

January 19, 2015  
Council Chambers  
City Hall  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Fry, Siech, Anderson, and Spear. Also present: Nosbisch, Fletcher, Holub, Kisling, Nash, Taber, Wild, Becker, Downs, Brennan, Penrod, Spangler, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

**Oath of Office:**

Mayor Kepford swore in Beau Holub as the appointed Ward 1 Councilmember replacing Leanne Zearley who resigned December 31, 2014.

**Agenda:**

Motion by Anderson, second by Siech to approve the agenda with the following correction. Under Communications, Randy Russell will be speaking in place of Matt Betis. Following the roll call vote the motion passed unanimously.

**Communications:**

Randy Russell, Crossroads

Russell with Crossroads said they are now managing CEO on 9<sup>th</sup> Street, the former Kirkwood facility. Crossroads is a vocational facility that offers Life Skills Education and Day Hab.

Bailey Schmidt, If I Were Mayor Essay Contest Winner

Schmidt read her winning essay If I Were Mayor and assisted the Mayor with the meeting.

**Consent Agenda:**

Motion by Fry, second by Siech to approve the consent agenda which includes the January 5, 2015, City Council meeting minutes, Treasurer's/Investment Report, Tamra Roberts and Kathy Laing appointments to the Tipton Economic Development Commission, December Water Report, January Economic Development Report, December Airport Committee minutes, November Library Board Minutes and Directors Report. Following the roll call vote the motion passed unanimously.

**Ordinance Approval/Amendment:**

Ordinance No. 546, Amending Chapter 106.08, Collection Fees, Tabled November 3, 2014

Motion by Spear, second by Anderson to remove Ordinance No. 546, Amending Chapter 106.08, Collection Fees, from the table. Following the roll call vote the motion passed unanimously.

Ordinance No. 546, Amending Chapter 106.08, Collection Fees

Motion by Siech, second by Spear to move to the second reading of Ordinance No. 546, amending Chapter 106.08 Collection Fees, with the \$5.00 increase. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

Resolution 011915A, Designating City Attorney, Rates of Compensation, Approving Contract for Services

Motion by Anderson, second by Holub to approve Resolution 011915A, the resolution designating Lynch Dallas, P.C., as the City Attorney, identify the rate of pay for compensation and approving the contract for attorney services. Following the roll call vote the motion passed unanimously.

Resolution 011915B, Setting Public Hearing Date, General Obligation Loan Agreements

Motion by Siech, second by Fry to approve Resolution 011915B, setting the public hearing date of February 18, 2015, at 5:30 p.m., for proceedings to enter into the General Obligation Loan Agreements, not to exceed \$1,100,000.00. Following the roll call vote the motion passed unanimously.

**Mayoral Proclamation:**

Mayor Kepford read the proclamation, proclaiming The Brothers of the Brush Beard Contest established and commencing February 2, 2015, for Tipton's 175<sup>th</sup> Celebration.

