

September 19, 2016  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Leeper, Anderson and McNeill. Absent: Spear. Also present: Long, Lenz, Fletcher, Kepford, Nash, Taber, Beck, Daufeldt, Walsh, Penrod, Coppess, Downs, Ratliff, other visitors and the press.

**Agenda:**

Motion by Anderson, second by Boots to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Jim Reeve, President of TEDCO, gave the annual update. Reeve went over the financial statement. There are 75 to 80 members that are paying dues. They did not have any lot sales. They placed a new sign south of town that identifies the Industrial Park and it advertises for the businesses located out there.
2. Director of Public Works Nash spoke about the storm water run-off issues at 210 and 214 South Cedar Street. The box culvert may need drained which is on the State right of way, so Nash is going to get in contact and review that with the Iowa DOT. Several tile lines were repaired about four years ago and they may need attention again as well. Nash stated that there are a couple of other options that he will look in to also.

**Consent Agenda:**

Motion by Boots, second by McNeill to approve the consent agenda which includes the September 7, 2016, Council Meeting Minutes, the August Treasurer's and Investment Reports, and the Liquor License for the Cedar County VFW for a special event. Following the roll call vote the motion passed unanimously.

**Public Hearing:**

1. Public Hearing

Motion by Leeper, second by Anderson to open the public hearing for Airport Ground Lease for Construction of a Private Hangar, at 5:49 p.m. Following the roll call vote the motion passed unanimously.

With no written or oral objections, a motion was made by Anderson, second by Leeper to close the public hearing at 5:53 p.m. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

1. Resolution 090716A: Amendment to the Personnel Manual, Residency Requirement from 10 to 50 miles for Emergency Personnel (tabled at 09/07/16 council meeting)  
No action taken.

**Motions for Approval:**

1. Claims List

ACTERRA GROUP	CAT 7 PROGRESSIVE BILLING	6173.34
ACTION SEWER & SEPTIC SERV	JETTING & TELEVISIONING ON WALNUT	1044.25
AMERICAN PUBLIC POWER ASSO	ANNUAL DUES	1520.38

AUCA CHICAGO LOCKBOX	MATS	245.13
CEDAR COUNTY CO-OP	FUEL DISCOUNT	5589.75
CEDAR COUNTY ENGINEER	294.1 GL DSL	1674.12
CEDAR COUNTY ENVIRONMENTAL	POOL INSPECTION	979.00
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	3095.00
CEDAR COUNTY TREASURER	TAXES	42938.00
CINTAS CORPORATION	FIRST AID SUPPLIES	50.27
CINTAS CORPORATION #342	SUPPLIES & UNIFORMS	701.50
CUSTOM BUILDERS INC	UPS CHARGES	113.18
D & R PEST CONTROL INC	PEST CONTROL	190.99
DIAMOND VOGEL PAINTS	TRAFFIC PAINT	1442.15
DURANT AMBULANCE SERVICE I	MUTUAL AID	125.00
EICCD	10 CPR CARDS	45.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	250.92
FAMILY FOODS	CONCESSION & OPERATING SUPP	98.11
FARNER-BOCKEN COMPANY	CONCESSIONS	142.85
FLETCHER-REINHARDT CO.	STREET LIGHT SUPPLIES	2664.30
FRIENDS OF THE ANIMALS	3 DOGS, 1 CAT	275.00
G & K SERVICES	UNIFORMS	207.20
GRASSHOPPER LAWN CARE DBA	SPRAY-CITY HALL, PD, PWR PLNTS	60.00
HAWKINS INC	CHEMICALS	443.49
HERITAGE PRINITNG COMPANY	RATLIFF BUSINESS CARDS	57.25
IMAGE TREND INC	CLEARING HOUSE SERVICES	64.00
INTEGRATED TECHNOLOGY PART	SEPTEMBER DATTO SERVICES	427.70
IOWA ASSOCIATION OF	EIASSO DUES SEPT-NOV	684.46
JOHNSON COUNTY AMBULANCE	MUTUAL AID	200.00
KIRKWOOD COMMUNITY COLLEGE	CEU'S	120.00
LANDS' END BUSINESS OUTFIT	2 OFFICE SHIRTS	47.95
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	1750.00
MIDWEST SAFETY COUNSELORS	CALIBRATION	60.00
MISC. VENDOR	CHARACTER COUNTS:BMPPR STCKRS	379.00
MOMAR INC	BLDG MAINT SUPPLIES	3075.82
MUNICIPAL SUPPLY INC	WIRE FOR WATER METERS	257.10
NGES	CALIBRATE ODORATOR	116.11
PITNEY BOWES INC	RENTAL CHARGES	698.28
PRAXAIR DISTRIBUTION INC	OXYGEN	39.90
SHERMCO INDUSTRIES INC	ARC FLASH STUDY	2083.75
SHIELD TECHNOLOGY CORPORAT	RMS/ECCO INTERFACE	1000.00
SPINUTECH INC	GOOGLE SEARCH ANNUAL FEE	150.00
STATE HYGIENIC LABORATORY	POOL TESTING FEES	25.00
T & M CLOTHING CO.	177 FLAG FB & 139 VB SHIRTS	1975.00
TERRY DURIN COMPANY	23 LED LIGHT BULBS	1542.25
THOMAS HEATING & AIR	RPR SPLIT & INTERNAL DRAIN	130.00

