIE SEWER EXTENSION	AP		R	11/29/2014		486.08	486.08CR	
		G/L ACCOUNT						486.08		
	610 5-815-2-64070	ENGINEERING					486.08	BOWIE SEWER EXTENSION		
I 32456		REPLACE MANHOLE 2ND & LYNN	AP		R	11/29/2014		120.00	120.00CR	
		G/L ACCOUNT						120.00		
	001 5-290-2-64070	ENGINEERING					120.00	REPLACE MANHOLE 2ND & LYNN		
		VENDOR TOTALS		REG. CHECK				606.08	606.08CR	0.00
								606.08	0.00	

01-2665 GOODYEAR COMMERCIAL TIRE &

I 117-1055552		TIRES #184	AP		R	10/30/2014		598.44	598.44CR	
		G/L ACCOUNT						598.44		
	810 5-899-2-63322	TIRES					598.44	TIRES #184		
		VENDOR TOTALS		REG. CHECK				598.44	598.44CR	0.00
								598.44	0.00	

01-1098 GRASSHOPPER LAWN CARE DBA A

I 4-871		OVERSEED ADULT DIAMOND	AP		R	11/29/2014		120.00	120.00CR	
		G/L ACCOUNT						120.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					120.00	OVERSEED ADULT DIAMOND		
I 4-873		CORE AERATION HILL WITH POOL	AP		R	11/29/2014		160.00	160.00CR	
		G/L ACCOUNT						160.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					160.00	CORE AERATION HILL WITH POOL		
I 4-875		OVERSEED HILL WITH POOL	AP		R	11/29/2014		240.00	240.00CR	
		G/L ACCOUNT						240.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					240.00	OVERSEED HILL WITH POOL		
I 4-877		CORE AERATION 1ST DIAM LEFT	AP		R	11/29/2014		120.00	120.00CR	
		G/L ACCOUNT						120.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					120.00	CORE AERATION 1ST DIAM LEFT		
I 4-878		OVERSEED 1ST DIAMOND LEFT	AP		R	11/29/2014		180.00	180.00CR	
		G/L ACCOUNT						180.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					180.00	OVERSEED 1ST DIAMOND LEFT		
I 4-881		CORE AERATION SOCCER FIELDS	AP		R	11/29/2014		400.00	400.00CR	
		G/L ACCOUNT						400.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					400.00	CORE AERATION SOCCER FIELDS		

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VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 4-882		OVERSEED SOCCER FIELDS	AP		R	11/29/2014		1,250.00	1,250.00CR	
		G/L ACCOUNT						1,250.00		
	001 5-430-2-63200	OVERSEED SOCCER FIELDS					1,250.00			
I 4-883		GYPSUM SOCCER FIELDS	AP		R	11/29/2014		468.00	468.00CR	
		G/L ACCOUNT						468.00		
	001 5-430-2-63200	GYPSUM SOCCER FIELDS					468.00			
I 701FALL1		CORE AERATION ADULT DIAMOND	AP		R	11/29/2014		360.00	360.00CR	
		G/L ACCOUNT						360.00		
	001 5-430-2-63200	CORE AERATION ADULT DIAMOND					360.00			
I 703FALL1		GYPSUM ADULT DIAMOND	AP		R	11/29/2014		80.00	80.00CR	
		G/L ACCOUNT						80.00		
	001 5-430-2-63200	GYPSUM ADULT DIAMOND					80.00			
		VENDOR TOTALS		REG. CHECK				3,378.00	3,378.00CR	0.00
								3,378.00	0.00	

01-1087 GRAYBILL COMMUNICATIONS

I 21403		ACCESORY PICKETS FOR FIRE T	AP		R	11/29/2014		116.44	116.44CR	
		G/L ACCOUNT						116.44		
	810 5-899-2-63321	ACCESORY PICKETS FOR FIRE TRKS					116.44			
		VENDOR TOTALS		REG. CHECK				116.44	116.44CR	0.00
								116.44	0.00	

01-1106 GROEBNER & ASSOCIATES

I 291570		6 CADMIUM SPRINGS	AP		R	11/29/2014		49.56	49.56CR	
		G/L ACCOUNT						49.56		
	640 5-825-2-65307	6 CADMIUM SPRINGS					49.56			
		VENDOR TOTALS		REG. CHECK				49.56	49.56CR	0.00
								49.56	0.00	

01-1115 H & H AUTO

I 28754		4 TIRES #55	AP		R	11/29/2014		493.96	493.96CR	
		G/L ACCOUNT						493.96		
	810 5-899-2-63322	4 TIRES #55					493.96			
I 28778		TIRE PATCH #53	AP		R	11/29/2014		13.00	13.00CR	
		G/L ACCOUNT						13.00		
	810 5-899-2-63323	TIRE PATCH #53					13.00			

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		VENDOR TOTALS	REG. CHECK					506.96	506.96CR	0.00
								506.96	0.00	

01-1136 HDS WHITE CAP CONST SUPPLY

I 10002511240	SUPPLIES FOR CONCRETE WORK	AP		R	10/30/2014			441.99	441.99CR	
	G/L ACCOUNT							441.99		
001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					441.99	SUPPLIES FOR CONCRETE WORK			
		VENDOR TOTALS	REG. CHECK					441.99	441.99CR	0.00
								441.99	0.00	

01-1217 HOLIDAY INN DES MOINES AIRP

I 56023	TRAVEL TRAINING IMFOA AMY	AP		R	11/29/2014			185.92	185.92CR	
	G/L ACCOUNT							185.92		
835 5-899-1-62980	TRAVEL TRAINING					185.92	TRAVEL TRAINING IMFOA AMY			
I 56024	TRAVEL TRAINING IMFOA LORNA	AP		R	11/29/2014			185.92	185.92CR	
	G/L ACCOUNT							185.92		
835 5-899-1-62980	TRAVEL TRAINING					185.92	TRAVEL TRAINING IMFOA LORNA			
		VENDOR TOTALS	REG. CHECK					371.84	371.84CR	0.00
								371.84	0.00	

01-1289 INTEGRATED TECHNOLOGY PARTN

I 98585	TECH SERVICES POLICE	AP		R	10/30/2014			57.50	57.50CR	
	G/L ACCOUNT							57.50		
001 5-110-2-64190	TECHNOLOGY					57.50	TECH SERVICES POLICE			
I 98589	WORK WITH SHIELD POLICE	AP		R	10/30/2014			115.00	115.00CR	
	G/L ACCOUNT							115.00		
001 5-110-2-64190	TECHNOLOGY					115.00	WORK WITH SHIELD POLICE			
		VENDOR TOTALS	REG. CHECK					172.50	172.50CR	0.00
								172.50	0.00	

01-1270 IOWA ASSOCIATION OF

I 5954	ENERGY CONFERENCE	AP		R	11/29/2014			325.00	325.00CR	
	G/L ACCOUNT							325.00		
630 5-820-1-62300	TRAINING					325.00	ENERGY CONFERENCE			

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

VENDOR TOTALS			REG. CHECK				325.00	325.00CR	0.00
							325.00	0.00	

01-1265 IOWA BUSINESS SUPPLY LLC

I 0085352-001	SELF INKING STAMP	AP		R	11/29/2014		16.95	16.95CR	
	G/L ACCOUNT						16.95		
001 5-620-2-65980	MISCELLANEOUS					16.95	SELF INKING STAMP		

VENDOR TOTALS			REG. CHECK				16.95	16.95CR	0.00
							16.95	0.00	

01-1332 IOWA ONE CALL

I 165152	LOCATES	AP		R	11/29/2014		43.20	43.20CR	
	G/L ACCOUNT						43.20		
630 5-820-2-65304	UNDERGROUND SUPPLIES					14.40	LOCATES		
600 5-810-2-65307	SERVICE LINES					14.40	LOCATES		
640 5-825-2-65307	SERVICE LINES					14.40	LOCATES		

VENDOR TOTALS			REG. CHECK				43.20	43.20CR	0.00
							43.20	0.00	

01-1468 KINUM INC

I 1455	COLLECTION EXPENSE	AP		R	10/30/2014		55.93	55.93CR	
	G/L ACCOUNT						55.93		
630 5-822-2-64040	COLLECTION EXPENSE					35.55	COLLECTION EXPENSE		
600 5-811-2-64040	COLLECTION EXPENSE					6.88	COLLECTION EXPENSE		
610 5-815-2-64040	COLLECTION EXPENSE					6.79	COLLECTION EXPENSE		
670 5-840-2-64040	COLLECTION EXPENSE					6.71	COLLECTION EXPENSE		

I 1456	COLLECTION EXPENSE	AP		R	10/30/2014		61.11	61.11CR	
	G/L ACCOUNT						61.11		
001 5-160-2-64040	COLLECTION EXPENSE					61.11	COLLECTION EXPENSE		

VENDOR TOTALS			REG. CHECK				117.04	117.04CR	0.00
							117.04	0.00	

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VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1514 LANDS' END BUSINESS OUTFITT

C 4542991		PRICE ADJ	AP		R	10/30/2014		96.29CR	96.29	
		G/L ACCOUNT						96.29CR		
	001	5-110-2-64350	UNIFORMS/EQUIPMENT					12.04CRPRICE ADJ		
	835	5-899-2-64350	UNIFORMS/EQUIPMENT					12.04CRPRICE ADJ		
	001	5-410-2-65980	MISCELLANEOUS					12.04CRPRICE ADJ		
	630	5-822-2-64350	UNIFORMS/EQUIPMENT					12.04CRPRICE ADJ		
	640	5-826-2-64350	UNIFORMS/EQUIPMENT					12.04CRPRICE ADJ		
	600	5-811-2-64350	UNIFORMS/EQUIPMENT					12.03CRPRICE ADJ		
	610	5-815-2-64350	UNIFORMS/EQUIPMENT					12.03CRPRICE ADJ		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT					12.03CRPRICE ADJ		

I SIN2128315		22 SHIRTS	AP		R	10/30/2014		805.98	805.98CR	
		G/L ACCOUNT						805.98		
	001	5-110-2-64350	UNIFORMS/EQUIPMENT					85.00 22 SHIRTS		
	835	5-899-2-64350	UNIFORMS/EQUIPMENT					285.00 22 SHIRTS		
	001	5-410-2-65980	MISCELLANEOUS					155.00 22 SHIRTS		
	630	5-822-2-64350	UNIFORMS/EQUIPMENT					56.20 22 SHIRTS		
	640	5-826-2-64350	UNIFORMS/EQUIPMENT					56.20 22 SHIRTS		
	600	5-811-2-64350	UNIFORMS/EQUIPMENT					56.20 22 SHIRTS		
	610	5-815-2-64350	UNIFORMS/EQUIPMENT					56.19 22 SHIRTS		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT					56.19 22 SHIRTS		

VENDOR TOTALS		REG. CHECK						709.69	709.69CR	0.00
								709.69	0.00	

01-1660 MANATTS INC

I 751854		BACK ENTRANCE,BOOK DROP LIB	AP		R	11/29/2014		378.65	365.65CR	
		G/L ACCOUNT				11/29/2014		378.65	13.00CR	
	001	5-410-2-63200	GROUNDS MAINTENANCE & REPAIR					378.65	BACK ENTRANCE,BOOK DROP LIB	
I 753477		CITY HALL ENTRANCE FOOTINGS	AP		R	11/29/2014		412.00	404.00CR	
		G/L ACCOUNT				11/29/2014		412.00	8.00CR	
	001	5-650-2-63100	BUILDING MAINTENANCE & REPAIR					412.00	CITY HALL ENTRANCE FOOTINGS	
I 753844		CITY HALL ENTRNCE FNDTN WAL	AP		R	11/29/2014		579.98	557.98CR	
		G/L ACCOUNT				11/29/2014		579.98	22.00CR	
	001	5-650-2-63100	BUILDING MAINTENANCE & REPAIR					579.98	CITY HALL ENTRNCE FNDTN WALLS	

VENDOR TOTALS		REG. CHECK						1,370.63	1,327.63CR	0.00
								1,370.63	43.00CR	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1640 McCLURE ENGINEERING COMPANY

I 8941		PHASE II, SURVEY PLATS, APPRS AP			R	10/30/2014		1,750.00	1,750.00CR	
		G/L ACCOUNT						1,750.00		
	660 5-835-2-64070	ENGINEERING					1,750.00	PHASE II, SURVEY PLATS, APPRSLS		
I 8942		LAND USE, P & Z ORDINANCE AP			R	10/30/2014		2,500.00	2,500.00CR	
		G/L ACCOUNT						2,500.00		
	660 5-835-2-64070	ENGINEERING					2,500.00	LAND USE, P & Z ORDINANCE		
		VENDOR TOTALS		REG. CHECK				4,250.00	4,250.00CR	0.00
								4,250.00	0.00	

01-1697 MEDIACOM LLC

I 102114M		BUSINESS BASIC	AP		R	10/30/2014		59.95	59.95CR	
		G/L ACCOUNT						59.95		
	001 5-110-2-63730	TELECOMMUNICATIONS EXPENSE					59.95	BUSINESS BASIC		
		VENDOR TOTALS		REG. CHECK				59.95	59.95CR	0.00
								59.95	0.00	

01-1704 MEMORIALS BY MICHEL

I 111501		HARTIG MEMORIAL	AP		R	11/29/2014		1,573.00	1,573.00CR	
		G/L ACCOUNT						1,573.00		
	750 5-280-2-64890	VETERANS/OTHER GRAVE REPAIRS					1,573.00	HARTIG MEMORIAL		
		VENDOR TOTALS		REG. CHECK				1,573.00	1,573.00CR	0.00
								1,573.00	0.00	

01-1 MIDWEST AUTOMATIC

I 77243		INSPECTION	AP		R	10/30/2014		183.00	183.00CR	
		G/L ACCOUNT						183.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					183.00	MIDWEST AUTOMATIC:INSPECTION		
		VENDOR TOTALS		REG. CHECK				183.00	183.00CR	0.00
								183.00	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1731	MIDWEST WHEEL COMPANINES									
C	3242660159	CORES	AP		R	10/30/2014		48.00CR	48.00	
		G/L ACCOUNT						48.00CR		
	810 5-899-2-63321	REPAIR PARTS						48.00CRCORES		
C	3242730079	BRAKE DRUMS	AP		R	10/30/2014		648.64CR	648.64	
		G/L ACCOUNT						648.64CR		
	810 5-899-2-63321	REPAIR PARTS						648.64CRBRAKE DRUMS		
I	3242580268	BRAKE DRUMS, STOP BOX, CORES	AP		R	11/29/2014		801.12	801.12CR	
		G/L ACCOUNT						801.12		
	810 5-899-2-63321	REPAIR PARTS						801.12 BRAKE DRUMS, STOP BOX, CORES #21		
		VENDOR TOTALS		REG. CHECK				104.48	104.48CR	0.00
								104.48	0.00	

01-1748	MITCHELL 1									
I	IB17042995	WEB SUBSCRIPTIONS	AP		R	10/30/2014		216.48	216.48CR	
		G/L ACCOUNT						216.48		
	810 5-899-2-65065	COMPUTER SUPPLIES						216.48 WEB SUBSCRIPTIONS		
		VENDOR TOTALS		REG. CHECK				216.48	216.48CR	0.00
								216.48	0.00	

01-1761	MODERN MARKETING INC									
I	MMI105461	GLOW BRACELETS FOR DARE	AP		R	10/30/2014		213.85	213.85CR	
		G/L ACCOUNT						213.85		
	001 5-110-2-65051	DARE EQUIPT/SUPPLIES						213.85 GLOW BRACELETS FOR DARE		
		VENDOR TOTALS		REG. CHECK				213.85	213.85CR	0.00
								213.85	0.00	

01-1832	MUNICIPAL SUPPLY INC									
I	0574756-IN	LOGIC HOSTING MONTHLY FEE	AP		R	10/30/2014		2,400.00	2,400.00CR	
		G/L ACCOUNT						2,400.00		
	630 5-822-2-65070	OPERATING SUPPLIES					1,200.00	LOGIC HOSTING MONTHLY FEE		
	640 5-826-2-65070	OPERATING SUPPLIES					1,200.00	LOGIC HOSTING MONTHLY FEE		
		VENDOR TOTALS		REG. CHECK				2,400.00	2,400.00CR	0.00
								2,400.00	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1875 NESPER SIGN ADVERTISING INC

