

November 17, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Holub, Kisling, Nash, Taber, Wild, DeWulf, Penrod, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Zearley, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

Charlene Thumm regarding the proposed increases. Thumm wants the City to be aware of the citizens on fixed incomes and the young families that are trying to make a living, some on minimum wage. Thumm wants the City to think about the costs to those that live in Tipton.

USDA Grant, Revolving Loan Correspondence

City Manager Nosbisch said the City received a letter from the USDA regarding the unused ARRA grant funds. The letter states that any remaining balance whether obligated or unobligated in the account shall be canceled and thereafter not be available for expenditure for any purpose as of December 31, 2014.

Consent Agenda:

Motion by Zearley, second by Spear to approve the consent agenda which includes the November 3, 2014, City Council meeting minutes, Clerk's/Investment reports, liquor license renewal for Pizza Hut and Casey's General Store, October Water Report, November Economic Development Report, October Airport Committee minutes, September Library Board Minutes and Directors Report, November Cemetery Board minutes and the appointment of Doug Boldt to the Zoning Board of Adjustment. Following the roll call vote the motion passed unanimously.

Public Hearing:

Amendment to Chapter 75.05 Operations of All-Terrain Vehicles

Public hearing notice did not meet the publication requirements, therefore no public hearing will be held until the December 1, 2014, meeting.

Ordinance Approval/Amendment:

Ordinance No. 546, Amending Chapter 106.08, Collection Fees
Tabled at the November 3, 2014, meeting.

Ordinance No. 547, Ordinance Adopting Chapter 102, Storm Water Utility System and Service Charges

Motion to move to the third reading of Ordinance Adopting Chapter 102, Storm Water Utility System and Service Charges. Following the roll call vote the motion passed unanimously.

Ordinance No. 548, Ordinance Amending Chapter 75.05, Operations of All-Terrain Vehicles

Motion by Fry, second by Anderson to table Ordinance No. 548, the ordinance amending Chapter 75.05, Operations of All-Terrain Vehicles. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims list

10-8 VIDEO	WIRELESS TRANSMITTER	229.00
ALLIANCE WATER RESOURCES I	NOVEMBER SERVICES	24,547.17
BARCO MUNICIPAL PRODUCTS I	4 CONE BARS	96.00
BARRON MOTOR SUPPLY	MANIFOLD SET #53	215.30

BARTON SOLVENTS INC
 BUSINESS RADIO SALES AND S
 CEDAR CO PUBLIC HEALTH
 CEDAR COUNTY ASSESSOR
 CEDAR COUNTY CO-OP
 CEDAR COUNTY ENGINEER
 CEDAR COUNTY SOLID WASTE
 CLIFTON LARSON ALLEN LLP
 EASTERN IOWA LIGHT & PWR
 ELECTRICAL ENGINEERING & E
 EMERGENCY MEDICAL PRODUCTS
 ENERGY ECONOMICS INC
 EXLINE INC
 FAMILY FOODS
 FASTENAL COMPANY
 FERRIS TREE NURSERY
 FLETCHER-REINHARDT CO.
 FRIENDS OF THE ANIMALS
 G & K SERVICES
 GENERAL PEST CONTROL INC
 GIERKE ROBINSON COMPANY IN
 GRAINGER
 GRAYBILL COMMUNICATIONS
 GROEBNER & ASSOCIATES
 HASTY AWARDS
 INTEGRATED TECHNOLOGY PART
 IOWA UTILITIES BOARD
 JIM YAUKOVITZ WELDING
 JOHNSON COUNTY AMBULANCE
 KELLER'S HOME FURNISHINGS
 L L PELLING CO INC
 MANATTS INC
 MEDIC EMERGENCY MEDICAL SE
 MIDWEST BREATHING AIR LLC
 MIDWEST RADAR & EQUIPMENT
 MISC. VENDOR
 MOELLER TIPTON TIRE & AUT
 MUNICIPAL SUPPLY INC
 PERFORMANCE SYSTEMS LLC
 PITNEY BOWES INC
 PRAXAIR DISTRIBUTION INC
 RESCO
 RK DIXON CO
 SANDRY FIRE SUPPLY LLC
 STAPLES ADVANTAGE
 STATE HYGIENIC LABORATORY
 STEVE GRITTON
 THOMPSON TRUCK & TRAILER
 TIFFINY'S TIPTON BAKERY
 TIPTON ELECTRIC MOTORS
 TRANS-IOWA EQUIPMENT INC
 TRITECH SOFTWARE SYSTEMS
 UTILITY SALES & SERVICE IN
 WASHBURN LAUNDRY & DRYCLEA
 WENDLING QUARRIES INC
 WHITFIELD & EDDY PLC
 XEROX CORPORATION

