

October 3, 2016
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Fletcher, Kepford, Nash, Taber, Beck, Walsh, Downs, Ratliff, B. Brennan, T. Johnson, other visitors and the press.

Agenda:

Motion by Boots, second by Spear to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Deb Schwitzer stated she would like to stick up for Lisa Kepford to become the Police Chief. The officers are always out patrolling and she has not heard of the crime rate going up. The importance of qualifications is not always number one. Schwitzer is in favor of keeping Lisa as the Chief. She is qualified and should keep it.
2. Mary Swan thanked councilperson Leeper for bringing important information about the Chief of Police hiring to the newspaper. She wonders why we can't wait until January to interview a very qualified candidate, when it has already been nine months.
3. Margie Griffin spoke of concerns about the police department not patrolling the street she lives on.
4. Betty Emrich with Tipton Senior Dining stated that the numbers are still down at the Senior Center. She wants everybody to know that anyone can come and eat. It is helpful to call ahead. They are having their annual Ice Cream Social on Saturday, October 15, 2016, from 5:00 p.m. until 7:00 p.m.

Consent Agenda:

Motion by Boots, second by Anderson to approve the consent agenda which includes the September 19, 2016, Council Meeting Minutes, with a correction of a second motion that was placed by Leeper, not Spear, Airport Minutes, Cemetery Minutes, Library Minutes, Tipton Country Club Liquor License, and Liquor License Renewals for Can City and Dollar General. Following the roll call vote the motion passed unanimously.

Resolutions for Approval:

1. Resolution 090716A: Amendment to the Personnel Manual, Residency Requirement from 10 to 20 miles for Emergency Personnel (tabled at 09/07/16, council meeting)

Motion by Spear, second by McNeill to remove from the table. Following the roll call vote the motion passed unanimously.

Motion by McNeill, second by Leeper to approve Resolution 090716A, the resolution to amend the personnel manual, residency requirement from 10 to 20 miles for emergency personnel. Following the roll call vote the motion passed unanimously.

2. Resolution 100316A: City Street Financial Report Approval

Motion by Leeper, second by Boots to table Resolution 100316A. The full City Street Financial Report will be included at the October 17, 2016, council meeting. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims List