I 005.75636-0	8 X 12 US FLAG	AP		R	11/29/2014			237.29	237.29CR	
	G/L ACCOUNT							237.29		
	630 5-820-2-65980	MISCELLANEOUS				237.29		8 X 12 US FLAG		
	VENDOR TOTALS	REG. CHECK						237.29	237.29CR	0.00
								237.29	0.00	

01-2071 QUILL CORPORATION

I 6692895	INK CARTRIDGES	AP		R	11/29/2014			129.51	129.51CR	
	G/L ACCOUNT							129.51		
	001 5-525-2-65060	OFFICE SUPPLIES				129.51		INK CARTRIDGES		
	VENDOR TOTALS	REG. CHECK						129.51	129.51CR	0.00
								129.51	0.00	

01-2112 RESCO

I 589575-00	AEMC HV DETECTOR	AP		R	11/29/2014			368.64	368.64CR	
	G/L ACCOUNT							368.64		
	630 5-820-2-63500	OPERATIONAL EQUIPT MAINT & REP				368.64		AEMC HV DETECTOR		
I 589579-00	BRACKETS FOR FIBER OPTIC PR	AP		R	11/29/2014			1,626.99	1,626.99CR	
	G/L ACCOUNT							1,626.99		
	630 5-820-2-63500	OPERATIONAL EQUIPT MAINT & REP				1,626.99		BRACKETS FOR FIBER OPTIC PROJ		
	VENDOR TOTALS	REG. CHECK						1,995.63	1,995.63CR	0.00
								1,995.63	0.00	

01-2195 SHIVE-BATTERY

I 3142270-5	LIBRARY HVAC REVIEW	AP		R	11/29/2014			758.89	758.89CR	
	G/L ACCOUNT							758.89		
	001 5-410-2-63100	BUILDING MAINTENANCE & REPAIR				758.89		LIBRARY HVAC REVIEW		
	VENDOR TOTALS	REG. CHECK						758.89	758.89CR	0.00
								758.89	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2197	SHOTTENKIRK									
I 658173		LAMP ASY #53	AP		R	10/30/2014		76.98	76.98CR	
		G/L ACCOUNT						76.98		
		810 5-899-2-63321	REPAIR PARTS					76.98	LAMP ASY #53	
		VENDOR TOTALS	REG. CHECK					76.98	76.98CR	0.00
								76.98	0.00	

01-2232	SPAHN & ROSE LUMBER CO									
I 201410304634		CITY HALL PROJECT	AP		R	11/29/2014		163.41	163.41CR	
		G/L ACCOUNT						163.41		
		001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					163.41	CITY HALL PROJECT	
I 201410304635		BLDG MAINT SUPP POWER PLAN	AP		R	11/29/2014		580.49	580.49CR	
		G/L ACCOUNT						580.49		
		630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					580.49	BLDG MAINT SUPP POWER PLANT	
I 201410304636		OPERATING SUPPLIES	AP		R	11/29/2014		44.55	44.55CR	
		G/L ACCOUNT						44.55		
		001 5-212-2-65070	OPERATING SUPPLIES					44.55	OPERATING SUPPLIES	
I 201410304637		BLDG MAINT SUPP COMM DEV O	AP		R	11/29/2014		981.93	981.93CR	
		G/L ACCOUNT						981.93		
		001 5-525-2-63100	BUILDING MAINTENANCE & REPAIR					981.93	BLDG MAINT SUPP COMM DEV OFC	
I 4315		OPERATING SUPPLIES	AP		R	11/29/2014		112.70	112.70CR	
		G/L ACCOUNT						112.70		
		001 5-210-2-65070	OPERATING SUPPLIES					112.70	OPERATING SUPPLIES	
I 4502		CHALK REEL	AP		R	11/29/2014		12.83	12.83CR	
		G/L ACCOUNT						12.83		
		630 5-820-2-65053	SMALL TOOLS					12.83	CHALK REEL	
I 5433		SUPPLIES FOR UNDERGROUND WOR	AP		R	11/29/2014		11.84	11.84CR	
		G/L ACCOUNT						11.84		
		630 5-820-2-65304	UNDERGROUND SUPPLIES					11.84	SUPPLIES FOR UNDERGROUND WORK	
I 5768		OPERATING SUPPLIES	AP		R	11/29/2014		26.45	26.45CR	
		G/L ACCOUNT						26.45		
		001 5-465-2-65070	OPERATING SUPPLIES					26.45	OPERATING SUPPLIES	
		VENDOR TOTALS	REG. CHECK					1,934.20	1,934.20CR	0.00
								1,934.20	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2224 STAR EQUIPMENT LTD

I 02435028		MINI EXCAVATOR RENTAL	AP		R	10/30/2014		1,903.60	1,903.60CR	
		G/L ACCOUNT						1,903.60		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR				1,903.60		MINI EXCAVATOR RENTAL		
		VENDOR TOTALS		REG. CHECK				1,903.60	1,903.60CR	0.00
								1,903.60	0.00	

01-1239 STATE HYGIENIC LABORATORY

I 42423		POOL TESTING FEES	AP		R	11/29/2014		37.50	37.50CR	
		G/L ACCOUNT						37.50		
	001 5-465-2-64121	HEALTH SERVICES				37.50		POOL TESTING FEES		
		VENDOR TOTALS		REG. CHECK				37.50	37.50CR	0.00
								37.50	0.00	

01-1105 STEVE GRITTON

I 101414CCGD		SERVICE GARAGE DOOR	AP		R	11/29/2014		90.00	90.00CR	
		G/L ACCOUNT						90.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR				90.00		SERVICE GARAGE DOOR		
		VENDOR TOTALS		REG. CHECK				90.00	90.00CR	0.00
								90.00	0.00	

01-2317 T & M CLOTHING CO.

I 1007		EMBROIDER 7 SHIRTS	AP		R	11/29/2014		28.00	28.00CR	
		G/L ACCOUNT						28.00		
	630 5-822-2-64350	UNIFORMS/EQUIPMENT				5.60		EMBROIDER 7 SHIRTS		
	600 5-811-2-64350	UNIFORMS/EQUIPMENT				5.60		EMBROIDER 7 SHIRTS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT				5.60		EMBROIDER 7 SHIRTS		
	610 5-815-2-64350	UNIFORMS/EQUIPMENT				5.60		EMBROIDER 7 SHIRTS		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT				5.60		EMBROIDER 7 SHIRTS		
I 1015		61 BASKETBALL SHIRTS	AP		R	11/29/2014		384.30	384.30CR	
		G/L ACCOUNT						384.30		
	001 5-446-2-64350	UNIFORMS/EQUIPMENT				384.30		61 BASKETBALL SHIRTS		
I 1022		20 HATS & EMBROIDERY	AP		R	11/29/2014		308.00	308.00CR	
		G/L ACCOUNT						308.00		
	001 5-160-2-64350	UNIFORMS/EQUIPMENT				308.00		20 HATS & EMBROIDERY		

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 905		22 CHEER CAMP SHIRTS	AP		R	11/29/2014		159.06	159.06CR	
		G/L ACCOUNT						159.06		
	001 5-446-2-64350	UNIFORMS/EQUIPMENT					159.06	22 CHEER CAMP SHIRTS		
		VENDOR TOTALS		REG. CHECK				879.36	879.36CR	0.00
								879.36	0.00	

01-2323 TALLGRASS BUSINESS RESOURCE

C 18046		SALES TAX ADJUSTMENT	AP		R	10/30/2014		101.82CR	101.82	
		G/L ACCOUNT						101.82CR		
	001 5-160-3-67250	OFFICE EQUIPMENT					101.82CR	SALES TAX ADJUSTMENT		
I 18045		FILES, CABINETS, DESKS	AP		R	10/30/2014		2,154.91	2,154.91CR	
		G/L ACCOUNT						2,154.91		
	001 5-160-3-67250	OFFICE EQUIPMENT					2,154.91	FILES, CABINETS, DESKS		
I 18046		CABINETS, FILES, DESKS	AP		R	10/30/2014		2,157.25	2,157.25CR	
		G/L ACCOUNT						2,157.25		
	001 5-160-3-67250	OFFICE EQUIPMENT					2,157.25	CABINETS, FILES, DESKS		
		VENDOR TOTALS		REG. CHECK				4,210.34	4,210.34CR	0.00
								4,210.34	0.00	

