

City of Tipton, Iowa

Meeting: Tipton City Council Meeting
Place: Tipton City Hall, 407 Lynn Street, Tipton, Iowa 52772
Date/Time: April 21, 2014 – 5:30 PM
Web Page: www.tiptoniowa.org
Posted: April 18, 2014 (Front door of City Hall)

Mayor:	Shirley Kepford	City Manager:	Chris Nosbisch
Council At Large:	David Fry	City Attorney:	Lowell Dendinger
Council At Large:	Pam Spear	City Clerk:	Lorna Fletcher
Council Ward #1:	Leanne Zearley	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Siech	Chief of Police:	Heath Holub

- A. Call to Order – 5:30 PM**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Agenda Additions/Agenda Approval**
- E. Communications:**
 1. Unscheduled
 2. Introduction of Brian Fink – New Tipton Police Officer
 3. Matthew Graves – Leash Law

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Approval of Liquor License – Cedar County Veterans of Foreign Wars, Post #2537
3. Accept Clerk's/Investment Report
4. Accept March Water Report
5. Accept March Airport Committee Minutes
6. Accept April Economic Development Director Report
7. Accept February Library Board Minutes
8. Accept February Library Director's Report

G. Public Hearing

1. None

H. Ordinance Approval/Amendment

1. None

I. Resolutions for Approval

1. None

J. Mayoral Proclamation

1. Arbor Day

K. Old Business

1. None

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of One Time Water and Sewer Exemption – 603 W. 5th Street – Council Action as Needed
3. Discussion and Consideration of Personnel Policy Amendment – Residency Requirements – Council Action as Needed
4. Discussion and Consideration of Sump Pump Purchase – Aquatic Center - Council Action as Needed
5. Discussion and Consideration of Paving Parking Areas and Drives in the Tipton Park – Council Action as Needed
6. Discussion and Consideration of Primary Appraiser Contract for Mathews Memorial Airport Phase 1 Land Acquisition Project – Council Action as Needed
7. Discussion and Consideration of Phase 1 Environmental Site Assessment Contract for Mathews Memorial Airport Phase 1 Land Acquisition Project – Council Action as Needed
8. Discussion and Consideration of Golf Cart Purchase for 175th Fundraiser – Council Action as Needed
9. Discussion and Consideration of Airport Parking Lot Repairs and Improvements – Council Action as Needed

M. Reports to be Received/Filed

1. None

N. Discussion Items (No Action)

1. Suggested Changes to Garbage Exemption
2. Tipton's Leaf Bag Program
3. Early Warning Devices and Saferoom

O. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

E. Communications

Attachment 1

Permanently to 2014. The City of Lowell has the right to amend the agenda up to 14 days before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 980-8127 to arrange for accommodations.

E. Communications

AGENDA ITEM #E - 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: April 21, 2014

AGENDA ITEM: Matthew Graves

ACTION: None

SYNOPSIS: I have attached a letter from Matthew Graves regarding property rights and the leash law. Under the current ordinance, pets are to be on a leash or wholly enclosed in a fenced in area. If they do not meet this requirement, they can be considered a dog at large. The Police Department has recognized invisible fences in the past, although the existing ordinance does not specify their use. After talking to the Police Department, Mr. Graves's dog has been found on the neighbor's property as the invisible fence does not appear to be working. He has received at least three warnings for animal at large and will likely be cited on the next occurrence. He does bring to light a valid point in the use of the invisible fence and whether or not the City would like to allow their usage (add specific language to the code). I have talked to Mr. Graves at length and encouraged him to poll the Council on their opinion of the law, and consequently whether or not you would like to see an amendment.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Letter

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

Members of the city council.

I am writing with regard to the Animal Control 441a 5-3-7 Leash Law, and asking for you to review/repeal the current law.

The Fifth Amendment (Amendment V) protects against abuse of government authority so that we should not be deprived of life, liberty, or property, without due process of law.

I believe this law that requires a leash to be put on your animals at all times, even on your own property, is an infringement on property rights. I think we can do better as a community to protect rights.

Property rights is one of our foundational rights. Without property rights what rights do we really have?

Thank you for your consideration of this important issue.

Sincerely

Matthew Graves

April 7, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Keftord called the meeting to order. Upon roll call, the following named council members were present: Mayor Keftord, Council Members: Anderson, Bower, James, and Murren. Also present: Mayor Keftord, Mayor Pro Tem: Johnson, and the public. The meeting was held in accordance with the provisions of the Iowa Code.

Mayor Keftord led the meeting in the Pledge of Allegiance.

Agenda:

Resolution 040714A, second by Anderson, second by Keftord, to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Resolution 040714A, second by Keftord, second by Anderson, to approve the consent agenda, which includes the City Council minutes from March 14, 2014, and the approval of City Council to the Tipton Development Commission. Following the roll call vote the motion passed unanimously.

Public Hearing:

Public Hearing, proposed sanitary sewer extension, James C. and Murren Bower, Dep. Vandergrast, possible domain.

F. Consent Agenda

Mayor Keftord called the meeting to order. Upon roll call, the following named council members were present: Mayor Keftord, Council Members: Anderson, Bower, James, and Murren. Also present: Mayor Keftord, Mayor Pro Tem: Johnson, and the public. The meeting was held in accordance with the provisions of the Iowa Code.

Resolutions for Approval:

Resolution 040714A, second by Anderson, second by Keftord, to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Resolution 040714B, second by Anderson, second by Keftord, to approve the extension of the sanitary sewer from the property owned by James C. and Murren Bower at 1315 Cedar Street east to the property owned by Dep. Vandergrast at 1312 Cedar Street, determining the manner of funding for the project and authorizing the use of the City's use of eminent domain power. Following the roll call vote the motion passed unanimously.

Resolution 040714C, second by Anderson, second by Keftord, to approve the loan agreement, borrowing money that amount not to exceed \$250,000.00. Following the roll call vote the motion passed unanimously.

Resolution 040714D, second by Anderson, second by Keftord, to approve the agreement, tax increment financing payments, not to exceed \$150,000.

Resolution 040714E, second by Anderson, second by Keftord, to approve the agreement, setting the meeting date of May 5, 2014, at 5:30 p.m. for the proposed development agreement with Jerry O'Rourke, O'Rourke Motors, including annual application tax increment financing payments, amount not to exceed \$250,000.00. Following the roll call vote the motion passed unanimously.

Resolution 040714F, second by Anderson, second by Keftord, to approve the agreement, tax increment financing payments, not to exceed \$150,000.

April 7, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called, the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Penrod, Kisling, Wild, Holub, Nash, Johnson, Taber, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Anderson, second by Zearley to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Zearley, second by Spear to approve the consent agenda, which include the city council minutes from March 24, 2014, and the appointment of Craig Puffer to the Tipton Development Commission. Following the roll call vote the motion passed unanimously.

Public Hearing:

Public Hearing, Proposed Sanitary Sewer Extension, James C. and Maureen Bowie, Deb Vandergaast, Possible Domain

Mayor Kepford opened the public hearing for the proposed sanitary sewer extension on property owned by James C. and Maureen Bowie at 1305 Cedar Street, east to property owned by Deb Vandergaast at 1325 Cedar Street, and including the possible use of eminent domain, at 5:32 p.m. With no written or oral objections, Mayor Kepford closed the public hearing at 5:33 p.m.

Resolutions for Approval:

Resolution 040714A, Selecting Route of Right of Way, Extension of Sanitary Sewer Main, 1305 and 1325 Cedar Street, Property Owners, James and Maureen Bowie, Deb Vandergaast

Motion by Siech, second by Anderson to approve resolution 040714A, the resolution selecting the route of right of way for the extension of the sanitary sewer main from the property owned by James C. and Maureen Bowie at 1305 Cedar Street, east to the property owned by Deb Vandergaast at 1325 Cedar Street, determining the manner of funding for the project and authorizing the use of the City's use of eminent domain powers. Following the roll call vote the motion passed unanimously.

Resolution 040714B, Set Public Hearing Date, General Obligation Loan Agreements, Borrowing
Motion by Fry, second by Spear to approve resolution 040714B, the resolution setting a public hearing date of May 5, 2014, at 5:30 p.m., to enter into the general obligation loan agreements and to borrow money thereunder, not to exceed \$365,000.00. Following the roll call vote the motion passed unanimously.

Resolution 040714C, Set Meeting Date, Proposed Development Agreement, O'Rourke Motors, Tax Increment Financing Payments, Not to Exceed \$200,000

Motion by Zearley, second by Anderson to approve Resolution 040714C, the resolution setting the meeting date of May 5, 2014, at 5:30 p.m., for the proposed development agreement with Jerry O'Rourke, O'Rourke Motors, including annual appropriation tax increment financing payments in an amount not to exceed \$200,000.00. Following the roll call vote the motion passed unanimously.

Resolution 040714D, Set Public Hearing Date, Amending Urban Renewal Plan

Motion by Spear, second by Siech to approve Resolution 040714D, setting a public hearing date of May 5, 2014, at 5:30 p.m., for the urban renewal plan amendment. Following the roll call vote the motion passed unanimously.

Resolution 040714E, Disposing City Owned Property

Motion by Anderson, second by Zearley to approve Resolution 040714E, the resolution to dispose of the City's de-commissioned water meters. Following the roll call vote the motion passed unanimously.

Motion for Approval:

1. Claims List

AUS WATERLOO MC LOCKBOX	DUST MOP, MATS CITY HALL	92.82
CJ COOPER & ASSOC INC	RANDOM DRUG SCREENING	96.00
CLARENCE LOWDEN SUN-NEWS & CONNIE KNUITSEN	CAMPS,HERSHEY,SCCR,3ON3,MUD VB	367.50
CORTEZ TRUCK EQUIPMENT	EMS TRAINING	1,875.00
EASTERN IOWA TIRE	9' CPLOW CUT EDGE #15	182.80
ELECTRICAL ENGINEERING & E	TIRE #17	248.03
FUTURE LINE TRUCK EQUIPMEN	CITY HALL RENO SUPPLIES	241.12
G & K SERVICES	BUMPERS, LIGHT #43	30.99
GARDEN & ASSOCIATES INC	UNIFORMS PUBLIC WORKS	303.81
GENERAL PEST CONTROL INC	MAPPING SANITARY SEWER/WATER	826.25
GRAINGER	PEST CONTROL	286.03
GRAYBILL COMMUNICATIONS	2 ANCHOR BOLTS	77.30
H & H AUTO	REPROGRAM POLICE RADIO	22.50
H.D. CLINE COMPANY	2 TIRES FOR COLD MIX TRAILER	40.00
HAPPY JOE'S	PARTS #18	34.98
INTEGRATED TECHNOLOGY PART	8 PIZZAS FOR DARE	104.00
JOHNSON COUNTY AMBULANCE	TECH SERVICES POLICE	1,835.00
KINUM INC	ALS SERVICE	800.00
MATT PARROTT/STOREY KENWOR	COLLECTION EXPENSE	337.82
MISC. VENDOR	33000 UTILITY BILL FORMS	956.01
MITCHELL 1	LACAL EQUIPMENT INC:PART #26	1,625.58
McCLURE ENGINEERING COMPAN	WEB SUBSCRIPTIONS	216.48
NILES CHIROPRACTIC	SURVEY PLATS/APPRAISALS	5,250.00
PERFORMANCE SYSTEMS LLC	RANDOM DRUG SCREENING	75.00
PITNEY BOWES INC	NEUTRAL CLEANER	147.98
PREMIER CONSTRUCTION LLC	DM500 DIGITAL MAILING SYSTEM	669.50
RK DIXON CO	CEILING, COUNTERTOP, KNOBS-PD	1,200.00
S J SMITH CO INC	COPIER CONTRACT BASE CHARGE	18.49
SCHIMBERG CO	PLASMA CUTTER SUPPLIES	335.80
SHOTTENKIRK	EQUIPMENT MAINT/RPR SUPP GAS	56.20
SPINUTECH INC	REPAIR PARTS #68	3,270.92
STAPLES ADVANTAGE	LICENSE & SUPPORT FEES	565.00
T & M CLOTHING CO.	OFFICE SUPPLIES FIRE	354.62
TIPTON CONSERVATIVE	347 SOCCER JERSEYS	7,552.56
TIPTON ELECTRIC MOTORS	HERSHEY MEET, CAMPS, BB, VB	990.30
TRANSWORLD SYSTEMS INC	BIT	11.61
TRITECH SOFTWARE SYSTEMS	COLLECTION EXPENSE	310.13
TRUCK COUNTRY OF IOWA	AMB BILLING SERVICES	1,402.50
WHITFIELD & EDDY PLC	PARTS #26	370.11
XEROX CORPORATION	SERVICES FOR FAC CLAIM	2,937.50
	COPY & BASE CHARGE	1,791.25
	TOTALS	37,909.49

FUND TOTALS

001 GENERAL GOVERNMENT

17,211.99

600	WATER OPERATING	664.96
610	WASTEWATER/AKA SEWER REVE	344.51
630	ELECTRIC OPERATING	717.81
640	GAS OPERATING	494.43
660	AIRPORT OPERATING	5,250.00
670	GARBAGE COLLECTION	263.82
750	CEMETERY ENTERPRISE	52.80
810	CENTRAL GARAGE	4,934.02
835	ADMINISTRATIVE SERVICES	7,975.15
	GRAND TOTAL	37,909.49

City Credit Card Statement

		5,177.80
	City - One Card (employee check out card)	
	Travel Training - Chilis, Subway, Culvers, Damons,	
	Zombie Burger, Olive Garden, Cracker Barrel, Sheraton	
	Fuel - Caseys	522.33
		41.40
	Total Charges	563.73
	Ambulance - One Card	
	Operating Supplies - EMP	192.45
	Office Supplies - Walmart	114.39
	Training - IEMSA, Nat'l Reg of EMT	180.00
	Total Charges	486.84
	Police - One Card	
	Fuel - Caseys	82.90
	Dues - MOCIC	100.00
	Telecommunications - Spring Valley Wireless	15.90
	Total Charges	198.80
	Library - One Card	
	Postage/Shipping - USPS	135.03
	Office Supplies - Walmart, Demco	627.31
	Materials - Walmart, Amazon	969.18
	Program Supplies - Walmart	10.50
	Bldg Maint Supp - Walmart	5.95
	Periodicals - Des Moines Register	240.02
	Coffee Machine - Amazon	219.01
	Total Charges	2,207.00
	JKFAC/Recreation - One Card	
	Dues - American Red Cross Services	300.00
	Concession Supplies - Walmart	86.72
	Operating Supplies - Walmart, AtBatt	139.48
	Equipment Maint/Rpr Supplies - Grainger	-100.06
	Total Charges	426.14
	Public Works - One Card	
	Operating Supplies - Home Depot	11.73
	Travel Training - Steak-N-Shake, Boston Market, Outback,	149.67
	Brickhouse, Subway, Burger King, Speedway, QC Airport,	
	McDonalds	
	Total Charges	161.40
	Comm Dev - One Card	
	Advertising - Online Photo Order	24.00
	Operating Supplies - Walmart	29.94
	Misc Supplies - Reds Alehouse	9.95
	Dues - IEDC	385.00
	Total Charges	448.89
	City Clerk/Finance - One Card	
	Training - Kirkwood- Public Wrks	685.00

Total Charges

685.00

Statement Total

5,177.80

Motion by Spear, second by Anderson to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Post Prom Party Donation

Motion by Zearley, second by Siech to approve the donation of \$100.00, to the Post Prom Party Committee. Following the roll call vote the motion passed unanimously.

3. Emergency Shut Off Valve, Gas Department

Motion by Fry, second by Spear to approve the purchase of the required emergency shut off valve for the LP tank relocation, with an approximate cost of \$1,300.00. Following the roll call vote the motion passed unanimously.

4. Institute for Decision Making

Motion by Spear, second by Anderson to approve the quote of approximately \$3,000.00, to bring UNI's Institute for Decision Making to work with the Chamber of Commerce, TEDCO and the City to formulate an economic development strategy moving forward and sharing in the cost between all three entities. Following the roll call vote the motion passed unanimously.

5. Downtown Revitalization Incentive Program (DRIP), Nicole Rock

Motion by Zearley, second by Siech to approve TEDCO's recommendation for reimbursement to Nicole Rock's School of Dance for the exterior façade grant, door replacement, in the amount of \$159.97. Following the roll call vote the motion passed unanimously.

6. Adult Softball Diamond Backstop Repair

Motion by Fry, second by Zearley to approve the repairs to the adult softball diamond backstop, with an approximate cost of \$3,800.00, from Lifetime Fence. Following the roll call vote the motion passed unanimously.

7. Wage and Benefit Review Committee

Motion by Spear, second by Zearley to approve establishing the wage and benefit review committee that will consist of eight members, to include City Manager Nosbisch, Mayor Kepford, two union representatives, Chief Holub, Director of Public Works Nash, two council members, a public works employee and a police officer, whose task will be the comprehensive review and comparison of wage and benefits of city employee's as compared to like positions. Following the roll call vote the motion passed unanimously. Councilmember Siech agreed to serve on the committee.

8. United States Army and Navy Donations

Motion by Anderson, second by Siech to approve proceeding with the application process to bring decommissioned equipment to the City of Tipton, to place in the memorial area in the Library square. Following the roll call vote the motion passed unanimously.

9. Masonic Cemetery Memorial Fund

Motion by Spear, second by Fry to establish a Masonic Cemetery Memorial Fund for donations collected that will be used for memorial trees, a new building and a kiosk. Following the roll call vote the motion passed unanimously.