ACTION SERVICES INC

PORT A POTTIE SERVICES

240.00

APGA	MEMBERSHIP DUES	1179.20
AUCA CHICAGO LOCKBOX	MATS	245.13
BARRON MOTOR SUPPLY	DEFROST FLUID #15	82.02
CENTRAL IOWA DISTRIBUTING	WHITE ROLL TOWELS	72.50
CHAPMAN METERING	UTILITY METERING SUPPORT SRVCS	1498.00
CINTAS CORPORATION #342	UNIFORMS & SUPPLIES	163.06
CLARENCE LOWDEN SUN-NEWS &	AQUATIC CENTER & REC ADS	359.60
CUSTOM BUILDERS INC	UPS CHARGES	46.85
DOMTAR	10 CASES COPY PAPER	457.25
EASTERN IOWA LIGHT & PWR	FLAG LIGHT	884.13
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	129.85
FLYING PHOENIX INERSTATE D	2016 FIREWORKS	5476.45
FRIENDS OF THE ANIMALS	1 DOG	75.00
G & K SERVICES	UNIFORMS	57.27
GRAINGER	CALIBRATION GAS	156.93
GRAYBILL COMMUNICATIONS	SIREN MAINT/REPAIR	180.00
H.D. CLINE COMPANY	6 CASES HY-TRAN #18	453.30
HAWKINS INC	MURIATIC ACID	925.12
INTEGRATED TECHNOLOGY PART	EMAIL ISSUES	135.00
IOWA LAW ENFORCEMENT ACADE	TRAINING	349.00
IOWA ONE CALL	LOCATES	28.80
JOHNSON COUNTY AMBULANCE	MUTUAL AID	200.00
KINUM INC	COLLECTION EXPENSE	419.16
LAWSON PRODUCTS INC	TUBEO RINGS	25.20
LIBERTY COMMUNICATIONS	SMART DOOR MONTHLY FEE	25.85
LYNCH DALLAS PC	GNERAL MATTERS	1458.00
MISC. VENDOR	ELECTRICAL EXAMINING BOARD:LIC	99.00
OFFICE EXPRESS	OFFICE SUPPLIES	132.35
PCM	LED COMPUTER MONITOR	156.00
PIONEER MANUFACTURING CO	WHITE PAINT FOR REC	237.12
PITNEY BOWES INC	EQUIPMENT MAINTENANCE CONTRACT	882.00
QC ANALYTICAL SERVICES LLC	TESTING FEES	1700.00
QT POD	TERMINAL SELF SERVICE SUPPORT	995.00
REPUBLIC SERVICES OF IOWA	RECYCLING SORT FEES	761.16
RK DIXON	CONTRACT BASE CHARGE	29.22
RVM LANDSCAPING LLC	REPAIR LAWN AREAS IN THE PARK	1879.00
SHERMCO INDUSTRIES INC	GENERATOR PROJECT	1000.00
SKARSHAUG TESTING LAB	SLEEVE/GLOVES CLEAN & TEST	123.51
SPAHN & ROSE LUMBER CO	PAINT MIXER	235.23
STANARD & ASSOCIATES INC	POLICE OFFICER TESTING	26.00
STANDBY SYSTEMS INC	VAPORIZER BURNERS	661.80
STATE HYGIENIC LABORATORY	POOL TESTING FEES	12.50
SUPPLYWORKS	SUPPLIES FOR PARK RESTROOMS	505.71

T & M CLOTHING CO.	YOUTH REC SUPPLIES	1927.00
TERRY DURIN COMPANY	TERMINATION KIT	2492.00
TIPTON CONSERVATIVE	AQUATIC CENTER	1452.88
TITAN MACHINERY INC	REPAIR PARTS #18	291.53
TRANS IOWA EQUIPMENT	REPAIR PARTS #30	1198.39
TRANSWORLD SYSTEMS INC	COLLECTION EXPENSE	10.00
USA BLUE BOOK	PUMP TUBING	296.62
UTILITY SAFETY AND DESIGN	ODORANT 3-WAY SOLENOID VALVE	1089.93
VERMEER SALES & SERVICE IN	OPERATING SUPPLIES	14.56
WALMART COMMUNITY	MISC SUPPLIES	219.48
WENDLING QUARRIES INC	8.81 TN EROSION STONE	116.73
ZEP SALES & SERVICE	OPERATING SUPPLIES	395.04
TOTAL		34262.43
FUND TOTALS		
001 GENERAL GOVERNMENT		12,686.32
002 COMMUNICATIONS - LOCAL AC		118
160 ECONOMIC/INDUSTRIAL DEVEL		117
600 WATER OPERATING		490.49
610 WASTEWATER/AKA SEWER REVE		2,923.28
630 ELECTRIC OPERATING		7,509.30
640 GAS OPERATING		3,232.84
660 AIRPORT OPERATING		995
670 GARBAGE COLLECTION		781.39
750 CEMETERY ENTERPRISE		31.92
810 CENTRAL GARAGE		2,585.81
835 ADMINISTRATIVE SERVICES		2,791.08
GRAND TOTAL		34,262.43

Motion by Anderson, second by Spear to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Senior Dining Donation Request (tabled at 09/19/16, council meeting)

Motion by Spear, second by McNeill to remove from the table. Following the roll call vote the motion passed unanimously.

Councilperson Spear stated that she has a hard time spending tax money on non-profit organizations. She would be willing to help them out in other ways to try and raise money, like possibly doing a mailing out to citizens. Councilperson Boots suggested paying for half of the \$2500.00, sidewalk/railing project that they did.

