

February 1, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Fletcher, Nash, Downs, Daufeldt, Smith, Kepford, Beck, Taber, Coppess, Brian Brennan, Walsh, other visitors and the press.

Mayor Carney led the meeting in the Pledge of Allegiance.

Agenda:

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Tim Malott – Malott stated he has been looking at ways to help with future planning, since it is budget time. He said that the City does not have an active grant application with the FAA for the airport. He also stated that the City should apply for a RISE Grant and a STP Grant to help with street repair costs.

2. Max Coppess – Coppess said that there are no grants that have not been applied for that are on the table right now for the Tipton airport expansion program.

3. Deb Schwitzer – Schwitzer wants to know why we still haven't heard back from McClure. She also suggests that the City close down the James Kennedy Family Aquatic Center, because it has not made any money since it has opened, and there are many pledges left unpaid.

Consent Agenda:

Motion by Anderson, second by McNeill to approve the consent agenda which includes the January 18, 2016, Council Meeting Minutes, Library Board Minutes and Library Director's Report. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:

1. Resolution 020116A, Acceptance of Tentative Agreement between the City of Tipton and UE Local 893-13 for a Labor Contract for July 1, 2016, through June 30, 2018.

Motion by Boots, second by Spear to approve Resolution 020116A, the resolution to accept the tentative agreement between the City of Tipton and UE Local 893-13 for a labor contract for July 1, 2016, through June 30, 2018. Following the roll call vote the motion passed unanimously.

2. Resolution 020116B, Accepting a Recommendation for Naming an Interim Chief of Police and Establishing an Interim Salary

Motion by Leeper, second by Anderson to approve Resolution 020116B, the resolution naming Lisa Kepford as the interim Chief of Police and establishing an interim salary. Following the roll call vote the motion passed unanimously.

3. Resolution 020116C, Mayor's Recommendations for Appointments to Boards, Commissions and Committees

Motion by Anderson, second by Leeper to approve Resolution 020116C, the resolution naming appointments to boards, commissions and committees, with The Board of Adjustment, The Tree Board and The Tipton Economic Development Corporation being tabled. Following the roll call vote the motion passed unanimously.

4. Resolution 020116D, Selection of an Executive Search Firm to Assist in the Search, Interview and Selection Process for a City Manager

Motion by Anderson, second by Spear to approve Resolution 020116D, the resolution to hire Callahan Municipal Consultants LLC, as the search firm to assist in the search, interview and selection process for a City Manager. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims List

ALLIANCE WATER RESOURCES	JANUARY SERVICES	24904.29
AMERICAN PUBLIC POWER ASSOCIATION	DEED MEMBERSHIP	209.42
AUS WATERLOO MC LOCKBOX	MATS CITY HALL	207.87
BARCO MUNICIPAL PRODUCTS	SAFETY JACKET FOR TUCKER	66.35
BUSINESS RADIO SALES AND SERVICE	PROGRAM 10 POLICE RADIOS	345.00
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2128.49
CEDAR COUNTY ENGINEER	215.9 GL DSL	1757.28
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2760.00
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	135.30
CJ COOPER & ASSOC INC	RANDOM SELECT DRUG SCREENS	105.00
CLARENCE LOWDEN SUN-NEWS	BBALL REFS, FAC SCHEDULE	176.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1500.00
D & R PEST CONTROL INC	PEST CONTROL-CITY HALL	315.99
EASTERN IOWA LIGHT & PWR	CEMETERY	943.73
ECONO SIGNS LLC	2 ARROW TRAFFIC SIGNS	202.92
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	407.33
ENERGY ECONOMICS INC	ANODES AND INDEXES	604.02
FAMILY FOODS	MISC SUPPLIES AMB	73.59
FRIENDS OF THE ANIMALS	2 DOGS, 2 CATS	250.00
G & K SERVICES	UNIFORMS PUBLIC WORKS	478.16
GENERAL TRAFFIC CONTROLS	TRAFFIC SIGNAL SERVICE CALL	1687.50
INTEGRATED TECHNOLOGY PARTNERS	FIX PRINTER IN POLICE CAR	3575.20
IOWA ASSOCIATION OF MUNICIPAL UTILITIES	EIASSO DUES DEC-FEB	701.45
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KELLER'S HOME FURNISHINGS	OFFICE CHAIR FOR MOLLY	279.00
KINUM INC	COLLECTION EXPENSE	83.68
KUNDE OUTDOOR EQUIPMENT	REPAIR POLE SAW	62.29
LIFE REFLECTIONS LLC	GRAPHICS NEW AMB #66	4250.00
MICHAEL SEEHUSEN	LONG REACH PLIERS SET	249.98
MID-STATES ORGANIZED CRIME	ANNUAL MEMBERSHIP FEE	100.00
MISC. VENDOR	CEDAR FALLS POLICE:	125.00

MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	233.05
MMTG	DUES JAN-JUNE 2016	1092.50
MOELLER TIPTON TIRE & AUTO	TIRE REPAIR #135	35.84
McCLURE ENGINEERING COMPANY	STORM & SANITARY SEWER STUDY	4075.00
OFFICE EXPRESS	OFFICE SUPPLIES	442.04
PEPSI-COLA	WATER AND POP ORDER	175.20
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	528.75
REXCO EQUIPMENT INC	ANNUAL MAINT & SRVC PARTS #138	1021.41
SECRETARY OF STATE	NOTARY RENEWAL FOR AMY	30.00
SHERMCO INDUSTRIES INC	SOLAR INTERCONNECTION REVIEW	2820.00
SIMPLEXGRINELL	ANNUAL FIRE ALARM TESTING	526.79
SPINUTECH INC	LICENSE, SUPPORT, HOSTING	565.00
STATE HYGIENIC LABORATORY	POOL TESTING FEES	32.50
STOREY KENWORTHY/MATT PARROTT	DOOR HANGERS	871.36
STUART C IRBY CO	FLOOD SEAL CONNECTORS	559.68
TIFFINY'S TIPTON BAKERY	MEETING SUPPLIES	24.30
TIPTON COMMUNITY SCHOOLS	47.5 HRS USE OF SCHOOL GYM	950.00
TIPTON CONSERVATIVE	MINUTES	566.20
TIPTON ELECTRIC MOTORS	WIRE	83.00
TIPTON PHARMACY	PHARMACEUTICALS	377.21
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	37.60
UTILITY SALES & SERVICE INC	SUPPLIES FOR GAS SERVICE LINES	631.14
VERMEER SALES & SERVICE INC	REPAIR PART TREES	84.96
WENDLING QUARRIES INC	53.05 TN ROAD STONE	609.93
WESCO RECEIVABLES CORP	CONNECTORS	29.43
WEST BRANCH FORD	TIRE REPAIR #68	16.00
XEROX CORPORATION	BASE & COPY CHARGES	1004.30
ZEE MEDICAL INC	1ST AID SUPPLIES	118.15
	TOTALS	66426.18

FUND TOTALS

001 GENERAL GOVERNMENT	13,927.09	
600 WATER OPERATING	12,173.20	
610 WASTEWATER/AKA SEWER REVENUE	12,599.88	
630 ELECTRIC OPERATING	7,916.29	
640 GAS OPERATING	1,783.68	
670 GARBAGE COLLECTION	3,513.36	
740 STORM WATER	4,075.00	
750 CEMETERY ENTERPRISE	52.3	
810 CENTRAL GARAGE	5,823.86	
835 ADMINISTRATIVE SERVICES	4,561.52	
	GRAND TOTAL	66,426.18

City Credit Card Statement
City - One Card (employee check out card)

Misc Supplies - Amazon	99.00	
Total Charges		99.00
Police - One Card		
Office Supplies - Walmart	77.82	
Operating Supplies - Extreme Training Equipment	234.92	
DARE Supplies - Tipton Happy Joes	130.00	
Misc Supplies - Walmart	47.37	
Total Charges		490.11
Ambulance - One Card		
Computer Supplies - Paypal, Amazon	100.87	
Training - IEMSA	310.00	
Postage/Shipping - USPS	20.22	
Total Charges		431.09
Gas - One Card		
Gas Main Supplies - Full Source	198.97	
Total Charges		198.97
Electric - One Card		
Operating Supplies - ULINE	286.11	
Grounds Maint Supplies - J. Thomas Distributors	226.21	
Office Supplies - Walmart	21.27	
Misc Supplies for Xmas lighting - 1000 Bulbs, AA Christmas	309.31	
Total Charges		842.90
Public Works - One Card		
Training - Kirkwood	900.00	
Operating Supplies - Walmart	25.49	
Small Tools - Harbor Freight Tools	35.79	
Computer Supplies - Tatems	297.00	
Total Charges		1,258.28
Library - One Card		
Postage/Shipping - USPS	196.17	
Office Supplies - Walmart, Tipton Pharmacy	38.70	
Materials - Walmart, Amazon	462.64	
Program Supplies - Walmart, Family Foods	15.23	
Bldg Maint Supplies - Walmart	16.70	
Total Charges		729.44
JKFAC/Recreation - One Card		
Operating Supplies - Walmart, Water Safety, Kiefer	165.24	
Concession Supplies - Walmart	49.76	
Uniform Apparel - FinishLine.com	47.69	
Travel Training - The Greater Des Moines	4.25	
Fuel - Git N Go	25.47	
Operating Supplies - Walmart	13.96	

