City of Tipton, Iowa

Meeting:	**Tipton City Council Meeting**
Place:	**Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772**
Date/Time:	**December 21, 2015 – 5:30 PM**
Web Page:	**www.tiptoniowa.org**
Posted:	**December 18, 2015 (Front door of City Hall & City Website)**

Mayor:	Shirley Kepford	**City Manager:**	Chris Nosbisch
Council At Large:	Vacant	**City Attorney:**	Lynch Dallas, P.C.
Council At Large:	Pam Spear	**City Clerk:**	Lorna Fletcher
Council Ward #1:	Ross Leeper	**Deputy City Clerk:**	Amy Lenz
Council Ward #2:	Dean Anderson	**D. of Public Works:**	Steve Nash
Council Ward #3:	Dawn Siech	**Chief of Police:**	Heath Holub

A. Call to Order

B. Roll Call

C. Pledge of Allegiance

D. Agenda Additions/Agenda Approval

E. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes
2. Accept Clerk's/Investment Report
3. Approval of Liquor License – Cedar Lanes
4. Accept November Airport Minutes
5. Accept Library Minutes
6. Accept Library Director's Report
7. Accept Police Chief's Resignation

G. Public Hearing

1. None

H. Ordinance Approval/Amendment

1. None

I. Resolutions for Approval

1. None

J. Mayoral Proclamation

1. None

K. Old Business

1. Discussion and Consideration of Clothing Contract – Council Action as Needed *(tabled, October 5, 2015)*

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Accepting the Finance/City Clerk's Letter of Resignation and Approving Early Retirement Benefits – Council Action as Needed
3. Discussion and Consideration of Pay Application #2 – Illowa Investment Inc. – Council Action as Needed
4. Discussion and Consideration of Web Hosting Local Access Channel – Mediacom – Council Action as Needed
5. Discussion and Consideration of Making the Appointment to Fill the Council Person At-Large Vacant Seat – Council Action as Needed

M. Reports to be Received/Filed

1. None

N. Discussion Items (No Action)

1. Budget Parameters

O. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F. Consent Agenda

December 7, 2015
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, Spear and Leeper. Also present: Nosbisch, Lenz, Fletcher, Holub, Nash, Taber, Downs, Klay Johnson, Beck, Coppess, Penrod, Steffen, Daufeldt, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:
Motion by Spear, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:
1. Deb Schwitzer – Schwitzer would like to apologize to Ross for not congratulating him on being newly elected to the city council. She congratulated him.

Mary Swan – Swan stated that on the airport expansion petition there are 90 signatures of rural residents and 670 signatures of in town residents. And, that two people asked to have their names removed. Mayor Kepford told Swan that she would like to see the original copy at City Hall by noon, December 8. Swan said that would not happen. She said that copies of the petition will be with Larry and anyone can look at them after the meeting. Swan also stated that she and Nosbisch had a conversation about the three options regarding the airport, and she said that Chris said it should be given to the County, and she agrees.

Tom Petitgout – Petitgout stated that every person in Tipton is represented by the council. He disagrees with the airport expansion and he did sign the petition. He said the town has been very good to him and he loves this town. We need to get passed the divide and conquer attitude.

Larry Hodgden – Hodgden stated that the purpose of the petition was to gauge the opposition to the airport. He is going to keep and guard the petition document. Kepford stated that the public has a right to see the original and demands to see it tomorrow. Hodgden said that anyone who wants to look at the copy of the petition after the meeting can do so.

Rod Daebelliehn – Daebelliehn was a former councilperson for 16 years. The city needs to work as a team or not at all. The council has done a good job. Rod and his wife, Jerri, are the two that removed their names from the petition. The group has taken it too far.

Dave Annen – Annen had two dogs impounded and was charged $200.00. The dogs were impounded on Wednesday morning and he picked them up within two to three hours. Dave Annen was given the new ordinance for animals running at large by Chief Holub. The ordinance online has not been updated, but there is a disclaimer for it.

Mike Boyle – Boyle thanked the incumbent members. They are doing a great job and are appreciated by many. He would not sign the petition.

2. David Fry – Letter of Resignation. Fry read his letter aloud. Fry then stated that he has learned so much. He encourages the city to come back together again. We need to go forward, not backwards.

3. Presentation of "If I Were Mayor Contest" – Grace Bunge. Bunge read her letter aloud. Kepford presented Bunge with $50.00 in Chamber bucks.

4. Betty Emrich, Senior Center – Emrich congratulated everyone on the council for all the good things they do. It is wonderful to have all the new trees, and that this is the third year on the Tree City USA awarded designation program. So proud of when all worked together so hard for Ragbrai.

Emrich asked why the Senior Center has not received the $5,000.00 from the city that was voted on and approved unanimously at a previous council meeting. They have had a hard year, and are in need of a new oven which will cost $8,800.00. She stated that Bobby Kaufmann was not able to attend the council meeting to speak and she apologized for that. She said that Bobby will be sending out a mailing to supporters for donations. They will accept any donations that anyone wants to give.

5. Jill Syring and Karla Chapman with Friends of the Animals would like to start registering and tagging animals so that if they are picked up, the owner can be contacted right away. The charge will be $20.00, and the City would get $10.00 of that. Friends of the Animals is going to move forward with ordering the tags.

Consent Agenda:
Motion by Fry, second by Siech to approve the consent agenda which includes the November 16, 2015, Council Meeting Minutes. Following the roll call vote the motion passed unanimously.

Old Business:
1. Clothing Contract, Tabled, October 5, 2015.
This item remains tabled.

Motions for Approval:
1. Claims list -

ALTORFER INC	HOSE & CAP #17	500.99
AUS WATERLOO MC LOCKBOX	MATS CITY HALL	207.28
BARRON MOTOR SUPPLY	SOLENOID #163	25.35
BORDER STATES ELECTRIC SUP	300 KVA & 500 KVA TRANSFORMERS	29,199.64
CEDAR COUNTY AUDITOR	CITY ELECTION	2,273.96
CEDAR COUNTY ENGINEER	194.1 GL DSL AMB	2,465.75
CITY OF MECHANICSVILLE	MUTUAL AID	100.00
CJ COOPER & ASSOC INC	ANNUAL ADMIN FEE FOR 2016	35.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1,500.00
CORTEZ TRUCK EQUIPMENT	CUTTING EDGES & BOLTS #15	171.04
D & R PEST CONTROL INC	CITY HALL	190.99
ELECTRICAL ENGINEERING & E	PARTS FAC	90.90
FLETCHER-REINHARDT CO.	UTILITY FLOOD LED	599.20
FRIENDS OF THE ANIMALS	4 DOGS, 1 CAT	575.00
FUTURE LINE LLC	MOTOR SEAL KIT #29	33.39
G & K SERVICES	UNIFORMS PUBLIC WORKS	704.48
GARDEN & ASSOCIATES INC	STREET IMPROVEMENTS 2015	1,382.81
GROEBNER & ASSOCIATES	10 REGULATOR SPRINGS GAS	60.88
H & H AUTO	TIRE PATCH #21	15.00
INTEGRATED TECHNOLOGY PART	DATTO MONTHLY SERVICE	3,335.40
IOWA ASSOCIATION OF	7 OQ TESTS GAS	105.00
IOWA LEAGUE OF CITIES	HANDBOOK-CLERK/FINANCE OFFICER	20.00
IOWA PAPER INC	FOAM WASH FOR SCRUBBER FIRE	119.16
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KELLY TREE FARM	30 TREES SUBSTATION,1 TREE GS	1,285.00
KINUM INC	COLLECTION EXPENSE AMB	90.76
KLOCKE'S EMERGENCY VEHICLE	2016 SUPERLINER AMBULANCE	137,073.00
KOCH ELECTRIC	ELECTRIC INSTALL FOR AC AMB	567.59
KUNDE OUTDOOR EQUIPMENT	STARTER, SAFETY GLASSES TREES	52.80
LANDS' END BUSINESS OUTFIT	3 B/O SHIRTS & EMBROIDERY	74.90
LOVEWELL FENCING INC	BACKSTOP WORK ON 2 BALL FIELDS	6,360.00
LYNCH DALLAS PC	LEGAL SERVICES 9/3-10/16	1,626.50
METERING & TECHNOLOGY SOLU	24 ELECTRIC METERS	1,258.82

MISC. VENDOR	GLOBAL:4 SOAP DISPENSERS FAC	210.88
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	228.42
MUTUAL WHEEL CO	REPAIR PARTS #30	53.02
ODB COMPANY	BEARING BOOM SUPPORT #163	91.60
POOL TECH MIDWEST INC	PUMP SEAL KIT FAC	330.96
PRAXAIR DISTRIBUTION INC	OXYGEN	39.90
RESCO	UNDERGROUND SUPPLIES	410.16
RVM LANDSCAPING LLC	SOD INSTALL & LABOR	350.00
SPAHN & ROSE LUMBER CO	INSTALLER BIT POWER PLANT	85.71
SPINUTECH INC	OCT EMAIL MARKETING	25.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	82.04
SUMMIT COMPANIES	FIRE EXTINGUISHER SERVICE	59.40
T & M CLOTHING CO.	3 TACTICAL COATS POLICE	239.00
TERRY DURIN COMPANY	4000' INNERDUCT	2,792.00
THOMAS HEATING & AIR	CHANGE SWITCH ON FURNACE EL	111.55
TIPTON CONSERVATIVE	YOUTH REC	694.21
TIPTON ELECTRIC MOTORS	MILWAUKEE COMBO KIT	500.81
TRANS-IOWA EQUIPMENT INC	PROX SWITCH #30	551.44
WALMART COMMUNITY	MISC SUPPLIES COMM DEV	51.57
WENDLING QUARRIES INC	81.2 TN ROAD ROCK SOUTH SPRUCE	816.06
WESCO RECEIVABLES CORP	15 LAMPS FOR FAC	4,089.58
WHITFIELD & EDDY PLC	FAC CONSTRUCTION CLAIM	235.00
TOTAL		204,348.90

	FUND TOTALS	
001	GENERAL GOVERNMENT	151,503.04
300	GO ST IMPROVEMENT PROJECT	1,382.81
315	JKFAC CP	235
600	WATER OPERATING	141.55
610	WASTEWATER/AKA SEWER REVE	59.33
630	ELECTRIC OPERATING	41,255.64
640	GAS OPERATING	668.49
660	AIRPORT OPERATING	29.93
670	GARBAGE COLLECTION	69.98
810	CENTRAL GARAGE	4,027.34
835	ADMINISTRATIVE SERVICES	4,975.79
GRAND TOTAL		204,348.90

Motion by Anderson, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. City Manager Hiring Process
Motion by Leeper, second by Spear to invite two search firms, Callahan Municipal Consultants and Brimeyer Fursman, to give proposals. Following the roll call vote the motion passed unanimously.