**Motions for Approval:**

## 1. Claims list -

ALLIANCE WATER RESOURCES I	JANUARY SERVICES	24,547.17
AUS WATERLOO MC LOCKBOX	MATS	55.60
BARTON SOLVENTS INC	DRUM DEPOSIT RETURN	886.40
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1,334.36
CEDAR COUNTY ENGINEER	272.2 GL DSL	2,463.73
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3,045.00
CHARLES D LINN CO	OXYGEN FOR SHOP	30.00
CLARENCE LOWDEN SUN-NEWS &	FAC SCHEDULE & HELP WANTED	178.75
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	3,200.00
CUSTOM BUILDERS INC	UPS CHARGES	250.79
DORSEY & WHITNEY LLP	TIF,DEV AGRMNT,INTERNAL LOAN	4,250.00
EASTERN IOWA LIGHT & PWR	CEMETERY	1,121.75
ELECTRICAL ENGINEERING & E	PVC SUPPLIES	247.97
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	331.02
FAMILY FOODS	MISC & CONCESSION SUPPLIES	316.29
FLETCHER-REINHARDT CO.	UNDERGROUND SUPPLIES	1,298.98
FRIENDS OF THE ANIMALS	1 DOG	50.00
G & K SERVICES	UNIFORMS EL & GAS	762.34
GENERAL PEST CONTROL INC	PEST CONTROL	286.03
IMFOA	ANNUAL DUES	55.00
INTEGRATED TECHNOLOGY PART	MANAGED NETWORK SERVICES	1,443.75
IOWA ONE CALL	LOCATES	21.60
IOWA PRISON INDUSTRIES	POSTS & BASES	750.60
JOHNSON COUNTY AMBULANCE	ALS SUPPORT	400.00
KOFRON BUILDERS INC	REPLACE SIDEWALKS ON W 3RD ST	861.00
MISC. VENDOR	PCHelp LTC:TATEMS SUPPORT	284.00
MMTG	DUES JAN-JUNE	1,140.00
MOELLER TIPTON TIRE & AUT	TIRE REPAIR #60	63.38
MUNICIPAL SUPPLY INC	2" WATER METER & PARTS	1,565.18
MUSCATINE POWER & WATER	LOCATE UNDERGROUND FAULT	363.37
PETERSON INDUSTRIAL ENGINE	WORK ON PUMPS ON ENGINE	2,350.00
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	565.00
STATE HYGIENIC LABORATORY	POOL TESTING FEES	12.50
STECKER-HARMSSEN INC	REPAIR COST EST SERVICES FAC	10,550.00
STOREY KENWORTHY/MATT PARR	W2'S, 1099'S, ENVELOPES	196.13
SUMMIT COMPANIES	7 FIRE EXTINGUISHERS SERVICED	255.60
T & M CLOTHING CO.	9 EMS PARKAS	2,152.00
THOMAS HEATING & AIR	SERVICED 2 FURNACES AMB	97.50
THOMPSON TRUCK & TRAILER	4 AIR HOSES #30, #21	29.40
TIPTON ELECTRIC MOTORS	SAFETY RELIEF VALVE	16.85
TIPTON GREENHOUSE	7 CENTERPIECES	105.00
TIPTON PHARMACY	PHARMACEUTICALS	551.39
TRITECH SOFTWARE SYSTEMS	AMB BILLING SERVICES	742.50
VERISIGHT INC	CONSULTING SERVICES PAY STUDY	4,837.00
VERMEER SALES & SERVICE IN	STUMP GRINDER REPAIR	1,644.80
WENDLING QUARRIES INC	47.80 TN STONE FOR LAGOONS	470.82
WESCO RECEIVABLES CORP	10 FLAME RETARDANT RAIN GEAR	819.51
XEROX CORPORATION	COPY & BASE CHARGE	1,503.24
TOTALS		78,503.30
	FUND TOTALS	
001 GENERAL GOVERNMENT		10,741.35
125 TIF SPECIAL REVENUE FUND		4,250.00
600 WATER OPERATING		13,376.42

610	WASTEWATER/AKA SEWER REVE		12,730.52
630	ELECTRIC OPERATING		6,907.92
640	GAS OPERATING		334.91
670	GARBAGE COLLECTION		3,061.06
750	CEMETERY ENTERPRISE		287.19
810	CENTRAL GARAGE		5,412.81
835	ADMINISTRATIVE SERVICES		21,401.12
		GRAND TOTAL	78,503.30
	Credit Card Statement		
	City - One Card (employee check out card)		
	Travel Training – Jethro’s, Wendy’s, Maid-Rite,	96.72	
	Castaways, Texas Roadhouse, Ramada	96.71	
	Fuel – Casey’s	39.39	
	Total Charges		232.82
	Ambulance - One Card		
	Travel Training - Raccoon River, Marriott, Chop House	2,142.30	
	Misc. Supplies - Family Foods	102.52	
	Operating Supplies - American Med Supply	807.59	
	Total Charges		3,052.41
	Police - One Card		
	Operating Supplies - Walmart, Greg Robert Pet Supplies	84.38	
	Dues - National Assoc. Chief of Police	60.00	
	Total Charges		144.38
	Fire - One Card		
	44" tool box, rolling white board - Harbor Freight Tools,		
	Amazon	649.69	
	Vehicle Operations Supplies - Harbor Freight Tools	299.99	
	Small Tools - Harbor Freight Tools, Brand New Engines	297.79	
	Total Charges		1,247.47
	Electric - One Card		
	Misc. Supplies - Walmart	41.64	
	Total Charges		41.64
	Public Works - One Card		
	Small Tools - Harbor Freight Tools	152.94	
	Fees - ASE Test Fees	135.00	
	Total Charges		287.94
	Library - One Card		
	Postage/Shipping - USPS	133.52	
	Office Supplies - Walmart, Demco, Lanpar	255.93	
	Materials - Walmart, Amazon, Scholastic	817.43	
	Program Supplies - Walmart	79.20	
	Bldg. Maint. Supp - Walmart	13.36	
	Misc Supplies - Walmart	11.22	
	Travel Training - The Café	12.00	
	Total Charges		1,322.66
	JKFAC/Recreation - One Card		
	Concession Supplies - Walmart	72.32	
	Operating Supplies - Walmart	11.46	
	Pool repair parts - Mega Plumbing Parts	1,481.45	
	Office Supplies - Walmart	43.97	
	Total Charges		1,609.20
	Comm Dev - One Card		
	Misc Supplies - Walmart, Family Foods	59.47	
	Postage/Shipping - USPS	49.00	
	Office Supplies - Sticker Giant, Label Value	142.26	
	Total Charges		250.73
	City Clerk - One Card		
	Operating Supplies - Walmart	18.93	
	Tech Services - Microsoft Office 365 annual fees	720.00	
	Total Charges		738.93