Total Charges		306.37
City Clerk - One Card		
Training - Iowa League of Cities	80.00	
Office Supplies - Staples	159.98	
MS Office 365 Plan Licenses - Microsoft	792.00	
Total Charges		1,031.98
Statement Total		5,388.14

Motion by Spear, second by McNeill to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

Reports to be Received/Filed:

1. Water report from Alliance Water Resources for December 2015
Motion by Boots, second by Anderson to approve the water report from Alliance Water Resources for December 2015.

**Reports of Mayor/Council/Committee/Manager:
Manager's Report:**

1. City of Tipton debt level review, as reported to the Iowa Department of Management, shows that Tipton's overall valuation is \$169.7 Million for the tax levy year of January 1, 2013. The City's General Obligation (tax supported) debt for that year was \$7.1 Million. \$7.1 Million is approximately 75% of the City's debt limit (5% of \$169.7 M = \$8.49 M max GO debt). The City is paying down its GO debt at the rate of approximately \$900,000 per year.

There are also two revenue debt issues, which do not count against the City's statutory debt limit, since they are paid from the revenue streams of those funds: \$3.89 Million in Electric Revenue Bonds and \$1.79 Million in Sewer Revenue Bonds.

2. Sewer system needs and related cost analysis study. Tipton's sewer system is typical for Midwestern towns and cities in terms of condition and function. Construction began in the early 1900's and much of Tipton's early system consists short lengths of vitreous clay tile, the most advanced material available at the time. That also means that many of these tile admit ground water at their deteriorated joints, which causes dramatic increases in flow to the wastewater treatment facilities during major rain events and with high groundwater. Add to that leaking service laterals, illegally connected sump pumps, roof drains, and cross-connected storm sewers, and the older parts of the City are admitting a great deal of groundwater flow.

As I understand it, the entire system has approximately 114,000 lineal feet of collector mains. The only sure cure would be to replace the entire system, and at \$60 per lineal foot, average, that totals some \$6.84 Million, plus engineering, contingencies, and the inevitable failed service lateral connections, it would be considerably more. That would replace all the sewer lines in town, which is unnecessary and imprudent. What is necessary and prudent is to professionally analyze the system, and determine a steady course of action to improve the system over time, which is what the City has undertaken already.

To that end, the City's engineer is prepared to hold an open, public meeting to go over their findings on the system to date; and are proposing to hold that in Tipton, some early evening, within the next two weeks: The dates proposed are Tuesday, February 9, Thursday, February 11, or Thursday, February 18. The council made a decision to have the open, public meeting on Thursday, February 18, 5:30 p.m., in the Tipton Elementary School Cafeteria.

3. Snow removal enforcement policy and practice. We will continue the present practice of use of informal reminder to clear the walks, with addition of the statutory procedure of sending a

certified notice and in the event of no response, order the walks cleared by a contractor, and bill the property owner for the full cost and overhead. In the event of non-payment, we will file a lien against the property taxes. This is the same practice throughout Iowa and Illinois.

4. Iowa conflict of interest law, policy and practice (with legal opinion). Lynch Dallas has rendered an opinion that finds no apparent conflict of interest with Council member Anderson voting on airport issues as the situation stands at present. I have attached their written opinion.
5. Disposition of Police Chief vehicle emergency equipment. The City mechanic removed the police emergency equipment from the former Chief's personal car January 15, and it is in the possession of the Central Garage.
6. Job descriptions and wages analysis report. We are near to complete with the Verisight job description and wage analysis report, and will bring the final document to the City Council for review and approval in the next month.
7. Community Overview. Interim Manager Long has had inquiries from people asking about Road Use Tax. He will resolve the questions by checking with the DOT. Interim Manager Long also stated how he has sensed the frustration, anger and resentment going on right now with the City and citizens. It poisons the attitude and does not help the community. We need to spend time productively looking forward and focus on moving forward.

Mayor's Report:

Mayor Carney made mention that the Tipton High School hosted honor choir this last weekend with 21 schools attending. It was good to see all the visitors downtown.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Leeper, second by Spear. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:27.

Mayor Bryan Carney

Attest: Amy Lenz
Interim City Clerk