

December 1, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nobsch, Fletcher, Taber, Wild, Holub, Penrod, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Siech, second by Zearley to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Spear, second by Anderson to approve the consent agenda which include the November 17, 2014, council minutes, and establishing the second and fourth Monday's, March 9, and March 23, 2014, as council meeting dates. Following the roll call vote the motion passed unanimously.

Public Hearing:

Motion by Zearley, second by Siech to remove from the table the Public Hearing to Amend Chapter 75.05, Operation of All-Terrain Vehicles. Following the roll call vote the motion passed unanimously.

Public Hearing to Amend Chapter 75.05, Operation of All-Terrain Vehicles

Mayor Kepford opened the public hearing at 5:33 p.m. for the amendment to Chapter 75.05, Operation of All-Terrain Vehicles. With no written or oral objections, Mayor Kepford closed the public hearing at 5:34 p.m.

Public Hearing to Amend Chapter 110.14, Natural Gas Capital Project and Equipment Charge

Mayor Kepford opened the public hearing at 5:35 p.m. for the amendment to Chapter 110.14, Natural Gas Capital Project and Equipment Charge. With no written or oral objections, Mayor Kepford closed the public hearing at 5:36 p.m.

Ordinance Approval/Amendment

Ordinance No. 546, Ordinance Amending Chapter 106.08 Collection Fees
Tabled at the November 3, 2014.

Ordinance No. 547, Ordinance Adopting Chapter 102, Storm Water Utility System, Service Charge
Motion by Zearley, second by Siech to adopt Ordinance No. 547, the ordinance adopting Chapter 102, Storm Water Utility System and Service Charge. Following the roll call vote the motion passed unanimously.

Ordinance No. 548, Ordinance Amending Chapter 75.05, Operation of All Terrain Vehicles
Motion by Fry, second by Anderson to approve the first reading for Ordinance No. 548, the ordinance amending Chapter 75.05, operation of all-terrain vehicles. Following the roll call vote the motion passed unanimously.

Ordinance No. 549, Ordinance Amending Chapter 110.14, Natural Gas Capital Project and Equipment Charge
Motion by Fry, second by Anderson to waive the second and third reading and adopt Ordinance No. 549, the ordinance amending Chapter 110.14, Natural Gas Capital Project and Equipment Charge. Following the roll call vote the motion passed unanimously.

Resolutions:

Resolution 120114A, Designating Streets within the City of Tipton, All-Terrain Vehicle Use
Motion by Zearley, second by Spear to approve Resolution 120114A, the resolution designating pass through routes within the City of Tipton for all-terrain vehicle use. Following the roll call vote the motion passed unanimously.

Motion for Approval:

1. Claims List

ALBAUGH PHC INC	SUPPLIES FOR WATER LINE IN PP	123.79
ASCENT AVIATION GROUP INC	1999 GL AVIATION FUEL	8,350.25
AUS WATERLOO MC LOCKBOX	MATS	55.60
BARRON MOTOR SUPPLY	LIGHTING #29	41.80
BARTON SOLVENTS INC	DRUM DEPOSIT	917.21
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	2,012.46
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	263.70
CLARENCE LOWDEN SUN-NEWS &	FAC, YOUTH REC, ADULT REC ADS	335.50
CORRIDOR BUSINESS JOURNAL	1 YEAR SUBSCRIPTION	59.95
ECIA	HOUSING NEEDS ASSESSMENT	2,072.50
ELECTRICAL ENGINEERING & E	FLOODLIGHT	1,536.87
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	1,666.53
FOR A CLEANER POOL	POOL REPAIRS	1,082.45
FOSTER COACH SALES INC.	FENDER TRIM FOR A8	214.53
FRIENDS OF THE ANIMALS	1 DOG, 2 CATS	175.00
G & K SERVICES	UNIFORMS EL & GAS	345.37
GRAINGER	WELDING CURTAIN	118.60
HARRY'S CUSTOM TROPHIES	3 PLAQUES	106.40
INTERSTATE POWER SYSTEMS I	WORK ON ENGINE 5	1,694.86
INTOXIMETERS INC	DRYGAS CANISTER	115.00
IOWA ASSOCIATION OF	WA/WASTE WA WORKSHOP	315.00
IOWA BUSINESS SUPPLY LLC	HAND TOWELS	37.99
IOWA ONE CALL	LOCATES	49.50
KINUM INC	COLLECTION EXPENSE	367.76
MANATTS INC	CONCRETE, REBAR & CALCIUM	1,728.40
MIDWEST SAFETY COUNSELORS	INSTRUMENT CALIBRATION	90.00
MISC. VENDOR	SUN INDUSTRIES INC:DE ICER	292.38
MITCHELL 1	WEB SUBSCRIPTIONS	216.52
MUNICIPAL SUPPLY INC	LOGIC HOSTING MONTHLY FEE	2,400.00
QUILL CORPORATION	OFFICE SUPPLIES	329.11
SANDRY FIRE SUPPLY LLC	HOODS & GLOVES	1,080.00
SCHIMBERG CO	PIPE #26	118.73
SPINUTECH INC	NOV EMAIL MARKETING	25.00
STAPLES ADVANTAGE	BLACK TONER	379.95
STUELAND AUTO CENTER INC	ACTUATOR #11	45.05
T & M CLOTHING CO.	16 EMBROIDERED CITY CAPS	450.50
TIPTON CONSERVATIVE	MINUTES, PUBLIC HEARING	1,233.27
TIPTON PHARMACY	PHARMACEUTICALS	482.46
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	53.64
VERISIGHT INC	CONSULTING SERVICES PAY STUDY	5,000.00
WALMART COMMUNITY	MISC SUPPLIES FIRE STATION	333.00
WENDLING QUARRIES INC	9.44 TN SCREENINGS CITY HALL	33.04
WESCO RECEIVABLES CORP	UNDERGROUND SUPPLIES	461.07
ZEP SALES & SERVICE	SHOP SUPPLIES	201.87
TOTALS		37,012.61
	FUND TOTALS	
001 GENERAL GOVERNMENT		10,827.31

