

January 16, 2017
Tipton Fire Station
301 Lynn Street
Tipton, Iowa

The City Council of the City of Tipton, Cedar County, Iowa, met in regular session at 5:30 p.m. Mayor Carney called the meeting to order. Upon roll being called the following named council members were present: Boots, Spear, Leeper, Anderson and McNeill. Also present: Long, Lenz, Fletcher, Kepford, Taber, Beck, Walsh, Ratliff, B. Brennan, Downs, Donohoe, other visitors and the press.

Agenda:

Motion by Boots, second by McNeill to approve the agenda as presented. Following the roll call vote the motion passed unanimously.

Communications:

1. Marlene Johnson with Tipton Community Schools spoke about the school bond referendum coming up and reminded everyone to vote on Tuesday, February 7, 2016. There will be a community meeting on Sunday, January 22, 2017, from 2:00 p.m. to 4:00 p.m., at the Tipton Middle School, sharing information and answering questions regarding the bond issue for upgrades to the schools. Tours will also be available for the elementary and middle schools.

Consent Agenda:

Motion by Spear, second by Anderson to approve the consent agenda which includes the January 4, 2017, and January 9, 2017, Council Meeting Minutes, Liquor License for Tipton Country Club, and the Treasurer's and Investment Report. Following the roll call vote the motion passed unanimously.

Motions for Approval:

1. Claims List

ALEX AIR APPARATUS INC	ROOF LADDER	430.00
ALTORFER INC	SILENCER INSULATION BLANKET	3691.50
AUCA CHICAGO LOCKBOX	MATS	80.12
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	388.87
BUSINESS RADIO SALES AND	PAGER BATTERIES	466.32
CEDAR COUNTY CO-OP	FUEL DISCOUNT	1359.82
CEDAR COUNTY ENGINEER	148.5 GL DSL	1738.49
CEDAR COUNTY SOLID WASTE	TRANSFER FEES	2635.00
CINTAS CORPORATION #342	UNIFORMS & SUPPLIES	144.22
CLARENCE LOWDEN SUN-NEWS	FAC ADS	359.60
CLIFTON LARSON ALLEN LLP	PROGRESS BILLING FOR AUDIT	1600.00
CUSTOM BUILDERS INC	UPS CHARGES	63.64
D & R PEST CONTROL INC	PEST CONTROL	190.99
DOMTAR	10 CASES PAPER	457.20
DURANT AMBULANCE SERVICE	ALS TIER	125.00
EASTERN IOWA LIGHT & POW	EAST LAGOON	1240.92
EICCD	CPR-HCP CARDS	40.00
ELECTRICAL ENGINEERING &	BLDG MAINT SUPPLIES	6.61
EMERGENCY MEDICAL PRODUC	MEDICAL SUPPLIES	485.76

