

July 18, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Fletcher, Lenz, Kepford, Downs, Beck, Taber, T. Johnson, B. Brennan, K. Johnson, other visitors and the press.

Agenda:

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Spear, second by Anderson to approve the consent agenda which includes the July 6, 2016, Council Meeting Minutes, June Treasurer's & Investment Reports with a correction to a CD number, May 9, 2016, Planning & Zoning Board Minutes, June and July Airport Committee Meeting Minutes, and Liquor License renewal for Family Foods. Following the roll call vote the motion passed unanimously.

Communications:

1. Larry Hodgden congratulated Economic Development Director Beck on the outstanding job that she did on planning the 4th of July celebration. He also stated that Beck is doing a great job on staying on top of issues that are important to the City.

Hodgden highly recommends Lisa Kepford for the police chief job, and wants the City to strongly consider her. And, he is hoping that the residency requirement will be enforced.

Hodgden also stated that the mayor and council are doing a great job.

Motions for Approval:

1. Claims List

ACTION SERVICES INC	PORT A POTTIE SRVCS FOR 4TH	620.00
AIR FILTER SALES & SERVICE	26 FILTERS	468.55
ALBAUGH PHC INC	BLDG MAINT REPAIRS/SUPPLIES	117.27
BARRON MOTOR SUPPLY	LIGHTING #30	304.54
BARTON SOLVENTS INC	DRUM DEPOST RETURN	815.45
BOW TIE AUTOMOTIVE	REPLACE L DOOR PANEL POL CAR	204.75
CEDAR COUNTY AUDITOR	SOLID WASTE ASSESSMENT	32002.14
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1717.80
CEDAR COUNTY RECORDER	ZONING	12.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2780.00
CINTAS CORPORATION #342	SUPPLIES & UNIFORMS	166.83
CLARENCE LOWDEN SUN-NEWS &	CITY WIDE GARAGE SALES	319.00
CREATIVE PRODUCT SOURCE	BARRICADE TAPE, BIKE LIGHTS	408.12
CREATIVE PRODUCT SOURCING	DARE SUPPLIES	248.29
D & R PEST CONTROL INC	PEST CONTROL	190.99
DAVENPORT AUDIOLOGY & HAC	HEARING TEST FOR NEW OFFICER	50.00

EASTERN IOWA LIGHT & PWR	FLAG LIGHT	1074.29
EITA	ANNUAL MEMBERSHIP DUES	165.00
ELECTRICAL ENGINEERING & E	BATTERIES	33.84
EMERGENCY MEDICAL PRODUCTS	RETURN MEDICAL SUPPLIES	63.05
ENERGY ECONOMICS INC	GAS METER TESTING	1369.60
FAMILY FOODS	CONCESSIONS, OPER SUPPLIES	126.64
FARNER-BOCKEN COMPANY	CONCESSIONS & OPER SUPPLIES	505.48
FRIENDS OF THE ANIMALS	1 DOG	75.00
G & K SERVICES	UNIFORMS	137.28
GRAYBILL COMMUNICATIONS	CHECK SIREN ENCODERS	315.00
H & H AUTO	TIRE REPAIR, SENSOR #53	58.80
H.D. CLINE COMPANY	REPAIR PARTS #124	606.52
HACH COMPANY	SOLUTION KIT, IRON REAGENT	104.14
HAPPY JOE'S	PIZZAS FOR MOVIE IN THE PARK	65.00
HAWKINS INC	BULK CHEMICALS	374.20
IMAGE TREND INC	CLEARING HOUSE SERVICES	148.00
INTEGRATED TECHNOLOGY PART	TECH SERVICES REPAIRS	357.50
IOWA ONE CALL	LOCATES	45.90
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KEYSTONE LABORATORIES INC	SAMPLE TESTING	50.00
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	46.27
MIDWEST BREATHING AIR LLC	EQUIPMENT REPAIR/MAINTENANCE	703.57
MISC. VENDOR	H & H CAR CARE LLC:TOW FEE	240.00
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	233.05
MOORE FIREARMS	TRAINING SUPPLIES	1197.14
MUNICIPAL SUPPLY INC	WATER MAIN SUPPLIES	882.60
O'ROURKE MOTORS INC	REPAIRS #67	2114.26
OFFICE EXPRESS	OFFICE SUPPLIES	118.59
PEPSI-COLA	DRINK ORDER	1324.37
PITNEY BOWES INC	LEASING CHARGES 3/30-6/29	417.78
PRAXAIR DISTRIBUTION INC	OXYGEN	275.20
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	781.55
SNAP-ON INDUSTRIAL	SNAP RING PLIERS	53.00
STAATS	145 RIBBONS FOR SWIM MEET	63.59
STATE HYGIENIC LABORATORY	POOL TESTING FEES	37.50
T & M CLOTHING CO.	UNIFORM SUPPLIES	539.00
THOMPSON TRUCK & TRAILER	LOWER HITCH #5	550.00
TIFFINY'S TIPTON BAKERY	MISC SUPPLIES	27.00
TIPTON CONSERVATIVE	GARAGE SALES, 4TH OF JULY	1389.95
TIPTON ELECTRIC MOTORS	FAN PARTS	344.04
TIPTON PHARMACY	PHARMACEUTICALS	422.66
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	30.80
USA BLUE BOOK	DRUM PUMP KIT	622.68

WELAND CLINICAL LABORATORI	DRUG SCREEN	125.00
WENDLING QUARRIES INC	4.27 TN MANSAND	42.91
XEROX CORPORATION	MONTHLY BASE CHARGE	1786.86
** TOTAL **		60670.34

FUNDS

001 GENERAL GOVERNMENT		22716.80
600 WATER OPERATING		1498.32
610 WASTEWATER/AKA SEWER REVE		1042.04
630 ELECTRIC OPERATING		249.16
640 GAS OPERATING		1433.23
670 GARBAGE COLLECTION		24313.92
750 CEMETERY ENTERPRISE		32.25
810 CENTRAL GARAGE		5868.85
835 ADMINISTRATIVE SERVICES		3515.77
GRAND TOTAL		60670.34

City Credit Card Statement

Card Ttl **14,276.18**

City Card - Check out card

Fuel - Git N Go		23.93
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Total Charges

23.93

Ambulance - One Card

Training - National Registry EMT, Amazon		160.78
Travel Training - UI Parking		99.10
Misc Supplies - Oriental Trading		146.99

Total Charges

406.87

Fire - One Card

Training - ISU Fire Service		100.00
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Total Charges

100.00

Electric - One Card

Misc Supplies - Tipton Country Club		131.31
Inspector Dues - IAEI		120.00
Postage/Shipping - USPS		2.64

Total Charges

253.95

Public Works - One Card

Office Supplies - Walmart		81.26
Repair Parts #8 - The Fabric Stasher		7.70
Small Tools - Harbor Freight Tools		80.22
Operating Supplies - Farm and Fleet		219.99

Total Charges

389.17

Gas - One Card

Equipment Maint/Repair Supplies for FAC - Paypal, Desert		2,202.43
Aire Corp		
Misc Supplies - Paypal		40.00

	39.99	
Total Charges		2,282.42
Library - One Card		
Postage/Shipping - USPS	108.68	
Office Supplies - Walmart, Amazon	73.96	
Materials - Amazon	267.90	
Program Supplies - Walmart, Staples	460.13	
Misc Supplies - Family Foods	15.80	
Total Charges		926.47
JKFAC/Recreation - One Card		
Operating Supplies - The Lifeguard Store, Schneider Electric	181.65	
Bldg Maint Supplies - Klinger Paint Co	235.40	
T-Ball Hats - Epic Sports Inc	911.92	
Equipment Maint/Repair Supplies - United Refrigeration	2,213.98	
Office Supplies - Walmart	62.94	
Total Charges		3,605.89
Comm Dev - One Card		
4th of July Supplies - Happy Joes	27.29	
Travel Training - Pepperjax Blue Springs, Texas Roadhouse, Marriott	468.44	
Misc Supplies - Tiffany's Tipton Bakery	18.90	
Total Charges		514.63
Finance Director - One Card		
Operating Supplies - The Gavel Store	60.85	
License Renewal - Microsoft	1,122.00	
	408.00	
	204.00	
	816.00	
	408.00	
	408.00	
	204.00	
	1,326.00	
	816.00	
Total Charges		5,772.85
Statement Total		14,276.18

Motion by Boots, second by McNeill to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Purchase Pickup, Water/Wastewater Department

Motion by Anderson, second by Spear to approve the purchase of a pickup from O'Rourke Motors, in the amount of \$27,450.00. Following the roll call vote the motion passed unanimously.

3. DRIP Grant Application Approval, Total Look

Motion by McNeill, second by Boots to change the agenda item to read DRIP Grant Application Approval, not DRIP Reimbursement. Following the roll call vote the motion passed unanimously.

Motion by Boots, second by Anderson to approve TEDCO's recommendation for the DRIP application for exterior façade improvements, for Total Look, at 120 West 5th Street. Following the roll call vote the motion passed unanimously.

4. DRIP Grant Application Approval, Penny's Hair & Nail Studio

Motion by Spear, second by Boots to approve TEDCO's recommendation for the DRIP application for exterior façade improvements, for Penny's Nail & Hair Studio, at 111 East 4th Street. Following the roll call vote the motion passed unanimously.

5. DRIP Grant Application Approval, NBC Properties, LLC

Motion by Spear, second by Boots to approve TEDCO's recommendation for the DRIP application for interior façade improvements, for NBC Properties, at 513 Cedar Street. Following the roll call vote the motion passed unanimously.

6. James Kennedy Family Aquatic Center Compressor Purchase

Motion by Leeper, second by McNeill to approve the purchase of a compressor for the pool locker room, from United Refrigeration, in the amount of \$1771.00. Following the roll call vote the motion passed unanimously.

7. Hiring and Appointment Process, Chief of Police

Motion by Boots, second by Anderson to table the hiring and appointment process for the Chief of Police. Following the roll call vote the motion passed unanimously.

8. School/Park Facilities 28E Joint Use Agreement

Motion by Leeper, second by McNeill to table the school/park facilities 28E joint use agreement. Following the roll call vote the motion passed unanimously.

Reports to be Received/Filed:

1. Economic Development Director Report, July, 2016

Motion by Leeper, second by Boots to accept the July Economic Development Director Report. Following the roll call vote the motion passed unanimously.

Discussion Items (No Action):

1. Sidewalk Café Tables

There was discussion on permitting the placement of food or drink service tables on the public sidewalks in front of food and beverage service establishments. Interim Chief Kepford stated that they would not be able to be placed more than 36 inches from the store front. Kepford recommends that the City write something up, even if it is temporary or seasonal, possibly a contract that would be signed on an annual basis. The City needs to check with the Iowa DOT regarding a possible 10' crash zone, and also need to check with our insurance company and the City attorney. Each business would be required to get their own insurance coverage.

Reports of Mayor/Council/Manager/Department Heads:

Water/Wastewater Operator, Update on City Operations

Water/Wastewater Operator Brian Brennan stated that things are going good.

Both the east and west lagoons have been mowed.

Three out of the four dehumidifiers were in non-working condition in the water plant, but they are now repaired and working.

Brennan is going through boxes of inventory and miscellaneous tools and supplies, and sorting and getting everything in order on shelving.

The pot holes have been filled at the two facility driveways.

The Water MOR (Monthly Operating Report) was turned into the Iowa DNR by the 10th.

The Wastewater MOR is due by the 15th of each month.

The chlorinator started leaking and has been repaired.

The City is operating on brand new NPDES (National Pollutant Discharge Elimination System) permits for the east and west lagoons.

The water tower overflowed due to a controller error which caused loss of water. It was fixed and returned back to normal.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:28 p.m.

Mayor

Attest:
City Clerk