

City of Tipton, Iowa

Meeting:	Tipton City Council Meeting
Place:	Tipton Fire Station, 301 Lynn Street, Tipton, Iowa 52772
Date/Time:	5:30 p.m., Wednesday, September 7, 2016 (<i>change due to Labor Day</i>)
Web Page:	www.tiptoniowa.org
Posted:	Friday, September 2, 2016 (Front door of City Hall & City Website)

Mayor:	Bryan Carney	Interim City Manager:	Tim D. Long
Council At Large:	Leanne Boots	City Attorney:	Lynch Dallas, P.C.
Council At Large:	Pam Spear	Finance Director:	Lorna Fletcher
Council Ward #1:	Ross Leeper	City Clerk:	Amy Lenz
Council Ward #2:	Dean Anderson	Dir. of Public Works:	Steve Nash
Council Ward #3:	Tim McNeill	Interim Police Chief:	Sgt. Lisa Kepford

- A. **Call to Order**
- B. **Roll Call**
- C. **Pledge of Allegiance**
- D. **Agenda Additions/Agenda Approval**
- E. **Communications:**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the lectern and give your name and address for the public record before discussing your item.

1. Don Goetz, Property and Heavy Rains, Erosion.
2. Betty Emrich, Senior Center Support Request.

F. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – August 15, and August 23, 2016
2. Approval of Liquor License Renewals, Mi Tierra, Tavern on the Square, Liquor License Refund, Rhino's
3. Approval of July's Library Board Minutes and Director's Report

G. **Public Hearing**

H. **Ordinance Approval/Amendment**

I. **Resolutions for Approval**

1. **Resolution 07072016A:** Amendment to the Personnel Manual, Residency Requirement from Ten to Twenty Miles for Emergency Personnel.
2. **Resolution 07072016B:** Amendment No. 1 to the Agreement for Engineering Services, 2016 Sanitary Collection and Treatment System Evaluation, Tipton, Iowa, and McClure Engineering, \$38,300.

J. Mayoral Proclamation

K. Old Business

L. Motions for Approval

1. Consideration of Claims List
2. Discussion and Consideration, Annual Block Party, Street Closure Request
3. Set Hearing for Disposition of 60' x 60' of Ground Space for a Period of 20 Years for Construction of an Aircraft Hangar at Matthews Memorial Airport.
4. Authorization to Dispose of Surplus Chairs, Desks and Misc. Office Equipment, Former American Legion Building.
5. Consideration of Recommendations from Chamber of Commerce and TEDCO Boards to relocate Director's office from 520 Cedar St., to NBC Properties, 513 Cedar St.
6. Consideration of a request for interim compensation for the Assistant Director of the Tipton Ambulance Service.
7. Approval of Paint Materials Quotes for Outdoor Pools, James Kennedy Family Aquatic Center.
8. Change Order No. 1: Altorfer Inc., 4th Street Power Plant Sound Attenuation System Louver Controls, \$9,364.00.
9. Authorization for McClure Engineering to Timely File an Application for State Revolving Fund Low-interest Loan for Wastewater Treatment Facility Planning & Design Loan for up to \$300,000.
10. Consideration of Reimbursement to Webb Thoeming for One-half the Cost of a Water Service Line Repair Expense of \$1,781.50.

M. Reports to be Received/Filed

N. Discussion Items (No Action)

1. Hardacre Theater Organization Report, Greg Brown.

O. Reports of Mayor/ Council/ Manager/ Department Heads

1. Mayor's Report
 - a. Tobacco Licensee Review.
2. Council Reports
3. Committee Reports
4. City Manager's Report
5. City Department Heads

P. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 886-6187 to arrange for accommodations/transportation.

August 15, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Kepford, Nash, T. Johnson, Beck, Daufeldt, other visitors and the press.

Agenda:

Motion by Spear, second by Boots to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Hodgden thanked the council for making the change to have the council meetings in the fire station. The accessibility for citizens is much easier. He wants the council to consider changing the meeting times to a later time, so that it may be more conducive for the general public to attend. Hodgden also strongly recommends that the City delay the city manager search process until after the first of the year and hire someone in the Spring.

Consent Agenda:

Motion by Boots, second by McNeill to approve the consent agenda which includes the August 1, 2016, Council Meeting Minutes and the July Treasurer's and Investment Reports. Following the roll call vote the motion passed unanimously.

Mayoral Proclamation:

1. Keith Whitlatch Recognition Day, August 20, 2016, Ceremony at the Old Jail, 2:00 p.m.
Mayor Carney read the proclamation aloud.

Motions for Approval:

1. Claims List

A-ONE GEOTHERMAL INC	REPURGE GEOTHERMAL SYSTEM	5292.50
AREA AMBULANCE SERVICE	PARAMEDIC ASSIST	100.00
AUCA CHICAGO LOCKBOX	BLDG MAINT SUPPLIES	165.01
BARRON MOTOR SUPPLY	FILTERS FOR EAST LAGOON	100.74
CEDAR COUNTY CO-OP	FUEL DISCOUNT	13429.25
CEDAR COUNTY ENGINEER	288.1 GL DSL	1788.12
CEDAR COUNTY RECORDER	BOARD OF ADJUSTMENT FILING	12.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2980.00
CEDAR COUNTY TREASURER	TAXES	1004.00
CINTAS CORPORATION #342	SUPPLIES & UNIFORMS	508.01
CLARENCE LOWDEN SUN-NEWS	WATER AEROBICS, NOW HIRING	116.00
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	2400.00
CUSTOM BUILDERS INC	UPS CHARGES	50.94
D & R PEST CONTROL INC	PEST CONTROL	190.99
EASTERN IOWA LIGHT & PWR	FLAG LIGHT	1442.14
EMERGENCY MEDICAL PRODUC	MEDICAL SUPPLIES	219.38

FAMILY FOODS	MISC & CONCESSION SUPPLIES	563.83
FRIENDS OF THE ANIMALS	3 DOGS	225.00
G & K SERVICES	UNIFORMS	108.14
HAWKINS INC	CHLORINE & MURIATIC ACID	1752.17
IMAGE TREND INC	CLEARING HOUSE SERVICES	124.00
INTEGRATED TECHNOLOGY PA	MANAGED NETWORK SERVICES	3883.34
IOWA DEPARTMENT OF NATUR	WEST LAGOON PERMIT FEE	1485.00
IOWA ONE CALL	LOCATES	39.70
JOHNSON COUNTY AMBULANCE	ALS SERVICE	200.00
KUNDE OUTDOOR EQUIPMENT	FUEL FILTER #158	20.35
LOUISA COUNTY TREASURER	TAXES	11870.00
M & K ELECTRIC	MOVE ELECTRIC METER OUTSIDE	1548.20
MANATTS INC	CONCRETE FOR FENCE POLES @SHOP	308.75
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	233.05
MUNICIPAL SUPPLY INC	METERS,PAINT,FLAGS,RPR CLAMP	944.60
OFFICE EXPRESS	OFFICE SUPPLIES	529.56
PEPSI-COLA	DRINK ORDER	479.47
PRAXAIR DISTRIBUTION INC	OXYGEN	39.90
R M BOGGS CO	OLD POWER PLANT REPAIRS	397.94
REPUBLIC SERVICES OF IOW	RECYCLING SORT FEES	584.04
RESCO	UNDERGROUND SUPPLIES	560.15
RK DIXON	2 BLACK TONERS	57.37
SHERMCO INDUSTRIES INC	CAT GEN INSTALLATION PROJECT	1600.00
STAR EQUIPMENT LTD	72" POWER RAKE RENTAL	270.00
STATE HYGIENIC LABORATOR	POOL TESTING	200.00
STRYKER SALES CORPORATIO	COT REPAIR	457.41
STUART C IRBY CO	9000' INNERDUCT	5927.80
SWANK MOTION PICTURES IN	MOVIES IN THE PARK DVD	375.00
TIPTON CONSERVATIVE	4TH OF JULY THANK YOU	455.20
TIPTON ELECTRIC MOTORS	MILWAUKEE POWER TOOLS	588.00
TIPTON PHARMACY	PHARMACEUTICALS	296.20
WASHINGTON COUNTY TREASU	TAXES	591.00
WASTE ZERO INC	10,000 YARD WASTE BAGS	5290.00
WESCO RECEIVABLES CORP	CABLE PULLING LUBE	205.44
XEROX CORPORATION	BASE AND COPY CHARGES	1329.48
ZEP SALES & SERVICE	SHOP SUPPLIES	284.15
TOTAL		73623.32
FUND		
001 GENERAL GOVER		6,814.15
600 WATER OPERATI		1,707.04
610 WASTEWATER/AK		3,265.14
630 ELECTRIC OPER		41,722.45
640 GAS OPERATING		277.97

670 GARBAGE COLLE	9,164.57
750 CEMETERY ENTE	32.04
810 CENTRAL GARAG	4,838.29
835 ADMINISTRATIV	5,801.67
GRAND TOTAL	73,623.32

Motion by Anderson, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Change Monday, September 5, 2016, Council Meeting to Wednesday, September 7, 2016, Due to Labor Day Holiday

Motion by Boots, second by McNeill to approve changing the Monday, September 5, 2016, council meeting to Wednesday, September 7, 2016, due to the Labor Day holiday. Following the roll call vote the motion passed unanimously.

3. Two Alternates for the Callahan Municipal Consultants City Manager Search Process Timeline

Motion by McNeill, second by Boots to start the process in January with a goal of selecting a city manager on or about March 25, 2017. Following the roll call vote the motion passed unanimously.

4. Refuse Charges Reimbursement, 206 East 4th Street

Motion by Boots, second by Anderson to approve a garbage refund of \$2407.92, to Sandy Hurt, due to being overbilled at her rental property since 2000. Following the roll call vote the motion passed unanimously.

5. Character Counts Program Bumper Stickers on City Vehicles

Motion by Spear, second by Leeper to approve becoming a partner with the Tipton School District for the Character Counts program and promote it throughout the City, and, with the first step being to purchase 50 bumper stickers in the amount of \$40.00, to place on City vehicles. Following the roll call vote the motion passed unanimously.

6. Street Closing for Touch a Truck Display, 5th Street, from Cedar to Meridian Street, September 10, 2016

Motion by McNeill, second by Anderson to approve closing 5th Street, from Cedar to Meridian Street, and other streets as needed, from 12:00 p.m. until 5:00 p.m., on Sunday, September 11, 2016, instead of Saturday, September 10, 2016. The event will take place from 1:00 p.m. until 4:00 p.m., instead of 10:00 a.m. until 1:00 p.m. Many City vehicles will be participating. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Council Report

Councilperson Boots shared that CCEDCO met last week and they did a review of the Iowa Workforce Development Laborshed Analysis. She stated it was very interesting and there are a lot of good numbers out there. Dawn Smith, with the Board of Supervisors was also at the CCEDCO meeting. Smith is also on a mental health board. She stated that the Eastern Iowa Region started a crisis line with an 800 number and they are doing a mobile crisis unit as well.

City Manager

Interim Manager Long stated that it is none too soon to start looking for Finance Director Fletcher's replacement. Long will put together a proposal and would like to start the process this Fall. The new

hire could help with budget analysis and budget prep. And, could help work through TIF agreements, and possibly help with some other projects.

Iowa Workforce Development Laborshed Analysis has some great work done. It is a great baseline of communication.

Had a Labor Management Review meeting last week that reaffirmed that the job and task analysis and job descriptions refinement needs to be completed this Fall.

Economic Development Director Beck is trying to find reasonable office space. There have been a couple of proposals. There was a walk through done at the old American Legion building, behind City Hall, with the City building inspector and a mediation specialist. There is minor mold which could be removed and taken care of easily. The interior would be professionally gutted without the risk of health issues, and then refurbish for potential office space for the Chamber of Commerce and Community Development Director's office. Long would like to explore further and will bring a proposal to the council at some point.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Anderson. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:06 p.m.

Mayor

Attest:
City Clerk

August 23, 2016
Tipton City Hall
Conference Room
407 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in a Special Meeting at 4:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Anderson, Spear, Leeper, McNeill and Boots. Also present: Long and Lenz.

Agenda:

Motion by Boots, second by Spear to approve the agenda. Following the roll call vote the motion passed unanimously.

Consent Agenda:

Motion by Anderson, second by Boots to approve the consent agenda which includes the liquor license for The Tiger's Den Food and Spirits. Following the roll call vote the motion passed unanimously.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Leeper. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 4:32 p.m.

Mayor

Attest: _____
Deputy City Clerk

Amy Lenz

From: Licensing@IowaABD.com
Sent: Saturday, August 20, 2016 2:33 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
LC0038669	Submitted to Local Authority	MI TIERRA MEXICAN GRILL (413 CEDAR ST Tipton Iowa, 52772)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally 515.281.7400 (select option 1).

For assistance by email contact Licensing@IowaABD.com

Amy Lenz

From: Licensing@IowaABD.com
Sent: Wednesday, August 24, 2016 2:33 AM
To: Amy Lenz
Cc: Licensing@IowaABD.com
Subject: Liquor License Submitted to Local Authority

The following licenses are completed and awaiting local authority approval:

License #	License Status	Business Name
LC0036453	Submitted to Local Authority	Tavern On The Square (108 E 5th St Tipton Iowa, 52772)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).

For assistance by email contact Licensing@IowaABD.com

Amy Lenz

From: Hatfield, Christina [ABD] <Hatfield@iowaabd.com>
Sent: Monday, August 15, 2016 10:53 AM
To: Amy Lenz
Subject: Liquor License Submitted to Local Authority

Insurance coverage has been certified for the following license. The application is awaiting local authority approval. After local authority approval, the application will be submitted to the Iowa Alcoholic Beverages Division for approval and issuance of the license.

License #	License Status	Business Name
LC0036452	Submitted to Local Authority	Rhinos Grill (524 Cedar St Tipton Iowa, 52772)

Please do not respond to this email. Contact the Division's Licensing Section with questions regarding the application process or application status toll-free at 866.IowaABD (866.469.2223) (select option 1), locally at 515.281.7400 (select option 1).

