

City of Tipton, Iowa

Meeting:	Tipton City Council Meeting
Place:	Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time:	5:30 p.m., Monday, August 15, 2016
Web Page:	www.tiptoniowa.org
Posted:	Friday, August 12, 2016 (Front door of City Hall & City Website)

Mayor:	Bryan Carney	Interim City Manager:	Tim D. Long
Council At Large:	Leanne Boots	City Attorney:	Lynch Dallas, P.C.
Council At Large:	Pam Spear	Finance Director:	Lorna Fletcher
Council Ward #1:	Ross Leeper	City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	Dir. of Public Works:	Steve Nash
Council Ward #3:	Tim McNeill	Interim Police Chief:	Sgt. Lisa Kepford

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Agenda Additions/Agenda Approval
- E. Communications:

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

F. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – August 1, 2016
2. Accept Treasurer's and Investment Reports

G. Public Hearing

H. Ordinance Approval/Amendment

I. Resolutions for Approval

J. Mavoral Proclamation

1. Keith Whitlatch Recognition Day, August 20, 2016 Ceremony at the Old Jail, 2:00 p.m.

K. Old Business

L. Motions for Approval

1. Consideration of Claims Lists, Motion to Approve
2. Discussion and Consideration, to change Monday, September 5, 2016, Council Meeting to Wednesday, September 7, 2016, Due to Labor Day Holiday.

(L. Motions for Approval, Cont'd)

3. Consideration of two alternates for the Callahan Municipal Consultants City Manager Search Process Timeline.
4. Consideration of Refuse Charges Reimbursement, 206 East 4th Street.
5. Consideration of "Character Counts" Program Bumper Stickers on City Vehicles.
6. Consideration of Street Closing for "Touch a Truck" Display, September 20, 2016, 5th Street from Cedar to Meridian.

M. Reports to be Received/Filed

N. Discussion Items (No Action)

O. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. City Department Heads

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

August 1, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Fletcher, Lenz, Kepford, Nash, Downs, Taber, Spangler, Walsh, T. Johnson, B. Brennan, Donohoe, Smith, Elphic, other visitors and the press.

Agenda:

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Anderson, second by McNeill to approve the consent agenda which includes the July 18, 2016, Council Meeting Minutes and the June Library Board Minutes and Director's Report. Following the roll call vote the motion passed unanimously.

Communications:

1. Margie Griffin resides at 801 Lemon Street. She expressed her concerns about problems with their neighbors over the past few weeks. She said that the situation has recently turned around some since they have spoken to the police. She also asked about the speed limit being enforced along Lemon Street. And, made mention about a dead tree in her yard and would like it taken care of.

Motions for Approval:

1. Claims List

ALTORFER INC	NEW PP DIESEL FUEL TANK REPAIR	782.05
AUCA CHICAGO LOCKBOX	MATS	304.29
BARRON MOTOR SUPPLY	SHOP SUPPLIES	59.86
BARTON SOLVENTS INC	BARSOL DOWFROST	1244.73
BUSINESS RADIO SALES AND S	RADIOS & PORTABLES FOR A-8	20329.40
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	239.60
CINTAS CORPORATION #342	SUPPLIES & UNIFORMS	341.71
CRIST ELECTRICAL SERVICES	CITY HALL LIGHT, WELL REPAIRS	646.07
CUSTOM BUILDERS INC	UPS CHARGES	199.01
EICCD	PARAMEDIC TUITION-REECE HALL	9075.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	689.32
FARNER-BOCKEN COMPANY	CONCESSIONS	2618.11
FLETCHER-REINHARDT CO.	3 STREET LIGHTS	4967.96
G & K SERVICES	UNIFORMS	207.67
HACH COMPANY	1 SAMPLER	5107.40
HAPPY JOE'S	7 PIZZAS FOR CONCESSIONS	111.90
HARRY'S FARM TIRE	TIRE REPAIR #18	181.75
HAWKINS INC	CHEMICALS	60.00
INTEGRATED TECHNOLOGY PART	CABLING/CONNECTORS MNGRS OFC	816.35
IOWA ASSOCIATION OF	TESTING	40.00

IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES	1200.00
IOWA LAW ENFORCEMENT ACADE	TRAINING MATERIALS	680.00
IOWA PRISON INDUSTRIES	5 SIGNS	229.90
IRST	OIL BARRIUM BOOM OLD PWR PLANT	2444.95
JAB INK DESIGN	14 DANCE CAMP SHIRTS	109.20
KEYSTONE LABORATORIES INC	WATER TESTING	50.00
KINUM INC	COLLECTION EXPENSE	54.22
KUNDE OUTDOOR EQUIPMENT	REPAIR PART #154, OPER SUPP	280.93
LYNCH DALLAS PC	GENERAL MATTERS LEGAL SERVICES	1862.08
LYNCH'S PLUMBING INC	REPAIR GEO THERMAL LINES	799.10
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	32070.00
MEDIACOM	BUSINESS BASIC IN PD	89.95
MMTG	MMTG DUES JULY-DECEMBER	1092.50
MOELLER TIPTON TIRE & AUTO	TIRE REPAIR #30	51.84
MUSCATINE POWER & WATER	FAULT LOCATE	482.18
NET MOTION WIRELESS INC	MOBILITY PREMIUM MAINTENANCE	1000.00
NEWPORT GROUP INC	CONSULTING SERVICES PAY STUDY	1320.00
PEPSI-COLA	DRINK ORDER	198.43
RK DIXON	COPY CHARGES	26.32
SHERMCO INDUSTRIES INC	GENERATOR INSTALLATION PROJECT	1000.00
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPP CITY HALL	4099.85
SPEEDCONNECT	WIRELESS SERVICE	60.95
SPINUTECH INC	JULY EMAIL MARKETING	25.00
THERMA-STOR LLC	CONDENSATE PUMP KIT	210.58
TIPTON CHAMBER OF COMMERCE	ANNUAL CHAMBER DUES	400.00
TIPTON ELECTRIC MOTORS	SMALL TOOLS	82.50
TRUCK EQUIPMENT INC	LED STROBE	363.76
USA BLUE BOOK	NITRILE GLOVES AND WIPES	103.83
UTILITY SALES & SERVICE IN	40 GAS REGULATORS	1321.90
W L CONSTRUCTION SUPPLY IN	CUTTING & GRINDING WHEEL	219.99
WALMART COMMUNITY	BATTERIES & OUTLET SURGE	232.73
WENDLING QUARRIES INC	27.73 TN RD STONE	436.31
WESCO RECEIVABLES CORP	UNDERGROUND SUPPLIES	858.73
** TOTAL ** -City of Tipton		101479.91
FUNDS		
001 GENERAL GOVERNMENT		40,626.49
600 WATER OPERATING		737.67
610 WASTEWATER/AKA SEWER REVE		5,057.37
630 ELECTRIC OPERATING		14,088.73
640 GAS OPERATING		1,438.02
660 AIRPORT OPERATING		60.95
670 GARBAGE COLLECTION		15.82
740 STORM WATER		32,070.00

810 CENTRAL GARAGE	2,924.34	
835 ADMINISTRATIVE SERVICES	4,460.52	
GRAND TOTAL	101,479.91	
City Credit Card Statement	Card Ttl	3,672.65
City Card - Check out card		
Fuel - Becks 18, Motomart	72.60	
Misc Supplies - Buildasign	10.71	
Travel Training - Expedia, Taco Bell, McDonald's	100.17	
Uniform Equipment - WPSG, Inc.	60.97	
Total Charges		244.45
Ambulance - One Card		
Postage/Shipping - USPS	32.70	
Operating Supplies - Walmart	10.96	
Total Charges		43.66
Fire - One Card		
Misc Supplies - Walmart	31.94	
Total Charges		31.94
Electric - One Card		
Misc Supplies - Walmart	61.02	
Testing Fees - Sensor Link Corp.	75.00	
Small Tools - JL Matthews Inc.	74.84	
Total Charges		210.86
Gas - One Card		
Equipment Maint/Repair Supplies for FAC - Paypal	985.69	
Travel Training - Comfort Suites	132.34	
Total Charges		1,118.03
Library - One Card		
Postage/Shipping - USPS	153.67	
Office Supplies - Walmart, Amazon	255.43	
Materials - Amazon	515.64	
Program Supplies - Walmart, Facebook, Epic Sports, Upstart, Oriental Trading, Tiffany's Bakery, Tipton Pharmacy	485.14	
Misc Supplies - Happy Joes, Tiffany's Bakery	18.40	
Total Charges		1,428.28
JKFAC/Recreation - One Card		
Office Supplies - Walmart	109.91	
Misc Supplies - Walmart	22.67	
Operating Supplies - Swim Outlet	219.49	
Operating Supplies - Swim Outlet	95.41	
Office Supplies - Terminal Depot	53.06	
Total Charges		500.54

Comm Dev - One Card

4th of July Supplies - Caseys	10.69	
Misc Supplies - Caseys	49.20	
Total Charges		59.89
Finance Director - One Card		
Training - Iowa League of Cities	35.00	
Total Charges		35.00
Statement Total		3,672.65

Motion by McNeill, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Hiring and Appointment Process, Chief of Police, Tabled 7/18/16

Motion by Boots, second by McNeill to remove from the table. Following the roll call vote the motion passed unanimously.

Motion by Leeper, second by Boots to approve the hiring and appointment process for Chief of Police. Following the roll call vote the motion passed unanimously.

3. School/Park Facilities 28E Joint Use Agreement, Tabled 7/18/16

Motion by Spear, second by Anderson to remove from the table. Following the roll call vote the motion passed unanimously.