3. AED Maintenance Contract
Motion by Siech, second by Leeper to approve the annual AED maintenance contract with Physio-Control in the amount of $9,513.30. Following the roll call vote the motion passed unanimously.

4. Publishing the City Council's Notice of Intent to Fill the City Council Vacancy for the At-Large Seat by Appointment
Motion by Fry, second by Siech to approve starting the appointment process as soon as possible. Following the roll call vote the motion passed unanimously.

5. Petersen Industrial Engine Service, Inc. Invoices
Motion by Siech, second by Anderson to approve payment of three invoices to Petersen Industrial Engine Service, Inc., totaling $16,160.28. Following the roll call vote the motion passed unanimously.

6. Reimbursement of Running At Large Dog Fee to Dave Annen

Motion by Siech, second by Leeper to approve the reimbursement of the $50.00 City impoundment fee to Dave Annen. Following the roll call vote the motion passed unanimously.

7. Street Closure, 5th Street from Cedar to Lynn
Motion by Spear, second by Siech to approve closing 5th Street from Cedar to Lynn for the Tour of Lights Celebration on Saturday, December 12, from 4:00 to 9:00. Following the roll call vote the motion passed unanimously.

8. Changing March City Council Meeting Dates
Motion by Anderson, second by Leeper to approve changing the March City Council meeting dates from March 7, and March 21, to March 14, and March 28. Following the roll call vote the motion passed unanimously.

9. One-time Water, Sewer Exemption, 406 West 7th Street
Motion by Fry, second by Siech to approve the one time water and sewer exemption at 406 West 7th Street, reducing the water and sewer portion of each to $11.58, with a total credit of $75.66. Following the roll call vote the motion passed unanimously.

Discussion Items (No action)
1.Video Recording of Council Meetings
Nosbisch stated he had brought this item to the City Council a little over a month ago and received lukewarm responses. He has since been asked by a few members of the community to bring it back to the Council. He recommends to video the meetings and put them on the website. Anyone could view them at the library since they have internet. It would be cheaper. It is a great way to get out to the public. He encourages moving forward.

Reports of Mayor/Council/Manager:
Mayor's Report
Thanked all for coming to the council meeting. It shows they care and she appreciates the support.
She also thanked Floyd and Eldon for helping with the tree lighting. And, a big thank you to Linda for all she did planning it. It was magnificent with 60 to 80 people there.
She stated to please come to the Tour of Lights on December 12.

Manager's Report:
Staff has included the annual Iowa League of Cities Budget Special Report. This document will run through items that have a net effect on the City of Tipton budget (ex. Rollback, IPERS contributions, road use tax, etc.).
Staff has also included a notification that was received by the Mayor from the Iowa DOT regarding work to take place in the vicinity of IA130 and Plum Street. The DOT will just show up, they do not give an actual date.
Just a quick reminder that the Tour of Lights Celebration will take place on Saturday, December 12. Festivities will be occurring throughout the downtown and any questions regarding the event can be directed towards the Economic Development office.
Staff will have this reminder at the next meeting also, but garbage will be picked up on Wednesday, December 23, for those residents that have normal pickup on Friday. The city offices will be closed on Christmas Eve and Christmas Day.

Adjourn:
With no further business to come before the council a motion to adjourn was made by Siech, second by Spear. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:55 p.m.

_____
Mayor

Attest: _____
Deputy City Clerk

City of Tipton
MTD Treasurer's Report
as of November 30, 2015

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES	A/P CHANGE	ENDING CASH BALANCE	Y-T-D INVSTMNTS	BALANCE WITH INVESTMENTS
001-GENERAL GOVERNMENT	-100,060.17	88,528.79	0.00	178,772.49	-37,802.68	-228,106.55	181,761.85	-46,344.70
002-COMMUNICATIONS - LOCAL AC	47,159.47	10.36	0.00	0.00	0.00	47,169.83	0.00	47,169.83
110-ROAD USE TAX FUND	463,070.58	34,432.21	0.00	0.00	0.00	497,502.79	130,000.00	627,502.79
112-TRUST AND AGENCY FUND	165,340.30	17,416.86	0.00	0.00	0.00	182,757.16	0.00	182,757.16
121-LOCAL OPTION TAX	301,789.44	16,860.69	0.00	0.00	0.00	318,650.13	0.00	318,650.13
125-TIF SPECIAL REVENUE FUND	65,050.03	11,078.96	0.00	0.00	0.00	76,128.99	77,667.74	153,796.73
160-ECONOMIC/INDUSTRIAL DEVEL	558,344.80	1,459.59	0.00	0.00	0.00	559,804.39	12,931.77	572,736.16
168-AQUATIC CENTER CAMPAIGN F	-603,279.12	0.00	0.00	0.00	0.00	-603,279.12	0.00	-603,279.12
189-LIBRARY TRUST FUND	7,944.26	31.86	0.00	0.00	0.00	7,976.12	0.00	7,976.12
190-P S SHARE FUND	21,649.74	560.09	0.00	0.00	0.00	22,209.83	0.00	22,209.83
192-FIRE ENTERPRISE TRUST	18,124.52	23,208.33	0.00	0.00	0.00	41,332.85	0.00	41,332.85
202-ELECTRIC REVENUE BONDS	214,285.61	47.08	0.00	0.00	0.00	214,332.69	0.00	214,332.69
203-06 ELECTRIC SUBSTATION RE	482,938.96	106.11	0.00	0.00	0.00	483,045.07	0.00	483,045.07
204-WATER REVENUE BOND RESERV	230,644.69	50.68	0.00	0.00	0.00	230,695.37	0.00	230,695.37
205-GO FIRE TRUCK 2010	-22,023.16	0.00	0.00	2,858.62	0.00	-24,881.78	0.00	-24,881.78
208-WW/SEWER REVENUE BOND SIN	159,695.48	35.09	0.00	0.00	0.00	159,730.57	0.00	159,730.57
210-GO ST IMPROVEMENT NOTES	8,067.72	1.77	0.00	0.00	0.00	8,069.49	0.00	8,069.49
212-03 GO ST IMPROVE NOTES	14,030.56	3.08	0.00	0.00	0.00	14,033.64	0.00	14,033.64
214-GO CP BONDS SERIES 2011A	46,970.67	4,437.20	0.00	0.00	0.00	51,407.87	0.00	51,407.87
216-GO CP BONDS SERIES 2001B	251.18	0.06	0.00	0.00	0.00	251.24	0.00	251.24
218-GO CP BONDS SERIES 2011C	62,664.03	4,529.99	0.00	0.00	0.00	67,194.02	0.00	67,194.02
220-GO BONDS 2013 DEBT SRVC	76.22	0.02	0.00	0.00	0.00	76.24	0.00	76.24
300-GO ST IMPROVEMENT PROJECT	-39,816.76	0.00	0.00	2,153.25	-4,823.97	-46,793.98	0.00	-46,793.98
305-GO ST IMPROVEMENT 08	122.21	0.03	0.00	0.00	0.00	122.24	0.00	122.24
307-STREETSCAPE PROJECT	42,030.63	9.23	0.00	0.00	0.00	42,039.86	0.00	42,039.86
308-SKATE PARK PROJECT	41.70	0.01	0.00	0.00	0.00	41.71	0.00	41.71
310-NEW FIRE STATION	240.78	0.05	0.00	0.00	0.00	240.83	0.00	240.83
311-ADDTNL GENERATION PRJCT	140.78	0.03	0.00	0.00	0.00	140.81	0.00	140.81
312-PUBLIC WORKS BLDGS	0.55	0.00	0.00	0.00	0.00	0.55	0.00	0.55
314-WETLAND M ITIGATION PRJCT	31.02	0.01	0.00	0.00	0.00	31.03	0.00	31.03
315-JKFAC CP	786,354.45	172.77	0.00	0.00	0.00	786,527.22	0.00	786,527.22
500-CEMETERY TRUST FUND	450.00	0.00	0.00	0.00	0.00	450.00	100,000.00	100,450.00
600-WATER OPERATING	71,638.60	58,364.79	0.00	29,590.35	-467.18	99,945.86	0.00	99,945.86
610-WASTEWATER/AKA SEWER REVE	-24,975.09	51,907.38	426.02	23,904.00	-0.38	2,601.89	211,701.75	214,303.64
630-ELECTRIC OPERATING	1,888,667.66	368,596.71	213.01	298,375.05	-7,014.72	1,951,661.59	320,059.54	2,271,721.13
631-ELECTRIC DEVELOPMENT	8,574.62	1.88	0.00	0.00	0.00	8,576.50	0.00	8,576.50
632-ELECTRIC RENEWAL/REPLACEM	373,792.65	82.13	0.00	0.00	0.00	373,874.78	0.00	373,874.78
633-ELECTRIC RESERVE	270,856.52	59.51	0.00	0.00	0.00	270,916.03	137,169.25	408,085.28
634-ELECTRIC BOND/INT RESERVE	1,362,657.42	299.39	0.00	0.00	0.00	1,362,956.81	156,414.35	1,519,371.16
640-GAS OPERATING	-5,191.97	33,544.92	0.00	74,350.51	-2,148.55	-48,146.11	0.00	-48,146.11
641-GAS D.E.I.	5,287.42	1.16	0.00	0.00	0.00	5,288.58	10,427.31	15,715.89
642-GAS RESERVE	69,541.77	15.28	0.00	0.00	0.00	69,557.05	404,838.04	474,395.09
660-AIRPORT OPERATING	-59,676.55	2,181.61	0.00	1,307.06	0.00	-58,802.00	0.00	-58,802.00
670-GARBAGE COLLECTION	13,266.33	43,581.08	0.00	31,358.30	-4,644.94	20,844.17	0.00	20,844.17
740-STORM WATER	77,220.44	8,791.13	0.00	0.00	0.00	86,011.57	0.00	86,011.57
750-CEMETERY ENTERPRISE	14,624.54	752.91	0.00	2,573.70	0.00	12,803.75	0.00	12,803.75
810-CENTRAL GARAGE	322,593.22	31,469.57	0.00	11,131.98	-5,129.52	337,801.29	0.00	337,801.29
820-PSF HEALTH INSURANCE	33,812.11	5,587.64	0.00	5,580.21	0.00	33,819.54	0.00	33,819.54
830-CITY RESERVE FUND	-38,607.34	0.00	0.00	0.00	0.00	-38,607.34	112,714.62	74,107.28
835-ADMINISTRATIVE SERVICES	-25,227.10	22,400.72	0.00	28,476.18	-1,527.19	-32,829.75	0.00	-32,829.75
860-PAYROLL ACCOUNT	1,300.44	0.00	0.00	0.00	261.79	1,562.23	0.00	1,562.23
950-ELECTRIC METER DEPOSITS	1,637.33	570.38	0.00	475.00	0.00	1,732.71	10,427.31	12,160.02
951-WATER METER DEPOSITS	1,197.41	455.31	0.00	235.00	0.00	1,417.72	0.00	1,417.72
952-GAS METER DEPOSITS	9,363.66	847.13	0.00	515.00	0.00	9,695.79	0.00	9,695.79
GRAND TOTAL	7,304,685.26	832,491.58	639.03	691,656.70	-63,297.34	7,381,583.77	1,866,113.53	9,247,697.30