TIPTON ELECTRIC MOTORS	PRESSURE WASHER RENTAL	30.00
TIPTON PHARMACY	DRUG BOX MAINTENANCE FEE	398.01
TIPTON STRUCTURAL FABRICAT	MANHOLE LID	138.31
TRANS-IOWA EQUIPMENT INC	RESTOCKING SUPPLIES #30	581.75
USA BLUE BOOK	OPERATING SUPPLIES	371.20
WENDLING QUARRIES INC	41.10 TN ROAD STONE	388.39
WEST LIBERTY AMBULANCE	MUTUAL AID	300.00
XEROX CORPORATION	BASE & COPY CHARGES	1224.70
** TOTAL **		88384.86
FUND TOTALS		
001 GENERAL GOVERNMENT		10590.00
600 WATER OPERATING		706.89
610 WASTEWATER/AKA SEWER REVE		96.34
630 ELECTRIC OPERATING		61090.34
640 GAS OPERATING		4337.64
670 GARBAGE COLLECTION		3110.82
740 STORM WATER		1750.00
810 CENTRAL GARAGE		4154.20
835 ADMINISTRATIVE SERVICES		2548.63
GRAND TOTAL		88384.86

Motion by Anderson, second by Leeper to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

## 2. Senior Dining Donation Request

Motion by Boots, second by Anderson to table the Senior Dining donation request until the October 3, 2016, council meeting. Following the roll call vote the motion passed unanimously.

## 3. Garbage Exemption Request – 521 Cedar St.

Motion by McNeill, second by Leeper to approve the garbage exemption at 521 Cedar Street. Following the roll call vote the motion passed unanimously.

## 4. Relief Valve and Regulator Purchase

Motion by Leeper, second by Boots, to approve the purchase of a relief valve and a regulator for the gas department, from R.S. Stover, in the amount of \$8,293.00. Following the roll call vote the motion passed unanimously.

## 5. K9 5K Fun Run and One Mile Fun Walk/Run

Motion by Boots, second by McNeill to approve the K9 5K Fun Run and One Mile Fun Walk/Run on Saturday, October 8, 2016, at 8:00 a.m. and 10:00 a.m. Following the roll call vote the motion passed unanimously.

## 6. Community Christmas Tree at City Hall

Motion by Boots, second by Leeper to approve placing a Community Christmas Tree at City Hall in the lobby, starting the end of November and going through Christmas, for the community to donate hats,

gloves, mittens and scarves to the children of our community. Following the roll call vote the motion passed unanimously.

#### **7. Setting Specifications and Bid Date for Ground Lease for Construction of Private Hangar at Tipton Mathews Memorial Airport**

Motion by Boots, second by Anderson to approve posting and advertising and to set a bid date for ground lease for construction of a private hangar at Tipton Mathews Memorial Airport, on October 13, 2016. Following the roll call vote the motion passed unanimously.

#### **Reports to be Received/Filed:**

1. Alliance Water Resources refund on the repair limit, \$1,561.35

Motion by Anderson, second by Leeper to accept the Alliance Water Resources refund on the repair limit in the amount of \$1,561.35. Following the roll call vote the motion passed unanimously.

#### **Reports of Mayor/Council/Manager/Department Heads:**

##### **Mayor**

Mayor Carney was a part of the emergency response event that took place out at the airport on Sunday. Carney said Tipton's emergency response departments did a great job and were very professional.

##### **Council**

Councilperson Boots helped with Young Eagles Day at the airport on Saturday. Boots said 42 kids got to fly. It was a very good program.

##### **Interim Manager**

Interim Manager Long was a part of the emergency response event that took place out at the airport on Sunday.

The former legion building has been cleared out and organized, and is ready for the sale of remaining items on Friday morning.

Long has been in touch with an architectural firm that will be here next week to find out a cost to renovate the former legion building.

Long stated that the former legion building is a sound building, is straight, is dry and has potential for usable office space.

##### **Public Works Director**

Director of Public Works Nash stated last week we received a notice from Republic Services, the company in Cedar Rapids, that handles our recycling. They have continually raised our monthly fee since the beginning of the year. In January we were being charged \$25.00 per ton and it has gradually increased to \$37.00 a ton as of 6-30-16. However, the current proposed contract calls for the increase to go to \$65.00 a ton with some commodity payback. The net cost to the city would be \$42.61 per ton. The cost of this service to our residents continues to go up. This could easily be \$10,000 to \$12,000 a year in expense to the Garbage/Recycling Budget. When we were receiving payment for the tonnage delivered, the cost of operation was usually offset. However, with the market value of recycling material at a very low point, it would be prudent to review our position with regards to charging for this service. Please note also that this proposed contract is specific to "Residential Single Stream" that originates exclusively from households. This could change our operation somewhat.

Nash recognized and congratulated Downs for passing all three exams which include water, wastewater and distribution, to become a certified Grade 1 Water/Wastewater Operator.

**Ambulance Director**

Ambulance Director Ratliff stated that the emergency personnel conducted a simulated exercise where they had two vehicles collide, with multiple injuries and fatalities. It took place out at the airport on Sunday. All the volunteers are top notch and did a fantastic job working together as a team. An after-action review will be done of the analysis in an upcoming council meeting. Ratliff wants to continue with more exercises like this in the future.

**Electric Superintendent**

Electric Superintendent Taber and Interim Manager Long had a meeting last Thursday in Geneseo. They looked into buying wholesale power on the open market ourselves instead of through Resale Power Group of Iowa. If this would have been something the City did last year, we would have saved \$70,000.00 to \$100,000.00.

The engine is at a crawl right now. Acterra was not able to make it last Friday, because the employee that was in charge of the project is now gone. The new person taking it over will be stopping by this week.

The electric department will be generating on Monday, September 26, at about 5:00 a.m., to lift the stack and put it in place.

After speaking with the Iowa DNR, Taber stated that the permits for the MTU's will stay as they are at 1000 hours per engine.

**Adjourn:**

With no further business to come before the council a motion to adjourn was made by Anderson, second by McNeill. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:36 p.m.

Mayor Bryan Carney

Attest:

City Clerk Amy Lenz