Motion by Spear, second by Boots to approve the School/Park Facilities 28E Joint Use Agreement.

The motion passed with the following roll call vote:

Aye: Spear, McNeill, Boots, Anderson

Abstain: Leeper

4. Arc Flash Study

Motion by Anderson, second by Leeper to approve the Arc Flash Hazard Analysis Study Update with Shermco Industries in the amount of \$8335.00. Following the roll call vote the motion passed unanimously.

5. Close North Drive for Drop Box, City Hall, August 10, 2016

Motion by Boots, second by Spear to approve closing the north drive for the drop box at City Hall, for a local law enforcement event, on August 10, 2016, from 10:00 a.m. until 2:00 p.m. Following the roll call vote the motion passed unanimously.

6. Uncollectable Utility Accounts

Motion by McNeill, second by Anderson to approve adjusting the amounts on utility funds affected. Following the roll call vote the motion passed unanimously.

Reports to be Received/Filed:

1. Tipton Public Library 2015-16 Annual Report

Library Director Smith first spoke of some concerns and repairs that need to be thought about in the near future. Smith then gave a brief report and shared a video.

Motion by Boots, second by Spear to accept the Tipton Public Library 2015-16 annual report. Following the roll call vote the motion passed unanimously.

Discussion Items (No Action):

1. Sidewalk Café Tables

There was discussion on provisions for permitting the placement of café or bistro tables on City sidewalks. Interim Manager Long shared with the council, a model ordinance from Whitewater, Wisconsin. Their experience has been positive. Long is to prepare a draft ordinance for future consideration.

2. School-City Football Field/Park Sidewalk Drainage Parking Proposal

There is concern about the sidewalk leading from the City Park parking area to the high school football field. There are drainage and accessibility issues due to the settling of the sidewalk. The preliminary engineering proposal from Garden and Associates for \$8700.00, includes sidewalk, drainage, parking, a topographic survey and drafting of the entire drainage area, preparation of bid specifications and conducting the bid process. Councilperson Boots mentioned the study that McClure Engineering did and wondered if they could share information regarding this issue and possibly save the City money, so that we aren't doubling up. Long is to request a formal engineering proposal from Garden and Associates for future consideration.

Reports of Mayor/Council/Manager/Department Heads:

City Manager

Interim Manager Long stated that the ambulance service is advertising for a new director.

There are two people training to become paramedics. They have class twice a week through May 2017. They have both signed contracts.

The electric department was installing a distribution line to the Coop and trenched into the aquatic center geothermal system. A local plumber fixed the leak. The dirt has been filtered out. It is in the process of all being put back together.

The manager's office is looking terrific and Long will start moving back into it this week.

The Tipton Lion's Club raised \$2476.01, on the 4th of July.

Water/Wastewater Operator, Update on City Operations

Water/Wastewater Operator Brian Brennan stated that things are going smoothly.

They helped with a chlorinator leak at the aquatic center.

Backup operator Downs has passed the water distribution and wastewater treatment tests.

Work was done on the lift station at the east lagoon and is working good now.

Brennan and Downs removed brush out of the fencing at the west lagoon.

The new truck has been ordered for the water/wastewater department.

There are some fence repairs that will need to be done at the east lagoon.

Will have to have a conversation in the near future about the NPDES (National Pollutant Discharge Elimination System) permits. There are some serious changes coming that will affect the east and west lagoons.

Park and Recreation

Park and recreation director Adam Spangler reported that the James Kennedy Family Aquatic Center will be closing on August 21, 2016.

Electric Superintendent

Electric Superintendent Taber stated that the CAT installation is expected this week.

Taber and T. Johnson traveled to see the new generator. Taber stated it has been very well taken care of and is in good shape.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Leeper, second by Spear. Following the roll call vote the motion passed unanimously.
Meeting adjourned at 6:51 p.m.

Mayor

Attest:
City Clerk

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City of Tipton
MTD Treasurer Report
As of July 31, 2016

FUND	BEGINNING		M-T-D REVENUES	A/R NET CHANGE	M-T-D EXPENSES		A/P CHANGE		ENDING		Y-T-D INVESTMENTS	BALANCE		Ending Cash Bal	
	CASH	BALANCE			EXPENSES	CHANGE	CASH	BALANCE	INVESTMENTS	WITH INVESTMENTS		O/S Deposits	O/S Checks	Bank Balance	
001-GENERAL GOVERNMENT	165,097.19		67,661.44	0	301,340.66		40,626.49		-27,955.54		182,120.37		154,164.83		
002-COMMUNICATIONS - LOCAL AC	35,115.27		7.94	0	0		0	0	35,123.21		0		35,123.21		
110-ROAD USE TAX FUND	550,985.86		29,976.53	0	421.25		0	0	580,541.14		130,000.00		710,541.14		
112-TRUST AND AGENCY FUND	67,056.79		2,886.71	0	0		0	0	69,943.50		0		69,943.50		
121-LOCAL OPTION TAX	292,009.22		21,661.86	0	0		0	0	313,671.08		0		313,671.08		
125-TIF SPECIAL REVENUE FUND	-10,930.00		1,256.67	0	0		0	0	-9,673.33		77,822.65		68,149.32		
160-ECONOMIC/INDUSTRIAL DEVEL	579,135.65		1,185.05	0	0		0	0	580,320.70		12,957.56		593,278.26		
168-AQUATIC CENTER CAMPAIGN F	-603,279.12		0	0	0		0	0	-603,279.12		0		-603,279.12		
189-LIBRARY TRUST FUND	8,138.94		35.55	0	0		0	0	8,174.49		0		8,174.49		
190-P S SHARE FUND	23,679.71		186.69	0	0		0	0	23,866.40		0		23,866.40		
192-FIRE ENTERPRISE TRUST	18,007.78		8,013.89	0	0		0	0	26,021.67		0		26,021.67		
202-ELECTRIC REVENUE BONDS	198,255.16		44.85	0	0		0	0	198,300.01		0		198,300.01		
203-06 ELECTRIC SUBSTATION RE	465,378.72		105.28	0	0		0	0	465,484.00		0		465,484.00		
204-WATER REVENUE BOND RESERV	219,170.24		49.58	0	0		0	0	219,219.82		0		219,219.82		
205-GO FIRE TRUCK 2010	-22,969.47		0	0	0		0	0	-22,969.47		0		-22,969.47		
206-1994 SEWA DEBT SERV FUND	4,507.73		1.02	0	0		0	0	4,508.75		0		4,508.75		
208-WW/SEWER REVENUE BOND SIN	143,974.42		32.57	0	0		0	0	144,006.99		0		144,006.99		
210-GO ST IMPROVEMENT NOTES	8,081.99		1.83	0	0		0	0	8,083.82		0		8,083.82		
212-03 GO ST IMPROVE NOTES	14,055.38		3.18	0	0		0	0	14,058.56		0		14,058.56		
214-GO CP BONDS SERIES 2011A	328.01		717.28	0	0		0	0	1,045.29		0		1,045.29		
216-GO CP BONDS SERIES 2011B	-11,866.78		0	0	0		0	0	-11,866.78		0		-11,866.78		
218-GO CP BONDS SERIES 2011C	24,825.50		944.15	0	0		0	0	25,769.65		0		25,769.65		
220-GO BONDS 2013 DEBT SRVC	-15,698.36		0	0	0		0	0	-15,698.36		0		-15,698.36		
222-GO BOND 2015 DEBT SERVICE	-92,025.00		0	0	0		0	0	-92,025.00		0		-92,025.00		
300-GO ST IMPROVEMENT PROJECT	-56,554.59		0	0	0		0	0	-56,554.59		0		-56,554.59		
307-STREETSCAPE PROJECT	42,105.01		9.53	0	0		0	0	42,114.54		0		42,114.54		
315-JK/FAC CP	787,510.65		178.16	0	0		0	0	787,688.81		0		787,688.81		
500-CEMETERY TRUST FUND	1,200.00		0	0	0		0	0	1,200.00		100,000.00		101,200.00		
600-WATER OPERATING	91,908.55		57,669.85	0	29,867.12		737.67	0	120,458.95		0		120,458.95		
610-WASTEWATER/AKA SEWER REVE	-88,434.74		48,738.40	0	37,791.82		5,057.37	0	-72,430.79		212,123.99		139,693.20		
630-ELECTRIC OPERATING	1,340,842.25		350,035.11	0	232,254.22		14,088.73	0	1,472,711.87		321,292.96		1,794,004.83		
631-ELECTRIC DEVELOPMENT	8,589.79		1.94	0	0		0	0	8,591.73		0		8,591.73		
632-ELECTRIC RENEWAL/REPLACEM	374,454.14		84.71	0	0		0	0	374,538.85		0		374,538.85		
633-ELECTRIC RESERVE	271,498.26		61.42	0	0		0	0	271,559.68		137,278.61		408,838.29		
634-ELECTRIC BOND/INT RESERVE	1,365,068.82		308.82	0	0		0	0	1,365,377.64		156,414.35		1,521,791.99		
640-GAS OPERATING	63,012.30		50,575.56	0	72,293.09		1,438.02	0	42,732.79		0		42,732.79		
641-GAS D.E.I.	5,296.77		1.2	0	0		0	0	5,297.97		10,447.42		15,745.39		
642-GAS RESERVE	69,664.82		15.76	0	0		0	0	69,680.58		404,838.04		474,518.62		
660-AIRPORT OPERATING	-55,151.45		4,442.00	0	4,936.22		60.95	0	-55,584.72		0		-55,584.72		
670-GARBAGE COLLECTION	60,620.59		41,597.47	0	50,363.36		15.82	0	51,870.52		0		51,870.52		
740-STORM WATER	39,614.20		8,910.54	0	32,070.00		32,070.00	0	48,524.74		0		48,524.74		
750-CEMETERY ENTERPRISE	14,947.42		2,002.91	0	5,273.58		0	0	11,676.75		0		11,676.75		
810-CENTRAL GARAGE	404,682.90		82.87	0	41,301.22		2,924.34	0	366,388.89		0		366,388.89		
820-PSF HEALTH INSURANCE	33,871.94		6,603.58	0	6,662.49		0	0	33,813.03		0		33,813.03		
830-CITY RESERVE FUND	-29,735.85		0	0	0		0	0	-29,735.85		112,933.26		83,197.41		
835-ADMINISTRATIVE SERVICES	-13,050.97		249.64	0	45,392.92		4,460.52	0	-53,733.73		0		-53,733.73		
860-PLAYROLL ACCOUNT	1,300.44		0	0	0		0	0	1,300.44		0		1,300.44		
950-ELECTRIC METER DEPOSITS	1,044.03		1,195.29	0	945		0	0	1,294.32		10,447.42		11,741.74		
951-WATER METER DEPOSITS	1,630.52		500.36	0	550		0	0	1,580.88		0		1,580.88		
952-GAS METER DEPOSITS	7,411.65		771.69	0	705		0	0	7,478.34		0		7,478.34		
GRAND TOTAL	6,804,382.28		708,808.88	0	862,157.95		101,479.91	0	6,752,513.12		1,868,676.63		8,621,189.75		