Ending Cash Bal	$7,381,583.77
O/S Deposits	-35,856.73
O/S Checks	192,276.16
Bank Balance	$7,538,003.20

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Community State	522532	001-660 Ambulance Trust	09/04/15	12 mos.	0.40	09/04/16	$108,613.65			09/04/15	
Citizens Savings	27283	001-687 Unemployment Trust	10/10/15	12 mos.	0.40	10/10/16	$73,148.20			10/10/15	
								$181,761.85			
*Community State	522530	110 Road Use Tax	09/04/15	12 mos.	0.40	09/04/16	$100,000.00			09/04/15	
*Community State	522719	110 Road Use Tax	10/02/15	12 mos.	0.40	10/02/16	$30,000.00	$130,000.00		10/02/15	
Community State	522796	125 TIF	03/27/15	12 mos.	0.40	03/27/16	$77,667.74	$77,667.74			
Community State	522797	160 Economic Development	03/27/15	12 mos.	0.40	03/27/16	$12,931.77	$12,931.77			
*Community State	522531	500 Cemetery Trust	09/04/15	12 mos.	0.40	09/04/16	$100,000.00	$100,000.00		09/04/15	
Citizens Savings	26920	610 Wastewater/Sewer Operating	11/06/15	12 mos.	0.40	11/06/16	$211,701.75	$211,701.75		11/06/15	426.02
Community State	522485	630 Electric Operating	06/19/15	12 mos.	0.40	06/19/16	$106,957.89			06/19/15	
Citizens Savings	26921	630 Electric Operating	11/06/15	12 mos.	0.40	11/06/16	$105,850.85				213.01
Citizens Savings	27197	630 Electric Operating	12/16/14	12 mos.	0.40	12/16/15	$107,250.80			12/16/14	
								$320,059.54			
Community State	522519	633 Electric Reserve	08/12/15	12 mos.	0.40	08/12/16	$80,469.37			08/12/15	
Citizens Savings	27279	633 Electric Reserve	10/09/15	12 mos.	0.40	10/09/16	$56,699.88			10/09/15	
								$137,169.25			
Citizens Savings	27164	634 Electric Bond & Interest	09/02/15	12 mos.	0.40	09/02/16	$156,414.35	$156,414.35		09/02/15	
Citizens	27281	641 Gas D.E.I.	10/09/15	12 mos.	0.40	10/09/16	$10,427.31	$10,427.31		10/09/15	
*Community Savings	522522	642 Gas Reserve	08/21/15	12 mos.	0.40	08/21/16	$92,173.12			08/21/15	
*Citizens Savings	27198	642 Gas Reserve	12/16/14	12 mos.	0.40	12/16/15	$312,664.92				
								$404,838.04			
Citizens Savings	27282	830 City Reserve Fund	10/10/15	12 mos.	0.40	10/10/16	$112,714.62	$112,714.62		10/10/15	
Citizens Savings	27280	950 Electric Meter Deposit	10/09/15	12 mos.	0.40	10/09/16	$10,427.31	$10,427.31		10/07/15	
		Investments Total					**$1,866,113.53**	**$1,866,113.53**			**639.03**

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
***Citizen's**	$627.04	12/19/14, paid by check	12/06/14	12 mos.	0.40	12/16/15				Renewed	
#27198	$624.47	06/22/15, paid by check									
Community											
***522522**											
Gas Reserve	$182.83	08/25/15, paid by check									
Interest Receipted	$185.86	02/20/15, paid by check									
to Gas Operating											
***Community**											
#522530	$201.64	09/03/15, paid by check									
#522546	$198.36	03/03/15, paid by check									
Road Use Tax											
Interest receipted											
to St. Dept.											
***Community**											
#522531	$201.64	09/03/15, paid by check									
Cemetery Trust	$198.36	03/13/15, paid by check									
Receipted to											
Cemetery Operating											

City of Tipton

From: Licensing@IowaABD.com
Sent: Tuesday, December 15, 2015 1:32 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
BC0028982	Submitted to Local Authority	Tiger Mart (51 Cedar Street Tipton Iowa, 52772)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).
For assistance by email contact Licensing@IowaABD.com

Tipton Airport Committee Meeting

November 11, 2015 7:03 at the terminal, Mathews Memorial Airport, Tipton, Iowa.

Max Coppess called the meeting to order with a roll call. Those present: Max Coppess, Sandy Gleaves, Mike Moes, Scott Pearson, Pam Spear, and Jim Rohlf. Bryan Carney, Tim Wynkoop, and Craig Schroeder, were present as guests. The agenda was approved with a motion by Pam and a second by Scott.

Mayor-elect Bryan Carney was present to gather information about the airport project and ask any questions he had. Scott had visited with him last month and had filled him in with an overview. Jim talked about the inception of the project 12 years ago with the layout plan, current funding rules, noted that the FAA reauthorization bill is coming up for a vote soon, and discussed yearly entitlement grants. Max pointed out that purchased land would cover some costs due to rental income, that the city had allocated $40,000 for this year, and that we are still waiting on the tall structure ordinance to be approved. Pam noted that if the project dies the city might be responsible for the engineering costs incurred so far. She also emphasized that a question and answer session with McClure in January would be helpful to get the facts out to the public. All agreed.

Max reported fuel sales of $417.96 in September and $207.83 in October. With less than 1000 gallons left in the tank he may reorder fairly soon. Fuel price was discussed. At $5.35/gallon we are higher than many surrounding airports now. We decided to lower the price to $4.99/gallon to be competitive. Max also reported that Phillip 66 had conducted their yearly inspection and found no discrepancies. He received three calls from their reps thanking him for good care of the equipment.

Craig and Scott reported on the Fly-In and Young Eagles Day. Both events were a great success. They incurred expenses beyond take-in receipts of about $15 for the Fly-In, approximately 30 children were given airplane rides on Young Eagles Day.

Under unscheduled business, Pam questioned why there would be standing water on the parking area since it has recently been chip sealed. Several members felt that was normal, it might be something to monitor. Also, Max shared several artifacts from the dedication of the airport on June 21, 1970.

With no other business to discuss, a motion to adjourn was presented by Pam, with a second by Mike. Meeting closed at 7:59.

Respectfully submitted by Sandy Gleaves

This meeting is held at the airport terminal and is always open to the public. Minutes are posted on the bulletin board inside the terminal.

Library meeting minutes

November 2, 2015

Call to order 5:59 Jamie Meyer

In attendance: Buffy Johnson, Denise Smith, Jamie Meyer, Jen Schuett, Jen Johnson, Dale Jedlicka and Erik Tucker

Absent: Marc Hertert, Heather Sloma-Weber, Jim McCollough

Approval of last meeting-Dale Jedlicka, Jen Johnson

Open Forum:

Abby Kisling called at 6:01, economic development 2.5 years in Tipton, currently working in Ottumwa, Iowa as the city's development director, would like to borrow oil painting and 8-10 lithographs Feb.1- April 30, celebrate 125th birthday of Grant Wood, American Gothic center, covered by insurance, they would pick them up and package them and bring them back. Would add Tipton name. They would get back to us on their insurance coverage (Wapello County). Would need an appraisal of each. Would pay for the sensor to be released and reconnected.

Consider reappraisal of each, last one was in 1992. Talk to Mike Pelzer, Community Insurance.

Dale motion to offer loan 4 extra not on display, have them take pictures and make a slideshow and mention Tipton to come visit, with proof of insurance. Jen Schuett seconded, failed on approval.

Dale motioned declined Ottumwa's offer to loan them, Jen Johnson seconded, all approved.

Denise will call City to inquire about storage.

Director's report:

ILA-Main Speaker-Jamie LaRue-How valuable is the Library to the community. In Tipton the library offers faxing, the only place in town. Along with many other services offered, the whole community can use. Also, encourage board members to be involved with activities, volunteer to assist in any way.

CCL Association-There was a vote to apply as individual libraries for grants.

Nick from WB will present to the supervisors $110,000. Becky Heil, plan for the future.

Director's round table-14 directors in the area. Denise was the second longest running director, by a few months. Need mentor new directors. Be willing to listen and offer help.

Upcoming programming-Crocheting class-9 people signed up, limit 10; 7/8 grade book chat; Creative Spirits class; closed Veteran's day, 11/11; closed November 26th and 27th (Thursday /Friday) for Thanksgiving; open Saturday, November 28th; 11/3 8:45 Cedar County Library Association will present to the supervisors.

Education:

Evaluating Board Effectiveness-Chapter 7

Financial reports:

Finance Committee

Personnel Committee

Maintenance

Ron Challis-Christmas lighting

Heater downstairs works by friends room thermostat, it needs to be replaced, Denise will contact Chris N. about the heater.

Friends of the Tipton Public Library:

Jan. 4th next mtg.

