

July 28, 2014  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Zearley. Also present: Nosbisch, Fletcher, Nash, Holub, Wild, Spangler, Penrod, Taber, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Agenda:**

Motion by Siech, second by Anderson to approve the agenda with the following correction, Motion for Approval, L3, will be moved to Resolutions for Approval. Following the roll call vote the motion passed unanimously.

**Communications:**

Lions Club Fireworks Collection, Donation

City Manager Nosbisch thanked the Lions Club for collecting donations for the fireworks on the 4<sup>th</sup> of July. The donation totaled \$2,308.00.

Mayor Kepford introduced Police Officer Scott McGlaughlin and Bullet, the City's new K-9 officer. McGlaughlin said he and Bullet had almost eight weeks of training in Houston. McGlaughlin added that Bullet does a great job with drug searches and tracking.

August 18<sup>th</sup> Council Meeting

The Goal Setting Session is scheduled to follow the regular council meeting on August 18, 2014. It is the consensus of the council to begin the meeting at 5:00 p.m., with the Goal Setting Session to follow beginning tentatively at 5:30 p.m.

Jim Reeve, TEDCO Annual Update

Jim Reeve, TEDCO President, reviewed the financial statements he had provided.

**Consent Agenda:**

Motion by Zearley, second by Spear to approve the consent agenda which includes the July 7, 2014, City Council meeting minutes, Clerk's/Investment reports, Mi Tierra liquor license renewal, June Water Report, July Economic Development Report, May Library Board Minutes and Directors Report. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

Resolution 072814A, Accepting Final Plat, Sheridan Second Addition

Motion by Fry, second by Anderson to approve Resolution 072814A, accepting the final plat for the Sheridan Second addition. Following the roll call vote the motion passed unanimously.

**Motions for Approval:**

1. Claims list -

A-L-L EQUIPMENT	FAN MOTOR ASSEMBLY	147.71
ACTION SERVICES INC	PORT A POTTIE SERVICE	47.50
ACTION SEWER & SEPTIC SERV	CAMERA WORK SS 5TH & CLAIRE	326.00
ADEL WHOLESALERS INC	AIR VALVE TIMER REPAIR KIT	527.38
ADVOCATE NEWS	ADVERTISING 4TH OF JULY	208.00
ALBAUGH PHC INC	FLUSHOMETER BOWL	288.62
ALLIANCE WATER RESOURCES I	JULY SERVICES	24,547.17
AQUA TECHNOLOGIES OF IOWA	CHEMICALS, GLYCOL & INHIBITOR	6,894.30
AUS WATERLOO MC LOCKBOX	BLDG MAINT SUPPLIES	92.82
CAJ ENTERPRISES INC	28.75 HRS STORM CLEANUP	2,875.00
CEDAR COUNTY AUDITOR	DISASTER SERVICES ASSESSMENT	26,477.96

CEDAR COUNTY CO-OP	OIL DRUM DEPOSIT	24,662.61
CEDAR COUNTY ENGINEER	60.5 GL DSL	486.28
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,732.50
CJ COOPER & ASSOC INC	ON SITE SCREENING	77.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	3,700.00
EASTERN IOWA DRAINAGE SERV	STORM SEWER TILE WORK W LAGOON	1,783.45
EASTERN IOWA LIGHT & PWR	UTILITIES LAGOON	1,645.59
ECONO SIGNS LLC	54 SIGNS & HARDWARE	1,139.70
ELECTRICAL ENGINEERING & E	OVERHEAD SUPPLIES	341.77
FAMILY FOODS	OPERATING & CONCESSION SUPP	118.07
FARNER-BOCKEN COMPANY	CONCESSIONS	2,035.80
FASTENAL COMPANY	20 JAM NUTS	13.18
FLETCHER-REINHARDT CO.	METER ADAPTERS	877.33
FRIENDS OF THE ANIMALS	2 DOGS	150.00
G & K SERVICES	OPERATING SUPPLIES	1,007.88
GARDEN & ASSOCIATES INC	REPLACE MANHOLE 2ND & LYNN	473.25
GLOBAL RENTAL CO INC	BUCKET TRUCK RENTAL REPAIR	653.50
GRASSHOPPER LAWN CARE DBA	YARD CLEANUP 7 LOCATIONS	2,602.50
GRAYBILL COMMUNICATIONS	PARTS #188	2,864.42
GREAT WESTERN SUPPLY CO	DISINFECTANT	31.44
GROEBNER & ASSOCIATES	METERS & METER SUPPLIES	7,424.70
HEIMAN FIRE EQUIPMENT	SLIDE IN UNIT #188	9,965.00
IMPACT 7G	PHASE 1 ESA AIRPORT	8,250.00
INTEGRATED TECHNOLOGY PART	TECH SERVICES POLICE	72.50
IOWA CITY LANDSCAPING & GA	5 TREES	1,054.99
IOWA CODIFICATION INC	NEW CODE OF ORDINANCES	3,800.00
IOWA ONE CALL	LOCATES	40.50
IOWA UTILITIES BOARD	FY 2015 ASSESSMENTS ELECTRIC	4,408.00
JAB INK DESIGN	SIGNAGE FOR THE 4TH OF JULY	83.50
JASON PAUSTIAN	CORNERS & BACKSPLASH & INSTALL	550.12
KNUTH LAW OFFICE	BOWIE CONDEMNATION	2,103.99
KUNDE OUTDOOR EQUIPMENT	2 HELMET SYSTEMS	578.18
LIFE TIME FENCE COMPANY	REPAIR FENCE AT FAC	1,295.00
MANATTS INC	CONCRETE WA MAIN ST REPAIR	976.24
MCCLURE ENGINEERING COMPAN	AIRPORT PROFESSIONAL SERVICES	3,500.00
MIDWEST WHEEL COMPANINES	SEAT COVERS FOR #1 & #16	625.85
MISC. VENDOR	CONWAY DATA INC:ECON DEV GUIDE	6,035.19
MITCHELL 1	WEB SUBSCRIPTIONS	216.48
MMTG	MMTG DUES	1,010.00
MONROE SYSTEMS FOR BUSINES	RIBBON FOR CALCULATORS	28.68
MUNICIPAL SUPPLY INC	WATER MAIN REPAIR PARTS	1,081.23
NILES CHIROPRACTIC	RANDOM DRUGSCREEN	25.00
O'ROURKE MOTORS INC	INDICATOR ASY SPORD #68	13.36
PEPSI-COLA	SIBERIAN CHILL FOR CONCESSIONS	1,295.67
PETERSON INDUSTRIAL ENGINE	ENGINE REPAIRS 2/23-5/18	48,261.38
POOL TECH MIDWEST INC	GRATING CORNERS	2,169.13
QUAD CITY TIMES	4TH OF JULY ADVERTISING	50.00
RESCO	CREDIT 4 POLES	454.11
RK DIXON CO	COPIER CONTRACT BASE CHARGE	18.49
SANDRY FIRE SUPPLY LLC	2 HOSE CLAMPS	749.17
SCHIMBERG CO	PARTS FOR RESTROOM REPAIRS	1,295.81
SMI CO	PLAYGROUND MULCH	4,697.40
SPINUTECH INC	LICENSE & SUPPORT FEES	565.00
STATE HYGIENIC LABORATORY	POOL TESTING FEES	60.00
T & M CLOTHING CO.	8 BASKETBALL TOURNEY SHIRTS	120.00
THOMPSON TRUCK & TRAILER	REPAIR COOLANT LEAK #30	1,005.84
TIPTON CONSERVATIVE	VARIOUS FAC ADS	920.65
TIPTON ELECTRIC MOTORS	ADAPTOR SEAL	207.78
TIPTON PHARMACY	MEDS AMBULANCE	408.65

TIPTON STRUCTURAL FABRICAT	STEEL ROD AND CUTTING	59.44
TRITECH SOFTWARE SYSTEMS	AMBULANCE SERVICE BILLING	1,100.00
USA BLUE BOOK	MAGNETOMATIC PIPE LOCATOR	529.40
UTILITY SALES & SERVICE IN	LEAK DETECTOR, CLB KIT, PRINTR	2,252.71
VERMEER SALES & SERVICE IN	KNIFE SET #161	133.70
WEST BRANCH TIMES	ADVERTISING 4TH OF JULY	150.00
WHITFIELD & EDDY PLC	JUNE SERVICES FAC	1,879.50
WJE ASSOCIATES INC	PROFESSIONAL SERVICES FAC	7,993.50
XEROX CORPORATION	COPY CHARGES	1,945.01
TOTALS	FUND TOTALS	241,289.58

001 GENERAL GOVERNMENT	40,273.45
310 NEW FIRE STATION	550.12
600 WATER OPERATING	14,572.60
610 WASTEWATER/AKA SEWER REVE	13,395.69
630 ELECTRIC OPERATING	87,591.24
640 GAS OPERATING	11,149.91
660 AIRPORT OPERATING	11,750.00
670 GARBAGE COLLECTION	21,203.47
750 CEMETERY ENTERPRISE	1,645.59
810 CENTRAL GARAGE	17,474.61
835 ADMINISTRATIVE SERVICES	21,682.90
GRAND TOTAL	241,289.58

#### City Credit Card Statement

City - One Card (employee check out card)		
Fuel - Pump & Pantry, Casey's, Marathon Petro, Morton BP	292.12	
Travel Training - Holiday Inn	126.35	
Misc. - KTA Tolls	2.75	
Training - Glock Professionals	195.00	
Travel Training - Pizza Ranch, Ramada, McDonalds	150.39	
Equipment Rpr/ Maint. Supplies - Motion Industries	153.91	
Dues - IAEI	102.00	
Travel Training - Stacked Pickle, Subway, Burger King, Drury Inn	135.11	
Total Charges		1,157.63
Ambulance - One Card		
Operating Supplies - EMP	710.45	
Training - National Registry EMT	100.00	
Total Charges		810.45
Police - One Card		
Bldg Maint Supp - Select Blinds	205.23	
Office Supplies - Walmart, Build A Sign, Jab Ink	91.97	
DARE Supplies - Dare Catalog	48.00	
Travel Training - Expedia Travel, United	537.50	
Total Charges		882.70
Library - One Card		
Postage/Shipping - USPS	61.45	
Office Supplies - Walmart, Amazon	60.21	
Materials - Walmart, Amazon	347.27	
Program Supplies - Walmart, Staples	45.62	
Bldg Maint Supp - Walmart	48.08	
Misc Supplies - Walmart	11.96	
Total Charges		574.59
JKFAC/Recreation - One Card		
Operating Supplies - Walmart, Swim Outlet, Grainger, Pool Plaza	887.49	
Concession Supplies - Walmart	119.36	
Operating Supplies - Walmart	21.27	