Discussion Items

1. Ordinance Mandating Water Connection

Councilmember Anderson and City Manager Nosbisch said they were against this suggested ordinance.

2. Suggested Changes, Garbage Exemption

A local landowner requested an exemption for a property owned in the City. Per the ordinance, this request does not qualify for a garbage exemption but has asked the council to consider the request.

3. Engine Overhaul Photo's

Nosbisch will email the photographs taken by former Police Chief Roger Hakeman, of the engine that was overhauled in the power plant.

Reports of Mayor/Council/Committee/Manager:

Manager's Report

The flooring project at the James Kennedy Family Aquatic Center will begin this week.

Staff will be meeting with the Heartland Group and the school in the coming weeks.

The EMS Director job posting will be published in the Tipton Conservative, the Cedar Rapids Gazette and on the State EMS Association's website.

Starting to compile the changes for the City Code so they can be returned to the codifiers in two weeks.

Closed Session:

Closed Session, Pursuant to Iowa Code Chapter 21.5 (1)J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property."

Motion by Spear, second by Zearley to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1)J, to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property," at 6:29 p.m. Motion carried by the following roll call;

Aye: Anderson, Spear, Zearley, Siech, Fry,

Nay: None

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 6:42 p.m. with following

Councilmember's present: Anderson, Spear, Zearley, Siech and Fry.

Motion by Siech, second by Zearley to agree to terms, the offer of \$6,500.00, bore or pay for the moving expense for equipment on the easement and complete agreed upon electrical work. Motion carried by the following roll call vote:

Aye: Spear, Zearley, Siech, Fry, Anderson,

Nay: None

Adjourn:

With no further business to come before the council a motion to adjourn was made by Fry, second by Siech. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:44 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED**January , 2014**

Property Taxes	8,031.75
Local Option Sales Service Tax	18,795.28
Licenses & Permits	375.00
Use of Money and Property	25,745.09
Intergovernmental	26,434.45
Charge for Services	650,227.20
Special Assessment	1,000.00
Miscellaneous	77,022.65
Sale of Fixed Assets	0.00
TOTAL	\$807,631.42

REVENUE RECEIVED**February, 2014**

Property Taxes	4,343.87
Local Option Sales Service Tax	18,795.30
Licenses & Permits	200.00
Use of Money and Property	43,478.56
Intergovernmental	30,578.97
Charge for Services	813,695.35
Special Assessment	737.00
Miscellaneous	78,239.87
Sale of Fixed Assets	
TOTAL	\$990,068.92

REVENUE RECEIVED**March, 2014**

Property Taxes	62,962.25
Local Option Sales Service Tax	16,501.47
Licenses & Permits	1,050.00
Use of Money and Property	26,469.39
Intergovernmental	30,221.82
Charge for Services	990,768.67
Special Assessment	0.00
Miscellaneous	76,081.34
Sale of Fixed Assets	0.00
TOTAL	\$1,204,054.94

City of Tipton

From: Licensing@IowaABD.com
Sent: Friday, March 28, 2014 2:15 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Renewal Sent

Follow Up Flag: Follow up
Flag Status: Flagged

The following licensees will expire in 70 days. Iowa law states that all licensees must receive a 60 day renewal reminder. In order to comply with Iowa law, the local authority must mail the licensees listed below a renewal reminder within the next 10 days.

License #	License Status	Expiration Date	Business Name
LC0010841	Renewal Sent	06/05/2014	Cedar Cnty Vets Of Foreign Wars, Post #2537

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).

For assistance by email contact Licensing@IowaABD.com

City of Tipton
MTD Treasurer's Report
As of March 31, 2014

FUND	BEGINNING		M-T-D		A/P NET		M-T-D		A/P		ENDING		Y-T-D		BALANCE		Ending Cash Bal		
	CASH	BALANCE	REVENUES	CHARGE	EXPENSES	CHANGE	EXPENSES	CHANGE	CASH	BALANCE	INVESTMENTS	INVESTMENTS	WITH	O/S Deposits	O/S Checks	Bank Balance			
001-GENERAL GOVERNMENT	-215,859.27	240,632.90	240.32	203,629.10	0.00	-179,095.79	180,504.75	1,408.96											
002-COMMUNICATIONS - LOCAL AC	37,486.09	5.58	0.00	1,629.17	0.00	35,862.50	0.00	35,862.50											
110-ROAD USE TAX FUND	164,215.04	30,221.82	0.00	24,828.58	0.00	169,608.28	130,000.00	299,608.28											
112-TRUST AND AGENCY FUND	-11,434.59	11,547.75	0.00	24,181.33	0.00	-24,068.17	0.00	-24,068.17											
121-LOCAL OPTION TAX	144,059.85	16,523.75	0.00	17,345.42	0.00	143,238.18	0.00	143,238.18											
125-IF SPECIAL REVENUE FUND	-21,419.11	10,300.02	0.00	10,907.91	0.00	-22,217.95	77,202.33	54,984.38											
160-ECONOMIC/INDUSTRIAL DEVEL	480,254.04	1,047.90	28.62	0.00	0.00	481,273.32	12,854.28	494,127.60											
168-AQUATIC CENTER CAMPAIGN F	-606,629.12	0.00	0.00	0.00	0.00	-606,629.12	0.00	-606,629.12											
189-LIBRARY TRUST FUND	4,231.47	913.52	0.00	0.00	0.00	5,144.99	0.00	5,144.99											
190-P S SHARE FUND	16,718.63	254.64	0.00	0.00	0.00	16,973.27	0.00	16,973.27											
192-FIRE ENTERPRISE TRUST	12,225.52	1.09	0.00	5,211.91	0.00	7,014.70	0.00	7,014.70											
202-ELECTRIC REVENUE BONDS	328,603.40	16,484.10	0.00	0.00	0.00	345,087.50	0.00	345,087.50											
203-06 ELECTRIC SUBSTATION RE	597,641.61	18,471.91	0.00	0.00	0.00	616,113.52	0.00	616,113.52											
204-WATER REVENUE BOND RESERV	248,171.01	2,902.38	0.00	0.00	0.00	251,073.39	0.00	251,073.39											
205-GO FIRE TRUCK 2010	-13,215.88	3,128.58	0.00	0.00	0.00	-10,087.30	0.00	-10,087.30											
208-WW/SEWER REVENUE BOND SIN	261,013.30	17,975.07	0.00	0.00	0.00	278,988.37	0.00	278,988.37											
210-GO ST IMPROVEMENT NOTES	69,148.37	6,527.03	0.00	0.00	0.00	75,675.40	0.00	75,675.40											
212-03 GO ST IMPROVE NOTES	13,978.17	2.17	0.00	0.00	0.00	13,980.34	0.00	13,980.34											
214-GO CP BONDS SERIES 2011A	139,253.40	16,735.68	0.00	0.00	0.00	155,989.08	0.00	155,989.08											
216-GO CP BONDS SERIES 2001B	86,571.38	12,017.41	0.00	0.00	0.00	98,588.79	0.00	98,588.79											
218-GO CP BONDS SERIES 2011C	188,317.46	23,669.22	0.00	0.00	0.00	211,986.68	0.00	211,986.68											
220-GO BONDS 2013 DEBT SRVC	-8,175.75	0.00	0.00	0.00	0.00	-8,175.75	0.00	-8,175.75											
300-GO ST IMPROVEMENT PROJECT	1,697.13	0.26	0.00	0.00	0.00	1,697.39	0.00	1,697.39											
305-GO ST IMPROVEMENT 08	105,514.37	16.41	0.00	0.00	0.00	105,530.78	0.00	105,530.78											
306-69 KV SUBSTATION PROJECT	-415,976.10	0.00	0.00	14,864.11	0.00	-430,840.21	0.00	-430,840.21											
307-STREETSCAPE PROJECT	41,790.68	6.50	0.00	0.00	0.00	41,797.18	0.00	41,797.18											
308-SKATE PARK PROJECT	37,701.75	5.87	0.00	0.00	0.00	37,707.62	0.00	37,707.62											
310-NEW FIRE STATION	225,480.27	35.08	0.00	0.00	0.00	225,515.35	0.00	225,515.35											
311-ADDTL GENERATION PRJCT	128,650.64	20.01	0.00	0.00	0.00	128,670.65	0.00	128,670.65											
312-PUBLIC WORKS BLDGS	614.51	0.10	0.00	0.00	0.00	614.61	0.00	614.61											
314-WETLAND MITIGATION PRJCT	13,514.01	2.10	0.00	0.00	0.00	13,516.11	0.00	13,516.11											
500-CEMETERY TRUST FUND	4,879.25	0.00	0.00	0.00	0.00	4,879.25	100,000.00	104,879.25											
600-WATER OPERATING	-212,767.09	57,497.18	0.00	51,670.14	0.00	-206,940.05	0.00	-206,940.05											
610-WASTEWATER/AKA SEWER REVE	-43,048.89	51,076.14	0.00	53,153.60	0.00	-45,126.35	210,011.98	164,885.63											
630-ELECTRIC OPERATING	1,736,873.59	409,169.32	300.00	419,727.64	0.00	1,726,015.27	317,908.66	2,043,923.93											
631-ELECTRIC DEVELOPMENT	8,542.62	1.33	0.00	0.00	0.00	8,543.95	0.00	8,543.95											
632-ELECTRIC RENEWAL/REPLACEM	372,283.80	57.92	0.00	0.00	0.00	372,341.72	0.00	372,341.72											
633-ELECTRIC RESERVE	269,765.48	63.16	0.00	0.00	0.00	269,828.64	136,222.24	406,050.88											
634-ELECTRIC BOND/INT RESERVE	1,262,005.29	531.28	0.00	0.00	0.00	1,262,225.81	155,477.05	1,417,702.86											
640-GAS OPERATING	-285,285.36	431,597.51	310.76	340,824.74	0.00	-194,512.59	0.00	-194,512.59											
641-GAS D.E.I.	5,255.51	2.43	0.00	0.00	0.00	5,257.94	10,350.14	15,608.08											
642-GAS RESERVE	33,444.01	68.18	0.00	0.00	0.00	33,512.19	404,838.04	438,350.23											
660-AIRPORT OPERATING	-30,060.51	8,510.05	0.00	8,614.22	0.00	-30,164.68	0.00	-30,164.68											
670-GARBAGE COLLECTION	-68,274.06	34,341.38	0.00	30,764.16	0.00	-64,696.84	0.00	-64,696.84											
750-CEMETERY ENTERPRISE	-55,920.58	4,010.83	0.00	2,594.17	0.00	-54,503.92	0.00	-54,503.92											
810-CENTRAL GARAGE	250,644.17	24,002.09	0.00	23,632.32	0.00	251,013.94	0.00	251,013.94											
820-PSF HEALTH INSURANCE	18,791.10	6,389.19	0.00	6,386.27	0.00	18,794.02	0.00	18,794.02											
830-CITY RESERVE FUND	-34,609.50	735.66	0.00	4,166.67	0.00	-38,040.51	111,822.30	73,781.79											
835-ADMINISTRATIVE SERVICES	-32,579.84	25,134.60	0.00	20,215.49	0.00	-27,660.73	0.00	-27,660.73											
860-PAYROLL ACCOUNT	1,214.43	0.00	0.00	0.00	0.00	1,214.43	0.00	1,214.43											
950-ELECTRIC METER DEPOSITS	3,626.81	1,112.10	0.00	1,593.58	0.00	3,145.33	10,350.14	13,495.47											
951-WATER METER DEPOSITS	1,686.87	375.24	0.00	418.67	0.00	1,513.44	0.00	1,513.44											
952-GAS METER DEPOSITS	7,690.13	246.19	0.00	395.50	0.00	7,671.32	0.00	7,671.32											
GRAND TOTAL	5,268,299.51	1,484,370.63	1,070.65	1,266,754.20	0.00	5,484,845.29	1,857,541.91	7,342,387.20											

Ending Cash Bal **\$5,484,845.29**
O/S Deposits **-41,109.35**
O/S Checks **187,241.07**
\$5,630,977.01

CITY OF TIPTON
FUND BALANCE REPORT
AS OF: MARCH 31ST, 2014

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
001-GENERAL GOVERNMENT	179,969.82	1,823,266.10CR	1,970,497.53	327,201.25
002-COMMUNICATIONS - LOCAL AC	32,667.17CR	17,897.62CR	14,702.29	35,862.50CR
110-ROAD USE TAX FUND	274,071.23CR	256,383.69CR	230,846.64	299,608.28CR
112-TRUST AND AGENCY FUND	21,971.86CR	171,591.98CR	217,632.01	24,068.17
121-LOCAL OPTION TAX	130,384.37CR	168,962.55CR	156,108.74	143,238.18CR
125-TIF SPECIAL REVENUE FUND	114,583.31CR	128,024.37CR	187,623.30	54,984.38CR
160-ECONOMIC/INDUSTRIAL DEVEL	354,989.12CR	165,982.21CR	26,843.73	494,127.60CR
168-AQUATIC CENTER CAMPAIGN F	607,329.12	700.00CR	0.00	606,629.12
169-PARK TRUST	0.00	0.00	0.00	0.00
187-UNEMPLOYMENT TRUST	0.00	0.00	0.00	0.00
189-LIBRARY TRUST FUND	2,791.71CR	2,353.28CR	0.00	5,144.99CR
190-P S SHARE FUND	16,218.12CR	2,755.15CR	2,000.00	16,973.27CR
191-AMBULANCE TRUST	0.00	0.00	0.00	0.00
192-FIRE ENTERPRISE TRUST	8,875.63CR	45,046.34CR	46,907.27	7,014.70CR
195-CDBG FUNDS	0.00	0.00	0.00	0.00
200-ELECTRIC REVENUE BONDS 98	0.00	0.00	0.00	0.00
202-ELECTRIC REVENUE BONDS	212,920.78CR	148,249.22CR	16,082.50	345,087.50CR
203-06 ELECTRIC SUBSTATION RE	480,251.87CR	166,117.90CR	30,256.25	616,113.52CR
204-WATER REVENUE BOND RESERV	229,681.65CR	26,071.74CR	4,680.00	251,073.39CR
205-GO FIRE TRUCK 2010	34,402.89	28,157.26CR	3,841.67	10,087.30
206-1994 SE/WA DEBT SERV FUND	0.00	0.00	0.00	0.00
207-GO - FIRE STATION	0.00	0.00	0.00	0.00
208-WW/SEWER REVENUE BOND SIN	146,446.58CR	161,701.79CR	29,160.00	278,988.37CR
209-STREETScape PROJECT	0.00	0.00	0.00	0.00
210-GO ST IMPROVEMENT NOTES	7,905.60CR	72,094.80CR	4,325.00	75,675.40CR
212-03 GO ST IMPROVE NOTES	13,961.34CR	19.00CR	0.00	13,980.34CR
214-GO CP BONDS SERIES 2011A	10,465.35CR	169,043.73CR	23,520.00	155,989.08CR
216-GO CP BONDS SERIES 2001B	16.76CR	108,084.53CR	9,512.50	98,588.79CR
218-GO CP BONDS SERIES 2011C	20,925.00CR	212,879.18CR	21,817.50	211,986.68CR
220-GO BONDS 2013 DEBT SRVC	0.00	0.00	8,175.75	8,175.75
300-GO ST IMPROVEMENT PROJECT	1,695.09CR	2.30CR	0.00	1,697.39CR
301-WATER TOWER PROJECT	0.00	0.00	0.00	0.00
302-WATER PROJECT WARRANTS	0.00	0.00	0.00	0.00
303-WASTEWATER PROJECT	0.00	0.00	0.00	0.00
304-AQUATIC CENTER CP	0.00	0.00	0.00	0.00
305-GO ST IMPROVEMENT 08	111,707.77CR	144.71CR	6,321.70	105,530.78CR
306-69 KV SUBSTATION PROJECT	154,525.42	0.00	276,314.79	430,840.21
307-STREETScape PROJECT	31,769.93CR	10,027.25CR	0.00	41,797.18CR
308-SKATE PARK PROJECT	37,656.37CR	51.25CR	0.00	37,707.62CR
310-NEW FIRE STATION	176,565.95CR	55,728.61CR	6,779.21	225,515.35CR
311-ADDITNL GENERATION PRJCT	128,495.78CR	174.87CR	0.00	128,670.65CR
312-PUBLIC WORKS BLDGS	613.85CR	0.76CR	0.00	614.61CR
314-WETLAND MITIGATION PRJCT	27,935.12CR	6,020.48CR	20,439.49	13,516.11CR
500-CEMETERY TRUST FUND	104,204.25CR	675.00CR	0.00	104,879.25CR
600-WATER OPERATING	255,367.88	537,083.36CR	487,889.56	206,174.08

