

March 14, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Fletcher, Nash, Downs, Daufeldt, Smith, Beck, Taber, Coppess, Donohoe, Peck, Steffen, Brian Brennan, Tawnya Johnson, Klay Johnson, other visitors and the press.

Mayor Carney led the meeting in the Pledge of Allegiance.

Oath of Office: Councilmember Leanne Boots

Agenda:

Motion by Leeper, second by Boots to add the Alliance Contract Renewal Proposal under Discussion Items. Following the roll call vote the motion passed unanimously.

Motion by Boots, second by Anderson to approve the agenda with the Alliance Contract Renewal Proposal added under Discussion Items. Following the roll call vote the motion passed unanimously.

Communications:

1.Unscheduled

Betty Emrich – Emrich wanted to compliment and thank the ambulance personnel for the care they gave her daughter on ambulance calls. She presented a donation of \$500.00, to the Tipton Ambulance Department from her daughter's memorial. And, she also presented a donation of \$725.00, to the Director of Public Works, Steve Nash, from her daughter's memorial, for the Tipton Tree Project.

Larry Hodgden – Hodgden congratulated Leanne Boots for her re-election. He stated he appreciates Mr. Long's willingness to speak out and try to level with all of us as time goes on. It is important to continue to express a situation as he sees it. The citizens of Tipton deserve his candor when it comes to the financial and overall condition of the City of Tipton. He also wanted to thank Director of Public Works Nash for taking down two dead trees in front of his house and three across the street. He suggest that the Tree Committee come up with a program to help replace old or dead trees that are taken down.

2.Scheduled

Independent Auditor's Report for all Funds of the City of Tipton, Iowa, for the Fiscal Year ended June 30, 2015, Clifton Larson Allen, LLP

Nicole Kintzle and Craig Popenhagen with Clifton Larson Allen, LLP, gave a short presentation of the audit results. A \$1 million new debt in 2015, was issued for multiple projects. The legal debt margin is \$2.1 million. The City of Tipton is in compliance. The expenditures were within budget at year end. There were no disagreements or difficulties with the staff.

Consent Agenda:

Motion by Boots, second by Spear to approve the consent agenda with one correction that needs to be made to the All Funds Summary Report. One of the fund titles reads 2001B and needs to be changed to 2011B. Approval of the other items on the consent agenda includes the February 15, 2016, and February 18, 2016, Council Meeting Minutes, City Clerk's/Investment Report, and the liquor license renewal for Walmart. Following the roll call vote the motion passed unanimously.

Public Hearing:

Public Hearing to Approve Fiscal Year 2016-2017 Proposed Budget

Mayor Carney opened the public hearing on the fiscal year 2016-2017, proposed budget at 6:07 p.m. Following roll call vote the public meeting was open. Interim Manager Long stated that the City has a good incremental budget. The tax levy will go up to \$13.36, which is an increase of .989% from last year. Overall, the budget is hanging around across the price of inflation. The bottom line is, is that the budget has to be passed and taken to the County office tomorrow. Amendments can always be done if need be. Motion by Anderson, second by Leeper to close the public hearing at 6:31 p.m. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:

1. Resolution 031416A, Approval of the Fiscal Year 2016-2017, Proposed Budget

Motion by Boots, second by Spear to approve Resolution 031416A, the resolution approving the fiscal year 2016-2017 proposed budget. The motion passed with the following roll call vote:

Aye: McNeill, Boots, Anderson, Spear

Nay: Leeper

2. Resolution 031416B, Mayor's Recommendations for Appointments to Boards, Commissions and Committees

Motion by Spear, second by Boots to amend Resolution 031416B, under Section 1, to read Tipton Development Commission, not Tipton Economic Development Commission. Following the roll call vote the motion passed unanimously.

Motion by Anderson, second by Spear to approve Resolution 031416B, the resolution for the mayor to complete the recommendations for appointments to Boards, Commissions and Committees, with Leanne Boots appointed to the Tipton Development Commission and Shirley Kepford appointed to the Tipton Public Library Board of Trustees, and with the above amendment made. Following the roll call vote the motion passed unanimously.

3. Resolution 031416C, Delay of Six to Twelve Months in the Search, Interview and Selection Process for a City Manager

Motion by Leeper, second by Boots to approve Resolution 031416C, the resolution to delay for six to twelve months in the search, interview and selection process for a City Manager. Following the roll call vote the motion passed unanimously.

4. Resolution 031416D, Acceptance of a Bid for Replacement/Addition of Fencing for the Middle and Lower Baseball Diamonds

Motion by Spear, second by Boots to approve Resolution 031416D, the resolution to accept a bid from D & N Fence, in the amount of \$12,865.00, for replacement/addition of fencing for the middle and lower baseball diamonds. Following the roll call vote the motion passed unanimously.

5. Resolution 031416E, Acceptance of an Agreement for Engineering Services for Sanitary Collection and Treatment System Evaluation (Storm Water and I & I Assessment)

Motion by Spear, second by McNeill to approve Resolution 031416E, the resolution to accept an agreement with McClure Engineering Company, for engineering services for sanitary collection and treatment system evaluation (storm water and I & I Assessment). Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims List

ALBAUGH PHC INC	FAUCET	165.52
ALLIANCE WATER RESOURCES I	MARCH SERVICES	24904.29
AUCA CHICAGO LOCKBOX	MATS	487.68
BARRON MOTOR SUPPLY	6 DRAIN PANS	73.44
BAUER BUILT TIRE	TIRE REPAIR #30	32.50
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	218.70
CEDAR CO PUBLIC HEALTH	FLU SHOT	25.00
CEDAR COUNTY AUDITOR	SPECIAL ELECTION	2394.91
CEDAR COUNTY CO-OP	FUEL DISCOUNT	945.48
CEDAR COUNTY ENGINEER	204.4 GL DSL	913.90
CEDAR COUNTY HISTORICAL SO	2016 DUES	75.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2915.00
CENTRAL PETROLEUM EQUIPMEN	FIX LEAK AT GAS PUMP	883.58
CLARENCE LOWDEN SUN-NEWS &	YOUTH REC & FAC ADS	305.25
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	2500.00
CUSTOM BUILDERS INC	UPS CHARGES	26.06
D & R PEST CONTROL INC	PEST CONTROL	190.99
EASTERN IOWA LIGHT & PWR	CEMETERY	7.87
ELECTRICAL ENGINEERING & E	CEU CLASS	233.22
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	704.77
FASTENAL COMPANY	STRIPE GRIT #66	29.29
FRIENDS OF THE ANIMALS	1 CAT	50.00
G & K SERVICES	UNIFORMS PUBLIC WORKS	727.79
GIERKE ROBINSON COMPANY IN	CONCRETE BLANKET	63.08
GREAT WESTERN SUPPLY CO	DISINFECTANT	100.80
H & H AUTO	TIRE REPAIR #51	60.00
HASTY AWARDS	20 BASKETBALL MEDALS	170.11
INTEGRATED TECHNOLOGY PART	PC FOR ERD, REPLACE XP MACHINE	4267.99
IOWA ASSOCIATION OF	10 OQ TESTS	901.45
IOWA DEPARTMENT OF PUBLIC	POOL REGISTRATION RENEWAL	175.00
IOWA DEPT. OF NATURAL RESO	LAB CERTIFICATION APP FEE	400.00
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KINUM INC	COLLECTION EXPENSE	131.48
KIRKWOOD COMMUNITY COLLEGE	ADVANCED EMT TRAINING	1209.00
KRIS-DAVIS COMPANY	OVERHEAD SUPPLIES	314.73
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	303.33
LAW ENFORCMENT SYSTEMS	OFFICE SUPPLIES	63.00
LYNCH DALLAS PC	LEGAL SERVICES 01/18-02/12	1935.50
MIDWEST BREATHING AIR LLC	QUARTERLY NFPA AIR TEST	116.20
MIDWEST SAFETY COUNSELORS	CALIBRATION	195.00
MISC. VENDOR	CEDAR COUNTY EMA:2 LIFEPAKS	1675.69
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	233.05
MOELLER TIPTON TIRE & AUTO	TIRES #144	545.56

MONROE SYSTEMS FOR BUSINES	CALCULATOR	190.60
McCLURE ENGINEERING COMPAN	STORM & SANITARY SEWER STUDY	3275.00
McMASTER-CARR	DRAWBAR EYE FOR TRAILER	95.22
O'ROURKE MOTORS INC	REPAIR PARTS #51	302.75
OFFICE EXPRESS	OFFICE SUPPLIES	484.10
PENNY JACOBI	WSI COURSE - COLLIN ELPHIC	200.00
PRAXAIR DISTRIBUTION INC	OXYGEN	383.50
SANDRY FIRE SUPPLY LLC	OPERATING SUPPLIES	2720.51
SPAHN & ROSE LUMBER CO	BALL BEARING WHEEL	38.54
SPINUTECH INC	MARCH EMAIL MARKETING	25.00
STATE HYGIENIC LABORATORY	POOL TESTING	12.50
STORM STEEL	OPERATING SUPPLIES	49.14
STUART C IRBY CO	6 SECONDARY PEDESTALS	1462.80
THOMAS HEATING & AIR	CHANGE BLOWER ON FURNACE	304.95
TIPTON COMMUNITY SCHOOLS	53.5 HRS USE OF SCHOOL GYM	1490.00
TIPTON CONSERVATIVE	AQUATIC CENTER	937.86
TIPTON ELECTRIC MOTORS	MISC SUPPLIES	32.42
VERISIGHT INC	CONSULTING SERVICES PAY STUDY	435.00
VERMEER SALES & SERVICE IN	GASKET #161	629.11
WALMART COMMUNITY	OFFICE SUPPLIES	36.07
WESCO RECEIVABLES CORP	4-1 PHASE PEDESTALS	2084.36
XEROX CORPORATION	BASE & COPY CHARGES	1372.24
	TOTAL	68576.91
	FUND TOTALS	
001 GENERAL GOVERNMENT		17463.95
600 WATER OPERATING		12050.40
610 WASTEWATER/AKA SEWER REVE		11924.24
630 ELECTRIC OPERATING		5768.68
640 GAS OPERATING		648.35
660 AIRPORT OPERATING		883.58
670 GARBAGE COLLECTION		2987.36
740 STORM WATER		3275.00
750 CEMETERY ENTERPRISE		151.90
810 CENTRAL GARAGE		4861.34
835 ADMINISTRATIVE SERVICES		8562.11
GRAND TOTAL	GRAND TOTAL	68,576.91

City Credit Card Statement

City Check Out Card - One Card

Misc - Amazon Membership	-99.00	
Total Charges		-99.00

Police - One Card

Operating Supplies - Safariland Group	94.50	
Uniform/Equipment - Galls	135.00	

Total Charges		229.50
Ambulance - One Card		
Misc Supplies - Amazon, Dollar General, Harry's Custom Trophies	318.30	
Total Charges		318.30
Gas - One Card		
Welding Supplies - Paypal, Amazon	278.12	
Total Charges		278.12
Electric - One Card		
Travel Training - Culver's, HuHot, Holiday Inn	597.02	
Total Charges		597.02
Public Works - One Card		
Repair Parts - Levine Auto #43	18.94	
Office Supplies - Walmart	33.14	
Training - ISU, Intl Society of Arboriculture	564.90	
Training - Iowa Park and Recreation	280.00	
Total Charges		896.98
Library - One Card		
Postage/Shipping - USPS	155.08	
Office Supplies - Walmart, Demco	167.48	
Materials - Walmart	297.53	
Program Supplies - Walmart, Demco, Upstart	500.09	
Misc Supplies - Walmart, Happy Joes	105.48	
Technology - Faronics, Microsoft	170.99	
Bldg Maint Supplies - Walmart	3.94	
Total Charges		1,400.59
JKFAC/Recreation - One Card		
Misc Supplies - Best Buy (this was an unauthorized purchase on Adam's card. The card has been cancelled and the charge has been removed)	-375.44	
Postage - USPS	6.70	
Dues/Fees - Red Cross	300.00	
Total Charges		-68.74
City Clerk - One Card		
Training - Iowa League of Cities	40.00	
Total Charges		40.00
Statement Total		3,592.77

Motion by Anderson, second by Leeper to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. City Staff Preparing a Process and Soliciting Proposals for a Selection Process for a Chief of Police

Motion by Spear, second by Boots to approve the City staff to begin preparing a process and soliciting proposals for a selection process for a Chief of Police. Following the roll call vote the motion passed unanimously.