Erik Tucker found out that Sterling Benz is the president

Old Business:

Outdoor sign-Dane Esbeck to possibly bid a new sign, Dale to contact

New Business:

Add FT position. Chris informed Denise about her paying employee over 30 hours per week per pay period. Needs to keep employee under 60 hours per pay period. Need to have a solution for adding hours, apply for a FT position. Go to the council to approve a FT position. Talk to Chris, Denise. Jen Johnson motion to ask Chris proceed with a FT position

Materials Selection policy: Dale motioned to accept, Jen Schuett seconded

Misc:

Dec. 14th, 6:30 next meeting

Adjourned: Erik motioned, Jen J seconded

Library Director's Report November 2015

Programming

<u>Kid's Programs</u>
Total 14 Programs 371 kids

<u>Teen Programs</u>
Total 1 programs 3 teens

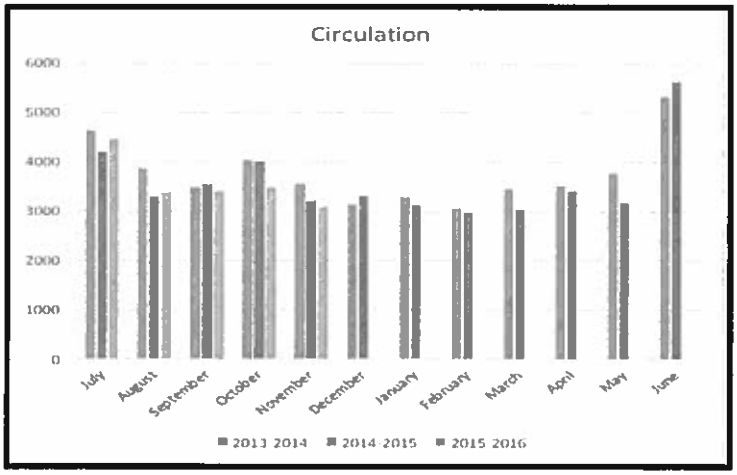
<u>Adult Programs</u>
Total 4 programs 98 adults

Meeting Room Users

Non-profits-1 users
Private Individuals-2 users
Total: 3 times

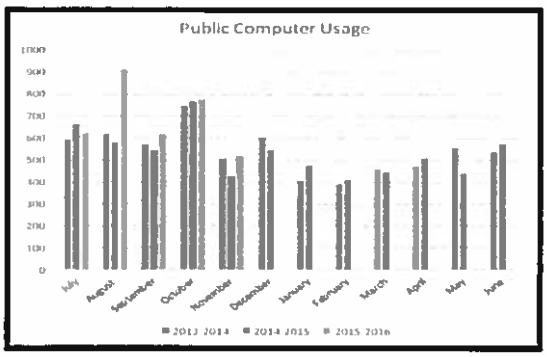
Monetary amount spent on:
Books: $1424.51
CDs: $125.25
DVDs: $285.63

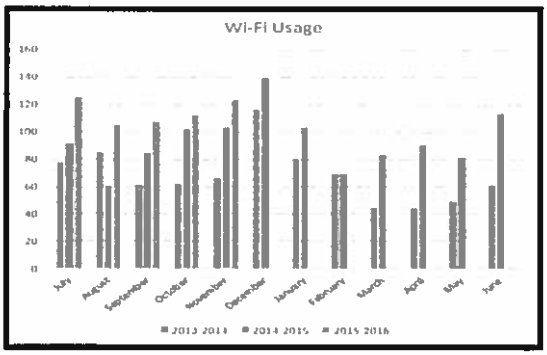
Ebook checkouts: 62
Audio checkouts: 38



Materials

Materials added	Nov
Adult CDs	4
Total Audios	4
Adult DVD's	9
Blue Ray Disc	4
Kids DVD's	1
Total DVD's	14
Adult Fiction	16
Adult Non-fiction	4
Biographies	2
Easy Readers	2
Kid's B. Chapter	2
Kids Fiction	16
Kid's Picture Books	19
Large Type	2
Mystery	1
Teen Fiction	19
Total books	83
Magazines	44
Total Magazines	44
Other	13
Total Other	13
Total	158
Discarded	
Books	113
Magazines	34
Audios	0
Videos	16
Other	43
Total	206





K. Old Business

AGENDA ITEM # K – 1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	December 21, 2015
AGENDA ITEM:	Clothing Contract
ACTION:	None

SYNOPSIS: Staff is asking that this item remain tabled.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 12/17/15

L. Motions for Approval

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0069	A-L-L EQUIPMENT								
	I 100199-1	AIR FILTER POWER PLANT	AP		R	1/16/2016	134.30	134.30CR	
		G/L ACCOUNT					134.30		
		630 5-821-2-63500 OPERATIONAL EQUIPT MAINT & REP 134.30 AIR FILTER POWER PLANT							
				REG. CHECK			134.30	134.30CR	0.00
							134.30	0.00	
01-0060	ALBAUGH PHC INC								
	I 27092	TOILET CLOSET KITS FAC	AP		R	1/16/2016	61.68	61.68CR	
		G/L ACCOUNT					61.68		
		001 5-465-2-63500 OPERATIONAL EQUIPT MAINT & REP 61.68 TOILET CLOSET KITS FAC							
				REG. CHECK			61.68	61.68CR	0.00
							61.68	0.00	
01-0071	ALLIANCE WATER RESOURCES IN								
	I 6705	DECEMBER SERVICES	AP		R	1/16/2016	24,904.29	24,904.29CR	
		G/L ACCOUNT					24,904.29		
		001 5-465-2-64910 CONTRACT SERVICES 1,494.26 DECEMBER SERVICES							
		600 5-810-2-64910 CONTRACT SERVICES 11,954.06 DECEMBER SERVICES							
		610 5-815-2-64910 CONTRACT SERVICES 11,455.97 DECEMBER SERVICES							
				REG. CHECK			24,904.29	24,904.29CR	0.00
							24,904.29	0.00	
01-0143	AUS WATERLOO MC LOCKBOX								
	I 6529576	MATS CITY HALL	AP		R	1/16/2016	86.25	86.25CR	
		G/L ACCOUNT					86.25		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR 86.25 MATS CITY HALL							
	I 6529580	MATS AMB BLDG	AP		R	1/16/2016	121.62	121.62CR	
		G/L ACCOUNT					121.62		
		001 5-160-2-63100 BUILDING MAINTENANCE & REPAIR 121.62 MATS AMB BLDG							
				REG. CHECK			207.87	207.87CR	0.00
							207.87	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0211 BAUER BUILT TIRE									
I 220068889		TIRES FOR GARBAGE TRUCK #30	AP		R	12/17/2015	2,247.12	2,247.12CR	
		G/L ACCOUNT					2,247.12		
		810 5-899-2-63322 TIRES				2,247.12	TIRES FOR GARBAGE TRUCK #30		
				REG. CHECK			2,247.12	2,247.12CR	0.00
							2,247.12	0.00	
01-0253 BOUND TREE MEDICAL LLC									
I 81990676		MEDICAL SUPPLIES	AP		R	12/17/2015	98.90	98.90CR	
		G/L ACCOUNT					98.90		
		001 5-160-2-65070 OPERATING SUPPLIES				98.90	MEDICAL SUPPLIES		
				REG. CHECK			98.90	98.90CR	0.00
							98.90	0.00	
01-0317 BUSINESS RADIO SALES AND SE									
I 63298		RADIO REPAIR FIRE	AP		R	1/16/2016	35.00	35.00CR	
		G/L ACCOUNT					35.00		
		001 5-150-2-63500 OPERATIONAL EQUIPT MAINT & REP				35.00	RADIO REPAIR FIRE		
I 63330		BASE STATION RADIO POLICE	AP		R	1/16/2016	1,125.75	1,125.75CR	
		G/L ACCOUNT					1,125.75		
		001 5-150-2-63500 OPERATIONAL EQUIPT MAINT & REP				1,125.75	BASE STATION RADIO POLICE		
				REG. CHECK			1,160.75	1,160.75CR	0.00
							1,160.75	0.00	
01-0410 CEDAR COUNTY CO-OP									
C 14245		FUEL DISCOUNT	AP		R	12/17/2015	13.22CR	13.22	
		G/L ACCOUNT					13.22CR		
		810 5-899-2-65075 FUEL				13.22CR	FUEL DISCOUNT		
I 1115CCC		11.13GL PRK,403.58GL CNTRL	AP		R	1/16/2016	909.41	909.41CR	
		G/L ACCOUNT					909.41		
		001 5-430-2-65075 FUEL				24.55	11.13GL PRK,403.58GL CNTRL GRG		
		810 5-899-2-65075 FUEL				884.86	11.13GL PRK,403.58GL CNTRL GRG		
I 199966		8.32 GL UL #56	AP		R	1/16/2016	19.13	19.13CR	
		G/L ACCOUNT					19.13		
		810 5-899-2-65075 FUEL				19.13	8.32 GL UL #56		

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 200049		28.75 UL #1	AP		R	1/16/2016	64.37	64.37CR	
		G/L ACCOUNT					64.37		
		810 5-899-2-65075 FUEL				64.37	28.75 UL #1		
I 444865		26.60 GL DSL ELECTRIC DEPT	AP		R	1/16/2016	65.16	65.16CR	
		G/L ACCOUNT					65.16		
		810 5-899-2-65075 FUEL				65.16	26.60 GL DSL ELECTRIC DEPT		
				REG. CHECK			1,044.85	1,044.85CR	0.00
							1,044.85	0.00	

01-0461 CEDAR COUNTY SOLID WASTE

I 1115CCSW		TRANSFER FEES	AP		R	1/16/2016	2,880.00	2,880.00CR	
		G/L ACCOUNT					2,880.00		
		670 5-840-2-64850 TRANSFER FEES				2,880.00	TRANSFER FEES		
				REG. CHECK			2,880.00	2,880.00CR	0.00
							2,880.00	0.00	

01-0510 CEDAR COUNTY VFW AUXILIARY

I 1215VFW		3 FLAGS	AP		R	1/16/2016	280.90	280.90CR	
		G/L ACCOUNT					280.90		
		630 5-820-2-65980 MISCELLANEOUS				187.95	3 FLAGS		
		750 5-280-2-65980 MISCELLANEOUS				66.95	3 FLAGS		
		810 5-899-2-65980 MISCELLANEOUS				26.00	3 FLAGS		
				REG. CHECK			280.90	280.90CR	0.00
							280.90	0.00	