For assistance by email contact Licensing@IowaABD.com

July 28th Library minutes

Jamie Meyer called meeting to order at 4:00, in attendance, Jamie Meyer, Dale Jedlicka, Buffy Johnson, Shirley Kepford, Jen Johnson, Jen Schuett, Denise Smith, Heather Weber and Diane Wallick

Motion to approve the agenda, Shirley approved, Jen J. seconded, motion carried

Approval last minutes, Dale approved, Jen S. seconded, motion carried

Open forum- John Barnum-here for himself, referring to Edie Ford gave \$ when she passed, Friends of the Library wanted to pass for a sign, he has looked around and took pictures at the architecture, presented pics, aerial photo also, his opinion is two signs, South and North corners, 10 x8 arch, concrete pillars, iron arch, put together for easy access of taking it down for cleaning, updating etc., continue to discuss other options, take in consideration of his idea

Director's report-annual report done, reading summer program huge success, 2,970 attended programs, refer to annual report, Aug. 22nd coats with KCRG, Denise gave a summary of the report and will present at city council

Short video of the summer program, bonus round to continue reading

Education-read material, theft of materials

Financial reports-1st page-reimbursements, how does that get distributed, it shows up at different times on the report, Dale accept, Jen J. seconded, motion carried

Finance committee-start looking at next year

Personnel-No concerns

Maintenance-Jamie presented a drawing of a new sign, will get a bid, possible solar lighting, still discussing all options

Friends of Library-want a sign, book sale Nov., want a liaison between board and friends, Shirley looking into doing it

Old business: safe child, concerns about the time frame, how to handle the change, looking into age requirements in accordance with the pool and other businesses at the pool it is 10 to come alone, 15 to come with a sibling, looking at

changing 12 years old to accompany a younger child, 9 and younger need to have someone 12 and older. Was tabled for discussion at next meeting

Next meeting-July 29th 6:00 pm, Jen S. approved, Heather seconded, motion carried

Library Director's Report July 2016

Programming
Kid's Programs
 Total 9 Programs 949 kids

Teen Programs
 Total 2 programs 49 teens

Adult Programs
 Total 13 programs 7 adults

Meeting Room Users

Non-profits-4 users
 Private Individuals-0 users
 Total: 4 time

Monetary amount spent on:

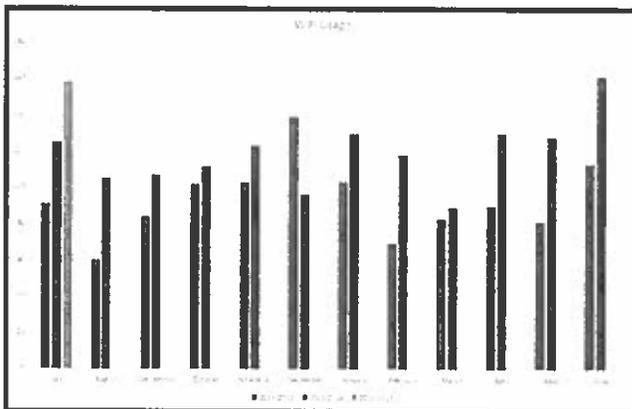
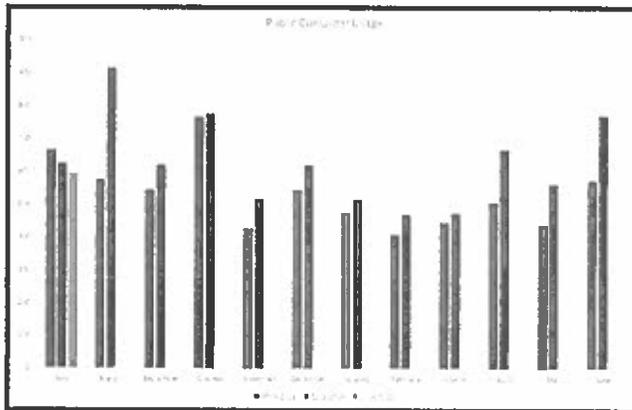
Books: \$610.16
 CDs: \$49.97
 DVDs: \$126.86

Materials

Materials added	July	Total FY16/17
Adult CDs	4	4
Total Audios	4	4
Adult DVD's	15	15
Blue Ray Disc	0	0
Kids DVD's	2	2
Total DVD's	17	17
Adult Fiction	31	31
Adult Non-fiction	9	9
Beginner Readers	1	1
Biographies		0
Board Books		0
Christian Fiction	3	3
Easy Readers		0
Kid's B. Chapter	6	6
Kids Fiction	14	14
Kids Nonfiction	3	3
Kid's Picture Books	28	28
Large Type		
Mystery		0
Teen Fiction	16	16
Total books	111	111
Magazines	32	32
Total Magazines	32	32
Other	20	20
Total Other	20	20
Total	184	184
Discarded		
Books	179	179
Magazines	135	135
Audios	1	1
Videos	6	6
Other	27	27
Total	348	348

Transactions written down from 7/5 thru 7/31
 Copies-202
 Faxes-22
 Interlibrary Loans-23
 Coffee-16
 Friends of the Library-51

Ebook checkouts: 80
 Audio checkouts: 66



AGENDA ITEM I:1

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	September 7 th 2016
AGENDA ITEM:	Residency Requirement Amendment, From Ten to Twenty Miles.
ACTION:	Motion and vote to approve, amend, table or deny approval of this resolution.

SYNOPSIS: This resolution would increase the radius for City emergency personnel to reside, providing for a greater pool of candidates for emergency-related positions. I realize that this was a question driven by a prior chief of police's residency; however, the situation for retaining emergency employees remains the same.

We recommend the Council favorably consider this recommendation.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Administration

MAYOR/COUNCIL ACTION: Consideration, motion to approve, amend, table or decline the Resolution

ATTACHMENTS: Resolution amending the Personnel Rules.

PREPARED BY: Tim Long

DATE PREPARED: August 31, 2016

RESOLUTION NO. 0772016 A

A RESOLUTION AMENDING THE PERSONNEL RULES
FOR EMPLOYEES OF THE CITY OF TIPTON BY AMENDING
THE MAXIMUM ALLOWABLE DISTANCE FOR RESIDENCY FOR
EMERGENCY PERSONNEL FROM TEN TO TWENTY MILES.

WHEREAS, The Personnel Rules for the City of Tipton establish standards for the workplace for City employees and expectations so as to make for a safe and productive place of employment to the benefit of the citizens; and,

WHEREAS, The City Council had earlier reviewed the Personnel Rules with regard to the residency requirement for emergency personnel and determined that a distance of twenty miles was sufficiently proximate to the workplace to provide for reasonable responsiveness, while obtaining the opportunity to hire and retain the best qualified personnel for its critical positions; and,

WHEREAS, That although the expanded distance was discussed it was not formally adopted; and,

WHEREAS, The City Council wishes to hire and retain qualified persons for its critical emergency services positions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. Section 2.7 of the Personnel Rules, "Residency Requirements" shall be amended as follows (deletions in ~~strikethrough~~, additions in *bold italic*)

2.7 Residency Requirements:

In order to insure a reasonable response time for emergency standby personnel of the City of Tipton, such personnel are required, within six (6) months of the date of hire, to establish residency within ~~ten~~ *twenty* miles of the City of Tipton. Emergency standby personnel are those employees in the *Public Safety (Police and Ambulance)*, Gas, Water, Sanitary Sewer, Electric and Public Works departments who are normally assigned weeknight and weekend standby status for emergency response to situations requiring immediate attention. For purposes of this policy, residence shall mean the actual domicile of the employee where that employee normally eats, sleeps and maintains the normal personal and household effects for daily living. *Twenty miles shall be measured as a direct line from the corporate boundaries of the City of Tipton to the employee's residence.* "Residence" shall not include a place secured solely for the purpose of meeting the requirements of this policy which is maintained in addition to the employee's actual place of residence outside the City's maximum limit.

SECTION 2. The City Council accepts this amendment to the Personnel Rules, and directs staff to prepare an updated document for distribution and enforcement.

PASSED and ADOPTED this ___ day of _____, 2016.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

AGENDA ITEM I:2

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	September 7 th 2016
AGENDA ITEM:	Amendment 1, Engineering Services, 2016 Sanitary Collection and Treatment System Evaluation, McClure Engineering, \$38,300..
ACTION:	Motion and vote to approve, amend, table or deny approval of this resolution.

SYNOPSIS: This resolution accepts the next phase of the engineering work following the analysis and recommendations for the stormwater system improvements, and begins the assessment of waste water treatment to meet the State of Iowa's expectations for improved effluent quality, including providing alternate treatment methodologies, capital improvements planning and rates analysis, all to timely meet the state's schedule requirements.

We recommend the Council favorably consider this recommendation.

BUDGET ITEM: Sewer Enterprise Fund Capital Projects Budget

RESPONSIBLE DEPARTMENT: Wastewater Treatment

MAYOR/COUNCIL ACTION: Consideration, motion to approve, amend, table or decline the Resolution

ATTACHMENTS: Resolution and agreement form.

PREPARED BY: Tim Long

DATE PREPARED: August 31, 2016

RESOLUTION NO. 07072016 B

**A RESOLUTION ACCEPTING AMENDMENT NO. 1
TO AN AGREEMENT WITH
MCCLURE ENGINEERING CO. FOR
ENGINEERING SERVICES FOR STORMWATER
AND SANITARY COLLECTION AND TREATMENT SYSTEM
EVALUATION FOR THE CITY OF TIPTON**

WHEREAS, The City Council of the City of Tipton, Iowa ("City") determined that its stormwater and sanitary sewer systems would benefit from a comprehensive analysis to direct system improvements for the improvement of the health and welfare of the community; and,

WHEREAS, The City established a the collection of a stormwater fee to provide revenues for the undertaking of such analysis and eventual system-wide improvements in a methodical and efficient manner; and,

WHEREAS, The City engaged McClure Engineering Company ("McClure") to provide an initial assessment and preliminary concept plans for said improvements, who did subsequently prepare a proposal and agreement for engineering services to evaluate the system beginning in the spring o 2016 so as to capture valid data for spring rain storm events; and,

WHEREAS, McClure has completed the inspections of the City's stormwater and sanitary sewer systems as set forth in the initial phase of the Agreement, dated 3/3/2016 and is preparing reports on their findings for the City Council and the community; and,

WHEREAS, as part of the ongoing studies and analysis required to meet the State of Iowa's expectations for improved waste water treatment, there are now requirements for alternative processes, capital improvements planning and rate analysis to be timely accomplished.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TIPTON, IOWA:

SECTION 1. That the Agreement for engineering services prepared by McClure Engineering, entitled: "Amendment No. 1 to the Agreement for Engineering Services, 2016 Sanitary Collection & Treatment System Evaluation, Tipton, Iowa", issued in August, 2016, is attached hereto and made a part of this Resolution.

SECTION 2. That the total fee listed in said Agreement for Part 3 is \$38,300.00, paid as subject to the terms and conditions stated in said agreement.

SECTION 3. That the City Council accepts the terms of said agreement and directs the City Manager to execute the agreement so as to initiate the McClure Engineering Company at their earliest opportunity.

PASSED and ADOPTED this ____ day of _____, 2016.

Bryan Carney, Mayor

ATTEST:

Amy Lenz, City Clerk

**AMENDMENT NO. 1
 TO THE
 AGREEMENT FOR ENGINEERING SERVICES
 2016 SANITARY COLLECTION & TREATMENT SYSTEM EVALUATION
 TIPTON, IOWA**

This Agreement is made on the _____ day of _____, 2016, by and between *McClure Engineering Company, of Clive, IA* (herein referred to as "Engineer") and the *City of Tipton, Iowa* (hereinafter referred to as "Owner"). Services shall be performed per the fees, terms and conditions outlined in this Agreement and/or the Hourly Rates established on Exhibit 'A'. The Engineer shall provide services for the Project which consists of the services listed on Exhibit 'B'.

It is the intent of the Owner to revise the previous Agreement to include fees for Part 2: Wastewater Treatment Plant Anti-Degradation Alternatives Analysis and Part 3: Wastewater Treatment System Facility Plan and Nutrient Reduction Strategy Feasibility Study for the 2016 Sanitary Collection & Treatment System Evaluation. This Amendment authorizes the Engineer and establishes fees for the parts stated above. A detailed breakdown of fees for each part is provided below.

Payment to the Engineer shall be made on a monthly-basis, within 30 days of invoice for work completed to date.

3. Fee Schedule:

PART 2: WASTEWATER TREATMENT PLANT ANTI-DEGRADATION ALTERNATIVES ANALYSIS

A. Iowa DNR Wastewater Engineering Permitting	LS	\$ <u>3,500</u>
B. Alternatives & Pollutant of Concern Analysis	LS	\$ <u>4,000</u>
C. Economic Impact & Financial Evaluation	LS	\$ <u>2,000</u>
D. Anti-Degradation Alternative Analysis Report	LS	\$ <u>10,000</u>
E. Additional Meetings	T&M	\$ <u>TBD</u>
Total Fee Part 2:		\$ <u>19,500</u>

PART 3: WASTEWATER TREATMENT PLANT FACILITY PLAN AND NUTRIENT REDUCTION STRATEGY

A. Design Flows and Loadings	LS	\$ <u>1,200</u>
B. Evaluation of Existing Conditions	LS	\$ <u>4,500</u>
C. Quantify Sources of Total Nitrogen (TN) and Total Phosphorus (TP)	LS	\$ <u>2,000</u>
D. Quantify Current Plant Performance for TN and TP Removal	LS	\$ <u>3,000</u>
E. Identify and Evaluate TN & TP Compliance Options	LS	\$ <u>7,500</u>
F. Process Modeling	LS	\$ <u>NIC</u>
G. Evaluation of Alternatives for Improvements	LS	\$ <u>6,000</u>
H. Capital Improvements Plan (CIP)	LS	\$ <u>1,000</u>
I. Cost of Service Analysis and Rate Study	LS	\$ <u>NIC</u>
J. Project Funding Alternatives	LS	\$ <u>850</u>
K. Facility Plan and Nutrient Reduction Strategy Reports	LS	\$ <u>11,500</u>
L. State Revolving Fund (SRF) Application and Administration	LS	\$ <u>750</u>

M. Additional Meetings.....T&M \$ TBD
 Total Fee Part 3: \$ 38,300

LS Lump Sum
 NTE Not-to-Exceed
 N/A Not Applicable
 NIC Not Included
 TBD To Be Determined
 T&M Time and Materials
 Est. Estimated
 U/P Unit Price

4. The Hourly Rate Schedule is included in Exhibit 'A' and attached to this Agreement to be used for work performed on a *Time and Materials* basis.
5. Past due amounts owed shall accrue interest at 1.5% per month from the 30th day. If the Owner fails to make monthly payments due the Engineer, the Engineer may, after giving (7) days written notice to the Owner, suspend services under this Agreement.
6. This Agreement represents the entire and integrated agreement between the Owner and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Amendment may be amended only by written instrument signed by both the Owner and the Engineer.
7. This Amendment is subject to all the Terms and Conditions listed on the following pages.

Exhibits		Included	Not Included
Exhibit 'A'	Hourly Rate Schedule	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'B'	Preliminary Project Scope	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'C'	Owner's Responsibilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Exhibit 'D'	Duties, Responsibilities and Limitations of Authority of the Resident Project Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SPECIAL INSTRUCTIONS:

OWNER: CITY OF TIPTON, IA

ENGINEER: MCCLURE ENGINEERING COMPANY
 CLIVE, IA

Signed: _____

Signed: _____
 Derick Anderson, P.E.

Title: _____

Title: Water Team Leader

Phone: _____

Phone: _____

Email: _____

Email: _____

McCLURE ENGINEERING COMPANY STANDARD TERMS AND CONDITIONS

ACCESS TO SITE: The Engineer shall at all times have access to the site to complete his Work.

INFORMATION PROVIDED BY OTHERS: The Engineer shall be entitled to rely upon the accuracy and completeness of data provided by the Owner and shall not assume liability for such data. The Engineer does not practice law, insurance or financing, therefore, the Owner shall furnish all legal, accounting and insurance counseling services as may be necessary to protect themselves at any time during the Project. Owner shall hold Engineer harmless from damages that may arise as a result of inaccuracies of information or data supplied by Owner or others to Engineer.

ADDITIONAL SERVICES: As an Additional Service in connection with changes in the scope of the Engineer's work by the Owner, the Engineer shall prepare Drawings, Specifications and other documentation and data, evaluate Contractor's proposal and provide any other services made necessary by such Change Orders and Construction Change Directives. The Engineer will be entitled to additional compensation to coordinate such changes and schedules shall be adjusted accordingly.

OWNERSHIP AND REUSE OF DOCUMENTS: All reports, plans, specifications, field data and other documents written and/or electronic, prepared by Engineer in doing work on the project, shall remain the property of the Engineer. The documents prepared by the Engineer for this Project are for use solely with respect to this Project. The Engineer's Drawings, Specifications or other documents shall not be used by the Owner on other projects or for additions to this Project, except by agreement in writing and with appropriate compensation to the Engineer.

OPINIONS OF PROBABLE COSTS: It is recognized that neither the Engineer nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any estimate of costs or evaluation prepared or agreed to by the Engineer.

DISPUTE RESOLUTION: Claims, disputes or other matters, involving a value less than \$200,000.00, in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to mediation unless each of the parties mutually agrees otherwise. No mediation arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement signed by the Owner, Engineer, and any other person or entity sought to be joined. In no event shall the demand for mediation be made after the date when the institution of legal or equitable proceedings based upon such claim would be barred by the applicable statute of limitations. The award rendered in the mediation shall be non-binding.

TERMINATION: This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of the Agreement through no fault of the party initiating the termination. This Agreement may be terminated by the Owner upon not less than seven days' written notice to the Engineer in the event the Project is permanently abandoned.

Failure of the Owner to make payments to the Engineer in accordance with the Agreement shall be considered substantial non-performance and cause for termination. If the Owner fails to make payment when due the Engineer for services, the Engineer may, upon seven days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Engineer within seven days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the Engineer shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services.

In the event of termination not the fault of the Engineer, the Engineer shall be compensated for services performed prior to termination and all termination expenses. Termination expenses are in addition to compensation for *Basic and Additional Services*, and include expenses which are directly attributable to termination.

CONTRACTOR MATTERS: The Engineer has no control over the Contractor's means, methods, schedule, costs, quality control, workmanship, on-site storm water runoff/erosion control, or project safety measures. For this reason, the Engineer shall not be responsible for or assume liability for the same.

UNDERGROUND UTILITIES: Information for location of underground utilities may come from the Owner, third parties, and/or research performed by the Engineer or its subcontractors. Unfortunately, the information the Engineer must rely on from various

utilities and other records may be inaccurate or incomplete. Therefore, the Owner agrees to indemnify and hold harmless the Engineer for all claims, losses, costs and damages arising out of the location of underground utilities provided by the Engineer under this Agreement.

SHOP DRAWING REVIEW: If, as part of this Agreement Engineer reviews Contractor submittals, such as shop drawings, product data, samples and other data, as required by Engineer, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. Engineer shall not be responsible for any deviations from the contract documents not brought to the attention of Engineer in writing by the contractor. Engineer shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

CONSTRUCTION OBSERVATION: If, as part of this Agreement, Engineer is providing construction observation services, Engineer shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the Contractor's work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in this Agreement, the Owner has not retained the Engineer to make detailed inspections or to provide exhaustive or continuous project review and observation services. Engineer does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

HAZARDOUS MATERIALS - INDEMNIFICATION: The Engineer is not in the business of making environmental site assessments for purposes of determining the presence of any toxic, hazardous or other environmental damaging substances. The purpose of this provision is to be certain that the Owner is aware of the potential liability if toxic, hazardous or environmental damaging substances are found on or under the property. Engineer makes no representations regarding an environmental site assessment, relies upon Owner to have fully investigated the need and/or scope of such assessment and assumes no responsibility for the determination to make an environmental site assessment on the subject property.

PAYMENT: Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service.

LIMITATION OF LIABILITY: The Engineer's liability shall be limited to \$2,000,000.00 as indicated on the certificate of insurance, or as specifically agreed to by separate agreement.

WAIVERS: The Owner and the Engineer waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the extent covered by property insurance during construction. The Owner and Engineer each shall require similar waivers from their contractors, consultants and agents.

ASSIGNMENT: The Owner and Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither Owner nor Engineer shall assign this Agreement without the written consent of the other.

GOVERNING LAW: Unless otherwise provided, the Agreement shall be governed by the law of the principal place of business of the Engineer.

COMPLETE AGREEMENT: This Agreement represents the entire and integrated agreement between the Owner and Engineer and supercedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Engineer. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Engineer.

Effective 6/11/13
(Supersedes 11/01/08)

EXHIBIT 'A'

McCLURE ENGINEERING COMPANY
(Effective through December 31, 2016)

PERSONNEL

HOURLY RATE

Administrative.....	\$60.00
Staff Engineer	\$100.00
Project Engineer.....	\$125.00
Senior Project Engineer	\$175.00
Project Manager	\$155.00
Principal	\$200.00
Senior Principal	\$225.00
Senior Engineering Technician	\$120.00
Engineering Technician (ET)	\$90.00
Registered Land Surveyor	\$155.00
Landscape Architect	\$120.00
On-Site Representative (OSR)	\$85.00
Senior On-Site Representative (OSR).....	\$120.00
Crew Chief (CC).....	\$90.00
Crew Member (CM)	\$75.00
Survey Crew	\$200.00
Survey Crew with Scanner	\$260.00
Intern Crew Member	\$60.00

MISCELLANEOUS EXPENSES

Survey Vehicle Mileage	\$0.70/Mile
Automobile Mileage.....	\$0.540/Mile
Plans	\$0.15/Sq. Ft.
Vellums	\$0.55/Sq. Ft.
Out-of-Pocket Expenses (Meals, Hotels, etc.).....	At Cost + 10%
Large Format Color Prints	\$5.25/Sq. Ft

EXHIBIT 'B'

PRELIMINARY PROJECT SCOPE

The Preliminary Scope of this project includes:

Part 2 – Wastewater Treatment Plant Anti-Degradation Alternatives Analysis (AAA)

To address requirements of the City's new National Pollutant Discharge Elimination System (NPDES) permits, IDNR has required the evaluation of the current system's ability to address additional levels of treatment not previously required of the City. The first step of this evaluation is the completion of an Anti-Degradation Alternatives Analysis, which evaluates the means by which the City may comply new effluent treatment limits for ammonia-nitrogen, *E. coli*, miscellaneous metals, total nitrogen, and total phosphorus while adequately planning for current and future growth of the City.

Based on the results of MEC's Flow Monitoring study, it is anticipated that design flows received at the East and West WWTP will increase as shown in the table below.

Part 3 – Wastewater Treatment System Facility Plan and Nutrient Reduction Strategy Feasibility Report

As previously described, the City is under a compliance schedule to address ammonia-nitrogen, *E. coli*, and miscellaneous metals in their recently issued NPDES permit. This report is the second step in the evaluation of the existing wastewater treatment plant and the analysis of treatment alternatives to meet all regulatory requirements. Because the West WWTP has a design capacity greater than 1 MGD, an evaluation of the feasibility of nutrient removal at the West WWTP is also required in accordance with the *Iowa Nutrient Reduction Strategy*.

The Facility Plan report shall also incorporate a detailed analysis of the analysis, findings, and recommendations of the Sanitary System Evaluation Survey and provide a comprehensive hydraulic strategy for the City's wastewater collection and treatment system. Recommendations for improvements, as well as cost estimates, and project financing alternatives will be included as part of the analysis and report. A separate Nutrient Reduction Feasibility Study will also be submitted to Iowa DNR for review and approval in accordance with the *Iowa Nutrient Reduction Strategy*. Although separate documents, nutrient removal feasibility will also be addressed in the Facility Plan report.

EXHIBIT 'C'

OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of the **ENGINEER**:

1. Designate in writing a person to act, as **OWNER'S** representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define **OWNER'S** policies and decisions with respect to **ENGINEER'S** services for the Project.
2. Provide all criteria and full information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which **OWNER** will require to be included in the drawings and specifications.
3. Assist **ENGINEER** by placing at **ENGINEER'S** disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
4. Arrange for access to make all provisions for **ENGINEER** to enter upon public and private property as required for **ENGINEER** to perform services under this Agreement.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by **ENGINEER**, obtain advice of an attorney, insurance counselor and other consultants as **OWNER** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of **ENGINEER**.
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
7. Attend the pre-bid conference, bid opening, preconstruction conferences, construction progress and other job related meetings and substantial completion inspection and final payment inspection.
8. Give prompt written notice to **ENGINEER** whenever **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of **ENGINEER'S** services, or any defect or non-conformance in the work of any Contractor.
9. Arrange for financing and pay for services as agreed to in this Agreement.

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-1878 AGVANTAGE FS INC

I 72206	1	LOAD LP	AP		R	10/01/2016		4,080.51	4,080.51CR	
		G/L ACCOUNT						4,080.51		
	640	5-827-2-64950	GAS PURCHASED				4,080.51	1	LOAD LP	
			REG. CHECK					4,080.51	4,080.51CR	0.00
								4,080.51	0.00	

01-0088 ALTORFER INC

I W0410007109		DSL FUEL LEAK REPAIR	AP		R	10/01/2016		2,045.40	2,045.40CR	
		G/L ACCOUNT						2,045.40		
	630	5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP				2,045.40	DSL	FUEL LEAK REPAIR	
			REG. CHECK					2,045.40	2,045.40CR	0.00
								2,045.40	0.00	

01-0143 AUCA CHICAGO LOCKBOX

I 1876659399		BLDG MAINT SUPPLIES	AP		R	10/01/2016		80.12	80.12CR	
		G/L ACCOUNT						80.12		
	001	5-650-2-63100	BUILDING MAINTENANCE & REPAIR				80.12	BLDG	MAINT SUPPLIES	
I 1876666454		BLDG MAINT SUPPLIES	AP		R	10/01/2016		80.12	80.12CR	
		G/L ACCOUNT						80.12		
	001	5-650-2-63100	BUILDING MAINTENANCE & REPAIR				80.12	BLDG	MAINT SUPPLIES	
I 1876666459		BLDG MAINT SUPPLIES	AP		R	10/01/2016		165.01	165.01CR	
		G/L ACCOUNT						165.01		
	001	5-160-2-63100	BUILDING MAINTENANCE & REPAIR				165.01	BLDG	MAINT SUPPLIES	
I 59403		BLDG MAINT SUPPLIES	AP		R	10/01/2016		165.01	165.01CR	
		G/L ACCOUNT						165.01		
	001	5-160-2-63100	BUILDING MAINTENANCE & REPAIR				165.01	BLDG	MAINT SUPPLIES	
			REG. CHECK					490.26	490.26CR	0.00
								490.26	0.00	

01-0231 BINNS & STEVENS

I 43226		DUST CONTROL	AP		R	10/01/2016		149.40	149.40CR	
		G/L ACCOUNT						149.40		
	001	5-210-2-63992	MAINTENANCE SUPPLIES				149.40	DUST	CONTROL	

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				149.40	149.40CR	0.00
								149.40	0.00	

01-0520 CENTRAL PETROLEUM EQUIPMENT

I 36410		REPAIR CLOCK GAUGE	AP		R	9/01/2016		191.50	191.50CR	
		G/L ACCOUNT						191.50		
	660 5-835-2-63500	OPERATIONAL EQUIPT MAINT & REP				191.50	REPAIR CLOCK GAUGE			
				REG. CHECK				191.50	191.50CR	0.00
								191.50	0.00	

01-0581 CINTAS CORPORATION

I 5005793339		FIRST AID SUPPLIES	AP		R	9/01/2016		369.38	369.38CR	
		G/L ACCOUNT						369.38		
	810 5-899-2-65100	SAFETY				49.52	FIRST AID SUPPLIES			
	001 5-620-2-65980	MISCELLANEOUS				28.51	FIRST AID SUPPLIES			
	630 5-820-2-65100	SAFETY				98.75	FIRST AID SUPPLIES			
	640 5-825-2-65100	SAFETY				98.75	FIRST AID SUPPLIES			
	630 5-821-2-65100	SAFETY				93.85	FIRST AID SUPPLIES			
				REG. CHECK				369.38	369.38CR	0.00
								369.38	0.00	

01-0580 CINTAS CORPORATION #342

I 342595698		SUPPLIES & UNIFORMS	AP		R	9/01/2016		166.83	166.83CR	
		G/L ACCOUNT						166.83		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT				106.08	SUPPLIES & UNIFORMS			
	630 5-820-2-65070	OPERATING SUPPLIES				22.69	SUPPLIES & UNIFORMS			
	640 5-825-2-64350	UNIFORMS/EQUIPMENT				38.06	SUPPLIES & UNIFORMS			
I 342597396		UNIFORMS & SUPPLIES	AP		R	9/01/2016		166.83	166.83CR	
		G/L ACCOUNT						166.83		
	630 5-820-2-64350	UNIFORMS/EQUIPMENT				106.08	UNIFORMS & SUPPLIES			
	630 5-820-2-65070	OPERATING SUPPLIES				22.69	UNIFORMS & SUPPLIES			
	640 5-825-2-64350	UNIFORMS/EQUIPMENT				38.06	UNIFORMS & SUPPLIES			
				REG. CHECK				333.66	333.66CR	0.00
								333.66	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1	CITY OF CORALVILLE									
I 003016COC		EQUIP RNTL	AP		R	9/01/2016		400.00	400.00CR	
		G/L ACCOUNT						400.00		
	015 5-899-2-65900	MISCELLANEOUS					400.00	CITY OF CORALVILLE:EQUIP RNTL		
				REG. CHECK				400.00	400.00CR	0.00
								400.00	0.00	

01-0685	CRIST ELECTRICAL SERVICES									
I 3379-2		SERVICE CALL	AP		R	9/01/2016		65.00	65.00CR	
		G/L ACCOUNT						65.00		
	610 5-820-2-65300	METERS					65.00	SERVICE CALL		
				REG. CHECK				65.00	65.00CR	0.00
								65.00	0.00	

01-0697	CUSTOM BUILDERS INC									
I 77549		ROLLED CAULK	AP		R	10/01/2016		15.00	15.00CR	
		G/L ACCOUNT						15.00		
	001 5-291-2-65070	OPERATING SUPPLIES					15.00	ROLLED CAULK		
				REG. CHECK				15.00	15.00CR	0.00
								15.00	0.00	

01-0704	CY'S TREE SERVICE									
I 1061		STUMP GRINDING AT SENIOR CN	AP		R	9/01/2016		400.00	400.00CR	
		G/L ACCOUNT						400.00		
	001 5-221-2-64910	CONTRACT SERVICES					400.00	STUMP GRINDING AT SENIOR CNTR		
				REG. CHECK				400.00	400.00CR	0.00
								400.00	0.00	

01-0749	DEROSSETT COMPANY									
I 08111605		METER DISPLAYS & BATTERIES	AP		R	9/01/2016		415.34	415.34CR	
		G/L ACCOUNT						415.34		
	640 5-825-2-65300	METERS					415.34	METER DISPLAYS & BATTERIES		
				REG. CHECK				415.34	415.34CR	0.00
								415.34	0.00	

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING	

01-0755	DIAMOND VOGEL PAINT CENTER										
I 252115161		WHITE & YELLOW TRAFFIC PAINT AP			R	9/01/2016		1,037.10	1,037.10CR		
		G/L ACCOUNT						1,037.10			
	001 5-240-2-65070	OPERATING SUPPLIES					1,037.10	WHITE & YELLOW TRAFFIC PAINT			
I 252115251		GLASS BEADS AP			R	9/01/2016		59.00	59.00CR		
		G/L ACCOUNT						59.00			
	001 5-240-2-65070	OPERATING SUPPLIES					59.00	GLASS BEADS			
I 252115361		WHITE TRAFFIC PAINT AP			R	9/01/2016		346.05	346.05CR		
		G/L ACCOUNT						346.05			
	001 5-240-2-65070	OPERATING SUPPLIES					346.05	WHITE TRAFFIC PAINT			
								REG. CHECK	1,442.15	1,442.15CR	0.00
									1,442.15	0.00	

01-0835	DURANT AMBULANCE SERVICE IN										
I 071516JCA		TIER CHARGE AP			R	10/01/2016		125.00	125.00CR		
		G/L ACCOUNT						125.00			
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND					125.00	TIER CHARGE			
								REG. CHECK	125.00	125.00CR	0.00
									125.00	0.00	

01-0905	ELECTRICAL ENGINEERING & EQ										
I 4777794-00		BATTERIES AP			R	9/01/2016		12.48	12.48CR		
		G/L ACCOUNT						12.48			
	630 5-820-2-65070	OPERATING SUPPLIES					12.48	BATTERIES			
								REG. CHECK	12.48	12.48CR	0.00
									12.48	0.00	

01-0930	EMERGENCY MEDICAL PRODUCTS										
I 1844061		MEDICAL SUPPLIES AP			R	10/01/2016		203.55	203.55CR		
		G/L ACCOUNT						203.55			
	001 5-160-2-65070	OPERATING SUPPLIES					203.55	MEDICAL SUPPLIES			
								REG. CHECK	203.55	203.55CR	0.00
									203.55	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-0970 FARMER-BOCKEN COMPANY

I 5099417		CONCESSIONS & MISC SUPPLIES AP			R	10/01/2016		403.28	403.28CR	
		G/L ACCOUNT						403.28		
	001 5-465-2-65031	CONCESSIONS					254.50	CONCESSIONS & MISC SUPPLIES		
	001 5-465-2-65980	MISCELLANEOUS					148.78	CONCESSIONS & MISC SUPPLIES		
		REG. CHECK						403.28	403.28CR	0.00
								403.28	0.00	

01-1020 FLETCHER-REINHARDT CO.