Motion by Spear, second by Siech to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Request, Reconsideration of Action Water & Sewer Exemption, 104 East 11<sup>th</sup> Street

Motion by Siech, second by Anderson to reconsider the request from Alicia Cady to reverse the action from the January 5, 2015, meeting regarding the water and sewer exemption. Following the roll call vote the motion passed unanimously. Motion by Siech, second by Holub to approve the second request for the water and sewer exemption at 104 East 11<sup>th</sup> Street, which covered two billing periods, with the two billing credits not to exceed the maximum allowed of \$250.00. Following the roll call vote the motion passed unanimously.

3. Request for Qualifications, Storm Water Engineering Services

Motion by Spear, second by Fry to approve the Request for Qualifications (RFQ) for Storm Water engineering services. Following the roll call vote the motion passed unanimously.

4. Supplemental Financial Services Agreement, Speer Financial

Motion by Fry, second by Spear to approve the extension of the City's existing agreement with Speer Financial to include completing the disclosure documents requirements. Following the roll call vote the motion passed unanimously.

5. Ambulance Rate Increase

Motion by Anderson, second by Siech to approve the proposed ambulance rates for service. Following the roll call vote the motion passed unanimously.

6. Bid Request, Residential, Commercial Garbage Services, Tabled November 3, 2014

Motion by Spear, second by Holub to remove from the table the bid request for residential and commercial garbage service pickup in the City. Following the roll call vote the motion passed unanimously. Motion by Spear, second by Siech to reject the request to bidders for residential and commercial garbage service pickup. Following the roll call vote the motion passed unanimously.

7. Request for Bidders, Tree Removal

Motion by Spear, second by Anderson to approve the request for bidders for tree removal of 22 trees from the June 30, 2014, storm event. Following the roll call vote the motion passed unanimously.

**Reports to be Received/Filed:**

**Discussion Items:**

1. FY 2014-2015 Budget Parameters

The City department heads briefly reviewed the proposed 2015-2016 budgets.

Spangler - Recreation/James Kennedy Family Aquatic Center, increase recreation program registration fees because of the school facilities fee schedule. Daily passes at the James Kennedy Family Aquatic Center will increase by \$.50.

Kisling - Economic Development, budget will show a slight decrease.

Penrod - Gas Department, because of increasing the gas capacity there is be a 3.5% increase from the 2014-2015 budget.

Holub -Police, personnel services increases

Becker - Ambulance, service rate increases, new reporting software

Nash - Public Works, personnel services increases, Storm Water engineering studies

Taber - Electric, oil change for engine, shared mini excavator, upgrades for industrial customers, future vehicle purchase.

Nash and Nobsisch - Water and Wastewater, looking at using City personnel to operate the water and wastewater facilities. Tony Sneed, Alliance Water Division Manager, said they would like to continue to work with the City and would like to help in any way possible to continue the contract services.

Nobsisch - City Hall - Personnel Services will increase in all budgets with a possible 13% increase in medical insurance costs, 3% increase to wages per union contract. Nobsisch requested a \$.12 increase to property tax. The City will use the backfill dollars from the state this year again.

**Reports of Mayor/Council/Manager:  
Committee Reports**

Council Member Anderson attended the TEDCO meeting. There was discussion of constructing a spec building in the Industrial Park. This will be a committee discussion item. Anderson added that the Heartland Sports Complex is doing well and has boosted the local economy.

**Manager's Report:**

FEMA will be finishing up their review of the June 30, 2014, storm event in the next few weeks.

Declaration of a snow emergency, once issued, citizens need to remove their vehicles from the snow route. This doesn't mean we will have plows on the street operating 24/7 throughout the storm.

Fire Department is receiving quotes to complete the upstairs in the new station.

Ambulance Service is seeking estimates for repairs of the collapsed ceiling. The City is looking at different options to replace the ceiling.

Meeting dates changed from February 16<sup>th</sup> to February 18<sup>th</sup>. February 16, 2015, is President's Day and a City holiday. The meeting dates in March will be March 9, and March 16, 2015.

The Storm Water fee has been activated and will begin showing on the utility bills.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Fry. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:10 p.m.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk/Finance Officer