01-2410 TIPTON ELECTRIC MOTORS

I 267509		REPAIR IMPACT	AP		R	11/29/2014		63.65	63.65CR	
		G/L ACCOUNT						63.65		
	600 5-810-2-65053	SMALL TOOLS					63.65	REPAIR IMPACT		
		VENDOR TOTALS		REG. CHECK				63.65	63.65CR	0.00
								63.65	0.00	

01-2475 TRUCK COUNTRY OF IOWA

I X103246413:01		BELT & TENSIONER #26	AP		R	11/29/2014		217.76	217.76CR	
		G/L ACCOUNT						217.76		
	810 5-899-2-63321	REPAIR PARTS					217.76	BELT & TENSIONER #26		
		VENDOR TOTALS		REG. CHECK				217.76	217.76CR	0.00
								217.76	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2562	VERMEER SALES & SERVICE INC									
I	00510007	MINI EXCAVATOR RENTAL	AP		R	11/29/2014		200.00	200.00	CR
		G/L ACCOUNT						200.00		
	600 5-810-2-65308	MAINS						200.00		MINI EXCAVATOR RENTAL
	VENDOR TOTALS			REG. CHECK				200.00	200.00	CR 0.00
								200.00	0.00	

01-2576 W L CONSTRUCTION SUPPLY LLC

I	5186	DIAMOND BLADE FOR CHOP SAW	AP		R	10/30/2014		419.99	419.99	CR
		G/L ACCOUNT						419.99		
	600 5-810-2-65070	OPERATING SUPPLIES						419.99		DIAMOND BLADE FOR CHOP SAW
	VENDOR TOTALS			REG. CHECK				419.99	419.99	CR 0.00
								419.99	0.00	

01-2574 WALMART COMMUNITY

I	4419	OFFICE & OPERATING SUPPLIES	AP		R	11/29/2014		207.58	207.58	CR
		G/L ACCOUNT						207.58		
	001 5-160-2-65070	OPERATING SUPPLIES						3.84		OFFICE & OPERATING SUPPLIES
	001 5-160-2-65060	OFFICE SUPPLIES						203.74		OFFICE & OPERATING SUPPLIES
I	9649	BLDG MAINT & OFFICE SUPPLIE	AP		R	11/29/2014		171.80	171.80	CR
		G/L ACCOUNT						171.80		
	001 5-160-2-65060	OFFICE SUPPLIES						78.92		BLDG MAINT & OFFICE SUPPLIES
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR						92.88		BLDG MAINT & OFFICE SUPPLIES
I	9858-2	MISC SUPPLIES	AP		R	11/29/2014		51.64	51.64	CR
		G/L ACCOUNT						51.64		
	001 5-650-2-65980	MISCELLANEOUS						23.76		MISC SUPPLIES
	835 5-899-2-65980	MISCELLANEOUS						13.94		MISC SUPPLIES
	001 5-110-2-65980	MISCELLANEOUS						13.94		MISC SUPPLIES
	VENDOR TOTALS			REG. CHECK				431.02	431.02	CR 0.00
								431.02	0.00	

01-2640 WENDLING QUARRIES INC

I	573367	SCREENINGS FILL FOR CITY HA	AP		R	11/29/2014		202.21	202.21	CR
		G/L ACCOUNT						202.21		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR						202.21		SCREENINGS FILL FOR CITY HALL

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT	BALANCE	DISCOUNT	

		VENDOR TOTALS		REG. CHECK			202.21	202.21CR	0.00
							202.21	0.00	

01-2668 WHITFIELD & EDDY PLC

I 202184		SEPTEMBER SERVICES	AP		R	10/30/2014	14,205.00	14,205.00CR	
		G/L ACCOUNT					14,205.00		
		835 5-899-2-64110	LEGAL EXPENSE			14,205.00	SEPTEMBER SERVICES		
		VENDOR TOTALS		REG. CHECK			14,205.00	14,205.00CR	0.00
							14,205.00	0.00	

PACKET: 01868 Council Mtg 110314 AL

VENDOR SET: 01

===== R E P O R T T O T A L S =====

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	26,377.91CR
600	WATER OPERATING	797.49CR
610	WASTEWATER/AKA SEWER REVE	542.63CR
630	ELECTRIC OPERATING	4,883.39CR
640	GAS OPERATING	1,394.45CR
660	AIRPORT OPERATING	4,250.00CR
670	GARBAGE COLLECTION	87.15CR
750	CEMETERY ENTERPRISE	1,583.17CR
810	CENTRAL GARAGE	1,973.11CR
835	ADMINISTRATIVE SERVICES	14,863.74CR
** TOTALS **		56,753.04CR

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---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		56,753.04	56,710.04CR	0.00
		56,753.04	43.00CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		56,753.04	56,710.04CR	0.00
		56,753.04	43.00CR	

TOTAL CHECKS TO PRINT: 53

ERRORS: 0 WARNINGS: 0

AGENDA ITEM # L - 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Vehicle Stipend
ACTION:	Motion

SYNOPSIS: The Economic Development Commission met last week to discuss the annual review of the Economic Development Director. During the review it was determined that a vehicle stipend of \$200 a month should be given to the Director for the travel that is required for the position. The Director is required to upgrade her insurance policy and has incorporated that into the monthly amount. The vehicle stipend was unanimously approved by the members present.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

AGENDA ITEM # L - 3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Set Public Hearing Date
ACTION:	Motion

SYNOPSIS: This is the time to set a public hearing date for Monday, November 17, 2014 at 5:30 p.m. for an ordinance amending Chapter 75.05, Operation of All-Terrain Vehicles.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Police

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

AGENDA ITEM # L - 4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Natural Gas Agreement
ACTION:	Motion

SYNOPSIS: Enclosed you will find an agreement with Clayton Energy Corporation to provide natural gas to the City of Tipton. The City Attorney has reviewed the agreement and suggested necessary changes. This agreement will have a primary term of five years.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Agreement

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

L.E. DENDINGER
ATTORNEY AT LAW
409 CEDAR STREET
P.O. BOX 390
TIPTON, IA 52772

LOWELL E. DENDINGER

PHONE: 563-886-6113
FAX: 563-886-3957

March 19, 2014

TO: Chris Nosbisch
City of Tipton

RE: Clayton Energy Corporation/Natural Gas Service Agreement

At your request I have reviewed this proposed agreement and in this regard, comment as follows:

Compensation.

Article V provides that Tipton agrees to pay Clayton

A. \$1,650.00 per month as a service fee to be increased on EACH anniversary date two percent (2%).

B. No additional expenses unless agreed to in writing prior to the expenditure.

C. Tipton to pay Clayton an amount equal to the total cost of gas purchased and delivered to Tipton's gate or stored for Tipton to fulfill Tipton's supply requirements plus cost of transporting said gas.

Question: Who determines those requirements? Is this fully under Tipton's control? Is there a minimum or maximum? These comments seem to be addressed under Article IV.

Term/Termination - Article II.

Five year term plus automatic extension for an additional year on each anniversary date unless prior notice is given.

Force Majeure - Article XII. Also grounds for termination.

Assignment - Article XI.

Parties can't assign without written consent of other, which consent is not to be unreasonably withheld.

Page 2
March 19, 2014

Overage - Article III (E).

Tipton has the right to release its excess transportation or storage capacity and will receive credit from Clayton.

Imbalances - IV (B).

Agreement provides for cooperation between the parties to determine balancing but only Tipton has a requirement to hold harmless. Should this be for errors attributable to Tipton? How about penalties for errors attributable to Clayton?

Remedy.

Does Tipton have recourse if Clayton doesn't perform due to reasons other than force majeure.

These are my general comments based upon my review of the Agreement.

