

August 15, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Kepford, Nash, T. Johnson, Beck, Daufeldt, other visitors and the press.

Agenda:

Motion by Spear, second by Boots to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Hodgden thanked the council for making the change to have the council meetings in the fire station. The accessibility for citizens is much easier. He wants the council to consider changing the meeting times to a later time, so that it may be more conducive for the general public to attend. Hodgden also strongly recommends that the City delay the city manager search process until after the first of the year and hire someone in the Spring.

Consent Agenda:

Motion by Boots, second by McNeill to approve the consent agenda which includes the August 1, 2016, Council Meeting Minutes and the July Treasurer's and Investment Reports. Following the roll call vote the motion passed unanimously.

Mayoral Proclamation:

1. Keith Whitlatch Recognition Day, August 20, 2016, Ceremony at the Old Jail, 2:00 p.m.
Mayor Carney read the proclamation aloud.

Motions for Approval:

1. Claims List

A-ONE GEOTHERMAL INC	REPURGE GEOTHERMAL SYSTEM	5292.50
AREA AMBULANCE SERVICE	PARAMEDIC ASSIST	100.00
AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	165.01
BARRON MOTOR SUPPLY	FILTERS FOR EAST LAGOON	100.74
CEDAR COUNTY CO-OP	FUEL DISCOUNT	13429.25
CEDAR COUNTY ENGINEER	288.1 GL DSL	1788.12
CEDAR COUNTY RECORDER	BOARD OF ADJUSTMENT FILING	12.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2980.00
CEDAR COUNTY TREASURER	TAXES	1004.00
CINTAS CORPORATION #342	SUPPLIES & UNIFORMS	508.01
CLARENCE LOWDEN SUN-NEWS	WATER AEROBICS, NOW HIRING	116.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	2400.00
CUSTOM BUILDERS INC	UPS CHARGES	50.94
D & R PEST CONTROL INC	PEST CONTROL	190.99
EASTERN IOWA LIGHT & PWR	FLAG LIGHT	1442.14
EMERGENCY MEDICAL PRODUC	MEDICAL SUPPLIES	219.38

FAMILY FOODS	MISC & CONCESSION SUPPLIES	563.83
FRIENDS OF THE ANIMALS	3 DOGS	225.00
G & K SERVICES	UNIFORMS	108.14
HAWKINS INC	CHLORINE & MURIATIC ACID	1752.17
IMAGE TREND INC	CLEARING HOUSE SERVICES	124.00
INTEGRATED TECHNOLOGY PA	MANAGED NETWORK SERVICES	3883.34
IOWA DEPARTMENT OF NATUR	WEST LAGOON PERMIT FEE	1485.00
IOWA ONE CALL	LOCATES	39.70
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KUNDE OUTDOOR EQUIPMENT	FUEL FILTER #158	20.35
LOUISA COUNTY TREASURER	TAXES	11870.00
M & K ELECTRIC	MOVE ELECTRIC METER OUTSIDE	1548.20
MANATTS INC	CONCRETE FOR FENCE POLES @SHOP	308.75
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	233.05
MUNICIPAL SUPPLY INC	METERS,PAINT,FLAGS,RPR CLAMP	944.60
OFFICE EXPRESS	OFFICE SUPPLIES	529.56
PEPSI-COLA	DRINK ORDER	479.47
PRAXAIR DISTRIBUTION INC	OXYGEN	39.90
R M BOGGS CO	OLD POWER PLANT REPAIRS	397.94
REPUBLIC SERVICES OF IOW	RECYCLING SORT FEES	584.04
RESCO	UNDERGROUND SUPPLIES	560.15
RK DIXON	2 BLACK TONERS	57.37
SHERMCO INDUSTRIES INC	CAT GEN INSTALLATION PROJECT	1600.00
STAR EQUIPMENT LTD	72" POWER RAKE RENTAL	270.00
STATE HYGIENIC LABORATOR	POOL TESTING	200.00
STRYKER SALES CORPORATIO	COT REPAIR	457.41
STUART C IRBY CO	9000' INNERDUCT	5927.80
SWANK MOTION PICTURES IN	MOVIES IN THE PARK DVD	375.00
TIPTON CONSERVATIVE	4TH OF JULY THANK YOU	455.20
TIPTON ELECTRIC MOTORS	MILWAUKEE POWER TOOLS	588.00
TIPTON PHARMACY	PHARMACEUTICALS	296.20
WASHINGTON COUNTY TREASU	TAXES	591.00
WASTE ZERO INC	10,000 YARD WASTE BAGS	5290.00
WESCO RECEIVABLES CORP	CABLE PULLING LUBE	205.44
XEROX CORPORATION	BASE AND COPY CHARGES	1329.48
ZEP SALES & SERVICE	SHOP SUPPLIES	284.15
TOTAL		73623.32
FUND		
001 GENERAL GOVER		6,814.15
600 WATER OPERATI		1,707.04
610 WASTEWATER/AK		3,265.14
630 ELECTRIC OPER		41,722.45
640 GAS OPERATING		277.97

670	GARBAGE COLLE	9,164.57
750	CEMETERY ENTE	32.04
810	CENTRAL GARAG	4,838.29
835	ADMINISTRATIV	5,801.67
	GRAND TOTAL	73,623.32

Motion by Anderson, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Change Monday, September 5, 2016, Council Meeting to Wednesday, September 7, 2016, Due to Labor Day Holiday

Motion by Boots, second by McNeill to approve changing the Monday, September 5, 2016, council meeting to Wednesday, September 7, 2016, due to the Labor Day holiday. Following the roll call vote the motion passed unanimously.

3. Two Alternates for the Callahan Municipal Consultants City Manager Search Process Timeline

Motion by McNeill, second by Boots to start the process in January with a goal of selecting a city manager on or about March 25, 2017. Following the roll call vote the motion passed unanimously.

4. Refuse Charges Reimbursement, 206 East 4th Street

Motion by Boots, second by Anderson to approve a garbage refund of \$2407.92, to Sandy Hurt, due to being overbilled at her rental property since 2000. Following the roll call vote the motion passed unanimously.

5. Character Counts Program Bumper Stickers on City Vehicles

Motion by Spear, second by Leeper to approve becoming a partner with the Tipton School District for the Character Counts program and promote it throughout the City, and, with the first step being to purchase 50 bumper stickers in the amount of \$40.00, to place on City vehicles. Following the roll call vote the motion passed unanimously.

6. Street Closing for Touch a Truck Display, 5th Street, from Cedar to Meridian Street, September 10, 2016

Motion by McNeill, second by Anderson to approve closing 5th Street, from Cedar to Meridian Street, and other streets as needed, from 12:00 p.m. until 5:00 p.m., on Sunday, September 11, 2016, instead of Saturday, September 10, 2016. The event will take place from 1:00 p.m. until 4:00 p.m., instead of 10:00 a.m. until 1:00 p.m. Many City vehicles will be participating. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Council Report

Councilperson Boots shared that CCEDCO met last week and they did a review of the Iowa Workforce Development Laborshed Analysis. She stated it was very interesting and there are a lot of good numbers out there. Dawn Smith, with the Board of Supervisors was also at the CCEDCO meeting. Smith is also on a mental health board. She stated that the Eastern Iowa Region started a crisis line with an 800 number and they are doing a mobile crisis unit as well.

City Manager

Interim Manager Long stated that it is none too soon to start looking for Finance Director Fletcher's replacement. Long will put together a proposal and would like to start the process this Fall. The new

hire could help with budget analysis and budget prep. And, could help work through TIF agreements, and possibly help with some other projects.

Iowa Workforce Development Laborshed Analysis has some great work done. It is a great baseline of communication.

Had a Labor Management Review meeting last week that reaffirmed that the job and task analysis and job descriptions refinement needs to be completed this Fall.

Economic Development Director Beck is trying to find reasonable office space. There have been a couple of proposals. There was a walk through done at the old American Legion building, behind City Hall, with the City building inspector and a mediation specialist. There is minor mold which could be removed and taken care of easily. The interior would be professionally gutted without the risk of health issues, and then refurbish for potential office space for the Chamber of Commerce and Community Development Director's office. Long would like to explore further and will bring a proposal to the council at some point.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:06 p.m.

Mayor Bryan Carney

Attest: Amy Lenz
City Clerk