

May 2, 2016  
Tipton Fire Station  
301 Lynn Street  
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Nash, Fletcher, Daufeldt, Beck, T. Johnson, Kepford, Walsh, Spangler, Penrod, Taber, B. Brennan, Downs, Smith, other visitors and the press.

**Agenda:**

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

**Communications:**

1. Mary Swan voiced her concern about a neighbor burning wood in a wood burning stove for indoor heat. She stated that the smell is 100 times worse than burning leaves and that it takes her breath away. When the wind is coming from the south it blows right into her house. The local police officers and Interim Manager Long have explained to Swan that there is nothing the City can do, that residents are allowed to burn wood in a wood burning stove for indoor heat.

2. Betty Emrich was wanting to know if there is a legal way to contact people and try to collect unpaid pledges that were supposed to go towards the James Kennedy Family Aquatic Center. Manager Long stated that there is not.

**Consent Agenda:**

Motion by Spear, second by Anderson to approve the consent agenda which includes the April 18, 2016, and April 20, 2016, Council Meeting Minutes, Library Board Minutes, and the Treasurer's/Investment Report. Following the roll call vote the motion passed unanimously.

**Resolutions for Approval:**

1. Resolution 041816A: Gator Purchase for Park and Recreation (tabled from April 18, meeting)

Motion by Spear, second by Anderson to remove Resolution 041816A from the table. Following the roll call vote the motion passed unanimously.

Motion by Leeper, second by Spear to approve Resolution 041816A, the resolution to approve the purchase of a used John Deere gator for \$5900.00, from Hostetler Enterprises, North Liberty, for the park and recreation department. Following the roll call vote the motion passed unanimously.

2. Resolution 050216A: Purchase of 60 Residential Gas Meters

Motion by Anderson, second by Leeper to approve Resolution 050216A, the resolution to approve the purchase of 60 gas meters, at \$78.00 per meter, from Utility Sales and Service, Inc. Following the roll call vote the motion passed unanimously.

3. Resolution 050216B: Declare and Dispose of Surplus Ambulance Unit and Related Equipment

Motion by Spear, second by Boots to approve Resolution 050216B, the resolution approving to declare and dispose of surplus ambulance unit and related equipment. Following the roll call vote the motion passed unanimously.

4. Resolution 050216C: 2017 Electric Energy Efficiency Rebate Program

Motion by Boots, second by Anderson to table Resolution 050216C, the resolution to approve the 2017 electric efficiency rebate program. More information needs to be included. Following the roll call vote the motion passed unanimously.

5. Resolution 050216D: Purchase Refurbished In-Car Computers for the Police Department

Motion by Boots, second by McNeill to approve Resolution 050216D, the resolution to approve the purchase of refurbished in-car computers for the police department. Following the roll call vote the motion passed unanimously.

6. Resolution 050216E: Advertise for Bids for Field and Turf Spraying Services

Motion by Anderson, second by Leeper to approve Resolution 050216E, the resolution approving advertising for bids for field and turf spraying services. Following the roll call vote the motion passed unanimously.

7. Resolution 050216F: Advertise for Bids for Airport Mowing Services

Motion by Spear, second by McNeill to approve Resolution 050216F, the resolution approving advertising for bids for airport mowing. Following the roll vote the motion passed unanimously.

**Mayoral Proclamation:**

Proclamation of April 29, 2016, as Arbor Day in the City of Tipton.

**Motions for Approval:**

1. Iowa Income Offset Program: Memorandum of Understanding with the Iowa Department of Administrative Services

Motion by Anderson, second by Leeper to approve a memorandum of understanding with the Iowa Department of Administrative Services to participate in the income offset program to assist with collection of debts. Following the roll call vote the motion passed unanimously.

2. Christmas Garland Purchase: Joint Purchase of Christmas Decorations

Motion by Spear, second by Leeper to approve to pay \$2000.00, towards the purchase of Christmas decorations, which is an increase of \$800.00, from the previously approved amount of \$1200.00. Following the roll call vote the motion passed unanimously.

3. One Time Water and Sewer Bill Exemption, 118 West 5<sup>th</sup> Street

Motion by Boots, second by Spear to approve the one time water and sewer exemption at 118 West 5<sup>th</sup> Street, reducing the water and sewer portion of each to \$143.33, with a total credit of \$500.00. Following the roll call vote the motion passed unanimously.

4. Claims List

AUCA CHICAGO LOCKBOX	MATS	234.65
BARRON MOTOR SUPPLY	FUEL ELEMENT #118	18.17
BARTON SOLVENTS INC	DRUM DEPOSIT RETURN	1107.72
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	376.98
BRAND NEW ENGINES	CHAIN SAW CHAIN	22.00
CALLAHAN MUNICIPAL CONSULT	SERVICES & MILEAGE	364.92
CEDAR POLY, LLC	BAILING WIRE TIES	107.50
CINTAS CORPORATION #342	SHOP TOWELS & UNIFORMS	290.56
CLARENCE LOWDEN SUN-NEWS &	YOUTH REC	643.50
D & N FENCE CO	INSTALLED FENCE & NETTING	12865.00

EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	167.50
FLETCHER-REINHARDT CO.	OVERHEAD SUPPLIES	1415.97
G & K SERVICES	UNIFORMS	202.15
GRAYBILL COMMUNICATIONS	TECH SERVICE #52	129.21
GREAT WESTERN SUPPLY CO	DISINFECTANT & SOAP	318.53
H & H AUTO	TIRE REPAIR	188.96
HARRY'S CUSTOM TROPHIES	75 TRACK RIBBONS	35.00
HASTY AWARDS	291 SOCCER MEDALS	660.50
INTEGRATED TECHNOLOGY PART	INSTALL INCODE ON LAPTOP	651.94
IOWA COUNTY ATTORNEYS ASSO	WORKSHOP	65.00
KINUM INC	COLLECTION EXPENSE	286.80
KUNDE OUTDOOR EQUIPMENT	CLEANER RAGS	90.60
LANDS' END BUSINESS OUTFIT	RETURNED 4 SHIRTS	634.20
LYNCH DALLAS PC	LEGAL SERVICES 03/14-04/15	894.00
MC CLURE ENGINEERING COMPA	SANITARY COLL & SYS EVALUATION	16090.00
MEDIACOM	BUSINESS BASIC IN PD	89.95
MISC. VENDOR	FOOD & CONSUMER BUREAU:FEE	67.50
MOORE FIREARMS	GUN EQUIPMENT	522.52
POOL TECH MIDWEST INC	DRAIN COVERS FOR LAZY RIVER	926.86
QUAD CITY TESTING LABORATO	CRANE INSPECTION	643.50
RK DIXON	COPY CHARGES	52.93
SPAHN & ROSE LUMBER CO	BLDG MAINT SUPPLIES	492.10
SPEEDCONNECT	WIRELESS SERVICE	60.45
STUART C IRBY CO	STREET LIGHT SUPPLIES	169.60
STUELAND AUTO CENTER INC	DOOR PANEL #12	365.47
SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER SRVC	42.00
SUPPLYWORKS	PARK RESTROOM SUPPLIES	689.98
T & M CLOTHING CO.	62 BALL SHIRTS	514.60
THE GAZETTE	SUBSCRIPTION RENEWAL	197.60
TIFFINY'S TIPTON BAKERY	SUPPLIES FOR SAFETY MEETING	27.00
TIPTON CONSERVATIVE	MINUTES, BUDGET	1694.21
TIPTON ELECTRIC MOTORS	RENT 2 POWER WASHERS	178.00
TRANS-IOWA EQUIPMENT INC	PARTS FOR SWEEPER #25	452.19
USA BLUE BOOK	ANTI SEIZE FOR HYDRANT CAPS	72.87
WALMART COMMUNITY	OPERATING SUPPLIES	185.04
WESCO RECEIVABLES CORP	REEL WIRE 600V	4477.95
	TOTAL	49783.68
	FUND TOTALS	
001 GENERAL GOVERNMENT		21396.06
002 COMMUNICATIONS - LOCAL AC		280.00
600 WATER OPERATING		204.83
610 WASTEWATER/AKA SEWER REVE		34.16
630 ELECTRIC OPERATING		7388.33

640	GAS OPERATING	101.80
660	AIRPORT OPERATING	60.45
670	GARBAGE COLLECTION	157.54
740	STORM WATER	16090.00
750	CEMETERY ENTERPRISE	74.02
810	CENTRAL GARAGE	1761.40
835	ADMINISTRATIVE SERVICES	2235.09
GRAND TOTAL		49783.68

Motion by Anderson, second by McNeill to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

### **Reports to be Received/Filed:**

#### **1. Water and Sewer Operation: Contracted Services or In-House**

Brian Brennan, with the Public Works Department, gave a presentation on the water and sewer operations internal cost benefit. The savings could be \$100,000.00, or more.

#### **2. Chief of Police Progress Report: Staffing and Operations Goals**

Interim Chief Kepford gave a brief update on the current police hiring process, testing and results and the next phase of hiring one to two officers. Right now there is a certified part-time officer filling in, as well as the reserve officers when needed.

Kepford also stated the progress regarding the goals she set up a couple of months ago.

#### **3. Fairbanks Morse Engine Generator: Status Report**

Electric Superintendent Taber gave an update on the Fairbanks Morse OP Engine. The engine is completely disassembled except for the lower crankshaft. The majority of expense is in the cylinder sleeves, pistons, rings and in the exhaust upgrade.

Motion by McNeill, second by Leeper to accept the water and sewer operations internal cost benefit report, the interim Chief of Police progress report and the Fairbanks Morse engine generator report. Following the roll call vote the motion passed unanimously.

### **Reports of Mayor/Council/Manager/Department Heads:**

#### **Mayor's Report**

Mayor Carney and Community Development Director Beck met with Joni Ernst at Xerxes. She is doing a tour of all counties.

#### **Manager's Report**

Need to schedule a Special Meeting on Wednesday, May 4, at 4:15, to set a budget amendment hearing date.

Next regular council meeting is set for Monday, May 23, at 5:30.

More than two council members may attend workshops and seminars together.

### **Adjourn:**

With no further business to come before the council a motion to adjourn was made by Leeper, second by Boots. Following the roll call vote the motion passed unanimously.

Meeting adjourned at 7:35 p.m.

Mayor Bryan Carney

Attest: Amy Lenz  
Interim City Clerk

**REVENUE RECEIVED**  
**December, 2015**

Property Taxes	7,972.23
Local Option Sales Service Tax	21858.57
Licenses & Permits	2,085.00
Use of Money and Property	29,221.10
Intergovernmental	34,755.28
Charge for Services	582,357.05
Special Assessment	489.00
Miscellaneous	115,381.58
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$794,119.81</b>

**REVENUE RECEIVED**  
**January, 2016**

Property Taxes	81,716.00
Local Option Sales Service Tax	21,858.57
Licenses & Permits	450.00
Use of Money and Property	37,919.91
Intergovernmental	28,967.23
Charge for Services	614,467.73
Special Assessment	0.00
Miscellaneous	109,051.97
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$894,431.41</b>

**REVENUE RECEIVED**  
**February, 2016**

Property Taxes	5,600.72
Local Option Sales Service Tax	28,967.23
Licenses & Permits	992.50
Use of Money and Property	27,299.61
Intergovernmental	33,292.37
Charge for Services	739,847.34
Special Assessment	0.00
Miscellaneous	52,553.04
Sale of Fixed Assets	0.00
<b>TOTAL</b>	<b>\$888,552.81</b>

**REVENUE RECEIVED**  
**March, 2016**

Property Taxes	55,784.64
Local Option Sales Service Tax	18,482.90
Licenses & Permits	902.50
Use of Money and Property	22,095.79
Intergovernmental	34,154.15
Charge for Services	702,282.05
Special Assessment	773.00
Miscellaneous	57,431.44
Sale of Fixed Assets	
<b>TOTAL</b>	<b>\$891,906.47</b>