Misc. Supplies - Swim Outlet	631.33	
Suits for Lifeguards - Swim Outlet, EPIC Sports	2,182.06	
Equipment Repair/Maint Supplies - USA Bluebook	142.58	
Total Charges		3,984.09
Comm Dev - One Card		
Travel Training - American, Five Guys Galleria, Supershuttle, DM Airport parking, Marriott	1,036.31	
Misc. Supplies - Subway, Family Foods	157.61	
Training - Iowa Utility Association	-45.00	
Total Charges		1,148.92
City Manager - One Card		
Training - IaCMA Conference	220.82	
Travel Training - Honey Creek Resort, Buccaneer Bay Wtrprk	123.10	
Fuel - Casey's	47.01	
Misc. Supplies - Amazon Prime Membership	99.00	
Total Charges		489.93
City Clerk - One Card		
Misc. Supplies - Walmart	88.42	
Tech Services - Microsoft 365 licenses	5100.00	
Total Charges		5,188.42
Statement Total		14,236.73

Motion by Zearley, second by Anderson to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

#### 2. Set Public Hearing Date, Alley Vacation

Motion by Anderson, second by Spear to set a public hearing date of August 18, 2014, for the alley vacation located adjacent to 408 East 5<sup>th</sup> Street. Following the roll call vote the motion passed unanimously.

#### 3. DRIP Reimbursement, the Fabric Stasher

Motion by Zearley, second by Siech to accept the recommendation of the Tipton Economic Development Commission and approve the Downtown Revitalization Incentive Program (DRIP) exterior façade grant for The Fabric Stasher, in the amount of \$1,444.25. Following the roll call vote the motion passed unanimously.

### Discussion Items:

#### 1. 28E Agreement, Cedar County Cooperative

The City owns a 30,000 gallon LP tank used for winter peak shaving. The Cedar County Cooperative would like to enter into a 28E Agreement with the City and use the LP tank as a storage vessel if needed.

#### 2. RAGBRAI Celebration

The City has received a documentation packet from RAGBRAI to apply for a stop on the 2015 route. The application has to be filed by August 31, 2014. There are concerns with having two large celebrations weeks apart. Councilmember Siech asked what the schedule of events for the 175<sup>th</sup> celebration includes. Siech said if the only scheduled events are the parade and the dance why not host RAGBRAI. Councilmember Anderson asked if RAGBRAI would interfere with any of the street projects scheduled. City Manager Nobsisch said yes it would.

### Reports of Mayor/Council/Manager:

#### Mayor's Report

Mayor Kepford thanked the Lions Club for their contribution to the July 4<sup>th</sup> celebration. The collected donation is the largest received and helped with the increased cost of the fireworks.

Kepford read a thank you note from Mary Swan to all City employees. Swan thanked the City for the fantastic job on the storm cleanup.

#### Council Reports

Councilmember Zearley attended the EMC (Emergency Management Commission), E-911 meeting held on July 10, 2014. The Rock Island Clean Line is working with the E-911 board regarding communications interference. The EMC

has hired a part-time person. The next Hazard Mitigation meeting will be August 5, 2014, at the Tipton High School Auditorium.

### **Committee Reports**

Councilmember Spear said that the deadline for applications for CCEDCO director's position has closed and they have received applications.

### **Manager's Report**

Next council meeting will be August 4, 2014.

FEMA has visited the County and City since the June storms. Governor Branstad is asking for a Presidential Disaster Declaration for the June 30<sup>th</sup> storm.

Work continues on the clean-up and we will be contracting soon for grinding all the storm debris in the park.

Some updates are going to be completed at the Economic Development office including a new sign, paint and new door.

Thanked everyone involved in the storm and the 4<sup>th</sup> of July events. Received many compliments.

Goal Setting Session on August 18, 2014, a meal will be served.

New code books have arrived. The code will be adopted in August and September. It will added to the website if possible, because of the document size. The Property Maintenance Code was handed out for review. This document could be used for dangerous or dilapidated buildings with some modifications.

### **Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Zearley. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:23 p.m.

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Mayor

Attest: \_\_\_\_\_

City Clerk/Finance Officer

### **REVENUE RECEIVED**

#### **June, 2014**

Property Taxes	28,757.32
Local Option Sales Service Tax	20,701.85
Licenses & Permits	1,275.00
Use of Money and Property	39,227.93
Intergovernmental	29,644.37
Charge for Services	628,842.34
Special Assessment	236.00
Miscellaneous	97,027.31
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$845,712.12</b>