\$6,752,513.12

-26,486.71

219,353.59

\$6,945,380.00

Bank	Cert. Number	Fund Number and Name	Purchased	Time	Rate	Due	Amount	Fund Total	Cashed	Renewed	Interest Earned
Community State	522532	001-660 Ambulance Trust	09/04/15	12 mos.	0.40	09/04/16	\$108,830.28			09/04/15	
Citizens Savings	27283	001-687 Unemployment Trust	10/10/15	12 mos.	0.40	10/10/16	\$73,290.09	\$182,120.37		10/10/15	
*Community State	522530	110 Road Use Tax	09/04/15	12 mos.	0.40	09/04/16	\$100,000.00			09/04/15	
*Community State	522719	110 Road Use Tax	10/02/15	12 mos.	0.40	10/02/16	\$30,000.00	\$130,000.00		10/02/15	
Community State	522796	125 TIF	03/27/16	12 mos.	0.40	03/27/17	\$77,822.65	\$77,822.65		03/27/16	
Community State	522797	160 Economic Development	03/27/16	12 mos.	0.40	03/27/17	\$12,957.56	\$12,957.56		03/27/16	
*Community State	522531	500 Cemetery Trust	09/04/15	12 mos.	0.40	09/04/16	\$100,000.00	\$100,000.00		09/04/15	
Citizens Savings	26920	610 Wastewater/Sewer Operating	11/06/15	12 mos.	0.40	11/06/16	\$212,123.99	\$212,123.99		11/06/15	
Community State	522485	630 Electric Operating	06/19/15	12 mos.	0.40	06/19/16	\$107,387.32			06/19/15	
Citizens Savings	27452	630 Electric Operating	11/06/15	12 mos.	0.40	11/06/16	\$106,061.97			11/06/15	
Citizens Savings	27469	630 Electric Operating	12/16/15	12 mos.	0.40	12/16/16	\$107,681.41	\$321,130.70		12/16/15	
Community State	522519	633 Electric Reserve	08/12/15	12 mos.	0.40	08/12/16	\$80,631.63			08/12/15	
Citizens Savings	27279	633 Electric Reserve	10/09/15	12 mos.	0.40	10/09/16	\$56,809.24	\$137,440.87		10/09/15	
Citizens Savings	27164	634 Electric Bond & Interest	09/02/15	12 mos.	0.40	09/02/16	\$156,414.35	\$156,414.35		09/02/15	
Citizens	27281	641 Gas D.E.I.	10/09/15	12 mos.	0.40	10/09/16	\$10,447.42	\$10,447.42		10/09/15	
*Community Savings	522522	642 Gas Reserve	08/21/15	12 mos.	0.40	08/21/16	\$92,173.12			08/21/15	
*Citizens Savings	27198	642 Gas Reserve	12/16/14	12 mos.	0.40	12/16/15	\$312,664.92	\$404,838.04			
Citizens Savings	27282	830 City Reserve Fund	10/10/15	12 mos.	0.40	10/10/16	\$112,933.26	\$112,933.26		10/10/15	
Citizens Savings	27280	950 Electric Meter Deposit	10/09/15	12 mos.	0.40	10/09/16	\$10,447.42	\$10,447.42		10/07/15	
Investments Total							\$1,868,676.63	\$1,868,676.63			0.00



SHERIFF KEITH WHITLATCH DAY

Saturday, Aug. 20, 2016

Lawn of the "Old Cedar County Jail"
Corner of 4th Street & Lynn Street
Tipton, IA

**Ceremony Honoring & Roasting
Sheriff Whitlatch, the only living
former Cedar County Sheriff,
at 2 p.m.**

Also honoring the men and
women who worked with
Keith from 1965 - 2000



**Jail Open
for Tours
10 a.m. - 4 p.m.**

**Chordbusters
Barbershop
Chorus
1 - 2 p.m.**

Strawberry Shortcake, Pie & Ice Cream Available



Chief Keith Whitlatch

For more information contact
Retired Sheriff, Keith Whitlatch
319-329-1785 or
kwhitlatch1601@gmail.com

Bring your lawn chairs!





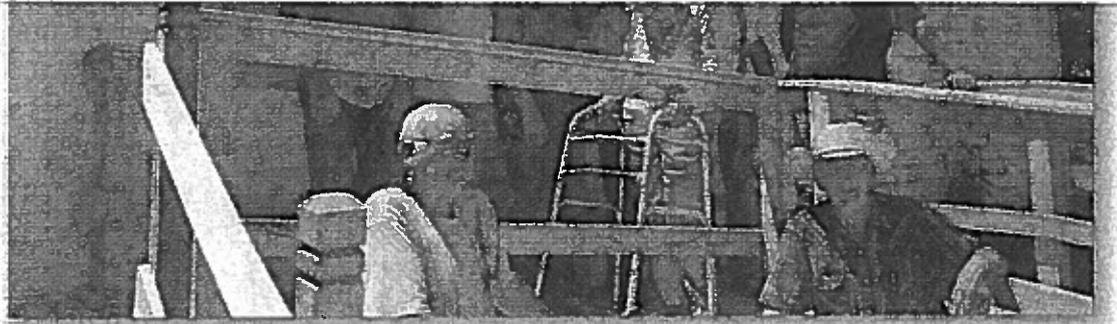
sa Keford congratulates Mason and medals and certificates from the Police

ul got more information about to what happened before confer- y- ie ing with Mayor Bryan Carney h Long about honoring Mason ie and Morgan.

It took a few weeks to get the medals and then everything else fell into place.

Keford said there might be more awards for the children. She plans on nominating them for a hero award presented annually by KCRG-TV9.

id



Lions Ramp Project

Volunteers from the Tipton Lions Club built a ramp for Viola Dotson of Tipton on Saturday, July 9. Pictured in front are Jerry Elijah, left and Ron Hills. In back are, l-r, Denny Dykstra, Amy Kenworthy (Rowlett, Texas, daughter of Alvin and Mary Wright) Alvin Wright, Deb DeVore, Viola Dotson, Don Drager and Rodne Wendt. Not pictured are Dean Doersher and Rita Drager. Contributed photo.

Cedar county Old Jail Fest to honor retired Sheriff Keith Whitlatch, all former staff members

The Old Cedar County Jail/ Museum in Tipton annually holds a celebration at the Old Jail on West 4th Street the latter part of August. The event has honored former sheriffs of Cedar county. Last year the event was not held because of the 175th Anniversary celebration of the city of Tipton. This year former Sheriff Keith L. Whitlatch and the men and women who worked with Keith will be honored Saturday, Aug. 20 at the Old Cedar County Jail and Museum. The jail will be open for tours beginning at 10 a.m. Live music will be on the lawn from 1 to 2 p.m. At 2 p.m. Keith will be honored in a short ceremony and anyone present that worked with him will be recognized. Strawberry shortcake and ice cream will be available during the event.

Whitlatch began working as a part-time officer for the City of Tipton in May 1965. He became police chief on Jan. 1, 1966 and held the position for 11 years. When he was a part-time officer, Tipton officers were Clarence Gritton, day man and Dale Ehresman, night watch. Many other men worked as police officers during that time.

His tenure as Cedar county sheriff started Jan. 1, 1977 and ended Dec. 31, 1999. During the years Keith served as sheriff of Cedar county, many men and women worked with him in numerous capacities, including deputy sheriff, office man-

ager, dispatcher, jailers and transport officers. Some of the notable people that worked with him include Jim Kipp, who worked as a Tipton police officer, and went on to become a Highway Patrolman for the State of Iowa. Rob Bixler worked as a Cedar county deputy sheriff, became a highway patrolman, and then a D.C.I. agent for the State of Iowa. John Hancock was a Tipton police officer who became a lawyer and then a judge in Minnesota. Kim Kreinbring had the honor of working as a Tipton police officer for the shortest period of time. While teaching in Tipton, he trained to be a part time police officer. He worked one night and quit! He later became a superintendent of schools.

If you worked during Keith's era, come and help celebrate his service of 34 years in law enforcement. He is the only living former Cedar county sheriff. If you know of someone who worked during this time, suggest they attend and share a memory or send a letter of their remembrance. There will be an open microphone if someone in attendance would like to speak. Keith would like this to be a time to honor all the people who worked with him from May 1965 through December 31, 1999.