CITY OF TIPTON
 FUND BALANCE REPORT
 AS OF: MARCH 31ST, 2014

	BEGINNING FUND BALANCE	YTD REVENUES	YTD EXPENSES	ENDING FUND BALANCE
610-WASTEWATER/AKA SEWER REVE	170,003.13CR	460,095.47CR	464,446.74	165,651.86CR
630-ELECTRIC OPERATING	1,607,456.84CR	3,513,564.94CR	3,075,731.92	2,045,289.86CR
631-ELECTRIC DEVELOPMENT	8,532.33CR	11.62CR	0.00	8,543.95CR
632-ELECTRIC RENEWAL/REPLACEM	371,835.71CR	506.01CR	0.00	372,341.72CR
633-ELECTRIC RESERVE	404,812.02CR	1,238.86CR	0.00	406,050.88CR
634-ELECTRIC BOND/INT RESERVE	1,414,881.55CR	2,821.31CR	0.00	1,417,702.86CR
640-GAS OPERATING	18,150.28CR	1,222,809.49CR	1,434,706.38	193,746.61
641-GAS D.E.I.	15,550.69CR	57.39CR	0.00	15,608.08CR
642-GAS RESERVE	437,754.36CR	595.87CR	0.00	438,350.23CR
660-AIRPORT OPERATING	71,810.75	128,671.92CR	87,525.85	30,664.68
670-GARBAGE COLLECTION	43,739.31	321,046.97CR	341,238.20	63,930.54
750-CEMETERY ENTERPRISE	52,838.81	34,854.11CR	36,519.22	54,503.92
810-CENTRAL GARAGE	239,892.52CR	209,164.51CR	196,745.09	252,311.94CR
820-PSF HEALTH INSURANCE	24,184.41CR	50,144.44CR	55,534.83	18,794.02CR
830-CITY RESERVE FUND	109,059.20CR	7,082.23CR	42,359.64	73,781.79CR
835-ADMINISTRATIVE SERVICES	904.19	203,172.22CR	208,452.76	6,184.73
860-PAYROLL ACCOUNT	1,084.19CR	0.00	0.00	1,084.19CR
950-ELECTRIC METER DEPOSITS	14,699.95CR	9,065.86CR	10,270.34	13,495.47CR
951-WATER METER DEPOSITS	1,795.40CR	2,527.27CR	2,809.23	1,513.44CR
952-GAS METER DEPOSITS	8,890.38CR	3,505.94CR	4,725.00	7,671.32CR
999-POOLED CASH	0.00	0.00	0.00	0.00
GRAND TOTAL FUND BALANCE	6,147,466.33CR	10,656,227.46CR	9,763,342.63	7,040,351.16CR

*** END OF REPORT ***

CITY OF TIPTON
REVENUE AND EXPENDITURES REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2014

% OF YEAR COMPLETED: 83.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>001-GENERAL GOVERNMENT</u>							
TOTAL REVENUE	2,584,266.00	1,977,535.31	2,685,919.00	349,733.11	2,172,999.21	512,919.79	80.90
TOTAL EXPENDITURES	<u>2,605,898.00</u>	<u>1,877,112.74</u>	<u>2,685,919.00</u>	<u>124,019.83</u>	<u>2,094,517.36</u>	<u>591,401.64</u>	<u>77.98</u>
REVENUES OVER/(UNDER) EXPENDITURES	(21,632.00)	100,422.57	0.00	225,713.28	78,481.85 (78,481.85)	0.00
<u>002-COMMUNICATIONS - LOCAL AC</u>							
TOTAL REVENUE	23,500.00	25,451.68	24,550.00	0.00	17,897.62	6,652.38	72.90
TOTAL EXPENDITURES	<u>23,500.00</u>	<u>15,682.84</u>	<u>24,550.00</u>	<u>0.00</u>	<u>14,702.29</u>	<u>9,847.71</u>	<u>59.89</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	9,768.84	0.00	0.00	3,195.33 (3,195.33)	0.00
<u>110-ROAD USE TAX FUND</u>							
TOTAL REVENUE	403,939.00	269,107.17	297,943.00	36,994.71	293,378.40	4,564.60	98.47
TOTAL EXPENDITURES	<u>403,939.00</u>	<u>338,600.26</u>	<u>297,943.00</u>	<u>0.00</u>	<u>230,846.64</u>	<u>67,096.36</u>	<u>77.48</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (69,493.09)	0.00	36,994.71	62,531.76 (62,531.76)	0.00
<u>112-TRUST AND AGENCY FUND</u>							
TOTAL REVENUE	265,215.00	251,289.68	290,176.00	96,732.14	268,324.12	21,851.88	92.47
TOTAL EXPENDITURES	<u>265,215.00</u>	<u>221,012.48</u>	<u>290,176.00</u>	<u>0.00</u>	<u>217,632.01</u>	<u>72,543.99</u>	<u>75.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	30,277.20	0.00	96,732.14	50,692.11 (50,692.11)	0.00
<u>121-LOCAL OPTION TAX</u>							
TOTAL REVENUE	229,980.00	216,089.99	208,645.00	0.00	168,962.55	39,682.45	80.98
TOTAL EXPENDITURES	<u>229,980.00</u>	<u>174,900.00</u>	<u>208,645.00</u>	<u>0.00</u>	<u>156,108.74</u>	<u>52,536.26</u>	<u>74.82</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	41,189.99	0.00	0.00	12,853.81 (12,853.81)	0.00
<u>125-TIF SPECIAL REVENUE FUND</u>							
TOTAL REVENUE	203,958.00	169,709.43	220,974.00	74,675.45	202,699.82	18,274.18	91.73
TOTAL EXPENDITURES	<u>203,958.00</u>	<u>126,814.63</u>	<u>220,974.00</u>	<u>159.97</u>	<u>187,783.27</u>	<u>33,190.73</u>	<u>84.98</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	42,894.80	0.00	74,515.48	14,916.55 (14,916.55)	0.00
<u>160-ECONOMIC/INDUSTRIAL DEVEL</u>							
TOTAL REVENUE	173,812.00	49,500.56	31,000.00	576.33	166,558.54 (135,558.54)	537.29
TOTAL EXPENDITURES	<u>173,812.00</u>	<u>100,000.00</u>	<u>31,000.00</u>	<u>0.00</u>	<u>26,843.73</u>	<u>4,156.27</u>	<u>86.59</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (50,499.44)	0.00	576.33	139,714.81 (139,714.81)	0.00
<u>168-AQUATIC CENTER CAMPAIGN F</u>							
TOTAL REVENUE	150,000.00	800.00	0.00	0.00	700.00 (700.00)	0.00
TOTAL EXPENDITURES	<u>150,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	800.00	0.00	0.00	700.00 (700.00)	0.00
<u>189-LIBRARY TRUST FUND</u>							
TOTAL REVENUE	1,000.00	722.04	1,000.00	83.24	2,436.52 (1,436.52)	243.65
TOTAL EXPENDITURES	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	0.00	722.04	0.00	83.24	2,436.52 (2,436.52)	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2014

% OF YEAR COMPLETED: 83.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>207-GO - FIRE STATION</u>							
TOTAL REVENUE	50.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	50.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>208-WW/SEWER REVENUE BOND SIN</u>							
TOTAL REVENUE	215,558.00	162,099.19	216,680.00	0.00	161,701.79	54,978.21	74.63
TOTAL EXPENDITURES	455,558.00	31,365.00	216,680.00	0.00	29,160.00	187,520.00	13.46
REVENUES OVER/(UNDER) EXPENDITURES	(240,000.00)	130,734.19	0.00	0.00	132,541.79 (132,541.79)	0.00
<u>209-STREETSCAPE PROJECT</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>210-GO ST IMPROVEMENT NOTES</u>							
TOTAL REVENUE	107,213.00	95,545.24	108,400.00	19,488.91	91,583.71	16,816.29	84.49
TOTAL EXPENDITURES	107,213.00	6,106.25	108,400.00	0.00	4,325.00	104,075.00	3.99
REVENUES OVER/(UNDER) EXPENDITURES	0.00	89,438.99	0.00	19,488.91	87,258.71 (87,258.71)	0.00
<u>212-03 GO ST IMPROVE NOTES</u>							
TOTAL REVENUE	0.00	2.33	0.00	0.00	19.00 (19.00)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	2.33	0.00	0.00	19.00 (19.00)	0.00
<u>214-GO CP BONDS SERIES 2011A</u>							
TOTAL REVENUE	419,440.00	359,557.42	242,190.00	26,946.26	195,989.99	46,200.01	80.92
TOTAL EXPENDITURES	419,440.00	27,170.00	242,190.00	0.00	23,520.00	218,670.00	9.71
REVENUES OVER/(UNDER) EXPENDITURES	0.00	332,387.42	0.00	26,946.26	172,469.99 (172,469.99)	0.00
<u>216-GO CP BONDS SERIES 2001B</u>							
TOTAL REVENUE	139,630.00	116,026.90	144,095.00	0.00	108,084.53	36,010.47	75.01
TOTAL EXPENDITURES	139,630.00	9,812.50	144,095.00	0.00	9,512.50	134,582.50	6.60
REVENUES OVER/(UNDER) EXPENDITURES	0.00	106,214.40	0.00	0.00	98,572.03 (98,572.03)	0.00
<u>218-GO CP BONDS SERIES 2011C</u>							
TOTAL REVENUE	308,435.00	235,932.25	308,760.00	0.00	212,879.18	95,880.82	68.95
TOTAL EXPENDITURES	308,435.00	24,167.50	308,760.00	0.00	21,817.50	286,942.50	7.07
REVENUES OVER/(UNDER) EXPENDITURES	0.00	211,764.75	0.00	0.00	191,061.68 (191,061.68)	0.00
<u>220-GO BONDS 2013 DEBT SRVC</u>							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	8,175.75 (8,175.75)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	(8,175.75)	8,175.75	0.00

CITY OF TIPTON
 REVENUE AND EXPENDITURES REPORT (UNAUDITED)
 AS OF: APRIL 30TH, 2014

% OF YEAR COMPLETED: 83.33

	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
300-GO ST IMPROVEMENT PROJECT							
TOTAL REVENUE	0.00	3.01	0.00	0.00	2.30 (2.30)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	3.01	0.00	0.00	2.30 (2.30)	0.00
301-WATER TOWER PROJECT							
TOTAL REVENUE	31,669.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	31,669.00	31,669.03	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (31,669.03)	0.00	0.00	0.00	0.00	0.00
302-WATER PROJECT WARRANTS							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
303-WASTEWATER PROJECT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
304-AQUATIC CENTER CP							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
305-GO ST IMPROVEMENT 08							
TOTAL REVENUE	400,839.00	400,851.00	0.00	0.00	144.71 (144.71)	0.00
TOTAL EXPENDITURES	400,839.00	400,053.25	0.00	0.00	6,321.70 (6,321.70)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	797.75	0.00	0.00 (6,176.99)	6,176.99	0.00
306-69 KV SUBSTATION PROJECT							
TOTAL REVENUE	1,501,950.00	1,934.80	935,572.00	0.00	0.00	935,572.00	0.00
TOTAL EXPENDITURES	1,501,950.00	952,054.95	935,572.00	0.00	276,314.79	659,257.21	29.53
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (950,120.15)	0.00	0.00 (276,314.79)	276,314.79	0.00
307-STREETSCAPE PROJECT							
TOTAL REVENUE	13,000.00	12,179.35	0.00	83.00	10,110.25 (10,110.25)	0.00
TOTAL EXPENDITURES	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	12,179.35	0.00	83.00	10,110.25 (10,110.25)	0.00
308-SKATE PARK PROJECT							
TOTAL REVENUE	0.00	84.89	0.00	0.00	51.25 (51.25)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	84.89	0.00	0.00	51.25 (51.25)	0.00

CITY OF TIPTON
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310-NEW FIRE STATION							
TOTAL REVENUE	1,854,536.00	273,006.20	0.00	0.00	55,728.61 (55,728.61)	0.00
TOTAL EXPENDITURES	1,854,536.00	1,665,428.05	0.00	0.00	6,779.21 (6,779.21)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (1,392,421.85)	0.00	0.00	48,949.40 (48,949.40)	0.00
311-ADDITNL GENERATION PRJCT							
TOTAL REVENUE	0.00	260.70	0.00	0.00	174.87 (174.87)	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	260.70	0.00	0.00	174.87 (174.87)	0.00
312-PUBLIC WORKS BLDGS							
TOTAL REVENUE	6,569.00	0.00	0.00	0.00	0.76 (0.76)	0.00
TOTAL EXPENDITURES	6,569.00	613.98	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (613.98)	0.00	0.00	0.76 (0.76)	0.00
314-WETLAND MITIGATION PRJCT							
TOTAL REVENUE	132,079.00	132,075.82	0.00	0.00	6,020.48 (6,020.48)	0.00
TOTAL EXPENDITURES	132,079.00	98,977.33	0.00	0.00	20,439.49 (20,439.49)	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	33,098.49	0.00	0.00	14,419.01 (14,419.01)	0.00
500-CEMETERY TRUST FUND							
TOTAL REVENUE	1,000.00	825.00	1,000.00	0.00	675.00	325.00	67.50
TOTAL EXPENDITURES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	825.00	0.00	0.00	675.00 (675.00)	0.00
600-WATER OPERATING							
TOTAL REVENUE	623,890.00	464,016.69	667,775.00	38,622.80	575,706.16	92,068.84	86.21
TOTAL EXPENDITURES	623,890.00	544,561.92	667,775.00	10,895.58	498,785.14	168,989.86	74.69
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (80,545.23)	0.00	27,727.22	76,921.02 (76,921.02)	0.00
610-WASTEWATER/AKA SEWER REVE							
TOTAL REVENUE	810,475.00	391,449.83	614,750.00	36,746.49	496,841.96	117,908.04	80.82
TOTAL EXPENDITURES	570,475.00	463,270.11	614,750.00	7,919.75	472,366.49	142,383.51	76.84
REVENUES OVER/(UNDER) EXPENDITURES	240,000.00 (71,820.28)	0.00	28,826.74	24,475.47 (24,475.47)	0.00
630-ELECTRIC OPERATING							
TOTAL REVENUE	4,751,529.00	4,016,308.97	4,318,261.00	264,775.14	3,778,340.08	539,920.92	87.50
TOTAL EXPENDITURES	4,751,529.00	3,625,836.47	4,318,261.00	39,602.96	3,115,334.88	1,202,926.12	72.14
REVENUES OVER/(UNDER) EXPENDITURES	0.00	390,472.50	0.00	225,172.18	663,005.20 (663,005.20)	0.00
631-ELECTRIC DEVELOPMENT							
TOTAL REVENUE	15.00	19.22	0.00	0.00	11.62 (11.62)	0.00
TOTAL EXPENDITURES	15.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	19.22	0.00	0.00	11.62 (11.62)	0.00

CITY OF TIPTON
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632-ELECTRIC RENEWAL/REPLACEM							
TOTAL REVENUE	600.00	15,074.73	1,000.00	0.00	506.01	493.99	50.60
TOTAL EXPENDITURES	600.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	15,074.73	0.00	0.00	506.01 (506.01)	0.00
633-ELECTRIC RESERVE							
TOTAL REVENUE	2,200.00	1,225.23	2,600.00	0.00	1,238.86	1,361.14	47.65
TOTAL EXPENDITURES	2,200.00	0.00	2,600.00	0.00	0.00	2,600.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,225.23	0.00	0.00	1,238.86 (1,238.86)	0.00
634-ELECTRIC BOND/INT RESERVE							
TOTAL REVENUE	4,050.00	4,295.01	5,000.00	0.00	2,821.31	2,178.69	56.43
TOTAL EXPENDITURES	4,050.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	4,295.01	0.00	0.00	2,821.31 (2,821.31)	0.00
640-GAS OPERATING							
TOTAL REVENUE	1,921,530.00	1,066,314.27	1,786,865.00	262,599.75	1,485,409.24	301,455.76	83.13
TOTAL EXPENDITURES	1,921,530.00	1,139,916.85	1,786,865.00	18,675.84	1,453,382.22	333,482.78	81.34
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (73,602.58)	0.00	243,923.91	32,027.02 (32,027.02)	0.00
641-GAS D.E.I.							
TOTAL REVENUE	0.00	63.34	200.00	0.00	57.39	142.61	28.70
TOTAL EXPENDITURES	0.00	0.00	200.00	0.00	0.00	200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	63.34	0.00	0.00	57.39 (57.39)	0.00
642-GAS RESERVE							
TOTAL REVENUE	0.00	1,041.25	500.00	0.00	595.87 (95.87)	119.17
TOTAL EXPENDITURES	0.00	0.00	500.00	0.00	0.00	500.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,041.25	0.00	0.00	595.87 (595.87)	0.00
660-AIRPORT OPERATING							
TOTAL REVENUE	128,421.00	58,168.79	240,390.00	2,084.88	130,756.80	109,633.20	54.39
TOTAL EXPENDITURES	128,421.00	79,155.14	240,390.00	5,428.66	92,954.51	147,435.49	38.67
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (20,986.35)	0.00	3,343.78)	37,802.29 (37,802.29)	0.00
670-GARBAGE COLLECTION							
TOTAL REVENUE	427,534.00	352,799.78	444,452.00	25,027.18	346,074.15	98,377.85	77.87
TOTAL EXPENDITURES	427,534.00	342,668.16	444,452.00	10,544.65	351,782.85	92,669.15	79.15
REVENUES OVER/(UNDER) EXPENDITURES	0.00	10,131.62	0.00	14,482.53 (5,708.70)	5,708.70	0.00
750-CEMETERY ENTERPRISE							
TOTAL REVENUE	45,009.00	11,845.52	56,222.00	14,671.00	49,525.11	6,696.89	88.09
TOTAL EXPENDITURES	45,009.00	41,113.57	56,222.00	52.80	36,572.02	19,649.98	65.05
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (29,268.05)	0.00	14,618.20	12,953.09 (12,953.09)	0.00