TOTALS

DRUM DEPOSIT RETURN 882.21
 PAGER REPAIRS 260.52
 8 FLU SHOTS 200.00
 2 PLAT BOOKS 40.00
 FUEL DISCOUNT 2,777.06
 171.8 GL DSL 2,722.81
 TRANSFER FEES 2,940.00
 PROGRESS BILLING FOR AUDIT 10,000.00
 CEMETERY UTILITIES 862.60
 LIGHT FIXTURES 1,021.81
 MEDICAL SUPPLIES 185.49
 6 METERS & SUPPLIES 2,534.16
 2 CYLINDERS REPAIRED 3,667.96
 HEALTHY WALK SUPPLIES 92.77
 OPERATING SUPPLIES 33.58
 10 RED OAKS 1,500.00
 UNDERGROUND SUPPLIES 331.44
 1 DOG, 2 CATS 175.00
 UNIFORMS ELECTRIC & GAS 550.89
 PEST CONTROL 161.03
 BURLAP 303.50
 SAFETY GLASSES 37.90
 VHF ANTENNA 82.88
 SWIVELS, GASKETS, NUTS 148.53
 52 BB MEDALS 139.70
 TECH SERVICES 2,960.74
 ANNUAL REMAINDER ASSESSMENT 3,146.76
 FAB TANK INTO FORD TRUCK 337.75
 ALS SUPPORT 400.00
 FLOORING INSTALLED 481.50
 8.49 TN PREMIX 700.43
 4.75 TN MIX/CALCIUM 1,236.25
 ALS SUPPORT 133.00
 NFPA QUARTERLY AIR TEST 115.00
 RECERTIFICATION 120.00
 COSTCO MEMBERSHIP:RENEWAL 140.00
 TIRE REPAIR #112 57.68
 20 ELECTRIC METERS 1,864.69
 NEUTRAL CLEANER 144.68
 ADHESIVE ROLL TAPE 209.96
 OXYGEN 24.42
 LED LIGHT 219.13
 PRINTER COPIER SCANNER 1,009.66
 HIP BOOTS 315.00
 RIBBON 282.80
 POOL TESTING FEES 12.50
 GARAGE DOOR MAINTENANCE 830.50
 SEAL #30 30.78
 150 COOKIES FOR TRUNK OR TREAT 189.40
 REPAIR SAW CORD 30.90
 TUBE #30 237.87
 AMBULANCE BILLING SERVICES 632.50
 SUPPLIES FOR SERVICE LINES 1,534.43
 REPAIR WASHER 225.00
 64.78 TN SCREENINGS 226.74
 OCTOBER SERVICES 15,087.50
 COPY CHARGES & BASE CHARGE 1,543.70