I 51143816.001		WIRE FOR GROUNDING	AP		R	10/01/2016		254.13	254.13CR	
		G/L ACCOUNT						254.13		
	630 5-820-2-65302	OVERHEAD SUPPLIES					254.13	WIRE FOR GROUNDING		
		REG. CHECK						254.13	254.13CR	0.00
								254.13	0.00	

01-1055 G & F SERVICES

I 79170		UNIFORMS	AP		R	10/01/2016		54.88	54.88CR	
		G/L ACCOUNT						54.88		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					24.85	UNIFORMS		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.91	UNIFORMS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					3.15	UNIFORMS		
	610 5-815-2-64350	UNIFORMS/EQUIPMENT					3.15	UNIFORMS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					7.68	UNIFORMS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					8.14	UNIFORMS		
I 79171		SHOP TOWELS	AP		R	10/02/2016		109.31	109.31CR	
		G/L ACCOUNT						109.31		
	810 5-899-2-65070	OPERATING SUPPLIES					109.31	SHOP TOWELS		
I 82445		UNIFORMS	AP		R	10/02/2016		54.88	54.88CR	
		G/L ACCOUNT						54.88		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					24.85	UNIFORMS		
	670 5-840-2-64350	UNIFORMS/EQUIPMENT					7.91	UNIFORMS		
	600 5-810-2-64350	UNIFORMS/EQUIPMENT					3.15	UNIFORMS		
	610 5-815-2-64350	UNIFORMS/EQUIPMENT					3.15	UNIFORMS		
	810 5-899-2-64350	UNIFORMS/EQUIPMENT					7.68	UNIFORMS		
	001 5-299-2-64350	UNIFORMS/EQUIPMENT					8.14	UNIFORMS		
I 85753		UNIFORMS	AP		R	10/02/2016		54.88	54.88CR	
		G/L ACCOUNT						54.88		
	001 5-210-2-64350	UNIFORMS/EQUIPMENT					24.85	UNIFORMS		

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	670	5-840-2-64350						7.91		
		UNIFORMS/EQUIPMENT								
	600	5-810-2-64350						3.15		
		UNIFORMS/EQUIPMENT								
	610	5-815-2-64350						3.15		
		UNIFORMS/EQUIPMENT								
	810	5-899-2-64350						7.68		
		UNIFORMS/EQUIPMENT								
	001	5-299-2-64350						8.14		
		UNIFORMS/EQUIPMENT								
				REG. CHECK				273.95	273.95CR	0.00
								273.95	0.00	

01-1058 GALLS LLC

I 005849123	5	BADGES	AP		R	10/02/2016		464.70	464.70CR	
		G/L ACCOUNT						464.70		
	001	5-110-2-64350						464.70		5 BADGES
		UNIFORMS/EQUIPMENT								
I 005849403	3	BADGES	AP		R	10/02/2016		278.82	278.82CR	
		G/L ACCOUNT						278.82		
	001	5-110-2-64350						278.82		3 BADGES
		UNIFORMS/EQUIPMENT								
				REG. CHECK				743.52	743.52CR	0.00
								743.52	0.00	

01-1098 GRASSHOPPER LAWN CARE DBA A

I 6-0599		MOW & TRIM 2 UNKEPT PROPERT AP			R	10/02/2016		104.87	104.87CR	
		G/L ACCOUNT						104.87		
	835	5-899-2-65980						104.87		MOW & TRIM 2 UNKEPT PROPERTIES
		MISCELLANEOUS								
				REG. CHECK				104.87	104.87CR	0.00
								104.87	0.00	

01-1115 H & H AUTO

I 33003		TIRE REPAIR #3	AP		R	10/02/2016		30.00	30.00CR	
		G/L ACCOUNT						30.00		
	810	5-899-2-63323						30.00		TIRE REPAIR #3
		TIRE REPAIR								
				REG. CHECK				30.00	30.00CR	0.00
								30.00	0.00	

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
	630	5-820-2-64190	TECHNOLOGY			350.00		MANAGED NETWORK SERVICES		
	640	5-825-2-64190	TECHNOLOGY			140.00		MANAGED NETWORK SERVICES		
	810	5-899-2-64190	TECHNOLOGY			210.00		MANAGED NETWORK SERVICES		
	835	5-899-2-64190	TECHNOLOGY			560.00		MANAGED NETWORK SERVICES		
				REG. CHECK				6,786.00	6,786.00CR	0.00
								6,786.00	0.00	

01-1297	INTERSTATE POWER SYSTEMS INC									
I 0014050379:01		OIL FOR DIESEL GENERATOR	AP		R	9/02/2016		153.14	153.14CR	
		G/L ACCOUNT						153.14		
	630	5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP			153.14		OIL FOR DIESEL GENERATOR		
				REG. CHECK				153.14	153.14CR	0.00
								153.14	0.00	

01-1270	IOWA ASSOCIATION OF									
I 13922		TESTING	AP		R	10/02/2016		240.00	240.00CR	
		G/L ACCOUNT						240.00		
	640	5-825-1-62300	TRAINING			240.00		TESTING		
I 13932		MOCK OSHA WALKTHROUGH	AP		R	10/02/2016		821.00	821.00CR	
		G/L ACCOUNT						821.00		
	630	5-820-1-62100	DUES/FEES			821.00		MOCK OSHA WALKTHROUGH		
				REG. CHECK				1,061.00	1,061.00CR	0.00
								1,061.00	0.00	

01-1301	IOWA UTILITIES BOARD									
I 43038		FY2017 ASSESSMENT	AP		R	10/02/2016		3,277.00	3,277.00CR	
		G/L ACCOUNT						3,277.00		
	630	5-820-2-64904	REGULATORY COMSSN/FRANSHISE FE			3,277.00		FY2017 ASSESSMENT		
I 43039		FY2017 ASSESSMENT	AP		R	10/02/2016		1,392.00	1,392.00CR	
		G/L ACCOUNT						1,392.00		
	640	5-825-2-64904	REGULATORY COMSSN/FRANSHISE FE			1,392.00		FY2017 ASSESSMENT		
				REG. CHECK				4,669.00	4,669.00CR	0.00
								4,669.00	0.00	

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1389	J ROBERT HOPSON									
I 082516JRH	15-16 ACTUARIAL CERTIFICATI	AP		R	9/02/2016			550.00	550.00CR	
	G/L ACCOUNT							550.00		
	820 5-899-2-64080	INSURANCE					550.00	15-16 ACTUARIAL CERTIFICATION		
				REG. CHECK				550.00	550.00CR	0.00
								550.00	0.00	

01-1425 JOHNSON CONTROLS

I 37086106455	REPLACED CONTROL BOARD	AP		R	9/02/2016			2,758.56	2,758.56CR	
	G/L ACCOUNT							2,758.56		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP			2,758.56			REPLACED CONTROL BOARD		
I 37088441253	CHANGED SENSOR, INSPECT SYS	AP		R	9/02/2016			2,136.88	2,136.88CR	
	G/L ACCOUNT							2,136.88		
	001 5-465-2-63500	OPERATIONAL EQUIPT MAINT & REP			2,136.88			CHANGED SENSOR, INSPECT SYSTEM		
				REG. CHECK				4,895.44	4,895.44CR	0.00
								4,895.44	0.00	

01-1426 JOHNSON COUNTY AMBULANCE

I 070316JCA	ALS SERVICE	AP		R	10/02/2016			200.00	200.00CR	
	G/L ACCOUNT							200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND			200.00			ALS SERVICE		
I 071116JCA	ALS SERVICE	AP		R	10/01/2016			200.00	200.00CR	
	G/L ACCOUNT							200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND			200.00			ALS SERVICE		
I 071616JCA	ALS SERVICE	AP		R	10/01/2016			200.00	200.00CR	
	G/L ACCOUNT							200.00		
	001 5-160-2-64130	PAYMENT TO OTHER AGENCIES/FUND			200.00			ALS SERVICE		
				REG. CHECK				600.00	600.00CR	0.00
								600.00	0.00	

01-1423 JONES COUNTY TREASURER

I 221749	TAXES	AP		R	10/02/2016			355.00	355.00CR	
	G/L ACCOUNT							355.00		
	630 5-820-2-64180	TAXES			355.00			TAXES		

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				355.00	355.00CR	0.00
								355.00	0.00	

01-1437 KELTEK INCORPORATED

I 12430		3 DOCKING POWER SUPPLYS	AP		R	9/02/2016		367.35	367.35CR	
		G/L ACCOUNT						367.35		
	001 5-110-2-64190	TECHNOLOGY					367.35	3 DOCKING POWER SUPPLYS		
				REG. CHECK				367.35	367.35CR	0.00
								367.35	0.00	

01-1468 FIRRM INC

I 0716AMB		COLLECTION EXPENSE	AP		R	9/02/2016		80.00	80.00CR	
		G/L ACCOUNT						80.00		
	001 5-160-2-64040	COLLECTION EXPENSE					80.00	COLLECTION EXPENSE		
I 0716MINUM		COLLECTION EXPENSE	AP		R	9/02/2016		41.28	41.28CR	
		G/L ACCOUNT						41.28		
	835 5-899-2-65980	MISCELLANEOUS					41.28	COLLECTION EXPENSE		
				REG. CHECK				121.28	121.28CR	0.00
								121.28	0.00	

01-1500 KUNDE OUTDOOR EQUIPMENT

I 10405		FUEL CAP & FILTER #121	AP		R	10/02/2016		21.37	21.37CR	
		G/L ACCOUNT						21.37		
	810 5-899-2-63321	REPAIR PARTS					21.37	FUEL CAP & FILTER #121		
I 10400		MOWING HEAD, BLADES	AP		R	10/02/2016		39.74	39.74CR	
		G/L ACCOUNT						39.74		
	610 5-815-2-65070	OPERATING SUPPLIES					39.74	MOWING HEAD, BLADES		
I 10463		REPAIR PARTS #119 & #121	AP		R	10/02/2016		133.30	133.30CR	
		G/L ACCOUNT						133.30		
	810 5-899-2-63321	REPAIR PARTS					133.30	REPAIR PARTS #119 & #121		
				REG. CHECK				194.41	194.41CR	0.00
								194.41	0.00	

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
I 136245		GENERAL MATTERS LEGAL SERVI AP			R	9/02/2016		337.50	337.50CR	
		G/L ACCOUNT						337.50		
	835 5-899-2-64110	LEGAL EXPENSE					337.50	GENERAL MATTERS LEGAL SERVICES		
I 136248		NUISANCE LEGAL SERVICES AP			R	9/02/2016		387.32	387.32CR	
		G/L ACCOUNT						387.32		
	835 5-899-2-64110	LEGAL EXPENSE					387.32	NUISANCE LEGAL SERVICES		
I 136249		ZONING LEGAL SERVICES AP			R	9/02/2016		54.00	54.00CR	
		G/L ACCOUNT						54.00		
	835 5-899-2-64110	LEGAL EXPENSE					54.00	ZONING LEGAL SERVICES		
		REG. CHECK						2,317.32	2,317.32CR	0.00
								2,317.32	0.00	

01-1623 M & K ELECTRIC

I 19766		REPAIR AIRPORT RUNWAY LIGHT AP			R	10/02/2016		744.78	744.78CR	
		G/L ACCOUNT						744.78		
	660 5-835-2-65070	OPERATING SUPPLIES					744.78	REPAIR AIRPORT RUNWAY LIGHTS		
		REG. CHECK						744.78	744.78CR	0.00
								744.78	0.00	

01-1661 MANAIRCO INC

I 66336		EQUIPMENT MAINT REPAIR SUPP AP			R	9/02/2016		193.64	193.64CR	
		G/L ACCOUNT						193.64		
	660 5-835-2-61500	OPERATIONAL EQUIPT MAINT & REP					193.64	EQUIPMENT MAINT REPAIR SUPP		
I 66383		LENSES AND LAMPS AP			R	9/02/2016		452.05	452.05CR	
		G/L ACCOUNT						452.05		
	660 5-835-2-65070	OPERATING SUPPLIES					452.05	LENSES AND LAMPS		
		REG. CHECK						645.69	645.69CR	0.00
								645.69	0.00	

11-1640 MC CLURE ENGINEERING COMPAN

I 12435		STORM & SANITARY SEWER STUD AP			R	9/02/2016		4,000.00	4,000.00CR	
		G/L ACCOUNT						4,000.00		
	740 5-865-2-64070	ENGINEERING					4,000.00	STORM & SANITARY SEWER STUDY		
I 13070		SANITARY COLL & SYS EVALUAT AP			R	9/02/2016		2,100.00	2,100.00CR	
		G/L ACCOUNT						2,100.00		
	740 5-865-2-64070	ENGINEERING					2,100.00	SANITARY COLL & SYS EVALUATION		

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				6,100.00	6,100.00CR	0.00
								6,100.00	0.00	

01-1708 MENARDS

I 11764		FRIDGE/FREEZER	AP		R	10/02/2016		429.00	429.00CR	
		G/L ACCOUNT						429.00		
	600 5-810-2-65041	LAB EQUIPMENT/SUPPLIES					429.00	FRIDGE/FREEZER		
				REG. CHECK				429.00	429.00CR	0.00
								429.00	0.00	

01-1717 METERING & TECHNOLOGY SOLUT

I 7082		48 METERS	AP		R	9/02/2016		2,518.57	2,518.57CR	
		G/L ACCOUNT						2,518.57		
	630 5-820-2-65300	METERS					2,518.57	48 METERS		
				REG. CHECK				2,518.57	2,518.57CR	0.00
								2,518.57	0.00	

01-1731 MIDWEST WHEEL COMPANIES

I 511295-00		REPAIR PARTS #186	AP		R	10/02/2016		120.30	120.30CR	
		G/L ACCOUNT						120.30		
	810 5-899-2-63321	REPAIR PARTS					120.30	REPAIR PARTS #186		
				REG. CHECK				120.30	120.30CR	0.00
								120.30	0.00	

01-1748 MITCHELL 1

I 19226049		MONTHLY WEB SUBSCRIPTIONS	AP		R	9/02/2016		233.05	233.05CR	
		G/L ACCOUNT						233.05		
	810 5-899-2-65070	OPERATING SUPPLIES					233.05	MONTHLY WEB SUBSCRIPTIONS		
				REG. CHECK				233.05	233.05CR	0.00
								233.05	0.00	

PACKET: 02333 Council Mtg 09@716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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				REG. CHECK				2,546.00	2,546.00CR	0.00
								2,546.00	0.00	

01-2041 PIONEER MANUFACTURING CO

I 608857		WHITE AND ORANGE PAINT	AP		R	10/02/2016		600.00	600.00CR	
		G/L ACCOUNT						600.00		
	001 5-446-2-65070	OPERATING SUPPLIES					600.00	WHITE AND ORANGE PAINT		
				REG. CHECK				600.00	600.00CR	0.00
								600.00	0.00	

01-2081 POWER PLANT COMPLIANCE

I 15546		FORMS, TRAVEL, COMMUNICATIO	AP		R	9/02/2016		7,850.00	7,850.00CR	
		G/L ACCOUNT						7,850.00		
	630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP				7,850.00		FORMS, TRAVEL, COMMUNICATIONS		
I 15555		PERMIT, RICE NESHAP MONITOR	AP		R	9/02/2016		5,162.50	5,162.50CR	
		G/L ACCOUNT						5,162.50		
	630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP				5,162.50		PERMIT, RICE NESHAP MONITOR		
				REG. CHECK				13,012.50	13,012.50CR	0.00
								13,012.50	0.00	

01-2084 QC ANALYTICAL SERVICES LLC

I 1608095		TESTING FEES	AP		R	9/02/2016		1,697.00	1,697.00CR	
		G/L ACCOUNT						1,697.00		
	610 5-815-2-64920	TESTING FEES				1,697.00		TESTING FEES		
				REG. CHECK				1,697.00	1,697.00CR	0.00
								1,697.00	0.00	

01-2136 RMB COMPANY INC

I 29675		FILTERS, SALLUBE OIL	AP		R	10/02/2016		641.42	641.42CR	
		G/L ACCOUNT						641.42		
	640 5-827-2-63500	OPERATIONAL EQUIPT MAINT & REP				128.15		FILTERS, SALLUBE OIL		
	640 5-827-2-65070	OPERATING SUPPLIES				513.27		FILTERS, SALLUBE OIL		
				REG. CHECK				641.42	641.42CR	0.00
								641.42	0.00	

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1	ROCK SOLID									
I 10		DEPOSIT	AP		R	9/02/2016		100.00	100.00CR	
		G/L ACCOUNT						100.00		
	001 5-620-2-65315	JULY 4TH CELEBRATION					100.00	ROCK SOLID:DEPOSIT		
				REG. CHECK				100.00	100.00CR	0.00
								100.00	0.00	

01-2199	SHERMTO INDUSTRIES INC									
I 16-07697		GEN 7 PROJECT	AP		R	9/02/2016		1,600.00	1,600.00CR	
		G/L ACCOUNT						1,600.00		
	630 5-820-2-64070	ENGINEERING					1,600.00	GEN 7 PROJECT		
				REG. CHECK				1,600.00	1,600.00CR	0.00
								1,600.00	0.00	

01-2232	SPAHN & ROSE LUMBER CO									
I 201609025346		CITY HALL PROJECT	AP		R	10/02/2016		125.85	125.85CR	
		G/L ACCOUNT						125.85		
	001 5-650-2-63100	BUILDING MAINTENANCE & REPAIR					125.85	CITY HALL PROJECT		
I 201609025347		OPERATING SUPPLIES	AP		R	10/02/2016		9.82	9.82CR	
		G/L ACCOUNT						9.82		
	600 5-810-2-65070	OPERATING SUPPLIES					9.82	OPERATING SUPPLIES		
I 201609025348		POUR TUBE	AP		R	10/02/2016		71.85	71.85CR	
		G/L ACCOUNT						71.85		
	810 5-899-2-63100	BUILDING MAINTENANCE & REPAIR					71.85	POUR TUBE		
I 201609025349		BLDG MAINT SUPPLIES	AP		R	10/02/2016		66.29	66.29CR	
		G/L ACCOUNT						66.29		
	001 5-430-2-63100	BUILDING MAINTENANCE & REPAIR					66.29	BLDG MAINT SUPPLIES		
I 201609025350		SOLVENT	AP		R	10/02/2016		35.96	35.96CR	
		G/L ACCOUNT						35.96		
	001 5-240-2-65070	OPERATING SUPPLIES					35.96	SOLVENT		
				REG. CHECK				309.77	309.77CR	0.00
								309.77	0.00	

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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01-2235 SPINUTECH INC

I 24576		AUGUST EMAIL MARKETING	AP		R	9/02/2016		25.00	25.00CR	
		G/L ACCOUNT						25.00		
	001 5-525-2-64020	ADVERTISING					25.00	AUGUST EMAIL MARKETING		
				REG. CHECK				25.00	25.00CR	0.00
								25.00	0.00	

01-2300 STUELAND AUTO CENTER INC

I 22369		REPROGRAM #3	AP		R	10/02/2016		168.80	168.80CR	
		G/L ACCOUNT						168.80		
	810 5-899-2-63321	REPAIR PARTS					168.80	REPROGRAM #3		
				REG. CHECK				168.80	168.80CR	0.00
								168.80	0.00	

01-2381 TIFFINY'S TIPTON BAKERY

I 149		SAFETY MEETING SUPPLIES	AP		R	10/02/2016		27.00	27.00CR	
		G/L ACCOUNT						27.00		
	630 5-820-2-65100	SAFETY					9.00	SAFETY MEETING SUPPLIES		
	640 5-825-2-65100	SAFETY					9.00	SAFETY MEETING SUPPLIES		
	810 5-899-2-65100	SAFETY					9.00	SAFETY MEETING SUPPLIES		
				REG. CHECK				27.00	27.00CR	0.00
								27.00	0.00	

01-2410 TIPTON ELECTRIC MOTORS

I 277934		NEW PP RENT DEMO HAMMER	AP		R	10/02/2016		32.10	32.10CR	
		G/L ACCOUNT						32.10		
	630 5-821-2-63500	OPERATIONAL EQUIPT MAINT & REP					32.10	NEW PP RENT DEMO HAMMER		
				REG. CHECK				32.10	32.10CR	0.00
								32.10	0.00	

01-2500 TYLER TECHNOLOGIES INC

I 025-165300		ANNUAL FORMS OVEPLAY	AP		R	10/02/2016		582.54	582.54CR	
		G/L ACCOUNT						582.54		
	835 5-899-2-64190	TECHNOLOGY					582.54	ANNUAL FORMS OVEPLAY		

PACKET: 02333 Council Mtg 090716 AL

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
				REG. CHECK				582.54	582.54CR	0.00
								582.54	0.00	
01-2526		UNIFORM DEN INC								
I 89723-02		UNIFORMS	AP		R	10/02/2016		413.08	413.08CR	
		G/L ACCOUNT						413.08		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					413.08	UNIFORMS		
I 90175		UNIFORMS	AP		R	10/02/2016		169.45	169.45CR	
		G/L ACCOUNT						169.45		
	001 5-110-2-64350	UNIFORMS/EQUIPMENT					169.45	UNIFORMS		
				REG. CHECK				582.53	582.53CR	0.00
								582.53	0.00	
01-2553		UTILITY SALES & SERVICE INC								
I 17166		5 SMALL TOOLS	AP		R	9/02/2016		836.28	836.28CR	
		G/L ACCOUNT						836.28		
	640 5-825-2-65053	SMALL TOOLS					836.28	5 SMALL TOOLS		
				REG. CHECK				836.28	836.28CR	0.00
								836.28	0.00	
01-2562		VERMEER SALES & SERVICE INC								
I 00515332		STUMP CUTTER RENTAL	AP		R	10/02/2016		1,000.00	1,000.00CR	
		G/L ACCOUNT						1,000.00		
	001 5-221-2-64151	COMMERCIAL EQPT RENTAL & LEASE					1,000.00	STUMP CUTTER RENTAL		
				REG. CHECK				1,000.00	1,000.00CR	0.00
								1,000.00	0.00	
01-2574		WALMART COMMUNITY								
I 1162		MISC SUPPLIES, OFFICE SUPPL	AP		R	10/02/2016		32.42	32.42CR	
		G/L ACCOUNT						32.42		
	001 5-650-2-65980	MISCELLANEOUS					3.27	MISC SUPPLIES, OFFICE SUPPLIES		
	001 5-525-2-65060	OFFICE SUPPLIES					29.15	MISC SUPPLIES, OFFICE SUPPLIES		
I 161		OPERATING SUPPLIES	AP		R	10/02/2016		11.03	11.03CR	
		G/L ACCOUNT						11.03		
	001 5-110-2-65070	OPERATING SUPPLIES					11.03	OPERATING SUPPLIES		

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	CHECK	STAT	DUE DT	DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
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I 3534		CHALK	AP		R	10/02/2016		37.91	37.91CR	
		G/L ACCOUNT						37.91		
	001 5-525-2-65980	MISCELLANEOUS						37.91	CHALK	

I 9166		MISC SUPPLIES	AP		R	10/02/2016		37.05	37.05CR	
		G/L ACCOUNT						37.05		
	001 5-650-2-65980	MISCELLANEOUS						37.05	MISC SUPPLIES	

		REG. CHECK						118.41	118.41CR	0.00
								118.41	0.00	

01-2650 WESCO RECEIVABLES CORP

I 448580		SAFTEY CARD HOLDERS	AP		R	10/02/2016		141.24	141.24CR	
		G/L ACCOUNT						141.24		
	630 5-820-2-65100	SAFETY						141.24	SAFTEY CAPD HOLDERS	

		REG. CHECK						141.24	141.24CR	0.00
								141.24	0.00	

VENDOR SET: 01

REPORT TOTALS

FUND DISTRIBUTION

FUND NO#	FUND NAME	AMOUNT
001	GENERAL GOVERNMENT	21,319.76CR
600	WATER OPERATING	1,116.66CR
610	WASTEWATER/AKA SEWER REVE	1,746.19CR
630	ELECTRIC OPERATING	27,642.70CR
640	GAS OPERATING	7,929.42CR
660	AIRPORT OPERATING	1,581.97CR
670	GARBAGE COLLECTION	23.73CR
740	STORM WATER	6,100.00CR
810	CENTRAL GARAGE	1,179.54CR
820	PSF HEALTH INSURANCE	550.00CR
835	ADMINISTRATIVE SERVICES	4,609.06CR
** TOTALS **		73,798.03CR

TYPE OF CHECK TOTALS

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
DRAFTS		0.00	0.00	0.00
REG-CHECKS		73,798.03	73,798.03CR	0.00
EFT		0.00	0.00	0.00
NON-CHECKS		0.00	0.00	0.00
ALL CHECKS		73,798.03	73,798.03CR	0.00

TOTAL CHECKS TO PRINT: 64

ERRORS: 0 WARNINGS: 0

City Credit Card Statement	Card Ttl	6,762.97
City Card - Check out card		
Dare Misc Supplies - Kwik Star	6.61	
Misc Supplies - K2Awards and Apparel	39.12	
Bldg Maint Supplies - Select Blinds	203.01	
Operating Supplies - Dogtra Co.	148.69	
Bldg Maint Supplies - Locksmith R Us	46.50	
	46.50	
Officer Equipment/Apparel - Stadri Emblems	505.00	
Total Charges		995.43
Ambulance - One Card		
Postage/Shipping - USPS	32.35	
Training Supplies - Amazon	754.08	
Total Charges		786.43
Fire - One Card		
Misc Supplies - Walmart	225.00	
Total Charges		225.00
Electric - One Card		
Travel Training - Lake Panorama	93.45	
Operating Supplies - ULINE	759.63	
Total Charges		853.08
Gas - One Card		
Operating Supplies for FAC (freon) - Paypal	896.50	
Total Charges		896.50
Library - One Card		
Postage/Shipping - USPS	95.54	
Office Supplies - Walmart	122.14	
Materials - Amazon	718.42	
Program Supplies - DQ, Happy Joes, Walmart, Family Foods	243.15	
Misc Supplies - Walmart	8.94	
Tech Services - Microsoft	99.99	
Total Charges		1,288.18
JKFAC/Recreation - One Card		
Office Supplies - Staples	228.42	
Misc Supplies - SwimOutlet	213.40	
Operating Supplies - Walmart	3.39	
Operating Supplies - Walmart, Allied Electronics	194.49	
Total Charges		639.70
Comm Dev - One Card		
4th of July Supplies - Theisen's, Pizza Hut, Casey's	68.16	
Total Charges		68.16
Finance Director - One Card		
Training - Menards	172.49	
Bldg Maint Supplies - Locksmith R Us	419.00	
	419.00	
Total Charges		1,010.49
Statement Total		6,762.97

Dale Jedlicka
540 E Fourth Street
Tipton, Ia 52772

August 26, 2016

Dear Mayor and City Council Members,

For the past fourteen years the residents of the five hundred block of East Fourth Street have held a neighborhood block party. I am writing to the council to request that this celebration could continue for a fifteenth year.

We are requesting to hold our block party Sunday, September 25th, 2016, from 4:30 pm to 7:30 pm. During these hours we would request that we set barricades at the corner of Fourth and Plum Streets, and Fourth and East Streets. This would limit the amount of cars so we may gather in the street to enjoy others company, and to allow our young children to ride bikes, skateboards, or scooters in the street without worrying about cars. We would be responsible for setting up and taking down the barricades. Please feel free to stop by and meet our neighbors.

Upon discussion of our request would you please contact me with your decision at 319-270-4590.

Respectfully,

A handwritten signature in black ink that reads "Dale Jedlicka". The signature is written in a cursive, flowing style.

Dale Jedlicka

AGENDA ITEM L:3

AGENDA INFORMATION TIPTON CITY COUNCIL COMMUNICATION

DATE:	8/31/2016
AGENDA ITEM:	Set Hearing for Consideration of a 20 Year Ground Lease of 60' x 60' Space at Matthews Memorial Airport.
ACTION:	Council Consideration, Motion to Set Hearing Date, Roll Call Vote to Approve, amend, table or deny.

SYNOPSIS:

At the August 17 meeting of the Airport Board, Larry Lynch, Lynch Excavating, proposed a ground lease of space to construct a 60' x 60' aircraft hangar on vacant ground, paying ground lease payments of \$720.00 per year for 20 years, with a contract requirement to construct a hangar to specifications approved by the City for his use. The proposal provides that at the conclusion of the 20 year lease, the land and the hangar building revert to the City's ownership.