Very truly yours,



L. E. Dendinger
City Attorney for Tipton, Iowa

LED:cej
cc: Virgil Penrod

CLAYTON ENERGY CORPORATION

Natural Gas Service Agreement

City of Tipton, Iowa ("Tipton") wishes to have Clayton Energy Corporation ("Clayton") provide gas supplies to Tipton and to perform certain functions as specified herein with respect to the nomination and scheduling for all of Tipton's transportation and storage service on the Pipeline. Therefore, Tipton and Clayton enter into this agreement for these services pursuant to the following terms:

I DEFINITIONS

In addition to terms defined elsewhere, for all purposes of this Agreement, the following terms and expressions are defined as follows:

- A. "Tipton's Facilities" means the municipal natural gas delivery system, both inside and outside of the corporate boundaries of the Tipton's city, which is owned and operated by Tipton, and shall include any future facilities, whether built or purchased, that become a part of Tipton's natural gas delivery system.
- B. "Pipeline" means the interstate pipeline(s) that deliver Gas to Tipton.
- C. "Tipton's Transportation Agreement" means that agreement that provides for the transportation and/or storage of Gas by Pipeline on a firm or interruptible basis from the Delivery Point to Tipton's Facilities.
- D. "Actual Nominations" means the quantity of Gas specified by Tipton in its Monthly Notice to Clayton as the actual nomination for the deliveries and receipts of Gas for each Day during the Month.
- E. "Btu" means the amount of heat required to raise the temperature of one pound of water from fifty-nine degrees Fahrenheit to sixty degrees Fahrenheit at a constant pressure of fourteen and seventy-three hundredths pounds per square inch absolute (14.73psia).
- F. "Commodity Charge" means a rate defined as the "commodity charge" in Tipton's Transporter FERC Gas Tariff, as amended from time to time.
- G. "Day" means the North American Energy Standards Board ("NAESB") definition of that term, as amended from time to time during the Term of this Agreement, which definition is incorporated into and made a part of this Agreement. This definition shall be modified as necessary to accommodate the change from daylight savings time to standard time, and from standard time to daylight savings time.
- H. "Delivery Point" means those authorized points of interconnection with Pipeline, including but not limited to major pools, wellhead locations, plants, and pipeline interconnections, for points of receipt of Gas for transportation under Tipton's Transportation Agreements, as amended from time to time.

- I. "FERC" means the Federal Energy Regulatory Commission or any successor governmental authority or body having jurisdiction over the sale, transportation or services of Gas acquired pursuant to this Agreement.
- J. "Force Majeure" has the meaning given in Section XII to this Agreement.
- K. "Gas" means natural gas that meets the quality specifications for gas in Natural's tariff, as amended from time to time, subject to any waivers of gas quality standards that Pipeline may make in writing for gas transported under Tipton's Transportation Agreement.
- L. "MMBtu" means one million (1,000,000) Btu's.
- M. "Month" means a period of time beginning with the beginning of the first Day of a calendar month and ending at the beginning of the first Day of the next calendar month.
- N. "Monthly Fee" means Clayton's monthly fee due pursuant to Section V hereof.
- O. "Monthly Notice" means the notice specifying Tipton's Actual Nomination given by Tipton to Clayton each Month.
- P. "System Supply Requirements" means the total quantity of Gas necessary for Tipton to meet all of its requirements.
- Q. "Term" means that period of time during which this Agreement will be in full force and effect, including the primary term and all secondary terms, if any, as provided for in Section II of this Agreement.

II. **TERM**

This Agreement shall have a primary term of five (5) years, commencing on the 1st day of April 1, 2015 ("Effective Date"), and shall be automatically extended one (1) year on each annual anniversary of the Effective Date, unless one party gives the other party written notice to terminate prior to the annual anniversary of the Effective Date, with such termination to be effective on the expiration of the extended term.

Upon termination of this Agreement, neither Party will have any remaining liability or obligation to the other Party, except for (1) each Party's obligation to pay all amounts due and owing as of the effective date of such termination; (2) Tipton's obligation to compensate Clayton for imbalances in deliveries or under or over deliveries, if any, which exists as of the effective date of such termination; and (3) any obligation on Clayton's part to flow through or otherwise return any refunds or any other credits of any type from Tipton's Transporter with respect to Tipton's contracts with Tipton's Transporter; and (4) any obligation of either party to indemnify the other party pursuant to the terms of this Agreement shall survive termination.

III. SERVICES

Clayton shall, subject to the terms and conditions of this Agreement, provide the following services only on behalf of Tipton:

- A. Delivery of natural gas supplies sufficient to provide for all of Tipton's System Supply Requirements up to the amount of the Firm Transportation Quantity and as otherwise provided in this Agreement.
- B. Administration of Tipton's Transportation Agreement with Pipeline including nominations, scheduling, receipt point changes, and balancing. With respect to any and all other issues associated with Tipton's Transportation Agreement with Pipeline, Clayton shall not take any such action unless it has obtained written or verbal authorization from Tipton prior to taking such action. Clayton shall notify Tipton of any proposed action in sufficient time for Tipton to review the proposed action and provide Clayton with written or verbal authorization to take such action.
- C. Advise Tipton of proposed changes to Pipeline's tariff, and how those changes could potentially affect Tipton's Transportation Agreement.
- D. Attendance at Pipeline's Tipton meetings, if prior written authorization is obtained from Tipton to attend such meetings.
- E. Tipton may from time to time desire to release its excess transportation or storage capacity to third party buyers. If Tipton elects to release such excess capacity, then Clayton shall take appropriate steps on Tipton's behalf to release such capacity. Clayton shall credit Tipton on the next monthly billing statement provided to Tipton.

IV. PROCEDURES

- A. Nominations: Tipton will notify Clayton of its Actual Nomination for each Month no later than two (2) business days prior to the time the Pipeline requires transportation nominations for the first Day of any Month. Tipton shall retain all rights it has under Pipeline's tariffs, as amended from time to time, to change its nominations for any Day. Tipton shall notify Clayton of all changes to its nominations under this Agreement in accordance with Pipeline's FERC tariff, including any subsequent amendments. All notices pursuant to this Section shall be in writing and shall be sent by facsimile, email, or such other means as are reasonable under the circumstances.
- B. Imbalance Penalties: Clayton will be responsible for balancing Tipton consumption with nominations made to Pipeline, taking into account Pipeline's allowance and daily tolerance levels between nominations and actual consumption. Tipton acknowledges that in order for Clayton to perform balancing hereunder for Tipton, both parties shall cooperate to avoid imbalances and correct any imbalances, which may occur. Tipton and Clayton

agree to cooperate to avoid imbalance penalties and to correct any imbalances that occur, within the time limits set forth in Pipeline's tariff, as amended from time to time, to avoid such penalties. Tipton shall be responsible for and agrees to indemnify and hold Clayton harmless against any imbalance penalties or quantities of gas necessary to correct an imbalance and avoid a penalty.

V. COMPENSATION

Clayton will be entitled to a monthly fee of sixteen hundred fifty dollars for its services rendered in addition to any other amount(s) due under this Agreement. On each 4th annual anniversary of this Agreement, such compensation as set forth in this Article shall be increased two percent (2%).

Tipton will not reimburse Clayton for any expenses incurred by Clayton and not specifically authorized by this Agreement except for those expenses which Tipton may from time to time authorize in writing prior to any such expenses being incurred. Any request by Clayton for reimbursement of any expenses shall be in writing and shall be delivered to Tipton not later than fourteen (14) days prior to the date on which such expenses will be incurred or will be to be incurred.

Tipton will pay to Clayton an amount equal to the total cost of Gas purchased for or delivered to Tipton's city gate or storage for Tipton's System Supply Requirements including the cost of transporting such gas to the Delivery Point.

VI. FINANCIAL RESPONSIBILITY / GAS QUALITY

Clayton warrants it will acquire good title to and pay for all Gas acquired on behalf of Tipton hereunder, free and clear of all liens, encumbrances and claims to such title and hereby agrees to defend, indemnify and hold Tipton harmless from and against all suits, debts, judgments, claims, demands, causes of action, costs, losses and expenses arising from or out of or in any way connected with any adverse claims of title made by any or all persons to or against Tipton's title to the Gas acquired on behalf of Tipton hereunder including without limitation, any royalties, taxes, license fees or charges which are applicable before title to the Gas passes to Tipton.

Gas delivered to Tipton at the Delivery Point by Clayton under this Agreement shall meet the quality standards set forth by Pipeline, at the Delivery Point(s) in its then applicable FERC tariff, subject to any written waivers for such quality standards made pursuant to Tipton's Firm Gas Transportation Agreement or any subsequent amendment thereto.

VII. PAYMENT

On or before the tenth (10th) Day of each Month, Clayton will submit to Tipton, by telecopy, email or other means, a statement showing the Monthly Fee and the cost of Gas purchased for the preceding Month, less any credits due Tipton. If actual amounts are unavailable, billing and payment will be made on Clayton's best estimates, subject to adjustments for actual quantities delivered and received hereunder. Clayton shall debit

Tipton's bank account for the full amount due, within ten (10) calendar days from the date of said statement.

VIII. RECORDS

Each Party agrees to maintain such charts, data, books, and other records as reasonably required to verify the accuracy of any statement, charge or computation made under this Agreement. Notwithstanding payment of a statement by Tipton or acceptance of payment by Clayton, any error shall be corrected, if such error is discovered by either Party within twelve (12) months of the end of the then-current contract year. Thereafter, no such claims shall be asserted by either party. Either party, at its sole expense, shall have the right to inspect the other party's books and records relating to any disputed statement or payment made hereunder, provided such inspection is requested within twelve (12) months after the close of the then-current contract year. Errors detected shall be corrected by appropriate payment.

IV. INDEPENDENT CONTRACTOR

The Parties agree that the services rendered by Clayton pursuant to this Agreement will be as an independent contractor and not as an employee, and Clayton, its officers, directors, owners and employees are not entitled to the benefits provided by Tipton to its employees.

X. CONFIDENTIALITY

Each Party acknowledges that the terms of this Agreement as well as the other Party's books, records and documents, information concerning its products, equipment, services and processes, the names of and other information, such as credit and financial data, concerning its Tiptons and business affiliates comprise confidential business information; provided, however, confidential business information will not include any information which was in the possession of a party prior to its receipt from the other party, is or becomes generally known to the public or trade, is obtained from a source not known by the Party to be bound by a confidentiality agreement with the other party or is otherwise lawfully obtained. Accordingly, Clayton and Tipton hereby agree that it will not make any unauthorized disclosure of any confidential business information supplied to it by the other party or make any use thereof, except as required by law or governmental authority or is necessary to perform its obligations pursuant to this Agreement.

In the event that interrogatories, requests for production of documents, documents subpoena, civil investigative demand or similar process, call for either party to disclose any confidential information in connection with this Agreement, it is agreed that the disclosing Party will provide the other Party with prompt notice of such process so that the other party may seek an appropriate protective order.

XI. ASSIGNMENT

This Agreement will bind and inure to the benefit of the Parties' successors in interest, representatives, and assigns, provided, however, that this Agreement may not be transferred or assigned by operation of law or otherwise, in whole or in part without the written consent of the other Party, which consent will not unreasonably be withheld.

XII. FORCE MAJEURE

Except as provided below, neither party shall be liable for a failure to perform to the extent that such failure was caused by an event of Force Majeure. Except with regard to a party's obligation to make payment hereunder or to correct nominations to avoid imbalance penalties, neither party shall be liable to the other for failure to perform to the extent such failure was caused by Force Majeure. The term "Force Majeure" as employed herein means any cause not reasonably within the control of the party claiming suspension.

Force Majeure shall include but not be limited to the following (i) physical events such as acts of God, landslides, lightning, earthquakes, fires, storms or storm warnings, such as hurricanes, which result in evacuation of the affected area, floods, washouts, explosions, breakage or accident or necessity of repairs to machinery or equipment of lines of pipe; (ii) weather related events affecting an entire geographic region, such as low temperatures which cause freezing or failure of wells of lines of pipe; (iii) interruption of firm transportation and/or storage by Transporters; (iv) acts of others such as strikes, lockouts or other industrial disturbances, riots, sabotage, insurrections or wars; and (v) governmental actions such as necessity for compliance with any court order, law, statute, ordinance, or regulation promulgated by a governmental authority having jurisdiction. Seller and Buyer shall make reasonable efforts to avoid the adverse impacts of a Force Majeure and to resolve the events or occurrence once it has occurred in order to resume performance.

Neither party shall be entitled to the benefit of the provisions of Force Majeure to the extent performance is affected by any or all of the following circumstances: (i) the curtailment of interruptible or secondary firm transportation unless primary, in-path, firm transportation is also curtailed; (ii) the party claiming excuse failed to remedy the condition and to resume the performance of such covenants or obligations with reasonable dispatch; or (iii) economic hardship. The party claiming Force Majeure shall not be excused from its responsibility for Imbalance Charges.

Notwithstanding anything to the contrary herein, the parties agree that the settlement of strikes, lockouts or other industrial disturbances shall be entirely within the sole discretion of the party experiencing such disturbance.

The party whose performance is prevented by Force Majeure must provide notice to the other party. Initial notice may be given orally; however, written notification with reasonably full particulars of the event or occurrence is required as soon as reasonably possible. Upon providing written notification of Force Majeure to the other party, the affected party will be relieved of its obligation to make or accept delivery of Gas as applicable to the extent and for the duration of Force Majeure, and neither party shall be deemed to have failed in such obligations to the other during such occurrence or event.

XIII. NOTICES

Any notice or information required hereunder will be made by writing directed to such party's address stated below or other address provided in writing to the other party and will be deemed effective when received by email.

Clayton:

**William C. Lindley
Clayton Energy Corporation
514 North Linden Street
Wahoo, NE 68066**

Tipton:

**Virgil Penrod
City of Tipton
407 Lynn Street
Tipton, IA 52772-1699**

XIV. MISCELLANEOUS

- A. **Entire Agreement:** This Agreement sets forth the entire agreement of the Parties and supersedes any and all prior or contemporaneous agreements or negotiations. No amendments or modifications to this Agreement will be binding unless same are in writing and signed by the Parties. This Agreement is not made or intended for the benefit of any third person.
- B. **Choice of Law:** This Agreement will be governed and construed in accordance with the laws of the State of Iowa, without reference to those laws that would apply the laws of another jurisdiction.
- C. **Waiver:** Failure by either Party to enforce a particular provision of this Agreement to its fullest extent will not be deemed a waiver of any rights to enforce such provision in the future nor will waiver of any default be construed as a waiver of any future default whether of like or different character.
- D. **Headings:** The headings of the Articles and Sections of this Agreement have been inserted for convenience of reference only and will in no way restrict or otherwise modify any of the terms or provisions hereof.
- E. **Further Action:** Each Party hereto hereby covenants to the other that it will take all necessary action to perform all of its obligations hereunder.
- F. **Enforceability:** If any term, provision, or covenant in this Agreement is construed to be invalid or unenforceable by a regulatory authority or court

having jurisdiction over the Agreement, and that term, provision, or covenant is deemed material by either party, then either Party shall have the right to immediately terminate the Agreement upon written notice to the other Party.

G. **Counterparts:** Duplicate originals will be fully executed by both Parties and one original shall be kept by each Party.

Please acknowledge your agreement to the foregoing by executing both originals of this Agreement in the space provided below, retaining one (1) fully executed original for your files and returning one (1) fully executed original to my attention.

Sincerely,

William C. Lindley

Agreed to and Accepted this

_____ day of _____, 2014

ATTESTATION:

(CITY OF TIPTON, IOWA):

AGENDA ITEM # L - 5

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Flatbed Purchase
ACTION:	Motion

SYNOPSIS: The Fire Department would like to use a portion of its donated funds to purchase a flatbed for the F350 grass truck. There was not enough money left in the trade for this conversion, but they are allowed to use those funds. It appears that they would receive a \$1,000 credit for the trade in of the existing box.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Memo

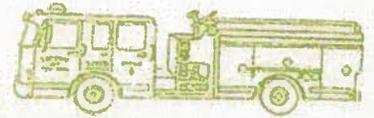
PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14



Tipton Fire Department

Serving Since 1883



407 Lynn St., Tipton, IA 52772
Phone 563-886-6187

To Honorable Mayor and City Council

The Tipton fire members feel that the 2014 F350 grass rig needs a flatbed to be completely functional in the way they had in mind. The members have voted to use donated funds on hand to purchase the equipment. Tory Koch has found an aluminum flatbed in Dubuque for \$3300 and we can get a \$1000 credit to bring the cost down to \$2300 if we trade in the existing truck cargo box.

What I am asking the council and mayor for is permission to trade in the existing truck box on the new flatbed.

