

October 19, 2015
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Siech, Anderson, Spear and Holub. Councilmember Fry was absent. Also present: Nosbisch, Fletcher, Taber, Beck, Sgt. Kepford, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Holub, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

Deb Schwitzer - Schwitzer asked Councilmember Spear how much the City is saving by not using Larry Martens to dig the graves. Mayor Kepford said that City Manager Nosbisch would address the question. Nosbisch explained that the estimated cost savings is between \$6,000.00 and \$7,000.00 annually. Schwitzer questioned paying the employee's overtime on weekends versus the flat fee paid to Marten. Nosbisch explained that the City has employees on call every weekend and the City has purchased a mini backhoe that will be utilized for digging graves. Schwitzer said she heard from a city employee that the Public Works Department is short staffed and barely has time to do it. Schwitzer said she wants to be sure the payroll will be charged to the cemetery.

Consent Agenda:

Motion by Anderson, second by Holub to approve the consent agenda which includes the October 5, 2015, Council Meeting Minutes, Clerk's/Investment Report, liquor license renewals for Pizza Hut and Can City, September Water Report, September Library Board Minutes and Director's Report. Following the roll call vote the motion passed unanimously.

Old Business:

1. Clothing Contract, Tabled, October 5, 2015.

Motions for Approval:

1. Claims list -

ALLIANCE WATER RESOURCES I	OCTOBER SERVICES	24,904.29
APPARATUS TESTING SERVICES	3 FIRE PUMP CERT TESTING	873.00
AUS WATERLOO MC LOCKBOX	MATS CITY HALL	207.28
BUSINESS RADIO SALES AND S	CCREDIT ON OLD EQUIPMENT	2,796.02
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2,754.57
CEDAR COUNTY ENGINEER	208.1 GL DSL	2,060.32
CEDAR COUNTY RECORDER	6 EASEMENT RECORDINGS	77.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,640.00
CULVER COMPANY	309 SAFETY TIP WATER BOTTLES	598.87
CUSTOM BUILDERS INC	UPS CHARGES	189.32
EASTERN IOWA LIGHT & PWR	CEMETERY	1,293.00
FAMILY FOODS	MISC SUPPLIES	42.98
FLETCHER-REINHARDT CO.	5 NYLON SLINGS	1,611.69
FRIENDS OF THE ANIMALS	3 DOGS	225.00
G & K SERVICES	UNIFORMS PUBLIC WORKS	267.25
GENERAL PEST CONTROL INC	PEST CONTROL	315.99
GRASSHOPPER LAWN CARE DBA	AERATION & OVERSEED DIAMOND	1,710.00
H & H AUTO	TIRES #52	903.84
HASTY AWARDS	24 MEDALS	63.94
INTEGRATED TECHNOLOGY PART	WORK ON KONNIE'S PC	1,562.70

IOWA DEPT. OF NATURAL RESO	ANNUAL WATER USE FEE	99.00
IOWA ONE CALL	LOCATES	43.20
MIDWEST WHEEL COMPANINES	SEAT COVER #4	170.43
MISC. VENDOR	JOHNSON COUNTY EMA:PEDS KITS	1,725.00
MITCHELL 1	WEB SUBSCRIPTIONS	228.48
MUNICIPAL EMERGENCY SERVIC	REPLACE CONTAMINATED EQUIPMENT	2,119.27
O'ROURKE MOTORS INC	ODOMETER & INSTALL #53	472.86
PENGUIN MANAGEMENT INC	6 MO VOICE NOTIFICATIONS	720.00
PITNEY BOWES INC	6 MO MAINT DIGITAL MAILING SYS	853.00
PMMIC INSURANCE	FUEL TANK INSURANCE RENEWAL	1,224.00
RESALE POWER GROUP OF IA	2 GENERATION METERS	4,475.19
RESCO	SWITCH ASSEMBLY	6.42
REXCO EQUIPMENT INC	STRAIGHT PIN #138	16.64
STUART C IRBY CO	UNDERGROUND SUPPLIES	356.16
THOMAS HEATING & AIR	SERVICE CALL FOR AC/FURNACE	148.00
THOMPSON TRUCK & TRAILER	2 SENSOR ASSEMBLYS #5	123.97
TIPTON COMMUNITY SCHOOLS	14.5 HRS USE OF SCHOOL GYM	290.00
TIPTON CONSERVATIVE	YOUTH REC	1,384.33
TIPTON PHARMACY	PHARMACEUTICALS	438.84
TRITECH SOFTWARE SYSTEMS	AMB BILLING SERVICES	302.50
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	34.00
WHITFIELD & EDDY PLC	FAC CONSTRUCTION CLAIM	413.50
WJE ASSOCIATES INC	ENCLOSURE & HVAC AT NATATORIUM	1,400.00
XEROX CORPORATION	BASE & METER CHARGES	1,143.82
ZEE MEDICAL INC	1ST AID SUPPLIES	168.52
	TOTALS	63,454.19
	FUND TOTALS	
001 GENERAL GOVERNMENT		14,228.87
315 JKFAC CP		1,813.50
600 WATER OPERATING		12,073.95
610 WASTEWATER/AKA SEWER REVE		12,697.91
630 ELECTRIC OPERATING		8,740.64
640 GAS OPERATING		162.12
670 GARBAGE COLLECTION		2,825.79
750 CEMETERY ENTERPRISE		51.06
810 CENTRAL GARAGE		7,279.73
835 ADMINISTRATIVE SERVICES		3,580.62
	GRAND TOTAL	63,454.19

Motion by Holub, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. TIF, Updated Financial Report, Speer Financial

Maggie Burger, Speer Financial, reviewed the City's annual TIF and Debt report discussing the terms, the General Obligation, TIF and the Revenue Debt, the paid and outstanding amounts. Speer said the City has been very aggressive in paying down the total debt. Motion by Siech, second by Spear to approve the new City TIF, Revenue and General Obligation Debt Report prepared by Speer Financial. Following the roll call vote the motion passed unanimously.

3. Street Closure Request, Trunk or Treat

Motion by Holub, second by Anderson to approve the street closure request on West 4th Street, from Lynn Street to the alley west of the Gas and Electric Department building, on October 25th, from 2:00 p.m. to 5:30 p.m. for the second annual Trunk or Treat. Following the roll call vote the motion passed unanimously.

4. Air Compressor, Electric Department

Motion by Anderson, second by Siech to approve the purchase of an air compressor from R.M. Boggs Company,

with an estimated cost of \$ 2,007.00, plus shipping, for use in the old electric plant for the engines startup operation. Following the roll call vote the motion passed unanimously.

Discussion Items:

1. Landscaping, Signage, City's Green Space

Nosbisch discussed landscaping and lighting around the City's gateway signs that were funded by the Don Goetz family. Council Member Anderson suggested rock scaping and perennial grasses that would be easy to maintain. Nosbisch asked the council what they would like to see on the City's green space at the corner of 4th and Cedar Streets. Nosbisch asked if the council would like to budget funds for a design to include a Cedar County veteran's wall or the memorial bricks that had been suggested by Denny Snow and Vicki Wailand. Council Member Anderson would like input from the City on what they would like in the green space design, adding that he thinks it would be a good staging point for annual events, such as the trolley rides. Donna Young would like to donate a blooming tree in memory of former, Mayor Donald Young, and suggested that the tree could be incorporated into the design as well as the Freedom Rock.

Reports of Mayor/Council/Manager:

Mayor's Report

Mayor Kepford announced that for years there has been council discussion on what to do with the council chambers regarding what could be done or where the council meetings could be held. There was discussion on remodeling and the remodeling is on hold, and there was also discussion on installing a chair lift. The council has decided that the best move is, beginning in November, the council meetings will be held at the fire station. The parking will need to be addressed so that the engines can pull out in case of a fire call without issues.

Manager's Report:

We will begin working on the transition with the Public Works Department and Alliance Water Resources in the coming months.

The City received the settlement funds for the James Kennedy Family Aquatic Center and the design function of the project will begin soon. The design portion will take a minimum of three months. The Aquatic Center staff has been asked about a potential start date, there is no concrete date to begin. The City will keep everyone informed in regards to the closing.

There was a question regarding nepotism and the Police Department. Council Member Holub does not directly oversee the Chief of Police nor does any one councilmember have the power to decide for the entire City Council. The definition of nepotism essentially means favoritism granted to relatives. Police Chief Holub was in place prior to Council Member Holub's appointment to the council. Council Member Holub has abstained from voting on the item that pertained to Chief Police Holub. Again, there is no direct oversight and the councilmembers are unable to appoint any position on their own. The same holds true of the Police Sergeant as she is an employee of the Police Chief and not the Mayor or City Council.

As a reminder, I was out of the office most of last week attending the Iowa APA conference in Sioux City. The electric department had the 5th and 6th grade classes' visit for the utilities 135th Anniversary last week. The high voltage demonstration was a very eye opening experience for the youth in the community. Electric Superintendent Taber received a very complimentary email from Mr. Copp thanking the electric department for the informative tour. The public notice for the City's National Pollutant Discharge Elimination System has been sent to the paper and posted at City Hall. If anyone would like to review the permit, copies can be obtained at City Hall.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Siech, second by Spear. Following the roll call vote the motion passed unanimously.
Motion carried by the following roll call vote;

Meeting adjourned at 6:24 p.m.

Mayor

Attest: _____
City Clerk/Finance Officer

REVENUE RECEIVED		REVENUE RECEIVED	
August, 2015		September, 2015	
Property Taxes	1,132.69	Property Taxes	113,152.27
Local Option Sales Service Tax	20,086.29	Local Option Sales Service Tax	21,218.98
Licenses & Permits	1,100.00	Licenses & Permits	2,642.50
Use of Money and Property	2,055.93	Use of Money and Property	46,969.47
Intergovernmental	57,723.19	Intergovernmental	39,572.85
Charge for Services	639,547.97	Charge for Services	604,091.75
Special Assessment	0.00	Special Assessment	1,699.00
Miscellaneous	66,544.98	Miscellaneous	67,705.62
Sale of Fixed Assets	0.00	Sale of Fixed Assets	0.00
TOTAL	\$788,191.05	TOTAL	\$897,052.44