FAMILY FOODS	MISC SUPPLIES	160.22
G & K SERVICES	SHOP TOWELS	146.66
HAWKINS INC	CHEMICALS	824.72
INTEGRATED TECHNOLOGY PA	MANAGED NETWORK SERVICES	5512.70
IOWA CULTURAL CORRIDOR A	16-17 DUES	100.00
IOWA NATURAL GAS ASSOCIA	MEMBERSHIP DUES	115.00
JOHNSON COUNTY AMBULANCE	ALS INTERCEPT	400.00
KIRKWOOD COMMUNITY COLLE	CPR CARD	5.00
KUNDE OUTDOOR EQUIPMENT	HAND PRUNER	19.95
LANDS' END BUSINESS OUTF	1 OFFICE SHIRT-RMBRSD FOR	20.65
MC CLURE ENGINEERING COM	SANITARY COLL & SYS EVALUATION	4225.00
MISC. VENDOR	IOWA DARE ASSOCIATION:DUES	562.50
MITCHELL 1	MONTHLY WEB SUBSCRIPTIONS	237.71
MMTG	MMTG DUES JAN-JUNE 2017	546.67
MORTON SALT INC	25.38 TN ROAD SALT	3096.53
MUNICIPAL PIPE TOOL CO L	JET CLEAN 8354' SEWER LINES	4678.24
MUNICIPAL SUPPLY INC	WATER METER SUPPLIES	1134.00
NILES CHIROPRACTIC	RANDOM SCREENING	25.00
OFFICE EXPRESS	OFFICE SUPPLIES	66.93
PRAXAIR DISTRIBUTION INC	OXYGEN	79.79
RESCO	2797' UNDERGROUND PRIMARY	8257.15
REXCO EQUIPMENT INC	REPAIR PARTS #138	67.32
SPINUTECH INC	DEC EMAIL MARKETING	565.00
STATE HYGIENIC LABORATOR	POOL TESTING	50.00
STORAGE BATTERY SYSTEMS	BATTERY INSTALLATION	3335.73
STOREY KENWORTHY/MATT PA	UTILITY BILLS	1219.46
SWICK CABLE CONTRACTOR'S	DIRECTIONAL BORE - WALMART	12359.00
T & M CLOTHING CO.	8 WINTER SHIRTS & EMBROIDERY	301.00
TERRY DURIN COMPANY	5250' WIRE, CABLE GUARD	11494.46
TIPTON CONSERVATIVE	FAC ADS	1155.06
TIPTON ELECTRIC MOTORS	30 SAW BLADES	105.73
TIPTON PHARMACY	PATIENT MEDS	636.04
TYLER TECHNOLOGIES INC	UTILITY BILL NOTIFICATION	29.80
WENDLING QUARRIES INC	41.08 TN MANSAND	1231.27
WEST LIBERTY AMBULANCE	ALS TIER	150.00
XEROX CORPORATION	BASE & COPY CHARGES	1246.24
ZEP SALES & SERVICE	SHOP SUPPLIES	253.63
** TOTAL **		79918.22
Fund Totals		
001 GENERAL GOVER		16,514.87
311 ADDTNL GENERA		3,691.50
600 WATER OPERATI		2,856.44
610 WASTEWATER/AK		1,462.30

630 ELECTRIC OPER	37,161.68	
640 GAS OPERATING	643.07	
670 GARBAGE COLLE	2,850.89	
740 STORM WATER	4,225.00	
750 CEMETERY ENTE	32.25	
810 CENTRAL GARAG	4,119.83	
835 ADMINISTRATIV	6,360.39	
GRAND TOTAL	79,918.22	
City Card - Check out card		
Uniform Supplies - Galls	43.15	
Office Supplies - Target	69.59	
Fuel - Caseys	28.37	
Dues - Government Finance Officers Association	160.00	
DARE Supplies - Caseys, Happy Joes, Pizza Hut	324.32	
Total Charges		625.43
Ambulance - One Card		
Dues - Iowa Emergency Medical Services Association	100.00	
Total Charges		100.00
Fire - One Card		
Misc Supplies - Positive Promotions	652.75	
Total Charges		652.75
Public Works - One Card		
Operating Supplies - Earl May	361.38	
Operating Supplies - Kano Laboratories	135.96	
Total Charges		497.34
Electric - One Card		
Operating Supplies - Home Depot, Batteries Plus, Klein	248.87	
Misc Supplies - Otterbox, Formswift, Menards, Palisades	116.52	
Total Charges		365.39
Gas - One Card		
Small Tools - Paypal, Amazon	190.12	
Operating Supplies - Amazon	67.03	
Total Charges		257.15
Library - One Card		
Postage/Shipping - USPS	252.72	
Office Supplies - Demco, Staples, Walmart	246.03	
Materials - Amazon, Walmart, Scholastic	1,240.23	
Program Supplies - Walmart, Amazon, Family Foods	103.67	
Misc Supplies - Walmart, Family Foods	129.75	
Total Charges		1,972.40
JKFAC/Recreation - One Card		
Operating Supplies - Easykeys.com, Walmart	42.77	

Concessions - Walmart	30.46	
Misc Supplies - Applebees, U-Haul, Custom Apparell (these were unauthorized purchases on Adam's card and credited back)	-956.82	
Total Charges		-883.59
Economic Dev Director - One Card		
Operating Supplies - Menards	216.03	
Total Charges		216.03
Finance Director - Card		
Training - Iowa League of Cities	-125.00	
Tech Services - Microsoft	72.00	
	216.00	
	504.00	
Total Charges		667.00
Statement Total		4,469.90

Motion by Anderson, second by Leeper to approve the list of claims as presented. Following the roll call vote the motion passed unanimously.

2. Timetable for Search, Selection Process City Manager from Pat Callahan, with Callahan Municipal Consultants
Motion by McNeill, second by Leeper to approve the timetable with the change for the work session from Monday, January 23rd, to Monday, January 30th, at 5:30 p.m., for the City Manager search and selection process. Following the roll call vote the motion passed unanimously.

3. Scope of Work for City/School Park Improvement Project, Authorization to Advertise for Bid
Motion by McNeill, second by Boots to approve the scope of work for the City/School park improvement project and advertise for bid. Following the roll call vote the motion passed unanimously.

4. Councilmember Attendance, Iowa Association of Municipal Utilities Seminar
Motion by Boots, second by McNeill to approve councilmember Leeper attending the IAMU Seminar, in Ankeny, Iowa, on Tuesday, January 24, 2017, on municipal electric utility policy and governance for elected officials, in the amount of \$400.00. Following the roll call vote the motion passed unanimously.

5. Install Overhead Door, New Power Plant Building
Motion by Leeper, second by Boots to approve Superior Steel & Concrete to prepare the door opening for equipment maintenance access in the amount of \$10,800.00, and Cedar County Garage Door provide and install the door for a cost of \$2,500.00, totaling \$13,300.00. Following the roll call vote the motion passed unanimously.

6. Holiday Decorations
Motion by Anderson, second by Leeper to approve ordering six snowflakes, three garland, and 18 red bows for the street light poles from Temple Display, totaling \$3,188.86, with a 33 percent discount. Following the roll call vote the motion passed unanimously.

7. Zoning Board of Adjustment Appointment
Motion by Boots, second by Spear to approve the appointment of Chris Sorgenfrey to the Zoning Board of Adjustment, to fill the vacancy of Bob Rickard's resignation, through May 1, 2017. Following the roll call vote the motion passed unanimously.

Reports to be Received/Filed:

1. January 2017, Community Development Director's Report
2. December 2016, Iowa Main Street Report, Downtown Tipton

Motion by Boots, second by Spear to accept the January 2017, Community Development Director's Report and the December 2016, Iowa Main Street Report. Following the roll call vote the motion passed unanimously.

Reports of Mayor/Council/Manager/Department Heads:

Mayor

Mayor Carney attended the Cedar County EMA meeting. There was discussion of consolidation with 911 services. They are pushing to keep all the technology for the services in Tipton.

Council

Councilmember Boots attended the CCEDCO meeting. They are still looking into the status of 501C.3. They are also looking into having a business starter workshop. And, they are also checking into a new Home Base Iowa Program that will help veterans find good jobs near where they live.

Boots also attended the airport meeting. They worked on the budget.

Councilmember Spear attended the Chamber meeting in which there was discussion on the Mediacom problems.

Water/Wastewater Superintendent

Water/Wastewater Superintendent Brennan stated that Thursday, February 9th, there will be a public meeting with McClure Engineering regarding the storm water study, at the Tipton Elementary School. The meeting will start at 6:30 p.m.

Brennan also stated that the water budget will allow for a water main replacement project by Casey's this year. He will bring engineer estimates to one of the February council meetings.

Electric Superintendent

Electric Superintendent Taber stated that he, along with School Superintendent Marlene Johnson, would like to develop a school/city solar educational project.

Adjourn:

With no further business to come before the council a motion to adjourn was made by Boots, second by Spear.

Following the roll call vote the motion passed unanimously.

Meeting adjourned at 6:09 p.m.

Mayor Bryan Carney

Attest: Amy Lenz

City Clerk