Motion by McNeill, second by Boots to approve a donation of \$1,250.00, to the Tipton Senior Center. Following the roll call vote the motion passed unanimously.

3. One-time Water and Sewer Bill Partial Exemption, Betty Anderson, 612 East 5th Street

Motion by Anderson, second by Spear to approve the one-time water and sewer partial exemption at 612 East 5th Street, reducing the water and sewer portion of each to \$105.51, with a total credit of \$500.00. Following the roll call vote the motion passed unanimously.

4. Change Order in the Amount of \$3,200.00, for Caterpillar Gen Set #7 for Emergency Temperature Sensors

Motion by McNeill, second by Leeper, to approve the Change Order in the amount of \$3,200.00, for the Caterpillar Gen Set #7, for emergency temperature sensors. Following the roll call vote the motion passed unanimously.

5. Setting a Public Hearing for October 17, 2016, for Budget Amendments Acknowledging Unanticipated Expenditures for FY 16-17

Motion by Spear, second by McNeill to approve holding a Public Hearing at the next council meeting on Monday, October 17, 2016, for budget amendments acknowledging unanticipated expenditures for FY 16-17. Following the roll call vote the motion passed unanimously.

6. DRIP Reimbursement, Penny's Hair and Nail Studio, 111 East 4th Street, \$1,199.98

Motion by Anderson, second by Spear to approve the DRIP reimbursement to Penny's Hair and Nail Studio, at 111 East 4th Street, in the amount of \$1,199.98. Following the roll call vote the motion passed unanimously.

7. DRIP Reimbursement, Total Look Salon, 120 West 5th Street, \$7,329.00

Motion by Spear, second by McNeill to approve the DRIP reimbursement to Total Look Salon, at 120 West 5th Street, in the amount of \$7,329.00. Following the roll call vote the motion passed unanimously.

8. 3rd Annual Trunk or Treat Halloween Event, October 30, 2016, at City Park

Motion by McNeill, second by Anderson to approve the 3rd annual Trunk or Treat Halloween event, October 30, 2016, from 3:00 p.m. until 5:00 p.m., at the City Park. Following the roll call vote the motion passed unanimously.

9. Soliciting for and Placing a Community Christmas Tree, and Tree Lighting Ceremony, November 26, 2016

Motion by Boots, second by Leeper to approve soliciting for and placing a community Christmas tree at the green space just south of Among Friends, on Cedar Street, and tree lighting ceremony on Saturday, November 26, 2016, at 5:00 p.m. Following the roll call vote the motion passed unanimously.

10. Character Counts New Socks Collection Drop Box at City Hall during October

Motion by Leeper, second by Anderson to approve placing a Character Counts new socks collection drop box for Socktober, at City Hall during October. Following the roll call vote the motion passed unanimously.

11. One-time Water and Sewer Bill Partial Exemption, Lacy Jones, 609 Mulberry Street

Motion by Boots, second by Spear to approve the one-time water and sewer partial exemption at 609 Mulberry Street, reducing the water and sewer portion of each to \$25.86, with a total credit of \$207.68. Following the roll call vote the motion passed unanimously.

12. Acterra Engine Progressive Billing

Motion by Boots, second by McNeill to approve Acterra engine progressive billing in the amount of \$46,917.69. Following the roll call vote the motion passed unanimously.

Reports to be Received/ Filed:

1. Chief of Police STEP (traffic enforcement) Report

Interim Chief Kepford shared a list of stats from the STEP program. She also read aloud a memo she wrote stating all that she and her officers have done since the beginning of the year, including number of traffic stops, accidents, thefts, domestic, etc. She stated that her officers are doing a great job and are putting their lives at risk every day. She is tired of the police department being bashed and wants it to stop.

2. Water and Sewer Operator's Monthly Report (oral report)

Water/Wastewater Director Brennan said things are going well. The water plant produced 9.1 million gallons of water in September.

Brennan had a conference call meeting with the Iowa DNR on September 29, 2016. There were no major issues talked about. The lagoons are in compliance and doing well.

3. Library Director's Report, August 2016

4. Electric Department Mock OSHA Inspection Report

5. Electric Department Iowa Utility Board System Review Report

6. Recycling Center Cost Increase and Review of Options

The following was shared by Public Works Director Nash:

As a follow-up to my comments at the last Council Meeting, I'd like to share the following possible solutions and/or adjustments to our operation. These different approaches are for the expressed purpose of discussion. We were given an extension by Republic Services until after our next Council Meeting to make a decision with them. With that in mind, here are some other options/possibilities. Obviously there are pros and cons with each one.

We could:

- Continue with Republic Services – 24-month contract not to exceed \$65.00 a ton.
- Deliver to Scott Co. Recycling, would cost us \$80.00 a ton processing fee. Any value above that on a per ton basis would be split with us. For example, if it was worth \$100/ton, they would split the \$20.00 difference with us, giving us \$10/ton back.
- Enter into a contract with a private hauler, Waste Management for example. I'm still waiting on a return call from David Schabb, to see what that might look like financially.
- Set up our own stationary recycling area, and do away with curbside pickup. (could be met with some resistance?)
- I don't think eliminating the recycling altogether is an option, however some people have mentioned that as a possible solution.

Just for your information we have a 28E Agreement with the County through June 30, 2018 which only includes garbage/solid waste. Recycling isn't mandated with that Agreement.

Additionally, I'd like to propose a change in our current recycling operation. I believe we could split the town in half like we do for garbage. Pick up half the town one week and the other half the next week. Residents would get picked up every other week. This would cut our excessive travel around town and still provide a good service. The decrease in overtime, wear and tear on dumping partially filled cans and reduced travel would seem to be a huge benefit in cost reduction.

7. Tipton Development Director Report, October 2016

Motion by Boots, second by McNeill to accept the Chief of Police Step Report, Water and Sewer Operator's Monthly Report, Library Director's Report, Electric Department Mock OSHA Inspection Report, Electric Department Iowa Utility Board System Review Report, Recycling Center Cost Increase and

Review of Options Report and the Tipton Development Director Report. Following the roll call vote the motion passed unanimously.

Councilperson McNeill dismissed himself from the meeting at 7:12 p.m.

Discussion Items (No Action)

1. Preliminary Review of Architect for Rehabilitating the former Legion Building for Community Development Office Space and Storage
Sarah Coleman, with Martin Gardner Architecture, was here last week to meet with Economic Development Director Beck, Interim Manager Long and Mayor Carney at the former Legion building. Martin Gardner Architecture suggested and put together a feasibility study. Coleman stated the building is in good shape. There is some surface mold in the basement because it hasn't been used for many years. It is an ideal fit to try and repurpose it for City use.

Reports of Mayor/Council/Manager/Department Heads:

Interim Manager

Interim Manager Long is working on the 28E Agreement with the school, for the sidewalk and parking lot project by the football field. He will have it at the next council meeting.
Long sent out the State Revolving Fund application today. It is for the preliminary engineering work for the wastewater plant improvements.
There is a meeting tomorrow, with the personnel committee, on the Chief of Police selection process.

Public Works Director

Public Works Director Nash stated that the Library sidewalk project has started.
Plan to start the leaf vacuum Monday, October 10, 2016.
Nash picked up 10 trees for half price at Pleasant Valley in Iowa City.

Electric Superintendent

Electric Superintendent Taber stated that Josh McAdoo, with the electric department, is now a journeyman lineman. He is very proud of him.
The engine is coming along good.
Working on reports with Energy Information Administration and getting the engines registered.
Taber stated how he likes working with Interim Chief of Police Kepford. The officers are doing many good things. He believes she is the one to hire.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Anderson, second by Leeper. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:28 p.m.

Mayor Bryan Carney

Attest: Amy Lenz
City Clerk