01-1 CHRISTMAS LIGHT SOURCE

I 832139		BULBS	AP		R	12/17/2015	256.93	256.93CR	
		G/L ACCOUNT					256.93		
		630 5-820-2-65980 MISCELLANEOUS				256.93	CHRISTMAS LIGHT SOURCE:BULBS		
				REG. CHECK			256.93	256.93CR	0.00
							256.93	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0587	CLARENCE LOWDEN SUN-NEWS &								
	I 1115CLSNA	COMM DEV, FAC, YOUTH REC AD AP			R	1/16/2016	129.00	129.00CR	
		G/L ACCOUNT					129.00		
		001 5-525-2-64020 ADVERTISING					63.00	COMM DEV, FAC, YOUTH REC ADS	
		001 5-465-2-64020 ADVERTISING					22.00	COMM DEV, FAC, YOUTH REC ADS	
		001 5-446-2-64020 ADVERTISING					44.00	COMM DEV, FAC, YOUTH REC ADS	
				REG. CHECK			129.00	129.00CR	0.00
							129.00	0.00	
01-0697	CUSTOM BUILDERS INC								
	I 75664	SCREEN PROTECTORS	AP		R	1/16/2016	14.95	14.95CR	
		G/L ACCOUNT					14.95		
		600 5-810-2-63730 TELECOMMUNICATIONS EXPENSE					14.95	SCREEN PROTECTORS	
				REG. CHECK			14.95	14.95CR	0.00
							14.95	0.00	
01-0860	EASTERN IOWA LIGHT & PWR								
	I 1115CEM	UTILITIES CEMETERY	AP		R	1/16/2016	29.69	29.69CR	
		G/L ACCOUNT					29.69		
		750 5-280-2-63710 UTILITIES					29.69	UTILITIES CEMETERY	
	I 1115LAG	SEWAGE PLANT UTILITIES	AP		R	1/16/2016	774.04	774.04CR	
		G/L ACCOUNT					774.04		
		610 5-815-2-63710 UTILITIES					774.04	SEWAGE PLANT UTILITIES	
	I 1115SL1	SECURITY LIGHT CEMETERY	AP		R	1/16/2016	10.61	10.61CR	
		G/L ACCOUNT					10.61		
		750 5-280-2-63710 UTILITIES					10.61	SECURITY LIGHT CEMETERY	
	I 1115SL2	SECURITY LIGHT CEMETERY	AP		R	1/16/2016	10.61	10.61CR	
		G/L ACCOUNT					10.61		
		750 5-280-2-63710 UTILITIES					10.61	SECURITY LIGHT CEMETERY	
				REG. CHECK			824.95	824.95CR	0.00
							824.95	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-0930	EMERGENCY MEDICAL PRODUCTS								
	I 1786304	MEDICAL SUPPLIES	AP		R	1/16/2016	48.58	48.58CR	
		G/L ACCOUNT					48.58		
		001 5-160-2-65070 OPERATING SUPPLIES					48.58 MEDICAL SUPPLIES		
				REG. CHECK			48.58	48.58CR	0.00
							48.58	0.00	
01-0935	EMSLRC								
	I 12399	HEALTHCARE PROVIDER CARDS	AP		R	1/16/2016	8.00	8.00CR	
		G/L ACCOUNT					8.00		
		001 5-160-1-62300 TRAINING					8.00 HEALTHCARE PROVIDER CARDS		
				REG. CHECK			8.00	8.00CR	0.00
							8.00	0.00	
01-0965	FAMILY FOODS								
	I 316	MISC SUPPLIES AMB	AP		R	1/16/2016	34.26	34.26CR	
		G/L ACCOUNT					34.26		
		001 5-160-2-65980 MISCELLANEOUS					34.26 MISC SUPPLIES AMB		
	I 76/148	TREE LIGHTING SUPPLIES	AP		R	1/16/2016	48.24	48.24CR	
		G/L ACCOUNT					48.24		
		001 5-525-2-65980 MISCELLANEOUS					48.24 TREE LIGHTING SUPPLIES		
				REG. CHECK			82.50	82.50CR	0.00
							82.50	0.00	
01-1020	FLETCHER-REINHARDT CO.								
	I S1129101-002	UNDERGROUND SUPPLIES	AP		R	1/16/2016	258.94	258.94CR	
		G/L ACCOUNT					258.94		
		630 5-820-2-65304 UNDERGROUND SUPPLIES					258.94 UNDERGROUND SUPPLIES		
	I S1129196.001	UNDERGROUND SUPPLIES	AP		R	1/16/2016	517.88	517.88CR	
		G/L ACCOUNT					517.88		
		630 5-820-2-65304 UNDERGROUND SUPPLIES					517.88 UNDERGROUND SUPPLIES		
				REG. CHECK			776.82	776.82CR	0.00
							776.82	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1055	G & K SERVICES								
	I 460285	UNIFORMS PUBLIC WORKS	AP		R	1/16/2016	45.21	45.21CR	
		G/L ACCOUNT					45.21		
		670 5-840-2-64350	UNIFORMS/EQUIPMENT				8.29	UNIFORMS PUBLIC WORKS	
		600 5-810-2-64350	UNIFORMS/EQUIPMENT				6.49	UNIFORMS PUBLIC WORKS	
		001 5-210-2-64350	UNIFORMS/EQUIPMENT				9.36	UNIFORMS PUBLIC WORKS	
		810 5-899-2-64350	UNIFORMS/EQUIPMENT				8.07	UNIFORMS PUBLIC WORKS	
		001 5-299-2-64350	UNIFORMS/EQUIPMENT				13.00	UNIFORMS PUBLIC WORKS	
	I 460286	UNIFORMS EL & GAS	AP		R	1/16/2016	111.02	111.02CR	
		G/L ACCOUNT					111.02		
		630 5-820-2-64350	UNIFORMS/EQUIPMENT				84.14	UNIFORMS EL & GAS	
		640 5-825-2-64350	UNIFORMS/EQUIPMENT				26.88	UNIFORMS EL & GAS	
	I 460287	SHOPTOWELS	AP		R	1/16/2016	109.31	109.31CR	
		G/L ACCOUNT					109.31		
		810 5-899-2-65070	OPERATING SUPPLIES				109.31	SHOPTOWELS	
	I 463584	UNIFORMS PUBLIC WORKS	AP		R	1/16/2016	45.21	45.21CR	
		G/L ACCOUNT					45.21		
		670 5-840-2-64350	UNIFORMS/EQUIPMENT				8.29	UNIFORMS PUBLIC WORKS	
		600 5-810-2-64350	UNIFORMS/EQUIPMENT				6.49	UNIFORMS PUBLIC WORKS	
		001 5-210-2-64350	UNIFORMS/EQUIPMENT				9.36	UNIFORMS PUBLIC WORKS	
		810 5-899-2-64350	UNIFORMS/EQUIPMENT				8.07	UNIFORMS PUBLIC WORKS	
		001 5-299-2-64350	UNIFORMS/EQUIPMENT				13.00	UNIFORMS PUBLIC WORKS	
	I 463585	UNIFORMS EL & GAS	AP		R	1/16/2016	111.02	111.02CR	
		G/L ACCOUNT					111.02		
		630 5-820-2-64350	UNIFORMS/EQUIPMENT				84.14	UNIFORMS EL & GAS	
		640 5-825-2-64350	UNIFORMS/EQUIPMENT				26.88	UNIFORMS EL & GAS	
			REG. CHECK				421.77	421.77CR	0.00
							421.77	0.00	
01-1087	GRAYBILL COMMUNICATIONS								
	I 22676	REPROGRAM RADIO	AP		R	1/16/2016	167.50	167.50CR	
		G/L ACCOUNT					167.50		
		001 5-110-2-63500	OPERATIONAL EQUIPT MAINT & REP				167.50	REPROGRAM RADIO	
			REG. CHECK				167.50	167.50CR	0.00
							167.50	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1106 GROEBNER & ASSOCIATES									
	I 313868	GAS PIPE	AP		R	1/16/2016	867.84	867.84CR	
		G/L ACCOUNT					867.84		
		640 5-825-2-65308 MAINS				867.84	GAS PIPE		
				REG. CHECK			867.84	867.84CR	0.00
							867.84	0.00	
01-1115 H & H AUTO									
	I 31413	TIRE PATCH #118	AP		R	1/16/2016	15.00	15.00CR	
		G/L ACCOUNT					15.00		
		810 5-899-2-63323 TIRE REPAIR				15.00	TIRE PATCH #118		
				REG. CHECK			15.00	15.00CR	0.00
							15.00	0.00	
01-1170 HARRY'S CUSTOM TROPHIES									
	I 101072	10 PLAQUES	AP		R	1/16/2016	381.15	381.15CR	
		G/L ACCOUNT					381.15		
		835 5-899-2-65980 MISCELLANEOUS				194.70	10 PLAQUES		
		630 5-820-2-65980 MISCELLANEOUS				40.69	10 PLAQUES		
		001 5-110-2-65980 MISCELLANEOUS				72.88	10 PLAQUES		
		001 5-299-2-65980 MISCELLANEOUS				36.44	10 PLAQUES		
		001 5-440-2-65980 MISCELLANEOUS				18.22	10 PLAQUES		
		001 5-465-2-65980 MISCELLANEOUS				18.22	10 PLAQUES		
				REG. CHECK			381.15	381.15CR	0.00
							381.15	0.00	
01-1289 INTEGRATED TECHNOLOGY PARTN									
	I 102038	DESTROYED TWO HARD DRIVES	AP		R	12/17/2015	50.00	50.00CR	
		G/L ACCOUNT					50.00		
		835 5-899-2-64190 TECHNOLOGY				50.00	DESTROYED TWO HARD DRIVES		
				REG. CHECK			50.00	50.00CR	0.00
							50.00	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1297	INTERSTATE POWER SYSTEMS IN								
	I R026016573	ENGINE REPAIRS	AP		R	12/17/2015	1,439.41	1,439.41CR	
		G/L ACCOUNT					1,439.41		
		630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP			1,439.41	ENGINE REPAIRS		
	I R026016576	ENGINE REPAIRS	AP		R	12/17/2015	1,439.41	1,439.41CR	
		G/L ACCOUNT					1,439.41		
		630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP			1,439.41	ENGINE REPAIRS		
				REG. CHECK			2,878.82	2,878.82CR	0.00
							2,878.82	0.00	
01-1332	IOWA ONE CALL								
	I 176614	LOCATES	AP		R	1/16/2016	27.90	27.90CR	
		G/L ACCOUNT					27.90		
		630 5-820-2-65304	UNDERGROUND SUPPLIES			9.30	LOCATES		
		600 5-810-2-65307	SERVICE LINES			9.30	LOCATES		
		640 5-825-2-65307	SERVICE LINES			9.30	LOCATES		
				REG. CHECK			27.90	27.90CR	0.00
							27.90	0.00	
01-1426	JOHNSON COUNTY AMBULANCE								
	I 111815JCA	ALS SERVICE	AP		R	1/16/2016	200.00	200.00CR	
		G/L ACCOUNT					200.00		
		001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND			200.00	ALS SERVICE		
				REG. CHECK			200.00	200.00CR	0.00
							200.00	0.00	
01-1	K.D. ENGINEERING								
	I 20223	TOUGHBOOK RPR	AP		R	12/17/2015	54.95	54.95CR	
		G/L ACCOUNT					54.95		
		001 5-160-2-64190	TECHNOLOGY			54.95	K.D. ENGINEERING:TOUGHBOOK RPR		
				REG. CHECK			54.95	54.95CR	0.00
							54.95	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1484	KOCH ELECTRIC								
	I 3148	CITY HALL NEW LIGHTS INSTAL AP			R	1/16/2016	748.05	748.05CR	
		G/L ACCOUNT					748.05		
		001 5-650-2-63100 BUILDING MAINTENANCE & REPAIR 748.05 CITY HALL NEW LIGHTS INSTALLED							
			REG. CHECK				748.05	748.05CR	0.00
							748.05	0.00	
01-1500	KUNDE OUTDOOR EQUIPMENT								
	I 9175	CHAIN SAW OIL	AP		R	1/16/2016	93.54	93.54CR	
		G/L ACCOUNT					93.54		
		001 5-221-2-65070 OPERATING SUPPLIES 93.54 CHAIN SAW OIL							
			REG. CHECK				93.54	93.54CR	0.00
							93.54	0.00	
01-1514	LANDS' END BUSINESS OUTFITT								
	C SCR420244	RETURN 1 SHIRT	AP		R	12/17/2015	13.99CR	13.99	
		G/L ACCOUNT					13.99CR		
		835 5-899-2-64350 UNIFORMS/EQUIPMENT 13.99CRRETURN 1 SHIRT							
	I SIN3354224	1 SHIRT	AP		R	12/17/2015	23.45	23.45CR	
		G/L ACCOUNT					23.45		
		835 5-899-2-64350 UNIFORMS/EQUIPMENT 23.45 1 SHIRT							
			REG. CHECK				9.46	9.46CR	0.00
							9.46	0.00	
01-1523	LAW ENFORCMENT SYSTEMS								
	I 120215LES	OPERATING SUPPLIES POLICE	AP		R	1/16/2016	287.56	287.56CR	
		G/L ACCOUNT					287.56		
		001 5-110-2-65070 OPERATING SUPPLIES 287.56 OPERATING SUPPLIES POLICE							
			REG. CHECK				287.56	287.56CR	0.00
							287.56	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1593 LYNCH DALLAS PC									
I 130152		LEGAL SERVICES 11/14-12/11	AP		R	12/17/2015	2,638.50	2,638.50CR	
		G/L ACCOUNT					2,638.50		
		835 5-899-2-64110 LEGAL EXPENSE				2,638.50	LEGAL SERVICES 11/14-12/11		
				REG. CHECK			2,638.50	2,638.50CR	0.00
							2,638.50	0.00	
01-1717 METERING & TECHNOLOGY SOLUT									
I 5169		4 ELECTRIC METERS	AP		R	12/17/2015	756.03	756.03CR	
		G/L ACCOUNT					756.03		
		630 5-820-2-65300 METERS				756.03	4 ELECTRIC METERS		
				REG. CHECK			756.03	756.03CR	0.00
							756.03	0.00	
01-1728 MIDWEST BREATHING AIR LLC									
I 19679		2 PSI GAUGES FIRE	AP		R	1/16/2016	301.20	301.20CR	
		G/L ACCOUNT					301.20		
		001 5-150-2-63500 OPERATIONAL EQUIPT MAINT & REP				301.20	2 PSI GAUGES FIRE		
				REG. CHECK			301.20	301.20CR	0.00
							301.20	0.00	
01-1832 MUNICIPAL SUPPLY INC									
I 0610612-IN		WA MAIN RPR SUPP,FIRE HYDRA	AP		R	12/17/2015	2,465.12	2,465.12CR	
		G/L ACCOUNT					2,465.12		
		600 5-810-2-65308 MAINS				2,465.12	WA MAIN RPR SUPP,FIRE HYDRANT		
				REG. CHECK			2,465.12	2,465.12CR	0.00
							2,465.12	0.00	
01-1914 OFFICE EXPRESS									
I 0523356-001		OFFICE SUPPLIES	AP		R	12/17/2015	90.53	90.53CR	
		G/L ACCOUNT					90.53		
		001 5-160-2-65060 OFFICE SUPPLIES				7.99	OFFICE SUPPLIES		
		835 5-899-2-65060 OFFICE SUPPLIES				82.54	OFFICE SUPPLIES		
				REG. CHECK			90.53	90.53CR	0.00
							90.53	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-1703 PHYSIO-CONTROL INC									
	I 416055482	MAINTENANCE CONTRACT AMB	AP		R	1/16/2016	4,968.72	4,968.72CR	
		G/L ACCOUNT					4,968.72		
		001 5-160-2-64910 CONTRACT SERVICES					4,968.72	MAINTENANCE CONTRACT AMB	
				REG. CHECK			4,968.72	4,968.72CR	0.00
							4,968.72	0.00	
01-2044 PITNEY BOWES INC									
	I 2312082-DC15	TERM RENTAL CHARGES	AP		R	1/16/2016	417.78	417.78CR	
		G/L ACCOUNT					417.78		
		835 5-899-2-65080 POSTAGE/SHIPPING					417.78	TERM RENTAL CHARGES	
				REG. CHECK			417.78	417.78CR	0.00
							417.78	0.00	
01-2057 PRAXAIR DISTRIBUTION INC									
	I 54351425	OXYGEN	AP		R	1/16/2016	192.01	192.01CR	
		G/L ACCOUNT					192.01		
		001 5-160-2-65070 OPERATING SUPPLIES					192.01	OXYGEN	
				REG. CHECK			192.01	192.01CR	0.00
							192.01	0.00	
01-2115 REPUBLIC SERVICES OF IOWA									
	I 230	RECYCLING SORT FEES-OCTOBER	AP		R	12/17/2015	256.21	256.21CR	
		G/L ACCOUNT					256.21		
		670 5-841-2-65980 MISCELLANEOUS					256.21	RECYCLING SORT FEES-OCTOBER	
	I 240246	RECYCLING SORT FEES-JUNE	AP		R	12/17/2015	170.90	170.90CR	
		G/L ACCOUNT					170.90		
		670 5-841-2-65980 MISCELLANEOUS					170.90	RECYCLING SORT FEES	
	I 242151	RECYCLING SORT FEES-JULY	AP		R	12/17/2015	177.20	177.20CR	
		G/L ACCOUNT					177.20		
		670 5-841-2-65980 MISCELLANEOUS					177.20	RECYCLING SORT FEES-JULY	
	I 243879	RECYCLING SORT FEES-AUGUST	AP		R	12/17/2015	190.89	190.89CR	
		G/L ACCOUNT					190.89		
		670 5-841-2-65980 MISCELLANEOUS					190.89	RECYCLING SORT FEES-AUGUST	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 246006		RECYCLING SORT FEES-SEPTEMB	AP		R	12/17/2015	236.02	236.02CR	
		G/L ACCOUNT					236.02		
		670 5-841-2-65980 MISCELLANEOUS				236.02	RECYCLING SORT FEES-SEPTEMBER		
I 513		RECYCLING SORT FEES-NOVEMBE	AP		R	12/17/2015	394.25	394.25CR	
		G/L ACCOUNT					394.25		
		670 5-841-2-65980 MISCELLANEOUS				394.25	RECYCLING SORT FEES-NOVEMBER		
			REG. CHECK				1,425.47	1,425.47CR	0.00
							1,425.47	0.00	
01-2112 RESCO									
I 624037-00		FR BIB OVERALLS	AP		R	1/16/2016	195.65	195.65CR	
		G/L ACCOUNT					195.65		
		630 5-820-2-64350 UNIFORMS/EQUIPMENT				195.65	FR BIB OVERALLS		
			REG. CHECK				195.65	195.65CR	0.00
							195.65	0.00	
01-2148 S & W HEALTHCARE CORPORATIO									
I 215425		CHART PAPER, ELECTRODES	AP		R	1/16/2016	443.65	443.65CR	
		G/L ACCOUNT					443.65		
		001 5-160-2-65070 OPERATING SUPPLIES				443.65	CHART PAPER, ELECTRODES		
			REG. CHECK				443.65	443.65CR	0.00
							443.65	0.00	
01-2224 STAR EQUIPMENT LTD									
I 02448875		GRAVE DIGGER BUCKET #20	AP		R	12/17/2015	875.00	875.00CR	
		G/L ACCOUNT					875.00		
		810 5-899-2-63321 REPAIR PARTS				875.00	GRAVE DIGGER BUCKET #20		
			REG. CHECK				875.00	875.00CR	0.00
							875.00	0.00	
01-2317 T & M CLOTHING CO.									
I 1339		UNIFORM SUPPLIES AMB	AP		R	1/16/2016	321.00	321.00CR	
		G/L ACCOUNT					321.00		
		001 5-160-2-64350 UNIFORMS/EQUIPMENT				321.00	UNIFORM SUPPLIES AMB		