For more information, contact the Old Cedar County Jail website, email Keith at kwhitl001@gmail.com, or call Daisy Wingert at 563 357 9650.

COME HELP US SUPPORT THE TIPTON SENIORS MEALS ON WHEELS PROGRAM. GOVERNMENT CUT BACKS HURT OUR PROGRAM; HELPS US SUPPLEMENT THE SHORTFALL BY TEST DRIVING A NEW FORD. NO PURCHASE NECESSARY.

CKET: 02321 Council Mtg 081516 AL

NDOR SET: 01

VENDOR SEQUENCE

NDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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-0065 A-ONE GEOTHERMAL INC

I 6722		REPURGE GEOTHERMAL SYSTEM	AP		R	8/11/2016		5,292.50	5,292.50CR	
		G/L ACCOUNT						5,292.50		
	630 5-820-2-63100	BUILDING MAINTENANCE & REPAIR				5,292.50		REPURGE GEOTHERMAL SYSTEM		
				REG. CHECK				5,292.50	5,292.50CR	0.00
								5,292.50	0.00	

-0145 AREA AMBULANCE SERVICE

I 070316AAS		PARAMEDIC ASSIST	AP		R	8/11/2016		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND				100.00		PARAMEDIC ASSIST		
				REG. CHECK				100.00	100.00CR	0.00
								100.00	0.00	

-0143 AUCA CHICAGO LOCKBOX

I 51708		BLDG MAINT SUPPLIES	AP		R	9/10/2016		165.01	165.01CR	
		G/L ACCOUNT						165.01		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR				165.01		BLDG MAINT SUPPLIES		
				REG. CHECK				165.01	165.01CR	0.00
								165.01	0.00	

-0201 BARRON MOTOR SUPPLY

I 14141		FILTERS FOR EAST LAGOON	AP		R	8/11/2016		100.74	100.74CR	
		G/L ACCOUNT						100.74		
	610 5-816-2-65070	OPERATING SUPPLIES				100.74		FILTERS FOR EAST LAGOON		
				REG. CHECK				100.74	100.74CR	0.00
								100.74	0.00	

-0410 CEDAR COUNTY CO-OP

C 14941		FUEL DISCOUNT	AP		R	8/11/2016		22.08CR	22.08	
		G/L ACCOUNT						22.08CR		
	810 5-899-2-65075	FUEL						22.08CR	FUEL DISCOUNT	
I 073116CCC		66 GL PARK, 716 GL CNTRL GR	AP		R	9/10/2016		1,703.12	1,703.12CR	
		G/L ACCOUNT						1,703.12		
	810 5-899-2-65075	FUEL				1,569.95		66 GL PARK, 716 GL CNTRL GRG		

CKEY: 02321 Council Mtg 081516 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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-0461 CEDAR COUNTY SOLID WASTE

I 0716CCTS		TRANSFER FEES	AP		R	9/10/2016		2,980.00	2,980.00CR	
		G/L ACCOUNT						2,980.00		
	670 5-840-2-64850	TRANSFER FEES					2,980.00	TRANSFER FEES		
								2,980.00	2,980.00CR	0.00
								2,980.00	0.00	

-0500 CEDAR COUNTY TREASURER

I 00979		TAXES	AP		R	9/10/2016		146.00	146.00CR	
		G/L ACCOUNT						146.00		
	630 5-820-2-64180	TAXES					146.00	TAXES		
I 00980		TAXES	AP		R	9/10/2016		128.00	128.00CR	
		G/L ACCOUNT						128.00		
	630 5-820-2-64180	TAXES					128.00	TAXES		
I 00981		TAXES	AP		R	9/10/2016		252.00	252.00CR	
		G/L ACCOUNT						252.00		
	630 5-820-2-64180	TAXES					252.00	TAXES		
I 13417		TAXES	AP		R	9/10/2016		478.00	478.00CR	
		G/L ACCOUNT						478.00		
	001 5-465-2-64180	TAXES					478.00	TAXES		
								1,004.00	1,004.00CR	0.00
								1,004.00	0.00	

-0580 CIUTAS CORPORATION #342

I 342590518		SUPPLIES & UNIFORMS	AP		R	8/11/2016		166.83	166.83CR	
		G/L ACCOUNT						166.83		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					106.08	SUPPLIES & UNIFORMS		
	630 5-820-2-65070	OPERATING SUPPLIES					22.69	SUPPLIES & UNIFORMS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					38.06	SUPPLIES & UNIFORMS		
I 342592232		SUPPLIES & UNIFORMS	AP		R	8/11/2016		166.83	166.83CR	
		G/L ACCOUNT						166.83		
	630 5-820-2-65070	OPERATING SUPPLIES					22.69	SUPPLIES & UNIFORMS		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT					106.08	SUPPLIES & UNIFORMS		
	640 5-825-2-64350	UNIFORMS/EQUIPMENT					38.06	SUPPLIES & UNIFORMS		
I 342593955		SUPPLIES & UNIFORMS	AP		R	8/11/2016		174.35	174.35CR	
		G/L ACCOUNT						174.35		
	630 5-820-2-65070	OPERATING SUPPLIES					22.69	SUPPLIES & UNIFORMS		

CKET: 02321 Council Mtg 081516 AL

NDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

-1076	D & R PEST CONTROL INC									
I 18512		PEST CONTROL	AP		R	9/10/2016		35.00	35.00CR	
		G/L ACCOUNT						35.00		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					35.00	PEST CONTROL		
I 18513		PEST CONTROL	AP		R	9/10/2016		31.03	31.03CR	
		G/L ACCOUNT						31.03		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					31.03	PEST CONTROL		
I 18514		PEST CONTROL	AP		R	9/10/2016		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-150-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		
I 18515		PEST CONTROL	AP		R	9/10/2016		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-160-2-63100	BUILDING MAINTENANCE & REPAIR					25.00	PEST CONTROL		
I 18648		PEST CONTROL	AP		R	9/10/2016		45.00	45.00CR	
		G/L ACCOUNT						45.00		
	001 5-465-2-63100	BUILDING MAINTENANCE & REPAIR					45.00	PEST CONTROL		
I 18873		PEST CONTROL	AP		R	9/10/2016		29.96	29.96CR	
		G/L ACCOUNT						29.96		
	630 5-821-2-63100	BUILDING MAINTENANCE & REPAIR					29.96	PEST CONTROL		
		REG. CHECK						190.99	190.99CR	0.00
								190.99	0.00	

-0860	EASTERN IOWA LIGHT & PWR									
I 0716FL		FLAG LIGHT	AP		R	9/10/2016		10.68	10.68CR	
		G/L ACCOUNT						10.68		
	750 5-280-2-63710	UTILITIES					10.68	FLAG LIGHT		
I 0716SL		SECURITY LIGHTS	AP		R	9/10/2016		21.36	21.36CR	
		G/L ACCOUNT						21.36		
	750 5-280-2-63710	UTILITIES					21.36	SECURITY LIGHTS		
I 0716SP		SEWAGE PLANT	AP		R	9/10/2016		1,410.10	1,410.10CR	
		G/L ACCOUNT						1,410.10		
	610 5-816-2-63710	UTILITIES					1,410.10	SEWAGE PLANT		
		REG. CHECK						1,442.14	1,442.14CR	0.00
								1,442.14	0.00	

PACKET: 02321 Council Mtg 081516 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0930 EMERGENCY MEDICAL PRODUCTS

I 1042101		MEDICAL SUPPLIES	AP		R	9/10/2016		219.38	219.38CR	
		G/L ACCOUNT						219.38		
	001	5-160-2-65070	OPERATING SUPPLIES				219.38	MEDICAL SUPPLIES		
			REG. CHECK					219.38	219.38CR	0.00
								219.38	0.00	

01-0965 FAMILY FOODS

I 0716FF		MISC & CONCESSION SUPPLIES	AP		R	9/10/2016		518.24	518.24CR	
		G/L ACCOUNT						518.24		
	001	5-465-2-65980	MISCELLANEOUS				20.74	MISC & CONCESSION SUPPLIES		
	600	5-810-2-65980	MISCELLANEOUS				36.56	MISC & CONCESSION SUPPLIES		
	001	5-160-2-65980	MISCELLANEOUS				40.47	MISC & CONCESSION SUPPLIES		
	001	5-465-2-65031	CONCESSIONS				162.06	MISC & CONCESSION SUPPLIES		
	001	5-465-2-65031	CONCESSIONS				1.29	MISC & CONCESSION SUPPLIES		
	001	5-150-2-65980	MISCELLANEOUS				257.12	MISC & CONCESSION SUPPLIES		
I 138		MISC SUPPLIES	AP		R	9/10/2016		45.59	45.59CR	
		G/L ACCOUNT						45.59		
	001	5-160-2-65980	MISCELLANEOUS				45.59	MISC SUPPLIES		
			REG. CHECK					563.83	563.83CR	0.00
								563.83	0.00	

31-1051 FRIENDS OF THE ANIMALS

I 72916		3 DOGS	AP		R	9/10/2016		225.00	225.00CR	
		G/L ACCOUNT						225.00		
	001	5-190-2-64910	CONTRACT SERVICES				225.00	3 DOGS		
			REG. CHECK					225.00	225.00CR	0.00
								225.00	0.00	

