

April 7, 2014
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called, the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Penrod, Kisling, Wild, Holub, Nash, Johnson, Taber, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Anderson, second by Zearley to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Zearley, second by Spear to approve the consent agenda, which include the city council minutes from March 24, 2014, and the appointment of Craig Puffer to the Tipton Development Commission. Following the roll call vote the motion passed unanimously.

Public Hearing:

Public Hearing, Proposed Sanitary Sewer Extension, James C. and Maureen Bowie, Deb Vandergaast, Possible Eminent Domain

Mayor Kepford opened the public hearing for the proposed sanitary sewer extension on property owned by James C. and Maureen Bowie at 1305 Cedar Street, east to property owned by Deb Vandergaast at 1325 Cedar Street, and including the possible use of eminent domain, at 5:32 p.m. With no written or oral objections, Mayor Kepford closed the public hearing at 5:33 p.m.

Resolutions for Approval:

Resolution 040714A, Selecting Route of Right of Way, Extension of Sanitary Sewer Main, 1305 and 1325 Cedar Street, Property Owners, James and Maureen Bowie, Deb Vandergaast

Motion by Siech, second by Anderson to approve resolution 040714A, the resolution selecting the route of right of way for the extension of the sanitary sewer main from the property owned by James C. and Maureen Bowie at 1305 Cedar Street, east to the property owned by Deb Vandergaast at 1325 Cedar Street, determining the manner of funding for the project and authorizing the use of the City's use of eminent domain powers. Following the roll call vote the motion passed unanimously.

Resolution 040714B, Set Public Hearing Date, General Obligation Loan Agreements, Borrowing

Motion by Fry, second by Spear to approve resolution 040714B, the resolution setting a public hearing date of May 5, 2014, at 5:30 p.m., to enter into the general obligation loan agreements and to borrow money thereunder, not to exceed \$365,000.00. Following the roll call vote the motion passed unanimously.

Resolution 040714C, Set Meeting Date, Proposed Development Agreement, O'Rourke Motors, Tax Increment Financing Payments, Not to Exceed \$200,000

Motion by Zearley, second by Anderson to approve Resolution 040714C, the resolution setting the meeting date of May 5, 2014, at 5:30 p.m., for the proposed development agreement with Jerry O'Rourke, O'Rourke Motors, including annual appropriation tax increment financing payments in an amount not to exceed \$200,000.00. Following the roll call vote the motion passed unanimously.

Resolution 040714D, Set Public Hearing Date, Amending Urban Renewal Plan

Motion by Spear, second by Siech to approve Resolution 040714D, setting a public hearing date of May 5, 2014, at 5:30 p.m., for the urban renewal plan amendment. Following the roll call vote the motion passed unanimously.

Resolution 040714E, Disposing City Owned Property

Motion by Anderson, second by Zearley to approve Resolution 040714E, the resolution to dispose of the City's de-commissioned water meters. Following the roll call vote the motion passed unanimously.

Motion for Approval:

1. Claims List

AUS WATERLOO MC LOCKBOX	DUST MOP, MATS CITY HALL	92.82
CJ COOPER & ASSOC INC	RANDOM DRUG SCREENING	96.00
CLARENCE LOWDEN SUN-NEWS & CONNIE KNUSTEN	CAMPS,HERSHEY,SCCR,3ON3,MUD VB	367.50
CORTEZ TRUCK EQUIPMENT	EMS TRAINING	1,875.00
EASTERN IOWA TIRE	9' CPLOW CUT EDGE #15	182.80
ELECTRICAL ENGINEERING & E	TIRE #17	248.03
FUTURE LINE TRUCK EQUIPMEN	CITY HALL RENO SUPPLIES	241.12
G & K SERVICES	BUMPERS, LIGHT #43	30.99
GARDEN & ASSOCIATES INC	UNIFORMS PUBLIC WORKS	303.81
GENERAL PEST CONTROL INC	MAPPING SANITARY SEWER/WATER	826.25
GRAINGER	PEST CONTROL	286.03
GRAYBILL COMMUNICATIONS	2 ANCHOR BOLTS	77.30
H & H AUTO	REPROGRAM POLICE RADIO	22.50
H.D. CLINE COMPANY	2 TIRES FOR COLD MIX TRAILER	40.00
HAPPY JOE'S	PARTS #18	34.98
INTEGRATED TECHNOLOGY PART	8 PIZZAS FOR DARE	104.00
JOHNSON COUNTY AMBULANCE	TECH SERVICES POLICE	1,835.00
KINUM INC	ALS SERVICE	800.00
MATT PARROTT/STOREY KENWOR	COLLECTION EXPENSE	337.82
MISC. VENDOR	33000 UTILITY BILL FORMS	956.01
MITCHELL 1	LACAL EQUIPMENT INC:PART #26	1,625.58
McCLURE ENGINEERING COMPAN	WEB SUBSCRIPTIONS	216.48
NILES CHIROPRACTIC	SURVEY PLATS/APPRAISALS	5,250.00
PERFORMANCE SYSTEMS LLC	RANDOM DRUG SCREENING	75.00
PITNEY BOWES INC	NEUTRAL CLEANER	147.98
PREMIER CONSTRUCTION LLC	DM500 DIGITAL MAILING SYSTEM	669.50
RK DIXON CO	CEILING, COUNTERTOP, KNOBS-PD	1,200.00
S J SMITH CO INC	COPIER CONTRACT BASE CHARGE	18.49
SCHIMBERG CO	PLASMA CUTTER SUPPLIES	335.80
SHOTTENKIRK	EQUIPMENT MAINT/RPR SUPP GAS	56.20
SPINUTECH INC	REPAIR PARTS #68	3,270.92
STAPLES ADVANTAGE	LICENSE & SUPPORT FEES	565.00
T & M CLOTHING CO.	OFFICE SUPPLIES FIRE	354.62
TIPTON CONSERVATIVE	347 SOCCER JERSEYS	7,552.56
TIPTON ELECTRIC MOTORS	HERSHEY MEET, CAMPS, BB, VB	990.30
TRANSWORLD SYSTEMS INC	BIT	11.61
TRITECH SOFTWARE SYSTEMS	COLLECTION EXPENSE	310.13
TRUCK COUNTRY OF IOWA	AMB BILLING SERVICES	1,402.50
WHITFIELD & EDDY PLC	PARTS #26	370.11
XEROX CORPORATION	SERVICES FOR FAC CLAIM	2,937.50
	COPY & BASE CHARGE	1,791.25
	TOTALS	37,909.49
	FUND TOTALS	
001 GENERAL GOVERNMENT		17,211.99
600 WATER OPERATING		664.96
610 WASTEWATER/AKA SEWER REVE		344.51
630 ELECTRIC OPERATING		717.81

640	GAS OPERATING		494.43
660	AIRPORT OPERATING		5,250.00
670	GARBAGE COLLECTION		263.82
750	CEMETERY ENTERPRISE		52.80
810	CENTRAL GARAGE		4,934.02
835	ADMINISTRATIVE SERVICES		7,975.15
		GRAND TOTAL	37,909.49
	City Credit Card Statement		5,177.80
	City - One Card (employee check out card)		
	Travel Training – Chili’s, Subway, Culvers, Damon’s, Zombie Burger, Olive Garden, Cracker Barrel, Sheraton	522.33	
	Fuel – Casey’s	41.40	
	Total Charges		563.73
	Ambulance - One Card		
	Operating Supplies - EMP	192.45	
	Office Supplies - Walmart	114.39	
	Training - IEMSA, Nat'l Reg of EMT	180.00	
	Total Charges		486.84
	Police - One Card		
	Fuel – Casey’s	82.90	
	Dues - MOCIC	100.00	
	Telecommunications - Spring Valley Wireless	15.90	
	Total Charges		198.80
	Library - One Card		
	Postage/Shipping - USPS	135.03	
	Office Supplies - Walmart, Demco	627.31	
	Materials - Walmart, Amazon	969.18	
	Program Supplies - Walmart	10.50	
	Bldg Maint Supp - Walmart	5.95	
	Periodicals - Des Moines Register	240.02	
	Coffee Machine - Amazon	219.01	
	Total Charges		2,207.00
	JKFAC/Recreation - One Card		
	Dues - American Red Cross Services	300.00	
	Concession Supplies - Walmart	86.72	
	Operating Supplies - Walmart, AtBatt	139.48	
	Equipment Maint/Rpr Supplies - Grainger	-100.06	
	Total Charges		426.14
	Public Works - One Card		
	Operating Supplies - Home Depot	11.73	
	Travel Training - Steak-N-Shake, Boston Market, Outback, Brickhouse, Subway, Burger King, Speedway, QC Airport, McDonalds	149.67	
	Total Charges		161.40
	Comm Dev - One Card		
	Advertising - Online Photo Order	24.00	
	Operating Supplies - Walmart	29.94	
	Misc Supplies - Reds Alehouse	9.95	
	Dues - IEDC	385.00	
	Total Charges		448.89
	City Clerk/Finance - One Card		
	Training - Kirkwood- Public Wrks	685.00	
	Total Charges		685.00
	Statement Total		5,177.80

Motion by Spear, second by Anderson to approve the claims list as presented. Following the roll call vote the motion passed unanimously.

2. Post Prom Party Donation

Motion by Zearley, second by Siech to approve the donation of \$100.00, to the Post Prom Party Committee. Following the roll call vote the motion passed unanimously.

3. Emergency Shut Off Valve, Gas Department

Motion by Fry, second by Spear to approve the purchase of the required emergency shut off valve for the LP tank relocation, with an approximate cost of \$1,300.00. Following the roll call vote the motion passed unanimously.