We will review the proposed lease at length in comparison with other airports' experience before bringing this back to the City Council; however, the matter at hand is one of meeting the Iowa Code requirements for disposition of public property, hence the request to set a hearing.

Code of the State of Iowa states that:

"A city may not dispose of an interest in real property by sale, lease for a term of more than three years, or gift, except in accordance with the following procedure:

- 1. The Council shall set forth its proposal in a resolution and shall publish notice as provided in section 362.3, of the resolution and of a date, time and place of a public hearing on the proposal.*
- 2. After the public hearing, the council may make a final determination of the proposal by resolution.*
- 3. A city may not dispose of real property by gift except to a governmental body for a public purpose." (Code of the state of Iowa, 364.7)*

Section 362.1 requires notice of the hearing to be published in the Conservative not less than 4 days nor more than 20 before the hearing.

To answer the "fair and equitable" question, that is, that the lease is fair for the City and equitable for taxpayers and to others potentially interested in the property, the City Attorney and I recommend that the Council set a bid opening date, with a minimum bid being equal to the one already publicly provided to the Airport Board, with the same requirements – bidder will build a hangar and surrender it to the Airport at the end of the term. This will answer all questions of fairness and equity, and protect the City and any bidder from future liability.

Therefore, Council action to further consider this proposal shall be to set a hearing date for the September 19 Council meeting, and subsequently the date and time for bid opening and award for a ground lease.

BUDGET ITEM: Airport Department lease revenue.

RESPONSIBLE DEPARTMENT: Airport and Administration

MAYOR/COUNCIL ACTION: Motion to Set Hearing Date, Roll Call Vote to Approve, amend, table or deny.

ATTACHMENTS: Lynch Request for Discussion, memo of proposal.

PREPARED BY: Tim Long

DATE PREPARED: 8/31/2016



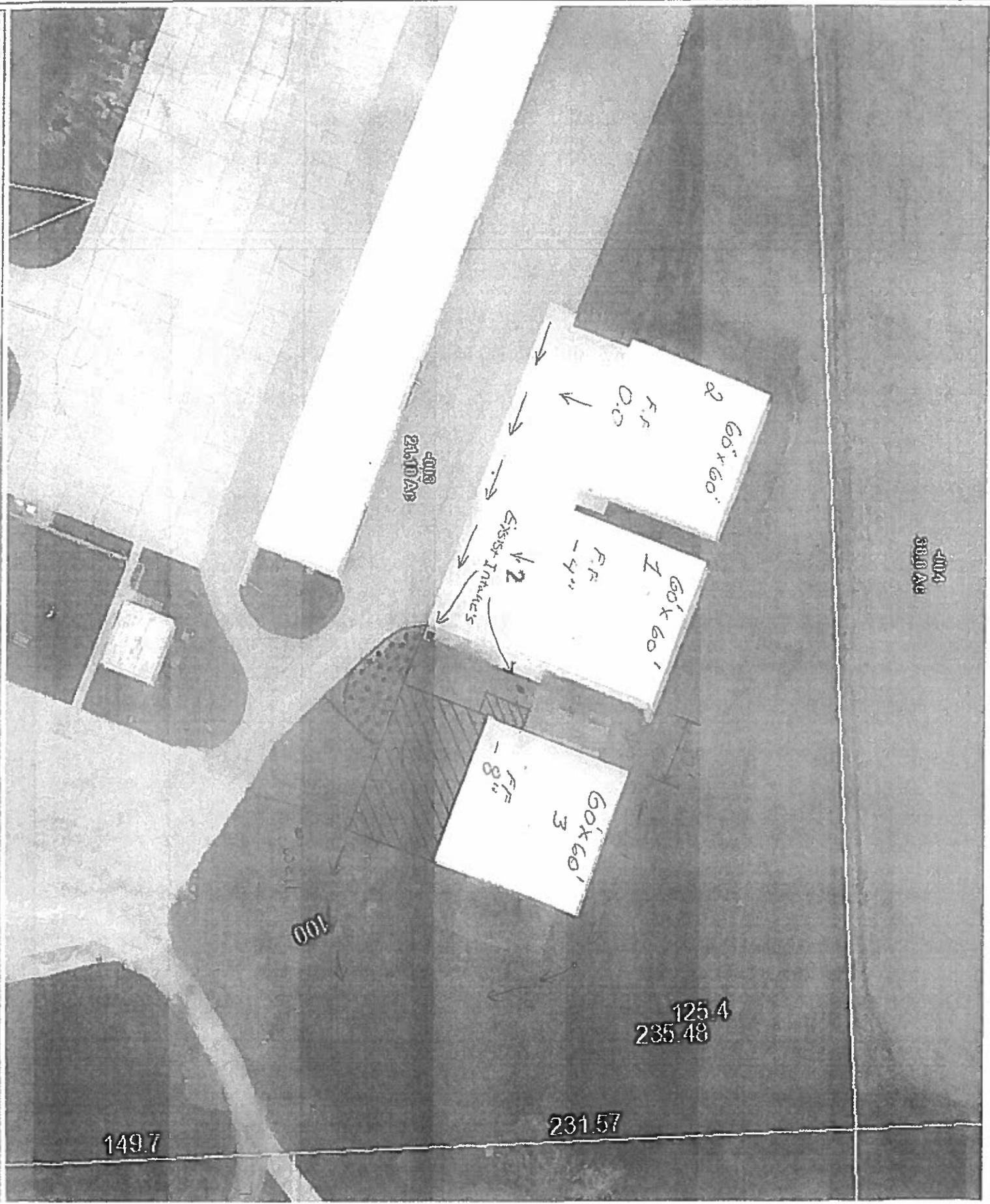
1967 BAKER AVE
WEST BRANCH, IA 52358

OFFICE: 319-643-7135
FAX: 319-643-7151
CELL: 319-631-0920

General proposed building specs.

1. 8" trench type footing
2. 4" interior slab with 4" granular subbase
3. 60x60x16 wood framed hangar
4. Same color scheme as existing hangars, roof, Wainescot and etc.
5. 56' hydraulic door from Stuefen manufacturing
6. Water stubbed into a frost free hydrant
7. Small shop type bathroom, roughed in in the event that City sewer is ever available
8. Same outside lighting as existing hangars
9. West facing walk through door
10. Side walk from west door to apron
11. 60x40x5" apron to match existing hangars
12. 3" asphalt on south west corner of apron to tie to existing taxi way (see site plan)
13. Maintain positive drainage to existing structures and swale to the east
14. Protect existing well and water shut off
15. All concrete, door will be purchased locally in Tipton with the use of local suppliers as much as possible

04 15 2004



4004
380.00 AC

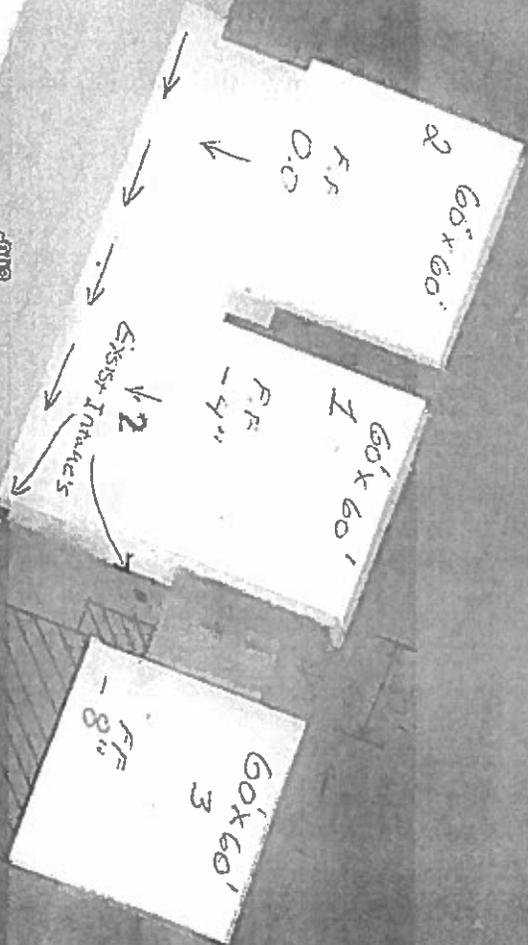
125.4
235.48

231.57

149.7

100

400
240.00 AC



EXIST. INTRUSIONS

F.F. 0.0

F.F. -4"

F.F. -8"

2
60' x 60'

1
60' x 60'

3
60' x 60'

2

2

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1967 BAKER AVE
WEST BRANCH, IA 52358

OFFICE: 319-643-7135
FAX: 319-643-7151
CELL: 319-631-0920

Comparative lease rates for hangar construction

Iowa City- \$.20 per square foot with 5 year renewable at current cpi rate

Monticello- \$.10 per square foot with 10 year renewable lease

Fairfield- \$.01 per square foot with 25 year lease, turning hangar over to City at the end of lease

Mason City- \$.15 per square foot with 99 year renewable lease

Independence - \$.04 per square foot all the way to \$.16 per square foot with 2-10 year renewable leases

Decorah- \$1.00 per year and turned back over to City in 25 years

Vinton- \$16.00 per year they compare it with Ag land rental rates

Popular Grove IL- \$.15 per square foot with a 99 year renewable lease

Monroe, WI- \$.10 per square foot with a 20 year plus 10 year renewable lease

AGENDA ITEM L:4

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	September 7 th , 2016
AGENDA ITEM:	Disposal of Surplus Items in American Legion Building
ACTION:	Consideration and roll call vote to approve or disapprove.

SYNOPSIS: This would be to clean up the inside of the old American Legion building to the West of City Hall. This will make space for storage for the City's new Christmas decorations.

The surplus office equipment is only of garage sale value, or less. The photographs are a ready inventory of the material that's been stored in the building. There are four metal desks, four laminate/wood desks, four or five useable file cabinets and numerous office chairs and stacking chairs. Most are in useable shape, from poor to good condition.

We will not be disposing of the few items in the basement at this time, as the basement is unlit and musty, those items will be disposed of in the event of a larger "cleaning out" of the building.

With Council approval, we will "garage sale" those useable items that can be sold in that way, so that if there are items that could be utilized by someone, they can be put back into use for garage sale pricing. Anything remaining at the end of the garage sale day will be scrapped or otherwise disposed of. We will post an ad in the Conservative and on-line.

BUDGET ITEM: General Fund, Miscellaneous

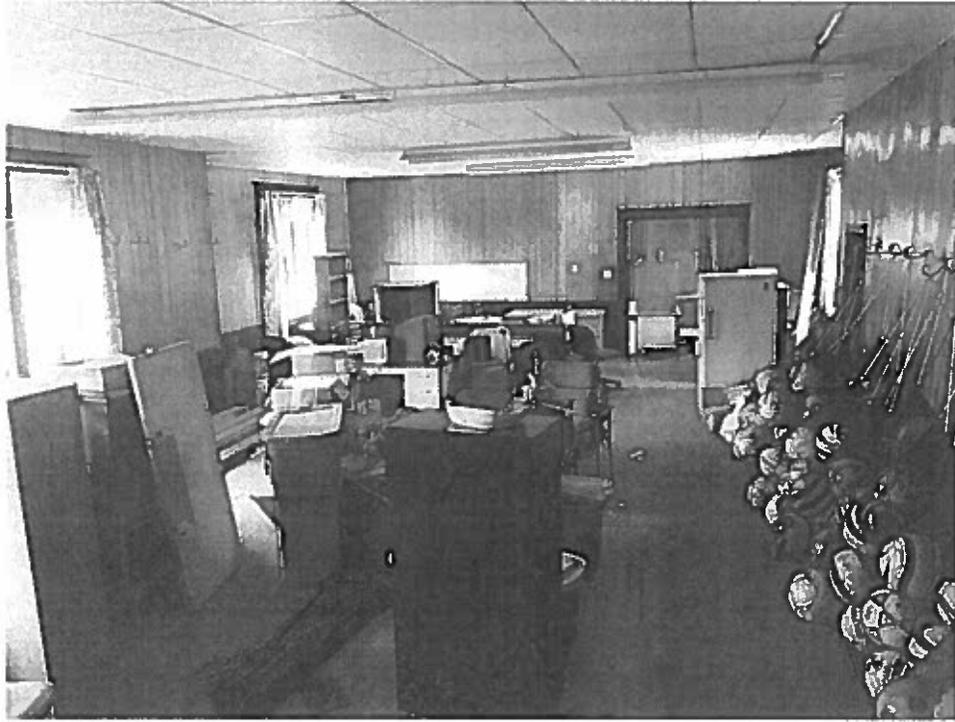
RESPONSIBLE DEPARTMENT: Economic Development Director and Electric Superintendent

MAYOR/COUNCIL ACTION: Motion and roll call vote to approve, amend, table or disapprove.

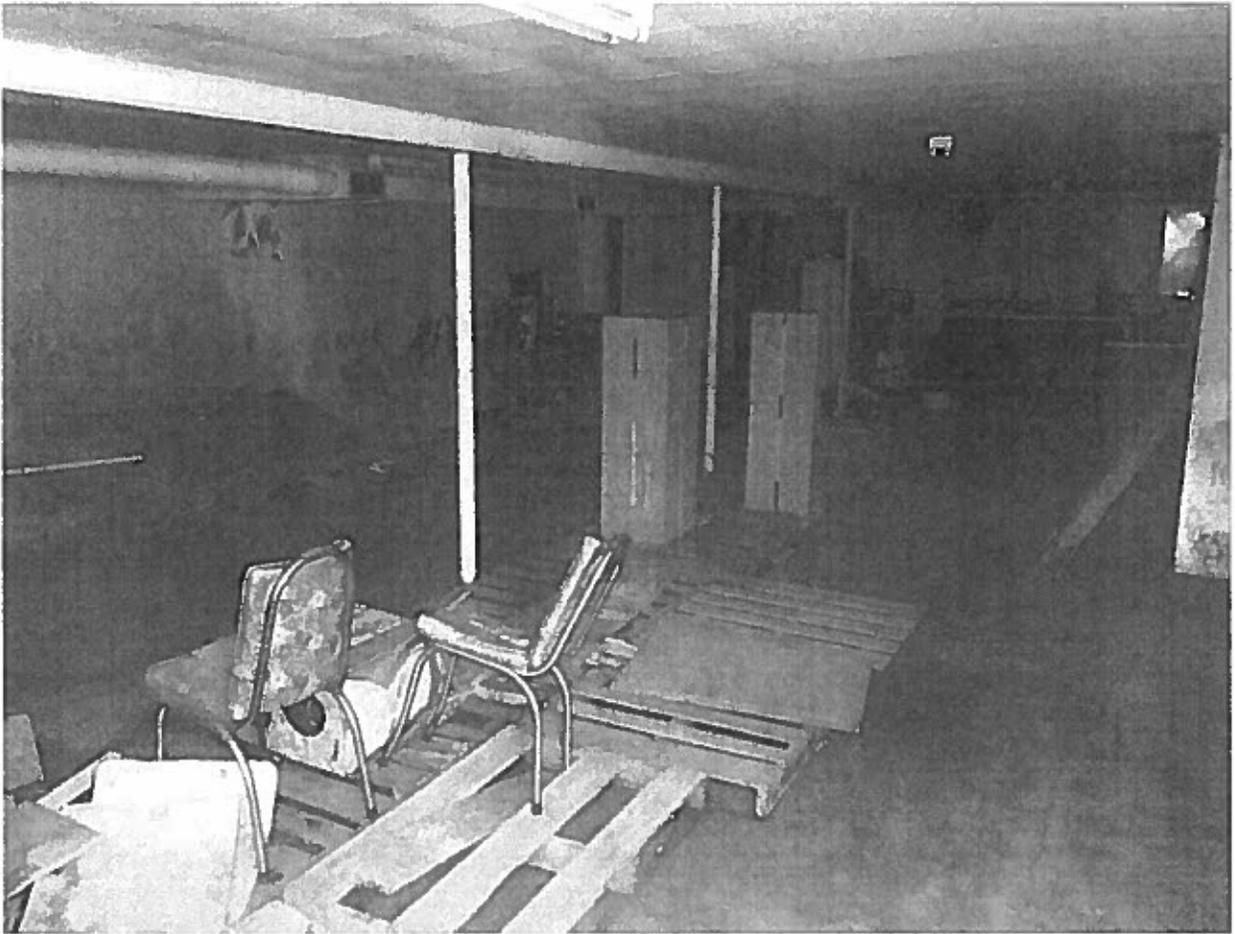
ATTACHMENTS: Images.

PREPARED BY: Linda Beck/Floyd Taber

DATE PREPARED: 08/30/2016







AGENDA ITEM L:5

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	8/31/2016
AGENDA ITEM:	Consideration of renting new office space for Tipton Development Director
ACTION:	Move to Approve, Deny or Table

SYNOPSIS: Tipton Development Director's current office is located at 520 Cedar Street. The Commission, Chamber & TEDCO board members have toured current office. Addressed the present concerns:

- Safety concern with no back exit
- Water damage to 2nd floor – concerns with ceiling and floor – first landing top of staircase, corner wall has water damage with brick exposed – concerns with floors above office from apparent water damage
- Possible mold. Areas on 2nd floor ceiling is drooping from water damage
- Air conditioning unit – doesn't work well – is either hot or cold. Have cleaned up water on floor from current air conditioner
- Small window in conference room – natural light only comes through the front door

The Chamber and TEDCO both have approved the recommendation from the Commission to move Tipton Development Director's office to NBC Properties, LLC on 513 Cedar Street.

Current monthly rent: \$510.00. Square footage of current office: approximately 1000 square feet

Proposed monthly rent at NBC Properties: \$675.00. Increase of \$55.00 from TEDCO, Chamber and City per month. 2,000 square feet and a 10-year lease.

Board member(s) from TEDCO and Chamber will be present to discuss current office concerns.

Most expenses with Tipton Development Director is covered through LOST money.

Utilities is provided by the city. Chamber pays office phone and internet services.

BUDGET ITEM: 001-5-525-64151

RESPONSIBLE DEPARTMENT: Economic Development – Linda Beck

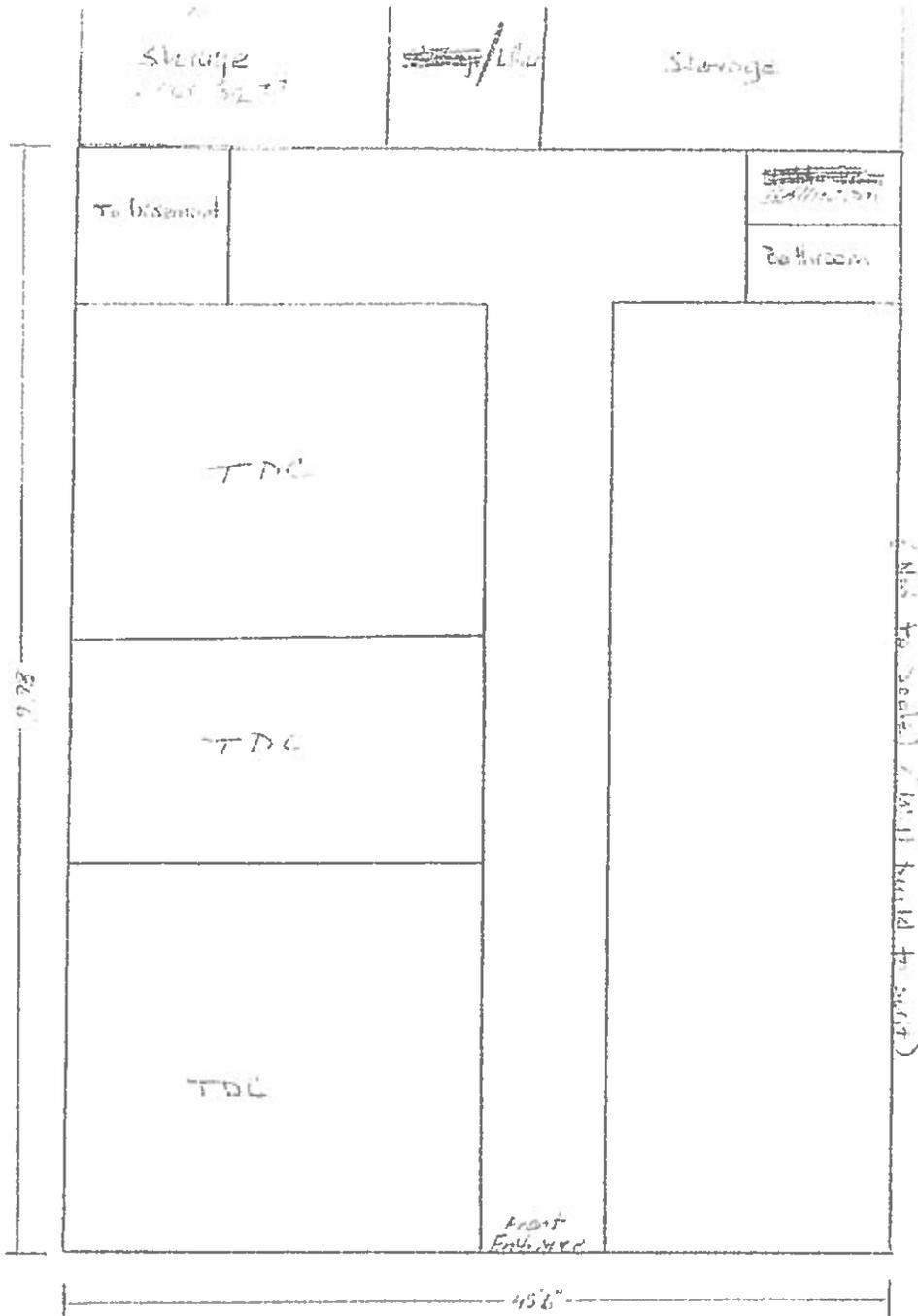
MAYOR/COUNCIL ACTION: Approve, deny or table

ATTACHMENTS: Floor Plan at NBC Properties, LLC ~ 513 Cedar Street

PREPARED BY: Linda Beck

DATE PREPARED: 8/31/2016

Attachment: Floor Plan NBC Properties - 513 Cedar Street



AGENDA ITEM # L-6

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	September 7, 2016
AGENDA ITEM:	Consideration of a request for interim compensation for the Assistant Director of the Tipton Ambulance Service.
ACTION:	Motion and roll call vote

SYNOPSIS:

Since the departure of former Tipton Ambulance Service Director Brett Becker in June, Assistant Director Molly Hansen stepped up to carry the responsibilities of the Director in addition to her regular duties. Her memo discusses the scope of her additional duties. I have found Molly to be both determined and effective in leading the Ambulance Department during the transition time.

I support compensating Molly for the additional responsibility, and the manner in which she has maintained the Ambulance Service since Brett's departure. Following the recommendation I made and the Council approved for an adjustment for Sgt. Kepford standing in as Acting Chief of Police, I recommend that Molly Hansen be paid an adjustment equivalent to 85% of the difference between hers and Brett's wage for the hours worked for the period during which she has been Acting Director.

$(\$20.80 - \$18.00 = \$2.80, \times 85\% = \$2.38 \text{ per hour increment})$

BUDGET ITEM: Ambulance Dept.

RESPONSIBLE DEPARTMENT: Tipton Ambulance

MAYOR/COUNCIL ACTION: Council Consideration, Motion and roll call vote to approve, amend, table or deny

ATTACHMENTS: August 25 memo from Molly Hansen

PREPARED BY: Tim Long

DATE PREPARED: 9/1/16



Tipton Ambulance Service
210 W First St.
Tipton, IA 52772

August 25, 2016

Tim Long and Tipton City Council,

I have coordinated and led the monthly meetings and training/skills review for the Tipton Ambulance Service since April in the absence of the ambulance director. I have also been acting as interim director for Tipton Ambulance Service since the beginning of June when Director Becker was in Army training and his during his vacation. Since June, I have been the only Paramedic who can render Advanced Life Support during the normal daytime shifts for this community and when paged for surrounding communities have responded to this need also. I have been working an additional 12 hour shift per week when I am at the office and more when needed. My additional duties have included responding at all hours of the day to staff inquiries and problems that arise, coordinating the monthly schedule, keeping track of monthly expenses and doing purchase orders, ordering medical supplies and inventory, rig maintenance, in charge of drug box maintenance, interviewing potential recruits, attending more meetings, and coordinating public events.

TAS is experiencing a lack of daytime coverage. To help solve this problem, I have been actively trying to recruit new EMT's by setting up an EMT class to be held here in Tipton. This included correspondence with 3 local colleges. Eastern Iowa Community College met our needs the best and we are working with them to make this class a reality. I have also put ads in the newspaper, on our Facebook page, and on bulletin boards around town and talking with potential recruits.

I have also been working with TFD, TPD and Cedar County EMA to put on a group exercise for all of Tipton's emergency services to be held in September.

I am requesting to be compensated with what is equal to the director's pay and benefits for my additional work since June until a new director is hired.

Thank you for your consideration,

Respectfully,

A handwritten signature in cursive script that reads "Molly Hansen".

Molly Hansen
Assistant Director/Paramedic

AGENDA ITEM # L-7

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	September 7, 2016
AGENDA ITEM:	JKFAC Paint Quotes
ACTION:	Council Consideration, Motion and Roll Call Vote

SYNOPSIS: Attached and below are quotes from three different vendors for epoxy paint to paint the outdoor pools at James Kennedy Aquatic Center. All labor will be done in house. The City of Tipton have gone through Terry & Sons in the past but you see that Klinger, based out of Cedar Rapids, have the lowest bid. Collin will be in attendance if any of you have any questions.

Klinger Paint

Total amount of KLINGER PAINT is \$4670.75 for 85 gallons of white and black epoxy paint. This quote does not include red, yellow, and green paint.

<http://www.klingerpaint.com/Product/Pool-Paint-and-Accessories/281/7900-Black-Epoxy.aspx>

Klass Kote

Klass Kote Epoxy is a 2-part, industrial-strength, commercial grade epoxy paint system. The dried film is tough, durable, decorative and long-lasting.

This is a commercial-grade offering that will last for years into the future on your substrate.

The quoted price would be \$89.95 / gallon = \$8,185.45, FOB our warehouse in the Twin Cities, Minnesota USA.

Terry & Sons

Terry and Sons - \$7,785.00 two part, industrial strength, commercial grade epoxy paint.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Park & Recreation

MAYOR/COUNCIL ACTION: Council Consideration, Motion and roll call vote to approve, amend, table or deny

ATTACHMENTS: None

PREPARED BY: Adam Spangler

DATE PREPARED: 9/1/16



What I have figured for material is – Ameron Amerlock

Epoxy

80 gallons of white

5 gallons of black

2 gallons of red

2 gallons of yellow

2 gallons of green

\$7,785⁰⁰

PAINING & INDUSTRIAL CONTRACTORS

Painting & Sandblasting – Industrial Coatings – Lead Abatement – Waterblasting – Vacuum Truck – Sewer Jetting

3119 Lucas Street — Muscatine, IA 52761 - Office: 563-263-5866 / Fax: 563-263-1051 www.terryandsons.com



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[POOL PAINT AND ACCESSORIES](#)

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[Home](#) > [Pool Paint and Accessories](#) > [7900 Black Epoxy](#)

Questions? Contact Klinger Customer Service!

7900 Black Epoxy

Retail

319-366-7165

Manufacturing Plant

319-366-7735

Contact

CART: 0 ITEMS



Klinger Epoxy produces an exceptionally hard finish that has excellent chemical and water immersion qualities.

Surface Preparation: Surface must be clean & free of all oil and grease. When painting over previous epoxy coating, sandblasting may be required. Allow new surfaces to cure for 30 days first, then treat concrete with muriatic acid prior to painting. Any leftover muriatic acid may result in discoloring of the finish coat and premature failure of the coating.

Application: Klinger Epoxy Pool Paint comes ready to use for brush and roll application. Use Klinger 7030 Epoxy Reducer for thinning. For airless sprayers thin up to 5%. For conventional sprayers thin 10-15%. Mix 3 parts black with 1 part catalyst. Allow to set for 30 minutes, stir again, then apply. Pot life is 6-8 hours, for best results use within 2-3 hours.

Drytime: 4-8 hours to handle, 24 hours to re-coat

\$4,670.⁷⁵

ALSO NEED RED, YELLOW, AND GREEN.

You must be logged in as a registered user to purchase this item. [Click here to login](#) or [create an account today!](#)

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Klinger Locations

Retail Store
333 5th Avenue S E
Cedar Rapids, Iowa 52401
Phone 319-366-7165
Fax: 319-366-4996
info@klingerpaint.com

Monday - Friday 7:00am to 5:00pm
Saturday 8:00am to 12:00pm

Manufacturing Plant
5555 Willow Creek Drive S W
Cedar Rapids, Iowa 52404
Phone 319-366-7735
Fax 319-366-1534
sales@klingerpaint.com

Monday - Thursday 7:00am - 4:00pm
Friday 7:00am - 3:30pm



DIVERSIFIED SOLUTIONS, LLC
3755 DENMARK TRAIL WEST
EAGAN, MN 55123
WEB: www.klasskote.com

PHONE: 612-243-1234
FAX: 612-216-2121
MOBILE: 651-398-6947
EMAIL: info@klasskote.com

KLASS KOTE - PRODUCT DATA SHEET

PRODUCT NAME **KLASS KOTE - EPOXY COLORS AND CLEAR**

DESCRIPTION **KLASS KOTE** is a series of two-component epoxy paint coatings available in a variety of colors, primers, and clear coats. It is quick air-drying, chemical hardening, and thermosetting. It can be forced dried to accelerate cure. The dried film is very attractive, tough, durable, as well as flexible. It provides excellent adhesion on nearly every substrate.

BASIC USES **KLASS KOTE** has been field tested since 1964 on many different substrates including steel, aluminum, masonry, wood, wood composition boards, cement, balsa, fiberglass, glass, and a variety of other substrates.

PHYSICAL DATA Note *** (based on White #100 with Gloss Catalyst #405)
SOLIDS BY WEIGHT: 56.23% - SOLIDS BY VOLUME: 44.94%

SURFACE PREPARATION The surface must be clean and free from dirt, dust, grease, rust, and scale, wax or anything else that will otherwise impede adhesion. Whenever possible, lightly solvent surface wash with **KLASS KOTE EPOXY REDUCER #500**. If the recommended reducer is not available, use a high-grade lacquer thinner.

APPLICATION **KLASS KOTE** products work ideally with conventional air-atomizing spray equipment, as well as HVLP and airless equipment (can also be applied with a brush or roller). Once the components are mixed and reduced, **KLASS KOTE** covers like most conventional finish coats. Film thickness should be built up by applying successive thin coats of paint and allowing about 20 minutes "flash off" time between coats.