3. Authorization to Hire Temporary Summer Help for Electric Department

Motion by Leeper, second by McNeill to approve hiring temporary summer help for the Electric Department. Following the roll call vote the motion passed unanimously.

4. Approve Partial Expenditures for Development Director's Economic Development Class

Motion by Anderson, second by Boots to approve partial expenditures for the Development Director's economic development class as needed or if necessary. TEDCO has approved \$1000.00, and Tipton Chamber of Commerce has approved \$500.00, which will cover the cost of training, the motel room and fuel. Following the roll call vote the motion passed unanimously.

4.5. Council Members Attending Iowa Legislative Forum April 9, 2016

Councilmember Spear will be attending the Iowa Legislative Forum on April 9, 2016.

5. One Time Water and Sewer Bill Exemption, 808 Walnut Street

Motion by Boots, second by Spear to approve the one time water and sewer exemption at 808 Walnut Street, reducing the water and sewer portion of each to \$12.74, with a total credit of \$180.64. Following the roll call vote the motion passed unanimously.

6. One Time Water and Sewer Bill Exemption, 1003 Plum Street

Motion by Anderson, second by Boots to approve the one time water and sewer exemption at 1003 Plum Street, reducing the water and sewer portion of each to \$37.44, with a total credit of \$311.90. Following the roll call vote the motion passed unanimously.

7. Exemption from Refuse Pickup, 402 West 1st Street

Motion by Spear, second by McNeill to approve the refuse exemption at 402 West 1st Street. The motion passed with the following roll call vote:

Aye: Anderson, Spear, Leeper, McNeill

Abstain: Boots (is for her mother)

8. Contribution for Tipton High School After-Prom Event

Motion by Boots, second by Anderson to approve contributing \$100.00, to the school After-Prom event. Following the roll call vote the motion passed unanimously.

9. Request for Sponsorship Funding for Hardacre Theater Preservation Association

Motion by Boots, second by Anderson to approve a sponsorship in the amount of \$1000.00, to the Hardacre Theater Preservation Association. Following the roll call vote the motion passed unanimously.

Reports to be Received/Filed:

1. Water Report from Alliance Water Resources for February 2016

2. Wastewater Treatment Facility Inspection Report, February 15, 2016, Iowa DNR

3. Library Annual Budget Report

Motion by Spear, second by Anderson to accept the Water Report, the Wastewater Treatment Facility Inspection Report and the Library Annual Budget Report to be received/filed. Following the roll call vote the motion passed unanimously.

Discussion Items (No Action):

Tony Sneed, with Alliance Water Resources, spoke about the Alliance Contract Renewal Proposal. They do not want to lose Tipton at the end of June 2016.

Mary Swan said she is terribly concerned about giving up Alliance.

Public Works Director Nash stated that the citizens of Tipton will not be put at risk. We have a fully certified Water Operator, and we will have a trained back-up operator as well. Thirty thousand dollars is just the start of savings. Alliance is good, but the City staff will do just as good.

Reports of Mayor/Council/Manager:

Mayor's Report

Reminder of the Hardacre Theater Celebration on April 23, 2016.

Mayor Carney now has a Facebook page titled, Mayor of Tipton, Iowa.

Manager's Report

Interim City Manager Long was thankful for the vote of confidence and looks forward to staying with the City for a few more months as the Interim City Manager.

Floyd Taber, the Electric Superintendent, received back numbers from Fairbanks Morse, and there will be up to a six month lead time. Long proposes to put together a committee and review the proposal and bring the report back to the council.

Long will be gone one week in April, and will be gone most of June.

Adjourn:

With no further business to come before the council a motion to adjourn was made by McNeill, second by Leeper. The meeting was adjourned by Mayor Carney.

Meeting adjourned at 7:37 p.m.

Mayor Bryan Carney

Attest: Amy Lenz
City Clerk