31-1055 G & K SERVICES

I 72609		UNIFORMS	AP		R	9/10/2016		53.55	53.55CR	
		G/L ACCOUNT						53.55		
	001	5-210-2-64350	UNIFORMS/EQUIPMENT				23.52	UNIFORMS		
	670	5-840-2-64350	UNIFORMS/EQUIPMENT				7.91	UNIFORMS		
	600	5-810-2-64350	UNIFORMS/EQUIPMENT				3.15	UNIFORMS		
	610	5-815-2-64350	UNIFORMS/EQUIPMENT				3.15	UNIFORMS		

PKET: 02321 Council Mtg 081516 AL

IDOR SET: 01

VENDOR SEQUENCE

IDOR	ITEM NUM	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	810	5-899-2-64350						7.68		
	001	5-299-2-64350						8.14		
I 75868		UNIFORMS	AP		R	9/10/2016		54.59	54.59CR	
		G/L ACCOUNT						54.59		
	001	5-210-2-64350						24.56		
	670	5-840-2-64350						7.91		
	600	5-810-2-64350						3.15		
	610	5-815-2-64350						3.15		
	810	5-899-2-64350						7.68		
	001	5-299-2-64350						8.14		
								108.14	108.14CR	0.00
								108.14	0.00	

-1172 HAWKINS INC

I 3918071		CHLORINE & MURIATIC ACID	AP		R	8/11/2016		564.21	564.21CR	
		G/L ACCOUNT						564.21		
	001	5-465-2-65010						564.21		CHLORINE & MURIATIC ACID
I 3924624		CHLORINE & ACID	AP		R	8/11/2016		902.31	902.31CR	
		G/L ACCOUNT						902.31		
	001	5-465-2-65010						902.31		CHLORINE & ACID
I 3928712		CHLORINE	AP		R	8/11/2016		285.65	285.65CR	
		G/L ACCOUNT						285.65		
	600	5-810-2-65010						285.65		CHLORINE
								1,752.17	1,752.17CR	0.00
								1,752.17	0.00	

-1335 INAGE TRENID INC

I 102732		CLEARING HOUSE SERVICES	AP		R	8/11/2016		124.00	124.00CR	
		G/L ACCOUNT						124.00		
	001	5-160-2-64910						124.00		CLEARING HOUSE SERVICES
								124.00	124.00CR	0.00
								124.00	0.00	

PACKET: 02321 Council Mtg 081516 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1289 INTEGRATED TECHNOLOGY PARTN

I 103790		MANAGED NETWORK SERVICES	AP		R	8/11/2016		2,520.00	2,520.00CR	
		G/L ACCOUNT						2,520.00		
	001 5-110-2-64190	TECHNOLOGY					770.00	MANAGED NETWORK SERVICES		
	001 5-150-2-64190	TECHNOLOGY					140.00	MANAGED NETWORK SERVICES		
	001 5-160-2-64190	TECHNOLOGY					140.00	MANAGED NETWORK SERVICES		
	001 5-465-2-64190	TECHNOLOGY					140.00	MANAGED NETWORK SERVICES		
	001 5-525-2-64190	TECHNOLOGY					70.00	MANAGED NETWORK SERVICES		
	630 5-820-2-64190	TECHNOLOGY					350.00	MANAGED NETWORK SERVICES		
	640 5-825-2-64190	TECHNOLOGY					140.00	MANAGED NETWORK SERVICES		
	810 5-899-2-64190	TECHNOLOGY					210.00	MANAGED NETWORK SERVICES		
	835 5-899-2-64190	TECHNOLOGY					560.00	MANAGED NETWORK SERVICES		

I 103801		JULY DATTO SERVICES	AP		R	8/11/2016		427.70	427.70CR	
		G/L ACCOUNT						427.70		
	835 5-899-2-64190	TECHNOLOGY					427.70	JULY DATTO SERVICES		

I 103830		PC BALANCE - B BRENNAN	AP		R	8/11/2016		446.44	446.44CR	
		G/L ACCOUNT						446.44		
	600 5-810-3-67271	COMPUTER EXPENSE					223.22	PC BALANCE - B BRENNAN		
	610 5-815-3-67271	COMPUTER EXPENSE					223.22	PC BALANCE - B BRENNAN		

I 103969		REPLACE BAD CABLE	AP		R	8/11/2016		61.50	61.50CR	
		G/L ACCOUNT						61.50		
	810 5-899-2-64190	TECHNOLOGY					61.50	REPLACE BAD CABLE		

I 104064		AUGUST DATTO SERVICES	AP		R	8/11/2016		427.70	427.70CR	
		G/L ACCOUNT						427.70		
	835 5-899-2-64190	TECHNOLOGY					427.70	AUGUST DATTO SERVICES		

								REG. CHECK	3,883.34	3,883.34CR	0.00
									3,883.34	0.00	

01-1311 IOWA DEPARTMENT OF NATURAL

I 1689001-0816		WEST LAGOON PERMIT FEE	AP		R	9/10/2016		1,275.00	1,275.00CR	
		G/L ACCOUNT						1,275.00		
	610 5-816-1-62100	DUES/FEES					1,275.00	WEST LAGOON PERMIT FEE		

I 1689002-0816		EAST LAGOON PERMIT FEE	AP		R	9/10/2016		210.00	210.00CR	
		G/L ACCOUNT						210.00		
	610 5-816-1-62100	DUES/FEES					210.00	EAST LAGOON PERMIT FEE		

								REG. CHECK	1,485.00	1,485.00CR	0.00
									1,485.00	0.00	

PKET: 02321 Council Mtg 081516 AL

IDOR SET: 01

VENDOR SEQUENCE

IDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

1332	IOWA ONE CALL									
I 183511		LOCATES	AP		R	9/10/2016		39.70	39.70CR	
		G/L ACCOUNT						39.70		
	600 5-810-2-65307	SERVICE LINES					13.23	LOCATES		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					13.24	LOCATES		
	640 5-825-2-65307	SERVICE LINES					13.23	LOCATES		
								39.70	39.70CR	0.00
								39.70	0.00	

1426	JOHNSON COUNTY AMBULANCE									
I 061916JCA		ALS SERVICE	AP		R	9/10/2016		200.00	200.00CR	
		G/L ACCOUNT						200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					200.00	ALS SERVICE		
								200.00	200.00CR	0.00
								200.00	0.00	

1500	KUNDE OUTDOOR EQUIPMENT									
I 10339		FUEL FILTER #158	AP		R	9/10/2016		6.22	6.22CR	
		G/L ACCOUNT						6.22		
	810 5-899-2-63321	REPAIR PARTS					6.22	FUEL FILTER #158		
I 10347		GAS CAP & BUSHING	AP		R	9/10/2016		14.13	14.13CR	
		G/L ACCOUNT						14.13		
	810 5-899-2-63321	REPAIR PARTS					14.13	GAS CAP & BUSHING		
								20.35	20.35CR	0.00
								20.35	0.00	

1590	LOUISA COUNTY TREASURER									
I 467157		TAXES	AP		R	9/10/2016		506.00	506.00CR	
		G/L ACCOUNT						506.00		
	630 5-823-2-64180	TAXES					506.00	TAXES		
I 467175		TAXES	AP		R	9/10/2016		563.00	563.00CR	
		G/L ACCOUNT						563.00		
	630 5-823-2-64180	TAXES					563.00	TAXES		
I 467207		TAXES	AP		R	9/10/2016		167.00	167.00CR	
		G/L ACCOUNT						167.00		
	630 5-823-2-64180	TAXES					167.00	TAXES		

PACKET: 02321 Council Mtg 081516 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 467230		TAXES	AP		R	9/10/2016		543.00	543.00CR	
		G/L ACCOUNT						543.00		
	630 5-823-2-64180	TAXES					543.00	TAXES		
I 467231		TAXES	AP		R	9/10/2016		3,744.00	3,744.00CR	
		G/L ACCOUNT						3,744.00		
	630 5-823-2-64180	TAXES					3,744.00	TAXES		
I 467232		TAXES	AP		R	9/10/2016		5,593.00	5,593.00CR	
		G/L ACCOUNT						5,593.00		
	630 5-823-2-64180	TAXES					5,593.00	TAXES		
I 467245		TAXES	AP		R	9/10/2016		754.00	754.00CR	
		G/L ACCOUNT						754.00		
	630 5-823-2-64180	TAXES					754.00	TAXES		
		REG. CHECK						11,870.00	11,870.00CR	0.00
								11,870.00	0.00	

11-1623 M & K ELECTRIC

I 19746		MOVE ELECTRIC METER OUTSIDE AP			R	9/10/2016		692.87	692.87CR	
		G/L ACCOUNT						692.87		
	630 5-820-2-65980	MISCELLANEOUS					692.87	MOVE ELECTRIC METER OUTSIDE		
I 19747		MOVE ELECTRIC METER OUTSIDE AP			R	9/10/2016		855.33	855.33CR	
		G/L ACCOUNT						855.33		
	630 5-820-2-65980	MISCELLANEOUS					855.33	MOVE ELECTRIC METER OUTSIDE		
		REG. CHECK						1,548.20	1,548.20CR	0.00
								1,548.20	0.00	

11-1660 MANATTS INC

I 801184		CONCRETE FOR FENCE POLES @S AP			R	9/10/2016		308.75	298.75CR	
		G/L ACCOUNT				9/10/2016		308.75	10.00CR	
	810 5-899-2-65980	MISCELLANEOUS					308.75	CONCRETE FOR FENCE POLES @SHOP		
		REG. CHECK						308.75	298.75CR	0.00
								308.75	10.00CR	

CKET: 02321 Council Mtg 081516 AL

NDOR SET: 01

VENDOR SEQUENCE

NDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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-1748 MITCHELL 1

I 1819122336		MONTHLY WEB SUBSCRIPTIONS	AP		R	8/11/2016		233.05	233.05CR	
		G/L ACCOUNT						233.05		
		810 5-899-2-65070	OPERATING SUPPLIES				233.05	MONTHLY WEB SUBSCRIPTIONS		
				REG. CHECK				233.05	233.05CR	0.00
								233.05	0.00	

-1832 MUNICIPAL SUPPLY INC

I 629377		METERS, PAINT, FLAGS, PPR CLAM	AP		R	8/11/2016		944.60	944.60CR	
		G/L ACCOUNT						944.60		
		600 5-810-2-65300	METERS				536.00	METERS, PAINT, FLAGS, PPR CLAMP		
		600 5-810-2-65307	SERVICE LINES				110.60	METERS, PAINT, FLAGS, PPR CLAMP		
		600 5-810-2-65308	MAINS				298.00	METERS, PAINT, FLAGS, PPR CLAMP		
				REG. CHECK				944.60	944.60CR	0.00
								944.60	0.00	

-1914 OFFICE EXPRESS

I 0559146-001		OFFICE SUPPLIES	AP		R	8/11/2016		529.56	529.56CR	
		G/L ACCOUNT						529.56		
		630 5-820-2-65060	OFFICE SUPPLIES				434.40	OFFICE SUPPLIES		
		001 5-110-2-65980	MISCELLANEOUS				38.77	OFFICE SUPPLIES		
		835 5-899-2-65980	MISCELLANEOUS				38.77	OFFICE SUPPLIES		
		835 5-899-2-65060	OFFICE SUPPLIES				17.62	OFFICE SUPPLIES		
				REG. CHECK				529.56	529.56CR	0.00
								529.56	0.00	

-2019 PEPSI-COLA

I 85209356		DRINK ORDER	AP		R	8/11/2016		479.47	479.47CR	
		G/L ACCOUNT						479.47		
		001 5-465-2-65031	CONCESSIONS				479.47	DRINK ORDER		
				REG. CHECK				479.47	479.47CR	0.00
								479.47	0.00	

PACKET: 02321 Council Mtg 081516 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2057 PRAXAIR DISTRIBUTION INC

I 73762122		OXYGEN	AP		R	9/10/2016		39.90	39.90CR	
		G/L ACCOUNT						39.90		
	001 5-160-2-65070	OPERATING SUPPLIES					39.90	OXYGEN		
				REG. CHECK				39.90	39.90CR	0.00
								39.90	0.00	

11-2072 R M BOGGS CO

I 29536		OLD POWER PLANT REPAIRS	AP		R	9/10/2016		397.94	397.94CR	
		G/L ACCOUNT						397.94		
	630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP					397.94	OLD POWER PLANT REPAIRS		
				REG. CHECK				397.94	397.94CR	0.00
								397.94	0.00	

11-2115 REPUBLIC SERVICES OF IOWA

I 2774		RECYCLING SORT FEES	AP		R	8/11/2016		584.04	584.04CR	
		G/L ACCOUNT						584.04		
	670 5-841-2-65980	MISCELLANEOUS					584.04	RECYCLING SORT FEES		
				REG. CHECK				584.04	584.04CR	0.00
								584.04	0.00	

11-2112 RESCO

I 649246		UNDERGROUND SUPPLIES	AP		R	9/10/2016		466.52	465.95CR	
		G/L ACCOUNT				9/10/2016		466.52	0.57CR	
	630 5-820-2-65304	UNDERGROUND SUPPLIES					466.52	UNDERGROUND SUPPLIES		
I 652734		GROUNDING WIRE	AP		R	9/10/2016		93.63	93.52CR	
		G/L ACCOUNT				9/10/2016		93.63	0.11CR	
	630 5-820-2-65302	OVERHEAD SUPPLIES					93.63	GROUNDING WIRE		
				REG. CHECK				560.15	559.47CR	0.00
								560.15	0.68CR	

PKET: 02321 Council Mtg 081516 AL

IDOR SET: 01

VENDOR SEQUENCE

IDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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2074 RE DIXON

I 1555139	2	BLACK TONERS	AP		R	9/10/2016		57.37	57.37CR	
		G/L ACCOUNT						57.37		
	001 5-160-2-65065	COMPUTER SUPPLIES					57.37	2 BLACK TONERS		
				REG. CHECK				57.37	57.37CR	0.00
								57.37	0.00	

2199 SHERNCO INDUSTRIES INC

I 16-06712		CAT GEN INSTALLATION PROJEC	AP		R	8/11/2016		1,000.00	1,000.00CR	
		G/L ACCOUNT						1,000.00		
	630 5-820-2-64070	ENGINEERING					1,000.00	CAT GEN INSTALLATION PROJECT		
I 16-07138		CAT GEN INSTALLATION PROJEC	AP		R	8/11/2016		600.00	600.00CR	
		G/L ACCOUNT						600.00		
	630 5-821-2-64070	ENGINEERING					600.00	CAT GEN INSTALLATION PROJECT		
				REG. CHECK				1,600.00	1,600.00CR	0.00
								1,600.00	0.00	

2224 STAR EQUIPMENT LTD

I 02456030	72"	POWER RAKE RENTAL	AP		R	8/11/2016		270.00	270.00CR	
		G/L ACCOUNT						270.00		
	630 5-820-2-64150	EQUIPMENT/VEHICLE RENT RF					270.00	72" POWER RAKE RENTAL		
				REG. CHECK				270.00	270.00CR	0.00
								270.00	0.00	

1239 STATE HYGIENIC LABORATORY

I 07153		POOL TESTING	AP		R	9/10/2016		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-465-2-64121	HEALTH SERVICES					25.00	POOL TESTING		
I 07154		WATER TESTING	AP		R	9/10/2016		50.00	50.00CR	
		G/L ACCOUNT						50.00		
	600 5-810-2-64121	HEALTH SERVICES					50.00	WATER TESTING		
I 07156		WATER TESTING	AP		R	9/10/2016		125.00	125.00CR	
		G/L ACCOUNT						125.00		
	600 5-810-2-64121	HEALTH SERVICES					125.00	WATER TESTING		

PACKET: 02121 Council Mtg 081516 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				200.00	200.00CR	0.00
								200.00	0.00	

01-2257 STRYKER SALES CORPORATION

I 1980527		COT REPAIR	AP		R	9/10/2016		457.41	457.41CR	
		G/L ACCOUNT						457.41		
	001 5-160-2-63500	OPERATIONAL EQUIPT MAINT & REP				457.41		COT REPAIR		
				REG. CHECK				457.41	457.41CR	0.00
								457.41	0.00	

01-2260 STUART C IRBY CO

I S009708434.001		9000' INNERDUCT	AP		R	8/11/2016		5,927.80	5,927.80CR	
		G/L ACCOUNT						5,927.80		
	630 5-820-2-65304	UNDERGROUND SUPPLIES				5,927.80		9000' INNERDUCT		
				REG. CHECK				5,927.80	5,927.80CR	0.00
								5,927.80	0.00	

01-2305 SWANK MOTION PICTURES INC

I 2215073		MOVIES IN THE PARK DVD	AP		R	8/11/2016		375.00	375.00CR	
		G/L ACCOUNT						375.00		
	835 5-899-2-65980	MISCELLANEOUS				375.00		MOVIES IN THE PARK DVD		
				REG. CHECK				375.00	375.00CR	0.00
								375.00	0.00	

01-2400 TIPTON CONSERVATIVE

I 071316TCA		4TH OF JULY THANK YOU	AP		R	9/10/2016		75.00	75.00CR	
		G/L ACCOUNT						75.00		
	001 5-620-2-65315	JULY 4TH CELEBRATION				75.00		4TH OF JULY THANK YOU		
I 201608115333		UB CLERK AD	AP		R	9/10/2016		52.80	52.80CR	
		G/L ACCOUNT						52.80		
	600 5-811-2-64020	ADVERTISING				10.56		UB CLERK AD		
	610 5-815-2-64020	ADVERTISING				10.56		UB CLERK AD		
	630 5-822-2-64020	ADVERTISING				10.56		UB CLERK AD		
	640 5-826-2-64020	ADVERTISING				10.56		UB CLERK AD		
	670 5-840-2-64020	ADVERTISING				10.56		UB CLERK AD		

CKEY: 02321 Council Mtg 081516 AL

ENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 201608115334		WA AEROBICS, FRONT DESK HEL AP G/L ACCOUNT			R	9/10/2016		65.20 65.20	65.20CR	
	001	5-465-2-64020	ADVERTISING				65.20	WA AEROBICS, FRONT DESK HELP		
I 201608115335		DAY CAMP G/L ACCOUNT	AP		R	9/10/2016		30.00 30.00	30.00CR	
	001	5-446-2-64020	ADVERTISING				30.00	DAY CAMP		
I 201608115336		DISC GOLF G/L ACCOUNT	AP		R	9/10/2016		30.00 30.00	30.00CR	
	001	5-444-2-64020	ADVERTISING				30.00	DISC GOLF		
I 201608115337		MIN, LEGALS, MOVIES IN THE AP G/L ACCOUNT	AP		R	9/10/2016		202.20 202.20	202.20CR	
	835	5-899-2-64020	ADVERTISING				202.20	MIN, LEGALS, MOVIES IN THE PRK		

REG. CHECK 455.20 455.20CR 0.00
455.20 0.00

-2410 TIPTON ELECTRIC MOTORS

I 277655		MILWAUKEE POWER TOOLS G/L ACCOUNT	AP		R	9/10/2016		588.00 588.00	588.00CR	
	810	5-899-2-65053	SMALL TOOLS				588.00	MILWAUKEE POWER TOOLS		