Curt Woode
Chief Tipton Fire

AGENDA ITEM # L - 6

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: November 3, 2014

AGENDA ITEM: Request to Bidders

ACTION: Motion

SYNOPSIS: As stated previously, staff is recommending that the City request sealed bids for garbage services for both residential and commercial. The proposals could then be compared with the proposed rate increase to determine the most economical avenue for the City.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Request to Bidders

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

AGENDA ITEM # L - 7

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Lazy River Energy Pump
ACTION:	Motion

SYNOPSIS: Staff is needing to replace this pump with a cost not to exceed \$2,500.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

AGENDA ITEM # L - 8

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Heat Exchange Tube Bundle
ACTION:	Motion

SYNOPSIS: Staff is needing to replace this equipment with a cost not to exceed \$2,000.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

N. Discussion Items (No Action)

AGENDA ITEM # N - 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 3, 2014
AGENDA ITEM:	Economic Development Report
ACTION:	Motion

SYNOPSIS: Enclosed you will find the final draft of the report, and I have asked Abby to discuss the priorities for the next year.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Report

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/14

Tipton Economic Development Corporation,
Tipton Chamber of Commerce &
City of Tipton



Draft Strategic Plan
2015 - 2017

Prepared By:



Institute for Decision Making | University of Northern Iowa

Economic Development in Strategic Plan 2015 - 2017

Tipton Economic Development Corporation - Strengthening Tipton's economy through industrial retention and recruitment, support of primary wage business expansion and operations, site and building development and strategic partnerships.

Tipton Chamber of Commerce - Strengthening Tipton's economy through retail promotions, business technical assistance, community-wide events and tourism-related marketing.

City of Tipton – Strengthening Tipton's economy through management of financial resources for development, downtown revitalization and recreational/quality of life amenities.

Development Priorities for Tipton

- ✓ Retaining and growing the number of area jobs paying wages above the Cedar County average rate.
- ✓ Supporting the housing demands of the Tipton area workforce.
- ✓ Branding Tipton as having a preferred quality of life for residents and businesses.
- ✓ Strengthening and increasing Tipton's pool of available workers.
- ✓ Encouraging small business start-ups and business succession.
- ✓ Encouraging downtown revitalization and economic regeneration.

Business Retention and Expansion

Facilitating the expansion and retention of existing business and industry is the backbone of every successful economic development program. With more than 80 percent of all new jobs traditionally created by existing companies, business retention and expansion will continue to be a high priority for Tipton. Understanding and addressing the needs of these companies will directly and indirectly impact the community's ability help them remain in business and/or expand, thereby influencing multiple priorities related to job growth, housing and workforce development.

Objective:

Strengthen Tipton's relationship with existing businesses/employers by developing strategic business and expansion efforts.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement (Low, Med., High)	Level of Committee/Volunteer Engagement (Low, Med., High)	Completion Date
1) Maintain database of existing business and industry.	TEDC	High	Low	Ongoing
2) Conduct Tipton's annual manufacturers and industry visitation.	TEDC	High	High	Annual June 2015
3) Research and coordinate referrals for needed services and gather information in response to the annual manufacturers and industry visitation.	TEDC	High	High	Sept
4) Develop and/or research site, building and/or infrastructure options in response to the needs of existing business and industry.	TEDC, City of Tipton	High	Low	Ongoing
5) Coordinate with service providers to determine the topics, quantity and calendar for small business trainings and workshops for area business owners (e.g., business succession, QuickBooks,	Chamber of Commerce	Medium	Medium	June 2015

internet marketing strategies. Review survey data.				
6) Publically recognize a Tipton area business each quarter via the Chamber newsletter to celebrate their contributions, employment and investment in the community.	Chamber of Commerce	Low	High	Quarterly
7) Host ribbon cuttings for new area businesses (member/non-member?).	Chamber of Commerce	Low	High	Ongoing
8) Manage and promote Tipton Chamber Bucks program to encourage local spending.	Chamber of Commerce	Medium	Medium	Ongoing
9) Update the Tipton Community Development/Land Use Plan to proactively reflect development priorities.	City of Tipton	High	Low	December 2017
10) Annually, meet together with area legislators to address policy issues related to business and industry growth in Tipton and challenges/ opportunities facing Tipton business owners and local managers.	Chamber of Commerce, TEDC, City of Tipton	Medium	High	November 2014
11) Host existing retail promotions in support of Tipton business owners (e.g. Ridiculous Days, Small Business Saturday, and 12 Days of Christmas) with special emphasis on generating spending from outside of the community. Need a chair for each event with action planning sheets.	Chamber of Commerce	Medium	High	Ongoing
12) Represent Tipton in Iowa's Creative Corridor Initiative.	TEDC	High	Low	Ongoing
13) Maintain Tipton Economic Development website for City of Tipton, Chamber of Commerce and TEDC related to existing business services and tourism (e.g., all content and videos).	TEDC, Chamber of Commerce, City of Tipton	High	Low	Ongoing
14) Maintain Tipton Visitor Information Center/inventory of attractions for	Chamber of Commerce	High	Low	Ongoing

visitors and requests for information – Online and onsite.				
15) Publish the Tipton Community Guide in support of tourism related businesses & Business Directory.	Chamber of Commerce, City of Tipton	High	Low	January 2015
16) Maintain and publish the Tipton Business Directory in support of local/member businesses.	Chamber of Commerce	High	Low	January 2015
17) Oversee permitting and zoning related to existing business operations/ expansion.	City of Tipton	High	Low	Ongoing
18) Manage local revolving loan funds or other financing programs offered by Tipton.	City of Tipton	High	Low	Ongoing

Business Attraction

Whether a business relocates to a community often depends on the speed and accuracy of the information provided. Successful communities also must have effective on-going marketing and recruitment programs with follow-up mechanisms. The availability of full-service industrial/business sites and buildings are critical factors for companies considering Tipton as a location for operations. New business and industry attracted to the community can increase the number of jobs, demands on Tipton's workforce and local spending which can in turn impact housing and downtown revitalization.

Objective:

Annually attract one primary business/industry to Tipton offering wages and benefits above the county average.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement	Level of Committee/ Volunteer Engagement	Completion Date
1) Maintain Location One system of available properties and community information.	TEDC	High	Low	Ongoing
2) Manage collaborative marketing efforts via Iowa's Creative Corridor.	TEDC	High	Low	Ongoing
3) Determine the industries to be targeted through Tipton's attraction efforts.	TEDC	Low	Low	January 2016

4) Respond to requests for information related prospective projects.	TEDC	High	Low	Ongoing
5) Develop and maintain marketing materials used in attracting prospective business and industry.	TEDC	High	Low	Ongoing
6) Maintain Tipton Economic Development website for City of Tipton, Chamber of Commerce and TEDC related to business recruitment (e.g., all content and videos).	TEDC, Chamber of Commerce, City of Tipton	High	Low	Ongoing
7) Oversee permitting and zoning related to business attraction.	City of Tipton	High	Low	Ongoing
8) Proactively plan, develop and/or research site, building and/or infrastructure options in response to the needs of existing business and industry (e.g. Tipton Business Park).	TEDC, City of Tipton	High	High	Ongoing
9) Coordinate local funding and incentive options for deal packaging.	City of Tipton, TEDC	High	High	Ongoing
10) Coordinate prospect visit team as needed.	TEDC	High	Medium	As needed
11) Schedule annual review with ICAD to discuss marketing efforts on behalf of TEDC.	TEDC	High	Medium	November 2014

Community Image

Community image is a development category easy to identify yet difficult to measure. A strong community image reflects collaboration and cohesiveness in several areas, and impacts both internal and external audiences. Image becomes an important development asset when it helps to generate new money and new investment coming into the community. Enhancing Tipton's image has the potential to influence priorities relating to quality of life, workforce and downtown revitalization.