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
I 1346		29 BB JERSEYS,10 COACHES SH	AP		R	1/16/2016	672.00	672.00CR	
		G/L ACCOUNT					672.00		
		001 5-446-2-64350 UNIFORMS/EQUIPMENT					672.00	29 BB JERSEYS,10 COACHES SHRTS	
I 1348		1 UNIFORM SHIRT FAC	AP		R	1/16/2016	34.00	34.00CR	
		G/L ACCOUNT					34.00		
		001 5-465-2-64350 UNIFORMS/EQUIPMENT					34.00	1 UNIFORM SHIRT FAC	
				REG. CHECK			1,027.00	1,027.00CR	0.00
							1,027.00	0.00	
01-1 THE SEWING ROOM									
I 1907-13		18 PATCHES PD	AP		R	12/17/2015	90.00	90.00CR	
		G/L ACCOUNT					90.00		
		001 5-110-2-64350 UNIFORMS/EQUIPMENT					90.00	THE SEWING ROOM:18 PATCHES PD	
				REG. CHECK			90.00	90.00CR	0.00
							90.00	0.00	
01-2352 THOMPSON TRUCK & TRAILER									
I X102022949:01		BRAKE ADJUSTER #30	AP		R	12/17/2015	90.65	90.65CR	
		G/L ACCOUNT					90.65		
		810 5-899-2-63321 REPAIR PARTS					90.65	BRAKE ADJUSTER #30	
I X201037351:01		BRAKE ADJUSTER #30	AP		R	12/17/2015	90.65	90.65CR	
		G/L ACCOUNT					90.65		
		810 5-899-2-63321 REPAIR PARTS					90.65	BRAKE ADJUSTER #30	
				REG. CHECK			181.30	181.30CR	0.00
							181.30	0.00	
01-2395 TIPTON COMMUNITY SCHOOLS									
I 1115TCS		34 HRS USE OF SCHOOL GYM	AP		R	1/16/2016	680.00	680.00CR	
		G/L ACCOUNT					680.00		
		001 5-446-2-64130 PAYMENT TO OTHER AGENCIES/FUND					680.00	34 HRS USE OF SCHOOL GYM	
				REG. CHECK			680.00	680.00CR	0.00
							680.00	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2400	TIPTON CONSERVATIVE								
	I 112515TCA	COMMUNITY TREE LIGHTING AD	AP		R	1/16/2016	85.20	85.20CR	
		G/L ACCOUNT					85.20		
		001 5-525-2-64020 ADVERTISING					85.20	COMMUNITY TREE LIGHTING AD	
	I 201512175080	MINUTES, FINANCE REPORT	AP		R	1/16/2016	774.70	774.70CR	
		G/L ACCOUNT					774.70		
		835 5-899-2-64140 PRINTING & PUBLISHING					774.70	MINUTES, FINANCE REPORT	
	I 201512175081	7 NAME PLATE HOLDERS	AP		R	1/16/2016	59.92	59.92CR	
		G/L ACCOUNT					59.92		
		835 5-899-2-65980 MISCELLANEOUS					59.92	7 NAME PLATE HOLDERS	
	I 201512175082	AQUATIC CENTER CLOSING	AP		R	1/16/2016	28.40	28.40CR	
		G/L ACCOUNT					28.40		
		001 5-465-2-64020 ADVERTISING					28.40	AQUATIC CENTER CLOSING	
	I 201512175083	YOUTH REC	AP		R	1/16/2016	56.80	56.80CR	
		G/L ACCOUNT					56.80		
		001 5-446-2-64020 ADVERTISING					56.80	YOUTH REC	
				REG. CHECK			1,005.02	1,005.02CR	0.00
							1,005.02	0.00	
01-2435	TIPTON GREENHOUSE								
	I 111015TGF	BOWS COMM DEV	AP		R	1/16/2016	110.00	110.00CR	
		G/L ACCOUNT					110.00		
		001 5-525-2-65980 MISCELLANEOUS					110.00	BOWS COMM DEV	
				REG. CHECK			110.00	110.00CR	0.00
							110.00	0.00	
01-2450	TIPTON PHARMACY								
	I 1115TP	PHARMACEUTICALS	AP		R	1/16/2016	290.54	290.54CR	
		G/L ACCOUNT					290.54		
		001 5-160-2-65070 OPERATING SUPPLIES					290.54	PHARMACEUTICALS	
				REG. CHECK			290.54	290.54CR	0.00
							290.54	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT / DISC DT	GROSS / BALANCE	PAYMENT / DISCOUNT	OUTSTANDING
01-2568	VERISIGHT INC								
	I N38860977	CONSULTING SERVICES PAY STU AP			R	12/17/2015	1,418.00	1,418.00CR	
		G/L ACCOUNT					1,418.00		
		835 5-899-2-65980 MISCELLANEOUS				1,418.00	CONSULTING SERVICES PAY STUDY		
			REG. CHECK				1,418.00	1,418.00CR	0.00
							1,418.00	0.00	
01-2700	XEROX CORPORATION								
	I 082324284	BASE & COPY CHARGES	AP		R	1/16/2016	1,186.37	1,186.37CR	
		G/L ACCOUNT					1,186.37		
		835 5-899-2-64151 COMMERCIAL EQPT RENTAL & LEASE				736.09	BASE & COPY CHARGES		
		835 5-899-2-65070 OPERATING SUPPLIES				450.28	BASE & COPY CHARGES		
			REG. CHECK				1,186.37	1,186.37CR	0.00
							1,186.37	0.00	

PACKET: 02157 Council Mtg 122115 AL

VENDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	13,339.68CR
600	WATER OPERATING	14,456.41CR
610	WASTEWATER/AKA SEWER REVE	12,230.01CR
630	ELECTRIC OPERATING	5,404.77CR
640	GAS OPERATING	930.90CR
670	GARBAGE COLLECTION	4,322.05CR
750	CEMETERY ENTERPRISE	117.86CR
810	CENTRAL GARAGE	4,490.17CR
835	ADMINISTRATIVE SERVICES	6,831.97CR
	** TOTALS **	62,123.82CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		62,123.82	62,123.82CR	0.00
		62,123.82	0.00	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		62,123.82	62,123.82CR	0.00
		62,123.82	0.00	

TOTAL CHECKS TO PRINT: 53

ERRORS: 0 WARNINGS: 0

City One Card Purchases | Statement Date 10/26/2015 | 12/08/2015 9:00 AM

City - One Card (employee check out card)		
Equipment (Police) - Amazon	21.79	
Total Charges		**21.79**
Police - One Card		
Misc Supplies - Happy Joes	45.02	
2 fleece pullovers - Tactical Store	99.98	
Operating Supplies - Sirchie Finger Print Lab, Ray Allen	210.95	
Total Charges		**355.95**
Ambulance - One Card		
Operating Supplies - Thomas EMS	574.82	
Training - IEMSA	370.00	
Total Charges		**944.82**
Electric - One Card		
Misc Supplies - NobbiesParties.com	63.02	
Operating Supplies - Menards	57.66	
Bldg Maint Supplies - Walmart	68.28	
Postage/Shipping - USPS	7.55	
Operating Supplies (Fire) - Gate House Supplies	237.09	
Misc Supplies - UI Parking	1.80	
Computer Supplies - Amazon	36.79	
Total Charges		**472.19**
Public Works - One Card		
Operating Supplies (Cemetery) - American Flags	100.22	
Total Charges		**100.22**
Library - One Card		
Postage/Shipping - USPS	101.18	
Office Supplies - Walmart, Demco	127.30	
Materials - Walmart, Amazon, Reading Group Choices	547.83	
Program Supplies - Walmart, Amazon, The Fabric Stasher, FF	161.60	
Travel Training - Holiday Inn	221.76	
Misc Supplies - Walmart, Caseys	61.17	
Total Charges		**1,220.84**
JKFAC/Recreation - One Card		
Operating Supplies - Walmart	19.99	
Concession Supplies - Walmart	50.88	
Uniform Apparel - FinishLine.com	200.31	
Total Charges		**271.18**
Deputy City Clerk - One Card		
Travel Training - Arby's, Charley's	24.39	
Fuel - Casey's	29.27	
Total Charges		**53.66**
City Clerk - One Card		
Training - Iowa League of Cities	216.00	
Total Charges		**216.00**
City Manager - One Card		
Travel Training - 5 Season Parking, Famous Dave's, Stoney Creek Inn, American Planning Association, Jimmy John's	503.67	
Fuel - Casey's	59.49	
Total Charges		**563.16**
Statement Total		**4,219.81**

AGENDA ITEM # L – 2

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	December 21, 2015
AGENDA ITEM:	Letter of Resignation
ACTION:	None

SYNOPSIS: Please see the attached letter of resignation for Lorna Fletcher, Finance Director/City Clerk. Also see the attached resolution #032414A, which outlines the City of Tipton early retirement incentive program. Mrs. Fletcher is now IPERS eligible, as required by the program, and is submitting her resignation effective no later than May 26, 2017. Mrs. Fletcher may choose to retire her position at any time between now and May 26, 2017, however, she may not work past that date in order to qualify for this benefit. Employees wanting to take advantage of this program must do so within eighteen months of becoming eligible. Mrs. Fletcher will be eligible for the full $25,000 benefit.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution and Letter

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 12/17/15

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

December 15, 2015

To the Honorable Mayor and Members of the City Council,

I became eligible for IPERS on November 29, 2015, reaching the required rule of 88. I would like to take advantage of the early retirement opportunity offered to those City employees who have qualified for IPERS retirement benefits. Therefore I am submitting this letter of resignation from the City of Tipton and ask for your consideration and approval of this request. I would retire from City service on or before May 26, 2017, within the 18 months of eligibility as required. Thank you.

Respectfully Submitted,

Lorna Fletcher

RESOLUTION NO. 032414A

A RESOLUTION OF THE CITY COUNCIL TO OFFER A RETIREMENT INCENTIVE PROGRAM FOR EMPLOYEES OF THE CITY OF TIPTON

WHEREAS, the Tipton City Council recognizes the dedication and commitment of the staff of the City of Tipton; and

WHEREAS, there is a need to offer financial incentives to encourage employees who are approaching or at retirement age to voluntarily retire earlier from the City of Tipton than they might have otherwise; and

WHEREAS, the retirement incentive program is for employees that meet all of the eligibility requirements determined by the Iowa Public Employees Retirement System (IPERS); and

WHEREAS, the employee has a period of no more than eighteen months after becoming IPERS eligible to participate in the program; and

WHEREAS, the Tipton City Council will review the program on July 1, 2016;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tipton, Iowa with this resolution that the City provides a retirement incentive program. The incentive of $1,000 for every full year of service to the City of Tipton beginning with a minimum of ten (10) full years of service and a maximum of twenty-five (25) full years of service.

PASSED AND APPROVED this 24th day of March, 2014.

Shirley Keppard
Mayor

ATTEST:

Lynn Fletcher
City Clerk

AGENDA ITEM # L - 3

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	December 21, 2015
AGENDA ITEM:	Pay Application #2
ACTION:	Motion

SYNOPSIS: Please see the attached pay application in the amount of $8,500.22. This is the final pay application for the street improvement projects.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 12/17/15

GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577
Phone: 641.672.2526 • Fax: 641.672.2091

December 15, 2015

City of Tipton
Attn: Chris Nosbisch, City Manager
407 Lynn Street
Tipton, IA 52772

RE: Water Main, Sanitary Sewer and Street Improvements
Division 1: Street Improvements
Tipton, Iowa
G&A 5014140

Dear Chris:

Enclosed herewith are the following:

1. City copy of Change Order No. 2 accepted by Illowa Investment Inc.
2. Three (3) copies of Pay Application No. 2 (Final) submitted by Illowa Investment in the amount of $8,500.22.