REG. CHECK 588.00 588.00CR 0.00
588.00 0.00

-2450 TIPTON PHARMACY

I 080116TP		PHARMACEUTICALS G/L ACCOUNT	AP		R	9/10/2016		296.20 296.20	296.20CR	
	001	5-160-2-65070	OPERATING SUPPLIES				296.20	PHARMACEUTICALS		

REG. CHECK 296.20 296.20CR 0.00
296.20 0.00

-2590 WASHINGTON COUNTY TREASURER

I 750097		TAXES G/L ACCOUNT	AP		R	9/10/2016		591.00 591.00	591.00CR	
	630	5-820-2-64180	TAXES				591.00	TAXES		

REG. CHECK 591.00 591.00CR 0.00
591.00 0.00

PACKET: 02321 Council Mtg 081516 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2580 WASTE ZERO INC

I 25483		10,000 YARD WASTE BAGS	AP		R	8/11/2016		5,290.00	5,290.00CR	
		G/L ACCOUNT						5,290.00		
	670 5-841-2-65070	OPERATING SUPPLIES					5,290.00	10,000 YARD WASTE BAGS		
								5,290.00	5,290.00CR	0.00
								5,290.00	0.00	

01-2650 WESCO RECEIVABLES CORP

I 443479		CABLE PULLING LUBE	AP		R	9/10/2016		205.44	205.44CR	
		G/L ACCOUNT						205.44		
	630 5-820-2-65304	UNDERGROUND SUPPLIES					205.44	CABLE PULLING LUBE		
								205.44	205.44CR	0.00
								205.44	0.00	

01-2700 XEROX CORPORATION

I 85572755		BASE AND COPY CHARGES	AP		R	9/10/2016		1,329.48	1,329.48CR	
		G/L ACCOUNT						1,329.48		
	835 5-899-2-64151	COMMERCIAL EQPT RENTAL & LEASE					736.09	BASE AND COPY CHARGES		
	835 5-899-2-65070	OPERATING SUPPLIES					593.39	BASE AND COPY CHARGES		
								1,329.48	1,329.48CR	0.00
								1,329.48	0.00	

01-2737 ZEP SALES & SERVICE

I 9002367360		SHOP SUPPLIES	AP		R	9/10/2016		284.15	284.15CR	
		G/L ACCOUNT						284.15		
	670 5-840-2-65070	OPERATING SUPPLIES					284.15	SHOP SUPPLIES		
								284.15	284.15CR	0.00
								284.15	0.00	

CKET: 02321 Council Mtg 081516 AL

NDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	6,814.15CR
600	WATER OPERATING	1,707.04CR
610	WASTEWATER/AKA SEWER REVE	3,265.14CR
630	ELECTRIC OPERATING	41,722.45CR
640	GAS OPERATING	277.97CR
670	GARBAGE COLLECTION	9,164.57CR
750	CENETERY ENTERPRISE	32.04CR
810	CENTRAL GARAGE	4,838.29CR
835	ADMINISTRATIVE SERVICES	5,801.67CR
** TOTALS **		73,623.32CR

TYPE OF CHECK TOTALS

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		73,623.32	73,612.64CR	0.00
		73,623.32	10.68CR	
EFT		0.00	0.00	0.00
		0.00	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		73,623.32	73,612.64CR	0.00
		73,623.32	10.68CR	

TAL CHECKS TO PRINT: 52

ERRORS: 0 WARNINGS: 0

AGENDA ITEM # L-2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	August 5, 2016
AGENDA ITEM:	First Council Meeting in September Date Change
ACTION:	Motion

SYNOPSIS: The first Monday in September is the 5th, which is the Labor Day holiday. The meeting could be held on Wednesday, September 7th if the council would like, or the following Monday, September 12th.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Finance and Administration

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Lorna Fletcher

DATE PREPARED: 08/05/16

AGENDA ITEM # L-3

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	August 15, 2016
AGENDA ITEM:	Two Alternates for the Callahan Municipal Consultants City Manager Search Process.
ACTION:	Motion and roll call vote to pass, table or deny one of the alternatives.

SYNOPSIS: Callahan proposes two timelines for hiring the permanent City Manager, having “in office” dates of either December or May. He points out the positives and negatives for both alternatives, noting that my availability is a consideration.

To that question, I have in the past and still do commit to holding the position of interim for such length of time as you deem useful, up to and including through the end of May, 2017.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: Consideration to select alternative, and Motion to Pass, Table or Deny.

ATTACHMENTS: Callahan Municipal Consultants August 9, 2016 proposal.

PREPARED BY: Tim Long

DATE PREPARED: 08/10/16



Callahan Municipal Consultants, LLC

417 Kaitlynn Ave Anamosa, IA 52205 Cell: 563-599-3708 callahan.cmc@gmail.com

August 9, 2016

Bryan Carney, Mayor
Tim Long, Interim City Manager
City Hall
407 Lynn Street
Tipton, Iowa 52722

Re: City Manager Search Process

Dear Bryan & Tim:

As you know, we have placed the search for a permanent city manager for the City of Tipton "on hold" at this time. We may want to start the discussion on the timing of the search process so that we can reserve some dates for the search process on our schedules in 2016 or 2017.

We have prepared for your consideration two basic time tables for the search process. We have enclosed these two tentative time tables with this letter and we have labeled them as "Option A" and "Option B."

Option A would start the process in September with a goal of selecting a city manager on or about December 3rd. We would assume that the candidate selected by the City Council would then start employment in January or February, depending upon how much notice that candidate would need to provide to their current employer.

Option B would start the process in January with a goal of selecting a city manager on or about March 25th. We would assume that the candidate selected by the City Council would then start employment in April or May, depending upon how much notice that the candidate would need to provide to their current employer.

Some of the factors that we may want to take into consideration regarding the time table for the search process could include:

1. It would be best to avoid the scheduling of interviews during the Christmas season, which means that we would need to have the process completed no later than December 3rd under Option A.
2. Since the weather in Iowa in January and February can be very unpredictable, we may want to avoid the scheduling of interviews during these two winter months.
3. Since we currently know of twelve openings for city managers in Iowa at this time, the "pool of candidates" may be very limited for the rest of 2016. We have

seen a "record number" of city manager openings in 2016 due to numerous retirements and resignations. It is certainly a "candidate's market" for city manager searches in Iowa at this time.

4. Option B may have some appeal to potential candidates, who would rather move their families in the spring or prefer to delay the moving of their children until the end of the school year in May 2017.
5. Lastly, the other factor that we need to consider is Tim's schedule and his willingness to continue serving as interim city manager for the City of Tipton.

The Option A and Option B Time Tables are strictly examples of how the search process could proceed. We are certainly open to modifications and changes to either of the two options. We would request that you discuss the options with the City Council and advise us as to whether the City has a preference.

After you have advised us of the City Council's preference, we will prepare a revised time table and then "lock in" the dates on our schedules for either 2016 or 2017. We look forward to hearing from you.

Sincerely,



Patrick Callahan
Municipal Consultant

CITY OF TIPTON, IOWA

CITY MANAGER SEARCH PROCESS OPTION A – 2016 TIME TABLE POSSIBLE START TIME – February 2017

Tentative Time Table for Each Step in Process

1. Confidential Interviews with Mayor & Council Members and Department Heads	Consultant	February 16-17, 2016
2. Preparation of Profile	Consultant/City	September 5-14
3. Preparation of Advertisements	Consultant	September 19
4. Preparation of List of Potential Candidates	Consultant	September 20
5. Placement of advertisements and posting on websites	Consultant	October 1
6. Council Approval of Profile	Consultant/City	October 3
7. Emailing of Profiles	Consultant	October 4-8
8. Phone Calls to Potential Candidates	Consultant	October 10-15
9. Deadline for Applications	-	November 1
10. Screening of Candidates	Consultant	November 1-8
11. Selection of Candidates for Initial Interviews	City Council	November 9
12. Initial Interviews of Candidates	Consultant/Council	November 16
13. Send a Packet of Information to Candidates for Formal Interviews	Consultant	November 17-18
14. Education Verification, Credit Checks, & Criminal Background Checks - Finalists	Consultant/City	November 21-30
15. Calls to Candidates' References	Consultant	November 21-30
16. Coordination of Interviews	Consultant	November 25-30
17. Formal Interviews of Finalists	Consultant/Council	December 2-3
18. Negotiations with Selected Candidate	Consultant/Mayor	December 4-6
19. Approval of Offer of Employment	City Council	December 19

This tentative time table is strictly a summary of the steps in the process and potential dates for the completion of these steps. This time table will be reviewed and modified to meet the needs and expectations of the Mayor and City Council Member.

CITY OF TIPTON, IOWA

CITY MANAGER SEARCH PROCESS OPTION B – 2017 TIME TABLE POSSIBLE START TIME – MAY, 2017

Tentative Time Table for Each Step in Process

1. Confidential Interviews with Mayor & Council Members and Department Heads	Consultant	February 16-17, 2016
2. Preparation of Profile	Consultant/City	January 2-6
3. Preparation of Advertisements	Consultant	January 9-13
4. Preparation of List of Potential Candidates	Consultant	January 9-13
5. Placement of advertisements and posting on websites	Consultant	January 14-15
6. Council Approval of Profile	Consultant/City	January 16
7. Emailing of Profiles	Consultant	January 17-18
8. Phone Calls to Potential Candidates	Consultant	January 20-24
9. Deadline for Applications	-	February 20
10. Screening of Candidates	Consultant	February 21-26
11. Selection of Candidates for Initial Interviews	City Council	March 1
12. Initial Interviews of Candidates	Consultant/Council	March 8
13. Send a Packet of Information to Candidates for Formal Interviews	Consultant	March 9-10
14. Education Verification, Credit Checks, & Criminal Background Checks - Finalists	Consultant/City	March 13-17
15. Calls to Candidates' References	Consultant	March 13-17
16. Coordination of Interviews	Consultant	March 20-21
17. Formal Interviews of Finalists	Consultant/Council	March 24-25
18. Negotiations with Selected Candidate	Consultant/Mayor	March 26-27
19. Approval of Offer of Employment	City Council	April 3

This tentative time table is strictly a summary of the steps in the process and potential dates for the completion of these steps. This time table will be reviewed and modified to meet the needs and expectations of the Mayor and City Council Member.