Objective:

Develop a community image campaign targeting existing and prospective residents, including a calendar of promotional efforts and existing community events.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement	Level of Committee/Volunteer Engagement	Completion Date
1) Maintain Tipton Calendar of Events.	City of Tipton	High	Low	Ongoing
2) Coordinate Old Fashioned Christmas & Tour of Lights.	Chamber of Commerce	Low	High	December 2014
3) Coordinate Tipton City-Wide Garage Sale.	City of Tipton	High	Low	June 2015
4) Coordinate Healthiest State Walk.	City of Tipton	Medium	Low	October 2015
5) Host the Tipton Blood Drive.	City of Tipton	Low	Low	As approached
6) Coordinate the Tipton Fourth of July Celebration.	Chamber of Commerce, City of Tipton	Very High	Very High	July 2015
7) Develop a formal branding strategy that specifies Tipton's unique selling proposition to differentiate Tipton from competitors. All community events can then be incorporated into that over all image/brand.	TEDC, Chamber of Commerce, City of Tipton	High	High	December 15, 2014
8) Evaluate events and recruitment of Event Co-chairs for each Chamber event.	Chamber of Commerce	Low	High	March 15, 2015
9) Evaluate committee structure for Chamber operations.	Chamber of Commerce	Low	High	July 15, 2015

Housing

The ability of a community to provide sufficient and quality housing options is a measure of any community's economic health. Often, the availability of housing at all price levels and for age-level of residents impacts the retaining of the wealth of residents, generating new tax revenues, supporting schools and attracting/retaining needed workers. Housing in Tipton influences the priorities of job growth, workforce and quality of life.

Objective: Encourage housing development (single family, rental, condos and/or multi-unit stock) to accommodate workforce needs at all levels, with emphasis on \$160-\$180k homes and housing attractive to young professionals.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement	Level of Committee/Volunteer Engagement	Completion Date
1) Complete Tipton's Housing Assessment.	City of Tipton	High	Low	November 2014
2) Recruit developers for 2 nd story housing in downtown Tipton.	City of Tipton	High	Low	Ongoing
3) Develop and begin enforcing a rental code for property owners to maintain quality and appearance of units.	City of Tipton	High	Low	July 2015

Downtown Revitalization and Regeneration

Strong and vibrant downtowns can be strong economic centers for rural communities, destinations for visitors and sources of local pride and a sense of community. Downtown revitalization restores a central business district's ability to create economic impact via sales, exports, employment and property taxes. The revitalization of Tipton's downtown has the potential to impact the priorities of creating higher wage jobs, entrepreneurship and enhancing the quality of life for residents and businesses.

Objective:

Encourage interest and investment in downtown Tipton to maintain current businesses/building occupancy and fill vacant buildings with new/expanding businesses.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement	Level of Committee/Volunteer Engagement	Completion Date
1) Maintain inventory of available buildings to share with prospective business owners, organizations and/or developers.	City of Tipton	High	Low	Quarterly
2) Recruit a downtown taskforce of two representatives from the Chamber of Commerce, TEDC and the City of Tipton to assume the lead for promotional	TEDC, Chamber of Commerce, City of Tipton	Low	High	December 2015

efforts in the community. Two of the taskforce representatives selected must own or operate businesses in the downtown area of Tipton.				
3) Develop and/or maintain downtown marketing packets featuring the amenities and opportunities for doing business/locating in downtown Tipton	Downtown Taskforce	Medium	Medium	December 2015
4) Coordinate a showcase event of downtown businesses, vacant properties/new development and second floor housing to generate public interest and awareness.	Downtown Taskforce	Low	High	Spring 2016
5) Assess need for downtown specific planning and programming.	Downtown Taskforce	Med	High	Spring 2016

Entrepreneurship

Promoting entrepreneurial development is a new and increasingly popular collaborative approach to economic development. By supporting the development of local ventures, this approach seeks to create new jobs, new leaders and bring new innovations to communities. Many communities, such as Tipton, face the challenge of finding new economic engines to add to what had originally helped build the area. Communities can succeed in this approach by looking inward and seeking to capitalize on the entrepreneurial strengths and passions of the local residents. Entrepreneurship can impact Tipton's priorities of growing higher paying jobs and downtown revitalization and regeneration.

Objective:

Establish a referral system to connect small business owners/entrepreneurs to available resources.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement	Level of Committee/Volunteer Engagement	Completion Date
1) Develop an inventory of small business related service providers for making referrals including but not limited to: IA SourceLink, SBDC, ISU CIRAS, John Pappajohn Centers and SCORE. Include information on www.tiptoniowa.org .	Chamber of Commerce	High	Low	January 2015
2) Meet with representatives of Cedar County Economic Development to emphasize the need for county-wide entrepreneurship efforts.	City of Tipton, Chamber of Commerce	igh	Low	March 2015

Workforce Development

One of the main complaints of businesses in the U.S. today is the lack of a trained workforce. All businesses in Tipton depend on the quality of their personnel for their productivity and profitability. A common strategy in economic development and workforce development is to strengthen the local talent pool of workers to match the needs of local and regional employers now and in the future. "Without enough qualified workers to go around, one community's gain will be another one's loss. Economic development won't be a game that everyone can win anymore. Some will have to lose." – Mark Lautman, When the Boomers Bail. Workforce development helps to address or impact several of Tipton's priorities including job growth, supporting the needs of small business and housing.

Objective:

Assist Tipton's employers in as a catalyst for growing Tipton's pool of available and qualified workers to meet the current demands of existing employers.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement	Level of Committee/ Volunteer Engagement	Completion Date
1) Inventory workforce needs of existing employers via the annual Tipton Business Visitation Program.	TEDC	High	High	June 2015
2) Attend quarterly meetings for Kirkwood's Workplace Learning Connections related to improving k-12 workplace skills.	TEDC	High	Low	Ongoing
3) Network with Iowa Workforce Development related to resource available to area job seekers and labor related programs.	TEDC	High	Low	Ongoing
4) Participate in Iowa City Area Development/Alliant Energy's Iowa Workforce Development Laborshed Workforce Analysis.	TEDC	High	Low	Spring 2015
5) Communicate workforce related workshops and events offered by Kirkwood Community College to Tipton area businesses.	TEDC, Chamber of Commerce	High	Low	Spring 2015

Organizational Development

Objective:

Coordinate organizational operations for Tipton's development related Boards, staffing and volunteers.

Action	Lead: TEDC, Tipton Chamber of Commerce, City of Tipton	Level of Staff Engagement	Level of Committee/ Volunteer Engagement	Completion Date
1) Conduct strategic planning to outline the community's development priorities, objectives and action steps.	TEDC, Chamber of Commerce, City of Tipton	Medium	Medium	September 2015
2) Conduct annual staffing assessments – outlining professional development opportunities consistent with Tipton's strategic plan.	Development Commission	Low	High	September 2014
3) Hold annual membership campaigns for the Tipton Area Chamber of Commerce and TEDC including all correspondence and marketing pieces.	TEDC & Chamber of Commerce	High	Low	Chamber December 2014, TEDC June 2015
4) Prepare Chamber of Commerce and TEDC budgets and regular financial reports.	TEDC & Chamber of Commerce	Low	High	Ongoing
5) Manage facilities housing the organization.	City of Tipton	Medium	Low	Ongoing
6) Host Chamber of Commerce Golf Outing.	Chamber of Commerce	High	Low	June 2015
7) Prepare Chamber of Commerce and TEDC organizational communications, e.g. newsletters, brochures and press releases.	TEDC, Chamber of Commerce	High	Low	Ongoing
8) Provide leadership for regional development alliances and partnerships (e.g. Cedar County Economic Development Commission, Iowa Creative Corridor, East Central Intergovernmental Association and Eastern Iowa Tourism).	TEDC, Chamber of Commerce, City of Tipton	High	Low	Ongoing
9) Update the Chamber of Commerce's bylaws and develop an operational plan for the organization.	Chamber of Commerce	Medium	Medium	July 15, 2015

O. Reports Mayor/Council/Manager

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
November 3, 2014**

- Staff has begun submitting paperwork to Verisight. The committee and Verisight will be holding a kick off meeting in November.
- It is very likely that staff will be requesting bids to remove the remaining damaged trees (approx. 30) from the summer storms yet this calendar year. The work would not likely begin until the spring of 2015.
- A majority of the shelters have been boarded up in the Park as we make preparations for the winter months. The ad for the Aquatics Center Supervisor will be going out this month with interviews set for some time in December. The gas department has been working with Adam and Mark to finish up repairs for the winter months.
- The water that is in the outdoor pool is supposed to be there. The pools are drained and winterized and then filled with water again to maintain the integrity of the pool.
- The electric department has initiated the prep work necessary for the installation of the fiber.
- Department heads have received their budget worksheets and will have their preliminary budgets to Lorna before Christmas. The TIF reports will be to the Council on the next agenda so we are now in full swing with the budget for next year.