CITY OF TIPTON
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	PRIOR YEAR BUDGET	PRIOR YEAR Y-T-D	CURRENT BUDGET	CURRENT PERIOD	CURRENT YTD ACTUAL	BUDGET BALANCE	% OF BUDGET
810-CENTRAL GARAGE							
TOTAL REVENUE	835,716.00	758,260.90	339,697.00	0.00	209,164.51	130,532.49	61.57
TOTAL EXPENDITURES	835,716.00	383,164.91	339,697.00	9,747.05	206,492.14	133,204.86	60.79
REVENUES OVER/(UNDER) EXPENDITURES	0.00	375,095.99	0.00	(9,747.05)	2,672.37	(2,672.37)	0.00
820-PSF HEALTH INSURANCE							
TOTAL REVENUE	95,000.00	68,462.59	98,961.00	0.00	50,144.44	48,816.56	50.67
TOTAL EXPENDITURES	95,000.00	67,041.58	98,961.00	0.00	55,534.83	43,426.17	56.12
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,421.01	0.00	0.00	(5,390.39)	5,390.39	0.00
830-CITY RESERVE FUND							
TOTAL REVENUE	183,627.00	10,581.57	60,690.00	0.00	7,082.23	53,607.77	11.67
TOTAL EXPENDITURES	183,627.00	16,000.02	60,690.00	0.00	42,359.64	18,330.36	69.80
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(5,418.45)	0.00	0.00	(35,277.41)	35,277.41	0.00
835-ADMINISTRATIVE SERVICES							
TOTAL REVENUE	244,811.00	142,650.93	233,950.00	1,730.00	204,902.22	29,047.78	87.58
TOTAL EXPENDITURES	244,811.00	124,468.24	233,950.00	8,600.15	217,052.91	16,897.09	92.78
REVENUES OVER/(UNDER) EXPENDITURES	0.00	18,182.69	0.00	(6,870.15)	(12,150.69)	12,150.69	0.00
860-PAYROLL ACCOUNT							
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
950-ELECTRIC METER DEPOSITS							
TOTAL REVENUE	13,115.00	10,444.12	13,100.00	225.00	9,290.86	3,809.14	70.92
TOTAL EXPENDITURES	13,115.00	11,162.95	13,100.00	303.10	10,573.44	2,526.56	80.71
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(718.83)	0.00	(78.10)	(1,282.58)	1,282.58	0.00
951-WATER METER DEPOSITS							
TOTAL REVENUE	6,300.00	3,142.59	5,600.00	0.00	2,527.27	3,072.73	45.13
TOTAL EXPENDITURES	6,300.00	4,115.91	5,600.00	50.28	2,859.51	2,740.49	51.06
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(973.32)	0.00	(50.28)	(332.24)	332.24	0.00
952-GAS METER DEPOSITS							
TOTAL REVENUE	11,504.00	5,206.18	8,600.00	0.00	3,505.94	5,094.06	40.77
TOTAL EXPENDITURES	11,504.00	8,063.00	8,600.00	60.00	4,785.00	3,815.00	55.64
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(2,856.82)	0.00	(60.00)	(1,279.06)	1,279.06	0.00
GRAND TOTAL REVENUES							
	20,709,440.00	12,536,366.51	15,173,165.00	1,251,997.39	11,908,224.85	3,264,940.15	78.48
GRAND TOTAL EXPENDITURES							
	20,731,072.00	13,957,075.86	15,173,165.00	236,060.62	9,999,403.25	(5,173,761.75)	65.90
REVENUES OVER/(UNDER) EXPENDITURES	(21,632.00)	(1,420,709.35)	0.00	1,015,936.77	1,908,821.60	(1,908,821.60)	0.00

*** END OF REPORT ***

OPERATIONS REPORT – Tipton

March, 2013

OPERATING DIVISIONS

MISSOURI

Atchison Wholesale Water Commission

Bonne Terre

Boonville

Bowling Green

Buchanan County #1

Cameron

Cape Girardeau

Craig

East Central Missouri Water & Sewer Authority

Elsberry

Franklin County #1

Franklin County #3

Henry County Water Company

Henry County #3

Lake Ozark/
Osage Beach

Lincoln County #1

Nevada

Parkville

Phelps County #2

Platte County #C-1

Ralls County #1

St. Charles County #2

Ste. Genevieve

Sedalia

Versailles

IOWA

Maquoketa

Tipton

TENNESSEE

Dyersburg Welcome

Center

South Fulton

Administrative

- None

Treatment

- Operations at the Water Plant, East & West Lagoons and Aquatic Center performed 7 days per week.
- The East and West Lagoons had a cBOD removal rate of 88% and 90% respectively. A removal rate of 85 % is required.
- All the fire extinguishers were inspected for the water and wastewater buildings.
- Repaired the Fluoride feed pump.

Collection/Distribution

- None

Customer Service

- Investigated a Zero read at 1104 Parkview Dr.
- Replaced meters at 401 E 4th, 201 E 4th, 302 W 5th
- Repaired a broken remote wire at 206 Mulberry.

Project Updates

- Ordered a new spring for one of the check valves at the pool.

Safety

- Safety topic was on Back Protection.

Regulatory

- February Operation reports submitted to IDNR.
- Completed and submitted the Wastewater Laboratory Recertification application.
- Ordered the samples for the annual DMR-QA study.

Concerns for the Month

- 30 day average for ammonia on the East Lagoon was out of compliance.

Positives for the Month

- The weather is warming up.

OPERATIONS REPORT – Tipton

WATER SUPPLY SYSTEM

	Well # 5	Well # 6	Plant / System
Total Gals. Pumped(MG)	5.833 MG	6.164 MG	10.314 MG
Ave run time/day	4.49 hrs.	4.49 hrs.	6.68 hrs.
Chlorine Used (gallons)			184
Fluoride Used (lbs.)			128
Polyphosphate Used (lbs.)			107
Min. Free Cl ₂ Residual (mg/l)			.66
Coliform Absent/Present			Absent

Testing

Total water test performed this month – 171 Three Total Coliform required per month.

Aquatic Center Information

Water used gal.	Filter wash water gal.	Chlorine added gal.	pH adjust - Acid added gal.
39,750	6,000	75	0

Testing

Total tests performed this month – 103

Wastewater Treatment

West Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.253 MG/Day
Organic Loading	253.8 lbs. cBOD/Day

NPDES Permit Compliance 1689001-001

Parameter	Monthly Average	Permit Limit
pH	7.59 min 7.87 max	6.0 (min) – 9.0 (max)
CBOD ₅	13.15 mg/l- 27.3 lbs.	25 mg/l – 238.0 lbs.
TSS	13.9 mg/l – 30.0 lbs.	80 mg/l – 761.0 lbs.
NH ₃ -N	32.65 mg/l – 71.7 lbs.	N/A

Effluent from the West Lagoon met the compliance requirements of the NPDES permit.

East Wastewater Treatment Plant Loading

Parameter	Unit
Hydraulic Loading	0.118 MG/day
Organic Loading	359 lbs. cBOD/Day

East Wastewater Treatment NPDES Permit Compliance 1689002-001

Parameter	Monthly Average	Permit Limit
pH	7.53 min 7.69 Max	6.0(min) - 9.0(max)
CBOD ₅	11.9 mg/l – 11.84 lbs.	25 mg/l – 125 lbs.
TSS	9.8 mg/l – 10.0 lbs.	80 mg/l – 400 lbs.
NH ₃ -N	28.6 mg/l – 28.7 lbs.	18.8 mg/l – 94.0 lbs.
Chloride	260 mg/l – 228 lbs.	n/a

Effluent from the East Lagoon met the compliance requirements of the NPDES permit except for the 30 day average for ammonia

Testing

Total Wastewater tests performed this month – 263

Tipton Airport Committee Meeting

March 12, 2014 -7:03 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Sandy Gleaves, Dave Kruse, Max Coppess, Scott Pearson, and Pam Spear. Leanne Zearley was present as a council member. The minutes from the February meeting prepared by Pam (thank you) and the agenda were approved with a motion by Dave and a second by Pam.

Derrick Anderson was not able to attend the airport meeting but was in town with a 4:00 o'clock meeting with Leanne, Pam, County attorney, and the county zoning administrator to discuss the tall structure ordinance. It was agreed at that meeting that Derrick should rewrite the ordinances as per IDOT specs. Without the ordinance in place, state grants may not be available. Derrick also informed the group that the surveys will be completed this week; appraisers have been hired along with the environmental inspectors. The city attorney will give his opinion on the titles. Pam and Leanne felt it was a very good meeting and noted the council had approved a budget of \$40,000 for expansion this year.

In the manager's report, Max informed the group that Chad Meir has moved a Cessna 150 into the west group hangar and that hangars are all full again. There is a waiting list with three names on it. Max also said he was going to send a letter to Casey Smith to see if he would be willing to move his airplane into the back of one the group hangars so as to free up a single tee for a more active pilot. The airport received 1300 gallons of av-gas and the manager set the price at \$5.45/gallon which is in the middle range for area airports. In the next two weekends, Max will be out of town but will have his cell phone and has left the keys with Grace. Mike Marr of the state will be inspecting the runway markings for reflectivity soon. The manager also cleaned up the north wall in the terminal and the computer and Wi-Fi are both working.

With no other business to discuss, a motion to adjourn was presented by Pam with a second by Scott. Meeting closed.

Respectfully submitted by Dave Kruse. This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

- Apr 8 Staff Meeting
- Apr 7 Tipton City Council
- Apr 4 Tipton 175 Celebration Committee Meeting
- Apr 3 Open Coffee Shtway
- Apr 2 EGIA Council Conference Call
- Apr 2 Proactive Tipton Business Meeting
- Apr 2 Department Head Meeting
- Apr 1 Mike Pelley Meeting, Tipton 175 Celebration

TIPTON ECONOMIC DEVELOPMENT DIRECTOR REPORT – ABBY KISLING
APRIL 2014

REPORT

- LaDene Bowen, the Associate Director for the Institute of Decision Making at UNI, and her staff will be presenting a strategic goals and visioning planning session for city council members, TEDCO board members and chamber board members. Bowen is a Certified Economic Developer who has consulted hundreds of communities with all aspects of economic development. Her proposal includes strategic goal planning, analysis of current trends in Tipton, facilitate planning session and implement action planning. TEDCO, Chamber and the Tipton City Council divided the cost for the sessions equally. The date scheduled for the first planning session is May 20.
- I will be attending the University of Oklahoma Economic Development Institute on May 4-8 in Dallas, TX. I will be taking the following classes: Economic Development Ethics, Finance and Real Estate. TEDCO contributed \$750 and Alliant Energy contributed \$550 towards tuition and travel costs. These classes will give me 46 credits towards the 117 credits needed to graduate.
- Working with the USDA Rural Development Office on a few items including a Collections Procedure and Loan Monitoring Procedures for the Revolving Loan Fund Program. Also, Steve Lacina has been helping me through different finance options through USDA and CIPCO for prospective new business in Tipton.
- Working with Mark Nolte on IEDA financing options and Iowa Project Questionnaire (IPQ) for a prospective company moving to Tipton.
- A few changes have been made to the home page of the Tipton website. Visitors will now be able to sign up for WENS (Wireless Emergency Notification System) alerts from the home page. I worked with the developer on how to incorporate Goggle maps into the site for events like the City-Wide Garage Sale, Firecracker 5K and the 4th of July Parade Route. They added the capability to add special event logo to the home page so when visitors click on the logo it will take them directly to the event page.
- Working with the Tipton 175 Celebration Committee on numerous items: incorporating, bylaws, fundraising events, sponsorships, event schedule and a logo. I am working on a letter to local non-profits groups regarding the celebration and a press release.
- Working on flyer and press release for Movies in the Park. Mailed out sponsorship letters to Tipton businesses to help cover cost of movie rights, equipment rental and advertising.
- Chamber: emailed chamber member survey, Thursdays on the Square (press release, flyer), City-Wide Garage Sale (press release, flyer, registration form, advertising inquiries, Goodwill inquiry, Google map training), April meeting agenda, Cedar Rapids Film Festival, coordinated ribbon cuttings for Nicole Rock's School of Dance and Life Reflections, golf outing letters.
- The most recent Open Coffee was held on April 3 at Subway. There were nine people in attendance and topics discussed were the Cedar County Fair and the Tipton Park & Rec programs. The next Open Coffee is Thursday, May 1 at the Heartland Sports Complex.

MEETINGS/EVENTS

- Apr 2 Mike Pelzer Meeting, Tipton 175 Celebration
- Apr 2 Department Head Meeting
- Apr 2 Prospective Tipton Business Meeting
- Apr 2 ECIA Council Conference Call
- Apr 3 Open Coffee, Subway
- Apr 4 Tipton 175 Celebration Committee Meeting
- Apr 7 Tipton City Council
- Apr 8 Staff Meeting

TIPTON ECONOMIC DEVELOPMENT DIRECTOR REPORT – ABBY KISLING
APRIL 2014

- Apr 8 Conference Call with Spinutech**
- Apr 9 Corridor Alliance Meeting, Marion**
- Apr 10 Chamber Meeting**
- Apr 11 Ribbon Cutting, Life Reflections**
- Apr 11-13 Cedar Rapids Film Festival**
- Apr 16 Department Head Meeting**
- Apr 17 Tipton 175 Meeting**
- Apr 17 TEDCO Meeting**
- Apr 21 City Council**
- Apr 22 ECIA Roundtable Meeting**
- Apr 25 Power of Travel, Altoona**
- Apr 29 Tipton High School Mock Interviews**
- Apr 30 Department Head Meeting**
- May 1 Open Coffee, Heartland Sports Complex**
- May 1 SMART Conference, Des Moines**
- May 2 PDI Spring Event, Des Moines**
- May 3-8 OU/EDI, Dallas**

**Library Board of Trustees
February 24, 2014 Meeting**

Members in attendance: Jamie Meyer, Penny Webb, Katie Ryan, Jess Goodenow, Jennifer Schuett, Andy Owen, Denise Smith, Dale Jedlicka

Jamie called the meeting to order at 6:35 pm.

Jess moved to approve the agenda. Katie seconded. Motion carried.

Penny moved to approve the minutes from last meeting. Andy seconded. Motion carried.

Librarian's Report

- ✓ The teen section is moved over to the non-fiction area. Adult, cds and fiction remain together. Denise is hearing compliments about the switch. They also removed some worn out furniture. There is a permanent spot for the cake pans. This will be replaced with SRP store in June. Next on the list is to work on the Children's area.
- ✓ County budget was reported. \$95,000 will be dispersed between 8 libraries.
- ✓ March 18th and 20th will be the "Frozen" party. Diane is working with student volunteers to help in the planning and execution of the event.
- ✓ The library has bought a Keurig coffee maker with a cart for patrons.

Finance

- ✓ Keurig is coming out of Fixtures line.
- ✓ Jen moved to accept the financial reports. Penny seconded. Motion carried.

Personnel—none

Public Relations—none

Friends of the Library—none

Maintenance

- ✓ Jamie talked to Steve Nash about snow removal and lawn care. The snow removal in the parking lot will be taken care of but the lawn care needs to be handled by the library. Jamie will put out the ad for bids.
- ✓ To consider for next year, the library may need a broadcast spreader for ice.

Correspondence—none

Old Business

New Business

- ✓ The fines, damaged, and lost policy need a revision made. The wording on charges for certified letter will change to "current rate to mail a certified letter" so then the policy will remain current if mail rates change.
 - Jess made the motion to wave a second reading on these policies and to accept them with the wording change. Penny seconded. Motion carried.
- ✓ Tony Metzger needs to be contacted on the brick/rain gutter on the north side of the building. Where the old and new building meets need to be looked at. Denise commented that water drains into the men's and women's bathrooms. Possibly tuck-pointing the whole building could be an option to fix this issue. Jamie will try to make contact before our next meeting.
- ✓ Purchasing a new book drop needs to be considered. Andy fixed the current book drop so that it will make due until an option is decided upon. Denise commented that a new drop would cost 2500-4000. Dale commented that we have money in grounds to find another alternative.

Miscellaneous—none

Penny moved to adjourn at 7:29 pm. Dale seconded. Motion carried.

Next meeting will be Monday, March 31st at 6:30pm.