600	WATER OPERATING	136.34
610	WASTEWATER/AKA SEWER REVE	115.84
630	ELECTRIC OPERATING	6,902.08
640	GAS OPERATING	1,699.94
660	AIRPORT OPERATING	8,350.25
670	GARBAGE COLLECTION	29.34
810	CENTRAL GARAGE	1,126.71
835	ADMINISTRATIVE SERVICES	7,824.80
	GRAND TOTAL	37,012.61

Motion by Anderson, second by Spear to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Garden and Associates Engineering Contract, 2015 Street, Water, Sewer Projects

Motion by Spear, second by Zearley to approve the contract with Garden and Associates for the design and construction services necessary for the street, water and sewer spring capital improvements projects, with estimated costs of \$55,700.00. Following the roll call vote the motion passed unanimously.

3. One-time Water, Sewer Exemption, 104 East 11th Street

Motion by Zearley, second by Anderson to approve the one-time water and sewer exemption at 104 East 11th Street, reducing both the water and sewer portion of the billing to \$12.74 each, with a total bill credit of \$424.60. Following the roll call vote the motion passed unanimously.

4. Bid Request, Residential, Commercial Garbage Services, Tabled November 3, 2014

Discussion Items:

1. FY 2014-2015 Budget Parameters

City Manager Nobsch reviewed information provided in the Special Report brochure that was discussed at the Iowa League of Cities Budget Workshop. Nobsch suggested tying any possible tax or rate increases to the Consumer Price Index.

Reports of Mayor/Council/Committee/Manager:

Mayor's Report

Mayor Kepford thanked the Lion's Club for donating the Christmas tree at the corner of Cedar and 4th Streets.

Council Reports

Council Member Leanne Zearley submitted a letter of resignation as the first ward councilmember, effective December 31, 2014. Zearley is moving to Marion. Zearley said it has been a pleasure to work with everyone. City Manager Nobsch said that any individual interested can submit a letter of interest to the council. The City Council can then appoint a replacement unless a petition is filed to hold a special election.

Manager's Report

The Public Works Department poured the south sidewalks at City Hall before the early freeze.

We will be looking at a digital records storage system called Laserfiche on December 19th. This will allow staff to scan existing documents into a searchable system.

The Holiday Party will be Friday, December 12th, at the Tipton Country Club. Invitations were mailed last week.

We will meet with Speer Financial in December to finalize numbers for the upcoming borrowing. We will request a proposal from Speer Financial to complete the necessary bond reporting requirements as recommended by John Danos, Dorsey and Whitney, the City's Bond Counsel.

Met with Tim Mallot to complete the update to the hazard mitigation plan.

We have received seven proposals for the City Attorney position. These will be reviewed over the next week by the Mayor, Chief Holub, City Manager, and one councilmember. Lowell Dendinger, current City attorney, is retiring January 1, 2015.

We would like to thank the Tipton Lion's Club for donating the tree for the City's green space at the corner of 4th and Cedar Streets. It should be decorated within the next week by staff and the Lion's Club.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Spear, second by Zearley. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:24 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer