

August 1, 2016  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Fletcher, Lenz, Kepford, Nash, Downs, Taber, Spangler, Walsh, T. Johnson, B. Brennan, Donohoe, Smith, Elphic, other visitors and the press.

**Agenda:**

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Consent Agenda:**

Motion by Anderson, second by McNeill to approve the consent agenda which includes the July 18, 2016, Council Meeting Minutes and the June Library Board Minutes and Director's Report. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Margie Griffin resides at 801 Lemon Street. She expressed her concerns about problems with their neighbors over the past few weeks. She said that the situation has recently turned around some since they have spoken to the police. She also asked about the speed limit being enforced along Lemon Street. And, made mention about a dead tree in her yard and would like it taken care of.

**Motions for Approval:**

1. Claims List

ALTORFER INC	NEW PP DIESEL FUEL TANK REPAIR	782.05
AUCA CHICAGO LOCKBOX	MATS	304.29
BARRON MOTOR SUPPLY	SHOP SUPPLIES	59.86
BARTON SOLVENTS INC	BARSOL DOWFROST	1244.73
BUSINESS RADIO SALES AND S	RADIOS & PORTABLES FOR A-8	20329.40
CENTRAL IOWA DISTRIBUTING	SHOP SUPPLIES	239.60
CINTAS CORPORATION #342	SUPPLIES & UNIFORMS	341.71
CRIST ELECTRICAL SERVICES	CITY HALL LIGHT, WELL REPAIRS	646.07
CUSTOM BUILDERS INC	UPS CHARGES	199.01
EICCD	PARAMEDIC TUITION-REECE HALL	9075.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	689.32
FARNER-BOCKEN COMPANY	CONCESSIONS	2618.11
FLETCHER-REINHARDT CO.	3 STREET LIGHTS	4967.96
G & K SERVICES	UNIFORMS	207.67
HACH COMPANY	1 SAMPLER	5107.40
HAPPY JOE'S	7 PIZZAS FOR CONCESSIONS	111.90
HARRY'S FARM TIRE	TIRE REPAIR #18	181.75
HAWKINS INC	CHEMICALS	60.00
INTEGRATED TECHNOLOGY PART	CABLING/CONNECTORS MNGRS OFC	816.35
IOWA ASSOCIATION OF	TESTING	40.00

IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS & ARTICLES	1200.00
IOWA LAW ENFORCEMENT ACADE	TRAINING MATERIALS	680.00
IOWA PRISON INDUSTRIES	5 SIGNS	229.90
IRST	OIL BARRIUM BOOM OLD PWR PLANT	2444.95
JAB INK DESIGN	14 DANCE CAMP SHIRTS	109.20
KEYSTONE LABORATORIES INC	WATER TESTING	50.00
KINUM INC	COLLECTION EXPENSE	54.22
KUNDE OUTDOOR EQUIPMENT	REPAIR PART #154, OPER SUPP	280.93
LYNCH DALLAS PC	GENERAL MATTERS LEGAL SERVICES	1862.08
LYNCH'S PLUMBING INC	REPAIR GEO THERMAL LINES	799.10
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	32070.00
MEDIACOM	BUSINESS BASIC IN PD	89.95
MMTG	MMTG DUES JULY-DECEMBER	1092.50
MOELLER TIPTON TIRE & AUTO	TIRE REPAIR #30	51.84
MUSCATINE POWER & WATER	FAULT LOCATE	482.18
NET MOTION WIRELESS INC	MOBILITY PREMIUM MAINTENANCE	1000.00
NEWPORT GROUP INC	CONSULTING SERVICES PAY STUDY	1320.00
PEPSI-COLA	DRINK ORDER	198.43
RK DIXON	COPY CHARGES	26.32
SHERMCO INDUSTRIES INC	GENERATOR INSTALLATION PROJECT	1000.00
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPP CITY HALL	4099.85
SPEEDCONNECT	WIRELESS SERVICE	60.95
SPINUTECH INC	JULY EMAIL MARKETING	25.00
THERMA-STOR LLC	CONDENSATE PUMP KIT	210.58
TIPTON CHAMBER OF COMMERCE	ANNUAL CHAMBER DUES	400.00
TIPTON ELECTRIC MOTORS	SMALL TOOLS	82.50
TRUCK EQUIPMENT INC	LED STROBE	363.76
USA BLUE BOOK	NITRILE GLOVES AND WIPES	103.83
UTILITY SALES & SERVICE IN	40 GAS REGULATORS	1321.90
W L CONSTRUCTION SUPPLY IN	CUTTING & GRINDING WHEEL	219.99
WALMART COMMUNITY	BATTERIES & OUTLET SURGE	232.73
WENDLING QUARRIES INC	27.73 TN RD STONE	436.31
WESCO RECEIVABLES CORP	UNDERGROUND SUPPLIES	858.73
** TOTAL ** -City of Tipton		101479.91
FUNDS		
001 GENERAL GOVERNMENT		40,626.49
600 WATER OPERATING		737.67
610 WASTEWATER/AKA SEWER REVE		5,057.37
630 ELECTRIC OPERATING		14,088.73
640 GAS OPERATING		1,438.02
660 AIRPORT OPERATING		60.95
670 GARBAGE COLLECTION		15.82
740 STORM WATER		32,070.00

810 CENTRAL GARAGE	2,924.34	
835 ADMINISTRATIVE SERVICES	4,460.52	
GRAND TOTAL	101,479.91	
<b>City Credit Card Statement</b>	Card Ttl	<b>3,672.65</b>
<b>City Card - Check out card</b>		
Fuel - Becks 18, Motomart	72.60	
Misc Supplies - Buildasign	10.71	
Travel Training - Expedia, Taco Bell, McDonald's	100.17	
Uniform Equipment - WPSG, Inc.	60.97	
<b>Total Charges</b>		<b>244.45</b>
<b>Ambulance - One Card</b>		
Postage/Shipping - USPS	32.70	
Operating Supplies - Walmart	10.96	
<b>Total Charges</b>		<b>43.66</b>
<b>Fire - One Card</b>		
Misc Supplies - Walmart	31.94	
<b>Total Charges</b>		<b>31.94</b>
<b>Electric - One Card</b>		
Misc Supplies - Walmart	61.02	
Testing Fees - Sensor Link Corp.	75.00	
Small Tools - JL Matthews Inc.	74.84	
<b>Total Charges</b>		<b>210.86</b>
<b>Gas - One Card</b>		
Equipment Maint/Repair Supplies for FAC - Paypal	985.69	
Travel Training - Comfort Suites	132.34	
<b>Total Charges</b>		<b>1,118.03</b>
<b>Library - One Card</b>		
Postage/Shipping - USPS	153.67	
Office Supplies - Walmart, Amazon	255.43	
Materials - Amazon	515.64	
Program Supplies - Walmart, Facebook, Epic Sports, Upstart, Oriental Trading, Tiffany's Bakery, Tipton Pharmacy	485.14	
Misc Supplies - Happy Joes, Tiffany's Bakery	18.40	
<b>Total Charges</b>		<b>1,428.28</b>
<b>JKFAC/Recreation - One Card</b>		
Office Supplies - Walmart	109.91	
Misc Supplies - Walmart	22.67	
Operating Supplies - Swim Outlet	219.49	
Operating Supplies - Swim Outlet	95.41	
Office Supplies - Terminal Depot	53.06	
<b>Total Charges</b>		<b>500.54</b>

**Comm Dev - One Card**

4th of July Supplies - Caseys	10.69	
Misc Supplies - Caseys	49.20	
<b>Total Charges</b>		<b>59.89</b>

**Finance Director - One Card**

Training - Iowa League of Cities	35.00	
<b>Total Charges</b>		<b>35.00</b>

**Statement Total**

**3,672.65**

Motion by McNeill, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Hiring and Appointment Process, Chief of Police, Tabled 7/18/16

Motion by Boots, second by McNeill to remove from the table. Following the roll call vote the motion passed unanimously.

Motion by Leeper, second by Boots to approve the hiring and appointment process for Chief of Police. Following the roll call vote the motion passed unanimously.

3. School/Park Facilities 28E Joint Use Agreement, Tabled 7/18/16

Motion by Spear, second by Anderson to remove from the table. Following the roll call vote the motion passed unanimously.

Motion by Spear, second by Boots to approve the School/Park Facilities 28E Joint Use Agreement.

The motion passed with the following roll call vote:

Aye: Spear, McNeill, Boots, Anderson

Abstain: Leeper

4. Arc Flash Study

Motion by Anderson, second by Leeper to approve the Arc Flash Hazard Analysis Study Update with Shermco Industries in the amount of \$8335.00. Following the roll call vote the motion passed unanimously.

5. Close North Drive for Drop Box, City Hall, August 10, 2016

Motion by Boots, second by Spear to approve closing the north drive for the drop box at City Hall, for a local law enforcement event, on August 10, 2016, from 10:00 a.m. until 2:00 p.m. Following the roll call vote the motion passed unanimously.

6. Uncollectable Utility Accounts

Motion by McNeill, second by Anderson to approve adjusting the amounts on utility funds affected. Following the roll call vote the motion passed unanimously.

**Reports to be Received/Filed:**

1. Tipton Public Library 2015-16 Annual Report

Library Director Smith first spoke of some concerns and repairs that need to be thought about in the near future. Smith then gave a brief report and shared a video.

Motion by Boots, second by Spear to accept the Tipton Public Library 2015-16 annual report. Following the roll call vote the motion passed unanimously.

**Discussion Items (No Action):****1. Sidewalk Café Tables**

There was discussion on provisions for permitting the placement of café or bistro tables on City sidewalks. Interim Manager Long shared with the council, a model ordinance from Whitewater, Wisconsin. Their experience has been positive. Long is to prepare a draft ordinance for future consideration.

**2. School-City Football Field/Park Sidewalk Drainage Parking Proposal**

There is concern about the sidewalk leading from the City Park parking area to the high school football field. There are drainage and accessibility issues due to the settling of the sidewalk. The preliminary engineering proposal from Garden and Associates for \$8700.00, includes sidewalk, drainage, parking, a topographic survey and drafting of the entire drainage area, preparation of bid specifications and conducting the bid process. Councilperson Boots mentioned the study that McClure Engineering did and wondered if they could share information regarding this issue and possibly save the City money, so that we aren't doubling up. Long is to request a formal engineering proposal from Garden and Associates for future consideration.

**Reports of Mayor/Council/Manager/Department Heads:****City Manager**

Interim Manager Long stated that the ambulance service is advertising for a new director.

There are two people training to become paramedics. They have class twice a week through May 2017. They have both signed contracts.

The electric department was installing a distribution line to the Coop and trenched into the aquatic center geothermal system. A local plumber fixed the leak. The dirt has been filtered out. It is in the process of all being put back together.

The manager's office is looking terrific and Long will start moving back into it this week.

The Tipton Lion's Club raised \$2476.01, on the 4<sup>th</sup> of July.

**Water/Wastewater Operator, Update on City Operations**

Water/Wastewater Operator Brian Brennan stated that things are going smoothly.

They helped with a chlorinator leak at the aquatic center.

Backup operator Downs has passed the water distribution and wastewater treatment tests.

Work was done on the lift station at the east lagoon and is working good now.

Brennan and Downs removed brush out of the fencing at the west lagoon.

The new truck has been ordered for the water/wastewater department.

There are some fence repairs that will need to be done at the east lagoon.

Will have to have a conversation in the near future about the NPDES (National Pollutant Discharge Elimination System) permits. There are some serious changes coming that will affect the east and west lagoons.

**Park and Recreation**

Park and recreation director Adam Spangler reported that the James Kennedy Family Aquatic Center will be closing on August 21, 2016.

**Electric Superintendent**

Electric Superintendent Taber stated that the CAT installation is expected this week.

Taber and T. Johnson traveled to see the new generator. Taber stated it has been very well taken care of and is in good shape.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Leeper, second by Spear. Following the roll call vote the motion passed unanimously.  
Meeting adjourned at 6:51 p.m.

Mayor Bryan Carney

Attest: Amy Lenz  
City Clerk