Library Director's Report February 2014

Programming

Kid's Programs
Total 11 Programs 242kids

Teen Programs
Total 0 programs 0 teens

Adult Programs
Total 3 programs 83 adults

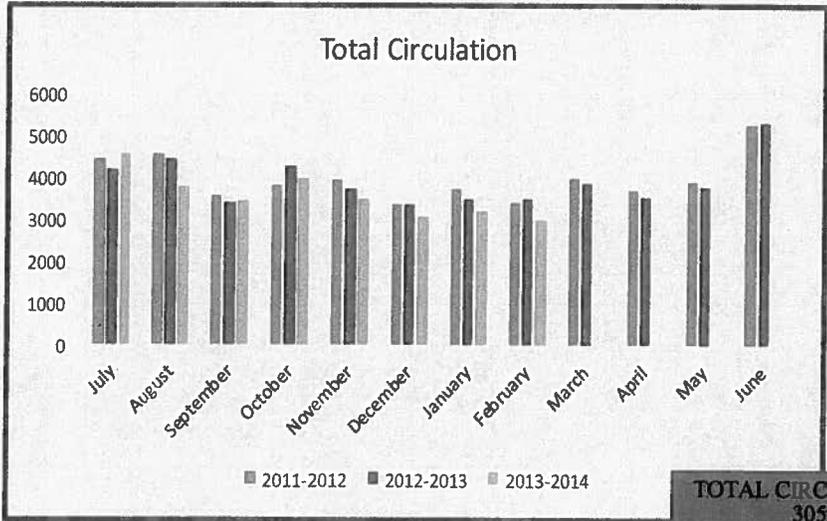


Materials

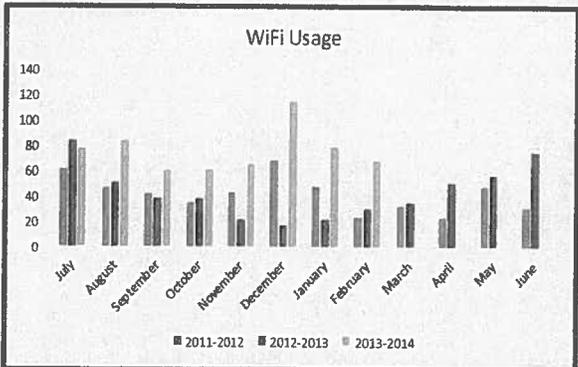
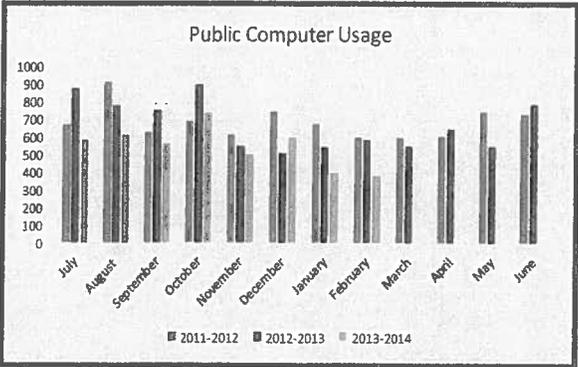
Adult Fiction	26
Adult Non-fiction	11
Christian Fiction	1
Beginner Readers	4
Teen Non-fiction	1
Kids Fiction	2
Kid's Picture Books	23
Large Print	4
Kid's B. Chapter	2
Total books	74
Magazines	40
Total Magazines	40
Adult CDs	3
Total Audios	3
Adult DVD's	15
Kids DVD's	7
Total DVD's	22
Other	28
Total Other	28
Total	167
Discarded	
Books	528
Magazines	112
Audios	2
Videos	65
Other	52
Total	759

Neighbors: 99 checkouts

Meeting Room Users
Non-profits-4 users
Private Individuals-2 users
Total: 6 time



**TOTAL CIRCULATION:
3052**



Arbor Day Proclamation

Whereas in 1872, the first Arbor Day was observed in Nebraska, and
Whereas the first Arbor Day was first observed with the planting of trees in
Arbor Day is now observed throughout the nation and the world, and
Whereas trees can reduce the erosion of our precious topsoil, which sustains our
feeding and clothing needs, produce the environmental benefits of clean
and provide habitat for wildlife, and
Whereas trees can reduce the amount of air pollution, which is a major
cause of global warming, and
Whereas trees can reduce the amount of air pollution, which is a major
cause of global warming, and
Whereas trees can reduce the amount of air pollution, which is a major
cause of global warming, and
Whereas trees can reduce the amount of air pollution, which is a major
cause of global warming, and
Whereas trees can reduce the amount of air pollution, which is a major
cause of global warming, and

J. Mayoral Proclamation

NOW, THEREFORE, I, _____ Mayor of the City of _____ do hereby proclaim
_____ as

Arbor Day

in the City of _____ and I urge all citizens to celebrate Arbor Day and to support efforts to plant
trees and woodlands,
and
I urge all citizens to plant and care for trees to enhance the beauty and improve the
well-being of this and future generations.

City Clerk, Office of _____

Mayor of _____

Arbor Day Proclamation

- Whereas,** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,** the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,** Arbor Day is now observed throughout the nation and the world, and
- Whereas,** trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,** trees are a renewable resource giving us paper, wood for our houses, fuel for our fires and countless other wood products, and
- Whereas,** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,** trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Shirley Kepford, Mayor of the City of Tipton, do hereby proclaim April 25th, 2014 as

Arbor Day

in the City of Tipton, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands,
and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Shirley Kepford
Mayor of Tipton, Iowa

Lorna Fletcher
City Clerk/Finance Officer of Tipton

L. Motions for Approval

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0005 ABC FIRE PROTECTION INC

I 36521		SERVICE FIRE EXTINGUISHER	AP		R	5/18/2014		30.60	30.60CR	
		G/L ACCOUNT						30.60		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					30.60	SERVICE FIRE EXTINGUISHER		
I 36588		SERVICE FIRE EXTINGUISHER	AP		R	5/18/2014		97.65	97.65CR	
		G/L ACCOUNT						97.65		
	001 5-150-2-63500	OPERATIONAL EQUIPT MAINT & REP					97.65	SERVICE FIRE EXTINGUISHER		
		VENDOR TOTALS		REG. CHECK				128.25	128.25CR	0.00
								128.25	0.00	

01-0040 ACTION SERVICES INC

I 66388		PORT A POTTIE SERVICE REC	AP		R	4/18/2014		335.00	335.00CR	
		G/L ACCOUNT						335.00		
	001 5-446-2-65070	OPERATING SUPPLIES					335.00	PORT A POTTIE SERVICE REC		
		VENDOR TOTALS		REG. CHECK				335.00	335.00CR	0.00
								335.00	0.00	

01-0060 ALBAUGH PHC INC

I 22787		SINK & TOILET PD	AP		R	5/18/2014		202.48	202.48CR	
		G/L ACCOUNT						202.48		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					202.48	SINK & TOILET PD		
I 22788		TOILET PARK	AP		R	5/18/2014		265.81	265.81CR	
		G/L ACCOUNT						265.81		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					265.81	TOILET PARK		
I 22789		RPR WA LINE IN PARK BATHROO	AP		R	5/18/2014		169.67	169.67CR	
		G/L ACCOUNT						169.67		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					169.67	RPR WA LINE IN PARK BATHROOM		
		VENDOR TOTALS		REG. CHECK				637.96	637.96CR	0.00
								637.96	0.00	

01-0071 ALLIANCE WATER RESOURCES IN

I 5987		APRIL SERVICES	AP		R	5/18/2014		24,266.50	24,266.50CR	
		G/L ACCOUNT						24,266.50		
	001 5-465-2-64910	CONTRACT SERVICES					1,455.99	APRIL SERVICES		

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	600	5-810-2-64910		CONTRACT SERVICES				11,647.92	APRIL SERVICES	
	610	5-815-2-64910		CONTRACT SERVICES				11,162.59	APRIL SERVICES	
	VENDOR TOTALS			REG. CHECK				24,266.50	24,266.50CR	0.00
								24,266.50	0.00	

01-0143 AUS WATERLOO MC LOCKBOX

I 6191325		BLDG MAINT SUPPLIES	AP		R	5/18/2014		92.82	92.82CR	
		G/L ACCOUNT						92.82		
	001	5-650-2-63100		BUILDING MAINTENANCE & REPAIR				92.82	BLDG MAINT SUPPLIES	
	VENDOR TOTALS			REG. CHECK				92.82	92.82CR	0.00
								92.82	0.00	

01-0201 BARRON MOTOR SUPPLY

I 032414BMS		LUBE ELEMENT #68	AP		R	4/18/2014		17.15	17.15CR	
		G/L ACCOUNT						17.15		
	810	5-899-2-63321		REPAIR PARTS				17.15	LUBE ELEMENT #68	
I 097264		LUBE ELEMENT #67	AP		R	4/18/2014		17.15	17.15CR	
		G/L ACCOUNT						17.15		
	810	5-899-2-63321		REPAIR PARTS				17.15	LUBE ELEMENT #67	
	VENDOR TOTALS			REG. CHECK				34.30	34.30CR	0.00
								34.30	0.00	

01-0317 BUSINESS RADIO SALES AND SE

I 60717		3 BATTERIES, 3 RADIOS	FIRE AP		R	5/18/2014		2,834.25	2,834.25CR	
		G/L ACCOUNT						2,834.25		
	001	5-150-2-65070		OPERATING SUPPLIES				2,834.25	3 BATTERIES, 3 RADIOS FIRE	
	VENDOR TOTALS			REG. CHECK				2,834.25	2,834.25CR	0.00
								2,834.25	0.00	

01-0410 CEDAR COUNTY CO-OP

C 12300		FUEL DISCOUNT	AP		R	4/18/2014		16.58CR	16.58	
		G/L ACCOUNT						16.58CR		
	810	5-899-2-65075		FUEL				16.58CR	FUEL DISCOUNT	
I 0191959		7.36 GL UL PARK	AP		R	5/18/2014		25.45	25.45CR	
		G/L ACCOUNT						25.45		
	001	5-430-2-65075		FUEL				25.45	7.36 GL UL PARK	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 0314CCC		545.385 GL UL	AP		R	5/18/2014		1,891.99	1,891.99CR	
		G/L ACCOUNT						1,891.99		
		810 5-899-2-65075 FUEL					1,891.99	545.385 GL UL		
		VENDOR TOTALS		REG. CHECK				1,900.86	1,900.86CR	0.00
								1,900.86	0.00	

01-0430 CEDAR COUNTY ENGINEER

I 0314AMB		210.2 GL DSL	AP		R	5/18/2014		712.58	712.58CR	
		G/L ACCOUNT						712.58		
		810 5-899-2-65075 FUEL					712.58	210.2 GL DSL		
I 0314FIRE		75.8 GL DSL	AP		R	5/18/2014		256.96	256.96CR	
		G/L ACCOUNT						256.96		
		810 5-899-2-65075 FUEL					256.96	75.8 GL DSL		
I 0314PW		618.7 GL DSL	AP		R	5/18/2014		2,097.39	2,097.39CR	
		G/L ACCOUNT						2,097.39		
		810 5-899-2-65075 FUEL					2,097.39	618.7 GL DSL		
		VENDOR TOTALS		REG. CHECK				3,066.93	3,066.93CR	0.00
								3,066.93	0.00	

01-0461 CEDAR COUNTY SOLID WASTE

I 0314CCSW		TRANSFER FEES	AP		R	5/18/2014		2,891.00	2,891.00CR	
		G/L ACCOUNT						2,891.00		
		670 5-840-2-64850 TRANSFER FEES					2,891.00	TRANSFER FEES		
		VENDOR TOTALS		REG. CHECK				2,891.00	2,891.00CR	0.00
								2,891.00	0.00	

01-0570 CHAPMAN METERING LLC

I 13973		TEST BENCH CERTIFICATION	AP		R	4/18/2014		481.50	481.50CR	
		G/L ACCOUNT						481.50		
		630 5-820-2-65300 METERS					481.50	TEST BENCH CERTIFICATION		
		VENDOR TOTALS		REG. CHECK				481.50	481.50CR	0.00
								481.50	0.00	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0620	CLIFTON LARSON ALLEN LLP									
I 812187		FINAL BILLING FOR AUDIT	AP		R	5/18/2014		1,400.00	1,400.00CR	
		G/L ACCOUNT						1,400.00		
	835 5-899-2-64010	ACCOUNTING & AUDITING EXPENSE					1,400.00	FINAL BILLING FOR AUDIT		
		VENDOR TOTALS	REG. CHECK					1,400.00	1,400.00CR	0.00
								1,400.00	0.00	

01-0860	EASTERN IOWA LIGHT & PWR									
I 0314CEM		CEMETERY UTILITIES	AP		R	5/18/2014		24.23	24.23CR	
		G/L ACCOUNT						24.23		
	750 5-280-2-63710	UTILITIES					24.23	CEMETERY UTILITIES		
I 0314LAG		LAGOON UTILITIES	AP		R	5/18/2014		831.37	831.37CR	
		G/L ACCOUNT						831.37		
	610 5-816-2-63710	UTILITIES					831.37	LAGOON UTILITIES		
		VENDOR TOTALS	REG. CHECK					855.60	855.60CR	0.00
								855.60	0.00	

01-0905	ELECTRICAL ENGINEERING & EQ									
I 3859198-00		CITY HALL RENO SUPPLIES	AP		R	4/18/2014		159.44	159.44CR	
		G/L ACCOUNT						159.44		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					159.44	CITY HALL RENO SUPPLIES		
I 3864023-00		CITY HALL RENO SUPPLIES	AP		R	4/18/2014		2,268.63	2,223.26CR	
		G/L ACCOUNT				4/18/2014		2,268.63	45.37CR	
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					2,268.63	CITY HALL RENO SUPPLIES		
I 3873874-00		CITY HALL RENO SUPPLIES	AP		R	4/18/2014		162.09	158.85CR	
		G/L ACCOUNT				4/18/2014		162.09	3.24CR	
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					162.09	CITY HALL RENO SUPPLIES		
		VENDOR TOTALS	REG. CHECK					2,590.16	2,541.55CR	0.00
								2,590.16	48.61CR	

01-0930	EMERGENCY MEDICAL PRODUCTS									
I 1637267		MEDICAL SUPPLIES	AP		R	5/18/2014		555.09	555.09CR	
		G/L ACCOUNT						555.09		
	001 5-160-2-65070	OPERATING SUPPLIES					555.09	MEDICAL SUPPLIES		

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

		VENDOR TOTALS		REG. CHECK				555.09	555.09CR	0.00
								555.09	0.00	

01-0935	EMSLRC - UNIVERSITY OF									
I 8321		PARAMEDIC TRAINING	B. CHIL	AP		R	5/18/2014	3,500.00	3,500.00CR	
		G/L ACCOUNT						3,500.00		
	001 5-160-1-62300	TRAINING					3,500.00	PARAMEDIC TRAINING	B. CHILES	
		VENDOR TOTALS		REG. CHECK				3,500.00	3,500.00CR	0.00
								3,500.00	0.00	

01-0994	FILTRATION CORP. OF AMERICA									
I 71190		CARTRIDGE & GASKET	AIRPORT	AP		R	5/18/2014	121.65	121.65CR	
		G/L ACCOUNT						121.65		
	660 5-835-2-65070	OPERATING SUPPLIES					121.65	CARTRIDGE & GASKET	AIRPORT	
		VENDOR TOTALS		REG. CHECK				121.65	121.65CR	0.00
								121.65	0.00	

01-1020	FLETCHER-REINHARDT CO.									
I S1096918.001		STICKER PACKS LETTERING	EL	AP		R	5/18/2014	150.06	150.06CR	
		G/L ACCOUNT						150.06		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					150.06	STICKER PACKS LETTERING	ELECT	
I S1097848.001		12 ELBOW ARRESTERS	AP			R	5/18/2014	857.07	857.07CR	
		G/L ACCOUNT						857.07		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					857.07	12 ELBOW ARRESTERS		
		VENDOR TOTALS		REG. CHECK				1,007.13	1,007.13CR	0.00
								1,007.13	0.00	

01-1039	FOR A CLEANER POOL									
I 43222		REPAIR DURAMAX DUO MOTOR	AP			R	4/18/2014	335.00	335.00CR	
		G/L ACCOUNT						335.00		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP					335.00	REPAIR DURAMAX DUO MOTOR		
		VENDOR TOTALS		REG. CHECK				335.00	335.00CR	0.00
								335.00	0.00	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1048 FOSTER COACH SALES INC.