AGENDA ITEM # L-4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	August 15, 2016
AGENDA ITEM:	Refuse Charges Reimbursement, 206 East 4 th Street
ACTION:	Motion and roll call vote to pass, amend, table or deny the recommendation.

SYNOPSIS: Ms. Hurt requested a review of her several utilities accounts related to two residential rental properties she owns on East 4th Street. Her claim is that she was being charged an additional refuse pick up charge for a container we do not provide or service, and for which she is requesting a refund since 2000. After an extensive review of policy, practice and her individual accounts, I concur, and recommend a refund of the charges since 2000 in the amount of \$2,407.92.

This type of question, if less complex, could fall within an administrative scope of determination, but given both the complexity and the amount, we have brought this to the City Council for your consideration.

BUDGET ITEM: Refuse Dept.

RESPONSIBLE DEPARTMENT: Administration, Refuse Utility

MAYOR/COUNCIL ACTION: Consideration, and Motion to Pass, Amend, Table or Deny.

ATTACHMENTS: Manager's review, Hurt letter of inquiry.

PREPARED BY: Tim Long

DATE PREPARED: 08/10/16

Memorandum

From: Tim Long
To: Bryan Carney, Mayor
City Council Members
Lorna Fletcher, Finance Director
Utility Billing Department

August 3, 2016

Re: 206 East 4th Street Utility Account Solid Waste Collection Fee Complaint
Utilities Account 06-110-00

In April 2016 Ms. Sandy Hurt presented a letter requesting a refund of refuse fees that have been collected for a "house account" since 2000. Ms. Hurt thinks that she has been overcharged for refuse fees for the above account since a change of ownership titling the property to her occurred in October 2000. We have attached her letter for your information. I had set this matter aside to gather further background, and finally this past week re-opened the file.

Findings follow:

1. Ms. Hurt is owner of two triplex residential units on East 4th Street.
 - a. 208, 210, 212 East 4th Street. (Accts 06-0130-13, 06-0120-00, 06-0140-20)
 - b. 207, 209, 211 East 4th Street. (Accts 07-0210-00, 07-0190-09, 07-0220-08)
2. Each of the apartments in the triplex units has its own individual electric and gas meters, and each unit's tenants are billed for their individual electric and gas usage. The apartments *do not* have individual water meters. The water is supplied to each building through one service line and one meter per building. This is an important fact in this matter.
3. The City Code states that *"Each residential and commercial non-dumpster premises shall be billed at a rate that coincides with the size of container used in accordance with the following: 35 gallon - \$18.25"* Tipton Code, 106.08.1.A. That rate for the 35 gallon container currently translates to \$219.00 per year.
4. In an effort towards equity, the Code also allows that this fee can be reduced for owners of more than one *"multiple family dwelling"*: *"Where there is a multiple utility billing in the same name and one of the locations does not produce any solid waste, then, upon filing of a written request, the Council by specific action may exempt the second location from the service fee."* Tipton Code, 106.08.1.
5. By inference (Tipton Code 90.10.1; 90.15) and lack of prohibition, the City of Tipton permits multi-unit apartment buildings to be serviced by one water service and one meter, with the water usage for all units being billed to the property owner or manager. This, as noted in .2 above, is the case.

6. In order to provide a billing record for the water for each building, the City established a "house account" for each. This allows staff to record and maintain unique utility accounts for the water billing for each building. The accounts are:
 - a. 206 East 4th St. Account no. 06-0110-00
 - b. 209 East 4th St. Account no. 07-0200-00The 206 East 4th St. house account is the only one being charged a garbage container fee, currently \$18.25 per month, \$219.00 per year for a 35 gallon container, as noted above.
7. The three tenants in each of Hurt's buildings have been paying the current individual garbage fee of \$18.25 per month per tenant. Each tenant is provided with a 35 gallon tote, and the City picks up the totes for each tenant every week. There is no additional tote provided at either address or elsewhere for the "house account" for 206 East 4th St.
8. Ms. Hurt has been paying the rate for one 35 gallon garbage tote each month. The current charge is \$18.25 per month, as noted above; and, as also stated above, no additional tote is provided or picked up. Our tabulation of the billings since 2000 to Ms. Hurt for the 35 gallon tote totals \$2,407.92.

Conclusions:

1. It is the intent of the Code that all addresses pay for garbage service, so as to avoid "free riders" who toss their trash in someone else's tote, or a ditch in the country, or leave it piling up where it harbors rodents or vermin. Garbage collection is a public health issue that needs to be universally applied, and making its collection pay its costs equitably is a matter with which most communities struggle in finding the right balance, Tipton included.
2. It appears that the account for 206 E. 4th St, that Ms. Hurt called a "fictitious address", was created to establish a water-billing account for the building address, since there are not separate water services or meters for the individual tenants, and that is the most efficient manner to do so with the software the City uses for billing (which would be the case for the other major provider of municipal utility billing software in Iowa as well). The fact that there is another, similar account for 209 E. 4th Street validates this. It also appears that the owner of the 206 and 209 triplexes applied for and received the waiver available to owners of multiple multi-family dwellings (see .4 in "findings" above), so that 209 has not been charged the commercial dumpster fee.
3. Given that each tenant of the two triplexes is paying the full cost of refuse pickup (\$18.25 per month), and that the *premises* are being charged for pickup, I cannot find justification for the additional \$18.25 refuse charge for levying a fee against 206 E. 4th Street with no additional tote being provided.

Recommended Resolution:

I recommend that the charge applied to the 206 E. 4th Street account be ended immediately; and further, That Ms. Hurt be refunded these fees from 2000, which Ms. Hurt relates to the change of ownership that occurred when she received the deed for the property. Our records have provided ready documentation from December of 2000, just two months after she claims she was deeded the properties. That amount, again, totals \$2,407.92. Our documentation is available in the related file if you wish to further review.

Sandy Hurt

620 Church Street

Fairfax, IA 52228

Phone: 319-310-3660

Tipton City Council

407 Lynn Street

Tipton, IA 52772

Dear Council Members,

I am writing to request a refund of garbage and trash collection which was wrongfully charged on my utility bills since October 2000. The account #06-0110-00 is actually a house account for the water at 208, 210 and 212 East Fourth Street (one house with 3 apartments). Apparently, a fictitious address of 206 East Fourth was created for this billing after my divorce from Glen Peters in October 2000. Previously, we had not been paying the fee for garbage and trash collection since there is no actual service or address. When comparing the house account for another property that I own in Tinton, I discovered that one was being charged garbage collection and the other was not.

I called the city office and after researching, they suggested that I write to you and request a refund. I would prefer a refund, however, I would accept a credit that is split between both of the properties that I currently own in Tipton.

Please let me know of your decision.

Thank you.

Sandy Hurt

Phone 319-310-3660

Attachment: Latest bill copy

AGENDA ITEM L-5

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE: 8/11/16
AGENDA ITEM: Character Counts
ACTION: Motion to approve, deny or table

SYNOPSIS: Character Counts is a program that has been adopted by Tipton Elementary for a number of years. The Six Pillars of Character include: Trustworthiness; Respect; Responsibility; Fairness; Caring; and Citizenship. Each of the six character traits are used within the program Character Counts. This program helps instill a positive learning environment for the students and our community.

Lori Foley, Principal of Tipton Elementary has asked if the City of Tipton is willing to partner with the school and embrace this program with our community

First step, is to order bumper stickers for all City vehicles to show our support not only for elementary students but the importance of positive character in our community. I'd like to present further suggestions in the future to implement throughout Tipton.

Posted below is a picture of the bumper sticker for city vehicles if approved:



The cost would be \$40.00 for 50 bumper stickers (which includes shipping).

BUDGET ITEM: 001-5-525-65120

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: Motion to approve purchase of 50 bumper stickers and become a partner with Tipton School district to promote Character Counts throughout the city

ATTACHMENTS: None

PREPARED BY: Linda Beck

DATE PREPARED: 8/11/16

AGENDA ITEM L-6

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	8/11/16
AGENDA ITEM:	Touch a Truck Event
ACTION:	Motion to approve, deny or table

SYNOPSIS: Touch a Truck is a family event that allows children to explore trucks of all shapes and sizes. Many communities across our country sponsor this event for children to investigate trucks, sit in a driver's seat, look at the big tires etc. Event date is Saturday, September 10th from 10 a.m. – 1 p.m.

1. I request the council to consider having city vehicles for this event
2. I request 5th street – Cedar to Meridian be barricaded from 9:00 a.m. – 2:00 p.m. for the trucks to line up and park
3. I will seek sponsors for this event

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

MAYOR/COUNCIL ACTION: 1. Motion to approve, deny or table: Touch a Truck event on September 10th from 10:00 a.m. – 1:00 p.m. 2. – Motion to approve, deny or table: blocking 5th Street – Cedar to Meridian from 9:00 a.m. – 2:00 p.m. to ensure the trucks can be safely parked. 3. Motion to approve, deny or table in allowing city vehicles to participate

ATTACHMENTS: None

PREPARED BY: Linda Beck

DATE PREPARED: 8/11/16