

May 23, 2016  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Nash, Fletcher, Kepford, Beck, T. Johnson, Walsh, Penrod, Taber, B. Brennan, Downs, K. Johnson, Steffen, other visitors and the press.

**Agenda:**

Motion by Spear, second by Boots to add the public hearing for the FY 2015-2016 Budget Amendment to the agenda. Following the roll call vote the motion passed unanimously.

Motion by Anderson, second by Leeper to approve the agenda with the addition of the public hearing. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Betty Emrich spoke on behalf of the Tipton Senior Center, asking if the City would consider donating \$5000.00, in the next fiscal year budget. Finance Director Fletcher is going to make sure it is placed in the next budget.

2. Hodgden stated some concerns he has about the budget amendment. He said practically every department has increased by 15 percent.

**Consent Agenda:**

Motion by Boots, second by Spear to approve the consent agenda which includes the April 27, 2016, May 2, 2016, and May 4, 2016, Council Meeting Minutes, February and April Treasurer's Reports, April Investment Report, April Airport Committee Minutes, and Cedar County VFW Liquor License Renewal. Following the roll call vote the motion passed unanimously.

**Public Hearing and Approvals, Louisa Transmission Agreement Amendments**

1. Public Hearing

Motion by Anderson, second by Spear to open the public hearing on the proposition of entering into the second amended and restated Louisa Transmission Facilities Agreement and the second amended and restated Louisa Transmission Operating Agreement at 5:43 p.m. Following the roll call vote the public hearing was open. With no written or oral objections a motion was made by Boots, second by McNeill to close the public hearing at 5:47 p.m. Following the roll call vote the motion passed unanimously.

2. Public Hearing

Motion by Anderson, second by McNeill to open the public hearing for the FY 2015-2016 Budget Amendment at 5:49 p.m. Hodgden had several questions and was wanting clarification in many areas of the amendment. Finance Director Fletcher was able to answer his questions. Following the roll call vote the motion passed unanimously. With no written or oral objections a motion was made by Spear, second by Boots to close the public hearing at 6:12 p.m. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

1. Resolution 052316A: FY 2015-2016 Budget Amendment

Motion by Boots, second by McNeill to approve Resolution 052316A, the resolution approving the FY 2015-2016 Budget Amendment. Following the roll call vote the motion passed unanimously.

2. Resolution 052316B: Interim Police Chief Compensation

Motion by Spear, second by Anderson to approve Resolution 052316B, the resolution to approve the compensation increase for Interim Police Chief Kepford. Following the roll call vote the motion passed unanimously.

3. Resolution No. 052316C-1: Ratify, Confirm and Approve Publication of Notice of Public Hearing on the Proposition of Adopting, Approving and Consenting to the Second Amended and Restated Louisa Transmission Facilities Agreement and the Second Amended and Restated Louisa Transmission Operating Agreement

Motion by Spear, second by McNeill to approve Resolution No. 052316C-1, the resolution to approve the second amended and restated Louisa transmission agreements. Following the roll call vote the motion passed unanimously.

4. Resolution No. 052316C-2: Adopt, Approve and Consent to the Second Amended and Restated Louisa Transmission Facilities Agreement and the Second Amended and Restated Louisa Transmission Operating Agreement

Motion by Leeper, second by Anderson to approve Resolution 052316C-2, the resolution to approve the amended and restated Louisa transmission agreements. Following the roll call vote the motion passed unanimously.

5. Resolution 052316D: Appoint Interim City Clerk, Amy Lenz, to City Clerk

Motion by Boots, second by Spear to approve the appointment of Interim City Clerk, Amy Lenz, to City Clerk. Following the roll call vote the motion passed unanimously.

**Motions for Approval:**

1. Claims List

ACTION SERVICES INC	PORT A POTTIE SERVICES	332.50
ACTION SEWER & SEPTIC SERV	CAMERA WORK ON PARKVIEW	440.00
ALLEN HOME MAINTENANCE LLC	NEW STORM DOOR & INSTALL	420.35
ALLIANCE WATER RESOURCES I	MAY SERVICES	24904.29
AUCA CHICAGO LOCKBOX	MATS	469.30
CEDAR COUNTY CO-OP	FUEL DISCOUNT	2794.89
CEDAR COUNTY ENGINEER	263.5 GL DSL	1126.17
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2880.00
CINTAS CORPORATION #342	SHOP TOWELS & UNIFORMS	466.70
CLARENCE LOWDEN SUN-NEWS &	YOUTH REC	264.00
CLIA LABORATORY PROGRAM	CERTIFICATE FEE	150.00
CUSTOM BUILDERS INC	UPS CHARGES	63.41
D & R PEST CONTROL INC	PEST CONTROL	190.99
DURANT AMBULANCE SERVICE I	TIER CHARGE	50.00
EASTERN IOWA LIGHT & PWR	FLAGPOLE LIGHT	868.65
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	50.12
FARNER-BOCKEN COMPANY	CONCESSIONS ORDER	777.01
FILTRATION CORP. OF AMERIC	OPERATING SUPPLIES	124.47
FLETCHER-REINHARDT CO.	CONDUIT STRAPS	62.06
G & K SERVICES	UNIFORMS	138.60
GLOBAL RENTAL CO INC	BUCKET TRUCK RENTAL	492.86

HOLIDAY INN DES MOINES AIR	IMFOA TRAVEL TRAINING	380.80
INTEGRATED TECHNOLOGY PART	MANAGED NETWORK SERVICES	3892.29
IOWA ASSOCIATION OF	RECOVERY OF TRANSMISSION COSTS	1700.00
IOWA LAW ENFORCEMENT ACADE	EVALUATION OF MMPI	140.00
IOWA ONE CALL	LOCATES	62.10
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	13.25
LATHAM & ASSOCIATES INC	TRAVEL EXPENSE FOR MEETING	44.28
MANATTS INC	CURB ON EAST 11TH STREET	425.00
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	31600.00
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	233.05
MUNICIPAL SUPPLY INC	RENEWAL OF SENSUS REPORT	1950.00
OFFICE EXPRESS	OFFICE SUPPLIES	493.38
PEPSI-COLA	DRINK ORDER	1127.99
PRAXAIR DISTRIBUTION INC	OXYGEN	275.20
QUAD CITY TESTING LABORATO	PARTICLE TESTING	256.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	549.54
RESCO	DIE KIT	856.00
SPAHN & ROSE LUMBER CO	TRAINING SUPPLIES	159.54
SPINUTECH INC	MAY EMAIL MARKETING	25.00
STANARD & ASSOCIATES INC	TESTING	102.00
STATE HYGIENIC LABORATORY	POOL TESTING FEES	12.50
STEVE GRITTON	REPAIR GARAGE DOOR	870.00
STOREY KENWORTHY/MATT PARR	UTILITY BILLING ENVELOPES	586.44
SUN INDUSTRIES INC	HERBICIDE	329.88
SWICK CABLE CONTRACTOR'S I	DIRECTIONAL BORING SYC & 3RD	3905.00
T & M CLOTHING CO.	LIFEGUARD SWIMWEAR	596.70
TEMPLE DISPLAY LTD	DOWNTOWN GARLAND/DECOR	8119.74
THOMPSON TRUCK & TRAILER	REPAIR PARTS #30	912.94
TIFFINY'S TIPTON BAKERY	DARE SUPPLIES	88.00
TIPTON CONSERVATIVE	4TH OF JULY VENDORS	1061.63
TIPTON ELECTRIC MOTORS	CRIMPING TOOL KIT	2497.23
TIPTON GREENHOUSE	EMS/DISPATCHER WEEK	81.25
TIPTON PHARMACY	PHARMACEUTICALS	788.65
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	131.89
TURBO PRO INC	36 TUBES	565.00
UTILITY SALES & SERVICE IN	60 METERS	4921.65
VOGEL TRAFFIC SERVICES	15 GL PAVEMENT MARKING	221.25
WESCO RECEIVABLES CORP	TAP SPLITTER	2055.74
XEROX CORPORATION	BASE & METER CHARGES	1410.22
ZEP SALES & SERVICE	OPERATING SUPPLIES	265.30
	TOTAL	110772.80
	FUND TOTALS	
001 GENERAL GOVERNMENT		12,719.66

600	WATER OPERATING	12,780.26
610	WASTEWATER/AKA SEWER REVE	12,429.40
630	ELECTRIC OPERATING	13,326.61
640	GAS OPERATING	6,519.64
660	AIRPORT OPERATING	544.82
670	GARBAGE COLLECTION	3,589.08
740	STORM WATER	31,600.00
750	CEMETERY ENTERPRISE	32.25
810	CENTRAL GARAGE	5,517.83
835	ADMINISTRATIVE SERVICES	11,713.25

GRAND TOTAL

110,772.80

**City Credit Card Statement**

Card Ttl **5,546.51**

**City Card - Check out card**

Operating Supplies - Ray Allen  
Manufacturing

157.48

Advertising - Gazette

460.60

Office Supplies - Staples

330.56

Office Supplies - Printing Services

27.86

Travel Training - Clarion Inn, Whiskey Road

86.98

**Total Charges**

**1,063.48**

**Fire - One Card**

Postage/Shipping - USPS

7.15

**Total Charges**

**7.15**

**Ambulance - One Card**

Travel Training - Embassy Suites

19.00

Training - IEMSA, Amazon, Kirkwood, PWW Media

752.76

Postage/Shipping - USPS

7.35

**Total Charges**

**779.11**

**Gas - One Card**

Equipment Maint & Rpr Supp - Paypal

30.00

Small Tools - Paypal

43.11

USB Adapter Cable - Paypal

18.99

**Total Charges**

**92.10**

**Electric - One Card**

Operating Supplies - Buckeye Enterprises, Outfitters Supply

127.30

Meter Repair - Flir Commercial

120.00

Postage/Shipping - USPS

6.74

Misc Supplies - Walmart

53.21

Equipment Maint & Rpr Supp - Sample Brothers

630.16

Misc Supplies - Pizza Hut

22.44

Training - Fred Pryor Career Track

39.00

**Total Charges**

**998.85**

**Public Works - One Card**

Travel Training - Perkins, Quality Inn	217.87	
Small Tools - Harbor Freight Tools	318.84	
<b>Total Charges</b>		<b>536.71</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	114.95	
Office Supplies - Walmart, Demco, Better Containers	450.80	
Materials - Walmart, Amazon	304.75	
Program Supplies - Walmart, Family Foods, Fabric Stasher	41.35	
Bldg Maint Supplies - Walmart	3.96	
<b>Total Charges</b>		<b>915.81</b>
<b>JKFAC/Recreation - One Card</b>		
Training - Iowa Park and Recreation	225.00	
	225.00	
Operating Supplies - Fold A Goal	189.50	
<b>Total Charges</b>		<b>639.50</b>
<b>City Clerk - One Card</b>		
Training - Iowa League of Cities	505.00	
Misc Supplies - Tiffany's Tipton Bakery	8.80	
<b>Total Charges</b>		<b>513.80</b>
<b>Statement Total</b>		<b>5,546.51</b>

Motion by McNeill, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Iowa DOT Five Year Agreement, Maintenance & Repair

Motion by Anderson, second by Boots to approve the Iowa DOT Five Year Agreement for maintenance and repairs of the primary roads within the corporate limits of the city. Following the roll call vote the motion passed unanimously.

3. Market Services Agreement, MidAmerican Energy Co.

Motion by Boots, second by McNeill to approve the annual Market Services Agreement with MidAmerican Energy Company. Following the roll call vote the motion passed unanimously.

4. Street Closure, 5<sup>th</sup> Street, Cedar to Meridian St.

Motion by Leeper, second by Anderson to approve the street closure on 5<sup>th</sup> Street, between Cedar and Meridian St., on Thursday, June 16, 2016, from 4:00 p.m. to 6:30, for Emergency Awareness. Following the roll call vote the motion passed unanimously.

5. American Public Power Association, Day of Caring

Motion by Boots, second by Spear to approve American Public Power Association, Day of Caring, on Friday, June 10, 2016. Following the roll call vote the motion passed unanimously.

6. Energy Efficient Rebate Program, Tabled May 2, 2016

Motion by Boots, second by Anderson to remove the Energy Efficient Rebate Program from the table. Following the roll call vote the motion passed unanimously.

Motion by Leeper, second by Boots to approve the updated Energy Efficient Rebate Program that will take effect on July 1, 2016. Following the roll call vote the motion passed unanimously.

7. Compressor Unit, Blower Assembly for the James Kennedy Family Aquatic Center, Emergency Repair  
Motion by Spear, second by Boots to approve replacement of the compressor unit and blower assembly at the James Kennedy Family Aquatic Center. Following the roll call vote the motion passed unanimously.

8. Gas Utilities Operating & Maintenance Manual Revisions and Update  
Motion by Anderson, second by Leeper to approve adopting a new gas utilities O & M Revisions and Update Plan with Iowa Association Municipal Utilities. Following the roll call vote the motion passed unanimously.

9. Set Public Hearing Date – Ordinance No. 556, Amending Provisions Pertaining to Disorderly Conduct, Funeral or Memorial Service  
Motion by Spear, second by Leeper to set June 6, 2016, at 5:30 p.m., for the public hearing for Ordinance No. 556. Following the roll call vote the motion passed unanimously.

10. Fee Waiver City Official Golf Carts – 4<sup>th</sup> of July  
Motion by Boots, second by Spear to approve waiving the \$25.00, for each of the four golf carts to be used by city staff on the 4<sup>th</sup> of July. Following the roll call vote the motion passed unanimously.

**Reports to be Received/Filed:**

1. Alliance Water Resources April Operations Report
2. Community Development Report, May 2016
3. Substation Transformer Oil Results
4. Engine Generator Report
5. Follow-up Analysis, In-house Water & Sewer Operations Management

Motion by Anderson, second by McNeill to accept reports to be received/filed which includes the April Water Report, the May Community Development Report, Substation Transformer Oil Results, Engine Generator Report, with a power point presentation given by Electric Superintendent Taber, and the follow-up Analysis, In-house Water & Sewer Operations Management, in which Interim Manager Long was not able to get complete, but will get to the council before the June 6, 2016, council meeting. Following the roll call vote the motion passed unanimously.

**Reports of Mayor/Council/Manager/Department Heads:**

**Mayor's Report**

Reminder of last day of school is Friday, May 27, 2016.

**Council Report**

Council person Boots stated that CCEDCO is having a Social Media Seminar, on June 10, 2016, at 10:30 a.m.

**Manager's Report**

Met with the City engineer and school staff about drainage, signage and parking as a joint project. Received and accepted a one-time broadleaf control bid from a local contractor for the ball fields. Pat Callahan filling in June 7-June 30, while gone on vacation. Will get the analysis of the in-house water and sewer operations to the council before the June 6, 2016, council meeting. Will complete the union bargaining contract for the June 6, 2016, council meeting.

**Closed Session:**

Closed Session, Pursuant to Iowa Code Chapter 21.5(1)J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property." Motion by Anderson, second by McNeill to adjourn from regular session to closed session pursuant to Iowa Code Chapter 21.5(1)J, the City Council may enter in closed session, "to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property", at 7:04 p.m. Following the roll call vote the motion passed unanimously.

**Roll call to return to regular session:**

The council reconvened to regular session from closed session at 7:17 p.m., with the following councilmember's present: Leeper, McNeill, Boots, Anderson and Spear.

No action was taken.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by Leeper. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:18 p.m.

Mayor

Attest:  
City Clerk