I 8465		REPAIR PARTS FOR AMB	AP		R	5/18/2014		63.23	63.23CR	
		G/L ACCOUNT						63.23		
	810 5-899-2-63321	REPAIR PARTS					63.23	REPAIR PARTS FOR AMB		
		VENDOR TOTALS		REG. CHECK				63.23	63.23CR	0.00
								63.23	0.00	

01-1055 G & K SERVICES

I 77643		UNIFORMS ELECTRIC	AP		R	5/18/2014		64.64	64.64CR	
		G/L ACCOUNT						64.64		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					49.61	UNIFORMS ELECTRIC		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					15.03	UNIFORMS ELECTRIC		

I 77660		SHOP TOWELS	AP		R	5/18/2014		60.78	60.78CR	
		G/L ACCOUNT						60.78		
	630 5-820-2-65070	OPERATING SUPPLIES					60.78	SHOP TOWELS		

I 80814		UNIFORMS ELECTRIC	AP		R	5/18/2014		64.64	64.64CR	
		G/L ACCOUNT						64.64		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					49.61	UNIFORMS ELECTRIC		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					15.03	UNIFORMS ELECTRIC		

I 80829		DUST MOPS	AP		R	5/18/2014		46.27	46.27CR	
		G/L ACCOUNT						46.27		
	810 5-899-2-65070	OPERATING SUPPLIES					46.27	DUST MOPS		
		VENDOR TOTALS		REG. CHECK				236.33	236.33CR	0.00
								236.33	0.00	

01-1079 GLOBAL RENTAL CO INC

I 4700803		BUCKET TRUCK RENTAL	AP		R	4/18/2014		3,300.00	3,300.00CR	
		G/L ACCOUNT						3,300.00		
	001 5-221-2-64151	COMMERCIAL EQPT RENTAL & LEASE					3,300.00	BUCKET TRUCK RENTAL		
		VENDOR TOTALS		REG. CHECK				3,300.00	3,300.00CR	0.00
								3,300.00	0.00	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
						DISC DT		BALANCE	DISCOUNT	

01-1094	GRAINGER									
I 9411618227		CABLE & CLAMPS	AP		R	5/18/2014		223.16	223.16CR	
		G/L ACCOUNT						223.16		
640 5-827-2-63500		OPERATIONAL EQUIPT MAINT & REP					223.16	CABLE & CLAMPS		
		VENDOR TOTALS		REG. CHECK				223.16	223.16CR	0.00
								223.16	0.00	

01-1217	HOLIDAY INN	AIRPORT DES MO								
I 52000		IMFOA CONFERENCE	LORNA	AP		R	5/18/2014	185.92	185.92CR	
		G/L ACCOUNT						185.92		
835 5-899-1-62980		TRAVEL TRAINING					185.92	IMFOA CONFERENCE LORNA		
I 52001		IMFOA CONFERENCE	AMY	AP		R	5/18/2014	185.92	185.92CR	
		G/L ACCOUNT						185.92		
835 5-899-1-62980		TRAVEL TRAINING					185.92	IMFOA CONFERENCE AMY		
		VENDOR TOTALS		REG. CHECK				371.84	371.84CR	0.00
								371.84	0.00	

01-1314	IOWA LAW ENFORCEMENT ACADEM									
I 299553		MMPI-2 ISAAC HUNT	AP		R	5/18/2014		180.00	180.00CR	
		G/L ACCOUNT						180.00		
001 5-110-1-62300		TRAINING					180.00	MMPI-2 ISAAC HUNT		
		VENDOR TOTALS		REG. CHECK				180.00	180.00CR	0.00
								180.00	0.00	

01-1332	IOWA ONE CALL									
I 159700		LOCATES	AP		R	5/18/2014		18.00	18.00CR	
		G/L ACCOUNT						18.00		
630 5-820-2-65304		UNDERGROUND SUPPLIES					6.00	LOCATES		
600 5-810-2-65307		SERVICE LINES					6.00	LOCATES		
640 5-825-2-65307		SERVICE LINES					6.00	LOCATES		
		VENDOR TOTALS		REG. CHECK				18.00	18.00CR	0.00
								18.00	0.00	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS	PAYMENT	OUTSTANDING
								BALANCE	DISCOUNT	

01-1426 JOHNSON COUNTY AMBULANCE

I 032714JCA		ALS SERVICE	AP		R	5/18/2014		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					200.00	ALS SERVICE		
		VENDOR TOTALS		REG. CHECK				200.00	200.00CR	0.00
								200.00	0.00	

01-1435 KELLER'S HOME FURNISHINGS

I 0414KHF		FLOORING PD	AP		R	5/18/2014		2,569.00	2,569.00CR	
		G/L ACCOUNT						2,569.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					2,569.00	FLOORING PD		
		VENDOR TOTALS		REG. CHECK				2,569.00	2,569.00CR	0.00
								2,569.00	0.00	

01-1470 KIRKWOOD COMMUNITY COLLEGE

I 10494		PROTOCOL TRAINING	AP		R	5/18/2014		40.00	40.00CR	
		G/L ACCOUNT						40.00		
	001 5-160-1-62300	TRAINING					40.00	PROTOCOL TRAINING		
		VENDOR TOTALS		REG. CHECK				40.00	40.00CR	0.00
								40.00	0.00	

01-2010 L L PELLING CO INC

I 115828		7.59 TN COLD MIX	AP		R	5/18/2014		819.72	819.72CR	
		G/L ACCOUNT						819.72		
	001 5-210-2-65070	OPERATING SUPPLIES					819.72	7.59 TN COLD MIX		
		VENDOR TOTALS		REG. CHECK				819.72	819.72CR	0.00
								819.72	0.00	

01-1834 MVP STUDIO

I 13118		VIDEO EDITS	AP		R	4/18/2014		330.00	330.00CR	
		G/L ACCOUNT						330.00		
	001 5-525-2-65120	CD PROJECTS					330.00	VIDEO EDITS		
		VENDOR TOTALS		REG. CHECK				330.00	330.00CR	0.00
								330.00	0.00	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2015 PENGUIN MANAGEMENT INC

I 19801		6 MO VOICE NOTIFICATIONS	AP		R	4/18/2014		720.00	720.00CR	
		G/L ACCOUNT						720.00		
	001 5-150-2-64190	TECHNOLOGY					720.00	6 MO VOICE NOTIFICATIONS		
		VENDOR TOTALS		REG. CHECK				720.00	720.00CR	0.00
								720.00	0.00	

01-2041 PIONEER MANUFACTURING CO

I 509946		STRIPING PAINT REC	AP		R	5/18/2014		510.00	510.00CR	
		G/L ACCOUNT						510.00		
	001 5-446-2-65070	OPERATING SUPPLIES					510.00	STRIPING PAINT REC		
		VENDOR TOTALS		REG. CHECK				510.00	510.00CR	0.00
								510.00	0.00	

01-2103 RC TECHNOLOGY

I 683		LAPTOP DIAGNOSTICS	AMB AP		R	4/18/2014		50.00	50.00CR	
		G/L ACCOUNT						50.00		
	001 5-160-2-64190	TECHNOLOGY					50.00	LAPTOP DIAGNOSTICS	AMB	
		VENDOR TOTALS		REG. CHECK				50.00	50.00CR	0.00
								50.00	0.00	

01-2116 REPUBLIC COMPANIES

I 1652802-00		KLEEN BREAK ASMBLYS	TRAFFI AP		R	5/18/2014		547.63	547.63CR	
		G/L ACCOUNT						547.63		
	001 5-240-2-65070	OPERATING SUPPLIES					547.63	KLEEN BREAK ASMBLYS	TRAFFIC	
		VENDOR TOTALS		REG. CHECK				547.63	547.63CR	0.00
								547.63	0.00	

01-2152 S J SMITH CO INC

I 5127822		GAS FOR PLASMA CUTTER	AP		R	4/18/2014		64.09	64.09CR	
		G/L ACCOUNT						64.09		
	810 5-899-2-65070	OPERATING SUPPLIES					64.09	GAS FOR PLASMA CUTTER		
		VENDOR TOTALS		REG. CHECK				64.09	64.09CR	0.00
								64.09	0.00	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2167 SCHIMBERG CO

I 7250474-00		SPRING & GASKETS	FAC	AP	R	5/18/2014		86.92	86.92CR	
		G/L ACCOUNT						86.92		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP					86.92	SPRING & GASKETS	FAC	

I 7251968-00		FLANGES & NIPPLE		AP	R	5/18/2014		85.40	85.40CR	
		G/L ACCOUNT						85.40		
	640 5-827-2-63500	OPERATIONAL EQUIPT MAINT & REP					85.40	FLANGES & NIPPLE		

VENDOR TOTALS		REG. CHECK						172.32	172.32CR	0.00
								172.32	0.00	

01-1239 STATE HYGIENIC LABORATORY

I 34443		POOL TESTING FEES		AP	R	5/18/2014		12.00	12.00CR	
		G/L ACCOUNT						12.00		
	001 5-465-2-64121	HEALTH SERVICES					12.00	POOL TESTING FEES		

VENDOR TOTALS		REG. CHECK						12.00	12.00CR	0.00
								12.00	0.00	

01-2317 T & M CLOTHING CO.

I 858		2 AMB FLEECE W/ EMBROIDERY		AP	R	5/18/2014		109.36	109.36CR	
		G/L ACCOUNT						109.36		
	001 5-160-2-64350	UNIFORMS/EQUIPMENT					109.36	2 AMB FLEECE W/ EMBROIDERY		

I 861		61 BALL SHIRTS		AP	R	5/18/2014		506.30	506.30CR	
		G/L ACCOUNT						506.30		
	001 5-441-2-64350	UNIFORMS/EQUIPMENT					506.30	61 BALL SHIRTS		

VENDOR TOTALS		REG. CHECK						615.66	615.66CR	0.00
								615.66	0.00	

01-2410 TIPTON ELECTRIC MOTORS

I 264261		HOLE SAW		AP	R	5/18/2014		16.95	16.95CR	
		G/L ACCOUNT						16.95		
	630 5-820-2-65053	SMALL TOOLS					16.95	HOLE SAW		

I 264280		RENT PRESSURE WASHERS	FAC	AP	R	5/18/2014		165.00	165.00CR	
		G/L ACCOUNT						165.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					165.00	RENT PRESSURE WASHERS	FAC	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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VENDOR TOTALS		REG. CHECK						181.95	181.95CR	0.00
								181.95	0.00	

01-2450 TIPTON PHARMACY

I 0314TP		MEDS AMBULANCE	AP		R	5/18/2014		69.85	69.85CR	
		G/L ACCOUNT						69.85		
	001 5-160-2-65070	OPERATING SUPPLIES					69.85	MEDS AMBULANCE		
VENDOR TOTALS		REG. CHECK						69.85	69.85CR	0.00
								69.85	0.00	

01-2488 TRANS-IOWA EQUIPMENT INC

C IC000149		PRESSURE SWITCHES #30	AP		R	4/18/2014		224.78CR	224.78	
		G/L ACCOUNT						224.78CR		
	810 5-899-2-63321	REPAIR PARTS					224.78CR	PRESSURE SWITCHES #30		
I I7140527		PRESSURE SWITCH #30	AP		R	4/18/2014		130.48	130.48CR	
		G/L ACCOUNT						130.48		
	810 5-899-2-63321	REPAIR PARTS					130.48	PRESSURE SWITCH #30		
I I7140655		VALVE SOLENOID #30	AP		R	4/18/2014		332.93	332.93CR	
		G/L ACCOUNT						332.93		
	810 5-899-2-63321	REPAIR PARTS					332.93	VALVE SOLENOID #30		
VENDOR TOTALS		REG. CHECK						238.63	238.63CR	0.00
								238.63	0.00	

01-2640 WENDLING QUARRIES INC

I 542758		65.25 TN RD STONE SPRUCE ST AP			R	5/18/2014		600.30	600.30CR	
		G/L ACCOUNT						600.30		
	001 5-210-2-65070	OPERATING SUPPLIES					600.30	65.25 TN RD STONE SPRUCE ST		
I 542759		21.22 TN RD STN OLD MUSCATI AP			R	5/18/2014		195.22	195.22CR	
		G/L ACCOUNT						195.22		
	001 5-210-2-65070	OPERATING SUPPLIES					195.22	21.22 TN RD STN OLD MUSCATINE		
I 542760		10.32 TN RD STN OLD MUSCATI AP			R	5/18/2014		94.94	94.94CR	
		G/L ACCOUNT						94.94		
	001 5-210-2-65070	OPERATING SUPPLIES					94.94	10.32 TN RD STN OLD MUSCATINE		
I 542761		29.60 TN RD STN OLD MUSCATI AP			R	5/18/2014		272.33	272.33CR	
		G/L ACCOUNT						272.33		
	001 5-210-2-65070	OPERATING SUPPLIES					272.33	29.60 TN RD STN OLD MUSCATINE		

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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VENDOR TOTALS			REG. CHECK					1,162.79	1,162.79CR	0.00
								1,162.79	0.00	

01-2735 ZEE MEDICAL INC

I 0158651026	FIRST AID SUPPLIES	AP	R	5/18/2014				81.25	81.25CR	
	G/L ACCOUNT							81.25		
810 5-899-2-65100	SAFETY					29.10	FIRST AID SUPPLIES			
630 5-820-2-65100	SAFETY					45.20	FIRST AID SUPPLIES			
001 5-620-2-65980	MISCELLANEOUS					6.95	FIRST AID SUPPLIES			
VENDOR TOTALS			REG. CHECK					81.25	81.25CR	0.00
								81.25	0.00	

01-2737 ZEP SALES & SERVICE

I 9000888812	SHOP SUPPLIES	AP	R	5/18/2014				385.62	385.62CR	
	G/L ACCOUNT							385.62		
810 5-899-2-65070	OPERATING SUPPLIES					385.62	SHOP SUPPLIES			
VENDOR TOTALS			REG. CHECK					385.62	385.62CR	0.00
								385.62	0.00	

PACKET: 01745 Council Mtg 042114 AL

VENDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	23,875.49CR
600	WATER OPERATING	11,653.92CR
610	WASTEWATER/AKA SEWER REVE	11,993.96CR
630	ELECTRIC OPERATING	1,716.78CR
640	GAS OPERATING	344.62CR
660	AIRPORT OPERATING	121.65CR
670	GARBAGE COLLECTION	2,891.00CR
750	CEMETERY ENTERPRISE	24.23CR
810	CENTRAL GARAGE	5,803.58CR
835	ADMINISTRATIVE SERVICES	1,771.84CR
** TOTALS **		60,197.07CR

TYPE OF CHECK TOTALS

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
DRAFTS		0.00	0.00	0.00
REG-CHECKS		60,197.07	60,148.46CR	0.00
EFT		0.00	0.00	0.00
NON-CHECKS		0.00	0.00	0.00
ALL CHECKS		60,197.07	60,148.46CR	0.00

TOTAL CHECKS TO PRINT: 45

ERRORS: 0 WARNINGS: 0

AGENDA ITEM # L - 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: April 21, 2014
AGENDA ITEM: One Time Sewer and Water Exemption
ACTION: Motion

SYNOPSIS: Mr. Annen is the property owner and Mr. Evans is the renter of the home. Mr. Annen has asked that both February and March's bill be reduced as the water line at this location was frozen. I have only included an exemption for February as March has not been billed to date. February is the largest bill between February and March. I have also included the results of the Iowa League of Cities survey that discussed the number of frozen water lines and water main breaks that occurred in various Iowa Cities this winter.

Attached are a letter and a current utility bill from Stan and Cathy Evans requesting a one-time water and sewer adjustment for her property located 603 W. 5th Street. For the council's reference, below is the language of the ordinance the council approved in June 2009 and reaffirmed in September 2013. If the council would approve the request, this would reduce the water portion of the bill from \$47.86 to \$25.48 and the sewer portion of the bill from \$47.86 to \$25.48. Total credit is \$44.76.

2-2-33 WATER ADJUSTMENT. Upon application to and at the discretion of the Tipton City Council, each customer or address within the Corporate Limits of the City of Tipton may be allowed a one-time adjustment on the water bill at that address or meter with an adjustment cap of \$250.00. A twelve month average billing amount will be established from the twelve immediate previous billing cycles. The customer will pay no less than the average of those previous twelve months. Tax will be paid on the original full billing amount, regardless of the amount of adjustment. If an adjustment is made to the customer's water bill under this ordinance then the one-time sewer adjustment under 2-4-9 must also be used at the same time. The City Council, at their discretion, may allow additional exemptions to an address or resident due to a change in occupancy or other mitigating circumstance approved by the Council. Failure to correct and/fix a water loss problem shall not be considered a mitigating circumstance.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

Annens rental property

Landlord: David Annen

106 Lemon St.

To whom it concerns, at 603 W 5TH

I SPOKE TO SHARLEY KEPFORD MAYOR
TO WRITE ABOUT ACCESS WATER &

SEWER BILL, MONTH OF FEB, MAR

Due TO FROZEN WATER LINE

UNDER RD W-5TH ST TO Lower
the Bill

THANK YOU

David Annen

Account Number - 02-1000-08 EVANS, STANLEY_CATHY Service Address: 603 WEST 5TH ST

Service: 300 WA RESIDENTIAL WATER Meter: 59213218

Month	Date	Read		Total Consumption	Demand		Reading		Occupant
		Previous	Current		Read	Consumption	Flag	Source	
Year: 2014 Total 2									
Feb	03/12/2014	4935	5059	1240			Regular	Hand Held	08
Jan	02/10/2014	4893	4935	420			Regular	Hand Held	08
Year: 2013 Total 12									
Dec	01/10/2014	4834	4893	590			Regular	Hand Held	08
Nov	12/10/2013	4773	4834	610			Regular	Hand Held	08
Oct	11/10/2013	4704	4773	690			Regular	Hand Held	08
Sep	10/11/2013	4632	4704	720			Regular	Hand Held	08
Aug	09/11/2013	4563	4632	690			Regular	Hand Held	08
Jul	08/12/2013	4485	4563	780			Regular	Hand Held	08
Jun	07/12/2013	4411	4485	740			Regular	Hand Held	08
May	06/12/2013	4339	4411	720			Regular	Hand Held	08
Apr	05/13/2013	4264	4339	750			Regular	Hand Held	08
Mar	04/12/2013	4201	4264	630			Regular	Hand Held	08
Feb	03/13/2013	4142	4201	590			Regular	Hand Held	08
Jan	02/11/2013	4083	4142	590			Regular	Hand Held	08
Year: 2012 Total 9									
Dec	01/11/2013	4016	4083	670			Regular	Hand Held	08
Nov	12/12/2012	3962	4016	540			Regular	Hand Held	08
Oct	11/13/2012	3902	3962	600			Regular	Hand Held	08
Sep	10/12/2012	3850	3902	520			Regular	Hand Held	08
Aug	09/12/2012	3782	3850	680			Regular	Hand Held	08
Jul	08/13/2012	3713	3782	690			Regular	Hand Held	08
Jun	07/12/2012	3624	3713	890			Regular	Hand Held	08
May	06/12/2012	3547	3624	770			Regular	Hand Held	08
Apr	05/11/2012	3495	3547	520			Regular	Hand Held	08
				Avg 680					

Average 680

CURRENT BALANCE
 AMOUNT DUE AFTER 04/09/14 \$7.77
 AMOUNT DUE 04/09/14 \$7.77
 SIGN UP FOR CITY OF TIPPON ALERTS
 VISIT OUR WEBSITE WWW.TIPPONIA.ORG
 7-930-0077
 = 00-00-12
 = 00-00-12
 = 00-00-12
 CITY OF TIPPON - 404 E. MAIN ST. - TIPPON, IA 52571-1002 (562) 883-6277



ESTABLISHED 1840

407 Lynn St. Tipton, Iowa 583.886.8187 www.tiptoniowa.org

Account Number	Amount Due
02-1000-08	\$404.31
Due Date	After Due Date Pay
04/30/2014	\$410.38
Service Address	
603 WEST 5TH ST	

There will be a \$20.00 charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

STANLEY & CATHY EVANS
603 WEST 5TH ST
TIPTON IA 52772

CITY OF TIPTON
407 Lynn St
Tipton, IA 52772-1699



Please return this portion with your payment. When paying in person please bring both portions of this bill.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
STANLEY & CATHY EVANS		603 WEST 5TH ST			02-1000-08	
Status	Service Dates		Number of Days	Bill Date	Penalty Date	Due Date
	From	To				
ACTIVE	02/10/2014	03/12/2014	30	04/09/2014	05/01/2014	04/30/2014

PREVIOUS BALANCE 359.70
PAYMENTS 359.70-

CURRENT		PREVIOUS	
DATE	READING	DATE	READING
03/12/2014	86280	02/10/2014	85452
03/12/2014	5059	02/10/2014	4935
03/12/2014	9111	02/10/2014	8951

USAGE	CURRENT BALANCE	
828	RESIDENTIAL ELECTR	83.08
	ENERGY ADJ 0.0188	15.61
1240	RESIDENTIAL WATER 25.48	47.86
160	RESIDENTIAL GAS	30.40
	GAS COST 0.7400	118.40
1240	RESIDENTIAL SEWER 25.48	47.86
	R - GARBAGE 64 GAL	17.25
	R-EL BASIC CHARGE	6.00
	R-WTR BASIC CHARGE	13.00
	R-SWR BASIC CHARGE	13.00
	R-GAS BASIC CHARGE	5.00
	SALES TAX	6.85

ELEC USAGE - PREV YEAR : 886
WATER USAGE - PREV YEAR : 590
GAS USAGE - PREV YEAR : 131

CURRENT BILL ~~\$359.55~~ \$404.31

AMOUNT DUE \$404.31
AMOUNT DUE AFTER 04/30/2014 \$410.38

SIGN UP FOR CITY OF TIPTON ALERTS!
VISIT OUR WEBSITE : www.tiptoniowa.org

B I L L C A L C U L A T I O N
 S I N G L E B I L L C A L C U L A T I O N

ACCOUNT	SERV/TBL	CHARGE	PREVIOUS	CURRENT	CONS	SERV/TBL	CHARGE	SERVICE INFO
02-1000-08	100-REI BE	83.08	85452	86280	828	400-SR SR	25.48	
EVANS, STANLEY & CATHY	100-FUEL-ADJ	15.61	(*HIST FUEL FACTOR:	0.0188500)		500-RGR GT	17.25	STEP: 01
603 WEST 5TH ST	100-REI TAX	0.99				600-BGR BC	6.00	STEP: 01
BILL: 4/09/2014	300-WA WA	25.48	4935	5001	660 B	600-BGR TAX	0.06	STEP: 01
	300-WA TAX	1.78				600-BMR BC	13.00	STEP: 01
	200-RGI G	30.40	8951	9111	160	600-BMR TAX	0.91	STEP: 01
	200-FUEL-ADJ	118.40	(*HIST FUEL FACTOR:	0.7400000)		600-BGR BC	13.00	STEP: 01
	200-RGI TAX	1.49				600-BGR BC	5.00	STEP: 01
						600-BGR TAX	0.05	
								TOTAL 357.98

*** END OF REPORT ***

#301
 Adjust Water - 622.38
 adjust Sewer - \$22.38
 #403

Account	Description	Amount	Balance	Service Info
02-1000-08	100-REI BE	83.08		
EVANS, STANLEY & CATHY	100-FUEL-ADJ	15.61		STEP: 01
603 WEST 5TH ST	100-REI TAX	0.99		STEP: 01
BILL: 4/09/2014	300-WA WA	25.48		STEP: 01
	300-WA TAX	1.78		STEP: 01
	200-RGI G	30.40		STEP: 01
	200-FUEL-ADJ	118.40		STEP: 01
	200-RGI TAX	1.49		STEP: 01
				TOTAL 357.98

Iowa League of Cities *Research Note*

For additional information on this research contact:

Erin Mullenix

Research & Fiscal Analyst
erinmullenix@iowaleague.org

Summary of League Frozen Water Mains and Service Lines Survey

Cold temperatures this winter have resulted in a very large number of water main breaks and frozen service lines throughout Iowa. The League was asked to distribute a survey on such issues to help record the extent of these issues. The survey was sent to all city clerks, and participation was open from February 28 – March 7, 2014.

- 448 cities completed the survey
- 2,004 water main breaks were reported from 12/1/2013 to 3/10/2014
 - This is an approximately 62% increase over reported averages for water main breaks (although there was a significant amount of data issues within the “averages” question...this number will be very rough)

Here is a quick breakdown by population range:

<u>Population Range</u>	<u>Water Main Breaks</u>	<u>Frozen Service Lines</u>
Under 500	104	94
501 to 2,000	287	325
2,001 to 5,000	285	27
Over 5,000	1,328	330
Totals	2,004	776

- 776 frozen service lines were reported in the survey
- Several cities noted in their comments:
 - In addition to the frozen water mains and service lines, other related systems could also freeze or break, including: frozen meters, water hydrants, sewer lines, and water towers. At least 3 cities cited a water tower freeze as a very significant issue.
 - Many cities noted as the freeze/frost lines deepen as weather warms, additional water main and service line issues are anticipated.
 - Costs to repair related issues varies greatly based upon type of break or freeze, severity, location and access to complete repair or thaw.

*The Iowa League of Cities serves as the unified voice of cities, providing advocacy, training and guidance to strengthen Iowa's communities.
Contact us at 500 SW 7th Street, Suite 101, Des Moines, IA 50309, (515) 244-7282 or visit us online at www.iowaleague.org.*

Revision Date: 2014-04-08

AGENDA ITEM # L - 3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	April 21, 2014
AGENDA ITEM:	Personnel Policy Amendment
ACTION:	Motion

SYNOPSIS: My Senior staff and I have been discussing the merits of changing the residency requirements for staff. We are proposing that Department Heads and any other employees that are required to “pull” on-call duty must live within fifteen (15) air miles of the city limits. The current requirement is ten (10) air miles. The City Manager and Police Chief are handled separately through their contract agreements for employment. All other employees need to be residents of the State.

As we attempt to keep qualified individuals, staff feels that we need to be somewhat flexible in our requirements. The most recent case I would refer to is Officer Fink. Although it is not reasonable for him to move from Hiawatha to be a member of our Police Department, he is willing to commute. He is a quality officer and an asset to the community.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

AGENDA ITEM # L - 4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	April 21, 2014
AGENDA ITEM:	Sump Pump Purchase
ACTION:	Motion

SYNOPSIS: There are two sump pumps that have been pulled from the outdoor areas and are in need of replacement. At this time, the estimated cost of repair should not exceed \$2,000.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Water Department

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

AGENDA ITEM # L - 5

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: April 21, 2014

AGENDA ITEM: Parking Areas and Drives by Aquatic Center

ACTION: Motion

SYNOPSIS: The City has received some extremely good initial quotes to either double sealcoat or asphalt the east drive and soccer field parking areas. Both will need to be addressed soon as they continue to deteriorate. The initial estimates are approximately \$14,000 - \$16,000 for a double sealcoat and \$51,000 for two to three inches of asphalt. Staff's preference would be the asphalt as it should hold up longer. This becomes a question of a band -aid vs. a more permanent fix vs. how much do you want to add to the borrowing. Staff does believe we should get his fixed as soon as possible as it is in the top five of complaint calls from the public.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

AGENDA ITEM # L - 6

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: April 21, 2014
AGENDA ITEM: Primary Appraiser
ACTION: Motion

SYNOPSIS: Staff has included a letter and contract for primary appraiser services for the Mathews Memorial Airport project. This is the next step in the acquisition process and these expenses are reimbursable (I reiterate "reimbursable") at the 90 - 10 split. McClure Engineering is recommending Global Appraisal Services out of Hampton, Iowa. Their bid to complete the appraisal work on all of the properties is \$16,550.00.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14



April 7, 2014

1360 NW 121st Street
Clive, IA 50325
P 515.964.1229
F 515.964.2370

www.mecresults.com

Mr. Chris Nosbisch
City Manager
City of Tipton, Iowa
407 Lynn Street
Tipton, IA 52772

**Re: Mathews Memorial Airport
Phase 1 Land Acquisition**

Dear Chris:

McClure Engineering Company (MEC) has contacted companies for both appraisal and environmental assessment services for the *Mathews Memorial Airport Phase 1 Land Acquisition* project. Proposals were received for the Primary Appraiser and the Phase 1 Environmental Site Assessment. With all necessary qualifications being met, MEC recommends the contract be awarded to the following companies; see below for a tabulation of estimated fees:

1. Primary Appraiser – Global Appraisal Services
2. Phase 1 Environmental Site Assessment (ESA)– Impact7G

Company & Scope of Work	Parcel #	Estimated Fee
Global Appraisal Services	A1	\$1,650.00
Primary Appraiser	A2	\$2,350.00
	B1, B2, B3	\$2,450.00
	B4	\$1,650.00
	C	\$2,450.00
	D	\$2,000.00
	E	\$2,350.00
	F	<u>\$1,650.00</u>
<i>Total Primary Appraisal Cost:</i>		<i>\$16,550.00</i>

Company & Scope of Work	Parcel #	Estimated Fee
Impact7G	A1, A2	\$1,650.00
Phase 1 ESA	B1, B2, B3, B4	\$1,650.00
	C	\$1,650.00
	D	\$1,650.00
	E, F	<u>\$1,650.00</u>
	<i>Total Phase 1 ESA Cost:</i>	

NORTHWEST IOWA | DES MOINES METRO | EASTERN IOWA | LAKE OZARK, MISSOURI



1360 NW 121st Street
Clive, IA 50325
P 515.964.1229
F 515.964.2370

www.mccresults.com

We have enclosed copies of the two (2) proposals for your files. If the City concurs with our recommendation for award, I will follow up with you and provide all the necessary documentation.

If you have any questions or require any additional information, please call me at (515) 576-7155.

Sincerely,

McCLURE ENGINEERING COMPANY

A handwritten signature in black ink, appearing to read "D.A.", with a long horizontal stroke extending to the right.

Derick A. Anderson, P.E.
Client Representative

Enclosures: Primary Appraiser Proposal
Phase 1 Environmental Site Assessment Proposal

Global Appraisal Services



752 Olive Avenue ♦ Hampton, Iowa 50441
Phone 641-456-4477 ♦ Fax 641-456-4477
E-mail Address: mlmwr@wbfrec.com

March 28, 2014

Derick Anderson, P.E.
McClure Engineering Co.
705 1st Avenue North
Fort Dodge, IA 50501

RE: Fee bid proposal for Real Property Appraisal services
Project: Tipton Municipal Airport Land Acquisition

Dear Derick:

As per your request I am submitting to you a fee bid proposal for eminent domain appraisals involved in the above referenced Land Acquisition project. I understand that this project will involve an estimated ten different parcels, which in my opinion will call for eight separate appraisals. Parcels B1, B2 and B3 can all be combined into one appraisal as they are under the same ownership, all part of the same larger parcel and contiguous. A detailed narrative appraisal format will be required for each parcel, which will show before and after values as per FAA guidelines.

Based on the limited information you provided about the project, I would estimate that the fee for each appraisal as follows:

Owner	Parcel #	Apsl Report Format	Property Rights Appraised	Fee estimate
R L Brennan	A1	DN - B/A	Fee Simple	\$ 1,650.00
R L Brennan	A2	DN - B/A	Fee Simple	\$ 2,350.00
D T Homerding	B1, B2, B3	DN - B/A	Fee Simple	\$ 2,450.00
D T Homerding	B4	DN - B/A	Fee Simple	\$ 1,650.00
P D Hargrave	C	DN - B/A	Fee Simple	\$ 2,450.00
D C Lamp	D	DN - B/A	Fee Simple	\$ 2,000.00
L A Martens	E	DN - B/A	Fee Simple	\$ 2,350.00
L A Martens	F	DN - B/A	Fee Simple	\$ 1,650.00
Total:				\$ 16,550.00

If approved and engaged to complete the real property appraisals in the above referenced project and authorized to start on April 8, 2014, and I would estimate a completion date of May 10 2014.

Global Appraisal Services



March 28, 2014

Page 2

Derick Anderson, P.E.
McClure Engineering Co.

I have included a copy of a current resume detailing my qualifications to include my education and prior experience in the real property appraisal profession. In regard to my experience with FAA and the Uniform Act requirements, I have been involved in five similar projects over the last seven years, to include the Iowa Falls Municipal Airport project in 2007, Forest City Municipal Airport project in 2008, the Humboldt Municipal Airport project in 2011, Marshalltown Municipal Airport project in 2012 and the Waverly Municipal Airport project in 2013. In addition I have been doing eminent domain appraisals for the Iowa Department of Transportation for over 20 years, completing my most recent project with the Iowa DOT in January of 2014. And in regard to my experience in southeast Iowa, I have appraised commercial and industrial properties in Cedar Rapids, Marion, Belle Plain, Fort Madison and the Burlington area.

Thank you for the opportunity to bid on this project. If you should have any question about this proposal please feel free to contact me at your earliest convenience – Phone No. 641-456-4477.

Thank you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Wm R Burkle". The signature is fluid and cursive, written over a horizontal line.

Wm R Burkle, GRPA

QUALIFICATIONS OF THE APPRAISER

William Robert Burkle

Iowa Certified General Real Property Appraiser

Db: Global Appraisal Services

Address: 752 Olive Avenue

Hampton, IA 50441

Phone No.: [641] 456 – 4477

EDUCATION

High School Graduate

North Iowa Area Community College, Mason City, Iowa

Associates in Science Business – Courses completed

Money & Banking, Macro Economics – 1986

Business Law I, Accounting I, Accounting II – 1987

Accredited Appraisal Courses

Lincoln Graduate Center, San Antonio, Texas:

1986 - Principals of Real Estate Appraisal

Practice of Real Estate Appraisal

Farm and Land Appraisal

Commercial-Investment Appraisal

1988 - Effective Court Testimony

Iowa Association of Realtors:

1986 - Fundamentals of Real Estate Appraisal

Brokers, Buyers and Bias

Employee Relocation Council, Washington, D.C.

1988 - Employee Relocation Council Seminar

American Society of Appraisers

1990 - RP1, Introduction to Real Property Valuation

1991 - RP2, Income Producing Property - Introductory

1991 - RP3, Income Producing Property – Advanced

ASFMRA

2006 - Uniform Appraisal Standards For Federal Land Acquisition (Yellow Book)

State Certification CE

1994 - USPAP Update – 15-hour tested course

1994-95 Completed 20 hours CE for 1996 Iowa Appraisal Certification renewal

1996-97 Completed 34 hours CE for 1998 Iowa Appraisal Certification renewal

1997-2000 Completed 46 hours CE for 2000 Iowa Appraisal Certification renewal

2000-2002 Completed 28 hours CE for 2002 Iowa Appraisal Certification renewal

2002-2004 Completed 30 hours CE for 2004 Iowa Appraisal Certification renewal

2004-2006 Completed 31 hours CE for 2006 Iowa Appraisal Certification renewal

2006-2008 Completed 29 hours CE for 2008 Iowa Appraisal Certification renewal

2008-2010 Completed 36 hours CE for 2010 Iowa Appraisal Certification renewal

2010-2012 Completed 30 hours CE for 2012 Iowa Appraisal Certification renewal

PROFESSIONAL AND TRADE AFFILIATIONS AND DESIGNATIONS

Certified General Real Property Appraiser State of Iowa – Certification No. CG01103 (since 1991)

Certified General Real Property Appraiser State of Minnesota – Certification No. AP- 20333078 (2002-2011)

Iowa Appraisal Advisory Council – Board Member 1990 – 2006

National Association of Master Appraisers (NAMA) Member 1987 - 1994

Mid West Appraisers Association (MWAA) Member 1995 – 2012

QUALIFICATIONS OF THE APPRAISER
William Robert Burkle
Iowa Certified General Real Property Appraiser

BUSINESS EXPERIENCE

Real Estate Appraiser – since 1986 (Residential, Agriculture, Commercial, Industrial Properties)
Real Estate Sales and Associate Manager of small residential income property – two years
Residential and Commercial electrician – three years
Liquid Petroleum/Refined Fuels trouble-shooter and serviceman – three years
Agriculture: Grain farming – eleven years / Livestock producer – seven years
Iowa Farmer-Creditor Mediator – two years

APPRAISAL EXPERIENCE – TYPES OF PROPERTIES APPRAISED

Agriculture - livestock confinement and farm land (unimproved and improved)
Appraisal Reviews – Ag, Commercial, Residential and Eminent Domain appraisals
Automobile and Farm Machinery dealership facilities
Automobile and Truck washes
Bed & Breakfast facilities
Campgrounds
Commercial roadside billboards
Commercial buildings - general retail - individual and storefronts
Condominiums - Residential and Commercial
Convenience store/Gasoline filling stations
Daycare centers
Elderly care/retirement center
Eminent Domain Appraisals for Right-of-way Acquisition for public roads and airport projects, including
Before and After valuations, Value Findings and Compensation estimates, for total and partial
takings, for fee and easement acquisitions, and for severance damages.