The pay application is for the project retainage. Should council approve payment, forward one (1) copy with payment to Illowa Investment, keep one (1) copy for City records, and return one (1) copy to Garden & Associates.

If you have any questions, please contact me at 641-672-2526.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope

Jack Pope, P.E.

Enc: Change Order No. 2
Pay Application No. 2 (Final) (3 copies)

JP/js

CHANGE ORDER

No. 2

DATE OF ISSUANCE **October 22, 2015** EFFECTIVE DATE **October 22, 2015**

JURISDICTION City of Tipton

CONTRACTOR Illowa Investment Inc.

Contract: Water Main, Sanitary Sewer & Street Improvements

Project: Division 1: Street Improvements

JURISDICTION's Contract No. _____ ENGINEER's Contract No. **5014140**

ENGINEER Garden & Associates, LTD.

You are directed to make the following changes in the Contract Documents:

Description: **Adjustment to contract price for error in unit price. (3 x $725 - 3 x $7.25)**

Reason for Change Order: **Error in Bid Schedule**

Attachments: (List documents supporting change) **None.**

CHANGE IN CONTRACT PRICE:
Original Contract Price: $ **180,062.96**
Net **Increase** (~~Decrease~~) from previous Change Orders No. 1 to 1 : $ **529.40**
Contract Price prior to this Change Order: $ **180,592.36**
Net Increase (~~Decrease~~) of this Change Order: $ **2153.25**
Contract Price with all approved Change Orders: $ **182,745.61**

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. ____ to No. ____ : Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: _____
ENGINEER(Authorized Signature)

Date: 11-23-15

APPROVED:

By: Shirley Keppard
JURISDICTION(Authorized Signature)

Date: 11/16/15

ACCEPTED:

By: _____
CONTRACTOR(Authorized Signature)

Date: 12-9-15

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractor of America and the Construction Specifications Institute.

APPLICATION FOR PAYMENT NO. 2 (Final)

To: City of Tipton (JURISDICTION)

From: Illowa Investment Inc. (CONTRACTOR)

Contract: Water Main, Sanitary Sewer & Street Improvements

Project: Division 1: Street Improvements

JURISDICTION's Contract No.: _____ ENGINEER's Project No.: 5014140

For Work Accomplished Through the Date of: December 9, 2015

1.	Original Contract Price:		$ 180,062.96
2.	Net Change by Change Orders and Written Amendments (+ or -):		$ 2,682.65
3.	Current Contract Price (1 plus 2):		$ 182,745.61
4.	Total Completed and Stored to Date:		$ 182,745.61
5.	Retainage (Per Agreement):		
	5% of Completed Work:	$ -	
	0% of Stored Material:		
	Total Retainage:		$ -
6.	Total Completed and Stored to Date Less Retainage (4 minus 5):		$ 182,745.61
7.	Less Previous Application for Payments:		$ 174,245.39
8.	**DUE THIS APPLICATION (6 MINUS 7)**		$ 8,500.22

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is **requested.**

Dated: 12-9-15 Illowa Investment Inc. (CONTRACTOR)

By: Randy Scott

Payment of the above AMOUNT DUE THIS APPLICATION is **recommended.**

Dated: 12-14-2015 Garden & Associates, LTD. (ENGINEER)

By: Jack Pope

Payment of the above AMOUNT DUE THIS APPLICATION is **approved.**

Dated: _____ City of Tipton (JURISDICTION)

By: _____

AGENDA ITEM # L - 4

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	December 21, 2015
AGENDA ITEM:	Web Hosting Mediacom
ACTION:	Motion

SYNOPSIS: The local access channel equipment is old and out of date. Linda is having to re-boot the system more frequently and continues to receive phone calls regarding the channels clarity. There are essentially two options, 1. Replace the current system with upgraded technology, or 2. Purchase equipment and transform the channel into a web-based system (more of a powerpoint).

Option one is estimated to cost anywhere from $3,000 to $5,000 and would likely require a return of the equipment to City Hall. Option two, staff's recommended option, is estimated to cost $1,500 and can be utilized wherever the laptop is located. The only downside to options two, as it is similar to a powerpoint, is the limited number of options that are available for content. When this item was first approached, there was some hesitation as some of the local churches were broadcasting their service. This practice has since ended.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 12/17/15

AGENDA ITEM # L - 5

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	December 21, 2015
AGENDA ITEM:	Council Appointment
ACTION:	Motion

SYNOPSIS: There have been three letters of interest submitted at the time of the packet preparation. Tim Malott, Leanne Boots, and Christina Eicher have submitted their names for consideration. My recommendation is that you give each candidate 2-4 minutes to present to the Council their reasoning for wanting the At-Large Council position. I would then suggest that the Council ask no more than six questions to the candidates with a maximum answer time of two minutes. If the Council, after completing this process, feels comfortable they can appoint the new Councilperson. The Council does not have to make the appointment in the same night if they are unable and may decide to wait until the first meeting in January. If you have questions that you would like to have considered, please email them to myself or the Mayor.

A councilperson has contacted the Iowa League of Cities asking if the public notice is legal as it does not sight the place for the appointment. The notice does state the place (at the Council meeting), date and time of the appointment. The public notice meets the requirements as established in 372.13 of the State Code of Iowa.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Letters of Interest

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 12/17/15

November 25, 2015

City of Tipton
407 Lynn Street
Tipton, IA 52772

Dear Mayor, City Manager and Council Members:

It is my understanding that David Fry, Council Person at Large, is resigning his position effective in December.

Please consider this my letter of interest in being considered for appointment to that position.

Thank you for your time and consideration.

Sincerely yours,

Leanne K. Boots

Leanne K. Boots
709 Sycamore Street
Tipton, IA 52772

12/10/15

Christina Eicher
908 Lynn Street
Tipton, Iowa 52772
Ward #2

Attention City Administrator, Council & Mayor:

Please consider this letter my interest in being appointed to the At-Large council seat formerly held by Council Member David Fry.

It would be a privilege and life goal of mine to serve as a council member for the City of Tipton. As a 2004 graduate of Tipton High School I have since become an extremely invested member/resident of the community. I serve on several boards and commissions from Tipton FFA Alumni and Fine Arts to the Cedar County Fair Board.

I have extensive experience working in government with my careers in the Planning and Zoning Department at Cedar County and my current position as Deputy Clerk with the City of Lisbon. I am familiar with government policies, procedures and workings. I have assisted with budget workshops and council meetings in Lisbon and look forward to the opportunity to bring my skills and experience with me to my home town.

Thank you for your time and consideration,

Christina Eicher

Christina Eicher

Tim Malott

103 Elizabeth Drive, Tipton, Iowa 52772
563-886-2840
timmalott@yahoo.com

11/18/2015

Dear Mayor Kepford,

It has come to my attention that there may be a vacancy in the Tipton City Council for the at large position. I have shown an interest in this position by running for council at large in the November 2015 election, finishing 2nd. I would like to be considered for the position if a vacancy happens.

Sincerely,
Tim Malott

N. Discussion Items (No Action)

AGENDA ITEM # N – 1

AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION

DATE:	December 21, 2015
AGENDA ITEM:	Budget Parameters
ACTION:	None

SYNOPSIS: The Council will need to begin considering budget parameters for next fiscal year.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 12/17/15

O. Reports Mayor/Council/Manager

CITY OF TIPTON
ESTABLISHED 1840
407 Lynn St. Tipton, Iowa 563.886.6187 www.tiptoniowa.org

I want to thank everyone for all the support you have shown throughout my 32 years. I want to thank my family and friends for being there for me.

It has been great. I am leaving with a good feeling for myself that I have given it my all. I have always tried to do what was best for the whole community.

I came to Tipton 48 years ago and to sit up here for 32 years has been an awesome experience in my life.

I have served with three mayors and been with six city managers. All were working with the same goal, to better Tipton. Each mayor brought their own vision. The late Mayor, Don Young, wanted 24 hour police protection, and we have that.

We have a great ambulance and fire department, a beautiful downtown, a lovely park and beautiful churches. We have a school that is top notch. All things that people look for when deciding to make their home here.

Each councilperson brings their own unique personality and vision. I have served with the best, and proud of all the growth we have accomplished.

You don't know how fortunate it is to have managers, department heads, staff and employees who are on call 24/7 to do their jobs. During the ice storm and last year's wind damage, they were working to get power on, get trees picked up and helping families in need. We are fortunate to have employees that care and work to better Tipton.

As a community who cares you have to come together and don't let a few take our town down. Show your support and appreciation to the new Mayor and Council. Say no to the negative people.

In conclusion, I have served for 24 years on the Council and in 2008, I became the first female Mayor of Tipton. Within months I found out that Ragbrai was coming as an overnight. I am ending my mayorship with the big 175th Celebration. Both were a huge success. To be a part of all that and everything in between has been a great and rewarding experience that I never would have imagined. I have been so proud to have served as a Councilperson and your Mayor.

Respectfully,

Shirley Kessford

Mayor

CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
December 21, 2015

- The City of Tipton has received their draft permit for the National Pollutant Discharge Elimination System on the east lagoon. The public comment advertisement was in the paper the week of the 14th and there is now a 45 day comment period. Staff had recently completed the west lagoon comment period and have been working towards a finalized permit and compliance schedule.
- The City of Tipton would like to publically recognize Mayor Shirley Kepford for 32 years of working on the City Council, Councilperson Dawn Siech for her __ years as a Councilperson in Ward #1, and David Fry for his __ years representing the City of Tipton at-large.
- The new City Code has been uploaded to the website. I caution everyone that the Code is updated annually so they should always check with City Hall to assure they have all of the updates.
- Staff will have this reminder at the next meeting also, but garbage will be picked up on Wednesday, December 23, 2015 for those residents that have normal pickup on Friday. The City offices will be closed on Christmas Eve and Christmas Day. The following week (New Year's) garbage will be moved to Thursday as City offices will be closed for the holiday.
- As an update, I have only received feedback from one of the two identified search firms at this time. It is my hope to have information available to the Council on the January 4, 20156 meeting.