4. Institute for Decision Making

Motion by Spear, second by Anderson to approve the quote of approximately \$3,000.00, to bring UNI's Institute for Decision Making to work with the Chamber of Commerce, TEDCO and the City to formulate an economic development strategy moving forward and sharing in the cost between all three entities. Following the roll call vote the motion passed unanimously.

5. Downtown Revitalization Incentive Program (DRIP), Nicole Rock

Motion by Zearley, second by Siech to approve TEDCO's recommendation for reimbursement to Nicole Rock's School of Dance for the exterior façade grant, door replacement, in the amount of \$159.97. Following the roll call vote the motion passed unanimously.

6. Adult Softball Diamond Backstop Repair

Motion by Fry, second by Zearley to approve the repairs to the adult softball diamond backstop, with an approximate cost of \$3,800.00, from Lifetime Fence. Following the roll call vote the motion passed unanimously.

7. Wage and Benefit Review Committee

Motion by Spear, second by Zearley to approve establishing the wage and benefit review committee that will consist of eight members, to include City Manager Nobsch, Mayor Kepford, two union representatives, Chief Holub, Director of Public Works Nash, two council members, a public works employee and a police officer, whose task will be the comprehensive review and comparison of wage and benefits of city employee's as compared to like positions. Following the roll call vote the motion passed unanimously. Councilmember Siech agreed to serve on the committee.

8. United States Army and Navy Donations

Motion by Anderson, second by Siech to approve proceeding with the application process to bring decommissioned equipment to the City of Tipton, to place in the memorial area in the Library square. Following the roll call vote the motion passed unanimously.

9. Masonic Cemetery Memorial Fund

Motion by Spear, second by Fry to establish a Masonic Cemetery Memorial Fund for donations collected that will be used for memorial trees, a new building and a kiosk. Following the roll call vote the motion passed unanimously.

Discussion Items

1. Ordinance Mandating Water Connection

Councilmember Anderson and City Manager Nobsch said they were against this suggested ordinance.

2. Suggested Changes, Garbage Exemption

A local landowner requested an exemption for a property owned in the City. Per the ordinance, this request does not qualify for a garbage exemption but has asked the council to consider the request.

3. Engine Overhaul Photo's

Nosbisch will email the photographs taken by former Police Chief Roger Hakeman, of the engine that was overhauled in the power plant.

Reports of Mayor/Council/Committee/Manager:

Manager's Report

The flooring project at the James Kennedy Family Aquatic Center will begin this week. Staff will be meeting with the Heartland Group and the school in the coming weeks. The EMS Director job posting will be published in the Tipton Conservative, the Cedar Rapids Gazette and on the State EMS Association's website. Starting to compile the changes for the City Code so they can be returned to the codifiers in two weeks.

Closed Session:

Closed Session, Pursuant to Iowa Code Chapter 21.5 (1)J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property."

Motion by Spear, second by Zearley to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5 (1)J, to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property," at 6:29 p.m. Motion carried by the following roll call;
Aye: Anderson, Spear, Zearley, Siech, Fry,
Nay: None

Roll Call to return to regular session:

The council reconvened to regular session from closed session at 6:42 p.m. with following Councilmember's present: Anderson, Spear, Zearley, Siech and Fry.
Motion by Siech, second by Zearley to agree to terms, the offer of \$6,500.00, bore or pay for the moving expense for equipment on the easement and complete agreed upon electrical work. Motion carried by the following roll call vote:
Aye: Spear, Zearley, Siech, Fry, Anderson,
Nay: None

Adjourn:

With no further business to come before the council a motion to adjourn was made by Fry, second by Siech. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:44 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED**January , 2014**

Property Taxes	8,031.75
Local Option Sales Service Tax	18,795.28
Licenses & Permits	375.00
Use of Money and Property	25,745.09
Intergovernmental	26,434.45
Charge for Services	650,227.20
Special Assessment	1,000.00
Miscellaneous	77,022.65
Sale of Fixed Assets	0.00
TOTAL	\$807,631.42

REVENUE RECEIVED**February, 2014**

Property Taxes	4,343.87
Local Option Sales Service Tax	18,795.30
Licenses & Permits	200.00
Use of Money and Property	43,478.56
Intergovernmental	30,578.97
Charge for Services	813,695.35
Special Assessment	737.00
Miscellaneous	78,239.87
Sale of Fixed Assets	
TOTAL	\$990,068.92

REVENUE RECEIVED**March, 2014**

Property Taxes	62,962.25
Local Option Sales Service Tax	16,501.47
Licenses & Permits	1,050.00
Use of Money and Property	26,469.39
Intergovernmental	30,221.82
Charge for Services	990,768.67
Special Assessment	0.00
Miscellaneous	76,081.34
Sale of Fixed Assets	0.00
TOTAL	\$1,204,054.94