FUND TOTALS

91,220.58

001 GENERAL GOVERNMENT		14,221.39
600 WATER OPERATING		11,829.04
610 WASTEWATER/AKA SEWER REVE		12,121.49
630 ELECTRIC OPERATING		11,153.00
640 GAS OPERATING		5,126.34
670 GARBAGE COLLECTION		2,981.06
750 CEMETERY ENTERPRISE		32.81
810 CENTRAL GARAGE		6,271.93
835 ADMINISTRATIVE SERVICES		27,483.52
	GRAND TOTAL	91,220.58
City Credit Card Statement		
City - One Card (employee check out card)		
Misc Supplies - Theisen's (purchase & return)	79.48	
	-80.23	
Total Charges		-0.75
Ambulance - One Card		
Misc Supplies - Family Foods, Viewpoint LLC, Walmart	206.85	
Training Supplies - Amazon, IEMSA, Northeast Iowa CC	589.66	
Uniforms - Lands End	149.91	
Postage/Shipping - USPS	62.64	
Total Charges		1,009.06
Police - One Card		
Office Supplies - Vistaprint, Walmart	74.02	
Travel Training - Bennigans, Holiday Inn	447.14	
Total Charges		521.16
Fire - One Card		
Training - Grinnell Volunteer Firefighters	480.00	
Total Charges		480.00
Electric - One Card		
3 diesel meters for power plant - Northern Tool	669.60	
Int'l Code Council - certification renewal	75.00	
Total Charges		744.60
Gas - One Card		
Computer Supplies (electric dept) - EBAY	12.80	
Parts (FAC) - EBAY	54.97	
Computer Supplies (central garage) - EBAY	18.99	
Supplies for mains - Full Source LLC	313.70	
Dues - APGA	395.00	
Total Charges		795.46
Library - One Card		
Postage/Shipping - USPS, Custom Builders	124.67	
Office Supplies - Walmart, Holiday Signs	61.21	
Materials - Walmart	475.72	
Program Supplies - Walmart	3.76	
Bldg Maint Supp - Walmart	24.94	
Misc Supplies - Mi Tierra, Walmart	168.15	
Total Charges		858.45
JKFAC/Recreation - One Card		
Operating Supplies (Park) - Menards	19.71	
Operating Supplies - SwimOutlet.com, Walmart, CableOrganizer.com	313.83	
Operating Supplies - Walmart	168.10	
Concession Supplies - Walmart	29.04	
Office Supplies - Walmart	72.94	
Vent exhaust fans for chemicals rooms - Higher Power Supplies Inc	1,558.00	
Total Charges		2,161.62
Comm Dev - One Card		
Training - Amazon, OU/EDI	81.89	

Office Supplies - Walmart, Paypal Zakkacanada, Displays2go, Welter Storage	545.23	
Misc Supplies - Walmart, Subway, Tipton Conservative	78.47	
Travel Training - Sonic	10.79	
Total Charges		716.38
City Manager - One Card		
Travel Training - Delta Air, Qdoba Mexican, Carolina Ale House,	1,354.97	
Trade Lounge, Jason's Deli, Taxi Cab Service, Sandwich Club, Ruth's Chris Steak House, Firehouse Subs, Chick-Fil-A, Tarik Abatal, Omni Charlotte, RPS CR Airport		
Total Charges		1,354.97
City Clerk - One Card		
Office Supplies - Staples	42.92	
Computer Supplies - Staples	169.99	
Total Charges		212.91
Deputy City Clerk - One Card		
Misc Supplies - Pizza Hut	16.92	
Total Charges		16.92
Statement Total		8,870.78

Motion by Anderson, second by Siech to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Funding Request, Tipton Senior Center

Motion by Spear, second by Zearley to approve annual funding donation in the amount of \$5,000.00, to the Tipton Senior Center. Following the roll call vote the motion passed unanimously.

3. Street Light Utility Pole Purchase

Motion by Fry, second by Anderson to purchase ten utility poles for street lights from Border States, in the amount of \$7,637.30. Following the roll call vote the motion passed unanimously.

4. Annual Urban Renewal Report, FY 2013-2014

Motion by Siech, second by Zearley to approve fiscal year 2013-2014 annual Urban Renewal Report. Following the roll call vote the motion passed unanimously.

5. Annual TIF Debt Certification

Motion by Zearley, second by Spear to approve the annual TIF Debt Certification to the Cedar County Auditor. Following the roll call vote the motion passed unanimously.

6. FY 2015-2016, Federal CIP Application, Mathews Memorial Airport

Motion by Anderson, second by Siech to approve the fiscal year 2015-2016, Federal CIP Application for Mathews Memorial Airport. Following the roll call vote the motion passed unanimously.

7. Set Public Hearing Date, Amending Chapter 110.14, Natural Gas Capital Project and Equipment Charge

Motion by Siech, second by Fry to set a public hearing date of December 1, 2014, at 5:30 p.m., to amend Chapter 110.14, Natural Gas Capital Project and Equipment Charge. Following the roll call vote the motion passed unanimously.

8. Geothermal Study, James Kennedy Family Aquatic Center

Motion by Fry, second by Spear to approve the geothermal study for the James Kennedy Family Aquatic Center, with an estimated cost between \$40,000.00 and \$60,000.00, utilizing Major Geothermal to complete the study. Following the roll call vote the motion passed unanimously.

9. Change Order No. 1, Lynn Street Manhole Project

Motion by Zearley, second by Spear to approve change order No. 1 for the Lynn Street sewer project, reducing the pay application by \$4,036.36. Following the roll call vote the motion passed unanimously.

10. Pay Application No. 1, Hagerty Earthworks, LLC, Lynn Street Sanitary Sewer Work
Motion by Anderson, second by Siech to approve the pay application to Hagerty Earthworks, LLC, for the Lynn Street manhole project in the amount of \$18,716.56. Following the roll call vote the motion passed unanimously.

11. Notice to Bidders, Garbage Collection Services
This item was tabled at the November 3, 2014 meeting.

Reports of Mayor/Council/Manager:

Mayor's Report

Mayor Kepford thanked Councilmember Spear for representing the City at the Veteran's Day Program at the Middle School.

The "If I Were Mayor" contest will be underway soon. This year the council will judge the selected entries.

Council Reports

Councilmember Zearley attended the Multi-Jurisdictional Hazard Mitigation plan meeting. The mitigation strategy was discussed. The mitigation strategy forms are due December 31st. In mid-January they will have all the plans put together and they will need to be reviewed to be sure they are accurate. In February the plans will be sent to FEMA,, and from July to December they will be visiting the communities to have the plans reviewed with implementation set for January 2016.

Committee Reports

The Cemetery Board has some grave site repairs that will need to be brought back to the council for payment approval. In the October board minutes raising fees were discussed that will be included in the 2015-2016 budget.

Manager's Report:

The work in front of City Hall is progressing and has slowed down with the cold weather. The goal is to complete the sidewalk work on the south side of the addition yet this year. The concrete work on the north side of the addition will most likely be completed in the spring unless the weather warms again.

We have received an insurance settlement from the June 30th storm in the amount of \$58,387.79. The work that needs to be done will be bid out in the spring.

Director of Public Works Nash had been working on planting ten trees, four have been planted around the fire station and the Library, one at the park and one at City Hall.

The department heads have met to discuss replacing vehicles and future needs of all of the departments and identify where vehicles can be shifted or eliminated to reduce the size of the City fleet.

We would like to extend our sympathy to the family of Jim Ehresman. Jim served on the Zoning Board of Adjustment and most recently as Chairman. A card with a memorial donation was sent to the Ehresman Family.

Closed Session:

Closed Session, Pursuant to Iowa Code Chapter 21.5 (1) J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property." Motion by Zearley, second by Spear to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1) J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property", at 6:20 p.m. Motion carried by the following roll call:

Aye: Siech, Fry, Anderson, Spear, Zearley,

Nay: None

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 6:48 p.m., with following Councilmember's present: Anderson, Spear, Zearley, Siech and Fry.

Motion by Siech, second by Zearley to approve Amendment No. 4, for the contract with McClure Engineering, to negotiate the phase three land acquisition, subject to the FAA contract. Motion carried by the following roll call vote:

Aye: Anderson, Spear, Zearley, Siech, Fry,
Nay: None

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by Siech. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:51 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer