

City of Tipton, Iowa

Meeting:	Tipton City Council Meeting
Place:	Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time:	November 2, 2015 – 5:30 PM
Web Page:	www.tiptoniowa.org
Posted:	October 30, 2015 (Front door of City Hall & City Website)

Mayor:	Shirley Kepford	City Manager:	Chris Nosbisch
Council At Large:	David Fry	City Attorney:	Lynch Dallas, P.C.
Council At Large:	Pam Spear	City Clerk:	Lorna Fletcher
Council Ward #1:	Beau Holub	Deputy City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	D. of Public Works:	Steve Nash
Council Ward #3:	Dawn Siech	Chief of Police:	Heath Holub

- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**
 - 1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

- F. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

 - 1. **Approval of City Council Minutes**
 - 2. **Approval of Liquor License Renewal – Casey's General Store #72**
 - 3. **Approval of Liquor License Renewal – Cedar Lanes**

- G. **Public Hearing**
 - 1. **None**

- H. **Ordinance Approval/Amendment**
 - 1. **None**

- I. **Resolutions for Approval**
 - 1. **None**

- J. **Mayoral Proclamation**
 - 1. **None**

- K. **Old Business**
 - 1. **Discussion and Consideration of Clothing Contract – Council Action as Needed (tabled, October 5, 2015)**

L. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of 175th Celebration Committee Final Recommendations – Electric Department – Council Action as Needed
3. Discussion and Consideration of Change Order #2 – Illowa Investment Inc. – Council Action as Needed
4. Discussion and Consideration of Garbage Exemption Request – 318 W. 10th Street – Council Action as Needed

M. Reports to be Received/Filed

1. Aviation Fuel Quality Assurance Inspection Report

N. Discussion Items (No Action)

1. Capital Improvement Program

O. Reports of Mayor/Council/Manager

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

F. Consent Agenda

October 19, 2015
Council Chambers
City Hall
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Kepford called the meeting to order. Upon roll being called the following named council members were present: Siech, Anderson, Spear and Holub. Councilmember Fry was absent. Also present: Nosbisch, Fletcher, Taber, Beck, Sgt. Kepford, other visitors and the press.

Mayor Kepford led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Holub, second by Anderson to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

Deb Schwitzer - Schwitzer asked Councilmember Spear how much the City is saving by not using Larry Martens to dig the graves. Mayor Kepford said that City Manager Nosbisch would address the question. Nosbisch explained that the estimated cost savings is between \$6,000.00 and \$7,000.00 annually. Schwitzer questioned paying the employee's overtime on weekends versus the flat fee paid to Marten. Nosbisch explained that the City has employees on call every weekend and the City has purchased a mini backhoe that will be utilized for digging graves. Schwitzer said she heard from a city employee that the Public Works Department is short staffed and barely has time to do it. Schwitzer said she wants to be sure the payroll will be charged to the cemetery.

Consent Agenda:

Motion by Anderson, second by Holub to approve the consent agenda which includes the October 5, 2015, Council Meeting Minutes, Clerk's/Investment Report, liquor license renewals for Pizza Hut and Can City, September Water Report, September Library Board Minutes and Director's Report. Following the roll call vote the motion passed unanimously.

Old Business:

1. Clothing Contract, Tabled, October 5, 2015.

Motions for Approval:

1. Claims list -

ALLIANCE WATER RESOURCES I	OCTOBER SERVICES	24,904.29
APPARATUS TESTING SERVICES	3 FIRE PUMP CERT TESTING	873.00
AUS WATERLOO MC LOCKBOX	MATS CITY HALL	207.28
BUSINESS RADIO SALES AND S	CCREDIT ON OLD EQUIPMENT	2,796.02
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2,754.57
CEDAR COUNTY ENGINEER	208.1 GL DSL	2,060.32
CEDAR COUNTY RECORDER	6 EASEMENT RECORDINGS	77.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2,640.00
CULVER COMPANY	309 SAFETY TIP WATER BOTTLES	598.87
CUSTOM BUILDERS INC	UPS CHARGES	189.32
EASTERN IOWA LIGHT & PWR	CEMETERY	1,293.00
FAMILY FOODS	MISC SUPPLIES	42.98
FLETCHER-REINHARDT CO.	5 NYLON SLINGS	1,611.69
FRIENDS OF THE ANIMALS	3 DOGS	225.00
G & K SERVICES	UNIFORMS PUBLIC WORKS	267.25
GENERAL PEST CONTROL INC	PEST CONTROL	315.99
GRASSHOPPER LAWN CARE DBA	AERATION & OVERSEED DIAMOND	1,710.00
H & H AUTO	TIRES #52	903.84
HASTY AWARDS	24 MEDALS	63.94
INTEGRATED TECHNOLOGY PART	WORK ON KONNIE'S PC	1,562.70

IOWA DEPT. OF NATURAL RESO	ANNUAL WATER USE FEE	99.00
IOWA ONE CALL	LOCATES	43.20
MIDWEST WHEEL COMPANINES	SEAT COVER #4	170.43
MISC. VENDOR	JOHNSON COUNTY EMA:PEDS KITS	1,725.00
MITCHELL 1	WEB SUBSCRIPTIONS	228.48
MUNICIPAL EMERGENCY SERVIC	REPLACE CONTAMINATED EQUIPMENT	2,119.27
O'ROURKE MOTORS INC	ODOMETER & INSTALL #53	472.86
PENGUIN MANAGEMENT INC	6 MO VOICE NOTIFICATIONS	720.00
PITNEY BOWES INC	6 MO MAINT DIGITAL MAILING SYS	853.00
PMMIC INSURANCE	FUEL TANK INSURANCE RENEWAL	1,224.00
RESALE POWER GROUP OF IA	2 GENERATION METERS	4,475.19
RESCO	SWITCH ASSEMBLY	6.42
REXCO EQUIPMENT INC	STRAIGHT PIN #138	16.64
STUART C IRBY CO	UNDERGROUND SUPPLIES	356.16
THOMAS HEATING & AIR	SERVICE CALL FOR AC/FURNACE	148.00
THOMPSON TRUCK & TRAILER	2 SENSOR ASSEMBLYS #5	123.97
TIPTON COMMUNITY SCHOOLS	14.5 HRS USE OF SCHOOL GYM	290.00
TIPTON CONSERVATIVE	YOUTH REC	1,384.33
TIPTON PHARMACY	PHARMACEUTICALS	438.84
TRITECH SOFTWARE SYSTEMS	AMB BILLING SERVICES	302.50
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	34.00
WHITFIELD & EDDY PLC	FAC CONSTRUCTION CLAIM	413.50
WJE ASSOCIATES INC	ENCLOSURE & HVAC AT NATATORIUM	1,400.00
XEROX CORPORATION	BASE & METER CHARGES	1,143.82
ZEE MEDICAL INC	1ST AID SUPPLIES	168.52
	TOTALS	63,454.19
	FUND TOTALS	
001 GENERAL GOVERNMENT		14,228.87
315 JKFAC CP		1,813.50
600 WATER OPERATING		12,073.95
610 WASTEWATER/AKA SEWER REVE		12,697.91
630 ELECTRIC OPERATING		8,740.64
640 GAS OPERATING		162.12
670 GARBAGE COLLECTION		2,825.79
750 CEMETERY ENTERPRISE		51.06
810 CENTRAL GARAGE		7,279.73
835 ADMINISTRATIVE SERVICES		3,580.62
	GRAND TOTAL	63,454.19

Motion by Holub, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. TIF, Updated Financial Report, Speer Financial

Maggie Burger, Speer Financial, reviewed the City's annual TIF and Debt report discussing the terms, the General Obligation, TIF and the Revenue Debt, the paid and outstanding amounts. Speer said the City has been very aggressive in paying down the total debt. Motion by Siech, second by Spear to approve the new City TIF, Revenue and General Obligation Debt Report prepared by Speer Financial. Following the roll call vote the motion passed unanimously.

3. Street Closure Request, Trunk or Treat

Motion by Holub, second by Anderson to approve the street closure request on West 4th Street, from Lynn Street to the alley west of the Gas and Electric Department building, on October 25th, from 2:00 p.m. to 5:30 p.m. for the second annual Trunk or Treat. Following the roll call vote the motion passed unanimously.

4. Air Compressor, Electric Department

Motion by Anderson, second by Siech to approve the purchase of an air compressor from R.M. Boggs Company,

with an estimated cost of \$ 2,007.00, plus shipping, for use in the old electric plant for the engines startup operation. Following the roll call vote the motion passed unanimously.

Discussion Items:

1. Landscaping, Signage, City's Green Space

Nosbisch discussed landscaping and lighting around the City's gateway signs that were funded by the Don Goetz family. Council Member Anderson suggested rock scaping and perennial grasses that would be easy to maintain. Nosbisch asked the council what they would like to see on the City's green space at the corner of 4th and Cedar Streets. Nosbisch asked if the council would like to budget funds for a design to include a Cedar County veteran's wall or the memorial bricks that had been suggested by Denny Snow and Vicki Wailand. Council Member Anderson would like input from the City on what they would like in the green space design, adding that he thinks it would be a good staging point for annual events, such as the trolley rides. Donna Young would like to donate a blooming tree in memory of former, Mayor Donald Young, and suggested that the tree could be incorporated into the design as well as the Freedom Rock.

Reports of Mayor/Council/Manager:

Mayor's Report

Mayor Kepford announced that for years there has been council discussion on what to do with the council chambers regarding what could be done or where the council meetings could be held. There was discussion on remodeling and the remodeling is on hold, and there was also discussion on installing a chair lift. The council has decided that the best move is, beginning in November, the council meetings will be held at the fire station. The parking will need to be addressed so that the engines can pull out in case of a fire call without issues.

Manager's Report:

We will begin working on the transition with the Public Works Department and Alliance Water Resources in the coming months.

The City received the settlement funds for the James Kennedy Family Aquatic Center and the design function of the project will begin soon. The design portion will take a minimum of three months. The Aquatic Center staff has been asked about a potential start date, there is no concrete date to begin. The City will keep everyone informed in regards to the closing.

There was a question regarding nepotism and the Police Department. Council Member Holub does not directly oversee the Chief of Police nor does any one councilmember have the power to decide for the entire City Council. The definition of nepotism essentially means favoritism granted to relatives. Police Chief Holub was in place prior to Council Member Holub's appointment to the council. Council Member Holub has abstained from voting on the item that pertained to Chief Police Holub. Again, there is no direct oversight and the councilmembers are unable to appoint any position on their own. The same holds true of the Police Sergeant as she is an employee of the Police Chief and not the Mayor or City Council.

As a reminder, I was out of the office most of last week attending the Iowa APA conference in Sioux City.

The electric department had the 5th and 6th grade classes' visit for the utilities 135th Anniversary last week. The high voltage demonstration was a very eye opening experience for the youth in the community. Electric Superintendent Taber received a very complimentary email from Mr. Copp thanking the electric department for the informative tour. The public notice for the City's National Pollutant Discharge Elimination System has been sent to the paper and posted at City Hall. If anyone would like to review the permit, copies can be obtained at City Hall.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Siech, second by Spear.

Following the roll call vote the motion passed unanimously.

Motion carried by the following roll call vote;

Meeting adjourned at 6:24 p.m.

Mayor

Attest: _____

City Clerk/Finance Officer

REVENUE RECEIVED		REVENUE RECEIVED	
August, 2015		September, 2015	
Property Taxes	1,132.69	Property Taxes	113,152.27
Local Option Sales Service Tax	20,086.29	Local Option Sales Service Tax	21,218.98
Licenses & Permits	1,100.00	Licenses & Permits	2,642.50
Use of Money and Property	2,055.93	Use of Money and Property	46,969.47
Intergovernmental	57,723.19	Intergovernmental	39,572.85
Charge for Services	639,547.97	Charge for Services	604,091.75
Special Assessment	0.00	Special Assessment	1,699.00
Miscellaneous	66,544.98	Miscellaneous	67,705.62
Sale of Fixed Assets	0.00	Sale of Fixed Assets	0.00
TOTAL	\$788,191.05	TOTAL	\$897,052.44

City of Tipton

From: Licensing@IowaABD.com
Sent: Wednesday, October 28, 2015 2:32 AM
To: cityoftipton@iowatelecom.net
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
BC0008141	Submitted to Local Authority	Casey's General Store #72 (1107 Cedar Street Tipton Iowa, 52771137)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.iowaABD (866.469.2223) (select option 1), locally 515.281.7400 (select option 1).

For assistance by email contact Licensing@IowaABD.com

K. Old Business

AGENDA ITEM # K – 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: November 2, 2015

AGENDA ITEM: Clothing Contract

ACTION: None

SYNOPSIS: Staff is asking that this item remain tabled.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/15

L. Motions for Approval

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NON	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-0069	A-L-L EQUIPMENT									
I 100242-1		TEARDOWN CHARGE	AP		R	11/29/2015		294.00	294.00CR	
		G/L ACCOUNT						294.00		
	630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP					294.00	TEARDOWN CHARGE		
								294.00	294.00CR	0.00
								294.00	0.00	

01-0090	ALTEC INDUSTRIES INC									
I 5235272		ROTARY ACTUATOR #5	AP		R	10/30/2015		3,083.23	3,083.23CR	
		G/L ACCOUNT						3,083.23		
	810 5-899-2-63321	REPAIR PARTS					3,083.23	ROTARY ACTUATOR #5		
								3,083.23	3,083.23CR	0.00
								3,083.23	0.00	

01-0143	AUS WATERLOO MC LOCKBOX									
I 6507846		MATS CITY HALL	AP		R	11/29/2015		86.25	86.25CR	
		G/L ACCOUNT						86.25		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					86.25	MATS CITY HALL		
I 6507850		MATS AMB BLDG	AP		R	11/29/2015		121.03	121.03CR	
		G/L ACCOUNT						121.03		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					121.03	MATS AMB BLDG		
								207.28	207.28CR	0.00
								207.28	0.00	

01-0204	BARTON SOLVENTS INC									
C 114847		DRUM DEPOSIT RETURN	AP		R	10/30/2015		105.00CR	105.00	
		G/L ACCOUNT						105.00CR		
	001 5-465-2-65070	OPERATING SUPPLIES					105.00CR	DRUM DEPOSIT RETURN		
I 114846		BARSOL DOWFROST	AP		R	10/30/2015		931.40	931.40CR	
		G/L ACCOUNT						931.40		
	001 5-465-2-65070	OPERATING SUPPLIES					931.40	BARSOL DOWFROST		
								826.40	826.40CR	0.00
								826.40	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0855 EITA

I 101215EITA		MEMBERSHIP DUES	AP		R	11/29/2015		165.00	165.00CR	
		G/L ACCOUNT						165.00		
	001 5-525-1-62100	DUES/FEES					165.00	MEMBERSHIP DUES		
			REG. CHECK					165.00	165.00CR	0.00
								165.00	0.00	

01-0905 ELECTRICAL ENGINEERING & EQ

I 4437491-00		CITY HALL PROJECT SUPPLIES	AP		R	10/30/2015		1,401.76	1,373.72CR	
		G/L ACCOUNT				10/30/2015		1,401.76	28.04CR	
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					1,401.76	CITY HALL PROJECT SUPPLIES		
I 4460878-00		BATTERIES	AP		R	10/30/2015		33.84	33.84CR	
		G/L ACCOUNT						33.84		
	640 5-825-2-65070	OPERATING SUPPLIES					33.84	BATTERIES		
			REG. CHECK					1,435.60	1,407.56CR	0.00
								1,435.60	28.04CR	

01-1023 FLYING PHOENIX INERSTATE DI

I 040115FPID		FIREWORKS 7/4/15 CELEBRATIO	AP		R	10/30/2015		7,678.46	7,678.46CR	
		G/L ACCOUNT						7,678.46		
	001 5-620-2-65315	JULY 4TH CELEBRATION					7,678.46	FIREWORKS 7/4/15 CELEBRATION		
			REG. CHECK					7,678.46	7,678.46CR	0.00
								7,678.46	0.00	

01-1051 FRIENDS OF THE ANIMALS

I 102015FOTA		1 CAT, 1 DOG	AP		R	11/29/2015		125.00	125.00CR	
		G/L ACCOUNT						125.00		
	001 5-190-2-64910	CONTRACT SERVICES					125.00	1 CAT, 1 DOG		
			REG. CHECK					125.00	125.00CR	0.00
								125.00	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1055	G & K SERVICES									
I 433727		UNIFORMS PUBLIC WORKS	AP		R	11/29/2015		45.21	45.21CR	
		G/L ACCOUNT						45.21		
	670	5-840-2-64350 UNIFORMS/EQUIPMENT					8.29	UNIFORMS PUBLIC WORKS		
	600	5-810-2-64350 UNIFORMS/EQUIPMENT					6.49	UNIFORMS PUBLIC WORKS		
	001	5-210-2-64350 UNIFORMS/EQUIPMENT					9.36	UNIFORMS PUBLIC WORKS		
	810	5-899-2-64350 UNIFORMS/EQUIPMENT					8.07	UNIFORMS PUBLIC WORKS		
	001	5-299-2-64350 UNIFORMS/EQUIPMENT					13.00	UNIFORMS PUBLIC WORKS		
I 433729		SHOP TOWELS	AP		R	11/29/2015		109.31	109.31CR	
		G/L ACCOUNT						109.31		
	810	5-899-2-65070 OPERATING SUPPLIES					109.31	SHOP TOWELS		
I 437027		UNIFORMS PUBLIC WORKS	AP		R	11/29/2015		45.21	45.21CR	
		G/L ACCOUNT						45.21		
	670	5-840-2-64350 UNIFORMS/EQUIPMENT					8.29	UNIFORMS PUBLIC WORKS		
	600	5-810-2-64350 UNIFORMS/EQUIPMENT					6.49	UNIFORMS PUBLIC WORKS		
	001	5-210-2-64350 UNIFORMS/EQUIPMENT					9.36	UNIFORMS PUBLIC WORKS		
	810	5-899-2-64350 UNIFORMS/EQUIPMENT					8.07	UNIFORMS PUBLIC WORKS		
	001	5-299-2-64350 UNIFORMS/EQUIPMENT					13.00	UNIFORMS PUBLIC WORKS		
I 437028		UNIFORMS EL & GAS	AP		R	11/29/2015		111.02	111.02CR	
		G/L ACCOUNT						111.02		
	630	5-820-2-64350 UNIFORMS/EQUIPMENT					84.14	UNIFORMS EL & GAS		
	640	5-825-2-64350 UNIFORMS/EQUIPMENT					26.88	UNIFORMS EL & GAS		
I 440328		SHOP TOWELS & DUST MOPS	AP		R	11/29/2015		81.27	81.27CR	
		G/L ACCOUNT						81.27		
	630	5-820-2-65070 OPERATING SUPPLIES					81.27	SHOP TOWELS & DUST MOPS		
I 440341		UNIFORMS PUBLIC WORKS	AP		R	11/29/2015		45.21	45.21CR	
		G/L ACCOUNT						45.21		
	670	5-840-2-64350 UNIFORMS/EQUIPMENT					8.29	UNIFORMS PUBLIC WORKS		
	600	5-810-2-64350 UNIFORMS/EQUIPMENT					6.49	UNIFORMS PUBLIC WORKS		
	001	5-210-2-64350 UNIFORMS/EQUIPMENT					9.36	UNIFORMS PUBLIC WORKS		
	810	5-899-2-64350 UNIFORMS/EQUIPMENT					8.07	UNIFORMS PUBLIC WORKS		
	001	5-299-2-64350 UNIFORMS/EQUIPMENT					13.00	UNIFORMS PUBLIC WORKS		
I 440342		UNIFORMS EL & GAS	AP		R	11/29/2015		111.02	111.02CR	
		G/L ACCOUNT						111.02		
	630	5-820-2-64350 UNIFORMS/EQUIPMENT					84.14	UNIFORMS EL & GAS		
	640	5-825-2-64350 UNIFORMS/EQUIPMENT					26.88	UNIFORMS EL & GAS		
		REG. CHECK						548.25	548.25CR	0.00
								548.25	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
						.DISC DT			

01-1066 GARDEN & ASSOCIATES INC

I 33564		STREET IMPROVEMENTS 2015	AP		R	11/29/2015	4,823.97	4,823.97CR	
		G/L ACCOUNT					4,823.97		
	300 5-756-2-64070	ENGINEERING					4,823.97	STREET IMPROVEMENTS 2015	
			REG. CHECK				4,823.97	4,823.97CR	0.00
							4,823.97	0.00	

01-1098 GRASSHOPPER LAWN CARE DBA A

I 15-157		AERATION, OVERSEED, GYPSUM	AP		R	11/29/2015	3,275.00	3,275.00CR	
		G/L ACCOUNT					3,275.00		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					3,275.00	AERATION, OVERSEED, GYPSUM	
			REG. CHECK				3,275.00	3,275.00CR	0.00
							3,275.00	0.00	

01-1102 GREAT WESTERN SUPPLY CO

I 087937		4 BUNDLES YARD WASTE BAGS	AP		R	11/29/2015	190.80	190.80CR	
		G/L ACCOUNT					190.80		
	670 5-841-2-65070	OPERATING SUPPLIES					190.80	4 BUNDLES YARD WASTE BAGS	
I 087937A		96 BUNDLES YARD WASTE BAGS	AP		R	11/29/2015	4,387.20	4,387.20CR	
		G/L ACCOUNT					4,387.20		
	670 5-841-2-65070	OPERATING SUPPLIES					4,387.20	96 BUNDLES YARD WASTE BAGS	
			REG. CHECK				4,578.00	4,578.00CR	0.00
							4,578.00	0.00	

01-1115 H & H AUTO

I 31056		TIRE REPAIR #200	AP		R	11/29/2015	15.00	15.00CR	
		G/L ACCOUNT					15.00		
	810 5-899-2-63323	TIRE REPAIR					15.00	TIRE REPAIR #200	
			REG. CHECK				15.00	15.00CR	0.00
							15.00	0.00	

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670 5-840-2-64040 COLLECTION EXPENSE 17.07 COLLECTION EXPENSE

REG. CHECK 127.99 127.99CR 0.00
127.99 0.00

01-1495 KLUESNER CONSRUCTION INC

I 18152 MILLING OLD MUSCATINE & PLU AP R 11/29/2015 7,130.00 7,130.00CR
G/L ACCOUNT 7,130.00
001 5-210-2-63991 MAINTENANCE - STREET DEPT 7,130.00 MILLING OLD MUSCATINE & PLUM

I 18275 ASPHALT WORK AT 7 LOCATIONS AP R 11/29/2015 6,186.78 6,186.78CR
G/L ACCOUNT 6,186.78
001 5-290-2-63991 MAINTENANCE 5,739.48 ASPHALT WORK AT 7 LOCATIONS
600 5-810-2-65308 MAINS 447.30 ASPHALT WORK AT 7 LOCATIONS

REG. CHECK 13,316.78 13,316.78CR 0.00
13,316.78 0.00

01-1500 KURIDE OUTDOOR EQUIPMENT

I 6485 REPAIR PUSH MOWER AP R 11/29/2015 80.44 80.44CR
G/L ACCOUNT 80.44
630 5-820-2-63500 OPERATIONAL EQUIPT MAINT & REP 80.44 REPAIR PUSH MOWER

I 6575 MUFFLER #154 AP R 11/29/2015 128.05 128.05CR
G/L ACCOUNT 128.05
810 5-899-2-63321 REPAIR PARTS 128.05 MUFFLER #154

I 9172 STARTER ROPE #103 AP R 11/29/2015 3.90 3.90CR
G/L ACCOUNT 3.90
810 5-899-2-63321 REPAIR PARTS 3.90 STARTER ROPE #103

I 9176 POLE SAW ATTACHMENT AP R 11/29/2015 123.74 123.74CR
G/L ACCOUNT 123.74
001 5-221-2-65053 SMALL TOOLS 123.74 POLE SAW ATTACHMENT

REG. CHECK 336.13 336.13CR 0.00
336.13 0.00

01-1 MAD MENUS

I 340120 MENU AD AT DITTOS AP R 10/30/2015 100.00 100.00CR
G/L ACCOUNT 100.00
001 5-465-2-64020 ADVERTISING 100.00 MAD MENUS:MENU AD AT DITTOS

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEN NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				100.00	100.00CR	0.00
								100.00	0.00	

01-1660 MANATTS INC

I 790529		CITY HALL 16.75 CONCRETE	AP		R	11/29/2015		1,896.10	1,829.10CR	
		G/L ACCOUNT				11/29/2015		1,896.10	67.00CR	
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					1,896.10	CITY HALL 16.75 CONCRETE		
				REG. CHECK				1,896.10	1,829.10CR	0.00
								1,896.10	67.00CR	

01-1698 MC MASTER-CARR

I 41351448		CARBON STEEL SHEET	AP		R	11/29/2015		42.74	42.74CR	
		G/L ACCOUNT						42.74		
	035 5-899-2-65980	MISCELLANEOUS					42.74	CARBON STEEL SHEET		
				REG. CHECK				42.74	42.74CR	0.00
								42.74	0.00	

01-1730 MIDWEST RADAR

I 0014890		EQUIPMENT MAINTENANCE	AP		R	11/29/2015		44.00	44.00CR	
		G/L ACCOUNT						44.00		
	001 5-110-2-63500	OPERATIONAL EQUIPT MAINT & REP					44.00	EQUIPMENT MAINTENANCE		
I 157213		EQUIPMENT MAINTENANCE	AP		R	11/29/2015		120.00	120.00CR	
		G/L ACCOUNT						120.00		
	001 5-110-2-63500	OPERATIONAL EQUIPT MAINT & REP					120.00	EQUIPMENT MAINTENANCE		
				REG. CHECK				164.00	164.00CR	0.00
								164.00	0.00	

01-2468 MOELLER TIPTON TIRE & AUTO

I 22395		TIRE REPAIR #17	AP		R	11/29/2015		162.40	162.40CR	
		G/L ACCOUNT						162.40		
	810 5-899-2-63321	REPAIR PARTS					162.40	TIRE REPAIR #17		
				REG. CHECK				162.40	162.40CR	0.00
								162.40	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1768 MOORE FIREARMS

I 201510305038		GUN EQUIPMENT	AP		R	10/30/2015		49.99	49.99CR	
		G/L ACCOUNT						49.99		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					49.99	GUN EQUIPMENT		
I 201510305039		GUN EQUIPMENT	AP		R	10/30/2015		315.89	315.89CR	
		G/L ACCOUNT						315.89		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					315.89	GUN EQUIPMENT		
								REG. CHECK		
								365.88	365.88CR	0.00
								365.88	0.00	

01-2057 PRAXAIR DISTRIBUTION INC

I 54054554		OXYGEN	AP		R	11/29/2015		38.61	38.61CR	
		G/L ACCOUNT						38.61		
	001 5-160-2-65070	OPERATING SUPPLIES					38.61	OXYGEN		
								REG. CHECK		
								38.61	38.61CR	0.00
								38.61	0.00	

01-2112 RESCO

I 608937-00		OVERHEAD SUPPLIES	AP		R	11/29/2015		51.36	51.36CR	
		G/L ACCOUNT						51.36		
	630 5-820-2-65302	OVERHEAD SUPPLIES					51.36	OVERHEAD SUPPLIES		
I 610228-00		UNDERGROUND SUPPLIES	AP		R	11/29/2015		1,059.30	1,059.30CR	
		G/L ACCOUNT						1,059.30		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					1,059.30	UNDERGROUND SUPPLIES		
I 624033		4 FR SWEATSHIRTS	AP		R	11/29/2015		463.13	463.13CR	
		G/L ACCOUNT						463.13		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					463.13	4 FR SWEATSHIRTS		
I 624408		TRANSFORMER SPILL BAG	AP		R	11/29/2015		172.28	172.28CR	
		G/L ACCOUNT						172.28		
	630 5-820-2-65302	OVERHEAD SUPPLIES					172.28	TRANSFORMER SPILL BAG		
I 624431-00		BUCKET HOOKS	AP		R	11/29/2015		89.66	89.66CR	
		G/L ACCOUNT						89.66		
	630 5-820-2-65070	OPERATING SUPPLIES					89.66	BUCKET HOOKS		
								REG. CHECK		
								1,835.73	1,835.73CR	0.00
								1,835.73	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2133 RIVER CITY SUPPLY LLC

I 100815-C		MARIJUANA & HEROIN TEST KIT AP			R	10/30/2015		217.64	217.64CR	
		G/L ACCOUNT						217.64		
	001 5-110-2-65070	OPERATING SUPPLIES					217.64	MARIJUANA & HEROIN TEST KITS		
				REG. CHECK				217.64	217.64CR	0.00
								217.64	0.00	

01-2074 BK DIXON

I 1385109		COPY CHARGES	AP		R	11/29/2015		13.66	13.66CR	
		G/L ACCOUNT						13.66		
	001 5-160-2-64910	CONTRACT SERVICES					13.66	COPY CHARGES		
				REG. CHECK				13.66	13.66CR	0.00
								13.66	0.00	

01-2232 SPAHN & ROSE LUMBER CO

I 201510305040		BLDG MAINT SUPPLIES ELECTR AP			R	11/29/2015		39.63	39.63CR	
		G/L ACCOUNT						39.63		
	630 5-820-2-63100	BUILDING MAINTENANCE & REPAIR					39.63	BLDG MAINT SUPPLIES ELECTRIC		
I 201510305041		CITY HALL PROJECT SUPPLIES AP			R	11/29/2015		375.46	375.46CR	
		G/L ACCOUNT						375.46		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					375.46	CITY HALL PROJECT SUPPLIES		
I 48085045		PARK SHELTER WINDOW REPAIR AP			R	11/29/2015		96.76	96.76CR	
		G/L ACCOUNT						96.76		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					96.76	PARK SHELTER WINDOW REPAIR		
				REG. CHECK				511.85	511.85CR	0.00
								511.85	0.00	

01-2239 SPEER FINANCIAL INC

I 1020159FI		UPDATED TIF REPORT SHEETS AP			R	10/30/2015		325.00	325.00CR	
		G/L ACCOUNT						325.00		
	835 5-899-2-64906	OTHER PROFESSIONAL SERVICES					325.00	UPDATED TIF REPORT SHEETS		
				REG. CHECK				325.00	325.00CR	0.00
								325.00	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2247 STAPLES ADVANTAGE

I 3280257352		OFFICE SUPPLIES	AP		R	11/29/2015		154.34	154.34CR	
		G/L ACCOUNT						154.34		
	835 5-899-2-65980	MISCELLANEOUS						34.99	OFFICE SUPPLIES	
	001 5-110-2-65980	MISCELLANEOUS						34.99	OFFICE SUPPLIES	
	835 5-899-2-65060	OFFICE SUPPLIES						57.37	OFFICE SUPPLIES	
	001 5-525-2-65060	OFFICE SUPPLIES						26.99	OFFICE SUPPLIES	

I 3280797854		CELL PHONE COVER	AP		R	11/29/2015		29.99	29.99CR	
		G/L ACCOUNT						29.99		
	001 5-525-2-63730	TELECOMMUNICATIONS EXPENSE						29.99	CELL PHONE COVER	

I 3280797855		IPAD SCREEN PROTECTOR	AP		R	11/29/2015		34.99	34.99CR	
		G/L ACCOUNT						34.99		
	001 5-525-2-63730	TELECOMMUNICATIONS EXPENSE						34.99	IPAD SCREEN PROTECTOR	

I 3281375362		CELL PHONE SCREEN PROTECTOR	AP		R	11/29/2015		17.09	17.09CR	
		G/L ACCOUNT						17.09		
	001 5-525-2-63730	TELECOMMUNICATIONS EXPENSE						17.09	CELL PHONE SCREEN PROTECTOR	

								REG. CHECK	236.41	236.41CR	0.00
									236.41	0.00	

01-1239 STATE HYGIENIC LABORATORY

I 64206		POOL TESTING FEES	AP		R	11/29/2015		12.50	12.50CR	
		G/L ACCOUNT						12.50		
	001 5-465-2-64121	HEALTH SERVICES						12.50	POOL TESTING FEES	

								REG. CHECK	12.50	12.50CR	0.00
									12.50	0.00	

01-2317 T & M CLOTHING CO.

I 1219		UNIFORM ITEMS & EQUIPMENT	AP		R	11/29/2015		836.40	836.40CR	
		G/L ACCOUNT						836.40		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT						836.40	UNIFORM ITEMS & EQUIPMENT	

I 1220		6 ITEMS EMBROIDERED	AP		R	11/29/2015		20.00	20.00CR	
		G/L ACCOUNT						20.00		
	630 5-822-2-64350	UNIFORMS/EQUIPMENT						12.00	6 ITEMS EMBROIDERED	
	630 5-820-2-64350	UNIFORMS/EQUIPMENT						8.00	6 ITEMS EMBROIDERED	

								REG. CHECK	856.40	856.40CR	0.00
									856.40	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2352 THOMPSON TRUCK & TRAILER

C	X101043518:01	REPAIR PARTS #30	AP		R	10/30/2015		158.38CR	158.38		
		G/L ACCOUNT						158.38CR			
	810 5-899-2-63321	REPAIR PARTS						158.38CR		REPAIR PARTS #30	
C	X101043536:01	REPAIR PARTS #5	AP		R	10/30/2015		239.55CR	239.55		
		G/L ACCOUNT						239.55CR			
	810 5-899-2-63321	REPAIR PARTS						239.55CR		REPAIR PARTS #5	
C	X101043732:01	REPAIR PARTS #5	AP		R	10/30/2015		187.50CR	187.50		
		G/L ACCOUNT						187.50CR			
	810 5-899-2-63321	REPAIR PARTS						187.50CR		REPAIR PARTS #5	
I	X101043518:01	REPAIR PARTS #30	AP		R	10/30/2015		406.48	406.48CR		
		G/L ACCOUNT						406.48			
	810 5-899-2-63321	REPAIR PARTS						406.48		REPAIR PARTS #30	
I	X101043379:02	REPAIR PARTS #5	AP		R	10/30/2015		1,058.15	1,058.15CR		
		G/L ACCOUNT						1,058.15			
	810 5-899-2-63321	REPAIR PARTS						1,058.15		REPAIR PARTS #5	
								REG. CHECK	879.20	879.20CR	0.00
									879.20	0.00	

01-2410 TIPTON ELECTRIC MOTORS

I	273544	RENT PRESSURE WASHER	AP		R	11/29/2015		118.00	118.00CR		
		G/L ACCOUNT						118.00			
	001 5-465-2-65070	OPERATING SUPPLIES						118.00		RENT PRESSURE WASHER	
								REG. CHECK	118.00	118.00CR	0.00
									118.00	0.00	

01-2553 UTILITY SALES & SERVICE INC

C	14282CR	SUPPLIES FOR GAS SERVICE LI AP	AP		R	10/30/2015		192.50CR	192.50		
		G/L ACCOUNT						192.50CR			
	640 5-825-2-65307	SERVICE LINES						192.50CR		SUPPLIES FOR GAS SERVICE LINES	
I	15074	SUPPLIES FOR GAS SERVICE LI AP	AP		R	10/30/2015		2,126.24	2,126.24CR		
		G/L ACCOUNT						2,126.24			
	640 5-825-2-65307	SERVICE LINES						2,126.24		SUPPLIES FOR GAS SERVICE LINES	
								REG. CHECK	1,933.74	1,933.74CR	0.00
									1,933.74	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
						DISC DT			

01-2562 VERMEER SALES & SERVICE INC

I 00512949		REPAIR PART #103	AP		R	11/29/2015	164.53	164.53CR	
		G/L ACCOUNT					164.53		
	810 5-899-2-63321	REPAIR PARTS					164.53	REPAIR PART #103	
							164.53	164.53CR	0.00
							164.53	0.00	

01-2574 WALMART COMMUNITY

C 9737		SUPPLIES FOR IPAD	AP		R	10/30/2015	14.88CR	14.88	
		G/L ACCOUNT					14.88CR		
	001 5-525-2-63730	TELECOMMUNICATIONS EXPENSE					14.88CR	SUPPLIES FOR IPAD	
I 1651		MISC SUPPLIES, BLDG MAINT S AP			R	11/29/2015	48.89	48.89CR	
		G/L ACCOUNT					48.89		
	835 5-899-2-65980	MISCELLANEOUS					20.60	MISC SUPPLIES, BLDG MAINT SUPP	
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					28.29	MISC SUPPLIES, BLDG MAINT SUPP	
I 201510305042		SUPPLIES FOR IPAD	AP		R	11/29/2015	44.76	44.76CR	
		G/L ACCOUNT					44.76		
	001 5-525-2-63730	TELECOMMUNICATIONS EXPENSE					44.76	SUPPLIES FOR IPAD	
I 2123		OPERATING SUPPLIES	AP		R	11/29/2015	7.46	7.46CR	
		G/L ACCOUNT					7.46		
	001 5-110-2-65070	OPERATING SUPPLIES					7.46	OPERATING SUPPLIES	
I 2491		MISC SUPPLIES	AP		R	11/29/2015	0.48	0.48CR	
		G/L ACCOUNT					0.48		
	001 5-110-2-65980	MISCELLANEOUS					0.48	MISC SUPPLIES	
I 2792		MISC SUPPLIES	AP		R	11/29/2015	6.07	6.07CR	
		G/L ACCOUNT					6.07		
	001 5-110-2-65980	MISCELLANEOUS					6.07	MISC SUPPLIES	
I 7138		MISC SUPPLIES	AP		R	11/29/2015	22.83	22.83CR	
		G/L ACCOUNT					22.83		
	001 5-110-2-65980	MISCELLANEOUS					22.83	MISC SUPPLIES	
I 7496		MISC SUPPLIES	AP		R	11/29/2015	29.60	29.60CR	
		G/L ACCOUNT					29.60		
	001 5-160-2-65980	MISCELLANEOUS					29.60	MISC SUPPLIES	
							145.21	145.21CR	0.00
							145.21	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-2640	WENDLING QUARRIES INC									
I 612466		343.35 TN LIME FOR BALL FIE AP			R	11/29/2015		1,888.54	1,888.54CR	
		G/L ACCOUNT						1,888.54		
	001 5-430-2-63200	GROUNDS MAINTENANCE & REPAIR					1,888.54	343.35 TN LIME FOR BALL FIELD		
				REG. CHECK				1,888.54	1,888.54CR	0.00
								1,888.54	0.00	

01-2650	WESCO RECEIVABLES CORP									
I 204303		OVERHEAD SUPPLIES AP			R	11/29/2015		885.00	885.00CR	
		G/L ACCOUNT						885.00		
	630 5-820-2-65302	OVERHEAD SUPPLIES					885.00	OVERHEAD SUPPLIES		
I 207436		OVERHEAD SUPPLIES AP			R	11/29/2015		3,569.46	3,569.46CR	
		G/L ACCOUNT						3,569.46		
	630 5-820-2-65302	OVERHEAD SUPPLIES					3,569.46	OVERHEAD SUPPLIES		
I 211005		UNDERGROUND SUPPLIES AP			R	11/29/2015		17.18	17.18CR	
		G/L ACCOUNT						17.18		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					17.18	UNDERGROUND SUPPLIES		
				REG. CHECK				4,471.64	4,471.64CR	0.00
								4,471.64	0.00	

11-2735	ZEE MEDICAL INC									
I 0158712178		DISPOSABLE GLOVES, EAR PLUG AP			R	11/29/2015		62.07	62.07CR	
		G/L ACCOUNT						62.07		
	640 5-825-2-65070	OPERATING SUPPLIES					62.07	DISPOSABLE GLOVES, EAR PLUGS		
				REG. CHECK				62.07	62.07CR	0.00
								62.07	0.00	

11-2737	ZEP SALES & SERVICE									
I 9001923772		SHOP SUPPLIES AP			R	11/29/2015		279.20	279.20CR	
		G/L ACCOUNT						279.20		
	810 5-899-2-65070	OPERATING SUPPLIES					279.20	SHOP SUPPLIES		
				REG. CHECK				279.20	279.20CR	0.00
								279.20	0.00	

PACKET: 02129 Council Mtg 110215 AL

VENDOR SET: 01

..... REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	37,802.68CR
300	GO ST IMPROVEMENT PROJECT	4,823.97CR
600	WATER OPERATING	467.18CR
610	WASTEWATER/AKA SEWER REVE	0.38CR
630	ELECTRIC OPERATING	7,014.72CR
640	GAS OPERATING	2,148.55CR
670	GARBAGE COLLECTION	4,644.94CR
810	CENTRAL GARAGE	5,129.52CR
835	ADMINISTRATIVE SERVICES	1,527.19CR
** TOTALS **		63,559.13CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		63,559.13	63,464.09CR	0.00
		63,559.13	95.04CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		63,559.13	63,464.09CR	0.00
		63,559.13	95.04CR	

TOTAL CHECKS TO PRINT: 47

.....

ERRORS: 0 WARNINGS: 0

AGENDA ITEM # L – 2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 2, 2015
AGENDA ITEM:	175 th Celebration Committee
ACTION:	None

SYNOPSIS: Mike Pelzer is planning on being at the meeting to discuss the recommendations that the 175th committee has as it relates to monies left over from the event.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Possible Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/15

AGENDA ITEM # L - 3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: November 2, 2015

AGENDA ITEM: Change Order #2

ACTION: Motion

SYNOPSIS: Please see the attached change order request and letter of explanation from Garden and Associates. The proposed increase, if approved, would be \$2,153.25. I will explain in more detail at the meeting.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/15



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

October 22, 2015

City of Tipton
Attn: Chris Nosbisch, City Manager
407 Lynn Street
Tipton, IA 52772

RE: Water Main, Sanitary Sewer and Street Improvements
Division 1: Street Improvements
Tipton, Iowa
G&A 5014140

Dear Chris:

Enclosed are 3 copies of Change Order No. 2 for the referenced project. The change order increases the contract cost by \$2,153.25. The reason for the change order is driven by a request by Illowa Investment Inc. as a result of an error in a unit price on their bid. The bid tab shows a unit price of \$7.25 for adjustments of manholes for 3 adjustments, the extended price shows as \$2,175 which would be a unit cost of \$725.00. Per contract documents, the contracts were written based on the unit price of \$7.25; the specifications indicate that unit price controls item price. Illowa did not notice this discrepancy until project close-out.

It should be noted that the \$725.00 is a more realistic cost for the work involved.

Please review and if the council approves the change order, have all three (3) copies signed and then returned to Garden & Associates for signatures by us and the Contractor.

We will also submit a final pay application at that time for final payment of retainage and this change order should it be approved.

If you have any questions, please contact me at 641-672-2526.

Sincerely,
GARDEN & ASSOCIATES, LTD.

Jack Pope, P.E.

Enc: Change Order No. 2 (3 copies)

JP/js

ENGINEERS AND SURVEYORS
OSKALOOSA, IOWA CRESTON, IOWA

CHANGE ORDER

No. 2

DATE OF ISSUANCE October 22, 2015 EFFECTIVE DATE October 22, 2015

JURISDICTION City of Tipton

CONTRACTOR Illowa Investment Inc.

Contract: Water Main, Sanitary Sewer & Street Improvements

Project: Division 1: Street Improvements

JURISDICTION's Contract No. _____ ENGINEER's Contract No. 5014140

ENGINEER Garden & Associates, LTD.

You are directed to make the following changes in the Contract Documents:

Description: **Adjustment to contract price for error in unit price. (3 x \$725 - 3 x \$7.25)**

Reason for Change Order: **Error in Bid Schedule**

Attachments: (List documents supporting change) **None.**

CHANGE IN CONTRACT PRICE:
Original Contract Price: \$ <u>180,062.96</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>1</u> : \$ <u>529.40</u>
Contract Price prior to this Change Order: \$ <u>180,592.36</u>
Net Increase (Decrease) of this Change Order: \$ <u>2153.25</u>
Contract Price with all approved Change Orders: \$ <u>182,745.61</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. _____ to No. _____ : Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
ENGINEER(Authorized Signature)

By: _____
JURISDICTION(Authorized Signature)

By: _____
CONTRACTOR(Authorized Signature)

Date: _____

Date: _____

Date: _____

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractor of America and the Construction Specifications Institute

CHANGE ORDER

No. 2

DATE OF ISSUANCE October 22, 2015 EFFECTIVE DATE October 22, 2015

JURISDICTION City of Tipton

CONTRACTOR Illowa Investment Inc.

Contract: Water Main, Sanitary Sewer & Street Improvements

Project: Division 1: Street Improvements

JURISDICTION's Contract No. _____ ENGINEER's Contract No. 5014140

ENGINEER Garden & Associates, LTD.

You are directed to make the following changes in the Contract Documents:

Description: Adjustment to contract price for error in unit price. (3 x \$725 - 3 x \$7.25)

Reason for Change Order: Error in Bid Schedule

Attachments: (List documents supporting change) None.

CHANGE IN CONTRACT PRICE:
Original Contract Price: \$ <u>180,062.96</u>
Net Increase (Decrease) from previous Change Orders No. <u>1</u> to <u>1</u> : \$ <u>529.40</u>
Contract Price prior to this Change Order: \$ <u>180,592.36</u>
Net Increase (Decrease) of this Change Order: \$ <u>2153.25</u>
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CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. _____ to No. _____ : Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
ENGINEER(Authorized Signature)

By: _____
JURISDICTION(Authorized Signature)

By: _____
CONTRACTOR(Authorized Signature)

Date: _____

Date: _____

Date: _____

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CHANGE ORDER

No. 2

DATE OF ISSUANCE October 22, 2015 EFFECTIVE DATE October 22, 2015

JURISDICTION City of Tipton

CONTRACTOR Illowa Investment Inc.

Contract: Water Main, Sanitary Sewer & Street Improvements

Project: Division 1: Street Improvements

JURISDICTION's Contract No. _____ ENGINEER's Contract No. 5014140

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You are directed to make the following changes in the Contract Documents:

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Attachments: (List documents supporting change) **None.**

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Original Contract Price: \$ <u>180,062.96</u>
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CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. _____ to No. _____ : Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
ENGINEER(Authorized Signature)

By: _____
JURISDICTION(Authorized Signature)

By: _____
CONTRACTOR(Authorized Signature)

Date: _____

Date: _____

Date: _____

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractor of America and the Construction Specifications Institute.

PROPOSAL

PROPOSAL ATTACHMENT: PART C - BID ITEMS, QUANTITIES AND PRICES

This is a UNIT BID PRICE CONTRACT. The bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Price(s) and the Total Construction Cost; in case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C - Bid Items, Quantities and Prices are approximate only, but are considered sufficiently adequate for the purpose of comparing bids.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
Division 1: Street Improvements					
1	1090-105-D Mobilization	LS	1	\$ XXXX	\$ 8000.00
2	2010-108-E-0 Excavation, Class 10	CY	285	\$ 25.83	\$ 7361.55
3	2010-108-M-0 Soil Aggregate Subgrade	SY	1,449	\$ 7.17	\$ 10389.33
4	6010-108-E-0 Manhole Adjustment, Minor	EA	3	\$ 7.25	\$ 2175.00
5	7010-108-E-0 Concrete Curb and Gutter Remove and Replace Hot Mix Asphalt Pavement 1M ESAL, 1/2 Surface	LF	32	\$ 71.50	\$ 2288.00
6	7020-108-A-0 Mix, 3"	SY	5,887	\$ 14.41	\$ 84831.67
7	7040-108-A-0 Full Depth Patch, 6"	SY	340	\$ 30.00	\$ 10200.00
8	7040-108-G-0 Milling	SY	4,438	\$ 3.72	\$ 16509.36
9	7040-108-H-0 Pavement Removal	SY	7	\$ 50.00	\$ 350.00
10	7040-108-K-0 Scarification/Compacting	SY	1,449	\$.50	\$ 724.50
11	7060-108-A-0 Bituminous Seal Coat - Two Course	SY	8,786	\$ 3.80	\$ 33386.80
12	9010-108-A-0 Conventional Seeding, Fertilizing, and Mulching	LS	1	\$ XXXX	\$ 850.00
13	XXXX-XXX-X-X Traffic Control	LS	1	\$ XXXX	\$ 5150.00

TOTAL BID \$ 182,216.21

NOTE: THE ABOVE PRICES **DO NOT** INCLUDE SALES TAX FOR BUILDING MATERIALS, SUPPLIES AND EQUIPMENT INCORPORATED INTO SAID IMPROVEMENTS THAT ARE EXEMPT FROM IOWA DEPARTMENT OF REVENUE AND FINANCE SALES TAX AND APPLICABLE LOCAL OPTION SALES TAX AND SCHOOL INFRASTRUCTURE LOCAL OPTION SALES TAX PURSUANT TO IOWA CODE SECTIONS. BIDDER SHALL INCLUDE ALL OTHER APPLICATION FEES AND TAXES IN BID.

NOTE: IT IS UNDERSTOOD THAT THE ABOVE QUANTITIES ARE ESTIMATED FOR THE PURPOSE OF THIS BID. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE CITY OF TIPTON, IOWA. QUANTITY CHANGES WHICH AMOUNT TO TWENTY (20) PERCENT OR LESS OF THE TOTAL BID SHALL NOT AFFECT THE UNIT BID PRICE.

BID TAB SHEET
Water Main, Sanitary Sewer
and Street Improvements
Division 2: Street Improvements
Division 2: Water Main and Sanitary Sewer
Item No. 2019

Bids received July 2, 2015
 (A.A. 221.01)

No.	Item	Unit	Thom Investment Inc. 315 Meigs Ct., PO Box 187 Wagon, IA 52778		Triple B Construction Corp. 2372 Spahr Avenue Wagon, IA 52778		Eastern Iowa Paving & Concrete LLC 121 Meigs St. SE Charlevoix, IA 52811		Ejtech Excavating, Inc. 1967 Baker Ave West Branch, IA 52196		Richlin Paving, Inc. 12134 Buffalo Road Anamosa, IA 52235		Polek & LLC 2418 Imperial Oaks Dr., PO Box 1699 Muscatine, IA 52771		Engineer's Opinion of Probable Cost	
			Estimated Price	Low Price	Estimated Price	Low Price	Estimated Price	Low Price	Estimated Price	Low Price	Estimated Price	Low Price	Estimated Price	Low Price	Estimated Price	Low Price
1	Excavate 1" Street Improvements	LS	1	\$8,400.00	\$8,200.00										\$1,200.00	\$3,000.00
2	Excavate, Class II	CY	243	\$23.83	\$1,944.87										\$1,000.00	\$1,211.29
3	6-4 Asphalt Subgrade	SY	485	\$1.11	\$532.55										\$200.00	\$1,300.00
4	Manhole & Appurtenances	LF	12	\$17.50	\$210.00										\$45.00	\$11,300.00
5	Concrete Pipe and Manhole Bases and Rings	LF	12	\$17.50	\$210.00										\$45.00	\$11,300.00
6	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41	N/D	DID	N/D	N/D	N/D	N/D	N/D	N/D	N/D	\$45.00	\$11,300.00
7	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
8	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
9	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
10	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
11	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
12	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
13	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
14	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
15	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
16	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
17	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
18	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
19	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
20	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
21	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
22	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
23	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
24	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
25	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
26	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
27	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
28	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
29	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
30	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
31	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
32	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
33	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
34	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
35	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
36	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
37	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
38	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
39	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
40	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
41	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
42	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
43	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
44	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
45	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
46	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
47	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
48	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
49	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
50	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
51	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
52	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
53	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
54	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
55	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
56	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
57	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
58	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
59	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
60	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
61	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
62	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
63	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
64	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
65	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
66	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
67	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
68	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
69	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
70	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1	\$14.41	\$14.41										\$45.00	\$11,300.00
71	18" x 18" x 4' Manhole - 48" Dia. - 2' Dia. - 18" x 18" x 4'	SY	1</													

AGENDA ITEM # L - 4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 2, 2015
AGENDA ITEM:	Garbage Exemption
ACTION:	Motion

SYNOPSIS: Paustian Construction is requesting a garbage exemption for their 318 W. 10th Street storage facility. There is no garbage there and the owner of Paustian Construction, Allen Paustian, currently pays for garbage service at 116 Parkview Ct.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Exemption Request

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/15

GARBAGE EXEMPTION REQUEST

ORDINANCE 2-5-3 (f): Where there is a multiple utility billing in the same name, and where one of the locations does not produce garbage or trash, then upon the filing of a verified application, the City Council by specific action can exempt the second location from the service charge.

Based upon the above stated ordinance I, Paustian Const Inc. Allen Paustian request that the garbage service charge be exempt at the following location:

318 West 10th Street

Account Number: 03-1010-11

I verify that garbage or trash is not produced at this location and that I currently pay this garbage service charge at the following location:

~~318 West 10th Street~~ Allend Becky Paustian

Account Number: ~~03-1010-11~~ 09-2110-03 / 116 Parkview Ct

(Explanation if needed): _____

No trash is produced here, it is a storage shed

Allen Paustian
(Applicants Signature)

10-19-15
(Date)

(CITY USE ONLY)

Council Approved: _____

Council Denied: _____

(City Clerk)

(Date)

M. Reports-Received/File



The Most Trusted Wings In Aviation™

Aviation Fuel Quality Assurance Inspection

Our goal is simple...deliver clean, dry, on spec fuel every time.

Site ID #	857077
Customer #	867365

Customer Name	Marketer
CITY OF TIPTON	ASCENT AVIATION GROUP INC

Address	City	State	ZIP
407 LYNN STREET	TIPTON	IA	52772

0 / 0	Critical Deficiencies (Current / Recurring) ADDRESS IMMEDIATELY
-------	---

Indicated by red cell color and hatch patterned box to left of cell.

0 / 0	Deficiencies (Current / Recurring)
-------	------------------------------------

Indicated by yellow cell color and black box to left of cell.

FBO Contact
MAX COPPESS
AIRPORT MANAGER
(563) 886-6187
MAXCOPPESS@AOL.COM

Note: Inspection results are subject to an accuracy review prior to final publishing. Any errors will be corrected and a revision date indicated below.

This inspection is for Phillips 66 internal use to confirm the existence of a safe level of compliance with industry standards. It does not constitute a full inspection of the customer's equipment for safety and other purposes. It is intended to identify equipment and/or procedural deficiencies that, if not corrected could contribute to fuel quality issues. It is the customer's responsibility to assure full compliance with local, state, federal and industry standards/regulations.

Your efforts to ensure the delivery of clean, dry, on spec fuel and your continuous commitment to aviation fuel quality assurance is appreciated.

Congratulations, zero deficiencies were identified !

internal use (1) 9/29/15 0:00

internal use (2) 9/29/15 15:33

09/29/15	Inspection Date (version 7.4)
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Revision Date (if applicable)	
-------------------------------	--

09/29/15	Process date (P66 use only)
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FBO Representative Title
MANAGER

Inspection Type
APEX

FBO Representative Name
MAX COPPESS

Inspector Name
RICH SYBERT



Phillips 66 Aviation Fuel Quality Assurance - Procedural Requirements

Quality assurance requires ongoing activity to monitor/manage aviation fuel from the time it is received at the airport until delivered into the aircraft. The following items should be part of a routine quality assurance program that will help ensure delivery of clean, dry and on spec fuel.

Record Keeping

Records are maintained documenting the results of the procedures outlined below.

Receipt of Fuel Procedures

Prior to accepting fuel delivery:

- Confirm correct fuel type and grade
- Verify that BOL date is within 6 months of the Certificate of Analysis (COA) date
- White Bucket Test - Verify fuel is free of water and particulate
- API Gravity, corrected to 60° F, must be within +/- 1 degree of BOL gravity
- FSII concentration is within ASTM 1655 spec of 0.10 to 0.15 volume % - Jet Fuel Only
- Sump storage tanks and filter vessels prior to receiving fuel

After accepting fuel delivery:

- Allow storage tanks to settle (Jet: 1 hour per foot : Avgas: 15 minutes per foot)
- Sump storage tanks and filter vessels prior to dispensing fuel

Sumping - White Bucket Test

- Storage tanks and refueler tanks sumped daily (recommended), but at a minimum weekly
- Filter Vessels sumped daily (recommended), but at a minimum weekly

Nozzle Screens - Inspect, clean, and replace if damaged

- Overwing nozzle screen inspected at least monthly
- Single Point nozzle screen inspected monthly (recommended), but at least semi-annually

Filtration

- Monitor differential pressure readings daily (recommended), but at a minimum weekly
- Verify performance of water defense systems quarterly (recommended), but at a minimum annually
- Replace filter elements if performance issues are identified, but at a minimum annually
- Document filter element model numbers and change dates then post on, or near, the filter vessel

Duckbill Nozzle Spouts

Use of duckbill spouts on jet overwing fueling nozzles is an important component of a misfueling prevention program. If local circumstances require the use of a round spout during fueling operations, then site specific policies and practices are in place to ensure the correct fuel type is delivered into aircraft.

Fuel Inventory

Managed so it does not exceed shelf life (no fuel added for nine months), and any fuel exceeding shelf life must be tested to verify that it conforms to applicable ASTM specifications.

Defueled Product (fuel removed from aircraft due to contamination, load adjustment or maintenance)

Must remain segregated from branded fuel.

[Marketer use only] Initial the shaded boxes as an acknowledgement that the "Procedural Requirements" are being followed.

 FBO Contact Signature

 Marketer/Account Rep

 Print Name

 Date

 Print Name

 Date

Tab/Section/Sub Section	Notes
General Comments	
Avgas Fuel Farm 1	
Storage to Aircraft Filtration	ACO51201L

Facility Information		
Ship To #	857077	
Ship To Name	CITY OF TIPTON	CITY OF TIPTON
Sold To #	10001342	10001342
Physical Address	407 LYNN STREET	407 LYNN STREET
City	TIPTON	TIPTON
State	IA	IA
ZIP	52772	52772
Airport ID	8C4	8C4
Type	AVMD	AVMD
Marketer Name	ASCENT AVIATION GROUP INC	ASCENT AVIATION GROUP
P66 Account Rep	BAJEMA, STEVE	BAJEMA, STEVE
P66 QA Rep	Keith Clark	KEITH CLARK
FBO QA Inspection Contact		
Name	Jim Rohlf	JIM ROHLF
Title	Airport Manager	AIRPORT MANAGER
Office Phone	563-886-6187	563-886-6187
Cell Phone	563-357-0144	563-357-0144
Email	kjrohlf@netins.net	kjrohlf@netins.net
FBO QA Compliance Contact		
Name	Reed Fuller	REED FULLER
Title	QC Manager	QC MANAGER
Office Phone	315-625-7299	315-625-7299
Cell Phone	315-345-3443	315-345-3443
Email	aviationqc@wfsccorp.com	aviationqc@wfsccorp.com
TrustedFuel.com Website		
Name		
Title		
Office Phone		
Cell Phone		
Email		
NATA Safety 1st Contact		
Name		
Title		
Office Phone		
Cell Phone		
Email		

Equipment Inventory

Fuel Farm 1

Notes

	Jet	Avgas	
Product	Not Applicable	Avgas	
# Tanks		1	<p>Note: Mobile storage tanks should be recorded for both tanks and refuelers.</p> <p>If 1 Mobile Tank: Record as 1 tank and 1 refueler on Farm 1.</p> <p>If 2 Mobile Tanks: Record as 1 tank and 2 refuelers on Farm 1 and 1 tank on Farm 2.</p>
# Refuelers		1	
Aircraft Fueling Dispenser		1	
FSII Injection Equip			
Filtration / Relaxation Vessels			
Transport to Storage		No	<p>Note: Look for additional filtration inside cabinet.</p>
Vessel Count		Not Applicable	
Storage to Refueler		Not Applicable	
Vessel Count		Not Applicable	
Storage to Aircraft		Yes	
Vessel Count		1	

Documents Available

"Aviation Accident Reporting" placard

"Aviation Fuel QA Requirements" document

Receipt Date

Jan 2011

Mar 2011

Receipt of Fuel Records

No Jet A

Notes

Notes field

Date (most recent bill of lading)

Bill of Lading

Certificate of Analysis

Bill of Lading field

Certificate of Analysis field

No Product Selected

No Product Selected

API Gravity

Gravity on BOL

Gravity on BOL field A

Observed Temperature

Observed Temperature field

Observed Gravity

Observed Gravity field

Observed Gravity Corrected to 60° F

Observed Gravity Corrected to 60° F field B

Gravity Validations

Gravity on BOL vs Observed Gravity

Gravity on BOL vs Observed Gravity field A vs B

White Bucket

Particulate Rating

Particulate Rating field

Moisture Rating

Moisture Rating field

Fuel System Icing Inhibitor (FSII)

Presence of FSII Indicated on BOL

Presence of FSII Indicated on BOL field Not Applicable

BOL: Fuel Gross Gallons

BOL: Fuel Gross Gallons field Not Applicable

BOL: FSII Gallons

BOL: FSII Gallons field Not Applicable

Computer FSII Calculation (vol%)

Computer FSII Calculation (vol%) field

Acceptable range: .10 to .15 vol%

Avgas

Notes

Notes field

Date (most recent bill of lading)

Bill of Lading

Certificate of Analysis

Bill of Lading field 01/20/15

Certificate of Analysis field 01/20/15

Products 20-gmins old (label 01/19/15) mthru

API Gravity

Gravity on BOL

Gravity on BOL field 72.2 A

Observed Temperature

Observed Temperature field 73.0

Observed Gravity

Observed Gravity field 72.8

Observed Gravity Corrected to 60° F

Observed Gravity Corrected to 60° F field 71.5 B

Gravity Validations

Gravity on BOL vs Observed Gravity

Gravity on BOL vs Observed Gravity field OK A vs B

White Bucket

Particulate Rating

Particulate Rating field 1.0 Clear

Moisture Rating

Moisture Rating field 2.0 Clear

Storage Tank(s)

Tank Information

NOTES

Tank 1

AVGAS 1

Single Product / Labeled

Fixed

AST

Size (gallons)

3000

Water Management

NOTES

Removal Method

Fixed Pump

Removal Method

Fixed Pump

Field Tests

NOTES

W1 - 1st Particulate Rating

1 Clear

W1 - 1st Moisture Rating

A Bright

W2 - 2nd Particulate Rating

Not Applicable

W2 - 2nd Moisture Rating

Not Applicable

Storage to Aircraft

Filtration

MPLE AC051201L

Elements

Vessel 1

Vessel at Discharge	Yes
Element Type 1 - Model #	AC051201L
Element Type 2 - Model #	Not Applicable
Element Type 3 - Model #	Not Applicable
Coagulant Filtration	Yes
Concentration	NA
Element Changed - Month	MAY
Element Changed - Year	2015
Date Posted on Vessel	Yes

Appurtenances

MPLE

Sump Drain Functional	Yes
DP Gauge	Func. Controlled Zone
Water Defense Equipment	No

Field Tests

MPLE

WSP 1st Particulate Reading	1.0 liter
WSP 1st Moisture Reading	A-Bright

Dispenser or Cabinet/Hoses/Nozzles

Dispenser

Notes

Dispenser 1

Properly Labeled for Product	Yes
Self Serve	Yes
Over Wing	Yes
API 1529 Hose	Yes
Dust Cover/Protective Device	Yes
Nozzle Screen Condition	Good
Free of Debris	Yes
"WB" 1st Particulate Rating	F Clear
"WB" 1st Moisture Rating	A Bright

N. Discussion Items (No Action)

AGENDA ITEM # N – 1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	November 2, 2015
AGENDA ITEM:	Capital Improvement Program
ACTION:	None

SYNOPSIS: Staff is asking the City Council to begin thinking of projects that they would like to submit for the next round of capital projects. These are projects that are typically over \$5,000 in cost and cannot be included in the normal operating budget.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Manager

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/29/15

O. Reports Mayor/Council/Manager

**CITY OF TIPTON
CITY MANAGER
REPORT TO THE CITY COUNCIL
November 2, 2015**

- Staff will be meeting with representatives of NewCom on November 10, 2015. NewCom is the mapping company that the City utilizes for GIS in the cemetery and for the utilities.
- Staff will begin working in earnest on the 2016-2017 FY budget on November 4, 2015. As I have stated in previous meetings, we must learn the fate of the sales tax prior to moving forward.
- Staff has also met with V&K Engineering regarding the City's initial NPDES permit. There are some items in the initial permits that the staff is working to remove or get amended.
- Leaf pickup is in full swing and will continue until the leaves start to freeze to the ground.
- Just a quick reminder that the City offices will be closed for Veteran's Day. As this falls on a Wednesday, garbage service will not be effected.
- The posts for the back stop near the overflow parking in City Park is complete and we hope to have the rest of the backstop up fairly soon.
- The Trunk or Treat event was very popular this year, so much, that Linda believes we may have to move to the park next year for more room.