Feed mills
Golf courses
Grain elevators
Greenhouse and Nursery facilities
Industrial buildings - warehouses, distribution and manufacturing uses
Lumber yard facilities
Marine dealership and storage facilities
Medical clinics
Mobile home parks
Motels – franchise and individual owned
Multi-family dwellings - apartment complexes, 2-4 family, new townhouse project,
Office buildings – single and multiple occupants
Rock quarries
Ready mix plants
Recreational trails – abandoned railroad corridors
Restaurant facilities – fast food and full service
Self-storage warehouse (Mini-storage) facilities
Shopping centers - neighborhood strip malls and enclosed shopping mall
Single-family residences - Rural and Urban
Special needs living facilities (group-care homes) and related work activity centers.
Vacant land for development

PARTIAL LIST OF APPRAISAL CLIENTS

Federal Agencies: USDA-FmHA, U.S. Marshals Service, U.S. Fish & Wild Life Service,
FDIC, Resolution Trust Corporation
State Agencies: Iowa Department of Transportation, Iowa DNR, District Court of Iowa
Other: Numerous County and City government entities, numerous National and State Banks,
Savings and Loans, Credit Unions, Attorneys, Relocation Companies, and various
private individuals and privately owned companies.

AGENDA ITEM # L - 7

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	April 21, 2014
AGENDA ITEM:	Phase 1 – Environmental Work
ACTION:	Motion

SYNOPSIS: The second item that needs to be completed along with the appraisal is the Phase 1 Environmental study. This is required for all Federal funding and is necessary to make sure there are no archeological or environmental issues with the properties. McClure Engineering is recommending Impact7G out of Johnston, Iowa to complete this work for \$8,250.

AGREEMENT made this 17th day of March, 2014, by and between the service provider Impact7G, Inc. (Provider), and the Client, City of Tipton (Client).

WHEREAS, the Client intends to engage the services of the Provider to complete five Phase I Environmental Site Assessments;

WHEREAS, the Provider agrees to provide said services pursuant to the terms of this Agreement;

NOW THEREFORE, the parties agree as follows:

1. **Project**
Impact7G agrees to complete five Phase I Environmental Site Assessment (ESA) for the above referenced properties, totaling 141 acres in accordance with ASTM E 1527-12.

2. **Scope of Services**
Impact7G uses standard methods to research the environmental condition of properties, coupled with professional judgment of research results to meet the guidelines outlined in the American Society for Testing and Materials (ASTM) E1527-12, Standard Practice for Environmental Site Assessment, coupled with EPA's Risk-Based Standards and Practices for All Appropriate Inquiries (AAQI). The initial part of the Phase I ESA will be a document review of each property to determine the site history. Documents reviewed will include previous ESAs, DMR, records, and use and zoning information from public records. Environmental records are reviewed for current trends and historical records. Reports will also be ordered from a federal and state database "records review" information provider. These reports will provide an up-to-date regulatory status of the site and map back sites within the ASTM search distance parameters.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Supporting Documentation

PREPARED BY: Chris Nobsch

DATE PREPARED: 4/17/14

Scope of Services for City of Tipton

Project:	Tipton Municipal Airport	Project No:	2014227
Property:	Multiple – See Attached Map (proposed acquisition)	Date:	3-11-2014

Client:	City of Tipton
Contact:	Scott Smith C/O McClure Engineering
Address:	407 Lynn Street
City/State/Zip:	Tipton, Iowa 52772
Phone:	515-964-1229 (Scott Smith)

AGREEMENT made this 11th day of March, 2014, by and between the service provider, Impact7G, Inc. ("Provider"), and the Client, City of Tipton ("Client.")

WHEREAS, the Client intends to engage the services of the Provider to complete five Phase I Environmental Site Assessments;

WHEREAS, the Provider agrees to provide said services pursuant to the terms of this Agreement.

NOW THEREFORE, the parties agree as follows:

1. Project

Impact7G agrees to complete five Phase I Environmental Site Assessment (ESA) for the above referenced properties, totaling 141 acres, in accordance with ASTM E 1527-13.

2. Scope of Services

Impact7G uses standard methods to research the environmental condition of properties, coupled with professional judgment on research needs to meet the guidelines outlined in the American Society for Testing and Materials (ASTM) E1527-13, *Standard Practice for Environmental Site Assessments* coupled with EPA's *Rule: Standards and Practices for All Appropriate Inquiries (AAI)*. The initial part of the Phase I ESA will be a document review of each property to determine the site history. Documents reviewed will include previous ESAs, DNR records, land use and zoning information, aerial photographs, Sanborn maps, city directory, plat maps, index of deeds data, and abstracts of title, if available. Reports will also be ordered from a federal and state database "records review" information provider. These reports will provide an up-to-date regulatory status of the site and map risk sites within the ASTM search distance parameters.

Where available, interviews will be conducted with the Fire Marshall, City and/or county health department officials, and property owners to compile information regarding past and current environmental conditions. A visit will be made to the subject property to investigate any or all of the following, as required:

- Location of any known aboveground or underground fuel or bulk chemical storage tanks.
- On-site waste disposal practices.
- Evidence of unreported or unpermitted activities that are presently covered under local, state, or federal regulations.
- Location and description of existing structures.

- Photographs of selected areas.
- Use and management of hazardous and petroleum material.
- On-site presence of PCB-containing equipment.
- Location of buried septic systems, cesspool, evaporation pond, or other waste treatment units.
- Location of existing monitoring wells, drinking water wells, stock wells, and irrigation wells.
- Evidence of vegetative distress, soil discoloration, surface subsidence, or other environmental damage, if seasonal conditions permit such observations.
- Conduct an inspection of surrounding area.
- Identify possible sampling/analytical needs for Phase II assessment.

3. **Provider Responsibilities.** Impact7G hereby agrees to:

- (i) Provide the professional services as set forth in this Agreement; and
- (ii) Perform said services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

4. **Client Responsibilities.** Client hereby agrees to:

- (i) Provide a knowledgeable representative of the Property, who will be available to coordinate all on-site work;
- (ii) Provide unrestricted access to the Property for Impact7G to perform the services; and
- (iii) Provide copies of any previously-completed reports that may be pertinent to this Project.

5. **Schedule.** The Project will commence immediately upon receipt of the Notice to Proceed ("NTP") from the Client. Impact7G anticipates being able to complete the Phase I ESA within approximately four weeks of receiving the NTP.

6. **Project Cost, Payment and Termination.** The Client shall pay Impact7G the Lump Sum Cost of Eight Thousand Two Hundred Fifty Dollars (\$8,250.00) for the performance of this Agreement. Direct costs such as communications, postage, routine printing and copying are not invoiced separately, but are included with the Lump Sum to streamline the accounting process and reduce overhead costs.

Tasks	Cost
Phase I ESA – Brennan Properties (2) totaling 23.1 acres	\$1,650.00
Phase I ESA – Homerding Properties (4) totaling 55.5 acres	\$1,650.00
Phase I ESA – Hargrave Property (1) totaling 7.0 acres	\$1,650.00
Phase I ESA – Lamp Property (1) totaling 8.9 acres	\$1,650.00
Phase I ESA – Martens Properties (2) totaling 46.5 acres	\$1,650.00
TOTAL	\$8,250.00

Invoices for Impact7G's services will be submitted upon project completion. Invoices shall be due and payable upon receipt. If any invoice is not paid within 30 days, Impact7G may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, suspend or terminate the performance of services.

7. **Work Product.** All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by Impact7G as instruments of service shall remain the property of Impact7G.

All project documents including, but not limited to, plans and specifications furnished by Impact7G under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by Impact7G, shall be at the Client's sole risk, and Client shall defend, indemnify and hold harmless Impact7G from all claims, damages and expenses including attorney's fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by Impact7G, and Impact7G makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Impact7G be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, Impact7G reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. Client shall retain copies of the work performed by Impact7G in electronic form only for information and use by Client for the specific purpose for which Impact7G was engaged. Said material shall not be used by Client or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by Impact7G without Impact7G's expressed written permission. Any unauthorized use or reuse or modifications of this material shall be at Client's sole risk. Furthermore, the Client agrees to defend, indemnify, and hold Impact7G harmless from all claims, injuries, damages, losses, expenses, and attorney's fees arising out of the modification or reuse of these materials.

8. **Project Site.** The Client agrees that it shall be solely responsible for job site safety, and warrants that this intent shall be made evident in the Client's agreements with any third parties. The Client also agrees that Impact7G and Impact7G's consultants shall be indemnified and shall be made additional insureds on the Client's general liability policies on a primary and non-contributory basis.

9. **Claims and Disputes.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Impact7G. Impact7G's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Impact7G because of this Agreement or the performance or nonperformance of services hereunder. The Client and Impact7G agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

The Client shall make no claim for professional negligence, either directly or in a third party claim, against Impact7G unless the Client has first provided Impact7G with a written certification executed by an independent professional currently practicing in the same discipline as Impact7G and licensed in the State in which the claim arises.

10. **Limited Liability.** The Client agrees, to the fullest extent permitted by law, to limit the liability of Impact7G and Impact7G's officers, directors, partners, employees, shareholders, owners and subconsultants to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and

expert witness fees and costs, so that the total aggregate liability of Impact7G and its officers, directors, partners, employees, shareholders, owners and subconsultants to all those named shall not exceed \$ 10,000. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

11. **Mediation.** In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Client and Impact7G agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The Client and Impact7G further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

12. **Attorneys Fees.** If litigation arises for purposes of collecting fees or expenses due under this Agreement, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the prevailing party. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

13. **Controlling Law.** This Agreement shall be construed and enforced in accordance with the laws of the state of Iowa.

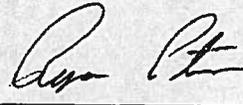
14. **Assignment.** Neither the Agreement nor any of the rights or obligations arising under the Agreement may be assigned without prior written consent.

This agreement is approved and accepted by the Client and Impact7G upon both parties signing and dating the agreement. The effective date of the agreement shall be the last date entered below.

City of Tipton

Impact7G, Inc.

Accepted
by: _____

President:  _____

Printed/
Typed
Name: _____

Printed/
Typed Name: Ryan Peterson

Title: _____

Date: 3-11-2014

Date: _____

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: April 21, 2014

AGENDA ITEM: Golf Cart Purchase

ACTION: Motion

SYNOPSIS: The 175th Celebration committee is continuing the process of getting there non-profit status. In the meantime, they are very much wanting to move forward with fundraising events and the first of those events will be the golf cart raffle. They are asking that the City make the initial purchase of \$6,500 for the cart. The golf cart will not be released by the City until we are repaid the purchase price. The Mayor and Abby have met with Todd Huston and will be able to provide more insight at the meeting.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

AGENDA ITEM # L - 9

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: April 21, 2014

AGENDA ITEM: Airport Parking Renovations

ACTION: Motion

SYNOPSIS: Attached is the estimate from Kluesner Construction for the sealcoat efforts at the airport. The City bonded \$12,000 for the project last year and they will be using some maintenance dollars from the existing budget to cover the rest of the expense.

BUDGET ITEM: N/A

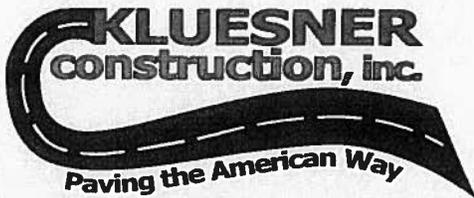
RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Bid

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14



1007 1st Ave. NW * PO Box 355 * Farley, IA 52046
 (563) 744-3422 Fax (563) 744-3146
 Fed ID # 42-1463491

kluesnerconstruction.com

PROPOSAL

DATE	ESTIMATE #
4/17/2014	12364

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
CITY OF TIPTON 407 LYNN ST TIPTON, IA 52772-1633			
LOCATION			

DESCRIPTION	TOTAL
SEAL COATING OF THE PARKING AREA AT THE TIPTON MUNICIPAL AIRPORT	
ITEM 1 POWER BROOM AREA TO BE SEAL COATED FURNISH AND APPLY MC 3000 ASPHALT FURNISH, SPREAD AND ROLL 3/8" COVER AGGREGATE 2,229 SQ YDS SINGLE SEAL	6,241.21
815 SQ YDS EXTRA SEAL	2,282.00
ITEM 2 SURFACE PATCHING RECLAIM 45 TONS \$60.00 PER TON	2,700.00
COLD MIX 15 TONS \$185.00 PER TON	2,775.00
FINAL BILLING FOR THE PATCHING MATERIAL WE BE BASED ON ACTUAL QUANTITIES USED.	
NOTE: WE WILL NOT BE DOING THE ENTIRE LOT. WE WILL START ON THE WEST SIDE OF THE LOT AND WORK TOWARDS THE EAST DOING THE WORST AREAS.	
CITY WILL PROVIDE TAX EXEMPT CERTIFICATE FOR MATERIALS.	
THE PRICES ABOVE ARE BASED ON US HAVING OTHER WORK IN THE AREA. IF WE DO NOT WE WILL NEED TO REDUCE THE EXTRA SEAL BY 357 SQ YDS.	
TOTAL COST OF JOB IS NOT TO EXCEED \$14,000.00	
WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN:	TOTAL \$13,998.21

PAYMENT DUE UPON COMPLETION OF THE WORK. PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN ____ DAYS.

SIGNATURE _____

PROPOSAL



ESTIMATE #	DATE
1000	1/1/00

NAME / ADDRESS	CELL NUMBER	FAX NUMBER	PHONE NUMBER
CITY / STATE / ZIP	LOCATION		

ITEM	DESCRIPTION	TOTAL
1	SPACER GATEWAY ON THE WORKING AREA AT THE TIPON METROPOLITAN WORK	
2	POWER FROM AREA TO BE SPACED OUT	
3	REWORKED AREA 1000 AMP	
4	REWORKED AREA 1000 AMP	
5	REWORKED AREA 1000 AMP	
6	REWORKED AREA 1000 AMP	
7	REWORKED AREA 1000 AMP	
8	REWORKED AREA 1000 AMP	
9	REWORKED AREA 1000 AMP	
10	REWORKED AREA 1000 AMP	
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TOTAL		\$10,000.00

N. Discussion Items (No Action)

SIGNATURE	TOTAL	\$10,000.00
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AGENDA ITEM # N - 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	April 21, 2014
AGENDA ITEM:	Garbage Exemption
ACTION:	Motion

SYNOPSIS: This is a continuation of the discussion that took place at the last meeting. The current charge for a 35 gallon container is \$13.25. The exemption does not take care of all of this amount, however and the homeowners are still responsible for \$5. We do allow "snowbirds" to disconnect there water service while they are away, although they do have to pay a \$50 reconnect fee.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

AGENDA ITEM # N - 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	April 21, 2014
AGENDA ITEM:	Tipton's Leaf Bag Program
ACTION:	Motion

SYNOPSIS: This is more for informational purposes, but I wanted to reiterate to the public that only City approved leaf bags will be picked up. These bags cost \$1.50 and cover the cost of pickup and disposal. The yard waste bags at some of the stores in and around the area are much cheaper, however, you are only buying the bag. They are cheaper because you are then required to transport and dispose of the bags yourself.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

AGENDA ITEM # N - 3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	April 21, 2014
AGENDA ITEM:	Early Warning Devices
ACTION:	Motion

SYNOPSIS: As we enter the spring season, it is once again time to talk about the early warning devices for the City. I want to reiterate that they are not designed to be heard inside the home. They are designed to warn individuals that are currently inside to seek shelter. For those living on the north side of town, the siren did not activate during the last storm. Graybil will be testing all of our devices and correcting any issues we may have. Staff is working on a monthly testing day and will let the public know when it has been established.

The second highlighted item is the safe room. There can be no pets of any kind in the safe room. If you bring pets they will be left outside of the room. This is a FEMA regulation and cannot be overridden by the City. The major concern is allergies and the limited equipment on hand in the case of a bad reaction.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/17/14

TINTON CITY COUNCIL - COMMUNICATION
ATTEND & INFORMATION

DATE:	April 21, 2014
AGENDA ITEM:	Early Warning Devices
ACTION:	Monitor

SYNOPSIS: As we enter the spring season, it is once again time to talk about the early warning devices for the city. I want to reiterate that they are not designed to be heard inside the home. They are designed to warn individuals that are currently inside to look outside. For those living on the north side of town, the siren did not activate during the last storm. It is still being tested. All of our devices and concerning any issues we may have. Staff is working on a monthly testing day and will let the public know when it has been established.

The second highlighted item is the site room. There can be no pets of any kind in the site room. If you bring pets they will be left outside of the room. This is a TPA violation and cannot be overridden by the City. The major concern is allergies and the limited equipment on hand in the case of a bad reaction.

O. Reports Mayor/Council/Manager

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MANAGER/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Kucharski

DATE PREPARED: 4/17/14

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
April 21, 2014**

- As Floyd moves through his first few weeks with the City, he has identified some things that he would like to implement or see changed. You will begin to see some of these items coming forward in the near future. For example, we are currently reviewing an Electric Utility Service plan.
- Applications are currently coming in for both the EMS Director and Public Works employee. Hopefully both of those positions will be filled by the middle of May.
- Group Services will be at our next staff meeting, Tuesday, April 22 to discuss some of the changes to the insurance policy. City Hall will be closed until 8:30 a.m.
- The application for the surplus military equipment has been sent off and we look forward to seeing if it will be approved.
- We will have a number of individuals in town next week looking at the aquatic center. The flooring renovations are coming along well and is currently remains on schedule. The pool has also been painted and looks much better. Finally, a new canopy has been ordered for the slide tower. This was under the \$1,000 threshold and needed to be ordered so that we could have it for opening day.