For electrostatic application, if conductivity does not fall within the prescribed range for a given application the conductivity can be raised by adding a polar solvent, such as PPG DTL 16 or Klean-Strip L-27. The polar solvent may have to be added a number of different times in a number of different quantities before desired conductivity is reached, so be sure to record the amount added to each test batch before application.

MIXING INSTRUCTIONS Thoroughly mix equal parts by volume of components A & B. Allow mixture to induct/react for 30 to 40 minutes, (with occasional stirring) prior to application. Always mix equal parts by volume of epoxy and catalyst components together first --before reducing the mixture. The amount of reducer needed depends upon ambient temperature and type of spray equipment used. For finish coat applied with large-scale spray equipment, start with 6 parts paint to 1 part **KLASS KOTE EPOXY REDUCER #500**. If **KLASS KOTE REDUCER** is unavailable, use a high-grade lacquer thinner formulated to reduce epoxies. Reduction up to 1-to-1-to-1 (1-part A, 1-part-B, & 1-part Reducer) may be necessary to achieve the proper viscosity -- especially when working with smaller guns and air brushes. Do NOT over-reduce!

KLASS KOTE – EPOXY COLORS AND CLEAR

CURE SCHEDULE

For best results paint and surface should be over 70° F. Can be force dried after solvent has been flashed off. Suggest 120°F for 15 minutes to speed cure time.
At 70°F (air & substrate temperatures):

TACK FREE TIME:	20-30 MINUTES
PRINT FREE TIME:	4 HOURS
PACKAGING TIME:	24 HOURS
RECOAT/TOP COAT WINDOW:	1 – 24 HOURS (DEPENDING ON SHOP CONDITIONS)
SWARD HARDNESS:	4 DAYS - 1 WEEK
POT LIFE (USEABLE TIME AFTER MIXING A & B):	MEASURED IN 4-8 HOURS AT 70°F (KEEP COVERED TO EXTEND)

COVERAGE

Using conventional air atomizing spray equipment on a non-porous substrate, 1 quart of reduced **KLASS KOTE** will cover approximately 75 square feet. On more porous substrates, 1 quart will cover approximately 60 square feet.

PACKAGING

Available in pint kits (2 x ½ pints), quart kits, (2 x pints), ½ gallon kits, (2 x quarts), 1 gallon kits (2 x ½ gallons, and 2-gallon kits (2 x 1-gallons). All applications require equal parts of epoxy (part-A) and catalyst (part-B). For industrial customers, or jobs that require larger quantities, please call customer service, as quantities of 2 x 55-gallon drums or more are available.

AVAILABILITY

DIVERSIFIED SOLUTIONS, LLC • 3755 DENMARK TR W. EAGAN, MN 55123
Some retail outlets are also available domestically and internationally. Please call us for details.

DURABILITY

Continued, prolonged, outside exposures to ultra-violet light may cause some degree of oxidization (chalking) and/or induce slight color fading. Normal periods of exposure will not affect the film. In most conditions, **KLASS KOTE** will retain its outstanding decorative and protective integrity.

WARRANTY

The manufacturer warrants that this product conforms to label descriptions, is free from manufacturing defects, and is fit for the ordinary purposes for which such goods are used. Inasmuch as the use of this product by others and other factors affecting product performance are beyond manufactures control, manufacturer does not guarantee the results obtained. Should this product fail to give satisfactory results, manufacturer will replace the product, or at its option, refund the purchase price. This is the sole and exclusive remedy for any failure of this product to perform as warranted and shall also constitute liquidated damages in case of loss. Under no circumstances shall the buyer be entitled to any other remedy or damages. Remedies for incidental and consequential damages are specifically excluded. The seller does not authorize any person or organization to assume for it any other liability in connection with the sale or use of this product unless specifically authorized by manufacturer in writing.

AGENDA ITEM #L-8

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	September 7, 2016
AGENDA ITEM:	Change Order Proposal
ACTION:	Consideration and roll call vote to approve.

SYNOPSIS: This change order is to update the existing MTU generator sound attenuation louvers and motors to be more accessible and shelter them from the elements. They will be installed inside the building not outside as they currently are.

BUDGET ITEM: Part of New Engine Project

RESPONSIBLE DEPARTMENT: Electric Superintendent

MAYOR/COUNCIL ACTION: Motion for approval

ATTACHMENTS: Pictures and proposal from Altorfer

PREPARED BY: Floyd Taber

DATE PREPARED: August 30, 2016



BARTONVILLE · CEDAR RAPIDS · DAVENPORT · E. PEORIA · HANNIBAL · MOBERLY · ROCK FALLS · SPRINGFIELD · URBANA

Quote#: 16DH-30127533-0608 – add1

Page 1 of 1

PROPOSAL

Customer: City of Tipton Iowa
Attention: Floyd
Project Name: Generator Set Package Caterpillar 3516 Project

Date: 8-22-16

=====

Altorfer Power Systems appreciates your interest in Caterpillar power generation equipment and the opportunity to work with you on this project. We propose the following equipment to meet your request:

CHANGE ORDER PROPOSAL

Relocate (8) existing actuators - Includes removal and reinstallation of bird screens and dampers, provides new extended shaft required for relocation to configure for external mount and reinstall actuators to the outside of plenum. Electrical work not included.

TOTAL PRICE: \$9,364.00
(plus applicable taxes)

NOTES:

- 1 Freight included to jobsite, curbside. No offloading included.
- 2 Terms are NET 10 days on approved account. Price valid for 30 days
- 3 Unless otherwise noted herein the above bill of material does not include demolition, removal, terminations, installation, labor, fuel, fuel piping, air ducting, exhaust silencer installation, exhaust piping or electrical wiring between loose items such as engine, control gear, transfer switches, day tanks, battery charger, etc.
- 4 The prices quoted are current and subject to change to those in effect at the time of shipment.
- 5 This equipment carries the manufacturer's warranty, which supersedes all other verbal or written statements of any sort whatsoever.
- 6 The purchaser agrees to pay any and all taxes, assessments, licenses, and governmental charges of any kind whatsoever upon said equipment which, may be imposed or assessed or resulting to the seller on account of the possession or use of said equipment by purchaser.
- 7 All agreements are contingent upon government restrictions, strikes, accidents, delay of carrier, and other delays unavoidable.
- 8 Coordination studies & relay settings & relay testing services are not included. Permitting not included

Thank you for the opportunity to quote this project. Please feel free to contact us if you would like any additional information or assistance.

ALTORFER POWER SYSTEMS AN EQUAL OPPORTUNITY EMPLOYER PURCHASES SUBJECT TO EXECUTIVE ORDER 11246, SEPT. 24 1965

Sincerely,

Accepted By:

Dave A Harris
Phone: 319-365-6500 x2208
Mobile: 319-361-9321
E-Mail: dharris@altorfer.com

Print Name:

Date: _____

AGENDA ITEM # L-9

**AGENDA INFORMATION
TIPTON CITY COUNCIL COMMUNICATION**

DATE:	September 7, 2016
AGENDA ITEM:	Authorization for McClure Engineering to Timely File an Application for State Revolving Fund Low-interest Loan for Wastewater Treatment Facility Planning & Design Loan for up to \$300,000
ACTION:	Motion and roll call vote

SYNOPSIS:

The City of Tipton is eligible for State Revolving Fund (SRF) loans for planning and design of improvements to Waste Water Treatment Facilities (WWTF) so as to meet the new effluent requirements. This loan is interest free until it's blended in to any loan amount required for any WWTF improvements. McClure engineer Alex Potter describes the loan in more detail in his attached memo.

Council approval is required for staff to sign the application form, and there is a deadline to meet in order to remain eligible. McClure estimates broadly that \$300,000 will be sufficient so as not to need to request an amendment in the future.

This is only approval for an application. Further Council review and approval for an actual loan will be requested at some future date, but without the timely filing of this application, the City will not be able access this no-interest funding.

We request your approval of this application.

BUDGET ITEM: Sewer Fund.

RESPONSIBLE DEPARTMENT: Sewer Fimd

MAYOR/COUNCIL ACTION: Council Consideration, Motion and roll call vote to approve, amend, table or deny

ATTACHMENTS: August 30 memo from Alex Potter, McClure; SRF Application

PREPARED BY: Tim Long

DATE PREPARED: 9/1/16

Tim Long

From: Alex Potter <aPotter@mecresults.com>
Sent: Tuesday, August 30, 2016 2:59 PM
To: Tim Long
Cc: Derick Anderson; Steve Nash; Brian Brennan
Subject: SRF Planning and Design Loan Application
Attachments: Tipton - SRF P&D Loan Application.docx

Tim,

At this point, we would recommend submitting an SRF Planning and Design Loan Application for \$300,000 based on the following breakdown of expenses (also shown in the attached application form):

- Administration & Legal Expenses - \$15,000
- Engineering Planning & Design Expenses - \$275,000
- Archaeological/Environmental - \$10,000

There are two ways we would recommend to utilize the loan proceeds. First, the City could use approximately \$200,000 to repay themselves for costs incurred during the SSES project and help with cash flow in the sewer utility. The remainder of this money could then be used to finance the next section of work, which would include the Anti-Degradation Alternatives Analysis, Facility Plan, and Nutrient Reduction Feasibility Study, while keeping a bit left over for miscellaneous administrative, legal, and environmental expenses which may arise during the project planning process.

If the City would instead prefer not to use a portion of these funds on the SSES project, the loan proceeds could be utilized toward preliminary engineering design on the first phase of work to address the NPDES Permit compliance schedules (i.e. disinfection at one/both WWTPs, converting the East WWTP into a pump station all the way to the West WWTP, a collection system I/I removal project, etc.). At this point, however, it is probably too premature to include potential engineering planning and design fees for the complete scope of the WWTP work that may be required, as the alternatives and cost estimates for this scope of work have yet to be fully evaluated and defined.

At the point at which the City is ready to plan and program for such specific improvements into the utility budget, we would recommend taking out a second SRF P&D Loan to cover the planning and design. Although there will be a small amount of administrative duplication associated with a second application and loan, these costs will be small compared to the total scope of the project. There is no interest penalty or additional fees required with taking out a second loan other than the minor administrative costs, and again, the P&D is available for 3 years at 0.0% interest until it is rolled into a permanent form of financing.

I have attached a copy of the mostly completed SRF P&D Loan Application for your review. There are several blanks still remaining that require your attention. Please let me know if you have any additional questions or concerns.

Thank you,

Alex Potter, E.I.
Project Engineer



Celebrating 60 years of building strong communities.

Planning & Design Loan Application



Applicant: City of Tipton__

Tax ID Number: _____

Contact person/Title: Tim Long

Address: 407 Lynn Street

City Tipton__ State: IA County Cedar

Zip Code: 52772

Telephone Number: 563-886-6564

Fax Number: _____

E-mail address: citymanager@tiptoniowa.org

Clean Water SRF NPDES Number: 1689001, 1689002

Drinking Water SRF PWSID Number: N/A

Please write a brief description of the proposed project: Wastewater treatment improvements to meet effluent ammonia, E.coli, and metals requirements in the City's NPDES permits.

Is the system under any regulatory compliance order? Yes No

What is the expected construction start date? 3/1/2019

What is the expected project completion date? 3/1/2021

How many people are served by the system? 3,207

Planning & Design Cost Breakdown

Administrative & Legal expenses	\$ 15,000
Engineering Planning & Design expenses	\$ 275,000
Land (Drinking Water ONLY)	\$ _____
Archaeological/Environmental	\$ 10,000
Other- Specify _____	\$ _____
_____	\$ _____
Total Planning & Design Costs	\$ 300,000
Planning & Design Loan Request	\$ 300,000

PROFESSIONAL CONSULTANTS

Project Engineer: McClure Engineering Company _____
 Name of Contact Person: Alex Potter
 Mailing Address: 1740 Lininger Lane
 City, State, and Zip Code: North Liberty, Iowa 52317
 Telephone Number: 319.626.9090
 E-mail address: apotter@mecresults.com

Bond Counsel: _____
 Name of Contact Person: _____
 Mailing Address: _____
 City, State, and Zip Code: _____
 Telephone Number: _____
 E-mail address: _____

Financial Advisor: _____
 Name of Contact Person: _____
 Mailing Address: _____
 City, State, and Zip Code: _____
 Telephone Number: _____
 E-mail address: _____

What is the anticipated method or methods of permanently financing the proposed project?

- State Revolving Fund Loan (SRF Construction Loan)
- Community Development Block Grant (CDBG)
- USDA/Rural Development (RD) Grant and/or Loan
- Other

System Utilization for the most recent year:	Number of Connections	Annual Revenue	Percentage of System Annual Usage
Residential	_____	_____	_____
Commercial	_____	_____	_____
Industrial	_____	_____	_____
Other	_____	_____	_____
Unmetered	_____	_____	_____
Total	_____	_____	_____

The applicant must enclose (or email) its most recent financial statement with the completed application. (If your financial information is available online, you may just provide a link.)

The undersigned is duly authorized to request this loan on behalf of the Applicant. The Applicant declares under penalty of law that all facts given and information attached are true and correct. The Applicant authorizes IFA to verify all information.

Authorized Signature _____ Date _____

Typed Name and Title _____

Planning & Design Loan Application



Applicant: City of Tipton___

Tax ID Number: _____

Contact person/Title: Tim Long

Address: 407 Lynn Street

City Tipton___ State: IA County Cedar

Zip Code: 52772

Telephone Number: 563-886-6564

Fax Number: _____

E-mail address: citymanager@tiptoniowa.org

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_____	\$ _____
Total Planning & Design Costs	\$ 300,000
Planning & Design Loan Request	\$ 300,000

Aug. 17 2016

Mr Tim Long,

I would like to request to be on the agenda for council meeting on Sept. 7 2016 at 5.30 pm to discuss the water leak when I was getting water in Basement on April 14 2016 when we had no rain and no leak inside my house. Contacted the city and they thought the leak sounded like it was between the Main and the shut off valve on 404 E7th St. Seeping under ground to my Basement.

Thank you

Wilbert Webb Thoenig
Wilbert "Webb" Thoenig

RECEIVED AUG 18 2016
SL

LYNCH'S EXCAVATING, INC.

1967 Baker Ave.
 West Branch, IA 52358
 319-643-7135/Fax 319-643-7151

Invoice

DATE	INVOICE #
4/15/2016	14594

BILL TO
WILBERT THOEMING 404 7TH ST TIPTON, IA 52772

P.O. NO.	TERMS	JOB NUMBER

QUANTITY	DESCRIPTION	RATE	AMOUNT
	404 7TH ST-DUG DOWN AND FOUND CRACKED WATER MAIN SADDLE		
6	MINI HOE	115.00	690.00T
2	VAC-TRAILER	135.00	270.00T
12	LABOR MAN HOURS	55.00	660.00T
1	1" K COPPER	8.95	8.95
1	1" COMPRESSION COUPLER CTS	28.75	28.75
1	1" TO 3/4" REDUCER THREADED ROUGH BRASS COUPLING	10.40	10.40

THANK YOU FOR YOUR BUSINESS!

Subject to a finance charge of 1.5% per month. (18% APR) Minimum finance charge of \$1.00 per month.

Subtotal	\$1,668.10
Sales Tax (7.0%)	\$113.40
Total	\$1,781.50